# Ongoing Registration Schedule for Fall Semester 2024

All Degree Students

## Starts on Monday, July 01, 2024

http://www.campusweb.acg.edu/ics

<table>
<thead>
<tr>
<th>WHO</th>
<th>WHEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Registration for continuing students with <strong>90+ credits</strong> completed by <strong>SUMMER SESSION I 2024</strong></td>
<td><strong>Monday, July 01, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td>Online Registration for continuing students with <strong>50-89 credits</strong> completed by <strong>SUMMER SESSION I 2024</strong></td>
<td><strong>Wednesday, July 03, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td>Online Registration for continuing students with <strong>30-49 credits</strong> completed by <strong>SUMMER SESSION I 2024</strong></td>
<td><strong>Friday, July 05, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td>Online Registration for continuing students with <strong>0-29 credits</strong> completed by <strong>SUMMER SESSION I 2024</strong></td>
<td><strong>Monday, July 08, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td><strong>NEW students: On Campus</strong> Registration for new, new transfer, study abroad and international students</td>
<td><strong>Monday, July 01, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td><strong>Readmitted students: On Campus</strong></td>
<td><strong>Monday, July 01, 2024</strong> (Starting time 10:30) <strong>Wednesday, September 11, 2024</strong> (Ending time 16:00)</td>
</tr>
<tr>
<td><strong>FIRST DAY OF CLASSES</strong></td>
<td><strong>Thursday, September 12, 2024</strong></td>
</tr>
<tr>
<td><strong>Online Change of course(s)</strong></td>
<td><strong>Thursday, September 12, 2024</strong> (Starting time 10:30) <strong>Monday, September 16, 2024</strong> (Ending time 17:00)</td>
</tr>
</tbody>
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Office of Student Accounts

INSTRUCTIONS FOR REGISTRATION ADVANCE DEPOSIT AND TUITION AND FEES PAYMENT - FALL SEMESTER 2024

GREEK & INTERNATIONAL STUDENTS

Students who wish to register for Fall Semester 2024 should be aware of the following:

PREVIOUS OBLIGATIONS:
Outstanding account balances from previous semesters should be fully settled before applying for early registration. In addition, all library obligations (overdue books, etc.) should be cleared. Students with outstanding obligations will not be allowed to register until they have contacted the Business office regarding the settlement of their outstanding balances. The Business Office is pleased to discuss directly with students and their families, individual payment plans for settling their tuition and fees.

PAYMENT OF DEPOSIT FOR EARLY REGISTRATION:
Each student is required to make an advance deposit according to the number of credits that he/she is intending to register for (see table below), at least five working days before registration.

For students taking more than 2 courses, the deposit can be broken into 2 installments. The first deposit should be made before registration and the second by Monday, August 26, 2024. If the second installment is not paid on time, the registration will not be considered complete.

<table>
<thead>
<tr>
<th>Number of Credits</th>
<th>1st Installment</th>
<th>2nd Installment</th>
<th>Total Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 4 credits</td>
<td>320,00 Euro</td>
<td>320,00 Euro</td>
<td>640,00 Euro</td>
</tr>
<tr>
<td>5 to 8 credits</td>
<td>320,00 Euro</td>
<td>320,00 Euro</td>
<td>640,00 Euro</td>
</tr>
<tr>
<td>9 to 10 credits</td>
<td>397,50 Euro</td>
<td>397,50 Euro</td>
<td>795,00 Euro</td>
</tr>
<tr>
<td>11 credits and above</td>
<td>480,00 Euro</td>
<td>480,00 Euro</td>
<td>960,00 Euro</td>
</tr>
</tbody>
</table>

PAYMENT OF FALL SEMESTER REMAINING BALANCE:
The remaining Fall Semester 2024 balances of each student’s account should be paid in three equal installments.

<table>
<thead>
<tr>
<th>Installment</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Installment</td>
<td>Monday, September 30, 2024</td>
</tr>
<tr>
<td>2nd Installment</td>
<td>Thursday, October 31, 2024</td>
</tr>
<tr>
<td>3rd Installment</td>
<td>Monday, November 25, 2024</td>
</tr>
</tbody>
</table>

PAYMENT INSTRUCTIONS
Payment of tuition and fees can be made by using one of the following options:

a. E-Banking Payments (Greek Banks): Students can make a payment by selecting the «RF Payments» option in the e-banking Payments menu of their Greek Bank and entering their RF Payment Code* to complete the transaction.

b. Bank Deposit Payment (Greek Banks): Students can make a payment by providing their RF Payment Code* to their Greek Bank.

c. International Transfers: Students can make a Foreign Bank payment only through the Flywire platform https://acg.flywire.com. Please enter your RF Payment Code* to identify your payment. Flywire payments can be made using your local currency.

d. Online Payments: Students can make a payment using our Online Payment page and selecting:
   • Credit/DebitCard payment and entering their RF Payment Code*
   Or
   • IRIS Payment (only for the 4 Greek systemic Banks) and entering their RF Payment Code*

e. Bank or Personal Checks: Students can make a payment by check to the Cashier at the Student Success Center.

f. Credit or Debit Cards: Students can make a Credit or Debit Card payment at the Cashier at the Student Success Center.

* The RF Payment Code is provided to all students by e-mail. It can be found at the “myACG” portal (by selecting “Students” and “MY ACCOUNT” tab).

Any student not able to comply with the above payment procedure is urged to contact the Business Office at least one week prior to the first day of registration in order to establish an appropriate payment plan.

If you have any questions or need assistance, please contact the Student Accounts Office. tel. 210-6009800, ext. 1404, 1118, 1533.
Office of the Registrar

IMPORTANT INFORMATION FOR STUDENT REGISTRATION
FALL SEMESTER 2024
REGISTRATION STARTS ON Monday, July 01, 2024

REGISTRATION STEPS

1. STUDENTS WITH 0-30 CREDITS
   Students who have 0-30 credits (including work in progress) must meet with an Academic Advisor to receive advising clearance and thus be able to register.

2. STUDENTS WITH 31-50 CREDITS
   Students who have 31-50 credits and have a C.I equal or greater than 2.00 do not have an Advising Hold. However, they may arrange to meet with their Academic Advisor and seek academic advice for the upcoming fall registration period.

3. STUDENTS WITH 51 CREDITS OR MORE
   Students who have 51 credits or more, C.I. greater or equal to 2.00 and need Academic Advising must see their respective Department Head and not arrange an appointment with the Academic Advising Office.

4. ALL STUDENTS ON ACADEMIC PROBATION (C.I. less than 2.00)
   Students on Academic Probation must meet with an Academic Advisor to receive personal assistance regarding their course selection and be able to register.

5. MEET BUSINESS OFFICE AND LIBRARY OBLIGATIONS
   ▪ All students must pay all outstanding balances and place a deposit. For more information and assistance, please call ext. 1404, 1118, 1533 or 1109.
   ▪ All students must clear all library obligations. For more information and assistance please call ext. 1348.

6. REGULAR STUDENT REGISTRATION
   Visit myACG portal for the schedule of courses and all related information by clicking on the STUDENTS tab, going to the Registration page and following this path:
   Registration ⇒ Registration Instructions ⇒ User guide for Registration ⇒ Online Registration Full Guide.pdf

 Helpful Hints & Guidelines for a Successful Registration

Before students finalize their course selection, they must check the Final Exam Schedule, as posted on our web pages, in order to avoid any conflicts with their exams.

If you do not have a PIN number or have forgotten it, contact the Student Success Center (ssc@acg.edu)

The course designation for the validated courses is as follows:
Example: AF 2006 A 1 L4 where: AF = department
2006 = course number
A = section
1 = Aghia Paraskevi Campus, 2 = Downtown Campus
L4 = level (levels = 4, 5, 6)

Course Levels:
✓ Level 5 courses are suitable for students who have completed at least four Level 4 courses of their major
✓ Level 6 courses are suitable for students who have completed ALL L4 COURSES AND AT LEAST FOUR L5 COURSES of their concentration
✓ Course Level (L4, L5, L6) & Pre-requisite violations are checked automatically by the online registration system.