The Open University

Deree
School of Liberal Arts and Sciences

The American College of Greece
Pierce
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Information Technology
Department

STUDENT HANDBOOK

BSc (Honours) in Computer Science

2025-2026

Department of Information Technology, Cybersecurity, and Computer Science
School of Liberal Arts and Sciences
Deree–The American College of Greece

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1. Welcome to the Programme

1.1 Message from the Dean

The importance of a Liberal Arts education has never been more in need of emphasis than nowadays, when educational institutions are called upon to ascertain society's commitment to the values of inclusion, diversity, ethical accountability and responsible citizenship. A Liberal Arts education offers a broad as well as in-depth exposure to knowledge that cultivates refined understanding, global consciousness, and ability to deploy creative synthesis, which is the foundation of critical, innovative thought. Not surprisingly, research shows, a Liberal Arts degree is the ticket to employability and professional success, as Liberal Arts majors are more and more in demand in today's job market for their informed decision-making abilities, communication skills, and structured habits of mind.

Dr. Helena Maragou

Dean, School of Liberal Arts & Sciences

1.2 Message from the Programme Coordinator

Welcome to the Department of Information Technology, Cybersecurity, and Computer Science. Our mission is to guide you in acquiring knowledge, building a strong theoretical foundation, and developing essential cognitive and practical skills to help you thrive in your professional life and realize your potential as a global citizen.

The Computer Science program is designed to lead you toward success in both academic and professional pursuits. Drawing on the strengths of liberal education and combining a balanced mix of theoretical coursework and hands-on laboratory sessions, the curriculum reinforces theoretical concepts, fosters critical and innovative thinking, and cultivates practical skills and a professional ethical mindset. This comprehensive approach ensures that you are well-prepared for graduate studies, academic research, and diverse careers in the constantly evolving digital world.

Dr. Ioannis A. Vetsikas

Computer Science Program Coordinator,
Department of Information Technology, Cybersecurity, and Computer Science

1.3 Academic Calendar

http://www.acg.edu/academics/college-calendars

1.4 Key Contacts

- American College of Greece: +30 210 600 9800
- Department of Information Technology, Cybersecurity, and Computer Science: dc.itdept@acg.edu , ext. 1147
- Dean's Office: libarts@acg.edu@acg.edu ext. 1359, room 515
- Academic Advising Office: aao@acg.edu ext. 1431
- Student Success Centre: ssc@acg.edu ext.1326, 1333
- Registrar's Office: registrar@acg.edu ext. 1331, 1328, 1449, 1445
- Validation Office: validation@acg.edu ext. 1428
- Student Affairs: studentaffairs@acg.edu ext. 1197, 1442
- Student Government: dc.sgorg@acg.edu ext.1373
- Library helpdesk: libraryreference@acg.edu ext. 1434, 1267

- SASS: sass@acg.edu ext.1273, 1276
- Study Abroad Office: studyabroadoffice@acg.edu ext. 1029, 1412
- Career Office: career@acg.edu ext. 1313, 1316
- Educational Psychologist: Dr. Natassa Triga, atriga@acg.edu ext. 1167
- College Nurse: Nora Beliati, tbeliati@acg.edu ext. 1500
- Information Technology Society: dc.itsoc@acg.edu

1.5 Keeping in Touch

At ACG, academic and administrative staff uses your student email address to contact you. It is important that you check this account regularly. You can forward emails from your student email address to a preferred personal email address. However, spam filters needed by the College mean that emails sent from external email addresses may be delayed, blocked or deleted. It is, therefore, important that your student email address is the only email address that you use to contact College staff.

We will inform you of cancelled classes / activities / module notices as soon as possible. This will be via Blackboard, an email to your student email address or, if urgent, via the mobile phone number on our contact records.

Please make sure that you inform the Registrar's Office whenever you change your address and contact details. This will ensure we can always contact you in an emergency, and that you receive any important College communications that we may need to send you.

2. Studying on this Programme

2.1 Programme Philosophy and Mission

Programme mission

In congruence with the mission statements of the College and the School of Liberal Arts and Sciences, the B.Sc. in Computer Science provides students with the theoretical background and the practical skills to analyze computing related problems and design computer and software systems, using appropriate techniques, algorithms and programming skills.

Programme goals

Goal 1: Integrate state-of-the-art research into classroom teaching.

Goal 2: Prepare graduates for further studies in Computer Science, as well as derived and application disciplines.

Goal 3: Prepare graduates with the knowledge and skills to engage with innovative research.

Goal 4: Prepare graduates for careers in Computer Science and related fields (within a diverse range of application domains), such as, software engineer, software developer, database administrator, data analyst, data scientist, intelligent ecosystem designer, web and mobile developer, computer science researcher, ICT project manager, ICT officer, ICT support specialist.

Programme Competencies

The anticipated competencies upon completion of the Computer Science programme, include:

1. Ability to identify the potential of emergent research and technologies in the computing sector and related disciplines.
2. Ability to assess and solve problems algorithmically: Good solutions to common problems at an appropriate level of abstraction are expected - Analytical and problem-solving skills should be developed.
3. Competent programming ability.
4. Ability to assess and design computing software / products according to ethical and legal standards.
5. Ability to think at multiple levels of abstraction, be adaptable and able to handle ambiguity and uncertainty.
6. Fostered skills, such as working collaboratively in a team, developing cross-disciplinary applications (using understanding of non-computing disciplines), having good knowledge of algorithms and data structures, good familiarity with software engineering principles and strong mathematical and logical skills.
7. Being able to apply these skills into solving interdisciplinary problems using computing and related disciplines.

2.2 Programme Learning Outcomes

A. Knowledge and Understanding

A1. Understand, modify, debug, refactor and analyze programs in a variety of different programming languages.

A2. Learn new programming languages and computational paradigms they encounter in the future.

B. Cognitive Skills

B1. Read, comprehend, and assess computing literature and related work.

B2. Identify, isolate, and solve important computing subproblems.

C. Practical and Professional Skills

C1. Plan and complete a one or two-term computing project.
C2. Conduct field research and in-depth investigation related to the requirements of computing components or solutions.

D. Key/Transferable Skills

D1. Present technological topics clearly, both orally and in written form.
D2. Work independently or in groups in accordance with the values and principles of professional ethics.

2.3 Programme Award Bands

Classification of bachelor degrees is based on the average mark across all modules within Level 6 and half of the modules in Level 5 (ratio 2:1).

Honours degrees are classified as:

First class	Aggregate mark of 70% or above
Upper Second class	Aggregate mark between 60% and 69%
Lower Second class	Aggregate mark between 50% and 59%
Third class	Aggregate mark between 40% and 49%

More information is available in the College catalog (pg. 49)

2.4 Dual Degree

All degree seeking students entering Deree–The American College of Greece (Deree-ACG) will be required to register for both the US-NECHE accredited bachelor's degree, and the European-UK award validated by the Open University. The following may be exempted from this rule:

a) Students pursuing parallel studies at the Greek University/TEI.
b) Transfer students who have transferred 92 US credits or above applicable to their programme.
c) Readmitted students who have interrupted their studies before 2010 will have the option of pursuing only a Deree US degree.

Students who wish to be considered for these exemptions must petition the Committee on Academic Standards and Policies (CASP) through the Student Success Center during the first month after their initial registration at Deree.

2.5 Programme Structure

The Computer Science programme has been designed according to IEEE/AC standards for Computer Science curricula and aligns with the QAA Computing Subject Benchmark Statement. The curriculum utilizes subplans, through which students can capitalize on their inclination by exploring sub-disciplines of computer science, or branching out into exciting cross-disciplinary investigations. The knowledge they will acquire through the subplans will be integrated into their thesis or senior project.
Every module carries 15 UK credits. Subplan modules are part of levels 5 and 6.

		UK Credit Hours
Level 4		**120**
L4	MA 2055 Discrete Mathematics	15
L4	ITC 2024 Computer Networks & Cybersecurity Fundamentals	15
L4	ITC 2088 Introduction to Programming	15
L4	ITC 2086 Computer System Architecture	15
L4	ITC 2093 Operating Systems Concepts	15
L4	ITC 2164 Fundamentals of Artificial Intelligence	15
L4	ITC 2197 Object Oriented Programming Techniques	15
L4	ITC 2205 Software Engineering Practices	15
Level 5		**120**
L5	PH 3010 LE Ethics ***or*** PH3005 LE Business Ethics	15
L5	ITC 3006 Mathematics for Computing	15
L5	ITC 3160 Fundamentals of RDBMS	15
L5	ITC 3131 Theory of Computation	15
L5	ITC 3213 Algorithms and Complexity	15
L5	ITC 3287 Advanced Object Oriented and Functional Programming	15
L5	One of the following:	15
	MA 3232 Numerical Methods	
	ITC 3051 User Experience and Interaction Design	
	ITC 3133 Data Mining and Big Data	
	ITC 3138 Edge Computing	
	ITC 3154 Cognitive Computing	
	ITC 3231 Cryptography and Network Security	
L5	One module from the chosen subplan*	15
Level 6		**120**
L6	ITC 4343 Programming Languages and Compilers	15
L6	ITC 4040 Methods in ICT Project Research & Management	15
L6	ITC 4646 Computer Science Senior Project ***or*** ITC 4747 Thesis in Computer Science	15
L6	Three of the following:	45
	ITC 4030 Human Computer Interaction	
	ITC 4056 Enabling Technologies	
	ITC 4350 Immersive Computing	
	ITC 4558 High Performance Computing	
	ITC 4568 Machine Learning	

L6	Two modules from the chosen subplan*	30

Below are listed the currently available computing subplans, followed by indicative cross-discipline ones, i.e. subplans that have been based on undergraduate programs or minors, that do not belong to the department of Information Technology, Cybersecurity, and Computer Science. Students may also choose to design their subplan, using the required number of validated modules.

Current Computing subplans include:

Software Development
Artificial Intelligence
Cybersecurity
User Experience
Games

Indicative Cross-disciplinary subplans include:

Accounting and Finance
Art History
Biomedical Sciences
Cinema Studies
Classics
Communication
Crime, Law and Justice
Economics
English Literature with Linguistics
English and American Literature
Entrepreneurship Management
Environmental Studies
European and Global Affairs
Finance
Graphic Design
Hellenic Studies
History
Human Resource Management
International Business
International Financial Reporting and Auditing
International Relationships and European Affairs
International Tourism and Hospitality Management
Leadership and Management
Logistics and Supply Chain Management
Management Information Systems
Marketing
Music
Operations Management
Philosophy
Project Management
Psychology
Shipping Management
Sociology
Sports Management
Sustainable Economics and Finance
Theater Arts
Visual Arts

Module options for all the above suggested subplans are available in appendix C.

The following table presents indicative student progression and OU requirements completion in three (3) years with enrollment to eight (8) modules per year.

CSC Indicative progression				
	Term 1		**Term 2**	
Year 1	ITC 2088	Introduction to Programming	ITC 2164	Fundamentals of Artificial Intelligence
	ITC 2024	Computer Networks & Cybersecurity Fundamentals	ITC 2197	Object Oriented Programming Techniques
	ITC 2086	Computer System Architecture	MA/ITC 2055	Discrete Mathematics
	ITC 2093	Operating Systems Concepts	ITC 3006	Mathematics for Computing
Year 2	ITC 2205	Software Engineering Practices	ITC 3287	Advanced Object Oriented & Functional Programming
	ITC 3160	Fundamentals of RDBMS	ITC 3213	Algorithms & Complexity
	ITC 31xx	Theory of Computation	L5 option	
	L5 subplan option		L6 subplan option	
Year 3	ITC 4040	Methods in ICT Project Research and Management	ITC 46xx ITC 47xx	Computer Science Senior Project ***or*** Thesis in Computer Science
	PH 3005 ***or*** PH 3010	Ethics ***or*** Business Ethics	L6 option	
	ITC 43xx	Programming Languages & Compilers	L6 option	
	L6 subplan option		L6 option	

2.6 Academic Staff

Below are listed staff members, who teach modules of the Computer Science programme:

Staff Name	Specialization and roles
Vetsikas, Ioannis (PhD)	Computer Science, artificial intelligence, algorithms, complexity, software development, games AI **Programme coordinator, BSc in Computer Science**
Vavousis, Konstantinos (PhD)	Cybersecurity, Networks security **Chair, Department of Information Technology, Cybersecurity, and Computer Science**
Alevizos Elias (PhD)	Computer Science, artificial intelligence, complex event recognition
Christou, Ioannis (PhD)	Artificial Intelligence, machine learning, automation, high-performance computing, edge computing
Hotzoglou, Ilias	Multimedia, web design, digital media, UX; computer systems architecture
Krinos, Nikos	Networks, cybersecurity, network design, distributed systems, forensics
Lavdas, Spyros (PhD)	Cybersecurity, telecommunications, cyber-physical systems; wireless communications, **Programme coordinator, BSc in Cybersecurity & Networks**
Mageiros, Leonardos (PhD)	Biomedical Sciences, Bioinformatics, Bio Data Analytics, Internet programming
Makri, Despina	Digital media, image processing, 3D graphics, animation, multimedia and web design, UX and UI, game design
Stefanou, Vasileia (PhD)	Human Computer Interaction, User Experience, e-learning, blended learning, technology enhanced learning
Vagianou, Evgenia	Software Engineering, software development, operating systems, blockchains and applications, AI-enabled CPS **CTM Coordinator**
Vogiatzis, Dimitrios (PhD)	Artificial Intelligence, data science, machine learning; **Programme Coordinator, MS in Data Science**
Arnaoutaki, Konstantina	Database management, mobile applications **Programme coordinator, BSc in Information Technology**
Rigas, Nikolaos (PhD)	Math for computing, Statistics, software development
Arzoglou, Ektor	Database management, computer architecture, security privacy
Bartsiokas, Giannis (PhD)	Software Development, wireless security, data communication
Drakakis, Georgios (PhD)	Machine learning, computer vision, data science, data mining, big data
Paraskevopoulos, Marios	Computer science, IoT, cyber-security, data analytics, smart agriculture
Polymenakos, Lazaros (PhD)	Intelligent Systems, intelligent assistants; cognitive computing, machine learning, high-performance computing
Vergopoulos, Konstantinos	Secure software development, cyber security
Iliopoulos Christos (PhD)	Political Theory/Philosophy, Nietzschean & Anarchist Studies, Political Theology *Department of History, Philosophy, and the Ancient World*
Patsioti, Ioanna (PhD)	Business ethics, corporate governance, global affairs **Chair, Department of History, Philosophy, and the Ancient World**
Christou, Dimitrios (PhD)	Computational mathematics, numerical methods **Mathematics area coordinator**

2.7 Description of Modules

For a detailed description of the Computer Science programme modules visit the online college catalog.

2.8 Programme Resources

Library resources

Library resources have been expanded considerably since validation. The present situation is as follows:

John S. Bailey Library provides extensive print, electronic and audio-visual resources in support of the College's academic programmes. The attractive, quiet and modern environment offers an ideal setting for students to study, conduct research, connect with peers, or read for pleasure. Students, faculty and staff have access to a large collection of print and non-print resources including 129.000 books, 132.000 e-books, more than 12.500 academic journals and newspapers and a more than 2.200 educational films and CDs. These resources and other research tools are accessible through the library's website (library.acg.edu) on campus as well as remotely.

Students studying Computer Science have access to a large collection of books in the wider area of Computer Science and engineering and to hundreds of academic journals in full text in electronic, print and microfilm formats. The following research databases are among the many that students and faculty members have access to through the library:

- **Communications of the ACM**: articles; conference proceedings; provided by the worldwide computing industry standards organization.
- **ScienceDirect:** citations and abstracts from over 3,200 journals. Full text access to over 480 scholarly journals in the social and behavioral sciences, including psychology, sociology, business and management, and more.
- **Academic Search Premier (EBSCO):** a multidisciplinary database with access to articles covering all academic disciplines. More than 4.700 titles are available in full text of which more than 4.000 are peer-reviewed.
- **Credo Reference:** a collection of over 270 online reference books by SAGE Publications in various fields of study.
- **DSI - All That Stats:** access to an array of statistical data from OECD, the European Union, the IMF and UNIDO, as well as a variety of US and German official and central bank statistics.
- **SocIndex with Full Text (EBSCOhost):** Citations, abstracts and full text periodical articles, monographs and conference papers on sociology, its sub-disciplines and related areas of study. Includes full text for more than 800 journals, 800 monographs and 16,000 conference papers.
- **EBSCO ebook Collection:** a collection of over 132.000 ebooks covering all academic disciplines.
- **GreenFILE (EBSCO):** Citations and abstracts with some full text of more than 760 sources covering all aspects of human impact on the environment. Subjects covered include: global climate change, green building, pollution, sustainable agriculture, renewable energy and recycling.
- **JSTOR:** a high-quality interdisciplinary archive of leading scholarly journals across the humanities, social and natural sciences. Includes core periodical titles on art and art history.
- **Opposing Viewpoints in Context:** features viewpoint articles, topic overviews, full text magazine, academic journal and newspaper articles, primary source documents, statistics, images and podcasts, and links to websites for information on today's social issues.
- **Oxford Reference:** A collection of over 200 general and subject-specific reference titles published by Oxford University Press, covering more than 25 subjects.
- **Passport (Euromonitor):** integrated access to market size data for more than 300 consumer products; demographic, economic and lifestyle statistics; industry, company, country and consumer lifestyle reports, as well as comments from expert analysts. Covers more than 200 countries.
- **SIRS Issues Researcher:** full text articles covering social, scientific, health, historic, economic, business, political and global issues. Articles and graphics are selected from 1,800 US and international

publications.

For resources not readily available, the library offers document delivery services through the union catalogue of serials of the National Network of Academic and Scientific Libraries. Pay-per-article and document delivery services are also available from OCLC, partner AMICAL libraries, The British Library, as well as through a variety of vendors and publishers.

The print and audio-visual collections are organized according to international cataloguing rules. All library functions, including cataloguing, acquisitions, circulation, reserves and the public access catalogue are managed through an integrated library automation system. The web-based public access catalogue is accessible to anyone through the Internet. Library holdings are also listed in OCLC's WorldCat database.

All library collections are enriched throughout the academic year in close collaboration with faculty in accordance with the developing needs of each academic area. Online resources are carefully evaluated by librarians, faculty and students through trial and benchmarked against other peer international and US libraries supporting similar programmes.

In addition to a wide range of resources, the library offers to incoming students training sessions in information discovery and research. Students learn how to use the library website to access, select, evaluate and effectively use information resources. Moreover, in collaboration with faculty, special training sessions are organized for the needs of specific modules or disciplines. The reference desk is staffed throughout the day by specially trained personnel who can assist students and faculty in using the library and its various resources.

The library provides 28 computer workstations, viewing and listening stations, ample space for studying, individual study carrels and comfortable seating. A wireless network allows users to access all electronic resources from their laptops, tablets or hand-held devises. Printing and photocopy facilities are also available.

Multimedia resources

- Microsoft Office: 750 licences currently in operation. Licences are per machine and are renewed every 5 years.
- SPSS: 100 licences currently in operation. Licences are concurrent and are renewed annually.
- ESRI ARCMAP 10.2 Desktop with 31 licenses.
- E-views: 3 licences currently in operation. Licences are per machine and are renewed annually.
- Blackboard platform: The licence is renewed annually.
- Turnitin Plagiarism Detection software: Licence is renewed annually.

Information Resources and Technology

Information technology is integral to all aspects of academic life at The American College of Greece, including teaching and learning, research and creative endeavors, outreach, administration, and student life. The systems and services impact virtually every aspect of campus life and are central to the academic enterprise as well as administrative processes. As the provider of technology and technology services at The American College of Greece, the Information Resources Management (IRM) department is committed to technology innovation consistent with the College's strategic plan. The IRM Department consists of the following divisions:

- **Administrative computing:** refers to computing applications that support administrative processes that are institution-wide. Its purpose is to improve the capability to cost-effectively manage ACG's resources and serve the administrative needs of faculty, student and staff constituents.
- **Academic computing:** consists of information technology tools, methods and services which allow faculty to improve their teaching and provide an enhanced learning environment for students.

Academic Computing

Systems and services, for which Academic Computing is responsible, include the following:

- **Instructional Technology**

A specialized online content management system, Blackboard Learn, is used in modules to enhance the student experience and support the instructional program.

Through Blackboard, students can access online module materials and interact with the instructor and other students in the class. Blackboard is widely used at ACG to enhance and support classroom teaching.

The services that can be accessed through Blackboard include the following:

- Access module materials (including text, images, video, audio).
- Access quizzes and surveys.
- Set and receive assignments.
- Communicate with students through online discussions, real-time chat and an interactive whiteboard.
- Track student progress and manage grades.
- Provide feedback to students.
- Access to electronic textbooks.

Since Spring 2014, the College has introduced electronic learning resources to undergraduate modules. Students registering for these modules have received the required textbook(s) in an electronic format (e-book) along with various other electronic module materials, accessed through Blackboard. The adoption of e-books, introduced DEREE students to new learning methods based on interactive, enhanced content and searchable electronic resources. Appropriate faculty and student guides on how to access and use this new service have been created.

- **Interactive collaboration and sharing**

The department has acquired a site license of **VoiceThread**, an interactive collaboration and sharing tool that is proven to enable users add images, documents and videos and to which other users can add voice, text, audio and video comments. The tool could be accessible through Blackboard and is currently being evaluated by a selected group of faculty members.

Appropriate training is provided to all students during the first semester of classes and also a thorough user manual is available. Faculty specialized training is provided to all new college faculty as part of their college induction program. Additional more focused training on specific features (e.g. Wikis) are organized throughout the semester.

Student Software

- **Microsoft Student Advantage**

The IRM department of The American College of Greece, is providing Microsoft Office 365 Pro Plus to all registered students at no cost via the Microsoft Student Advantage program. This agreement between ACG and Microsoft allows the College to provide current students with the latest version of full Office at school and at home. The license to use the software is provided and validated to all students through the college email system.

- **Microsoft e-Academy**

The College's Microsoft campus agreement requires that the e-academy Electronic License Management System (ELMS) is made available to all students of the ACG community. ELMS is a web-based management system which easily enables students to download Microsoft software and use it for educational purposes. The use of ELMS for the management and distribution of software in the Academic Alliance Program is made available by Microsoft and e-academy (Microsoft partner) as a student benefit, free of charge. Students may use the software that is provided through ELMS for non-commercial purposes including instructional use, research and/or design, development and testing of projects for class assignments, tests or personal projects.

The Technology Enhanced Classroom initiative at ACG enables instructors and students access, tools and resources available beyond the traditional classroom. Classrooms are equipped with IT resources designed to extend and broaden the learning experience. From faculty lectures to student presentations, users are able to

display multimedia and web enabled information throughout the ACG network of technology enhanced classrooms. All classrooms are equipped with a ceiling mounted video projection system specifically designed to meet the requirements of each classroom environment. A projection screen provides an ideal viewing surface for data or video, displaying clear, bright images.

Every classroom features a teaching station that is specially designed to house the room's technology. The teaching station also features a retractable keyboard and mouse tray, along with a built-in LCD monitor, which provides the ability to display the same image on both the built-in monitor and projection system, thus allowing instructors to maintain eye contact with students. A VCR/DVD/Blue Ray player that incorporates high quality video in the classroom is also provided. The system is complemented by the latest sound amplifier technology and wall mounted speakers. All classrooms are connected to ACG's high speed backbone and some of them also offer wireless connectivity. Training for maximum use of equipment in Technology Enhanced classrooms is provided by Media Centre staff.

Media Centres

The Media Centres at The American College of Greece support the instruction and research needs of ACG's faculty, students, staff and alumni by providing facilities, collections and expertise for researching, viewing and producing a wide range of media. The Centres provide equipment and expertise for producing video for classroom and extracurricular projects. Digital cameras, camcorders and audio recorders are available for loan to support the academic community. Multimedia stations are available for editing audio and video, scanning and manipulating images, and creating presentations. Workshops (offered on demand during the term) provide instruction on multimedia hardware and software available in the Centre. The Centre's media collection comprises more than 1,000 DVDs and 1,500 videotapes, as well as audiotapes, CDs, and CD-ROMs on a wide variety of subjects.

The Media Centre has equipment and support for digitizing and editing audio, video and images. This facility is also equipped to repair, duplicate, transfer, and convert the presentation of media materials into the most popular audio and video formats. The Media Center serves several locations on all campuses, including DEREE's Main Building and the Communications Building.

Library Help

Your department liaises with JS Bailey Library staff to ensure physical and electronic information resources for your subject are available. Library staff are available to support you personally and will work with you throughout your time at the College.

If you have any questions about using the Library, such as logging-in, printing or using our various databases you can get help:

- From the front desk on the ground floor of the JS Bailey Library
- Online: http://library.acg.edu/help
- By phone: +30 210 600 9800 ext. 1434

The JS Bailey Library's website library.acg.edu provides access to thousands of resources and information about Library services. You can also access key services via your smart phone or tablet.

2.9 External Examiner

The External Examiner assures that you are assessed fairly in relation to other students on the same programme and that your award is of the same standard as similar programmes offered by other UK higher education institutions.

The Chief External Examiner for this programme is: *not assigned as yet*

Academic Society Advisors provide an oral summary of External Examiners' reports in the first Academic Society General Assembly meeting after each Board of Examiners. The External Examiner's report is uploaded

on the Society's Blackboard for student reference.

2.10 Work-Related Activities

While you may gather a great deal of information in your modules, there is no substitute for direct experience in a professional environment. Work-related activities allow you to get "hands-on" experience and, therefore, constitute a pertinent learning tool.

The internship option in your program provides opportunities for the development of practical skills in contexts where professional criticism is both immediate and constructive. It also furnishes you with opportunities to observe and understand connections between coursework and skills needed to perform effectively in a professional environment. Internships aid in the identification of knowledge and skills essential to doing well in a particular profession, give you the opportunity to demonstrate your professionalism and, therefore, increase the credibility of your degree.

In addition, because the internship experience requires a great deal of personal responsibility, it enhances your professional confidence and provides an important step in your personal and professional maturation process.

The industry placement is in essence your first step towards a professional career. It gives you valuable experience in preparation for employment, provide entry into a professional network and occasionally lead directly into employment opportunities. Contacts made through the internship can be invaluable sources of information for securing eventual employment.

3. Assessment and Feedback

3.1 Assessment

Assessment Strategy and Procedure

Although modules may employ assessment instruments which perform only a diagnostic or formative function, credit for the completion of a module can only be obtained on the basis of one or more summative assessments. A summative assessment provides a measure of the extent to which a student has achieved the intended learning outcomes of a module. The assessment of a student's academic performance requires a judgment of the quality of his or her work. In all cases, assessments are governed by criteria, which are explicitly communicated to students. More information on the assessment strategy and the general grading criteria of the College can be found in the College Catalog - Student Resources section.

Examination Regulations and Procedures

Examination regulations apply to in-class assessments, such as examinations, laboratory tests etc., for all students registered in Deree modules and aim at promoting academic honesty through appropriate conduct. More information on procedures for exam security and invigilation is provided in College Catalog - Student Resources section.

Student Identity

Students must carry with them their DEREE ID card in the examination room. For details on Checking of Student Presence Procedure, please visit online *myACG*.

Entering and Leaving the Exam

Students who arrive late may be admitted to the exam but no additional time will be given. Students should be allowed to enter and take the exam up until a quarter of the allotted time has passed. Students should not be allowed to leave before a quarter of the allotted time has passed. Students should bring as little as possible to the examination room. Any bags, books, notes, should be placed underneath the chair. Food and drink (including coffee) are not permitted in the exam room with the exception of clear bottles of water.

Exam Conduct

Students should bring their own pens, pencils, approved calculators, and other materials needed for the examination. All exams should be written legibly in black or blue ink. Pencil may only be used for diagrams, graphs, etc. Exam answers written in pencil are not acceptable. Entry/leaving an exam should be done as quietly as possible.

Mobile Phones and Electronic Devices

Mobile phones and electronic devices must be switched off – not on "silent" – in clear view and placed underneath the chair. If students use or attempt to use their phone / electronic device during the exam it will be regarded as a disciplinary offence. Students will be held responsible if their mobile phone / electronic device rings / vibrates during the exam. Any student caught using Bluetooth or any electronic device in the exam will be asked to leave immediately and will face disciplinary action.

Student Answers/Examination Paper

All answers must be legibly written on exam paper provided by the exam proctor. Students are not permitted to write answers on the question paper. Students must clearly cross out any (rough) work that is not to be graded. If extra exam paper is needed, it will be provided by the exam proctor. The only paper that can be used is the paper provided by the College and should all be returned to the proctor at the end of the exam.

Return of Exam Papers

Students must put the exam question paper and all answer papers together and submit both to the exam proctor. Failing to do so will result in failure in the exam.

Assessment Schedule

Please note the exam/assessment periods in the academic calendar and make sure that you are available during that period.

Examination Schedule

The examination schedule is published on *myACG*. Please keep checking for updates.

Coursework

Where a module is wholly or partly assessed by coursework, the submission date and method of submission will be clearly posted on the module's Blackboard container:

- Your name
- Year and semester
- Name of the instructor for whom the assignment has been done
- Name of the module for which the assignment has been done

Your responsibilities:

- Keep a record of your work
- Keep copies of all assignments
- Ensure your work is handed in within the deadlines

Each piece of assessed work will receive a mark and feedback. The method and form of feedback for each module will depend on the assessment method.

3.2 Giving your Feedback on this Programme

We are keen to work with you to enhance your programme. Opportunities for you to feedback to us formally include student participation in the Programme Committee, the Academic Society, Student Course Evaluation, Senior Exit Surveys, meetings with the Dean, meetings with the Provost, and other student surveys. Informal feedback is also welcome at any time either via your instructor or your department head.

School of Liberal Arts and Sciences Programme Committee

The School of Liberal Arts and Sciences Programme Committee is responsible for the routine monitoring of programmes, including the consideration of student feedback, performance data and external examiners' reports. Proposals approved by the Committee are forwarded to the Deree Curriculum Committee and Academic Council. The Programme Committee is chaired by the Academic Dean of the School. Committee membership includes all Department Heads and Programme Coordinators, as well as the president of each student academic society. This ensures that the student community has a voice in decisions about curriculum, teaching and learning, and the development of the School of Liberal Arts and Sciences.

Departmental Academic Society

The Information Technology, Cybersecurity, and Computer Science department facilitates a student society for the CSC programme, which organizes field trips, on-campus lectures, and informational meetings about the programme. The faculty advisor to the Society supervises the organization of student elections to the society's governing board according to the society's constitution, and the board of students implements all planned activities. The societies also maintain a Blackboard site for all students majoring in the programme where academic information can be posted.

The academic society fosters a climate of intellectual collaboration between students and faculty members and provides opportunities for students to explore various career options. We achieve these aims by working with advisors to organize events such as conferences and trips with an explicit educational purpose and by actively supporting initiatives undertaken by the department.

Student Course (Module) Evaluation

Student evaluations of modules and instructors are administered by the Office of the Registrar at the end of each academic term. The online course evaluation system is easy, convenient, secure, anonymous, and confidential. The course evaluation system is administered by the Registrar's Office. Information about the course evaluation system is available through the college website or by emailing registrar@acg.edu.

Senior Exit Survey

Student feedback comprises an integral part in the continuous development and success of School of Liberal Arts and Sciences programmes. In that spirit, we ask prospective graduates a Senior Exit Survey. The survey includes questions on student satisfaction with the education provided by the School of Liberal Arts and Sciences and with their overall College experience at Deree. The aim is to identify areas of good practice as well as areas that need improvement. Based on the data collected through the Senior Exit Survey, a report is developed by an interdisciplinary School of Liberal Arts and Sciences faculty committee. All data collected in this survey are held anonymously and securely. Responses cannot be traced back and all results are presented in an aggregated form. When you reach the final semester of study, you receive the relevant link in your student email address.

3.3 What Happens with your Feedback on this Programme?

Your feedback helps us to continually enhance this programme. You can find out what actions have been taken in response to your feedback through your academic society, student government, department head or instructor. Updates on action taken are also provided through blackboard and *myACG*.

Student feedback is used in a variety of ways, including:

- Improvement of methods of Teaching and Learning
- Module Leader Reports
- Annual Performance Evaluation of academic staff

3.4 Getting Feedback on your Assessed Work

According to The College has committed to a two week turnaround for feedback. Each module handbook will provide you with specific guidelines on the turnaround for feedback.

3.5 How do I Get my Results?

Results from module assessments and decisions on progression to the next level or awards (if you are in the final level) are available from *myACG*. Results normally appear within ten working days after the end of the examination period. Marks on individual assessments are not finalized until the Board of Examiners' meeting (the meeting where your end of year outcome will be decided). If you are unsure about when you might receive your results or have queries relating to your results, you may contact your module instructor via email.

3.6 Issues with Assessment

If you are experiencing problems which are adversely affecting your ability to study (called 'mitigating circumstances'), then you can apply providing some form of evidence of your circumstances to verify your request.

Examples of acceptable extenuating circumstances include:

- Bereavement
- Illness
- Hospitalization
- Transport cancellation, where this may be evidenced
- Court attendance
- Serious family illness where the impact on the students' ability to undertake assessment may be demonstrated
- Accident

The following are not acceptable extenuating circumstances:

- Holidays
- Weddings
- Family celebrations
- Printing problems
- Computer failure, corrupt USB sticks
- Financial problems
- Work related problems
- Accommodation issues
- Mis-reading assessment arrangements

Late Submission

You must submit work by the deadlines set in the module outline. Work submitted after but within seven days of the deadline will receive a maximum grade of C. You will fail the assessment if work is submitted later than seven days after the deadline.

Resits

In the case of an initial failure of one or more assessments in a module, you have the right to be reassessed in (i.e. resit) the element that you have failed. This reassessment will normally be scheduled prior to the commencement of the following semester. Only one resit per each assessment element is allowed in each module. The maximum grade you can obtain for the reassessed component of the module is a pass (Grade C – 40%). If you fail the resit, you will not receive the credit for that module.

Resits for Capstone Modules

Students, who fail the assessment (project/paper) with a weight of 60% or above in a capstone module, may request to resit the failed assessment in the resit period following the one designated for the module.

Such requests from students must include the instructor's verification that it is impossible for the student to successfully complete the assignment by the scheduled module resit period.

Such an extension for the completion of specified work in capstone modules can only be given upon the recommendation of the student's instructor and the approval of the relevant Department Head and CASP.

Academic Appeals

Students registered in a validated programme, may appeal against a decision of the Board of Examiners. Students' rights of appeal are limited to two grounds:

- Either that the candidate's performance in an assessment was adversely affected by illness or factors which s/he was unable, or for valid reasons unwilling, to divulge before the Board of Examiners reached its decision.
- Or that that there has been a material administrative error, an assessment was not conducted in accordance with the current regulations for the programme or special arrangements formally agreed, or that some other material irregularity relevant to the assessment has occurred.

Disagreement with the academic judgment of a Board of Examiners in assessing the merits of an individual element of assessment does not constitute grounds for an academic appeal. Responsibility for the submission of documentary evidence in support of the appeal rests with the student.

Appeals must be submitted in writing to the Registrar no later than 14 days following the publication of Examination Board results. All appeals must be submitted in writing to the Registrar by the end of the second week of the following session/semester.

On receipt of the appeal, the Registrar informs the department head/area coordinator and Academic Council (through the Chief Academic Officer) and submits to them all relevant evidence and correspondence.

The Academic Dean will undertake an initial assessment of the validity of the appeal and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the appeal. Alternatively, the student may decide to withdraw his or her appeal and/or lodge a complaint in accordance with the College's complaints procedure. The subcommittee of the Academic Council will hear the appeal. The appellant may be called to appear before the subcommittee. The subcommittee may also require the Chair of the Board of Examiners to appear separately before it. The appellant and the Chair of the Board will not be present when the subcommittee considers the evidence and formulates its decision. The subcommittee must inform the student and the Board of Examiners of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President in writing against the decision of the subcommittee. If the appellant wishes to contest the President's decision s/he has the right to lodge an appeal with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Center.

The Registrar's Office will keep records of outcomes for all appeals cases. The Academic Council will receive annual summary reports regarding all appeals received by the College.

Cheating, Plagiarism and other forms of Unfair Practice

An academic offence (or breach of academic integrity) includes any action or behaviour likely to confer an unfair advantage, whether by advantaging the alleged offender or by disadvantaging another or others. Examples of such misconduct are plagiarism, collusion, cheating, impersonation, supplying false documentation, use of inadmissible material and disruptive behaviour in class or during examinations. Responsibility for reviewing breaches of academic integrity is held by the Committee on Standing and Conduct.

3.7 Academic Misconduct and Penalties

Charges against a student for violating academic integrity may originate from any source: a faculty member, an administrator, a staff member, a fellow student, or from the community at large. The charges are to be submitted in writing to the chair of the Committee on Standing and Conduct. If a member of the Committee originates the charge, then that member will be recused from the decision-making process, and any other process related to the case, other than those related to the role of complainant/witness. On receipt of the allegation of a breach of academic integrity, the Chair must inform the Chair of the Board of Examiners that is responsible for the assessment. The Board should then suspend its decisions on the candidate's grade(s) until the facts have been established (see Student Resources – Regulatory Framework).

Once the Committee on Standing and Conduct has considered the allegation and reached a conclusion on whether an offence has occurred, it should issue a report with a recommendation regarding the outcome for the student to the Chair of the relevant Board of Examiners. If it has been established that an offence has occurred, the Board will judge the significance of the misdemeanor and exercise its discretion as appropriate to the case. If it is established that a student has attempted to gain an unfair advantage, the examiners shall be given the authority to rule that the student has failed part or all of the assessments, and the authority to determine whether or not the student should be permitted to be reassessed.

Independently of the assessment decisions made by the Board of Examiners on offences pertaining to validated modules/programmes, the Committee on Standing and Conduct is empowered to consider a wider

range of sanctions that might be applied when a student is found guilty of a breach of academic integrity.

The following list of sanctions is indicative and can be imposed by majority vote of the Committee:

Admonishment Letter (or Letter of Warning)

The student is advised in writing that her/his behavior violates rules of academic integrity and that a recurrence will lead to more serious sanctions. The Committee will deliberate on whether the letter should or should not appear in the student's file permanently or for a lesser period of time.

First Offence File

The student's name and a description of the offense is filed in a shared electronic folder, accessible by the Chief Academic Officer, the academic Deans, the Dean of Students and department heads.

Second offences automatically result in a hearing.

Disciplinary Probation

The student is advised in writing that his/her behavior violates rules on academic integrity and is given a probationary period (to be decided upon by the Committee) to show by good behavior that a more stringent penalty should not be imposed. During the period of the probation, the student is required to terminate association with all extra-curricular activities and resign from any student office.

Suspension

The student's relationship with the College will be discontinued until the end of the semester or term. The student will forfeit any fees involved with the College.

Dismissal

The student's relationship with the College will be terminated indefinitely. The right to apply for readmission shall be denied.

Before announcing judgment/sanctions, the Chair of the Committee on Standing and Conduct consults with the Chair of the Academic Council, who has the right to recommend other sanctions. If the Chair of the Academic Council is in agreement with the Committee's recommendations, the Chair of the Committee will inform the student and the plaintiff (in writing and within three days of the hearing) of the final judgment and the actions to be taken. If the Chair of the Academic Council proposes other or additional sanctions, the chair of the Committee must communicate these recommendations to the Committee within three days and re-deliberate. Majority vote once again determines final sanctions. Communications procedures as outlined above apply. A final written report to the Academic Council on a case-by-case basis, is prepared within 14 days, and includes the complaint, the Committee's judgment and sanctions.

Within three *working* days of receipt of the decision, either party (plaintiff or student) has the right to make a formal written appeal against the decision of the Committee. The appeal is addressed first to the Committee on Standing and Conduct. If the Committee does not deem any change to the decision is warranted subsequent to consideration of the appeal, the appeal may then be brought to the Academic Council, and subsequently to the President whose decision is final. The student may appeal against the decision of the Board of Examiners in accordance with the regulations for academic appeals.

3.8 Complaints Procedure

Complaints are specific concerns about the provision of a module or a programme of study or related academic or non-academic service. When appropriate, a complaint is first resolved through informal discussion with the party/office directly involved. If not resolved at that level, a formal complaint is submitted by the student to the Registrar's Office within 14 days from the day the outcome of this discussion is made known to the student. Upon receipt of the complaint, the Registrar forwards the complaint with all relevant documentation to a

panel consisting of the Chief Academic Officer, the Academic Deans and the Dean of Students.

Depending on the nature of the complaint, the academic Dean or Dean of Students will undertake an initial assessment of the validity of the complaint and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the complaint.

In the event that the student decides to proceed with the complaint, a subcommittee of the Academic Council will be convened no later than three weeks after receiving the student's decision. The membership of the subcommittee shall not include any member of faculty or the administration who has been involved in the complaint or who is a member of the relevant Board of Examiners.

The subcommittee of the Academic Council will hear the complaint. The appellant may be called to appear before the subcommittee. The subcommittee may also require the relevant member of faculty and/or Administration to appear separately before it. The appellant and any member of staff against whom the complaint has been made will not be present when the subcommittee considers the evidence and formulates its decision. The subcommittee must inform the student and the Chair of the Board of Examiners (if the complaint concerns a validated modules/programmes) of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President against the decision of subcommittee. If the appellant wishes to contest the President's decision s/he has the right to lodge a complaint with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Center.

The Registrar's Office will keep records of outcomes for all complaints cases. The Academic Council will receive annual summary reports regarding all complaints received by the College.

4. Where to Get Help

4.1 Downloading College Forms

All standard student forms are available online on www.acg.edu as well as on *myACG* → Student Resources → Forms.

4.2 Academic Advising

The Academic Advising Office aids students in choosing and completing their academic programmes. The advising staff provides academic advice and information to undergraduate students, advising all first-year students, some second-year students, and transfer students; support for academic staff advisors; and resources for all students in need of academic advice. Once students have declared their major they participate in an advising program that uses academic staff as advisors to handle the responsibility of advising on academic and career-related matters.

International students have an additional non-academic international student advisor who assists them in their efforts to adjust to the new culture and supports them in obtaining any student visas and residence permits required by Greek law.

4.3 Student Academic Support Services

The Student Academic Support Services (SASS) is open daily and offers academic assistance to all DEREE-ACG students through individual learning facilitation sessions and/or workshops. SASS learning facilitators are peers who assist students in improving and strengthening academic study skills.

4.4 Office of Student Affairs

The Office of Student Affairs is dedicated to promoting student development and continually improving the quality of student life. Through extra-curricular activities the College strives to provide students with opportunities parallel to the classroom experience that are consistent with its educational values, such as presentations, lectures, excursions, debates, theatrical plays, blood drives, happenings and events. The students are encouraged to explore personal and professional goals by participating in clubs, societies, organizations and athletic teams. All the student groups have an advisor, or coach, who is knowledgeable in the subject area, monitors their activity, attends their general assemblies and supports the group during the year.

4.5 Student Success Centre

The Student Success Centre supports students by offering comprehensive, integrated services in the areas of academic advising, OU validation issues, student records, registration, and payments in a one-stop area. The Student Success Centre aims to create the optimum conditions so that students can follow the path to academic success. Students may visit the Student Success Centre to pay a bill, request a certificate, obtain a form, arrange to bring a visitor on campus, obtain their transcript, see an academic advisor, ask about OU validation, change a module, and obtain or replace their student ID. The SSC web page has been set up to reflect the one-stop concept of the Centre and includes information from different departments. It may be accessed from the “Quick Links” on the ACG homepage (www.acg.edu) and it allows students to print forms or view the academic calendar, academic policies, final exams schedule, course (module) schedule, graduation instructions, major requirements, frequently asked questions (FAQs), the e-mail directory, and financial aid and international student information.

4.6 Disability Status and Provisions

Students are responsible for alerting the Educational Psychologist to a known or suspected disability and/or learning difference, and for providing relevant documentary evidence if available. The Educational Psychologist suggests actions to be taken to accommodate such cases, having ensured that there has been full consultation with faculty in the department(s) responsible for the assessment of that student. The accommodation is approved by the Committee on Disability and Learning Differences. This action must be endorsed by the Chair of the relevant Board of Examiners in the case of the validated award. Information, guidance and support are provided to all disabled students who declare their disabilities. Students with disabilities and learning differences may be eligible for special accommodations, such as extra time for examination completion, and receive support and educational counseling from the Educational Psychologist on campus.

4.7 Career Services

The Office of Career Services offers centralized, comprehensive and coordinated career development, through appointments, sessions and workshops, building relationships and longstanding collaborations between students/alumni and potential employers. In the past three years the Office has expanded the quality of the services offered by acquiring a Career Services Manager tool, Goinglobal, as well as the handling of the international internship positions and the work study positions, transforming it thus into a hub for career-related issues. The Office moved dynamically to the era of social media utilizing Facebook and Linkedin. The variety of programs and services offered to students and alumni include: counselling sessions about career advising and graduate studies advising; an online test which identifies strengths and personality preferences aiming to assist the students in their selection of a major; Goinglobal, a tool offering job openings abroad; skills workshops about job search and job interview techniques; Career networking events; JobBank offering part-time and full-time positions; Career Days where the students have the opportunity to have a short interview with a company representative; International Internship program.

4.8 Study Abroad

The Study Abroad Program not only brings US and international students to Athens, it also sends Deree students to several partner universities in the US and other countries. The International Internship and Study Abroad Program combine and provide a first-of-its-kind career and academic programme in Greece and are open to all undergraduate students. Students have the opportunity to intern with a leading multinational company abroad and follow this up with a semester of study with an international partner university. The College is proud to be partnering with a select number of institutions that span the globe such as Northern Arizona University, Mercy College, Texas A&M, Kingsville, University of Utah, the American University in Cairo, and Richmond – The American International University in London, to name a few.

5. What to do if you

5.1 …..are absent for more than one day

We are committed to providing a quality, student-centered experience for all our students. We welcome comments and compliments from students, and find them valuable for on-going improvements. Comments and compliments about your module can be raised with your instructor(s) and/or Department Head. If you have a specific complaint about an act or omission of the College you may be able to make a formal complaint in writing under the Complaints Procedure (see section 3.8).

5.2 …..are ill

If you are absent through illness on the day of an examination or assignment deadline and you intend to apply for mitigation, you must also provide us with details and any available evidence as soon as possible. Contact the Student Success Centre to get a copy of the appropriate Mitigating Circumstances form.

5.3 …..have a comment, compliment or complaint

We are committed to providing a quality, student-centered experience for all our students. We welcome comments and compliments from students, and find them valuable for on-going improvements. Comments and compliments about your module can be raised with your instructor(s) and/or Department Head. If you have a specific complaint about an act or omission of the College you may be able to make a formal complaint in writing under the Complaints Procedure (see section 3.8).

5.4 …..are considering withdrawing from the module

You must consult with your advisor if you wish to defer your studies, withdraw from a module, or to transfer registration from one module or award (major) to another. Applications for deferral, withdrawal or transfer should then be lodged with the Registrar's Office. Applications are subsequently considered by the Committee of Academic Standards and Policies (CASP). CASP decisions are governed by the following regulations:

- Students are permitted to change a module within the first two days of teaching.
- Beyond this period, students may withdraw from a module within the first two weeks of teaching whilst retaining the right to re-enroll in the said module in the future.
- Changes after this deadline will only be considered in exceptional circumstances. Students shall not be permitted to withdraw and then subsequently re-enroll in a module after the submission or completion of the first summative assessment.

5.5 ….need a reference letter

If you need a reference letter from one or more of your instructors, fill in the Reference Request Form from *myACG* → Student Resources → Forms, stating the reason why you need the reference, as well as the number of hard and/or electronic copies requested.

6. Other Relevant Policies

6.1 Attendance Policy

All students are required to attend 80% of instructional class time. Some programmes may impose a stricter attendance requirement.

Absence from a class does not exempt a student from completing the work for that class. Students who have exceeded the allowed threshold of absences will be referred by the instructor to the Registrar's Office. The Registrar will in turn inform the Committee on Academic Standards and Policies which, in the light of any evidence of extenuating circumstances supplied by the student, will decide whether the student must withdraw from the module (and receive an F grade).

6.2 Student Punctuality Policy

It is the responsibility of students to be in class on time, and the responsibility of instructors to begin their class on time and end it on time. Students are considered absent and will be recorded as such, if they arrive to class 10 minutes (or more) later than the scheduled class starting time.

Individual instructors reserve the right to have a more stringent policy, provided that this policy is listed in the Course (Module) Information Packet.

6.3 Turnitin Policy and Student Guidelines

The College is using Turnitin software to assist in the detection of plagiarism. If a case of cheating is proven, disciplinary procedures will be followed, as described in sections 6.3 and 3.7. More information about the College's Turnitin Policy can be found in Student Resources.

Guidelines for Student Use of Turnitin:

- Students are only permitted to submit their own work and only for assignments created by DEREE faculty for DEREE modules.
- Students are not allowed to submit the work of others.
- Students are not allowed to have their own work submitted by others.
- Students are responsible for submitting assignments to Turnitin on time.
- Work submitted to Turnitin remains in a large database of papers against which future papers are scanned.

6.4 Transfer of credits

Students who transfer must be in Good Academic Standing at their previous institution. Students who wish to transfer from US institutions must have a cumulative index (CI) or overall Grade Point Average (GPA) of 2.75 or above. Transfer students must contact the Academic Advising Office and the Validation Office after they are admitted to the College.

6.5 Evaluation of Transfer Credits

The transfer credit process begins immediately after the student's first registration and only after the student has submitted both the official transcript(s) and the module syllabi or descriptions of substantial length from official publications of the institution. Module syllabi may be required for a better evaluation of the student's completed prior academic work. All submitted documents not in English or Greek must be accompanied by certified English or Greek translations and must be submitted to the Validation Office before the end of the student's first semester. The assessment process of the student's prior academic work will be completed no later than two months (excluding vacation period) after the student has submitted a complete folder of the required documents as stated above.

Students cannot be granted credit (or be exempted from) modules at Level 6 and/or for more than 4 modules (i.e. 12 US credits or 60 UK credits) at Level 5. All transfer credit requests are handled by the Validation Office.

6.6 Credit by Assessment for Professional Experience

Credit by assessment may be earned for experiential learning (professional experience) by experienced professionals[1] who wish to begin or complete their studies. Such credit may fulfill up to 36 US credits required for a degree.

No credit by assessment can be awarded for Level six (6) modules, except for validated internship modules.

No credit by assessment can be awarded for more than four (4) Level 5 modules.

The method of assessment, the number of credits to be earned, as well as, the module(s) for which experiential credit will be given will be decided by the relevant academic department(s) depending on the disciplines for which credit has been requested. The academic department of the student's declared major will report the results of the assessment to the relevant School Dean for approval. The Office of the Dean will send the final approved evaluation to the Registrar's Office.

Once the application is approved a fee of 90 Euros per credit hour to be assessed will be charged to the student.

6.7 Student matriculation

For the US-NECHE accredited degree students have the right to complete their studies in accordance with the educational programmes and requirements in effect at the time they were first admitted to the College. The maximum period of matriculation for a US-NECHE accredited degree is 10 years.

If the degree requirements should change during the student's period of studies at the College, the student may choose to complete those degree requirements in effect upon entry or any other set of requirements introduced subsequently and prior to graduation; all the specified requirements for the particular degree chosen must be met.

Students must observe all current prerequisites for modules. Students may stay informed about current prerequisites/co-requisites of modules by consulting annually the latest on line College Catalog.

Re-admitted students are required to follow the programme requirements in effect of their re-admission.

6.8 Safety, Health and Wellbeing

The College committed to providing a vibrant and sustainable working environment that values wellbeing and diversity. This commitment exists alongside our wider legal and moral obligations to provide a safe and healthy working environment for our staff, students and members of the public who may be affected by our activities.

Disabled Students: you are expected to declare any disability that would affect your safety in the event of a fire or earthquake, e.g. hearing impairment or the use of a wheelchair. Disabled students must declare their disability, to the College, for it to be taken into consideration.

Accident and Incident and Reporting: all accidents and incidents and dangerous occurrences, must be reported to, and recorded by College staff. In case of accident or medical emergency, you need to contact the College nurse. ACG First Aid Protocol and Medical Emergency Flow Charts are given in Student Resources.

Smoking: smoking is not permitted in any are of the ACG premises.

[1] Students must submit an application in order to take advantage of the Credit by Assessment program. The application includes an updated resume and a statement that describes knowledge and skills gained through experience-based learning and how they relate directly to course(s) for which credit requested. Students may also submit certificates of training, work samples, and other documents appropriate as evidence of equivalent to college learning.

7. List of Appendices

Appendix A: Undergraduate Online Catalog (including Regulations for Validated Awards of the Open University) http://www.acg.edu/academics

Appendix B: Programme Specification

Appendix C: Subplans

a. **COMPUTING subplans and available modules**

There are currently five (5) computing subplans. The modules of the computing subplans carry 15 UK credits each.

Software Development

L5 options

ITC 3137	Game Development
ITC 3125	Mobile Applications Development
ITC 3138	Edge Computing

L6 options

ITC 4214	Internet Programming
ITC 4247	Secure Software Development
ITC 4350	Immersive Computing
ITC 4558	High Performance Computing

Artificial IIntelligence

L5 options

ITC 3133	Data Mining and Big Data
ITC 3154	Cognitive Computing
ITC 3161	Voice User Interfaces

L6 options

ITC 4441	Web Science and Social Media Platform Analytics
ITC 4380	Artificial Intelligence Principles
ITC 4558	High Performance Computing
ITC 4568	Machine Learning

Cybersecurity

L5 options

ITC 3231	Cryptography and Network Security
ITC 3138	Edge Computing
ITC 3432	Security of Wireless, IoT, and Mobile Networks

L6 options

ITC 4244	Digital Forensics
ITC 4247	Secure Software Development
ITC 4346	Intrusion Detection and Incident Response
ITC 4448	Ethical Hacking and Penetration Testing

User Experience

L5 options

ITC 3051	User Experience and Interaction Design
ITC 3063	Time Based Multimedia

ITC 3161	Voice User Interfaces
L6 options	
ITC 4030	Human Computer Interaction
ITC 4056	Enabling Technologies
ITC 4162	Digital Transformation
ITC 4350	Immersive Computing

Games

L5 options	
ITC 3065	3D Modelling and Animation
ITC 3125	Mobile Applications Development
ITC 3137	Game Development
L6 options	
ITC 4035	Game Design
ITC 4350	Immersive Computing
ITC 4445	Games Portfolio
ITC 4558	High Performance Computing

b. **Indicative CROSS-DISCIPLINE subplans with module options**

A cross-discipline subplan is based on a UG programme or a Minor study of the College, which does not belong to the department of Information Technology, Cybersecurity, and Computer Science. A cross-discipline subplan is based on a UG programme or a Minor study of the College, which does not belong to the department of Information Technology, Cybersecurity, and Computer Science.

Modules of cross-discipline subplans have been validated through the respective academic programmes. Registration to the chosen modules follows the standard level and prerequisite rules.

Accounting and Finance (each module carries 15 UK credits)

L5 options	
AF 3104	Financial Reporting I
AF 3116	Management Accounting
AF 3131	Intermediate Accounting
AF 3437	Accounting Information Systems
FN 3105	Financial Management
FN 3213	Corporate Finance
FN 3437	Financial Econometrics I
L6 options	
AF 4045	Corporate Governance and Accountability
AF 4096	Mergers and Acquisitions
AF 4141	Business Taxation
AF 4207	Financial Reporting II
AF 4218	Auditing
AF 4242	Cost and Control Management
AF 4244	Forensic Accounting
AF 4323	Financial Statement Analysis and Equity Valuation
AF 4450	Contemporary Issues in Accounting and Finance
FN 4007	Sustainable Finance and Investing
FN 4045	FinTech
FN 4254	Taxation of Structured Finance

FN 4535 Financial Modeling

MG 4176 Maritime Accounting and Reporting ***or***
MG 4173 Entrepreneurial Finance

Art History (each module carries 15 UK credits)

L5 options
AT 3012 Pluralism in Nineteenth Century Art
AT 3018 Art After Modernism
AT 3036 Critical Approaches to Art History
AT 3043 From Van Eyck to Rembrandt
AT 4030 Selected Topics
AT 4034 Topics in Medieval Art
AT 4037 Topics in Renaissance Art
AT 3016 African Art and Performativity
AT 3019 Islamic Art and Architecture
AT 3007 Byzantine Art and Architecture
AT 3008 Sacred and Secular in Western Medieval Art and Architecture
L6 options
AT 4033 Feminism and Art History
AT 4041 Art and Psychoanalysis
AT 4042 Art and Post-Structuralism
AT 4048 Art and Postcolonialism
AT 4047 Art Objects and Their Histories
AT 4045 Arts Entrepreneurship
AR 4002 Medium and Technique

Biomedical Sciences
(module UK credits range from 10-20; students should make sure to complete at least 30 credits at level 6)

L5 options
BI 3215 Environmental Health
BI 3232 Cellular and Molecular Neurobiology
BI 3240 Human Anatomy and Physiology
BI 3336 Molecular Biology
BI 3434 Biochemistry
BMS 3325 Human Nutrition
BMS 3220 Microbiology and Infectious Diseases
L6 options
BMS 4055 Internship in Biomedical and Health Sciences
BMS 4510 Allergy and Immunity
BMS 4540 Topics in Pathophysiology
BMS 4635 Pharmacology in Health and Disease
BMS 4515 Neurodevelopment, Neurodegeneration and the Environment
HM 4041 Health Policy and Governance

Cinema Studies (each module carries 15 UK credits)

L5 options
CIN 3120 Cinematography
CIN 3125 Digital Compositing and Editing

CIN 3130 Directing Fundamentals
CIN 3140 Production Design
CIN 3235 Film Theory
CN 3160 Digital Storytelling
CN 3425 Film Analysis
SO 3012 Contemporary Cinema and Society
L6 options
CIN 4045 Acting and the Screen
CIN 4050 World Cinema: Power and Identity
CIN 4155 Film Producing
CN 4239 Making the Short Documentary
CN 4337 Screenwriting
CN 4465 American Cinema
CN 4545 Making the Short Fiction Film
DR 4330 Costume Design

Classics (each module carries 15 UK credits)

L5 options
CL 3022 From Myth to Lived Experience: The Power of Storytelling
HY 3021 Alexander's Legacy: The Hellenistic World
PH 3037 The Master-Slave Dialectic from Ancient Times to the Present
L6 options
HY 4054 Thucydides and War strategies
PH 4121 Plato and Aristotle

Communication (each module carries 15 UK credits)

L5 options
CN 3015 Designing for the Web
CN 3080 Communication Internship
CN 3160 Digital Storytelling
CN 3164 Sound Design
CN 3311 Fundamentals of Journalism
CN 3316 Broadcast Journalism and Public Relations
CN 3323 PR and Special Events Planning
CN 3328 Public Relations Techniques
CN 3408 Issues in Context
CN 3409 Advertising Copywriting and Evaluation
CN 3412 Media Ethics
CN 3421 Communication Theories
CN 3425 Film Analysis
CN 3434 Advertising Strategy and Client Services
CN 3642 Digital Campaigns
L6 options
CN 4207 Multimedia Journalism and Public Relations
CN 4239 Making the Short Documentary
CN 4337 Screenwriting
CN 4404 News Culture
CN 4413 Brand Building in Advertising
CN 4426 Public Relations in non-Profit Organizations

CN 4436 Global Public Relations
CN 4438 Leadership Communication
CN 4465 American Cinema
CN 4470 Corporate Communication
CN 4532 Communication Research Methods
CN 4533 Investigative Journalism
CN 4545 Making the Short Fiction Film
CN 4566 Audience Behavior in Advertising
CN 4667 Crisis Communication
CN 4668 Media Industries - Production, Content, and Audiences
CN 4740 Communication Thesis
CN 4800 Creativity in Advertising Campaigns

Crime, Law and Justice (each module carries 15 UK credits)

L5 options
SO 3037 Sociology of Deviance
SO 3038 Criminology
L6 options
PO 4025 Terrorism and Political Violence
SO 4026 Suffering and Evil in Society

Economics (each module carries 15 UK credits)

L5 options
FN 3213 Corporate Finance
EC 3046 Investment Analysis and Management I
EC 3134 Environmental and Resource Economics
EC 3225 Real Estate Economics
EC 3226 Credit and Lending
EC 3227 Maritime Economics
EC 3232 Economics of the European Union
EC 3240 Money and Banking
EC 3324 Insurance
EC 3470 Managerial Economics
EC 3471 Macroeconomic Theory and Policy
EC 3473 Selected Topics in Microeconomic Theory
EC 3474 Advanced Macroeconomics
EC 3536 Econometrics I
EC 3542 Public Finance
EC 3562 Labour Economics
L6 options
EC 4004 Social Economy and Entrepreneurship
EC 4007 Sustainable Finance and Investing
EC 4009 Behavioural Economics and Finance
EC 4010 History of Economic Thought
EC 4020 Economic Development and Sustainability
EC 4021 Economic Development of Modern Greece
EC 4129 Investment Analysis and Management II
EC 4345 Monetary Theory and Policy
EC 4430 Financial Derivatives

EC 4531 International Trade
EC 4565 International Monetary Economics
EC 4653 Econometrics II
EC 4667 Economics of Defence

AF 4045 Corporate Governance and Accountability ***or***
AF 4096 Mergers and Acquisitions ***or***
FN 4452 Fixed Income Securities ***or***
FN 4535 Financial Modeling

English Literature with Linguistics (each module carries 15 UK credits)

L5 options
EN 3304 Sociolinguistics
EN 3306 Issues in Syntax
EN 3317 Fundamentals of Second Language Learning
EN 3362 Perspectives on Language: Subtitle will depend on theme
EN 3365 Semantics and Pragmatics
L6 options
EN 4437 Fundamentals of Language Teaching and Practicum
EN 4439 Discourse Analysis
EN 4459 Psycholinguistics

EN 4430 British Modernism ***or***
EN 4472 American Modernism

English and American Literature (each module carries 15 UK credits)

L5 options
EN 3321 Exploring Traditions in English Literature II
EN 3323 (Re)Writing America: from Realism to Modernism
EN 3357 Realism in Nineteenth and Twentieth-Century Theatre
EN 3358 Trends in Contemporary Theatre
EN 3366 Traditions in the British Novel
EN 3367 The American Experience in Fiction
EN 3370 Voices in Contemporary American Literature
EN 3374 Contemporary American Literature
EN 3376 World Literatures in English
EN 3405 Introduction to Literary Studies
EN 3426 English Renaissance
L6 options
EN 4428 English Romanticism
EN 4429 Victorian World
EN 4430 British Modernism
EN 4445 Writing Gender and Sexuality
EN 4452 Shakespeare Plays
EN 4453 Shakespeare: The Great Tragedies
EN 4468 American Romanticism
EN 4472 American Modernism
EN 4477 Trends in Contemporary British Literature
EN 4660 Criticism: Theory & Practice

Entrepreneurship Management (each module carries 15 UK credits)

L5 options

MG 3019 Corporate Entrepreneurship and Innovation
MG 3033 New Ventures Creation
MG 3034 Managing People and Organizations

L6 options

MG 4173 Entrepreneurial Finance
MG 4155 Entrepreneurship Theory
MG 4188 Digital Marketing for Entrepreneurship
MG 4091 Managing SMEs
MG 4121 Leadership
MG 4129 The Decision Making Process: A Qualitative Approach
MG 4131 Strategic Human Resource Management
MG 4156 Enterprise Growth
MG 4173 Entrepreneurial Finance

Environmental Studies
(module UK credits range from 15-20; students should make sure to complete at least 30 UK credits at level 6)

L5 options

ES 3139 The Economy and the Environment
ES 3216 Environmental Policy and Legislation
ES 3220 Principles of Environmental Management
ES 3232 Responses to Climate Change
ES 3241 Environmental Chemistry
ES 3340 Integrated Methods in Environmental Analysis I

L6 options

ES 4017 Environmental Justice
ES 4115 Energy and Environment
ES 4124 Air Quality and Global Atmospheric Changes
ES 4125 Sustainable Food Production: Soil and Environment
ES 4126 Conservation of Wildlife and Mediterranean Ecosystems
ES 4135 Sustainable Use of Resources and Waste Management
ES 4223 Water Resources: Threats and Sustainable Management
ES 4229 Sustainable Cities
ES 4242 Education for the Environment and Sustainability
ES 4244 Special Topics in Environmental Studies
ES 4328 Environmental Governance in the European Union
ES 4443 Integrated Methods in Environmental Analysis II

European and Global Affairs (each module carries 15 UK credits)

L5 options

IB 3008 Business in the European Union
IR 3117 Global Markets and politics
PO 3131 International Relations
SO 3015 Sociology of Globalization
SO 3035 Migration and The Global Age

L6 options

HY 4053	Contemporary History: From World War II to Vietnam and the Fall of Communism
IB 4118	EU Economic Integration
IR 4250	Asia in World Affairs
PO 4025	Terrorism and Political Violence

Finance (each module carries 15 UK credits)

L5 options

EC 3226	Credit and Lending
FN 3046	Investment Analysis and Management I
FN 3213	Corporate Finance
FN 3437	Financial Econometrics I

L6 options

FN 4007	Sustainable Finance and Investing
FN 4009	Behavioural Economics and Finance
FN 4045	Fintech
FN 4129	Investment Analysis and Management II
FN 4430	Financial Derivatives
FN 4451	Commercial Bank Management
FN 4452	Fixed Income Securities
FN 4535	Financial Modeling
FN 4955	Financial Econometrics II

AF 4045	Corporate Governance and Accountability ***or***
AF 4096	Mergers and Acquisitions ***or***
CS 4267	Applied Business Analytics ***or***
MG 4173	Entrepreneurial Finance

Graphic Design (each module carries 15 UK credits)

L5 options

GD 3111	History of Graphic Design
GD 3131	Design Approaches
GD 3232	Illustration
GD 3313	Typography I
GD 3333	Digital Design I
GD 3412	Graphic Design II

L6 options

GD 4321	Contemporary Design Issues
GD 4622	Typography II
GD 4646	Digital Design II
GD 4747	Branding Ecosystems
GD 4823	Graphic Design III

Hellenic Studies (each module carries 15 UK credits)

L5 options

AT 3007	Byzantine Art and Architecture
HY 3021	Alexander's Legacy: The Hellenistic World
HY 3060	Greece: The Birth of a Modern Nation

L6 options

DR 4521	Classical Traditions in Contemporary Contexts

EC 4021 Economic Development of Modern Greece
HY 4061 Greece in the Twentieth Century
IR 4140 Greece and the World
MU 4131 Studies in Modern Greek Music
PH 4121 Plato and Aristotle
SO 4318 Modern Greek Society and Culture

History (each module carries 15 UK credits)

L5 options
HY 3005 Intellectual History of Modern Europe
HY 3021 Alexander's Legacy: the Hellenistic World
HY 3026 Middle East: a Crossroad
HY 3033 Europe and Islam (CE 700-1500)
HY 3040 History of Russia to 1900
HY 3044 European Empires and Decolonization
HY 3060 Greece: the Birth of a Modern Nation
HY 3146 Investigating History
HY 3147 Topics in History
L6 options
HY 4048 Public History
HY 4049 Late Antique Cultures
HY 4053 A Global History of the Cold War
HY 4054 Thucydides and War Strategies
HY 4061 Greece in the 20th century
HY 4155 Advanced Topics in History

Human Resource Management (each module carries 15 UK credits)

L5 options
MG 3034 Managing People and Organizations
MG 3118 Developing Human Capital
MG 3164 Talent Acquisition
L6 options
MG 4028 Corporate Social Responsibility
MG 4075 Internship in Human Resource Management
MG 4120 International Human Resource Management
MG 4131 Strategic Human Resource Management
MG 4151 Managing Performance and Rewards
MG 4174 Contemporary Topics in HRM
MG 4178 HR Metrics and Analytics
MG 4282 HRM Consultancy Project

MG 4121 Leadership ***or***
MG 4122 Managing Organizational Change

International Business (each module carries 15 UK credits)

L5 options
IB 3008 Business in the EU
IB 3121 Global Business Management
L6 options

IB 4031 Business in Emerging Markets
IB 4118 EU Economic Integration
IB 4168 Cross-Cultural Management
IB 4199 Contemporary Issues in International Business
IB 4232 Foreign Direct Investment and MNEs
IB 4235 Export Strategy and Management
IB 4238 International Business Law
IB 4267 Innovation and Technology Management in IB

MG 4120 International Human Resource Management ***or***
MK 4157 International Marketing

International Financial Reporting and Auditing (each module carries 15 UK credits)

L5 options
AF 3104 Financial Reporting I
AF 3437 Accounting Information Systems
L6 options
AF 4207 Financial Reporting II
AF 4218 Auditing
AF 4045 Corporate Governance and Accountability
AF 4096 Mergers and Acquisitions
AF 4141 Business Taxation
AF 4244 Forensic Accounting
AF 4343 Financial Statement Analysis and Equity Evaluation

International Relations and European Affairs (each module carries 15 UK credits)

L5 options
EC 3232 Economics of European Union
PO 3131 Theories of International Relations
IR 3117 International Political Economy and Global Markets
IR 3225 Foreign Policy
L6 options
IR 4041 The Role of Energy in the 21st Century
IR 4130 Global Communication and the Media in International Relations
IR 4135 International Law
IR 4042 Conflict Resolution and Negotiation in IR
IR 4140 Greece and the World
IR 4250 Asia in World Affairs
IR 4255 Strategy and Geopolitics
IR 4265 European Foreign, Security and Defence Policies
IB 4118 EU Economic Integration

International Tourism and Hospitality Management (each module carries 15 UK credits)

L5 options
HT 3037 Travel and Transport
HT 3038 Destination Management and Marketing
HT 3113 Tourism Planning and Development
HT 3115 Marketing in Tourism and Hospitality
HT 3139 Management of Hospitality and F&B Operations

L6 options

HT 4021 Sustainable Management in Tourism and Hospitality
HT 4032 Events Management for the Hospitality Industry
HT 4045 Visitor Attractions Management
HT 4117 Managing Service Quality and HR in Tourism and Hospitality
HT 4234 Public Relations and Crisis Management in Tourism + Hospitality

MG 4071 Cruise Shipping ***or***
IB 4168 Cross-Cultural Management

Leadership and Management (each module carries 15 UK credits)

L5 options

MG 3019 Corporate Entrepreneurship and Innovation
MG 3034 Managing People and Organizations

L6 options

MG 4121 Leadership
IB 4168 Cross-Cultural Management
MG 4023 Business Negotiation
MG 4028 Corporate Social Responsibility
MG 4057 Project Management
MG 4122 Managing Organizational Change
MG 4129 The Decision Making Process: A Qualitative Approach
MG 4131 Strategic Human Resource Management
MG 4145 Total Quality Management

Logistics and Supply Chain Management (each module carries 15 UK credits)

L5 options

LM 3025 Logistics Systems
LM 3030 Transportation and Intermodal Systems
LM 3045 Procurement

L6 options

LM 4242 Supply Chain Management
LM 4477 Contemporary Issues and Supply Chain 4.0
MK 4156 Retailing and Supply Chain Management

MG 4028 Corporate Social Responsibility ***or***
MG 4129 Decision Making: A Qualitative Approach

Management Information Systems (each module carries 15 UK credits)

L5 options

CS 3140 Electronic Commerce
CS 3246 Enterprise Systems
CS 3247 Knowledge-based Decision Making

L6 options

CS 4161 Technology Innovation & Entrepreneurship
CS 4249 Business Intelligence
CS 4250 Information Systems Security and Control
CS 4267 Applied Business Analytics
CS 4384 Analysis and Design of Information Systems

CS 4562 Information Systems Strategy
MG 4057 Project Management

Marketing (each module carries 15 UK credits)

L5 options
MK 3131 Marketing Management
MK 3134 Brand Management
MK 3135 Marketing Communications
MK 3155 Business to Business Marketing
MK 3159 Consumer Behavior
L6 options
MK 4104 Digital & Social Media Marketing
MK 4143 Food Choices & Lifestyle
MK 4146 Luxury Branding and Fashion
MK 4148 Retail Business Strategy
MK 4153 Sales Management
MK 4156 Retailing & Supply Chain Management
MK 4157 International Marketing
MK 4162 Marketing of Services
MK 4242 Marketing Creativity & Innovation
MK 4245 Promotions Events & Experiences
MK 4247 Applied Marketing Management & Metrics
MK 4249 Advertising in Digital and Mass Media
MK 4358 Applied Marketing Research
MK 4468 Integrated Marketing Communications Campaigns

Music (each module carries 15 UK credits)

L5 options
MU 3061 Music Theatre Workshop I
MU 3063 Production Studio Techniques
MU 3141 Film Score and Soundtrack
MU 3162 Music Performance Workshop II
MU 3164 Sound Design
MU 3178 Jazz and Popular Music Ensemble II
MU 3215 Theory and Musicianship III
MU 3219 Music Technology II Creativity and Innovation
MU 3329 Theory and Musicianship IV
MU 3436 Musician in Context
MU 3437 Issues in Music Performance
L6 options
MU 4043 Experimental Sound Art
MU 4066 Music in the Community
MU 4108 Music Performance Workshop III
MU 4131 Studies in Modern Greek Music
MU 4167 Music Theatre Workshop II
MU 4265 Jazz and Popular Music Ensemble III
MU 4440 Modernism
MU 4469 Selected Topics in Composition
MU 4488 Composing and Arranging for Small Ensembles

MU 4489 Selected Topics in Music Analysis
MU 4690 Selected Topics in Musicology

Operations Management (each module carries 15 UK credits)

L5 options
IB 3121 Global Business Management
MG 3033 New Venture Creation
MG 3034 Managing People and Organizations
MG 3272 Service Operations
L6 options
MG 4023 Business Negotiations
MG 4129 Decision Making: A Qualitative Approach
MG 4145 Total Quality Management
MG 4246 Management Science
MG 4548 Operations Strategy
LM 4242 Supply Chain Management

MG 4057 Project Management ***or***
MG 4167 Applied Project Management

MG 4028 Corporate Social Responsibility ***or***
MG 4121 Leadership

Philosophy (each module carries 15 UK credits)

L5 options
PH 3005 LE Business Ethics ***or***
PH 3010 LE Ethics

PH 3009 Evolution and Revolution
PH 3022 Social and Political Philosophy
PH 3023 American Philosophy
PH 3026 Existentialism
PH 3027 The Rise of Modern Philosophy
PH 3034 Science and its Methods: A Philosophical Exploration
PH 3036 Privacy, Policy, Law and Technology
PH 3037 Master-Slave Dialectic from Ancient Times to the Present
PH 3118 Theory of Knowledge
L6 options
PH 4028 Kant and Hegel
PH 4031 Phenomenology: Husserl and Heidegger
PH 4032 Postmodern Philosophy: Foucault and Derrida
PH 4040 Language, Truth and Logic
PH 4121 Plato and Aristotle
PH 4135 Philosophy of History
PH 4141 Philosophy of Mind
PH 4143 Advanced Topics in Philosophy

Project Management (each module carries 15 UK credits)

L5 options

AF 3116	Management Accounting
FN 3105	Financial Management
LM 3045	Procurement
MG 3034	Managing People and Organizations

L6 options

MG 4057	Project Management
MG 4167	Applied Project Management
ITC 4040	Methods in ICT Project Research and Management
MG 4129	Decision-Making: A Qualitative Approach
MG 4023	Business Negotiation ***or***
MG 4121	Leadership ***or***
MG 4145	Total Quality Management

Psychology
(module UK credits range from 15-20; students should make sure to complete at least 30 UK credits at level 6)

L5 options

PS 3508	Childhood & Adolescent Development
PS 3509	Adulthood and Aging
PS 3512	Personality Psychology and Individual Differences
PS 3526	Social Psychology: Theories and Applications
PS 3532	Testing & Assessment
PS 3618	Non-Experimental Research in Psychology
PS 3630	Biological Psychology
PS 3734	Experimental Cognitive Psychology

L6 options

PS 4080	Internship in Psychology
PS 4621	Educational Psychology
PS 4643	Childhood & Adolesc. Psychopathology
PS 4649	Forensic Psychology
PS 4652	Counselling and Psychotherapy
PS 4662	Trauma & Resilience
PS 4663	Social Cognition
PS 4719	Health Psychology &Lifelong Adaptation
PS 4723	Stress and Wellbeing
PS 4744	Addictive Behavior and Mental Health
PS 4751	Adult Psychopathology
PS 4839	Advanced Topics in Cognitive Psychology
PS 4924	Industrial/Organizational Psychology
PS 4965	Topics in Neuropsychology
PS 4990	Social Neuroscience

Shipping Management (each module carries 15 UK credits)

L5 options

EC 3227	Maritime Economics
LM 3030	Transportation and Intermodal Systems

MG 3058 International Shipping Policy
MG 3159 Port Management
IB 4168 Cross Cultural Management
L6 options
MG 4071 Cruise Shipping
MG 4087 Short Sea Shipping
MG 4112 Carriage of Goods by Sea
MG 4169 Chartering and Shipbroking
MG 4176 Maritime Accounting and Reporting
MG 4270 Maritime Human Resource Management
MG 4292 Shipping Law and Marine Insurance
MG 4316 Maritime Financial Management

Sociology (each module carries 15 UK credits)

L5 options
SO 3002 LE Environment and Society
SO 3007 LE Health and Society
SO 3009 Tourism and Leisure in Modern Society
SO 3012 Contemporary Cinema and Society
SO 3015 Sociology of Globalization
SO 3025 Media and Society in the 21st Century
SO 3035 Migration and the Global Age
SO 3037 Sociology of Deviance
SO 3038 Criminology
SO 3046 Sociology of Emotions
SO 3119 Consumer Society
SO 3127 Sociology of Architecture
SO 3148 Selected Topics in Contemporary Sociology
SO 3260 Classical Sociological Theory
SO 3411 Quantitative Methods in Sociology
SO 3516 Qualitative Research Methods in Sociology
L6 options
SO 4050 World Cinema: Power and Identity
SO 4106 Urban Sociology
SO 4117 Sociology of Work
SO 4123 Gender, Media and Society
SO 4126 Suffering and Evil in Society
SO 4143 Sociology of Science and Technology
SO 4213 Collective Behavior and Social Movements
SO 4231 Religion and Society
SO 4318 Modern Greek Society and Culture
SO 4355 Advanced Studies in Sociological Theory and Research
SO 4461 Contemporary Sociological Theory

Sports Management (each module carries 15 UK credits)

L5 options
SM 3003 Olympic Games and Sports Mega Events Organization
SM 3004 Social Issues in Sports
SM 3005 Sport Operations and Facilities Management

SM 3102 Sports Marketing

L6 options

SM 4020 Coaching in Sports
SM 4040 Advances in Sports Management
SM 4107 Sports Governance, Policy and Legal Issues
SM 4208 Sports Promotion and Social Media
SM 4545 Sports Entrepreneurship

Sustainable Economics and Finance (each module carries 15 UK credits)

L5 options

EC 3134 Environmental and Resource Economics

L6 options

EC 4020 Economic Development and Sustainability
EC 4004 Social Economy and Entrepreneurship
EC 4007 Sustainable Finance and Investing
AF 4045 Corporate Governance and Accountability

Theatre Arts (each module carries 15 UK credits)

L5 options

DR 3116 Voice and Speech II
DR 3118 Stage Lighting
DR 3140 Acting the Scene
DR 3142 Improvisation for Acting
DR 3201 Movement for the Performer
DR 3243 Portfolio Design
DR 3246 Performance as a Political and Social Act
DR 3327 The Scenographic Space of Performance
DR 3328 The Directing Process
DR 3339 Dramaturgy
DR 3344 Re-reading Ancient Tragedy and the American Drama
DR 3962 Collaborative Performance Practice

L6 options

DR 4148 Musicality in Performance
DR 4241 Advanced Acting
DR 4329 Advanced Directing
DR 4330 Costume Design
DR 4349 Performing Objects: Materiality, Imagination and Performance
DR 4351 Physical Play and Devising
DR 4352 The Human Face in the Arts
DR 4423 Critical Practices and Contemporary Performance
DR 4454 Creative Producing
DR 4455 Digital Performance
DR 4521 Classical Traditions in Contemporary Contexts
DR 4570 New Spatialities: Contemporary Performance and Public/Outdoor Space

Visual Arts (each module carries 15 UK credits)

L5 options

AT 3018 Art after Modernism
AR 3104 Drawing II

AR 3106 Color II
AR 3108 Sculpture II
AR 3110 Time Based Media II
AR 3019 Video Art
AR 3025 Painting
AR 3035 Art Research

L6 options

AR 4002 Art Techniques and Media
AR 4040 Issues in Contemporary Art
AR 4130 Contemporary Painting
AR 4233 Contemporary Drawing
AR 4226 Sculpture III
AR 4045 Art Entrepreneurship