

ACADEMIC MISCONDUCT

23.0 Academic misconduct is defined as any improper activity or behaviour by a student which may give that student, or another student, an unpermitted academic advantage in a summative assessment. In investigating and dealing with cases of suspected misconduct, partner institutions will follow the policies and processes approved at Institutional Approval or Reapproval. Any penalties arising from academic misconduct will be levied in line with the AMBeR Tariff (see section 23.4 below).

23.1 The following is a non-exhaustive list of examples of academic misconduct which will be considered under these Regulations:

23.1.2	Plagiarism	<p>Representing another person's work or ideas as one's own, for example by failing to follow convention in acknowledging sources, use of quotation marks, etc. This includes the unauthorised use of one student's work by another student and the commissioning, purchase and submission of a piece of work, in part or whole, as the student's own.</p> <p>Note: Where a student has an acknowledged learning disability, a proof-reader may be used to ensure that the student's meaning is not misunderstood as a result of the quality and standard of writing, unless a partner institution policy specifically prohibits this. Where permitted, a proof-reader may identify spelling and basic grammatical errors. Inaccuracies in academic content should not be corrected nor should the structure of the piece of work be changed.</p>
23.1.3	Collusion	<p>Cooperation in order to gain an unpermitted advantage. This may occur where students have consciously colluded on a piece of work, in part or whole, and passed it off as their own individual efforts or where one student has authorized another to use their work, in part or whole, and to submit it as their own.</p> <p>Note: legitimate input from tutors or approved readers or scribes is not considered to be collusion.</p>
23.1.4	Misconduct During Exams	<p>Including in-class tests.</p>

23.1.5 Processes for dealing with Academic misconduct and the penalties

Academic Misconduct ACG Penalties (Adapted from Plagiarism Reference Tariff, 2015)

1. Assign points based on the following criteria:

In deciding the seriousness of an offence, the Committee on Standing and Conduct (COSC) will take into consideration the nature of the offence, the significance of the assessment, the level of study and any evidence of deliberate attempts to avoid detection.

HISTORY

All academic integrity offences will be recorded and used to determine history.

1 st Time	100 points
2 nd Time	150 points
3 rd Time	200 points

AMOUNT/EXTENT

This refers to all types of individual and collaborative, written and practical, print and electronic assignments including word processed documents, project work, presentations, spreadsheets, media projects, drawings, designs, computer code, etc.

Below 5% AND less than two sentences	80 points
As above but with critical aspects* plagiarized	105 points
Between 5% and 20% OR more than two sentences but not more than two paragraphs	105 points
As above but with critical aspects* plagiarized	130 points
Between 20% and 50% OR more than two paragraphs but not more than five paragraphs	130 points
As above but with critical aspects* plagiarized	160 points
Above 50% OR more than five paragraphs	160 points
Submission purchased from essay mill or ghost-writing services	225 points

Presenting work taken (all or in part) from another without their knowledge or consent	225 points
Presenting work previously submitted	225 points
Unauthorized use of artificial intelligence (AI) for generating text, image or musical composition and use of AI tools for other purposes such as paraphrasing	160 points
Other severe academic misconduct (e.g. cheating on examination, fabrication, falsification of data and/or references, etc.)	225 points

* **Critical aspects are key ideas and arguments that are central to the assessment.**

Please note that the % does not relate to Turnitin originality report.

LEVEL/STAGE

Stage 1 (L4 modules, or freshman/sophomore year of US degree)	70 points
Stage 2 (L5 modules, or junior year of US degree)	115 points
Stage 3 (L6 modules, or senior year of US degree)	140 points

VALUE/SIGNIFICANCE OF ASSESSMENT

Standard weighting (50% or less of module)	30 points
Component weighted at more than 50% of module	60 points
Final capstone project, dissertation, or other type of major assessment contributing to award	100 points

ADDITIONAL CHARACTERISTICS

Evidence of deliberate attempt to disguise plagiarism by changing words, sentences, references or any other method to avoid detection	40 points
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2. Award penalties based on the assigned points:

PENALTIES (SUMMATIVE WORK)

In all cases a formal written admonishment is given and a record made contributing to the student's previous history.

POINTS	AVAILABLE PENALTIES (<u>SELECT ONLY ONE</u>)
280-329	<ul style="list-style-type: none"> ● No further action beyond formal written warning ● Assessment awarded 0% (mark FP) –resit** but with mark capped at 40%
330-379	<ul style="list-style-type: none"> ● Assessment awarded 0% (mark FP) – resit but with mark capped at 40%
380-479	<ul style="list-style-type: none"> ● Assessment awarded 0% (mark FP) –resit but with mark capped at 40% ● Assessment awarded 0% (mark FP) - no resit allowed – module retake (if required) with mark capped at 40%
480-524	<ul style="list-style-type: none"> ● Assessment awarded 0% (mark FP) - no resit – module retake (if required) with mark capped at 40% ● Module awarded 0% (mark F) – module retake (if required) with mark capped at 40%
525-559	<ul style="list-style-type: none"> ● Module awarded 0% (mark F) – module retake (if required) with mark capped at 40% ● Suspension and Award classification reduced [note on Deree transcript] ● Qualification reduced (e.g. Honours -> no Honours) [note on Deree transcript]
560 +	<ul style="list-style-type: none"> ● Module awarded 0% (mark F) – module retake (if required) with mark capped at 40% ● Suspension and Award classification reduced [note on Deree transcript] ● Qualification reduced (e.g. Honors -> no Honours) [note on Deree transcript] ● Expulsion from institution [no re-admission allowed] [note on Deree transcript]

**** Resits and retakes may only be taken where permitted within academic regulations.**