UNDERGRADUATE CATALOG
Deree US Accredited Degree

&

STUDENT HANDBOOK
Open University Validated Award

2022-2023
The American College of Greece

Founded in 1875

International in origin and outlook, Deree - ACG offers a distinctive academic ethos rooted in American higher education best practices and integrating American, Greek and European cultures. The College is committed to extending educational opportunities to qualified students of diverse backgrounds and to active, mutually supportive interaction with its alumni. Deree faculty, dedicated to teaching, scholarship and service, cultivate a rich intellectual campus environment, serve numerous external constituencies and contribute to their professional disciplines. Through undergraduate and graduate curricula in the liberal arts and sciences, business and selected professions, as well as through its cocurricular programs, the College enables students:

• to define and pursue their educational and professional goals,
• to develop as critical and creative thinkers and socially aware individuals, and
• to prepare for lives of reflection as well as responsible civic engagement in a complex, global world.

Deree Mission Statement
Approved by the Board of Trustees
June 2009

Updated in July 2022
Deree - ACG is accredited by
The New England Commission of Higher Education

All programs offered at Deree - ACG are validated by The Open University, U.K.

Deree - ACG is a member of the following academic organizations:
AACRAO - The American Association of Collegiate Registrars and Admissions Officers
AMICAL - The American International Consortium of Academic Libraries
ALA - The American Library Association
College Board
CHEA - Council for Higher Education Accreditation
Global Business School Network (GBSN)
GLCA - Great Lakes Colleges Association
Modern Language Association
NACADA - The National Academic Advising Association
TESOL (USA) - Teachers of English to Speakers of other Languages
The Near East/South Asia Council of Overseas Schools
Council of Independent Colleges
UACES - University Association for Contemporary European Studies

Deree - ACG is an associate member of the following academic organization:
EUCEN - European University Continuing Education Network

Deree - ACG is authorized to administer the Michigan State University Certificate of English Proficiency (MSU-CELP) and Certificate of English Competency (MSU-CELC) in southern Greece.
Athens

As the home of Plato’s Academy and Aristotle’s Lyceum - the two greatest schools in antiquity - Athens can justifiably claim to be an incomparable setting for an institution of higher learning. The birthplace of Western culture and civilization, Athens has come to exemplify what men and women can achieve when allowed to exercise their minds and imaginations in a free and open society.

From its mythical founding by the legendary King Theseus, who united the independent towns of Attica and forged them into a single city-state, or polis, Athens became the center where the Hellenic ideals of the spirit of inquiry, critical thinking, rational discourse, and artistic expression were realized. Socrates, Plato’s mentor, engaged his fellow Athenians in dialogues, that constitutes the quintessence of philosophical questioning and reasoning. The great tragic and comic poets, Aeschylus, Sophocles, Aristophanes, and Euripides, produced their supreme works of dramatic art in this city. Thucydides opened his enduring history by proudly identifying himself as an Athenian.

The idea of demokratia, or rule by the people, originated in Athens, with the political reforms of sage lawgivers and rulers such as Solon and Cleisthenes. The Athenian ideal was later articulated eloquently by the statesman Pericles in his inspired Funeral Oration, where he paid tribute to his city as the “school of Hellas,” which, because of its noble institutions, concern for culture and education, love of discussion, sense of duty and honor, and passion for justice, was a model for the world and “worthy of admiration.”

During the Athenian Enlightenment of 2,500 years ago, the city nurtured such master architects as Ictinus, Callicrates, and Mnesicles, and the immortal sculptor Phidias. They adorned the hill overlooking the city, principal sanctuary of the patron goddess, Athena, with the magnificent Parthenon and Erechtheum temples and the splendor of the Propylaea.

The Acropolis, the “high city,” is Athens’ monumental legacy to the West and to the world. Having withstood the vicissitudes of time and events, it remain an ageless testament to human excellence and to the glory that was Greece.

Today, Athens is the capital of a European Union country, meaning that it belongs to a greater political and geographic entity and shares its vision. Athens is a culturally invigorating urban center of museums, theatres, and concert halls, and has become a twenty-first century computerized metropolis, with a state-of-the-art metro system and airport, ages removed from the antique days of archons and triremes.

And yet, when peoples and nations made their way to Greece for the Olympic Games of 2004, the past echoed, as Athens once again proclaimed, in the proud words of Pericles: “We throw open our city to the world”. And when the time came for the city to be thrown open, Athens showed the world what it can nowhere else see.
# TABLE OF CONTENTS

- **Introduction - The College** 11
- **Academic Calendar** 15
- **Tuition and Fees** 17
- **Academic Policies Governing the US Degree** 21
- **Academic Enrichment Programs** 57
- **Academic Programs**
  - Degrees Granted 61
  - The Frances Rich School of Fine and Performing Arts
    - Requirements for the Bachelor of Arts Degree 65
  - The School of Liberal Arts and Sciences
    - Requirements for the Bachelor of Arts / Bachelor of Science Degree 79
  - The School of Business and Economics
    - Requirements for the Bachelor of Arts / Bachelor of Science Degree 109
- **Minors**
  - Fine and Performing Arts 139
  - Liberal Arts and Sciences 147
  - Business and Economics 165
  - Requirements for the Interdisciplinary Minors 181
- **Course Descriptions**
  - Fine and Performing Arts 185
  - Liberal Arts and Sciences 215
  - Business and Economics 299
  - Academic Enrichment Programs 343
Introduction - The College
The American College of Greece (Deree - ACG) is the oldest and largest, comprehensive, independent, American accredited college in Europe, currently enrolling over 5,000 students in all of its educational divisions. The College’s more than 62,000 alumni reside in more than 100 countries, occupy leadership positions in areas such as business, the arts, and the sciences, and constitute a vibrant and proud alumni body that promotes Deree - ACG’s mission, vision and values.

Founded in 1875 by American Christian missionaries as a primary and secondary school for girls in Smyrna, Asia Minor, the College expanded into higher education in 1885. Social upheaval in Asia Minor forced its closure in 1922, and the College reopened in Athens in 1923 at the invitation of Eleftherios Venizelos, the internationally renowned statesman. In 1936 the school was named Orlinda Childs Pierce College in memory of the wife of a benevolent supporter.

During the 1960s, the College changed significantly. Pierce College was incorporated in the state of Colorado in 1961 and was authorized to grant bachelor of arts and bachelor of science degrees. In 1963 the secondary school division of Pierce College was recognized by the Greek government as the equivalent of a national public school. In 1965 the College moved to a sixty-four acre site in Aghia Paraskevi, a northeastern suburb of Athens. The Aghia Paraskevi campus, situated on the western slopes of Mt. Hymettus some ten kilometers from the center of Athens offers a magnificent view of the sprawling city. Its original buildings were designed by the renowned Greek architect Constantine Doxiades. The College’s first baccalaureate degrees were awarded in 1969, and in 1973, in honor of a generous benefactor from Chicago, William S. Dereen (born Derehanis in the village of Ambelionas in the prefecture of Messenia in the Peloponnese) the College’s undergraduate division was renamed Deree - ACG. In 1971, the Downtown Athens campus was established to broaden the College’s commitment both to business education and the professional community in Greece. With the help of a challenge grant from the United States Agency for International Development (USAID), funds were raised in both Greece and the United States from business, parents, alumni, trustees, and friends to build a five-story facility in Ambelokipi, near the city’s business center, in 1993. In 2012 the Downtown campus became the home of Alba Graduate Business School at The American College of Greece (Alba). Deree undergraduate classes are offered at the Downtown campus during morning hours.

Although a majority of Deree - ACG’s undergraduate and graduate enrollment is Greek, students come from more than 50 countries. Admission standards are competitive, and admissions are made without regard to gender, sexual orientation, race, creed, color, or economic background. English is the language of instruction.

Deree - ACG offers undergraduate programs through three schools (Business and Economics; Fine and Performing Arts; Liberal Arts and Sciences) and graduate programs through its Graduate School of Arts and Sciences. In 2011 the College entered into a partnership with the Open University (UK) through which all Deree undergraduate programs are validated, thereby guaranteeing Deree graduates the professional rights provided by EU and Greek law. Students are able to complete both the American accredited degree and the British honors award within the typical time frame of four years for US undergraduate degrees.

ACG undergraduate and graduate degrees are internationally recognized as the equivalent of corresponding degrees granted by colleges and universities accredited in the United States; however, in Greece, under the provisions of Article 16 of the Constitution, they are not recognized as academically equivalent to degrees granted by Greek universities.
Academic Calendar

Weekly Schedule, Class Periods, Blended (BL) and Online Courses (OL)

The Academic Calendar is issued each academic year by the registrar. Please visit the College website to see the most recently updated calendar.

Instruction time (not including any breaks) for each three US credit hour course (15 UK credits) is 150 minutes per week. For each laboratory session carrying one US credit (5 UK credits), the instruction time is 75 minutes. Laboratory sessions are scheduled Monday, Wednesday, or Friday for one-and-a-half class periods, or Tuesday or Thursday for a full class period.

The College occasionally offers courses via distance learning modes, either as blended or online. Such courses are designated on the course schedule with the section notation of BL for blended or OL for online.

Blended courses are defined as being 35% to 50% online and the rest in scheduled campus face-to-face classrooms. Major examinations for blended courses also take place face-to-face.

Blended courses are those in which 35% to 50% of class meetings are held online and the rest are held face-to-face in campus classrooms. Major examinations for blended courses also take place face-to-face. Online courses meet exclusively online, except for examinations or other in-person assessment, which take place face-to-face on campus. Students enrolling in blended or online courses are required to enroll in an induction or introductory seminar free of charge.

* Blended Learning (BL) and Online Courses (OL) are not available to students on US Federal Financial Aid.

Schedule of Classes

<table>
<thead>
<tr>
<th>Monday, Wednesday, and Friday</th>
<th>Tuesday and Thursday</th>
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</thead>
<tbody>
<tr>
<td>08:30 - 09:20</td>
<td>08:30 - 09:45</td>
</tr>
<tr>
<td>09:30 - 10:20</td>
<td>09:55 - 11:10</td>
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<td>10:30 - 11:20</td>
<td>11:20 - 12:35</td>
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<td>11:30 - 12:20</td>
<td>12:45 - 14:00</td>
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<td>12:30 - 13:20</td>
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<td>20:00 - 21:15**</td>
<td>20:00 - 21:15**</td>
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<tr>
<td>18:30 - 21:20***</td>
<td>18:30 - 21:20***</td>
</tr>
</tbody>
</table>

* Activity Hour
** Only related courses (M W)
*** Once per week
In addition to the regular semesters, there are two short sessions of one month each and a term of eight weeks. Courses are scheduled daily, Monday through Friday, during the following short sessions and Monday through Thursday, during the term:

<table>
<thead>
<tr>
<th>Summer Session I &amp; Summer Session II</th>
<th>Summer Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:00-08:50 LABS only</td>
<td>09:00-10:10</td>
</tr>
<tr>
<td>09:00-11:00</td>
<td>10:20-11:30</td>
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<tr>
<td>11:10-13:10</td>
<td>10:20-11:30</td>
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<tr>
<td>15:30-17:30</td>
<td>13:00-14:10</td>
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<tr>
<td>17:40-19:40</td>
<td>14:20-15:30</td>
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<tr>
<td>19:50-21:50</td>
<td>15:40-16:50</td>
</tr>
<tr>
<td>20:00-21:00</td>
<td>17:00-18:10</td>
</tr>
<tr>
<td>LABS only Summer II</td>
<td>18:20-19:30</td>
</tr>
<tr>
<td>19:50-21:00</td>
<td>19:50-21:00</td>
</tr>
</tbody>
</table>
**Payment Procedures**

Tuition and fees payment for semesters is payable in three installments. The first payment (deposit) has to be made at least five working days before the registration date. The balance should be settled within 40 days of the first day of classes.

Tuition and fees payment for sessions must be paid in full at least five working days before the date of registration.

Tuition is charged for all courses, whether taken for credit or as non-credit. The College reserves the right to adjust tuition and other fees as the need arises. No such changes will apply to a semester or session in progress, and every effort will be made to maintain the same fees throughout a given academic year. The College will try to announce changes well in advance of the effective date of a change.

Requests for exemption from the above procedure must be made to the Business Office at least one week before registration. Exemptions may be granted for semesters but not for sessions and not for the student’s first semester at the College. Specifically, deferment of payment may be granted for up to 50 percent of the fees due for the semester. Students granted such deferments will be issued a payment-due date by the Business Office and will be required to certify by signature their agreement to abide by the terms stipulated.

Students who have an unpaid balance at the close of a semester will not be issued official records of any kind and will not be permitted to register again until the debt is paid. Students who have defaulted on such payments will be ineligible for further deferments.

**Admissions Deposit**

An admissions deposit is required of all admitted students. The deposit is credited toward the first full semester’s tuition and is ordinarily non-refundable. Failure to pay the deposit by the required date results in cancellation of admission.

**Refunds**

Tuition is refundable to students who withdraw from courses for whatever reason on the following pro rata schedule:

**Semester**

- During the late registration and change-of-course period: ............................................... 75%
  (25% of the total amount will be retained)
- From the first day after the late registration period through the second week of classes: .................... 50%
- Thereafter: .................................................................................. no refund.

**Sessions**

- During the late registration and change-of-course period: ............................................... 75%
  (25% of the total amount will be retained)
- From the first day after the late registration and change-of-course period through the fourth day of classes: .......................... 50%
- Thereafter: .................................................................................. no refund.

For the refunds to apply, students should closely follow the withdrawal from courses procedure as described in the Academic Regulations section of this catalog.

The international student fee is not refundable.

Under no circumstances will other arrangements (eg. crediting payments for application to later fees) be made for students withdrawing from the College.

**Penalties**

It is the responsibility of the student to see that all outstanding obligations to the College are met by the required deadlines.

Outstanding obligations to the Business Office must be cleared in order to obtain grades, transcripts, diplomas, or other official papers.

No student will be allowed to register or graduate if they have overdue Business Office payments.
Academic Policies
Governing the US Degree
Academic Policies Governing the Deree US Degree

Regulations, Policies and Procedures
These Academic policies are largely common for both the Deree US degree and the Open University validated award. Differences are pointed out in relevant sections.

The term “the College” refers to Deree - The American College of Greece; “the University” refers to the Open University, UK “Course” designates a unit or module of study and “program” refers to the courses taken by a student in fulfilling the requirements of the academic award for which they registered. “Faculty” indicates academic staff, and “staff” non-academic staff. The term “re-enrollment” refers to a student taking a course that they have previously withdrawn from prior to an assessment having taken place. The term “resi” refers to the re-assessment of a student after an initial failure in one or more assessment components of a course, a “relate” refers to the opportunity to repeat a course (with attendance) if a student has failed a resit. Results are administered on The American College of Greece campus premises only.

Any change to these regulations must be considered and endorsed initially by the Committee on Academic Standards and Policies (CASP) and then by the Academic Council and the Deree Faculty Assembly. Agreed changes will require the approval of the Open University, UK (for regulations pertaining to validated courses and programs) and the Deree Faculty Assembly. The Faculty Assembly also approves all proposed changes that refer to the programs leading to the Deree US degree.

Any changes to the academic regulations are normally introduced at the start of an academic year. In exceptional circumstances, it may be necessary to introduce a change during that same year. In such circumstances, the students affected by the proposed change will be consulted, and the Committee on Academic Standards and Policies (CASP) and the Academic Council must satisfy themselves that students will not be disadvantaged by the change. Occasionally a program may require a variation from these regulations. In such a case, the required variation concerning a validated course or program must be specifically approved by the Open University at the initial validation or subsequent revalidation of the program.

All student petitions for exemption must be submitted to CASP unless otherwise provided for in these regulations.

In the US system of education, the cumulative index (CI) is the average of all the grades of all semesters of study.

Students are in good academic standing when their CI is 2.00 and above.

Admissions
Deree - ACG follows a rolling admissions enrollment process and applications for admission are accepted throughout the year. Recommended application deadlines are as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>June 15</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>December 1</td>
</tr>
<tr>
<td>Summer Session I</td>
<td>April 1</td>
</tr>
<tr>
<td>Summer Term</td>
<td>April 1</td>
</tr>
<tr>
<td>Summer Session II</td>
<td>May 1</td>
</tr>
</tbody>
</table>

Deree’s admissions process is selective. Each application is assessed on its individual merits and qualities.

All applications and supporting materials are retained by the Office of Admissions. All materials are kept on file under conditions of security and strict confidence, and in accordance with the provisions of Regulation (EC) 2016/679 of the European Parliament and of the Council (“General Data Protection Regulation”) and the Greek legislation on the protection of personal data (Law 4624/2019), as in effect from any given time (the “Personal Data Legislation”).

If an admitted applicant is not registered they remain active for one year before their materials are destroyed.

The Admissions Process
To qualify for admission to the academic programs of the College, applicants must demonstrate that they possess the appropriate qualifications to enable them to be successful in the program of their choice. Candidates are evaluated based on their academic performance, proficiency in English, and overall student profile (ie, letter of recommendation, personal statement, personal interview, extracurricular activities and work experience).

All applicants must possess a secondary education completion certificate, such as a Greek High School Apolyterion, an International Baccalaureate Diploma, a French Baccalaurée, a German Abitur or an equivalent secondary education completion certificate as defined in the NAFSA Guide to World Education Systems, or must have passed at least eight IGCSE/GCSE/GCE subjects. Applicants who have completed their secondary education in a school in Greece that does not award an Apolyterion must possess a secondary education completion certificate from one of the schools that are officially recognized by the Greek Ministry of Education.

Moreover, the standard minimum average grade entry requirement shown on the secondary education completion certificate as defined above is the following: 14/20 in the Greek Apolyterion, an overall average grade of 2.5/4.0 in a US curriculum school, 24 and above in the International Baccalaureate or the equivalent of any other educational grading system. Applicants whose grades are between 12/20 and 13.99/20 on a Greek Apolyterion or who have the equivalent grades in a secondary education completion certificate as defined above may be admitted to the College on a provisional basis.

Students admitted on a provisional basis will be required to fulfill the following conditions in order to be allowed to continue on their selected major after the completion of one academic year after their acceptance to Deree.

- Students must meet with an assigned advisor at the Academic Advising Office at least twice every month or whenever the advisor thinks it is necessary. The assigned advisor will monitor the student progress very closely and may require that they seek academic help through the Student Academic Support Services.
- The number of courses students will be allowed to register for will be determined by their English Language Placement (see “Evidence of Proficiency in English” section). However, in no case will they be allowed to register for a total of more than two courses if placed in EAP 1002 or for more than four courses if placed in WP 1010. Students with provisional status who are placed in EAP 1001 must first complete their English for Academic Purpose courses before they begin taking college-level courses along with EAP 1002.
- Students who have successfully completed only the EAP sequence during their first academic year will be able to continue.
- Students must achieve a minimum cumulative average (CI) of at least 2.0 after one academic year.
- After the completion of one academic year on provisional status, students’ performance will be reviewed by the Committee on Academic Standards and Policies (CASP), which will decide on student progression and/or new conditions.
- Students with provisional status are subject to the College probation policy (see “Academic Probation” section).

Students who have successfully completed only the EAP sequence during their first academic year will be able to continue.

Applicants can exercise the rights provided by the Personal Data Legislation, subject to the terms and conditions thereof, and in particular the following: right of access, rectification, restriction of processing, objection, erasure, as well as the right to data portability. If data subjects have any queries in relation to the protection of their personal data or wish to exercise their legal rights in relation thereto, they can contact the Data Protection Officer of The American College of Greece at dpo@acg.edu.

Please note that if any of the documents submitted with an application are not in English or Greek, they must be accompanied by certified English or Greek translations. Applicants should ensure that their application contains both the original documents and certified translations, or legally certified copies of such documents.

There is no application fee.
The following is required for all freshmen applicants:

1. Completed application form
2. Personal statement
3. Letter of recommendation from an academic teacher or professor
4. Official secondary school transcript(s) and diploma(s)
5. Certified copy of the state identity card or a valid passport for non-Greek citizens (and residence permit, if applicable)
6. Evidence of proficiency in English.

Candidates will attend an interview with a designated College representative after all application material has been submitted. The interview will consist of a discussion of the candidate’s academic and other achievements for the purposes of candidate assessment. The Admissions decision will be communicated to the candidate within 10 working days following the interview.

Evidence of Proficiency in English

All applicants must demonstrate proficiency in the English language either by taking the College’s English Placement Test (Oxford Online Placement Test) or by submitting any evidence derived from one of the following tests.

- Pearson Test of Academic English (PTE Academic): 58 or greater
- Michigan State University Certificate of Language Proficiency (MSU-CELP)
- Michigan Proficiency Certificate
- Cambridge Proficiency Certificate
- Cambridge Advanced English (CAE) with Grade A only
- International Baccalaureate Diploma
- IELTS: (academic) 6.5 or above
- SAT: 450 or above
- ACT: 18 or above
- TOEFL (paper based): 521 or above
- TOEFL (computer based): 227 or above
- TOEFL (internet based): 87 or above
- GCE higher level English: Grade C or greater
- Oxford Online Placement Test: 99 or above

*Certificate Minor students who do not meet the language requirements can be conditionally admitted and begin taking for-credit courses if they meet the following criteria:

- high school (lyceum) diploma above 18
- student academic index (counselor’s interview assessment) above 80
- minimum score of 97 in the Oxford Online English Language Placement test

Such provisionally admitted students can register for their second semester only if they have a first semester grade point average of at least 3.0. Otherwise, they must take and pass the Oxford Placement test with a score of 99 or above.

Applicants presenting a TOEFL score should arrange to have the test results sent directly to the Office of Admissions by the Educational Testing Service (ETS). The College’s Institution Code Number is 0925. TOEFL scores are valid for two years.

Students who believe they may have the verifiable knowledge to waive MA 1004 Intermediate Algebra and possibly MA 1008 College Algebra will need to provide the necessary evidence (e.g., grades in mathematics in the Panhellenic Exams, International Baccalaureate Diploma, SAT, ACT, AP, GCSE, IGCSE, GCE) to the Validation Office for evaluation.

Panhellenic Math Exam

A student with a score of at least 10/20* waives MA 1022 while a student with a score of at least 13/20* waives both MA 1022 and MA 1008.

* Subject to future revision.

International Baccalaureate (IB) Math Exam

Math IB has four Levels: (i) Math Studies, (ii) Standard Level, (iii) High Level and (iv) Further Math.

- Math Studies (IB): A student with a score of at least 6/7 waives MA 1022.
- Standard Level (IB): A student with a score of at least 5/7 waives MA 1022, while a student with a score of at least 6/7 waives both MA 1022 and MA 1008.
- High Level (IB): A student with a score of at least 4/7 waives MA 1022, while a student with a score of at least 5/7 waives both MA 1022 and MA 1008.
- Further Math (IB): A student with a score of at least 4/7 waives MA 1022, while a student with a score of at least 5/7 waives both MA 1022 and MA 1008.

American College Testing (ACT) Math Exam

A student with a score of at least 20 waives MA 1022 while a student with a score of at least 23 waives both MA 1022 and MA 1008.

Scholastic Assessment Test (SAT) Math Exam

A student with a score of at least 630 waives MA 1022 while a student with a score of at least 680 waives both MA 1022 and MA 1008.

Student Visas

In accordance with Greek law, citizens of countries that are not members of the European Union or parties to the Schengen Agreement who wish to study in Greece must obtain a student visa or residence permit before enrolling at the College. Please note that you will not be able to enroll as a student at Deree - ACG until you have a valid student visa or residence permit.
The International Student Services Office can provide information and paperwork for the issuance of the student visa upon request. Applicants for admission are advised to verify the specific requirements for nationals of their country through the local Greek consular authorities. In order to remain in Greece, students who have valid student visas must then seek a residence permit. The College will provide assistance in obtaining your residence permit.

Permanent Records
The Office of Admissions creates files for students when they apply for admission to Deree. In the course of the students’ studies, their files are updated with documents and official records indicating their status at any given time. As long as a student is enrolled at Deree - ACG, the file remains in the registrar’s active records. Following graduation, these files are kept in storage for one year after the student completes their studies. The files are kept in accordance with the provisions of the applicable legislation on personal data, namely, the Regulation (EU) 2016/679 of the European Parliament and of the Council (General Data Protection Regulation) as well as the applicable Greek legislation regarding the current protection of personal data.

Transfer Students Admission Procedure
Applicants who have started their college studies elsewhere and intend to become candidates for a degree at Deree - ACG are required to submit the following:
1. Completed application form
2. Personal statement
3. Letter of recommendation from an academic teacher/professor
4. Official College/University transcript or transcript with a catalog (if applying for transfer credits). Transfer students who have completed fewer than 30 credit hours must also submit an official secondary school transcript or transcripts and diploma (see “Admission with Credit” section).
5. Certified copy of the state identity card or a valid passport for non-Greek citizens (and residence permit, if applicable)
6. Evidence of proficiency in English. Non-native speakers of English who have not completed 30 semester credit hours or the quarter system equivalent (three quarters) and who do not have a secondary school diploma from a school where the language of instruction is English must meet the English language admissions requirement (see “Evidence of Proficiency in English” section).

Candidates will attend an interview with a designated College representative after all application material has been submitted. The purpose of the interview is to assess the candidate’s academic and other achievements. The admissions decision will be communicated to the candidate no more than 10 working days after the interview.

Transfer students who have completed courses at an accredited non-US based post-secondary institution must have a cumulative index (CI) or overall Grade Point Average (GPA) of 2.5 or above. Transfer students who have completed courses at an accredited US post-secondary institution must have a cumulative index (CI) or overall Grade Point Average (GPA) of 2.75 or above. Transfer students must contact the Academic Advising Office and the Validation Office after they are admitted to the College.

There is no application fee.

Non-Degree Students
A student’s status is determined on the basis of eligibility for, or intention to pursue, a degree at Deree - ACG. A degree student is one who is working toward a degree, a non-degree student is one who is not working toward a degree.

The following are required for all non-degree applicants:
1. Completed application form
2. Personal statement
3. Official secondary school transcript(s) and diploma(s) or official College/University transcript(s)

4. Certified copy of the state identity card or a valid passport for non-Greek citizens (and residence permit, if applicable)
5. Evidence of proficiency in English (see section “Evidence of Proficiency in English”)

Candidates will attend an interview with a designated College representative after all application material has been submitted. The purpose of the interview is to assess the candidate’s academic and other achievements. The admissions decision will be communicated to the candidate no more than 10 working days after the interview.

If a non-degree student should subsequently decide to pursue a degree at the College, they must request a change of status at the Academic Advising Office. The student will be eligible to follow the Deree US degree. No more than 32 US academic credits earned while the student’s status was non-degree may be applied to toward the US degree unless special permission is granted by the respective academic dean and CASP. If the student wishes, and is eligible, to pursue a Deree US degree and an Open University validated award, they must follow all rules in effect at the time they become a degree student. Please note that a student may change status from non-degree to degree or vice versa only once and only with regard to the Deree US degree program.

Non-degree students who become degree students must follow the degree programs in effect at the time they become degree students.

Students pursuing degrees at other accredited institutions who wish to take courses at Deree - ACG and transfer the credits back to their home institutions may enroll as non-degree students. They should submit their application form with the required tuition fee(s) to the Office of Admissions. They should also submit a transcript from an accredited institution as evidence of being in good academic standing.

Non-degree students must observe all College academic requirements, including prerequisites and course levels.

Pre-Collegiate Program
Every summer, students ages 16-19 are offered the unique opportunity of taking a College course at Deree - ACG as non-degree students.

The Pre-Collegiate Summer Program, which takes place during Summer Session II, offers students a variety of college level courses to choose from. Upon successful completion of a course, they can earn academic credit toward a future bachelor’s degree. During their participation in the program, they can take advantage of all benefits enjoyed by Deree students, including access to the library and use of the athletic facilities.

Students who decide to earn a bachelor’s degree at Deree may be eligible for Merit Scholarships.

The following are required for all pre-collegiate program applicants:
1. Completed pre-collegiate application form
2. Personal statement
3. Official secondary school transcript(s)
4. Certified copy of the state identity card
5. Evidence of proficiency in English (see “Evidence of Proficiency in English” section)

Candidates will attend an interview with a designated College representative after all application material has been submitted. The purpose of the interview is to assess the candidate’s academic and other achievements. The admissions decision will be communicated to the candidate no more than 10 working days after the interview.

If a student who has completed the pre-collegiate program wishes to enroll at Deree - The American College of Greece, after receiving the Lyceum Apolyterion, then they need to apply to be readmitted from the pre-collegiate program and follow the admissions process for degree-seeking students (see “Admissions Process” section).
Application Process Timeline

Applicants submit their applications either online or directly in person. The application process timeline is as follows:

1. Application is received - applicant receives a response within two working days with information on the application documents they need to submit
2. All application documents are received - applicant receives an interview notification within two working days. The interview can be face-to-face or via phone/Skype. The interview is a 30-minute question-and-answer session conducted to assess an applicant’s profile through a discussion on their academic and non-academic achievements.
3. Interview has been conducted - applicant receives the admissions decision no later than 10 working days after the interview. During peak admissions registration periods (July - September for the Fall Semester), when applicants may submit their application and supporting application documents in person, the interview and the communication of the admissions decision can occur on the same working day.

Special Arrangements

Applicants who are experiencing challenges within the educational setting and require assistance should inform their admissions counselor, who then informs the educational psychologist. The education psychologist meets with the applicant to evaluate any learning difficulties and determine remediation to alleviate problems and enhance learning. The educational psychologist also offers psycho-educational intervention, coordination, and referral to other professionals. All services are provided confidentially and free of charge.

Applicant Grievance Procedure

The purpose of the Applicant Grievance Procedure is to ensure openness and fairness for both applicants and the admissions staff. It is an opportunity for applicants to raise matters of concern and for the College to resolve them.

General Principles

- Any individual who has submitted an application for undergraduate or graduate studies can use the Applicant Grievance Procedure, which explains how they can make a complaint about the admission process.
- Deree - ACG ensures that all grievances are handled promptly, fairly, and with procedural consistency. Deree - ACG does not discriminate against any applicant who makes a complaint. All grievances are dealt with confidentially.
- Every effort is made to resolve an applicant’s grievance amicably and to the satisfaction of all concerned without the necessity of a formal complaint. Applicants whose grievances cannot be resolved informally or confidentially.

Procedure for formal complaint / appeal

- All grievances must be addressed on an individual basis to the dean of admissions (contact details are available at www.acg.edu).
- All grievances must be submitted in writing. Candidates should clearly state their complaint and provide specific facts to support their claim. They should also include their full name and contact information.
- An applicant can submit a grievance for up to 10 working days of the action they are complaining about.
- The dean acknowledges receipt of the complaint and investigates it with relevant staff and any relevant third party, and issues a final response within 14 working days.
- If the applicant is dissatisfied with the dean’s decision and wishes to pursue the matter further, they can submit a formal appeal to the senior vice president, whose decision is final.

Dual Degree Programs

All degree-seeking students entering Deree - The American College of Greece will be required to register for both the US, NECHE-accredited, bachelor’s degree, and the European - UK award validated by the Open University.

The following students may be exempted from this rule:

a. Students pursuing parallel studies at a Greek university or TEI.
b. Transfer students who have transferred 92 US credits or more applicable to their program.
c. Readmitted students who have interrupted their studies before 2010.

Students who wish to be considered for an exemption must petition the Committee on Academic Standards and Policies through the Student Success Center no later than one month after their initial registration at Deree.

Admitted students with special needs for whom the educational psychologist recommends significant accommodations can request exemption from completing the OU-validated award or opt out of the OU-validated award and a Deree degree only.

The purpose of the latter an exemption is to provide accommodations not easily available within the framework of OU program requirements. The application process must be initiated by the student, who submits all supporting documentation to the College educational psychologist.

All the following steps must be completed before a decision is reached:

a. Submission of application by the student on a Standard Petition Form with all supporting documentation attached.
b. Evaluation by the educational psychologist.
c. Approval of eligibility by the Disability and Learning Differences Committee.
d. Submission of a letter by the student’s academic advisor recommending the student be exempted and complete a special program.

The application process must be initiated by the student, who submits all supporting documentation to the College educational psychologist.

After the chief academic officer approves the request, the student will be required to meet the specific program requirements as approved and meet all other graduation requirements to be awarded the US Deree degree in the selected and approved major(s).

Undergraduate study at Deree - ACG requires four years (eight regular terms) of continuous and mandatory attendance.

The Deree US program requires that students complete 121 US credits to earn a bachelor’s degree. The Open University validated programs require that students complete 360 UK credits to earn an honors bachelor’s award (one US credit ≈ five UK credits.) These 360 credits correspond to a total of 24 courses which are evenly distributed across three levels: 4, 5 and 6 (8 courses at each level.) Although direct comparisons are difficult to make between UK or US credits and the European Credit Transfer and Accumulation System (ECTS), at any given level, 15 UK credits or 3 US credits are roughly equivalent to 7.5 ECTS credits.
Academic Policies Governing the Deree US Degree

Advanced Placement
Advanced placement may be attained by successfully meeting any of the following standards:

1. For subjects passed at the GCE ‘A’ level (except in languages) with a minimum grade of C, up to 6 US credits per subject for the equivalent Deree - ACG courses (applicable only toward the Deree US degree).
2. For subjects passed in the International Baccalaureate higher level (except in languages) with a grade of 4 or better, up to 6 US credits per subject for the equivalent Deree - ACG courses (applicable only toward the Deree US degree).
3. For certain standard external examinations taken before entering the College, up to 32 US credit hours:
   a. For subjects passed in the US Advanced Placement Program of the US College Examination Board (except in languages) with a grade of 4 or better, up to 6 US credits per subject for the equivalent Deree - ACG courses which are not included in the student’s Open University validated program.
   b. For the College-Level Examination Program (CLEP-Subject Examinations): up to 6 credits for the equivalent Deree - ACG courses not included in an Open University validated program, with a minimum score of 50.

Students who wish to receive credits for advanced placement must contact the Academic Advising Office and the Validation Office before they first register at Deree - The American College of Greece.

Admission with Credit
Subject to the requirements set out above, students may be admitted with exemption from certain elements of a program and with credit towards a Deree US degree, and/or an Open University UK validated award.

The College’s decision on exemption shall be governed in all cases by an evaluation of:

- the extent to which they have already met the learning outcomes for the courses from which exemption is sought.
- the student’s previous learning to determine the maximum amount of credit that they could be awarded at levels 4 and 5 and/or toward the Deree US degree;
- the extent to which they have already met the learning outcomes for the courses from which exemption is sought.

Credit with exemption may be obtained in three ways.

Credit Transfer
Students who have completed all or part of the requirements of a degree validated by a UK university may be granted credit towards a program leading to the Deree US degree and/or an Open University award. Any student wishing to be considered on this basis for credit with exemption must supply the College with evidence of the qualification(s) that they have obtained. This evidence will normally take the form of an award certificate (if applicable), transcript, and details of the syllabus for the student’s previous program.

Courses will be accepted for credit if they appear on an accredited higher education institution’s transcript (even if they were taken while the student was in high school). Acceptance as a particular ACG course may require additional evaluation.

Lower-level courses can be approved for course credit summarily by the Validation Office, usually on the basis of course descriptions, and do not require evaluation by department faculty or syllabi unless they pertain to OU-validated courses. Courses that require additional clarification may be sent for departmental evaluation, where a syllabus may also be needed.

Recognition of Prior Certificated Learning (RPCL)
Credit may also be granted to students who have completed an assessed program offered by a higher education institution that is not validated by a UK university, such as a regionally accredited US institution. Any student wishing to be considered for RPCL must supply the College with evidence of the qualification(s) that they have obtained. This evidence will normally take the form of an award certificate (if applicable) and transcript, and details of the syllabus that she or he had followed. In addition, the College will need to establish to its own satisfaction the standard of achievement required for the qualification obtained by the student, and the reliability of the quality assurance procedures used by the student’s previous institution. The College reserves the right to undertake its own assessment of the student’s prior learning by setting one or more waiver examinations with credit.

Recognition of Prior Experiential Learning (Waiver Examinations) (RPEL)
Exemption (with credit) may be granted for learning that has been achieved outside the formal education and training system, or for learning that cannot be verified by the procedures set out in the “RPCL” section. In these cases, students are required to sit one or more waiver examinations with credit. The mode of assessment to be adopted for a waiver examination is proposed by the faculty with responsibility for the course(s) from which exemption is being sought. In cases of performance courses such as in art, theatre, dance, and music, the waiver examination with credit must include a portfolio of work and/or an audition.

Once the application for RPEL via an examination is approved, a fee of 90 Euros per credit hour to be assessed will be charged to the student. Each student is limited to 12 credit hours of RPEL credit.

Other RPEL/RPCL Policies
Students can only be exempted from (or granted credit for) a maximum of 36 US (180 UK) credits for credit transfer (see “RPCL” section) comprising no more than 24 US (120 UK) credits at Level 4 and 12 US (60 UK) credits at Level 5. Students cannot be exempted from (or granted credit for) courses at level 6.

The relevant department head(s) or area coordinator(s) are responsible for the approval of claims for credit with exemption. Approval should not be given without prior consultation with the Advising Office and the Validation Office. The Validation Office maintains a record of all claims that have been approved, and it is responsible for informing the registrar. The Advising Office and the student can view the outcome of a claim through the College student management software.

Transfer credits are not granted toward College-wide English course requirements for courses taken at a college/university where the language of instruction is not English. Transfer credit is not given for foreign language courses in a student’s native language except in literature.

Diagnostic examinations are mandatory for foreign languages and are given to all registered students. Credit is not awarded for RPEL in foreign languages. Students are placed appropriately into foreign language courses according to the results of the examinations.

Grades are not assigned to credits awarded under the procedures described in this section. For transfer courses students must have earned a minimum grade which is equivalent to a “C” in the Deree grading scale (see “Grades” section).

Credit by Assessment for Professional Experience
Credit by assessment may be earned for experiential learning (professional experience) by experienced professionals* who wish to begin or complete their studies. Such credit may fulfill up to 36 US credits required for a degree.

No credit by assessment can be awarded for Level 6 courses.

No credit by assessment can be awarded for more than four Level 5 courses.

The method of assessment, the number of credits to be earned and the course(s) for which experiential credit will be given will be decided by the relevant academic department(s) depending on the disciplines for which credit has been requested. The academic department of the student’s declared major will report the results of the assessment to the relevant school dean for approval. The Office of the Dean will send the final approved evaluation to the Registrar’s Office.

Once the application is approved, a fee of 90 Euros per credit hour to be assessed will be charged to the student.

*Students must submit an application in order to take advantage of the Credit by Assessment program. The application includes an updated resume and a statement that describes knowledge and skills gained through experience-based learning and how they relate directly to course(s) for which credit is sought. Students may also submit certificates of training, work samples, and other documents appropriate as evidence of equivalent to college learning.
Evaluation of Transfer Credits Process
The transfer credit process begins immediately after the student’s first registration and only after the student has submitted both the official transcript(s) and the course syllabi or descriptions of substantial length from official publications of the institution. Course syllabi may be required for a better evaluation of the student’s completed prior academic work. All submitted documents not in English or Greek must be accompanied by certified English or Greek translations and must be submitted to the Validation Office before the end of the student’s first semester. The assessment process of the student’s prior academic work will be completed no later than two months (excluding vacation period) after the student has submitted a complete folder of the required documents as stated above.

Students cannot be granted credit (or be exempted from) courses at Level 6 and/or for more than four courses (i.e. 12 US credits or 60 UK credits) at Level 5. All transfer credit requests are handled by the Validation Office. All final decisions on transfer credit are made by the academic departments.

Parallel Studies (Degree Seeking Students)
Degree-seeking students who are attending another accredited higher education institution during the time they are enrolled at Deree - ACG must abide by the “Admission with Credit” section. Parallel studies degree-seeking students may request from the academic departments and via the Validation Office approval (pre-authorization) of courses they wish to take at another accredited institution of higher education in parallel with their studies at Deree. However, regardless of credits transferred, these students must meet the residency requirement of Deree (see “Residency Requirement” section).

Certificate Minor Program
Students or graduates of accredited institutions who do not want to follow a Deree major, may complete a Certificate Minor program. Those students must complete all the requirements of one of the Minors offered at Deree in order to be awarded a Certificate. [See also section Minor]. Students who follow the Certificate Minor program are non-degree students.

Deree students or graduates may follow a minor as part of their degree. The minor will be printed on their transcripts.

Academic Advising
All students are assigned an academic advisor responsible for assisting them in gaining the greatest benefit from their educational experience at the College. Good academic advising is a vital part of the learning process and an integral part of the basic teaching function of the College.

Academic Advising gives students the opportunity to become acquainted with rules and regulations concerning Deree - ACG and Open University. Effective academic advising provides specific aid to students in considering and completing academic programs, but it goes beyond mere course scheduling; it includes planning, decision making, implementation, and evaluation of academic, personal, and career-related matters.

The College assigns all entering freshmen an advisor from the Academic Advising Office; these students along with continuing Deree students who have less than 51 credits are required to consult every semester with their academic advisor in order to be able to register for the upcoming semester/session.

Thereafter (more than 50 credits), the advising program is faculty-based and fosters personal contact between students and faculty. Department heads, assistant department Heads and area coordinators act as educational consultants. Students, however, who have more than 50 credits but are on academic probation (CI less than 2.00) are still required to make an appointment each semester with their advisor from the Academic Advising Office.

Students must consult with their advisor regularly and discuss their schedules each semester and session. The College expects that students will follow their advisor’s guidance; otherwise they will potentially risk not having fulfilled their programs’ requirements by the desired date of graduation.

One must bear in mind that advisors never make decisions for students. Their overriding objective is to assist students in developing the maturity required to make their own choices and to be responsible for the consequences of those choices.

Residency Requirement
All students seeking a Deree US degree, regardless of number of credits accumulated through advanced placement, transfer, parallel studies, (see “Parallel Studies” section), or semester/year abroad, must meet Deree’s residency requirement by completing at least 36 US (180 UK) credits (beyond the introductory 1000-level courses) from the area of concentration (at least four Level 3 courses and eight Level 6 courses) of their major(s) at Deree - ACG. Moreover, students must complete the capstone course(s) of their major(s) at Deree - ACG and complete their last 30 US credits at Deree - ACG.

Full-Time and Part-Time Students and Student Course Load
For academic purposes all students are assigned either full-time or part-time status. A full-time student is one who registers for at least 12 US credit hours per semester, a part-time student is one who registers for 11 or fewer US credit hours. Students who want to take more than five courses per semester for credit or non-credit must have completed a minimum of 30 US credit hours with a cumulative index (CI) of 3.00 or above. In any event, students may not register for more than six courses and no more than four of these should be toward their validated award in any given semester. In addition, students should not register for more than two courses in summer sessions, of which no more than one course should be toward their validated program. Students should not register for more than 120 UK credits toward their validated award in any given academic year.

Students are strongly urged to plan their schedules with their advisors appropriately if they wish to fulfill the requirements of their major within an optimum period of time.

Student Classification
In the programs leading to the Deree US degree, students are classified according to the number of US credits accumulated as follows: freshman, 0-29; sophomore, 30-59; junior, 60-89; senior, 90 and above. This classification does not apply toward the Open University validated award where student classification relates to Levels 4, 5 and 6 (see “Credit Structure and Award” section).

Academic Writing
The College has established certain requirements in English language proficiency to ensure that students are adequately equipped linguistically to pursue college-level studies. All students must abide by the College’s policy regarding placement in English language and writing. For specific information on English proficiency credentials, see “Evidence of Proficiency in English” section.

All students are required to take WP 1010 Introduction to Academic Writing as soon as they qualify for it and to complete the Writing Program sequence WP 1010, WP 1111, and WP 1212 without interruption. In case of withdrawal from one of those required courses, the course must be taken the following term.

Students who do not qualify for WP 1010 are required to follow the English for Academic Purposes Program (EAPP) by enrolling in EAP 1000, EAP 1001, or EAP 1002 (all bearing non-graduation credit), depending on the student’s level of English. Students enrolled in EAP 1001 and EAP 1002 may take up to two other courses concurrently after securing the approval of an advisor from the Academic Advising Office. Students may not take EAP 1000, EAP 1001, or EAP 1002 more than twice.

Students who do not satisfactorily complete an EAPP course after registering for it a second time will be dismissed from the College. They will be reenrolled to the College only if their score on any one of the English language test accepted by Deree (see “Evidence of Proficiency in English”) qualifies them for direct admission into WP 1010, and
Non-graduation credits for preparatory courses (EAP 1000, EAP 1001, EAP 1002) are not transferable to a Deree degree.

Dean’s List (applicable toward the Deree US degree only)

Full-time degree seeking students who attain high academic standing in any semester through a GPA of 3.4 or above are placed on the Dean’s List, which is noted on the students transcript, for that particular semester.

Academic Probation (applicable to the US Deree degree only)

If a student’s CI remains below 2.00 for more than two consecutive semesters and sessions, at the end of this period the student’s record will be examined by the Committee on Academic Standards and Policies (CASP). The student will be dismissed for at least one semester and session unless their performance has been affected by mitigating circumstances. A dismissed student may be readmitted only once in order to raise their CI to at least 2.00. CASP will determine whether the student can be readmitted as well as the conditions for readmission to the US Deree degree.

If a student is required to withdraw from an Open University validated award but their CI is at least 2.00, they may continue toward the Deree US degree provided that they will fulfill all the requirements of that degree. All Deree students need to have attained a CI of at least 2.00 in order to be awarded a US Deree degree.

The probation policy applies fully to those students who have been admitted on a provisional basis.

CASP will examine the academic record of students on probation who return from a period of deferral of studies and set conditions for the continuation of their studies or their dismissal.

Students are in good academic standing when their CI is 2.00 and above.

Credit Structure and Awards

Students receive academic credit for the achievement of the learning outcomes of a course. A credit value, specified in terms of the number of credits, is assigned to each course. In the UK system, the basic unit of credit relates to 10 hours of notional learning time. Notional learning time is defined as the reasonable measure of the time it would take a learner, adequately supported, to achieve the learning outcome of the activity; it includes instructional hours, and the time spent in assessment and independent study.

In the US system, one credit hour is roughly equivalent to one hour of instruction per week for 14 weeks (or about 700 minutes). Most courses carry three credit hours. Some courses, however, may require additional work, such as laboratory sessions, tutorials, internships, recitation sessions, or field trips. In the College’s curriculum, one US credit equals five UK credits.

For the purpose of the Open University validated award, [program] courses are distributed into levels 4, 5 and 6. Although these levels do not apply toward the Deree US degree, these courses simultaneously fulfill Deree US degree requirements. However, all programs leading to the Deree US degrees have additional credit requirements.

The programs validated by the Open University comprise courses generating credit at Levels 4, 5 and 6. Levels are conceived progressively, with increasing demands being placed upon learners as they undertake learning at higher levels. The College has adopted generic credit level descriptors as guidance for the design, delivery and assessment of courses.

Learning accredited at each level will reflect the student’s ability to:

Level 4
Develop a rigorous approach to the acquisition of a broad knowledge base, employ a range of specialised skills, evaluate information using it to plan and develop investigative strategies and to determine solutions to a variety of unpredictable problems, operate in a range of varied and specific contexts taking responsibility for the nature and quality of outputs.

Level 5
Generate ideas through the analysis of concepts at an abstract level with a command of specialised skills and the formulation of responses to well defined and abstract problems, analyse and evaluate information, exercise significant judgement across a broad range of functions, accept responsibility for determining and achieving personal and/or group outcomes.

Level 6
Critically review, consolidate and extend a systematic and coherent body of knowledge utilising specialised skills across an area of study; critically evaluate new concepts and evidence from a range of sources; transfer and apply diagnostic and creative skills and exercise significant judgment in a range of situations, accept accountability for determining and achieving personal and/or group outcomes.

The Open University awards offered by the College are Honours awards. In addition, exit awards are offered. Ordinary degrees leading to the BSc Ordinary and BA Ordinary Awards, the Diploma of Higher Education (DipHE) and the Certificate of Higher Education (Cert HE).

* Exit awards are not progress awards; they are awarded to students who find themselves unable to complete the requirements of an Honours award.

The credit requirements for each of these awards are as follows:

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Required Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA/BSc (Hons)</td>
<td>360 credits</td>
</tr>
<tr>
<td>BA/BSc</td>
<td>300 credits</td>
</tr>
<tr>
<td>Dip HE</td>
<td>240 credits</td>
</tr>
<tr>
<td>Cert HE</td>
<td>120 credits</td>
</tr>
</tbody>
</table>

Deree - ACG awards US Bachelor of Science (BSc) and Bachelor of Arts (BA) degrees upon successful completion of the particular requirements of a program comprising 121 US credits.

Course Level and Number System

All courses are one-semester courses and are assigned a four-digit number. In non-Open University validated courses the first digit indicates the classification of the course in relation to rigor, the second, the number of prerequisites; and the third and fourth, the registrar’s designation. Open University validated award course levels are designated where appropriate according to the “Credit Structure and Awards” section.

Non-Open University validated courses at the 1000-level are designed primarily for freshmen; 2000-level courses are designed for sophomores but may be taken by qualified freshmen; 3000-level courses are intermediate, normally open to students who have completed 1000- or 2000-level courses in the same area; 4000-level courses are upper level, open chiefly to seniors, but also to qualified juniors. These levels do not correspond to Levels 4, 5 and 6 of the Open University validated courses (see above).

Inbound study abroad students are advised to follow the following course selection advice. Level 4 courses are suitable for sophomores, juniors, and seniors. Level 5 courses are suitable for juniors, and seniors. Level 6 courses...
are suitable for advanced juniors, and seniors. Non-level-designated courses are normally open to freshmen, sophomores, juniors, and seniors.

The College may, at times, offer courses that are not included in the catalog. Such special topics courses appear in the schedule of classes with a special topic designation letter ‘X’ added to the course rubric (eg. MGXI).

The numbers following the course description indicate class hours per week in a normal semester, laboratory, internship or studio hours, and semester credit hours. Thus, 3/2/4 means three hours of class, two hours of laboratory or studio, and four US credit hours for the course. A schedule of classes is available through the student online registration interface. The specific requirements of the various disciplines are listed in the programs.

Prerequisites
Regardless of the program followed, students are not permitted to register for courses for which they have not met the prerequisites as stated in the latest College catalog, whether in the form of credits earned, credits transferred, RPCEL, RPPEL (see “Admission with Credit” section) or waivers. Should a student be enrolled in a course for which they have not fulfilled the prerequisite(s), their registration for that course will be cancelled by the Registrar’s Office. The number of prerequisites for a course is indicated by the second digit of the course rubric.

Directed Study
Students must consult with their advisor regularly and discuss their schedules each semester and session. The College expects that students will follow their advisor’s guidance; otherwise they will potentially risk not having fulfilled their programs’ requirements by the desired date of graduation. In very exceptional cases, students may register for the course they need in order to fulfill requirements in their major under directed study, which is given on an individual basis upon the agreement of a supervising instructor. The student must submit to the Registrar’s Office a petition bearing the signatures of the instructor who will supervise the directed study, the advisor, and the academic dean who will closely scrutinize the justification for directed study. The credits carried must be equal to those of the course and the course material covered must be as specified in the syllabus.

At the outset of the semester or term, the instructor and student agree on a course outline which specifies scheduled meeting times, course content and deadlines for the submission of assessments. Meeting times may follow the regular semester (3hrs per week of class time), term, or session instruction schedule (10hrs per week of class time), or a combination of modes involving face-to-face meetings, online instruction or other equivalent means of instruction and learning.

The directed study is subject to the same attendance requirements as a regular course and should observe College regulations concerning submission of assessments (including the use of Turnitin). Specifically, the attendance requirements are that at least 80% of the scheduled times for face-to-face instruction, meetings, online engagement and assessments must be met.

To be eligible for directed study, students must be in good academic standing (CI > 2.0) and must have met the prerequisites for the required course.

Supervised Work Experience (Internships)
Specific programs may require supervised work experience that awards academic credit in the context of a specific course in the curriculum. The number of credits to be earned is specified by the particular program. Students must consult with their advisors in order to make internship arrangements.

Auditing
To audit a course is to attend classes without taking the course for credit. Upon the recommendation of the student’s advisor, and the approval of the instructor concerned and CASP, students may register to audit courses. Auditing is permitted only for courses that are not part of the student’s degree program. Audited courses are subject to regular tuition fees and follow the College’s calendar. The designation NC (Non Credit) is entered on students records for audited courses provided the attendance requirements have been met; otherwise, a W (Withdrawal) is recorded. The same course cannot be retaken for credit.

Registration Policies
Students will register for a non-conferrable Open University award once they have achieved the prerequisites that will enable them to commence their studies at Level 4. For the purpose of initial registration this award will be BA Combined Studies. On completion of their studies at Level 4, students will transfer their registration to one of the conferrable Open University validated awards.

For an Open University award, students may remain registered with the University for a period of three years beyond the expected date of graduation. If a student wishes to complete a program of study after this date they must re-register and pay the appropriate fee. The maximum period of registration for an Open University validated award is ten years.

Students should consult with their advisors if they wish to defer their studies, withdraw from a course, or to transfer registration from one course or award (major) to another. Applications for deferral, withdrawal or transfer should then be lodged either with the Registrar’s Office or the Student Success Centre. Applications are then considered by the Committee of Academic Standards and Policies (CASP). Its decisions will be governed by the following regulations.

Students are permitted to change a course within the first two days of teaching. Beyond this period, students may withdraw from a course within the first two weeks of teaching whilst retaining the right to re-enroll in the said course in the future. Changes after this deadline will only be considered in exceptional circumstances. Students shall not be permitted to withdraw from a course and then subsequently re-enrol in a course after the submission or completion of the first summative assessment for the course or courses concerned. Students are not permitted to withdraw from a course for any reason following the end of semester/term/session.

The maximum number of retakes allowed in a program leading to an Open University award is 10. If a student fails a validated course more than two times they may be required to withdraw from the OU validated award unless CASP has accepted the student’s petition for mitigating circumstances. The final decision is made by the Board of Examiners. Students have the option of using some of the 10 retakes for nonvalidated courses. However, the total number of retakes allowed toward both the Deree US degree and the OU validated award is 10. When students retake a course, they are required to submit and be assessed on new assessments not used during the previous time(s) they took the course.

The decision to permit a student to transfer from one course or award to another will be governed by the enrolment limits on the course(s) to which the student wishes to transfer, the possession by the student of the necessary prerequisites (see ‘Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards”), and an assessment of the student’s ability to meet the requirements for the award for which they are registered.

If an undergraduate student is inactive for more than two consecutive semesters and wishes to return to Deree - ACG College, they will be required to apply to the Admissions Office for readmission. No deferral of studies petition is necessary if a student does not plan to register for only one semester and/or a summer session(s).

Applications for deferral of studies should be supported by evidence of relevant mitigating or extenuating circumstances (see “Academic Probation” section).

For the Open University award, the Validation Office will be responsible for notifying the University of the number and registration details of all students entering the programs that it has validated. The Validation Office will ensure that the University is also notified of any changes to a student’s initial registration.
Academic Policies Governing the Deree US Degree

Students may register for a maximum of 120 UK credits in each academic year. Students may not register for more than four courses validated in their program per semester. Students may not register for more than one course validated in their program per session.

A student’s maximum course load for the combined Deree US degree and Open University award (or toward the Deree US degree only) may not consist of more than five courses (up to 17 US credits) per semester and up to two courses (up to 7 US credits) per session.

Students who fall under the exception of not pursuing an Open University Award must declare their major by the time they have accumulated 50 US credits.

Students admitted on a provisional basis will be required to register according to their English Language Placement test (see ‘The Admissions Process’ section). However, in no case can those students register in more than four courses during a semester or in no more than one during any session.

Students who decide to change their US degree major should consult with their advisor. All credits earned will be computed in the student’s grade average whether they count toward the new major or program or not, the omission of any courses or grades from their transcript is not permitted.

**Semester, Session, or Year Abroad for Deree Students**

Students who plan to study abroad for one or two semesters and who want to transfer credits earned abroad to Deree - ACG must secure the approval of both the department head(s) and an academic advisor of the Academic Advising Office for the course(s) they intend to take abroad one semester in advance. All students who wish to take courses abroad must submit, along with the petition, a catalog of the accredited college or university they plan to attend or details of the programs they plan to follow and, if possible, syllabi of the courses they intend to take, accompanied by certified English or Greek translations if original transcripts are in a third language.

Students who want to study abroad at an affiliated institution must have attended Deree - ACG for at least one semester, have passed WP1010 with a grade of B or equivalent (see next paragraph), have completed a minimum of 30 US credits with an overall CI of 3.0 or above, and have an exemplary discipline record. Such students are considered to be exchange students and continue to be matriculating at Deree - ACG while studying abroad.

Those interested must contact the Study Abroad Office at least a semester before they intend to begin their study abroad.

Certificate Minor students must submit to the College evidence of English proficiency that places them in WP 1010 or above (see “Evidence of Proficiency in English” section) either before they enter their second semester at Deree or before they start their study abroad program. Those students are advised to have satisfied the English language proficiency requirement before they make any arrangements for studying abroad.

Students cannot be granted credit for, or exempted from, courses at Level 6 unless a course is required in their minor. For transfer courses students must earn a minimum grade which is equivalent to a “C” in the Deree grading scale (see “Grades” section). All transfer credit requests are handled by the Validation Office.

**Requirements for the US Deree Bachelor’s Degree (available to students eligible for distance learning classes)**

All programs for the US Bachelor of Arts and Bachelor of Science degrees have a Liberal Education (LE) curriculum in common. The LE curriculum comprises specially designated core and elective courses in a variety of fields. They fulfill competencies that are considered important in providing a broad educational experience to all students across all Schools. The general requirements for concentration in a program leading to a Deree US Bachelor’s degree:

**Credit Hours**

<table>
<thead>
<tr>
<th>Liberal Education</th>
<th>43</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td></td>
</tr>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111 Integrated Academic Writing and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Introduction to Academic Writing and Research (including WP 1212 BL)</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics (basic statistics, college algebra, or higher)*</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course *(including ITC 1112 BL)</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a lab *(including PY 1000 BL)</td>
<td>4</td>
</tr>
</tbody>
</table>

**Liberal Education Electives**

- LE designated course in STEM/Natural Sciences | 3
- LE designated courses in the Social and Behavioral Sciences | 9
  - (from more than one discipline)
- LE designated courses in Humanities | 6
  - (from more than one discipline)
- LE designated course in Fine and Performing Arts *(including MU 1000 OL) | 3

*May be fulfilled through appropriate academic evaluation

<table>
<thead>
<tr>
<th>Concentration</th>
<th>Up to 72</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives</td>
<td>At least 6**</td>
</tr>
</tbody>
</table>

**Total: 121**

**Up to three credits of Physical Education courses may be used as Electives. All Physical Education courses are graded on a Pass/Fail basis.**

Transfer students with an Associate of Arts or Associate of Science degrees completed at a US accredited institution of higher education are considered to have satisfied the LE requirements.

Transfer credits in the LE disciplines may fulfill LE requirements upon departmental approval.

Courses designated as BL or OL are not approved for students who are eligible for US Federal Financial Aid.

**Requirements for the US Deree Bachelor’s Degree (offered strictly face-to-face in the classroom)**

All programs for the US Bachelor of Arts and Bachelor of Science degrees have a Liberal Education (LE) curriculum in common. The LE curriculum comprises specially designated core and elective courses in a variety of fields. Those courses fulfill competencies important in providing a broad educational experience to all students across all Schools.

The general requirements for concentration in a program leading to a Deree US Bachelor’s degree:
Academic Policies Governing the Deree US Degree

Credit Hours

Liberal Education ........................................................................................................................................ 43

Core Courses
- WP 1010 Introduction to Academic Writing ................................................................. 3
- WP 1111 Integrated Academic Writing and Ethics ......................................................... 3
- WP 1212 Introduction to Academic Writing and Research (except WP 1212 BL) .... 3
- Mathematics (basic statistics, college algebra, or higher)* .......................................... 3
- HC 2300 Professional Communication ........................................................................... 3
- CS 1070 Introduction to Information Systems or equivalent computer literacy course * (except ITC 1112 BL) ................................................................. 3
- Any Natural Science with a lab (except PY 1000 BL) .................................................... 4

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- LE designated course in STEM/Natural Sciences ......................................................... 3
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  [from more than one discipline]
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TOTAL: 121

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Transfer students with an Associate of Arts or Associate of Science degrees completed at a US accredited institution of higher education are considered to have satisfied the LE requirements.

Transfer credits in the LE disciplines may fulfill LE requirements upon departmental approval.

Courses designated as BL or OL are not approved for students who are eligible for US Federal Financial Aid.

Student Matriculation and Original Program

For the US NECHE-accredited degree students have the right to complete their studies in accordance with the educational programs and requirements in effect at the time they were first admitted to the College. The maximum period of matriculation for a US NECHE-accredited degree is 10 years.

If the degree requirements should change during the student’s period of studies at the College, the student may choose to complete those degree requirements in effect upon entry or any other set of requirements introduced subsequently and prior to graduation; all the specified requirements for the particular degree chosen must be met.

Students must observe all current prerequisites for courses. Students may stay informed about current prerequisites/co-requisites of courses by consulting annually the latest on line College catalog.

Re-admitted students are required to meet the program requirements in effect of their re-admission.

Two Deree US Bachelor’s Degrees

Students may be awarded a Bachelor of Science and a Bachelor of Arts by completing all requirements for both degrees. Students who pursue a Bachelor of Arts degree and a Bachelor of Science degree for disciplines that are in the same School will receive two US degrees.

Major Requirements

Students at Deree - AOU must select one of the following types of majors:
- single major
- double major

a. Major

The minimum requirement for a major concentration is 12 courses (36 US semester hours) in a single discipline. All students required to also pursue the validated award must successfully pass the 24 courses (360 UK credits) that correspond to the UK Levels 4, 5 and 6 (see "Residency Requirement" section).

b. Double Major

Students may do a double major by completing all requirements of two majors, but must first secure the approval of the respective academic deans. The minimum requirement for a double major is 12 courses (36 US semester hours) in each of the two disciplines of the double major. Students must satisfy all requirements of both majors. (see the “Residency Requirement” section).

Minor

The College also offers the opportunity for students to select a minor. The minor requirements are specified in the discipline programs.

A minor represents basic yet significant knowledge in an area and consists of a clearly defined set of courses related to a field of study different from that of the student’s major. The requirement for the completion of a minor is a minimum of 15 US credits and a maximum of 19 US credits. To earn a minor, students must maintain a cumulative index (CI) of at least 2.00 in the courses of the minor.

Degree-seeking students, and non-degree-seeking students who enroll in courses outside of Greece as Deree study abroad students, may transfer a maximum of fifty percent of the credits required towards the completion of a minor. Other non-degree-seeking students must complete at least 15 US credits at Deree.

Transfer courses toward a minor are accepted only from accredited institutions. No grades are assigned to credits accepted for transfer. For transfer courses students must earn a minimum grade which is equivalent to a “C” in the Deree grading scale (see “Grades” and “Semester, Session or Year Abroad for Deree Students” sections).

For a minor to be recorded on a student’s transcript, at least fifty percent of the credits required for the minor must be earned from courses not required in the student’s major.

Academic Policies Governing the Deree US Degree
For a minor to be recorded on a student’s transcript, at least fifty percent of the credits required for the minor must be earned from courses not required in the student’s major.

In addition to existing minors listed in the catalog, students may choose an interdisciplinary minor program. Such a program must comply with the general rules of the College regarding minors. Proposals for minors must be carefully designed by students in cooperation with the relevant departments, before submission to the Curriculum Committee for approval. The same procedure must be followed for a self designed major for the US degree.

Assessment Procedure
Although courses may employ assessment instruments which perform a diagnostic or formative function, credit for the completion of a course can only be obtained on the basis of one or more summative assessments. A summative assessment provides a measure of the extent to which a student has achieved the intended learning outcomes of a course.

The assessment of a student’s academic performance requires a judgment of the quality of their work. In all cases, this assessment must be governed by criteria that are explicit and communicated to students.

The general grading criteria employed by the College are set out in the “Grading” section. Faculty have developed rubrics for the assessment of students, and it is the responsibility of department heads or area coordinators to ensure that these rubrics are consistent with the program specification and other documentation approved at validation.

Examination Regulations and Procedures
Student Identity
Students must have their Deree ID card with them in the examination room. The “Checking of Student Presence Procedure” is available at myACG.

Entering and Leaving the Exam
Students who arrive late may be admitted to the exam but they will receive no additional time. Students should be allowed to enter and take the exam up until a quarter of the allotted time has passed. Students should not be allowed to leave before a quarter of the allotted time has passed.

Materials that can be taken into the exam:
Students should bring as little as possible to the examination room. Any bags, books, or notes should be placed underneath the chair. Food and drink (including coffee) are not permitted in the exam room, with the exception of clear bottles of water.
Students should bring their own pens, pencils, approved calculators, and other materials they need for the exam. Students should not expect exam proctors to supply such materials.

All exams should be written legibly in black or blue ink. Pencil may only be used for diagrams, graphs, etc. Exam answers written in pencil are not acceptable.

Exam Conduct
Students should aim to minimize any disturbance caused to other students in the exam which may affect their performance. Students who arrive late or leave early must bear in mind that their conduct may disturb others. Students should enter and leave an exam quietly.

Mobile Phones & Electronic Devices
Mobile phones and electronic devices must be switched off - not on “silent” - in clear view and placed underneath the chair. If students use or attempt to use their phone/electronic device during the exam it will be regarded as a disciplinary offence.

Any student caught using Bluetooth or any electronic device in the exam will be asked to leave immediately and will face disciplinary action.

Student Answers/Examination Paper
All answers must be legibly written on exam paper provided by the exam proctor. Students are not permitted to write answers on the question paper. Students must clearly cross out any (rough) work that is not to be graded. If extra exam paper is needed, it will be provided by the exam proctor.

The only paper that can be used is the paper provided by the College and students should return all paper and exam materials they receive to the proctor at the end of the exam.

Return of Exam Papers
Students must put the exam question paper and all answer papers together and submit both to the exam proctor. It is not the proctor’s responsibility to do this. Failing to do so will result in failure in the exam. The “Checking of Student Presence Procedure” is available at myACG.

 Asking Proctors for Advice
Students who have attended the course should already be familiar with the structure and expectations of the exam. Students must read the instructions on the question paper and follow them carefully. Asking proctors for advice about how to answer exam questions is not permitted because it gives the student who asks an unfair advantage over their peers.

Student Conduct and Exam Proctor
Student conduct in the exam is at the discretion of the exam proctor and is not negotiable.

Academic Integrity
Once the exam has begun, examination conditions apply - talking or communicating with another student during the exam is not permitted. Failure to observe this requirement will be treated as a disciplinary offence.

Cheating or attempting to cheat in the exam by using notes, cards, or any other form of inappropriate content will result in disciplinary action.

Use of Electronic Devices in the Classroom
Instructors have the right to ask students not to use certain electronic devices during class time. Students should always seek permission if they wish to take any photos or video in class. Generally, any recording of the lectures is not allowed unless written permission is granted by the instructor. Violation of any of these rules may lead to disciplinary action.

The Use of Cell Phones in Classes
The use of cell phones and/or similar communication devices in class is disruptive and does not facilitate the teaching and learning process. Therefore, students are not permitted to use such devices in lectures, recitation, or laboratory sessions. Students are required to turn such devices off, or put them on silent mode, while in class. Similarly, to enhance fairness in examinations, students are required to turn off and put away (out of sight) cell phones and/or other communication devices during quizzes, or during midterm and final examinations.
The Use of Calculators During Examinations

Instructors must clearly define, in the course outline, what types of calculators are permitted during quizzes, or during midterm and final examinations.

In general, the definition of a calculator for examination purposes excludes any device that can:
- communicate with other devices
- accept external/removable memory
- store text
- produce graphics
- solve matrix equations
- be programmable

Students must not use such devices during quizzes, or during midterm or final examinations, unless clearly stated otherwise in the course outline.

Assessment, Progression and Awards

Attendance Policy

Class attendance is mandatory. Attendance and performance in class are closely correlated. Lack of attendance necessarily means that a student has not achieved the desired learning experience that course requires.

For purposes of mitigating circumstances, such as illness or other serious matters, the College allows students to miss up to 20% of class time. This applies to all courses. For certain courses instructors could take absences into account and lower a student’s grade based on the marking criteria and learning outcomes of the course.

Absence from a class does not exempt a student from completing the work for that class. Students who have exceeded the 20% threshold of absences for serious mitigating circumstances will be referred by the instructor to the Registrar’s Office. The registrar will in turn inform the Committee on Academic Standards and Policies (CASP) which, in the light of any evidence of extenuating circumstances supplied by the student, will decide whether the student must withdraw from the course and/or receive an F grade.

The only health-related mitigating circumstance acceptable for excusing absences beyond the maximum is hospitalization. It is the student’s responsibility to be aware of the number of absences they have in each of their courses or modules.

Assessment Deadlines

Students must submit work by the deadlines set in the course outline. Where coursework is submitted late and there are no accepted extenuating circumstances it will be penalized in line with the following tariff. Submission within 6 working days: a 10% reduction for each working day late down to the 40 UK points (C grade). Submission that is late by 7 or more working days: submission refused, grade F.

Assessment of Students with Special Needs

For students registered for the Open University (OU) Award, the Board of Examiners may make special arrangements for the examination or assessment of students with disabilities or learning differences. These arrangements must be approved in advance of the first assessment to which they will apply.

All students, whether they are registered for both the US-accredited NECHE degree and the OU award or not, are responsible for alerting the registrar to a special need and for providing relevant evidence to document it. The registrar will pass the information on to the Committee on Disability and Learning Differences. The committee will decide on the action to be taken to accommodate a student with special needs, having ensured that there has been full consultation with faculty in the department(s) responsible for the assessment of that student. This action must be endorsed by the chair of the relevant Board of Examiners in the case of the OU validated award. Alternative methods of assessment for non-OU validated courses or programs are suggested by the Committee on Disability and Learning Differences in consultation with the instructor.

Assessment of Students with Special Needs and in Exceptional Circumstances

The Committee on Disability and Learning Differences may make special arrangements for the examination or assessment of students with disabilities or learning differences. These arrangements must be approved by both the committee and the faculty in advance of the first assessment to which they will apply.

The student is responsible for alerting the registrar to a special need and for providing relevant documentary evidence of it. The registrar will pass the information on to the Committee on Disability and Learning Differences.

The committee will decide on the action to be taken to accommodate a student with special needs, having ensured that there has been full consultation with faculty in the department(s) responsible for the assessment of that student.

If the committee and faculty teaching the course decide that the student should take an oral exam, the procedure described hereafter must be followed. The course professor will inform the student on the venue and the exact time for the oral exam at least two days before the exam. The oral exam should be on the same course material and should have at least the same duration as the scheduled test for the other students of the same course.

A second faculty member from the same academic department must be present during the oral examination, but as an observer only, not as an examiner. The student’s answers on the oral exam questions will be assessed by the course professor. The oral exam must be recorded.

After completion of the oral exam, the course professor should inform the Registrar’s Office the student’s grade, and of the venue, date, exact time, and duration of the exam, and of the name of the second faculty member that who present during the oral examination.
Grading
Grades are reported at the end of each semester and session. The following scale of letter grades and quality point (numerical) equivalents is used toward the US bachelor’s degree:

<table>
<thead>
<tr>
<th>Grade Descriptors</th>
<th>COURSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>These descriptors outline the typical characteristics of the standard of work associated with each grade. They should be used for guidance only.</td>
<td></td>
</tr>
<tr>
<td><strong>Excellent:</strong> Superior performance; a high level of critical analysis and evaluation, incisive and original; exceptionally well researched, high quality presentation, exceptional clarity of ideas; excellent coherence and logic. Trivial or very minor errors.</td>
<td>LETTER GRADE</td>
</tr>
<tr>
<td><strong>Very Good:</strong> Very good performance; a very good level of critical analysis and evaluation; significant originality; well researched; clarity of ideas; thoughtful and effective presentation; very coherent and logical; minor errors only.</td>
<td>A-</td>
</tr>
<tr>
<td><strong>Good:</strong> A good performance; a good level of critical analysis and evaluation; some evidence of originality; reasonably well researched; ideas generally clear and coherent; some but not significant weaknesses.</td>
<td>B</td>
</tr>
<tr>
<td><strong>Satisfactory:</strong> Satisfactory performance -- at least passable; acceptable level of critical analysis and evaluation; little evidence of originality; adequately researched; ideas fairly clear and coherent though some significant weaknesses.</td>
<td>C+</td>
</tr>
<tr>
<td><strong>Fail:</strong> Clearly below the pass standard; lacking substance, knowledge and understanding; ideas confused and incoherent; fundamental weaknesses in most areas. Fails to meet the Learning Outcomes.</td>
<td>F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade Descriptors</th>
<th>COURSE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EXAMINATION E</strong> - (credits earned by examination)</td>
<td></td>
</tr>
<tr>
<td><strong>PASS P</strong> - (credit earned)</td>
<td></td>
</tr>
<tr>
<td><strong>RETAKE R</strong> - (course retake for Failing Grade Replacement)</td>
<td></td>
</tr>
<tr>
<td><strong>SATISFACTORY S</strong> - (Only for pre-collegiate courses)</td>
<td></td>
</tr>
<tr>
<td><strong>UNSATISFACTORY U</strong> - (Only for pre-collegiate courses)</td>
<td></td>
</tr>
<tr>
<td><strong>CREDITS TRANSFERRED FOR THE DEREER US DEGREE ONLY TR</strong> - (credit transferred)</td>
<td></td>
</tr>
<tr>
<td><strong>MITIGATING CIRCUMSTANCES MC</strong> - (no credit earned)</td>
<td></td>
</tr>
<tr>
<td><strong>NON-CREDIT NC</strong> - (no credit earned)</td>
<td></td>
</tr>
<tr>
<td><strong>NON-REPORT NR</strong> - (no credit earned)</td>
<td></td>
</tr>
<tr>
<td><strong>WITHDRAWAL W</strong> - (no credit earned)</td>
<td></td>
</tr>
</tbody>
</table>

**Grade Recalculation for Inbound Study Abroad Non-Degree Students and Resit Opportunity**

Inbound study abroad non-degree students in validated courses will have to pass all course assessments in order to pass a course. When an inbound study abroad non-degree student fails an assessment but the overall calculated grade is a passing one, the Registrar’s Office will contact the student and verify whether they able to take the resit for the failed assessment. If the student confirms in writing that they cannot take the resit but have a passing final calculated grade, the student’s final grade in the course will be the minimum passing mark (40 UK points, grade C).

This policy will apply only to students who have not missed any of the required course assessments.

Under certain extraordinary circumstances, inbound study abroad, non-degree seeking students may request to take a resit at their home institution. This is only available to such students if they have passed at least one of the course assessments in the designated course, but not if the course has only one assessment, which the student has failed. The request must be received in writing by the Registrar’s Office no later than 10 working days after the official publication of term/semester grades in myACG portal.

**F (Failure)**
The grade of F is computed in the grade-point average (GPA) and in the cumulative index (CI). A student may receive credit for a failed course only by retaking and successfully passing that course at Deree. Retakes are capped at grade C.

**E (Credits earned by examination)**
Please refer to “Waiver Examinations” in the “Recognition of Prior Experiential Learning” section.

**P (Pass)**
The grade of P has no quality-point equivalent and is not computed in the student’s grade-point average or cumulative index. However, credits earned with the grade of P are included in the total number of credits earned and count toward the completion of the Deree US degree requirements. Students may petition for a Pass/Fail option for elective courses taken outside their major, but, once the option is granted, they may not revert to a letter grade. Petitions for a Pass/Fail option should be addressed to CASP no later than the first week of the semester. No Pass/
Academic Policies Governing the Deree US Degree

Fail option is available in accelerated sessions or toward the Open University award. Certain courses, such as most of Physical Education courses, are graded on a Pass/Fail basis only.

R (Course Retake for Failing Grade Replacement)
The grade replacement policy allows students to retake courses at Deree for change of failing grade. Students may replace an F grade in a course by repeating and passing the same course at Deree. If a student fails a validated course more than two times they may be required to withdraw from the OU validated award, unless CASP has accepted the student’s petition for mitigating circumstances. The final decision is made by the Board of Examiners. The maximum number of retakes for both degrees is 10 courses. Retakes are capped at grade C. When students retake a course, they are required to submit and be assessed on new assessments not used the previous time(s) they took the course.

S (Satisfactory)/U (Unsatisfactory)
The grades of S and U may be given for certain developmental courses that do not constitute part of degree programs.

MC (Mitigating Circumstances):
For the designation MC, please see the “Mitigating Circumstances” section.

NC (Non-Credit)
The designation NC indicates that the course was not taken for credit. The same course cannot be retaken for credit.

NR (Non-Report)
The designation NR is automatically recorded in the event final grades are not submitted by the specified deadline. The NR is automatically removed as soon as the grade is submitted by the faculty.

W (Withdrawal)
A W grade indicates that a student withdrew from a course by the date specified in the College calendar. No credit is granted.

Grade Point Average (GPA) and Cumulative Index (CI)
In the US system of education, a grade point average (GPA) is determined for each student at the end of each semester. The cumulative index (CI) is the average of all the grades of all semesters of study. Both averages are computed by multiplying the number of credit hours for each course by the quality point equivalent of the letter grade. The quality points earned for each course are then added and the sum is divided by the total number of credit hours. The credits for a course in which an F is received are included in the divisor; but no quality points are earned. Course credits by transfer are excluded from computation of the CI at Deree - ACG. Grades reported as MC, NR, S, U, R, and NC are not computed in the average. When the MC or NR is removed, the new grade is then included in the average the semester in which the course was taken. Summer I and II grades are averaged with the grades of the Spring Semester.

Second Marking
All assessed work submitted for credit in validated courses and programs leading to Open University awards shall be subject to the process of second marking and review by External Examiners. This policy extends to all modes of assessment and, where assessed work is not in written form, every effort should be made to apply some appropriate form of moderation. For the implementation of the College’s policy on second marking and External Examiners see Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards. Students registered for the Open University award are assessed by the Board of Examiners (see Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards). Student progress toward the US Deree degree is not assessed by a Board of Examiners.

Action in the Event of Failure
For each course, students must obtain a minimum of Grade C (40%) in each summative assessment to achieve a pass and obtain the credit for that course (Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards). For the validated award only, three courses of action are available to Boards of Examiners in the event of a student failing one or more assessed components of a course.

Students who fail one or more assessments in a course will be offered the opportunity to be reassessed in, or resit, those components. Only one resit per each assessment component is allowed in each validated course. The maximum grade a student can obtain for the reassessed component of a course is a Grade C (40% UK). If a student fails a resit, they will not receive the credit for that course. The resit policy does not apply to non-validated courses and programs.

Exceptionally, and subject to a recommendation from the Committee on Academic Standards and Policies based on evidence it has received of a student’s mitigating circumstances, the Board of Examiners may grant a student a further opportunity for reassessment in a validated course. Students with mitigating/extenuating circumstances will not be subject to a capped grade of C (40% UK). The Committee on Academic Standards and Policies may grant a student a further opportunity for reassessment in consultation with the instructor.

A student who has obtained a final fail grade following reassessment(s) in a course validated in their program or an F in a course that is not validated in their program (where the reassessment policy does not apply) may retake the course. The grade of such retake will be subject to a cap of a C (40% UK) grade. A student’s program may not comprise more than 10 retakes (see the “Course Retake Policy” section) in total for both the validated and Deree US awards. Students retaking a course will be required to observe the College’s attendance requirement (Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards) and complete all the assessments for that course. Following the successful completion of a retake, the grade obtained by the student will replace the original fail grade. This option is not available to students who have already obtained credit and are seeking to improve their grade for a course. If a student withdraws from a course prior to any assessment taking place and thenenrolls in that course later, the grade will not be subject to a cap. After repeating the course, the repeat grade will replace the original one. The original F, accompanied by the letter R and the replacement grade will both appear on the student’s transcript, but only the replacement grade will be counted in computing the cumulative index (CI). If students withdraw from a course they are repeating for grade replacement, the original grade F assigned for the course remains. Courses transferred from other institutions and courses waived may not be repeated. Students also may not use the policy retroactively after their graduation from the former Junior College (see previous catalogs) or Deree - ACG. Successfully completed courses that are repeated over and above the 10 retakes will appear as NC automatically. Graduates who are re-admitted as non-degree students may only repeat courses as NC (ie, they may only audit courses they have passed.)

Mitigating Circumstances
The following regulations distinguish between factors or circumstances which were known to the student in advance of taking an assessment and which affect their ability to attend an examination or submit work by the published deadline (Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards), and those which have not impaired the student’s ability to attend for examination or meet a deadline for the submission of work but which may have affected his or her performance (Appendix I - Regulations for validated awards of The Open University for institutions offering dual awards). In all cases, it is the responsibility of the student to ensure the timely disclosure of any factors or circumstances which may affect the assessment of their learning.
Students must complete at least 60 credits at Level 4 within the Open University validated program as well as all required prerequisites before they progress to Level 5.

Providing that a student has met the necessary prerequisites, they may progress to Level 6 courses when they have completed at least 60 UK credits at Level 5.

\[\text{Academic Policies Governing the Deree US Degree}\]

**Conferment of Open University Validated Awards**

Classification of bachelor degrees will be based on the average mark across all modules within Level 6 and half of the modules in Level 5 at a ratio of 2:1 respectively.

Honours degrees are classified as:

- First class: Aggregate mark of 70% or above
- Upper Second class: Aggregate mark between 60% and 69%
- Lower Second class: Aggregate mark between 50% and 59%
- Third class: Aggregate mark between 40% and 49%

If the average achieved by a candidate is not more than one percentage point below a classification band, the board should consider the following.

Performance in work for which an award of credit for prior learning has been made is not taken into account in the calculation of the final award.

Where the final result of the classification calculation creates a mark of 0.5% or greater this will be rounded up to the next full percentage point (eg 69.5% is rounded to 70%; 59.5% to 60%; and so on). Where the calculation creates a mark below 0.5% this will be rounded down to the next full percentage point (eg 69.4% is rounded to 69%; 59.4% to 59%; and so on). For the purposes of rounding up or down, only the first decimal place is used.

The Board of Examiners will take a consensus view on the final classification to be awarded to the student. The chair of the Board of External Examiners and the external examiner(s) must in each case endorse the proposed class of award.

Credit obtained through the credit transfer, RPCL, or RPEL procedures [see Section 4, above] is excluded from the calculation to determine the classification of the degree. In such cases, the grades obtained for the remaining courses taken within the OU framework will be used for the final classification.

**Applying for Graduation**

When students reach their last semester/session of studies at the College, they must apply for graduation to the Student Success Center. Deadlines for the submission of applications for graduation are announced in advance.

An application for graduation not submitted by the announced deadline will be considered for the next graduation date.

**Graduation Requirements**

In order to graduate, students must:

- Complete satisfactorily the total number of credits and all other requirements set for the degree.
- Fulfill the residency requirement.
- Attain a minimum cumulative index of 2.0.

A student’s graduation with a Deree US degree will be delayed if they must resit one or more assessments in their last semester of studies.
Graduation with Distinction
The Bachelor’s degree is awarded at three levels of distinction to students who have completed at Deree - ACG at least 72 US credits out of the total number of credits required for graduation and who have obtained exceptionally high grades.

The CI is computed to include all courses completed at Deree - ACG.

Cum Laude 3.30-3.49
Magna Cum Laude 3.50-3.69
Summa Cum Laude 3.70-4.00

Faculty Recommendation for Graduation
Department heads/program coordinators and academic deans evaluate prospective graduates’ records and the registrar confirms the completion of graduation requirements. An official list of prospective graduates, as certified by the registrar, is then presented to the faculty for approval.

The faculty recommendation to graduate students certified by the registrar is obtained by a simple majority vote.

Although degrees are granted only once a year, a student who has been recommended by the faculty for graduation may obtain a certificate signed by the Registrar confirming completion of graduation requirements.

Trustees’ Approval and President’s Conferral
The president of the College presents the faculty recommendation for graduation to the College’s Board of Trustees for approval. The trustees’ approval of the faculty recommendation for graduation gives the president the authority to confer the degrees.

Grade Reports and Official Documents
At any time during the course of their studies students, active or not, may request a transcript of their progress. Each transcript is a copy of the student’s complete record, and any requests for issuing partial transcripts will be denied. When the transcript is issued directly to the student or, at the student’s request, to another person, it is labeled “Unofficial.” An “Official Transcript of Record” is sent directly to schools or other authorities only at the student’s request and is not issued to the student. Upon graduation students will be able to obtain a transcript for the Deree US degree and a diploma supplement for the Open University validated award. Official transcripts, certificates and any other official document signed by the relevant Deree official is given to students in printed form only. No transmission by fax or any electronic method of official Deree documents is permitted.

Academic Offences
An academic offence (or breach of academic integrity) includes any action or behavior likely to confer an unfair advantage, whether by advocating the alleged offender or by disadvantaging another or others. Examples of such misconduct are plagiarism, collusion, cheating, impersonation, supplying false documentation, use of inadmissible material and disruptive behavior during examinations. Responsibility for reviewing breaches of academic integrity is held by the Committee on Standing and Conduct (COSC).

According to College policy all student tests and assignments are submitted through a plagiarism detection software called Turnitin.

Charges against a student for violating academic integrity may originate from any source: a faculty member, an administrator, a fellow student, as well as External Examiners reviewing assessments for the Subject Boards.

Charges are submitted in writing to the COSC chair and accompanied by any further substantiating evidence. If a member of the Committee originates the charge, the member will be recused from the decision-making process, and any other process related to the case, other than those related to the role of plaintiff/witness.

The alleged offender is informed in writing that a report has been submitted against him/her. He/She has the right within five working days of receipt of the notification to submit a written statement of facts he/she believes COSC should know and/or to request a meeting with the Chair and one committee member.

The Committee on Standing and Conduct will either itself investigate the charge or establish from its own membership a panel to conduct the investigation. In establish whether a breach of academic integrity has occurred, the Committee (or panel) considers oral and/or written evidence supplied by the individual(s) making the charge and any other evidence deemed relevant.

For OU students in validated courses/programs only, once the Committee on Standing and Conduct has considered the allegation and reached a conclusion on whether an offence has occurred, it issues a report with a recommendation regarding the outcome for the student to the Chair of the relevant Board of Examiners. If it has been established that an offence has occurred, the Board will judge the significance of the misdemeanor and exercise its discretion as appropriate to the case. If it is established that a student has attempted to gain an unfair advantage, the examiners shall be given the authority to rule that the student has failed part or all of the assessments, and the authority to determine whether or not the student should be permitted to be reassessed.

Independently of the assessment decisions made by the Board of Examiners on offences pertaining to validated courses/programs, the Committee on Standing and Conduct is empowered to consider a wider range of sanctions that might be applied when a student is found guilty of a breach of academic integrity. The following list of sanctions is indicative and can be imposed by majority vote of the Committee:

Admonishment Letter (or Letter of Warning). The student is advised in writing that their behavior violates rules of academic integrity and that a recurrence will lead to more serious sanctions. The committee will deliberate on whether the letter should or should not appear in the student’s file permanently or for a lesser period of time.

The College does not use disciplinary notations on the student’s transcript; nor does it release information regarding academic integrity violations to other institutions or external agents. However, it reserves the right to consider any academic integrity violations when examining applications for study abroad, internships, scholarships, campus employment, or student awards, or for other internal uses for as long as the student is an active ACG student.

First Offence File: The student’s name and a description of the offense is recorded in the student information system, and is accessible by the chief academic officer, the academic deans, the dean of students and department heads. Second offences automatically result in a hearing.

Suspension: The student’s relationship with the College will be discontinued for a specified period of time. The student will forfeit any college-related fees.

Dismissal: The student’s relationship with the College will be terminated. The right to apply for readmission shall be denied.

COSC observes College policies on academic integrity. When a student is found guilty of a breach of academic integrity, the committee applies the sanction(s) pertinent to the offence. The COSC chair informs the student and the plaintiff of actions to be taken in writing within five working days of the formulation of the final recommendation.
Hearing
Deliberation on a second offence violation requires a hearing. A student may be called to a hearing even in the case of a first offence, depending on the severity of the charge. Once the Committee establishes that the report is complete, the Chair calls for a hearing within eight working days from the receipt of the charge. The Chair informs the student in writing of the charge(s), the student’s rights, and the fact that the student’s presence is required at the hearing. The student has the right:

• to attend the hearing alone or with a member of the College community who agrees to speak for the student.
• to answer questions, present evidence and introduce witnesses from the College community for defense against the charge.
• to pose questions to witnesses from the College community.

The Chair notifies the student in writing when his/her presence is required, of the time and place of the hearing, as well as the plaintiff’s rights:

• to be accompanied by a member of the College community who agrees to speak for the plaintiff.
• to introduce witnesses from the College community.
• to pose questions to the student and witnesses from the College community.

At the hearing the chair announces the purpose and the function of the committee and reads the charge(s). The chair opens the floor, inviting parties present to provide additional information and call witnesses, if they so wish. Parties present may pose questions to the student/plaintiff/witness(es). The members of the committee are then given the opportunity to ask questions of the parties present.

When the hearing is over, the chair asks all those present apart from the committee members to leave the room. Committee members then deliberate on the outcomes of the hearing. The committee arrives at a majority judgment on the case and, if necessary, recommends sanctions. If a student does not appear for a hearing and fails to notify the committee of their inability to do so, the committee rules on the case in absentia.

Appeal
Within three working days of receipt of COSC’s decision, the student has the right to lodge a formal written appeal against the decision of the committee. The appeal is addressed first to the Academic Council and subsequently to the chief academic officer, and then to the president, whose decision is final.

Any COSC decision and recommendation on a case are subject to the Academic Council’s approval, the Board of Examiner’s ratification of grades, and the appeals process available to students. The committee recommends sanctions based on majority vote.

For offences made in validated courses/programs, OU students may appeal against the decision of the Board of Examiners in accordance with the regulations for academic appeals as outlined in the Regulations for validated awards of The Open University for institutions offering dual awards.

For cases involving OU students, a final report on all the cases is prepared and submitted, via the Academic Council, to the Board of Examiners fourteen days prior to the convening of the board. For cases involving non-OU students, the report is sent to the Academic Council only. Reports include a short statement on the student’s breach of academic integrity, the committee’s ruling and the sanctions applied.

Students involved in the academic misconduct process should restrict communication on this process to the lines of communication and appeal indicated in this policy. Students should not attempt to contact individual members of relevant committees or other administrators or faculty about an ongoing academic misconduct case outside of the formal avenues of communication and appeal.

Academic Appeals
Students registered in a validated program may appeal a decision of the Board of Examiners. Students’ rights of appeal are limited to two grounds:

• either that the candidate’s performance in an assessment was adversely affected by illness or factors which they were unable, or for valid reasons unwilling, to divulge before the Board of Examiners reached its decision.

• or that there has been a material administrative error, an assessment was not conducted in accordance with the current regulations for the program or special arrangements formally agreed, or that some other material irregularity relevant to the assessment has occurred.

Disagreement with the academic judgment of a Board of Examiners in assessing the merits of an individual element of assessment does not constitute grounds for an academic appeal. Responsibility for the submission of documentary evidence in support of the appeal rests with the student.

Appeals must be submitted in writing to the registrar no later than 14 days following the publication of Examination Board results. All appeals, including requests for grade change for non-validated courses, must be submitted in writing to the registrar by the end of the second week of the following session/semester.

On receipt of the appeal, the registrar informs the department head/program coordinator and the Academic Council (through the chief academic officer) and submits to them all relevant evidence and correspondence. The academic dean undertakes an initial assessment of the validity of the appeal and advise the student accordingly. In light of this advice the student should decide whether they wish to proceed with the appeal. The student then decides to withdraw their appeal or lodge a complaint in accordance with the College’s complaints procedure. Students who attended a non-validated course may appeal a final course grade within 45 days from the last day of classes for courses without a final exam or from the day of the final exam for courses with final exams. For appeals concerning grade assignment in non-validated courses, the department head/program coordinator may form a departmental committee to review the student assessment and propose to the Academic Council a decision on the grade.

In the event that the student decides to proceed with an appeal, the Academic Council will be convened no later than three weeks after receiving the student’s decision to do so. The members of the Academic Council shall exclude any member of the faculty or the administration who has been involved in the assessment of the student or who is a member of the relevant Board of Examiners. For non-validated courses, the Academic Council will decide on the student’s final grade and will inform the student, the professor and the academic dean.

In cases of validated courses/programs, the Academic Council will hear the appeal. The appellant may be called to appear before the council. The Academic Council may also require the chair of the Board of Examiners to appear separately before it. The appellant and the chair of the board will not be present when the subcommittee considers the evidence and formulates its decision. In cases of validated courses/programs, the Academic Council must inform the student and the Board of Examiners of its decision within seven days of the hearing. The student has the right to appeal the subcommittee decision, in writing, to the provost. If the appellant wishes to contest the provost’s decision, they have the right to lodge an appeal with the Open University. The student will obtain contact details for the provost and the Open University from the registrar.
The Registrar’s Office will keep records of outcomes for all appeals cases. The Academic Council will receive annual summary reports regarding all appeals received by the College.

**Complaints Procedure**

Complaints are related to specific concerns about the delivery of a course (i.e., module) or a program of study, or of a related academic or non-academic service. For non-validated courses and programs complaints do not address the review of a decision made by an academic body. When appropriate, a complaint is first resolved through informal discussion with the party or office directly involved. If not resolved at this level, a formal complaint is submitted by the student to the Registrar’s office no later than 14 days after the student is informed of the outcome of this discussion. Upon receipt of the complaint the registrar forwards it and all relevant documentation to the Academic Council or the dean of students.

Depending on the nature of the complaint, the academic dean or dean of students will undertake an initial assessment of the validity of the complaint and advise the student accordingly. In light of this advice, the student will decide whether they wish to proceed with the complaint.

In the event that the student decides to proceed with the complaint, the Academic Council will be convened no later than three weeks after receiving the student’s decision. The Academic Council shall exclude any member of faculty or the administration who has been involved in the complaint or who is a member of the relevant Board of Examiners.

The Academic Council will hear the complaint. The appellant may be called to appear before the council. The council may also require the relevant member of the faculty or administration, or both, to appear separately before it. The appellant and any member of staff against whom the complaint has been made will not be present when the council considers the evidence and formulates its decision.

The Academic Council must inform the student and the chair of the Board of Examiners (if the complaint concerns a validated course/program) of its decision within seven days of the hearing. The student has the right to subsequently appeal to the provost against the decision of subcommittee. If the appellant wishes to contest the provost’s decision for validated courses or programs, they have the right to lodge a complaint with the Open University. The student will obtain contact details for the provost and the Open University from the registrar.

The Registrar’s Office will keep records of outcomes of all complaints cases. The Academic Council will receive annual summary reports regarding all complaints received by the College.

Students registered in an OU-validated award may further appeal to the Office of the Independent Adjudicator (OIA).

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**Academic Enrichment Programs**

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English for Academic Purposes Program
The English for Academic Purposes Program (EAPP) supports the educational mission of Deree by providing high-quality instruction in academic English to non-native English-speaking students who need to improve their English language skills for study at the institution. EAPP also provides English placement testing to incoming students who are non-native speakers of English. EAPP is designed to:

- provide non-native English-speaking students with the resources and opportunities to develop their reading, writing, listening and speaking skills to a level appropriate for college study.
- equip students with the academic skills needed to help them participate more fully and effectively in college courses.
- offer a well-researched curriculum that addresses the unique and diverse needs of the College’s non-native English-speaking students and makes use of educational technology and academic support services.
- provide small, student-centered classes led by dedicated, professionally trained English instructors.

Writing Program
The Writing Program (WP) offers three levels of full-time courses on academic writing: WP 1010 Introduction to Academic Writing, WP 1111 Integrated Academic Writing & Ethics and WP 1212 LE Introduction to Academic Writing and Research. These courses equip students with the critical thinking, reading, writing and research skills necessary for success in an academic environment. Each writing course has a thematic focus as a vehicle to structure thinking and writing.

Students are placed in WP 1010 if they satisfy the College’s requirements for proficiency in English (as described in the section ‘Academic Writing’).

Students take all three Writing Program courses in sequence to fulfill part of their general education requirement. All courses are offered for 3 graduation credits.

The Writing Program supports the educational mission of Deree by:

- providing high-quality instruction in academic writing and thinking that prepares students for the writing and critical-thinking challenges they will face in their major.
- equipping students with the critical-thinking and communication skills they need to succeed beyond college as flexible, thoughtful and confident writers.
- increasingly challenging students with reading and writing assignments that expose them to a variety of texts, writing and research activities, and disciplinary discourses.
- offering a well-researched curriculum that responds to the unique and diverse needs of the College’s students and making use of educational technology and academic support services.
- providing small, student-centered classes led by dedicated, professionally trained English instructors.

International Honors Program
The Deree - ACG International Honors Program (IHP) offers motivated and academically committed honors students educational enrichment through interdisciplinary learning experiences and opportunities for independent scholarship. It seeks to develop students’ intellectual and civic leadership skills through dynamic teaching and student involvement that extend beyond the classroom.

The International Honors Program offers:

- challenging and innovative General Education courses taught through the use of the most current pedagogical tools.
- faculty-student research opportunities through the Honors Thesis.
- exposure to international perspectives through study abroad.
- co-curricular activities that cultivate creativity and civic engagement, such as sustainability workshops, lecture series and film series.
- participation in a tightly knit community of high-achieving students.
- financial aid (International Honors scholarship), internship opportunities, and benefits such as early course registration.
- special cultural and academic enrichment events that promote leadership potential, such as participation in the Heritage Greece Program.
- increased career and/or graduate opportunities.

The International Honors Program seeks to produce well-educated, articulate citizens who exemplify the highest standards of academic, professional and personal achievement. It offers an enriched curriculum that integrates knowledge, sharpens academic skills and encourages active involvement in the learning process.

The International Honors Program encompasses an Honors student’s undergraduate career and evolves in two stages:

- in the first stage, students benefit from taking four Honors Seminars which fulfill an equivalent number of General Education requirements.
- in the second stage, students apply the creative and intellectual skills they have acquired in the Honors Seminars to produce an Honors Thesis, the capstone requirement of the Honors Program. The Honors Thesis is also a bridge to a student’s professional or academic goals beyond college.

The Teaching and Learning Center
Fulfilling the College’s mission of fostering academic excellence, the Teaching and Learning Center, an instructional resource for faculty, promotes innovative approaches to student learning. The director of the Teaching and Learning Center provides support and assists in the development of effective educational material. The Teaching and Learning Center organizes frequent training sessions on pedagogy where faculty can exchange ideas and experiences related to their teaching. It encourages faculty to explore developments in teaching technologies and adopt student-centered techniques, through a dedicated Blackboard container full of material related to classroom needs. It facilitates and encourages faculty to keep up with best practices in pedagogy.
Academic Programs
Academic Programs

DEGREES GRANTED

Bachelor of Arts (BA), with majors in:

- Art History
- Cinema Studies
- Communication
- Economics
- English
- Graphic Design
- History
- International Relations and European Affairs
- Music
- Music Performance
- Philosophy
- Psychology
- Sociology
- Theatre Arts
- Visual Arts

Bachelor of Science (BS), with majors in:

- Biomedical Sciences
- Cybersecurity and Networks
- Environmental Studies
- Entrepreneurship Management
- Finance
- Human Resource Management
- Information Technology
- International Tourism and Hospitality Management
- Logistics and Supply Chain Management
- Management Information Systems
- Marketing
- Shipping Management
- Sports Management
- Business
- Business Across Cultures
- Business Analytics
- Cinema Studies
- Classics
- Communication
- Crime, Law and Justice
- Cybersecurity
- Dance and Movement Studies
- Economics
- Electronic Business
- English
- Entrepreneurship Management
- Environmental Management
- Environmental Studies
- European and Global Affairs
- Finance
- Financial Markets Trading
- Graphic Design
- Gaming Technologies
- Healthcare Management
- History
- Human Resource Management
- Information Technology
- International Business
- International Financial Reporting and Auditing
- International Relations and European Affairs
- International Tourism and Hospitality Management (ITHM)
- Leadership and Management
- Logistics and Supply Chain Management
- Management and Modern Languages
- Management Information Systems
- Marketing
- Modern Languages
- Modern European Literature
- Music
- Music and Musical Theatre
- Operations Management
- Philosophy
- Project Management
- Psychology
- Shipping Management
- Sociology
- Sports Coaching
- Sports Management
- Sports Marketing
- Sustainable Economics and Finance
- Theatre Arts
- Tourism and Sustainability
- User Experience
- Visual Arts
The Frances Rich School of Fine and Performing Arts

Requirements for the Bachelor of Arts Degree (BA)

Art History
Graphic Design
Music
Music Performance
Theatre Arts
Visual Arts
## Art History

### Liberal Education

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td></td>
<td><strong>Core Courses:</strong></td>
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<tr>
<td>WP 1010</td>
<td>Introduction to Academic Writing</td>
<td>3</td>
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<tr>
<td>WP 1111</td>
<td>Integrated Academic Writing and Ethics</td>
<td>3</td>
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<tr>
<td>WP 1212</td>
<td>Academic Writing and Research</td>
<td>3</td>
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<tr>
<td>MA 1000</td>
<td>Mathematics for the Liberal Arts or higher</td>
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<tr>
<td>HC 2300</td>
<td>Professional Communication</td>
<td>3</td>
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<tr>
<td>CS 1070</td>
<td>Introduction to Information Systems or equivalent computer literacy course</td>
<td>3</td>
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<td></td>
<td><strong>Any Natural Science with a lab</strong></td>
<td>4</td>
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<td><strong>Liberal Education Electives:</strong></td>
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<tr>
<td></td>
<td>LE designated course in STEM/Natural Sciences</td>
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<tr>
<td></td>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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<tr>
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<td>(from more than one discipline)</td>
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<tr>
<td>AN 1000</td>
<td>LE Introduction to Anthropology</td>
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<tr>
<td>AN 1003</td>
<td>LE Cultural Anthropology</td>
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<tr>
<td>EC 1101</td>
<td>LE Principles of Macroeconomics</td>
<td></td>
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<tr>
<td>PS 1000</td>
<td>LE Psychology as a Natural Science</td>
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<tr>
<td>PS 1001</td>
<td>LE Psychology as a Social Science</td>
<td></td>
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<tr>
<td>SO 1000</td>
<td>LE Introduction to Sociology</td>
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<td>SO 1001</td>
<td>LE Sociology of Modern Life</td>
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<td>LE designated courses in Humanities</td>
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<td>PH 3010</td>
<td>LE Ethics</td>
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<td>AR 2017</td>
<td>LE Digital Image</td>
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<td>AR 2001</td>
<td>LE Visual Literacy</td>
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<td><strong>Any Natural Science with a lab</strong></td>
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<tr>
<td>AT 1000</td>
<td>LE History of Art I</td>
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<td>AT 1001</td>
<td>LE History of Art II</td>
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<td>AT 2009</td>
<td>The Italian Renaissance</td>
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<td>AT 2013</td>
<td>Modern Art</td>
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<td>AT 2124</td>
<td>Writing about Art</td>
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<td>AT 3012</td>
<td>Pluralism in Nineteenth Century Art</td>
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<td>AT 3018</td>
<td>Art After Modernism</td>
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<td>AT 3036</td>
<td>Critical Approaches to Art History</td>
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<tr>
<td>AT 3043</td>
<td>From Van Eyck to Rembrandt</td>
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<td>AT 4030</td>
<td>Selected Topics</td>
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<td>AT 4034</td>
<td>Topics in Medieval Art</td>
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<tr>
<td>AT 4037</td>
<td>Topics in Renaissance Art</td>
<td>3</td>
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*May be fulfilled through appropriate academic evaluation

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### Electives

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**Electives:** 9

**TOTAL:** 121
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*May be fulfilled through appropriate academic evaluation

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<td>AR 2017</td>
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<td>CN 2110</td>
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<td>ITC 2110</td>
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<td>GD 2001</td>
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Electives ................................................................................................. 6

**TOTAL:** 121
Four of the following courses: .................................................. 12
At least one of the following courses: 
   MU 3436  Musician in Context
   MU 3437  Issues in Music Performance

At least two of the following courses:
   (By permission one ensemble or workshop) 
   MU 3061  Music Theatre Workshop I
   MU 3063  Production Studio Techniques
   MU 3141  Film Score and Soundtrack
   MU 3162  Music Performance Workshop II
   MU 3164  Sound Design
   MU 3178  Jazz and Popular Music Ensemble II

Four of the following courses ................................................... 12
   (By permission one ensemble or workshop)
   MU 4108  Music Performance Workshop III
   MU 4131  Studies in Modern Greek Music
   MU 4167  Music Theatre Workshop II
   MU 4265  Jazz and Popular Music Ensemble III
   MU 4469  Selected Topics in Composition
   MU 4488  Composing and Arranging for Small Ensembles
   MU 4489  Selected Topics in Music Analysis
   MU 4690  Selected Topics in Musicology

** May be fulfilled with credit (APEL) or waived without credit through appropriate academic evaluation.
## Music Performance

### Liberal Education

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*May be fulfilled through appropriate academic evaluation

### Concentration

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<td>MU 2112 Musicianship at the Keyboard**</td>
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<td>MU 2125 History of Western Music I- Antiquity through the Baroque</td>
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<td>MU 2134 History of Western Music II- 1750 through the 20th Century</td>
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<td>MU 2159 Theory and Musicianship II**</td>
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<td>MU 2053 Applied Music III and Music Forum Performance Lab</td>
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<td>MU 2154 Applied Music IV and Music Forum Performance Lab</td>
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<td>MU 3324 Researching and Writing about Music</td>
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<td>MU 4066 Music in the Community</td>
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<td>MU 4457 Applied Music VII and Music Forum Performance Lab</td>
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** May be fulfilled with credit (APEL) or waived without credit through appropriate academic evaluation.

Additional 2000-level (Level 4) options for the fulfillment of waived credits:

- MU 2035 Cultural Perspectives on American Music
## Theatre Arts

### Liberal Education

**Credit Hours**: 43

**Core Courses**:
- WP 1010 Introduction to Academic Writing ..................................... 3
- WP 1111 Integrated Academic Writing and Ethics .............................. 3
- WP 1212 Academic Writing and Research ........................................ 3
- MA 1000 Mathematics for the Liberal Arts or higher ........................ 3
- HC 2300 Professional Communication ........................................... 3
- CS 1070 Introduction to Information Systems or equivalent computer literacy course* 3

*May be fulfilled through appropriate academic evaluation

**Any Natural Science with lab** .................................................... 4

**Liberal Education Electives**:
- LE designated course in STEM/Natural Sciences ................................ 3
- LE designated courses in the Social and Behavioral Sciences (from more than one discipline) 9
- LE designated courses in Humanities (from more than one discipline) ........... 6

**Concentration**

**Required**:
- DR 2010 Movement for the Stage ............................................. 3
- DR 2012 Introduction to the Craft of Acting ..................................... 3
- DR 2015 Voice and Speech I .................................................. 3
- DR 2032 Introduction to Theatre Production .................................... 3
- DR 2111 The Space of Performance ............................................. 3
- DR 2126 Performance in Athens .................................................. 3
- DR 2220 The Theatrical Event .................................................. 3
- DR 2336 Introduction to Performance ............................................. 3
- DR 3227 The Scenographic Space of Performance ............................. 3
- DR 3328 The Directing Process .................................................. 3
- DR 3246 Performance as a Political and Social Act ............................ 3
- DR 3962 Collaborative Performance Practice ................................... 3
- DR 4423 Critical Practices and Contemporary Performance ................. 3
- DR 4570 New Spatialities: Contemporary Performance and Public/Outdoor Space 3
- DR 4819 Senior Production Practicum .......................................... 3

**Electives** ..................................................................................... 6

**TOTAL**: 121
## Visual Arts

### Liberal Education

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*May be fulfilled through appropriate academic evaluation

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**TOTAL: 121**
The School of Liberal Arts and Sciences

Requirements for the Bachelor of Arts Degree (BA)

Cinema Studies
Communication
English
  English and American Literature
  English with Linguistics
History
  International Relations and European Affairs
Philosophy
Psychology
Sociology

Requirements for the Bachelor of Science Degree (BS)

Biomedical Sciences
Cybersecurity and Networks
Environmental Studies
Information Technology
### Biomedical Sciences

**Liberal Education**

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<tr>
<td>CS 1070</td>
<td>Introduction to Information Systems or</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>equivalent computer literacy course *</td>
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</tr>
<tr>
<td>BI 1101</td>
<td>Introduction to Biology II</td>
<td>4</td>
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</tbody>
</table>

**Liberal Education Electives:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>LE designated course in STEM/Natural Sciences</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BI 1000</td>
<td>LE Introduction to Biology I</td>
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</tr>
<tr>
<td></td>
<td>LE designated courses in the Social and Behavioral Sciences</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>(from more than one discipline)</td>
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</tr>
<tr>
<td>SO 3007</td>
<td>LE Health and Society</td>
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</tr>
<tr>
<td>LE designated courses in Humanities</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>PH 3010</td>
<td>LE Business Ethics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(from more than one discipline)</td>
<td></td>
</tr>
<tr>
<td>LE designated course in Fine and Performing Arts</td>
<td>3</td>
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</table>

*May be fulfilled through appropriate academic evaluation*

**Concentration**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MA 2025</td>
<td>Applied Statistics for Sciences</td>
<td>3</td>
</tr>
<tr>
<td>MA 2130</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>CH 1002</td>
<td>Principles of Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CH 2115</td>
<td>General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CH 3220</td>
<td>Organic Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CH 3325</td>
<td>Organic and Biological Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CH 3330</td>
<td>Organic and Biological Chemistry Lab</td>
<td>2</td>
</tr>
<tr>
<td>PY 2225</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PY 3330</td>
<td>University Physics II</td>
<td>4</td>
</tr>
<tr>
<td>BI 3225</td>
<td>Cell and Molecular Biology</td>
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</tr>
<tr>
<td>BI 3240</td>
<td>Human Anatomy and Physiology</td>
<td>4</td>
</tr>
<tr>
<td>BMS 3220</td>
<td>Microbiology and Infectious Diseases</td>
<td>3</td>
</tr>
<tr>
<td>BMS 4410</td>
<td>Allergy and Immunology</td>
<td>4</td>
</tr>
<tr>
<td>BMS 4440</td>
<td>Topics in Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>BMS 4435</td>
<td>Pharmacology in Health and Disease</td>
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**Required:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMS 4545</td>
<td>Research Methods and ICT tools in Biomedical Sciences</td>
<td>3</td>
</tr>
<tr>
<td>BMS 4650</td>
<td>Capstone in Biomedical Sciences L6</td>
<td>4</td>
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</table>

**One of the following courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>BI 3204</td>
<td>Human Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BI 3215</td>
<td>Environmental Health</td>
<td></td>
</tr>
<tr>
<td>BI 3232</td>
<td>Cellular and Molecular Neurobiology</td>
<td></td>
</tr>
<tr>
<td>BMS 3425</td>
<td>Human Nutrition</td>
<td></td>
</tr>
</tbody>
</table>

**Three of the following courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMS 4055</td>
<td>Internship in Biomedical and Health Sciences</td>
<td>9</td>
</tr>
<tr>
<td>BMS 4330</td>
<td>Health Information Systems &amp; Technology</td>
<td></td>
</tr>
<tr>
<td>BMS 4415</td>
<td>Environmental Burden in Neurodevelopment</td>
<td></td>
</tr>
<tr>
<td>HM 4041</td>
<td>Health Policy and Governance</td>
<td></td>
</tr>
</tbody>
</table>

**Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
</table>

**TOTAL:** 121
Cinema Studies

Credit Hours: 72

Required:

AR 2017  Digital Image ................................................. 3
CIN 2227  Modern Greek Cinema .................................... 3
PH 2016  Philosophy and Cinema .................................... 3
MU 2030  Film Music .................................................... 3
CN 2127  Introduction to Film and TV Studies .................... 3
CN 2005  Introduction to Digital Video ............................ 3
CN 4465  American Cinema ........................................... 3
CN 4337  Screenwriting ................................................ 3
CIN 2010  Film Adaptation ............................................. 3
CIN 2015  Film History ................................................ 3
CIN 3130  Directing Fundamentals ................................. 3
CIN 3120  Cinematography ........................................... 3
CIN 3235  Film Theory ................................................ 3
CIN 4050  World Cinema: Power and Identity .................. 3
CIN 4970  Cinema Studies Senior Thesis ........................ 3
One of the following courses: ................................... 3

Electives* ........................................................................... 6

*Required: CIN 4080 Cinema Studies Internship or CIN 3090 Selected Topics in Cinema Studies or equivalent will be one of the required electives

TOTAL: 121
### Communication

#### Liberal Education

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>43</th>
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</thead>
<tbody>
<tr>
<td><strong>Core Courses:</strong></td>
<td></td>
</tr>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111 Integrated Academic Writing &amp; Ethics.</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
<td>3</td>
</tr>
<tr>
<td>MA 1000 Math for the Liberal Arts or higher</td>
<td></td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course*</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a lab</td>
<td>4</td>
</tr>
</tbody>
</table>

*May be fulfilled through appropriate academic evaluation

#### Liberal Education Electives:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LE designated course in STEM/Natural Sciences</td>
<td>3</td>
</tr>
<tr>
<td>LE designated courses in the Social and Behavioral Sciences (from more than one discipline)</td>
<td>9</td>
</tr>
<tr>
<td>One OU-validated Level 4 course in the social sciences</td>
<td></td>
</tr>
<tr>
<td>LE designated courses in Humanities (from more than one discipline)</td>
<td>6</td>
</tr>
<tr>
<td>LE designated course in Fine and Performing Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Concentration

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>72</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required:</strong></td>
<td></td>
</tr>
<tr>
<td>CN 2005 Introduction to Digital Video</td>
<td>3</td>
</tr>
<tr>
<td>CN 2202 Writing for the Media</td>
<td>3</td>
</tr>
<tr>
<td>CN 2103 Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>CN 2127 Introduction to Film and Television Studies</td>
<td>3</td>
</tr>
<tr>
<td>CN 2001 LE Foundations of Contemporary Media</td>
<td>3</td>
</tr>
<tr>
<td>CN 2110 Introduction to Advertising</td>
<td>3</td>
</tr>
<tr>
<td>CN 3408 Issues in Context</td>
<td>3</td>
</tr>
<tr>
<td>CN 3421 Communication Theories</td>
<td>3</td>
</tr>
<tr>
<td>CN 3412 Media Ethics or PH 3010 LE Ethics</td>
<td>3</td>
</tr>
<tr>
<td>CN 4852 Communication Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>CN 4740 Communication Thesis</td>
<td>3</td>
</tr>
<tr>
<td>HC 2466 Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>CN 3080 Communication Internship or one 3000 (Level 5) Communication elective course</td>
<td>3</td>
</tr>
<tr>
<td>Three additional courses at the 3000-level (Level 5) and three at the 4000-level (Level 6) from one of the following four areas</td>
<td>18</td>
</tr>
</tbody>
</table>

#### Advertising

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>CN 3160 Digital Storytelling</td>
<td></td>
</tr>
<tr>
<td>CN 3409 Advertising Copywriting and Evaluation</td>
<td></td>
</tr>
<tr>
<td>CN 3434 Advertising Strategy and Client Services</td>
<td></td>
</tr>
<tr>
<td>CN 3642 Digital Campaigns</td>
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</table>

#### Electives

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>6</td>
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**TOTAL:** 121
Cybersecurity and Networks

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>ITC 3431 Cryptography &amp; Network Security</td>
<td>3</td>
</tr>
<tr>
<td>ITC 3632 Security of Wireless, IoT, and Mobile Networks</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4140 Methods in ICT Project Research &amp; Management</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4214 Internet Programming</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4344 Digital Forensics</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4426 Distributed Systems</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4446 Intrusion Detection and Incident Response</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4447 Secure Software Development</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4648 Ethical Hacking &amp; Penetration Testing</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4949 Cybersecurity and Networks Capstone</td>
<td>3</td>
</tr>
<tr>
<td>CS 4250 Information Systems Security &amp; Control</td>
<td>3</td>
</tr>
<tr>
<td>ITC 3233 Data Mining and Big Data</td>
<td>3</td>
</tr>
<tr>
<td>ITC 3338 Edge Computing</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4085 IT Internship</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4541 Web Science and Social Media Platform Analytics</td>
<td>3</td>
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</table>

Choose two of the following courses: 6

Electives: 6

TOTAL: 121
The School of Liberal Arts and Sciences

English and American Literature

Liberal Education

Liberal Education Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>WP 1010</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics (basic statistics, college algebra, or higher)</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070</td>
<td>3</td>
</tr>
</tbody>
</table>

Any Natural Science with a lab

Liberal Education Electives:

LE designated course in Natural Sciences

LE designated courses in the Social and Behavioral Sciences (from more than one discipline)

Choose one of the following:

PS 1000  Psychology as a Natural Science
PS 1001  Psychology as a Social Science
SO 1000  Introduction to Sociology
SO 1001  Sociology of Modern Life

TWO additional LE designated courses in two areas of the Social Sciences

LE designated courses in Humanities (chosen from more than one discipline)

*May be fulfilled through appropriate academic evaluation

LE designated course in Fine and Performing Arts

[art history, theatre arts, and music strongly recommended]

Concentration

Required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 2113</td>
<td>3</td>
</tr>
<tr>
<td>EN 2216</td>
<td>3</td>
</tr>
<tr>
<td>EN 2220</td>
<td>3</td>
</tr>
<tr>
<td>EN 2222</td>
<td>3</td>
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</table>

Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 2218</td>
<td>3</td>
</tr>
<tr>
<td>EN 2271</td>
<td>3</td>
</tr>
</tbody>
</table>

Five of the following courses:

EN 2263  Understanding Literature
EN 3321  Exploring Traditions in English Literature II
EN 3323  (Re)Writing America: from Realism to Modernism
EN 3405  Introduction to Literary Studies
EN 4430  British Modernism or
EN 4472  American Modernism
EN 4453  Shakespeare: The Great Tragedies
EN 4428  English Romanticism
EN 4429  Victorian World
EN 4460  Criticism: Theory & Practice
EN 4474  Selected Topics in Literature

One of the following courses:

EN 2218  LE Texts and Contexts
EN 2271  Creative Writing

Two of the following courses:

EN 4445  Writing Gender and Sexuality
EN 4452  Shakespeare Plays
EN 4468  American Romanticism
EN 4477  Trends in Contemporary British Literature

One of the following Social Sciences courses:

PS 1000  LE Psychology as a Natural Science
PS 1001  LE Psychology as a Social Science
SO 1000  LE Introduction to Sociology
SO 1001  LE Sociology of Modern Life

One of the following Philosophy courses:

PH 1000  LE Introduction to Philosophy
PH 2014  LE Aesthetics

TOTAL: 121
The School of Liberal Arts and Sciences

English

English Literature with Linguistics

<table>
<thead>
<tr>
<th>Liberal Education</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses:</td>
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</tr>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
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<tr>
<td>WP 1111 Integrated Academic Writing and Ethics</td>
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</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
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</tr>
<tr>
<td>MA 1000 Mathematics for the Liberal Arts or higher</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course*</td>
<td>3</td>
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<tr>
<td>Any Natural Science with a lab</td>
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<table>
<thead>
<tr>
<th>Liberal Education Electives:</th>
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</thead>
<tbody>
<tr>
<td>LE designated course in STEM/Natural Sciences</td>
</tr>
<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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Choose one of the following:

<table>
<thead>
<tr>
<th>Social Science courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS 1000 LE Psychology as a Natural Science</td>
</tr>
<tr>
<td>PS 1001 LE Psychology as a Social Science</td>
</tr>
<tr>
<td>SO 1000 LE Introduction to Sociology</td>
</tr>
<tr>
<td>SO 1001 LE Sociology of Modern Life</td>
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</tbody>
</table>

Two additional LE designated courses in two areas of the Social Sciences

<table>
<thead>
<tr>
<th>Fine and Performing Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>LE designated course in Fine and Performing Arts</td>
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(art history, theatre arts, and music strongly recommended)

*May be filled through appropriate academic evaluation

Concentration

<table>
<thead>
<tr>
<th>Required:</th>
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</thead>
<tbody>
<tr>
<td>EN 2113 Understanding English Grammar</td>
</tr>
<tr>
<td>EN 2216 LE Introduction to Language</td>
</tr>
<tr>
<td>EN 2220 Exploring Traditions in English Literature I</td>
</tr>
<tr>
<td>EN 2222 The Making of America: American Literature to 1865</td>
</tr>
<tr>
<td>EN 2223 Understanding Literature</td>
</tr>
<tr>
<td>EN 3321 Exploring Traditions in English Literature II</td>
</tr>
<tr>
<td>EN 3323 (Re)Writing America: from Realism to Modernism</td>
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<table>
<thead>
<tr>
<th>Electives:</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 3373 Introduction to Research in Linguistics</td>
</tr>
<tr>
<td>EN 3405 Introduction to Literary Studies</td>
</tr>
<tr>
<td>EN 4430 British Modernism or American Modernism</td>
</tr>
<tr>
<td>EN 4472 American Modernism</td>
</tr>
<tr>
<td>EN 4428 English Romanticism</td>
</tr>
<tr>
<td>EN 4429 Victorian World</td>
</tr>
<tr>
<td>EN 4453 Shakespeare: The Great Tragedies</td>
</tr>
<tr>
<td>EN 4460 Criticism: Theory &amp; Practice</td>
</tr>
<tr>
<td>EN 4975 Selected Topics in Linguistics</td>
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</tbody>
</table>

One of the following courses: | 3 |

| EN 2102 Phonetics & Phonology | 3 |
| EN 2103 Morphology | 3 |

Four of the following courses: | 12 |

| EN 3304 Sociolinguistics | 3 |
| EN 3306 Issues in Syntax | 3 |
| EN 3317 Fundamentals of Second Language Learning | 3 |
| EN 3362 Perspectives on Language. Subtitle will depend on theme | 3 |
| EN 3365 Semantics and Pragmatics | 3 |

Two of the following courses: | 6 |

| EN 4437 Fundamentals of Language Teaching and Practicum | 3 |
| EN 4439 Discourse Analysis | 3 |
| EN 4459 Psycholinguistics | 3 |

One of the following Social Science courses: | 3 |

| SO 1000 LE Introduction to Sociology | 3 |
| SO 1001 LE Sociology of Modern Life | 3 |

One of the following Philosophy courses: | 3 |

| PH 1000 LE Introduction to Philosophy | 3 |
| PH 2014 LE Aesthetics | 3 |

Electives | 9

TOTAL: 121

The School of Liberal Arts and Sciences
### Environmental Studies

**Liberal Education**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses:</td>
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</tr>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111 Integrated Academic Writing and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
<td>3</td>
</tr>
<tr>
<td>MA 1008 College Algebra or higher</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course *</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a lab</td>
<td>4</td>
</tr>
<tr>
<td>CH 1002 LE Principles of Chemistry</td>
<td></td>
</tr>
</tbody>
</table>

**Liberal Education Electives:**

- LE designated course in STEM/Natural Sciences : 3
- LE designated courses in the Social and Behavioral Sciences : 9
- (from more than one discipline)
- ES 3002 LE Environment and Society : 3
- Two additional courses in social sciences : 6
- LE designated courses in Humanities : 3
- (from more than one discipline)
- LE designated course in Fine and Performing Arts : 3

*May be filled through appropriate academic evaluation*

**Concentration**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required:</td>
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</tr>
<tr>
<td>ES 1000 LE Environmental Science: Ecosystems and Biodiversity</td>
<td>4</td>
</tr>
<tr>
<td>ES 1010 LE Environmental Science: Energy Resources and Pollution</td>
<td>4</td>
</tr>
<tr>
<td>GG 1000 Environmental Geology</td>
<td>4</td>
</tr>
<tr>
<td>Two courses in biology, selected from the following sets</td>
<td>8</td>
</tr>
<tr>
<td>BI 1000 LE Introduction to Biology I</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>BI 1001 Introduction to Biology II</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>BI 1000 LE Introduction to Biology I</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>BI 1007 Environmental Ecology</td>
<td></td>
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<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>BI 1007 Environmental Ecology</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>BI 1017 Human Biology: Body Anatomy and Current Issues</td>
<td></td>
</tr>
</tbody>
</table>
# History

## Liberal Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111 Integrated Academic Writing and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
<td>3</td>
</tr>
<tr>
<td>MA 1000 Mathematics for the Liberal Arts or higher</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course</td>
<td>3</td>
</tr>
</tbody>
</table>

**Liberal Education Electives:**
- LE designated course in STEM/Natural Sciences | 3
- LE designated courses in the Social and Behavioral Sciences | 9
  - (from more than one discipline)
- One of the following:
  - AN 1003 LE Cultural Anthropology
  - PO 2000 LE International Organizations
  - SO 1001 LE Sociology of Modern Life
- Two additional courses in Social and Behavioral Sciences | 6
  - (from more than one discipline)
- LE designated courses in Humanities | 3
  - (from more than one discipline)
- One of the following:
  - EN 2218 LE Texts and Contexts
  - CL 2010 LE Ancient Greek and Roman Epic poetry
  - PH 1000 LE Introduction to Philosophy
- One additional course in Humanities | 3
- LE designated course in the Fine and Performing Arts | 3

**Concentration**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HY 1000 LE Survey of World Civilizations I or II</td>
<td>3</td>
</tr>
<tr>
<td>HY 1001 LE Survey of World Civilizations II</td>
<td>3</td>
</tr>
<tr>
<td>HY 1015 History of the Roman Empire</td>
<td>3</td>
</tr>
<tr>
<td>HY 2023 Byzantine History and Civilization</td>
<td>3</td>
</tr>
</tbody>
</table>

It is recommended that students choose to fulfill 3 credits of the General Electives requirement through HY 4058 Internship in History.

---

### Notes

- Core Courses must be completed with a grade of C or better.
- Students may choose to fulfill the General Electives requirement through HY 4058 Internship in History.
Information Technology

Liberal Education Credit Hours 43

Core Courses:
- WP 1010 Introduction to Academic Writing 3
- WP 1111 Integrated Academic Writing and Ethics 3
- WP 1212 Academic Writing and Research 3
- MA 2010 Statistics I or
  one of the following:
  - MA 2021 Applied Statistics for Business or
  - MA 2025 Applied Statistics for Science 3
- HC 2300 Professional Communication 3
- ITC 1070 Information Technology Fundamentals 3
- Any Natural Science with a lab 4

Liberal Education Electives:
- LE designated course in STEM/Natural Sciences 3
- LE designated courses in the Social and Behavioral Sciences 9
  (from more than one discipline)
- PS 1001 LE Psychology as a Social Science or
- PS 1000 LE Psychology as a Natural Science 3
- ITC 3036 LE Privacy, Policy, Law and Technology 3
- One additional course in Social and Behavioral Sciences 3
- LE designated courses in Humanities (from more than one discipline) 6
- PH 3010 LE Ethics or
- PH 3005 LE Business Ethics 3
- One additional course in Humanities (except Philosophy courses) 3
- LE designated course in Fine and Performing Arts 3

*May be fulfilled through appropriate academic evaluation

Concentration Credit Hours 72

Required
- ITC 2024 Computer Networks & Cybersecurity Fundamentals 3
- ITC 2039 Concepts in Multimedia and Web Design 3
- ITC 2088 Introduction to Programming 3
- ITC 2186 Computer System Architecture 3
- ITC 2193 Operating Systems Concepts 3
- ITC 2197 Object Oriented Programming Techniques 3
- ITC 2205 Software Engineering Practices 3
- ITC 3006 Mathematics for Computing 3
- ITC 3051 User Experience and Interaction Design 3
- ITC 3160 Fundamentals of RDBMS 3
- ITC 4056 Enabling Technologies 3

Software Development
- ITC 3213 Algorithms and Complexity 3
- ITC 3287 Advanced OO and Functional Programming 3
  Two of the following courses:
  - ITC 3125 Mobile Applications Development 3
  - ITC 3233 Data Mining and Big Data 3
  - ITC 3237 Game Development 3
  - ITC 3338 Edge Computing 3
  - ITC 3431 Cryptography and Network Security 3
  Two of the following courses:
  - ITC 4350 Immersive Computing 3
  - ITC 4447 Secure Software Development 3
  - ITC 4558 High Performance Computing 3
  - ITC 4648 Ethical Hacking and Penetration Testing 3

Intelligent Systems and Automation
- ITC 3213 Algorithms and Complexity 3
- ITC 3233 Data Mining and Big Data 3
  Two of the following courses:
  - ITC 3154 Cognitive Computing 3
  - ITC 3261 Voice User Interfaces 3
  - ITC 3287 Advanced OO and Functional Programming 3
  - ITC 3338 Edge Computing 3
  Two of the following courses:
  - ITC 4162 Digital Transformation 3
  - ITC 4441 Web Science and Social Media Platform Analytics 3
  - ITC 4558 High Performance Computing 3
  - ITC 4568 Machine Learning 3

User Experience
- ITC 3163 Time Based Multimedia 3
- ITC 3261 Voice User Interfaces 3
  Two of the following courses:
### International Relations and European Affairs Major

#### Liberal Education

<table>
<thead>
<tr>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>43</td>
</tr>
</tbody>
</table>

**Core Courses:**
- WP 1010 Introduction to Academic Writing .................................. 3
- WP 1111 Integrated Academic Writing & Ethics .................................. 3
- WP 1212 Academic Writing and Research .................................. 3
- MA 1008 College Algebra .................................. 3
- HC 2300 Professional Communication .................................. 3
- CS 1070 Introduction to Information Systems* .................................. 3

Any Natural Science with a Lab .................................. 4

#### Liberal Education Electives

- LE designated course in STEM/Natural Sciences .................................. 3
- LE designated courses in Social and Behavioral Sciences .......................... 9
  (from more than one discipline)
- EC 1101 LE Principles of Macroeconomics .................................. 3
- IB 2006 LE International Business .................................. 3
- One additional course in the Social and Behavioral Sciences .................. 6
  (from more than one discipline)
- PH 3010 LE Ethics .................................. 3
- One additional course in Humanities .................................. 3
- LE designated course in the Fine and Performing Arts .......................... 3

*May be fulfilled through appropriate academic evaluation

#### Concentration

<table>
<thead>
<tr>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>72</td>
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</table>

**Required:**
- EC 1000 Principles of Microeconomics .................................. 3
- HY 2028 The Birth of Modern Europe .................................. 3
- IB 3008 Business in the European Union .................................. 3
- IR 2010 Introduction to International Relations .................................. 3
- IR 2015 Modern European History and Politics .................................. 3
- IR 3120 Research Methods in International Relations .......................... 3
- IR 3225 Foreign Policy .................................. 3
- IR 4130 Media and International Relations .................................. 3
- IR 4135 International Law .................................. 3
- IR 4145 Senior Thesis in International Relations and European Affairs .......................... 3
- IR 4295 Geopolitics .................................. 3
- IR 4365 European Foreign, Security and Defence Policies .......................... 3
- PO 2001 LE Political Behaviour .................................. 3
- PO 2004 LE Diplomacy .................................. 3
- PH 3022 Social and Political Philosophy .................................. 3
- PO 3031 International Relations .................................. 3
- PO 4025 Terrorism and Political Violence .................................. 3

**Electives:**

<table>
<thead>
<tr>
<th>Credit Hours</th>
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<tbody>
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</tbody>
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<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ITC 3125</td>
<td>Mobile Applications Development</td>
</tr>
<tr>
<td>ITC 3165</td>
<td>3D Modelling and Animation</td>
</tr>
<tr>
<td>ITC 3237</td>
<td>Game Development</td>
</tr>
<tr>
<td>MG 3034</td>
<td>Managing People and Organizations</td>
</tr>
</tbody>
</table>

Two of the following courses:
- ITC 4030 Human Computer Interaction
- ITC 4035 Game Design
- ITC 4162 Digital Transformation
- ITC 4350 Immersive Computing

**Games**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ITC 3165</td>
<td>3D Modelling and Animation</td>
</tr>
<tr>
<td>ITC 3237</td>
<td>Game Development</td>
</tr>
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</table>

Two of the following courses:
- ITC 4030 Human Computer Interaction
- ITC 4035 Game Design
- ITC 4350 Immersive Computing
- ITC 4445 Games Portfolio
- ITC 4558 High Performance Computing

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The School of Liberal Arts and Sciences
### Philosophy

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>WP 1010</td>
<td>Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111</td>
<td>Integrated Academic Writing and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212</td>
<td>Academic Writing and Research</td>
<td>3</td>
</tr>
<tr>
<td>MA 1000</td>
<td>Mathematics for the Liberal Arts or higher</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300</td>
<td>Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070</td>
<td>Introduction to Information Systems or equivalent computer literacy course</td>
<td>3</td>
</tr>
<tr>
<td>LE designated courses in STEM/Natural Sciences</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>(from more than one discipline)</td>
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<td></td>
</tr>
<tr>
<td>AN 2025</td>
<td>LE Studying Everyday Life: Ethnographic Perspectives and Cross-Cultural Explorations</td>
<td>3</td>
</tr>
<tr>
<td>PO 1015</td>
<td>LE Introduction to Political Science and Global Affairs</td>
<td>3</td>
</tr>
<tr>
<td>SO 1001</td>
<td>LE Sociology of Modern Life</td>
<td>3</td>
</tr>
<tr>
<td>LE designated courses in Humanities</td>
<td>6</td>
<td></td>
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<tr>
<td>(from more than one discipline)</td>
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<tr>
<td>AN 3020</td>
<td>Intercultural Communications</td>
<td>3</td>
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<tr>
<td>EC 3232</td>
<td>The European Union</td>
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<tr>
<td>HY 3026</td>
<td>Middle East: A Crossroads</td>
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<tr>
<td>IB 4199</td>
<td>Contemporary Issues in International Business</td>
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</tr>
<tr>
<td>IR 3017</td>
<td>Global Markets and Politics</td>
<td>3</td>
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<tr>
<td>SO 3015</td>
<td>Sociology of Globalization</td>
<td>3</td>
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<tr>
<td>SO 3035</td>
<td>Migration in the Global Age</td>
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<tr>
<td>HY 4072</td>
<td>America in World Affairs</td>
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<tr>
<td>IR 4140</td>
<td>Greece and the World</td>
<td>3</td>
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<tr>
<td>IR 4250</td>
<td>Asia in World Affairs</td>
<td>3</td>
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<tr>
<td>MG 4023</td>
<td>Business Negotiations</td>
<td>3</td>
</tr>
<tr>
<td>SO 4213</td>
<td>Collective Behaviour and Social Movements</td>
<td>3</td>
</tr>
<tr>
<td>Two of the following courses:</td>
<td>3</td>
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</tr>
<tr>
<td>IR 4070</td>
<td>Internship in International Relations</td>
<td>3</td>
</tr>
<tr>
<td>or one additional course from above lists of 3000 and 4000-Level optional courses</td>
<td>6</td>
<td></td>
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<tr>
<td>Two courses in one non-native language</td>
<td>6</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>121</strong></td>
<td></td>
</tr>
</tbody>
</table>
**Psychology**

The School of Liberal Arts and Sciences

**Psychology**

**credit hours: 121**

**Liberal Education: 43**

**Core Courses:**

- WP 1010: Introduction to Academic Writing
- WP 1111: Integrated Academic Writing and Ethics
- WP 1212: Academic Writing and Research
- MA 1000: Mathematics for the Liberal Arts or higher
- HC 2300: Human Communication or equivalent
- CS 1070: Introduction to Information Systems or equivalent computer literacy courses
- Any Natural Science with lab 4 credits

**Liberal Education Electives:**

- LE designated course in STEM/Natural Sciences 3
- LE designated courses in the Social and Behavioral Sciences (from more than one discipline) 9
- LE designated courses in Humanities (from more than one discipline) 6
- LE designated course in Fine and Performing Arts 3

*May be fulfilled through appropriate academic evaluation*

**Concentration:**

**Credit Hours: 72**

**Required:**

- PS 1000: Psychology as a Natural Science
- PS 1001: Psychology as a Social Science
- PS 2010: History and Systems of Psychology
- PS 2207: Infancy and Preschool Years
- PS 2236: Human Learning & Memory
- PS 2257: Psychology of Diversity and Social Issues
- PS 2260: Introduction to Statistical Thinking
- PS 2347: Analysis of Quantitative Data
- PS 3612: Personality Psychology and Individual Differences
- PS 3618: Non-Experimental Research in Psychology
- PS 3626: Social Psychology: Theories and Applications
- PS 3630: Biological Psychology
- PS 3532: Testing & Assessment
- PS 3734: Experimental Cognitive Psychology
- PS 4751: Adult Psychopathology
- PS 4839: Advanced Topics in Cognitive Psychology
- PS 4861: Final Year Project I
- PS 4935: Final Year Project II

**Electives: 9**

**Total: 121**
One of the following courses: .................................................. 3  
PS 3608  Childhood & Adolescent Development  
PS 3609  Adulthood and Aging

Four of the following courses ............................................. 12  
PS 4719  Health Psychology & Lifelong Adaptation  
PS 4723  Stress and Wellbeing  
PS 4743  Childhood & Adolesc. Psychopathology  
PS 4744  Addictive Behavior and Mental Health  
PS 4752  Counselling and Psychotherapy  
PS 4763  Social Cognition  
PS 4762  Trauma & Resilience  
PS 4721  Educational Psychology  
PS 4749  Forensic Psychology  
PS 4924  Industrial/Organizational Psychology  
PS 4945  Topics in Neuropsychology  
PS 4990  Social Neuroscience  
PS 4080  Internship in Psychology

Electives ................................................................. 6  

TOTAL: 121
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO 241</td>
<td>The Craft of Sociology: Research Practice and Writing</td>
<td>1</td>
</tr>
<tr>
<td>SO 3015</td>
<td>Sociology of Globalization</td>
<td>3</td>
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<tr>
<td>SO 3035</td>
<td>Migration and the Global Age</td>
<td>3</td>
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<tr>
<td>SO 3260</td>
<td>Classical Sociological Theory</td>
<td>3</td>
</tr>
<tr>
<td>SO 3411</td>
<td>Quantitative Methods in Sociology</td>
<td>3</td>
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<tr>
<td>SO 3516</td>
<td>Qualitative Research Methods in Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SO 4106</td>
<td>Urban Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SO 4143</td>
<td>Sociology of Science and Technology</td>
<td>3</td>
</tr>
<tr>
<td>SO 4213</td>
<td>Collective Behavior and Social Movements</td>
<td>3</td>
</tr>
<tr>
<td>SO 4231</td>
<td>Religion and Society</td>
<td>3</td>
</tr>
<tr>
<td>SO 4461</td>
<td>Contemporary Sociological Theory</td>
<td>3</td>
</tr>
<tr>
<td>SO 4790</td>
<td>Senior Year Thesis</td>
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<tr>
<td></td>
<td>Five additional courses in sociology selected from</td>
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<tr>
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<td>Three of the following courses:</td>
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<tr>
<td>SO 3002</td>
<td>LE Environment and Society</td>
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<tr>
<td>SO 3007</td>
<td>LE Health and Society</td>
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<tr>
<td>SO 3009</td>
<td>Tourism and Leisure in Modern Society</td>
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<tr>
<td>SO 3012</td>
<td>Contemporary Cinema and Society</td>
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<tr>
<td>SO 3025</td>
<td>Media and Society in the 21st Century</td>
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<tr>
<td>SO 3037</td>
<td>Sociology of Deviance</td>
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<tr>
<td>SO 3038</td>
<td>Criminology</td>
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<tr>
<td>SO 3046</td>
<td>Sociology of Emotions</td>
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<tr>
<td>SO 3119</td>
<td>Consumer Society</td>
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<tr>
<td>SO 3127</td>
<td>Sociology of Architecture</td>
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<tr>
<td>SO 3148</td>
<td>Selected Topics in Contemporary Sociology</td>
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<tr>
<td></td>
<td>Two of the following courses:</td>
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<tr>
<td>SO 4050</td>
<td>World Cinema: Power and Identity</td>
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<tr>
<td>SO 4117</td>
<td>Sociology of Work</td>
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<tr>
<td>SO 4123</td>
<td>Gender, Media and Society</td>
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<tr>
<td>SO 4126</td>
<td>Suffering and Evil in Society</td>
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<tr>
<td>SO 4318</td>
<td>Modern Greek Society and Culture</td>
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</tr>
<tr>
<td>SO 4355</td>
<td>Advanced Studies in Sociological Theory and Research</td>
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</tr>
</tbody>
</table>

Electives ............................................................................................................. 12

__________
TOTAL: 121
The School of Business and Economics

Requirements for the Bachelor of Arts Degree (BA)

- Economics

Requirements for the Bachelor of Science Degree (BS)

- Accounting and Finance
- Entrepreneurship Management
- Finance
- Human Resource Management
- International Business
- International Tourism and Hospitality Management (ITHM)
- Logistics and Supply Chain Management
- Management
  - Operations Management
- Management Information Systems (MIS)
- Marketing
- Shipping Management
- Sports Management
Accounting and Finance

Liberal Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
<td>3</td>
</tr>
<tr>
<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
<td>3</td>
</tr>
<tr>
<td>MA 2105 Applied Calculus*</td>
<td>3</td>
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<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems**</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

Liberal Education Electives:
- LE designated course in STEM/Natural Sciences: 3
- LE designated courses in the Social and Behavioral Sciences: 9
  "from more than one discipline"
- EC 1101 Principles of Macroeconomics: 3
- Two additional courses in the Social and Behavioral Sciences: 6
  "from more than one discipline"
- PH 3005 Business Ethics: 3
- One additional course in Humanities: 3
- LE designated course in the Fine and Performing Arts: 3

* The prerequisite MA 1008 College Algebra may be fulfilled through appropriate academic evaluation otherwise it can be allocated to free electives
** May be fulfilled through appropriate academic evaluation

Concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>AF 2007 Financial Accounting</td>
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<tr>
<td>AF 3104 Financial Reporting I</td>
<td>3</td>
</tr>
<tr>
<td>AF 3116 Management Accounting</td>
<td>3</td>
</tr>
<tr>
<td>AF 3131 Intermediate Accounting</td>
<td>3</td>
</tr>
<tr>
<td>AF 4242 Cost and Control Management</td>
<td>3</td>
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<td>AF 4323 Financial Statement Analysis and Equity Valuation</td>
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<td>AF 4450 Contemporary Issues in Accounting and Finance</td>
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<td>BU 2003 Business Legal Issues</td>
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<td>BU 3233 Business Research Methods or</td>
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<tr>
<td>FN 3437 Financial Econometrics I</td>
<td>3</td>
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<tr>
<td>CS 2179 Business Information Systems</td>
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<tr>
<td>EC 1000 Principles of Microeconomics</td>
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<tr>
<td>FN 2128 Principles of Finance</td>
<td>3</td>
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<tr>
<td>FN 3213 Corporate Finance</td>
<td>3</td>
</tr>
<tr>
<td>AF 4090 Internship in Accounting + Finance</td>
<td>3</td>
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<tr>
<td>BU 4950 Business Consulting</td>
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</tr>
<tr>
<td>Any other course in EC/AQ/FN subject to fulfillment of prerequisites</td>
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</tr>
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Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>One of the following courses</td>
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</tr>
<tr>
<td>AF 3437 Accounting Information Systems</td>
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<tr>
<td>EC 3225 Real Estate Economics</td>
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</tr>
<tr>
<td>EC 3226 Credit and Lending</td>
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<tr>
<td>AF 3240 Money and Banking</td>
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<tr>
<td>EC 3324 Insurance</td>
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<td>MG 3033 New Ventures Creation</td>
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<tr>
<td>Four of the following courses</td>
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<tr>
<td>AF 4045 Corporate Governance and Accountability</td>
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<tr>
<td>AF 4096 Mergers and Acquisitions</td>
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<td>AF 4141 Business Taxation</td>
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<td>AF 4207 Financial Reporting II</td>
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<td>AF 4218 Auditing</td>
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<td>AF 4244 Forensic Accounting</td>
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<td>CS 4267 Applied Business Analytics</td>
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<td>FN 4007 Sustainable Finance and Investing</td>
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<td>FN 4045 FinTech</td>
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<tr>
<td>FN 4254 Taxation of Structured Finance</td>
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<td>FN 4535 Financial Modeling</td>
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<tr>
<td>MG 4176 Maritime Accounting and Reporting</td>
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<tr>
<td>MG 4173 Entrepreneurial Finance</td>
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<tr>
<td>AF 4090 Internship in Accounting + Finance</td>
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<tr>
<td>BU 4950 Business Consulting</td>
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TOTAL: 121
### Liberal Education

<table>
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<tbody>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<tr>
<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
<td>3</td>
</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
<td>3</td>
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<tr>
<td>MA 1008 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 1070 Introduction to Information Systems*</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a Lab</td>
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</tr>
</tbody>
</table>

#### Core Courses
- **Three of the following courses**
  - EC 3046 Investment Analysis and Management I  
  - EC 3225 Real Estate Economics  
  - EC 3226 Credit and Lending  
  - EC 3227 Maritime Economics  
  - EC 3232 Economics of the European Union  
  - EC 3240 Money and Banking  
  - EC 3134 Environmental and Resource Economics  
  - EC 3324 Insurance  
  - EC 3342 Public Finance  
  - EC 3362 Labour Economics  
  - FN 3213 Corporate Finance  
  - FN 3219 International Finance

- **Four of the following courses**
  - EC 4004 Social Economy and Entrepreneurship  
  - EC 4007 Sustainable Finance and Investing  
  - EC 4009 Behavioural Economics and Finance  
  - EC 4020 Economic Development and Sustainability  
  - EC 4021 Economic Development of Modern Greece  
  - EC 4129 Investment Analysis and Management II  
  - EC 4331 International Trade  
  - EC 4345 Monetary Theory and Policy  
  - EC 4365 International Monetary Economics  
  - EC 4430 Financial Derivatives  
  - EC 4667 Economics of Defence  
  - AF 4045 Corporate Governance and Accountability  
  - AF 4096 Mergers and Acquisitions  
  - FN 4452 Fixed Income Securities  
  - FN 4535 Financial Modeling

- **One of the following courses**
  - EC 4090 Internship in Economics  
  - BU 4950 Business Consulting

*May be fulfilled through appropriate academic evaluation

### Concentration

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>EC 1000 Principles of Microeconomics</td>
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<td>MA 2105 Applied Calculus</td>
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<td>MA 2021 Applied Statistics</td>
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<td>EC 2350 Mathematical Techniques in Economics</td>
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<td>EC 3270 Managerial Economics</td>
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<td>EC 3271 Macroeconomic Theory and Policy</td>
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<td>EC 3473 Selected Topics in Microeconomic Theory</td>
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<td>EC 3474 Advanced Macroeconomics</td>
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<td>EC 3536 Econometrics I</td>
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<td>EC 4010 History of Economic Thought</td>
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<td>EC 4453 Econometrics II</td>
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### Electives

<table>
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<th>Course</th>
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**Total Credit Hours:** 121
Entrepreneurship Management

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<tr>
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<tbody>
<tr>
<td>Core Courses:</td>
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<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
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</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
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<tr>
<td>MA 2105 Applied Calculus*</td>
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</tr>
<tr>
<td>CS 1070 Introduction to Information Systems**</td>
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</tr>
<tr>
<td>HC 2300 Professional Communication</td>
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<tr>
<td>Any Natural Science with a Lab</td>
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<tr>
<td>Liberal Education Electives:</td>
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<tr>
<td>LE designated course in Natural Sciences</td>
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<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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<tr>
<td>(from more than one discipline)</td>
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</tr>
<tr>
<td>EC 1101 Principles of Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>Two additional courses in the Social and Behavioral Sciences</td>
<td>6</td>
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<tr>
<td>(from more than one discipline)</td>
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<tr>
<td>PH 3005 Business Ethics</td>
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<tr>
<td>One additional course in Humanities</td>
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</tr>
<tr>
<td>LE designated course in the Fine and Performing Arts</td>
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</tbody>
</table>

* The prerequisite, MA 1008, may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

Concentration ................................................................. 72

| Required: | |
| AF 2007 Financial Accounting | 3 |
| AF 3116 Management Accounting | 3 |
| BU 2003 Business Legal Issues | 3 |
| BU 3233 Business Research Methods | 3 |
| CS 3051 Business Driven Technology | 3 |
| EC 1000 Principles of Microeconomics | 3 |
| FN 3105 Financial Management | 3 |
| MA 2021 Applied Statistics | 3 |
| MG 2003 Management Principles | 3 |
| MG 2062 Introduction to Entrepreneurship Management | 3 |
| MG 3019 Corporate Entrepreneurship and Innovation | 3 |
| MG 3033 New Ventures Creation | 3 |
| MG 3034 Managing People and Organizations | 3 |
| MG 4173 Entrepreneurial Finance | 3 |

Electives ................................................................. 6

TOTAL: 121
Finance

Liberal Education................................................................................... 43

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<td>HC 2300 Professional Communication</td>
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<tr>
<td>CS 3051 Business Driven Information Technology</td>
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<td>Any Natural Science with a lab</td>
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Liberal Education Electives:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>LE designated course in STEM/Natural Sciences</td>
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<tr>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
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<tr>
<td>Two additional courses in the Social and Behavioral Sciences</td>
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<tr>
<td>PH 3005 Business Ethics</td>
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<tr>
<td>One additional course in Humanities</td>
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</tr>
<tr>
<td>LE designated course in the Fine and Performing Arts</td>
<td>3</td>
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*May be fulfilled through appropriate academic evaluation

Concentration...................................................................................... 72

Required:

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>AF 2007 Financial Accounting</td>
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<tr>
<td>BU 2003 Business Legal Issues</td>
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<tr>
<td>EC 1000 Principles of Microeconomics</td>
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<td>MA 2021 Applied Statistics</td>
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<td>FN 2127 Financial Markets and Instruments</td>
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<td>FN 2128 Principles of Finance</td>
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<tr>
<td>FN 3046 Investment Analysis and Management I</td>
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<td>EC 3270 Managerial Economics</td>
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<td>FN 3213 Corporate Finance</td>
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<td>FN 3437 Financial Econometrics I</td>
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<td>AF 4129 Investment Analysis and Management II</td>
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<td>FN 4955 Financial Econometrics II</td>
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<td>FN 4980 Dissertation in Finance</td>
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Three of the following courses                                     | 9            |

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<th>Course</th>
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<tr>
<td>MG 3033 New Venture Creation</td>
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<td>AF 3116 Management Accounting</td>
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<td>AF 3131 Intermediate Financial Accounting</td>
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<td>EC 3225 Real Estate Economics</td>
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<td>EC 3226 Credit and Lending</td>
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Human Resource Management

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<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
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<tr>
<td>WP 1212 Academic Writing and Research</td>
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<tr>
<td>MA 2105 Applied Calculus*</td>
<td>3</td>
</tr>
<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
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<tr>
<td>CS 1070 Introduction to Information Systems**</td>
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<td>Any Natural Science with a lab</td>
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<td>Liberal Education Electives:</td>
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<tr>
<td>LE designated course in STEM/Natural Sciences</td>
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<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
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<tr>
<td>Two additional courses in the Social and Behavioral Sciences</td>
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<td>LE designated courses in Humanities</td>
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<td>PH 3005 Business Ethics</td>
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<td>One additional course in Humanities</td>
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<tr>
<td>LE designated course in the Fine and Performing Arts</td>
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* The prerequisite, MA 1008, may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

Concentration

<table>
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<tbody>
<tr>
<td>AF 2007 Financial Accounting</td>
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<td>AF 3116 Management Accounting</td>
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<td>BU 2003 Business Legal Issues</td>
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<td>BU 3233 Business Research Methods</td>
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<td>CS 3051 Business Driven Technology</td>
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<tr>
<td>EC 1000 Principles of Microeconomics</td>
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<td>FN 3105 Financial Management</td>
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<td>MA 2021 Applied Statistics</td>
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<td>MG 2007 Management Principles</td>
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<td>MG 2014 Introduction to HRM</td>
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<td>MG 3034 Managing People and Organizations</td>
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<tr>
<td>MG 3118 Developing Human Capital</td>
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<td>MG 3164 Talent Acquisition</td>
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<tr>
<td>MG 4120 International Human Resource Management</td>
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<td>MG 4131 Strategic Human Resource Management</td>
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The School of Business and Economics
## International Business

### Liberal Education

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<tbody>
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<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
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<tr>
<td>MA 2105 Applied Calculus*</td>
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<tr>
<td>HC 2300 Professional Communication</td>
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<tr>
<td>CS 1070 Introduction to Information Systems**</td>
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<td>Any Natural Science with a Lab</td>
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<tr>
<td>Liberal Education Electives:</td>
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<tr>
<td>LE designated course in STEM/Natural Sciences</td>
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<tr>
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<tr>
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<td>LE designated course in the Fine and Performing Arts</td>
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* The prerequisite, MA 1008, may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

### Concentration

<table>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>Required:</td>
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<tr>
<td>AF 2007 Financial Accounting</td>
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<td>IB 4235 Export Strategy and Management</td>
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<td>IB 4238 International Business Law</td>
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<td>IB 4545 Capstone Project in International Business</td>
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<tr>
<td>MA 2021 Applied Statistics</td>
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</table>

| General Electives                                                     |              |
| Two of the following courses                                          | 6            |
| IB 4031 Business in Emerging Markets                                  |              |
| IB 4118 EU Economic Integration                                       |              |
| IB 4168 Cross-Cultural Management                                    |              |
| IB 4199 Contemporary Issues in International Business                |              |
| IB 4232 Foreign Direct Investment and MNEs                            |              |
| IB 4267 Innovation and Technology Management in IB                   |              |
| One of the following courses                                          | 3            |
| CS 4267 Applied Business Analytics                                   |              |
| LM 4242 Supply Chain Management                                       |              |
| MG 4023 Business Negotiation                                         |              |
| MG 4028 Corporate Social Responsibility                              |              |
| MG 4057 Project Management                                           |              |
| MG 4091 Managing SMEs                                                |              |
| MG 4120 International Human Resource Management                       |              |
| MG 4121 Leadership                                                   |              |
| MG 4129 Decision Making: A Qualitative Approach                      |              |
| MK 4104 Digital and Social Media Marketing                            |              |
| MK 4157 International Marketing                                      |              |
| Two of the following courses                                          | 6            |
| BU 4950 Business Consulting                                           |              |
| IB 4046 International Business Internship                            |              |
| Or up to two additional courses from any of the optional courses listed above |              |

**TOTAL: 121**
International Tourism and Hospitality Management

Credit Hours

Liberal Education

Core Courses:
WP 1010 Introduction to Academic Writing ................................. 3
WP 1111 Integrated Academic Writing & Ethics ................................. 3
WP 1212 Academic Writing and Research ........................................ 3
HC 2300 Professional Communication .......................................... 3
MA 1008 College Algebra* or higher .............................................. 3
CS 1070 Introduction to Information Systems** ............................ 3
Any Natural Science course with a lab ............................................. 4

Liberal Education Electives:
LE designated course in STEM/Natural Sciences ............................... 3
LE designated courses in the Social and Behavioral Sciences ......... 9
(from more than one discipline)
MG 3034 Managing People and Organizations ............................... 6
(from more than one discipline)
PH 3005 Business Ethics (LS) ......................................................... 3
LE designated course in the Fine and Performing Arts ..................... 3

* Prerequisites may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

Concentration

Required:
HT 1001 Introduction to the Tourism and Hospitality Industry ............ 3
HT 2011 Accounting for the Hospitality Industry ............................ 3
HT 2116 Hospitality Information Systems ....................................... 3
BU 2003 Business Legal Issues ...................................................... 3
EC 1000 Principles of Microeconomics ......................................... 3
MA 2021 Applied Statistics ............................................................ 3
MG 2003 Management Principles .................................................. 3
IB 2006 International Business ....................................................... 3
HT 3113 Tourism Planning and Development ................................ 3
HT 3115 Marketing in Tourism and Hospitality ............................. 3
HT 3139 Management of Hospitality and F&B Operations ............... 3
BU 3233 Business Research Methods ............................................ 3
SO 3009 Tourism and Leisure in Modern Society .......................... 3
HT 4221 Sustainable Management in Tourism and Hospitality ........... 3
HT 4117 Managing Service Quality and HR in Tourism and Hospitality 3

HT 4135 Financial Management for the Hospitality Industry ............ 3
HT 4436 ICTs in Tourism .............................................................. 3
HT 4440 Entrepreneurship & Strategy in Tourism & Hospitality ........ 3
HT 4747 Dissertation in Tourism and Hospitality ............................ 6
One of the following courses: ....................................................... 3
HT 3037 Travel and Transport ...................................................... 3
HT 3038 Destination Management and Marketing ............................ 3
AF 3116 Managerial Accounting for Decision Making ..................... 3
FN 3105 Financial Management .................................................... 3
One of the following courses: ....................................................... 3
HT 4032 Events Management for the Hospitality Industry ............... 3
HT 4045 Visitor Attractions Management ....................................... 3
HT 4234 Public Relations and Crisis Management in Tourism + Hospitality 3
MG 4071 Cruise Shipping ............................................................. 3
MK 4104 Digital and Social Media Marketing .................................. 3
IB 4168 Cross-Cultural Management ............................................ 3
HT 4660 Internship in Tourism and Hospitality ............................. 3
One course in one non-native language ......................................... 3

General Electives ................................................................. 6

TOTAL: 121
The School of Business and Economics

Logistics and Supply Chain Management

Liberal Education ................................................................................. 43

Core Courses:
WP 1010 Introduction to Academic Writing ........................................... 3
WP 1111 Integrated Academic Writing & Ethics ................................... 3
WP 1212 Academic Writing and Research ......................................... 3
MA 2105 Applied Calculus* .............................................................. 3
HC 2300 Professional Communication ............................................. 3
CS 3051 Business Driven Technology .............................................. 3
Any Natural Science with a lab ....................................................... 4

Liberal Education Electives:
LE designated course in STEM/Natural Sciences ................................ 3
LE designated courses in the Social and Behavioral Sciences ... ......... 9
(from more than one discipline)
EC 1101 Principles of Macroeconomics
Two additional courses from the Social and Behavioral Sciences
LE designated courses in Humanities .............................................. 6
(from more than one discipline)
PH 3005 Business Ethics
One additional course in Humanities
LE designated course in the Fine and Performing Arts ...................... 3

* The prerequisite MA 1008 College Algebra may be fulfilled through appropriate academic evaluation

Concentration ..................................................................................... 72

Required:
AF 2007 Financial Accounting ...................................................... 3
BU 2003 Business Legal Issues ..................................................... 3
BU 3233 Business Research Methods ............................................ 3
EC 1000 Principles of Microeconomics ......................................... 3
FN 3105 Financial Management .................................................... 3
IB 2006 International Business ..................................................... 3
MA 2021 Applied Statistics ............................................................ 3
MG 2003 Management Principles .................................................. 3
MG 2063 Principles of Operations Management ............................... 3
MG 3034 Managing People and Organizations ................................ 3
MK 2030 Fundamentals of Marketing ................................................. 3
LM 2020 Introduction to Logistics and Supply Chain Management .... 3
LM 3025 Logistics Systems .......................................................... 3
LM 3030 Transportation and Intermodal Systems ........................... 3
LM 3045 Procurement ................................................................. 3

General Electives .................................................................................. 6

The School of Business and Economics

MG 4057 Project Management .......................................................... 3
MG 4129 Decision Making: A Qualitative Approach ......................... 3
LM 4242 Supply Chain Management ............................................. 3
LM 4477 Contemporary Issues and Supply Chain 4.0 ................. 3
LM 4460 Capstone project in LSCM ................................................. 3
MG 4415 Strategic Management ......................................................... 3

One of the following courses ................................................................. 3
MG 4145 Total Quality Management
MG 4167 Applied Project Management
MG 4246 Management Science
MG 4343 Operations Management

One of the following courses ................................................................. 3
IB 4031 Business in Emerging Markets
IB 4235 Export Strategy and Management
MG 4023 Business Negotiation
MG 4028 Corporate Social Responsibility
MG 4112 Carriage of Goods by Sea and Law of International Trade
MK 4156 Retailing and Supply Chain Management

One of the following courses ................................................................. 3
LM 4040 Internship in Logistics and Supply Chain Management
BU 4950 Business Consulting
or one course from the LSCM courses listed below
MG 4145 Total Quality Management
MG 4167 Applied Project Management
MG 4246 Management Science
MG 4343 Operations Management

General Electives .................................................................................. 6

TOTAL: 121
## Management
### Operations Management

### Liberal Education

#### Core Courses:
- WP 1010 Introduction to Academic Writing ........................................ 3
- WP 1111 Integrated Academic Writing & Ethics .................................. 3
- WP 1212 Academic Writing and Research ........................................ 3
- MA 2105 Applied Calculus* ................................................................... 3
- HC 2300 Professional Communication .............................................. 3
- CS 1070 Introduction to Information Systems** .................................... 3
- Any Natural Science with a Lab ......................................................... 4

#### Liberal Education Electives:
- LE designated course in STEM/Natural Sciences ................................ 3
- LE designated courses in Social and Behavioral Sciences ................. 9
  (from more than one discipline)
- EC 1101 Principles of Macroeconomics ........................................... 3
- Two additional courses in the Social and Behavioral Sciences .......... 6
  (from more than one discipline)
- PH 3005 Business Ethics .................................................................. 3
- One additional course in Humanities ............................................... 3
- LE designated course in the Fine and Performing Arts .................... 3

* The prerequisite MA 1008, may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

### Concentration

#### Required:
- AF 2007 Financial Accounting ........................................................... 3
- AF 3116 Management Accounting ...................................................... 3
- BU 2003 Business Legal Issues ........................................................... 3
- BU 3233 Business Research Methods ................................................. 3
- CS 3051 Business Driven Technology .................................................. 3
- EC 1000 Principles of Microeconomics .............................................. 3
- FN 3105 Financial Management .......................................................... 3
- MA 2021 Applied Statistics ................................................................. 3
- MG 2003 Management Principles ..................................................... 3
- MG 2063 Principles of Operations Management ................................ 3
- MG 3034 Managing People and Organizations ................................. 3
- MG 3272 Service Operations ............................................................. 3
- MG 4057 Project Management ........................................................... 3

#### Electives ......................................................................................... 6

**TOTAL: 121**
Management Information Systems

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<th>Credit Hours</th>
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<td>WP 1212 Academic Writing and Research</td>
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<tr>
<td>MA 2105 Applied Calculus* or higher</td>
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<tr>
<td>HC 2300 Professional Communication</td>
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<td>CS 1070 Introduction to Information Systems**</td>
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<td>Liberal Education Electives:</td>
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<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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<tr>
<td>[from more than one discipline]</td>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
<td></td>
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<tr>
<td>Two additional courses in the Social and Behavioral Sciences</td>
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<td>[from more than one discipline]</td>
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<tr>
<td>PH 3005 Business Ethics</td>
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<tr>
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* Prerequisites may be fulfilled through appropriate academic evaluation
** May be fulfilled through appropriate academic evaluation

Concentration

<table>
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<tr>
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<td>BU 2003 Business Legal Issues</td>
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<tr>
<td>EC 1000 Principles of Microeconomics</td>
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</tr>
<tr>
<td>MG 2003 Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>MA 2021 Applied Statistics</td>
<td>3</td>
</tr>
<tr>
<td>MG 2063 Principles of Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>MK 2030 Introduction to Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BU 3233 Business Research Methods</td>
<td>3</td>
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<tr>
<td>FN 3105 Financial Management or AF 3116 Management Accounting</td>
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<tr>
<td>CS 2179 Business Information Systems</td>
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<tr>
<td>CS 3140 Electronic Commerce</td>
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<td>CS 3153 Business Problem Solving</td>
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<td>CS 3245 Data Management for Business</td>
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Electives

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<td>CS 3246 Enterprise Systems</td>
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<td>CS 3247 Knowledge-based Decision Making</td>
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<td>CS 4161 Technology Innovation &amp; Entrepreneurship</td>
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<td>CS 4249 Business Intelligence</td>
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<td>CS 4250 Information Systems Security and Control</td>
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<td>CS 4267 Applied Business Analytics</td>
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<td>CS 4384 Analysis and Design of Information Systems</td>
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<td>MG 4057 Project Management</td>
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<tr>
<td>CS 4562 Information Systems Strategy</td>
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<td>CS 4858 Capstone Project in Management Information Systems</td>
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<tr>
<td>CS 4063 Management Information Systems Internship</td>
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<tr>
<td>BU 4950 Business Consulting</td>
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<tr>
<td>LM 4242 Supply Chain Management</td>
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** TOTAL: 121 **

The School of Business and Economics
<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>WP 1010 Introduction to Academic Writing</td>
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<tr>
<td>WP 1111 Integrated Academic Writing &amp; Ethics.</td>
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</tr>
<tr>
<td>WP 1212 Academic Writing and Research</td>
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<tr>
<td>HC 2300 Professional Communication</td>
<td>3</td>
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<tr>
<td>MA 2105 Applied Calculus*</td>
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<tr>
<td>CS 1070 Introduction to Information Systems**</td>
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<td>Any Natural Science with a lab</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>LE designated course in STEM/Natural Sciences</td>
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<tr>
<td>LE designated courses in the Social and Behavioral Sciences</td>
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<tr>
<td>(from more than one discipline)</td>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
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</tr>
<tr>
<td>Two additional courses in the Social and Behavioral Sciences</td>
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</tr>
<tr>
<td>SO 1000 LE Introduction to Sociology</td>
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<tr>
<td>AN 1000 LE Introduction to Anthropology</td>
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</tr>
<tr>
<td>PS 1001 LE Psychology as a Social Science</td>
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<tr>
<td>LE designated courses in Humanities</td>
<td>6</td>
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<tr>
<td>(from more than one discipline)</td>
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<tr>
<td>PH 3005 Business Ethics</td>
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<tr>
<td>One additional course in Humanities</td>
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</tr>
<tr>
<td>LE designated course in the Fine and Performing Arts</td>
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</table>

* The prerequisite MA 1008 College Algebra may be fulfilled through appropriate academic evaluation otherwise it can be allocated to free electives

** CS 1070 Introduction to Information Systems may be fulfilled through appropriate academic evaluation

<table>
<thead>
<tr>
<th>Concentration</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required</td>
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</tr>
<tr>
<td>AF 2007 Financial Accounting</td>
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<td>BU 2003 Business Legal Issues</td>
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<td>CS 2179 Business Information Systems</td>
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<td>MG 2003 Management Principles</td>
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<td>MA 2021 Applied Statistics</td>
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<tr>
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<td>EC 1000 Principles of Microeconomics</td>
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<td>FN 3105 Financial Management</td>
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<td>MK 3131 Marketing Management</td>
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<td>MK 3135 Marketing Communications</td>
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<td>MK 3155 Business to Business Marketing</td>
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<td>MK 3134 Brand Management</td>
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<td>MK 3159 Consumer Behavior</td>
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<td>MK 4104 Digital &amp; Social Media Marketing</td>
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<td>MK 4247 Applied Marketing Management &amp; Metrics</td>
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<td>MK 4358 Applied Marketing Research</td>
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<td>MK 4468 Integrated Marketing Communications Campaigns</td>
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<tr>
<td>MK 4860 Marketing Strategy &amp; Topics - Capstone</td>
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Three of the following courses: 9

| Option 1 |
|-----------------------------|---------------|
| MK 4070 Personal Branding for Professionals and MK 4190 Internship in Marketing | |
| OR |
| MK 4070 Personal Branding for Professionals and BU 4950 Business Consulting | |

| Option 2 |
|-----------------------------|---------------|
| Two more Marketing courses | |

<table>
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<tr>
<td>Option 1</td>
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<td>MK 4070</td>
<td>Personal Branding for Professionals and MK 4190 Internship in Marketing</td>
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<tr>
<td>OR</td>
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<tr>
<td>MK 4070</td>
<td>Personal Branding for Professionals and BU 4950 Business Consulting</td>
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<table>
<thead>
<tr>
<th>TOTAL:</th>
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<tbody>
<tr>
<td>MARKETING</td>
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| | | 130 |
| | | 131 |
# Shipping Management

**Credit Hours**

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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>WP 1010</td>
<td>Introduction to Academic Writing</td>
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<tr>
<td>WP 1111</td>
<td>Integrated Academic Writing &amp; Ethics</td>
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</tr>
<tr>
<td>WP 1212</td>
<td>Academic Writing and Research</td>
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<tr>
<td>MA 2105</td>
<td>Applied Calculus*</td>
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</tr>
<tr>
<td>HC 2300</td>
<td>Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology</td>
<td>3</td>
</tr>
<tr>
<td>Any Natural Science with a lab</td>
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**Liberal Education Electives:**

- LE designated course in STEM/Natural Sciences: 3
- LE designated courses in the Social and Behavioral Sciences: 9
  - [from more than one discipline]
- EC 1101 Principles of Macroeconomics: 3
- Two additional courses from the Social and Behavioral Sciences: 6
  - [from more than one discipline]
- PH 3005 Business Ethics: 3
- LE designated course in the Fine and Performing Arts: 3

*The prerequisite, MA 1008, may be fulfilled through appropriate academic evaluation*

**Concentration**

**Required:**

- AF 2007 Financial Accounting: 3
- BU 3233 Business Research Methods: 3
- EC 1000 Principles of Microeconomics: 3
- EC 3227 Maritime Economics: 3
- FN 3105 Foundations of Corporate Finance: 3
- LM 2020 Introduction to Logistics and Supply Chain Management: 3
- LM 3030 Transportation and Intermodal Systems: 3
- MA 2021 Applied Statistics: 3
- MG 2003 Management Principles: 3
- MG 2010 Introduction to Shipping: 3
- MG 2061 Ship Operations and Technical Management: 3
- MG 3034 Managing People and Organizations: 3
- MG 3058 International Shipping Policy: 3
- MG 3159 Port Management: 3
- MG 4112 Carriage of Goods by Sea: 3
- MG 4169 Chartering and Shipbroking: 3
- MG 4292 Shipping Law and Marine Insurance: 3
- MG 4316 Maritime Financial Management: 3
- MG 4415 Strategic Management: 3
- MG 4580 Capstone Project in Shipping Management: 3

**Electives:**

- Two of the following: 6
- CS 4267 Applied Business Analytics: 3
- IB 4168 Cross Cultural Management: 3
- LM 4242 Supply Chain Management: 3
- MG 4023 Business Negotiation: 3
- MG 4071 Cruise Shipping: 3
- MG 4087 Short Sea Shipping: 3
- MG 4028 Corporate Social Responsibility: 3
- MG 4129 Decision-Making: A Qualitative Approach: 3
- MG 4176 Maritime Accounting and Reporting: 3
- MG 4270 Maritime Human Resource Management: 3

**Total:** 121
## Sports Management

### Liberal Education

<table>
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<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
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<td>Core Courses:</td>
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<td>WP 1010 Introduction to Academic Writing</td>
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<td>WP 1111 Integrated Academic Writing &amp; Ethics</td>
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<td>WP 1212 Academic Writing and Research</td>
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<td>MA 1008 College Algebra* or higher</td>
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<td>HC 2300 Professional Communication</td>
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<td>CS 1070 Introduction to Information Systems**</td>
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<tr>
<td>Any Natural Science with a lab</td>
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* Prerequisites may be fulfilled through appropriate academic evaluation

### Liberal Education Electives:

- LE designated course in STEM/Natural Sciences
  - 3 hours
- LE designated courses in the Social and Behavioral Sciences
  - 9 hours (from more than one discipline)
- EC 1101 Principles of Macroeconomics
  - 3 hours (from more than one discipline)
- PH 3005 Business Ethics
  - 3 hours
- LE designated course in the Fine and Performing Arts
  - 3 hours

** May be fulfilled through appropriate academic evaluation

### Concentration

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<td>AF 2007 Financial Accounting</td>
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<td>BU 2003 Business Legal Issues</td>
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<td>EC 1000 Principles of Microeconomics</td>
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<tr>
<td>IB 2006 International Business</td>
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<td>MK 2030 Introduction to Marketing</td>
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<td>MA 2021 Applied Statistics</td>
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<td>CS 2179 Business Information Systems</td>
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<tr>
<td>SM 2001 Introduction to Sports Management</td>
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<td>SM 2015 Introduction to Sports Psychology</td>
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<td>MG 3034 Managing People and Organizations</td>
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<td>BU 3233 Business Research Methods</td>
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<td>FN 3105 Financial Management or AF 3116 Management Accounting</td>
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<td>SM 3003 Olympic Games and Sports Mega Events Organization</td>
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<td>SM 3004 Social Issues in Sports</td>
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<td>SM 3005 Sport Operations and Facilities Management</td>
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<td>SM 3102 Sports Marketing</td>
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<td>SM 4107 Sports Governance, Policy and Legal Issues</td>
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<td>SM 4208 Sports Promotion and Social Media</td>
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### Electives

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<tr>
<td>CS 4267 Applied Business Analytics</td>
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<td>MG 4057 Project Management</td>
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<tr>
<td>MG 4028 Corporate Social Responsibility</td>
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<td>MK 4104 Digital and Social Media Marketing</td>
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<td>SM 4009 Internship in Sport Management</td>
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<td>SM 4020 Coaching in Sports</td>
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<td>SM 4040 Advances in Sports Management</td>
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<td>SM 4545 Sports Entrepreneurship</td>
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** TOTAL: 121 **

The School of Business and Economics

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The School of Business and Economics
Minors
The Frances Rich School of Fine and Performing Arts

Art History Minor
Dance and Movement Studies Minor
Graphic Design Minor
Music Minor
Music and Musical Theatre Minor
Theatre Arts Minor
Visual Arts Minor
## Art History Minor

<table>
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<th>Requirement</th>
<th>Credit Hours</th>
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<tr>
<td>AT 1000 LE History of Art I</td>
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<tr>
<td>AT 1001 LE History of Art II</td>
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<td>Three other courses in Art History at any level</td>
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**TOTAL:** 15

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## Dance and Movement Studies Minor

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<tr>
<td>DA 2050 Contemporary Dance I</td>
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<tr>
<td>DA 3000 Classical Ballet</td>
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<td>Any three of the following courses*</td>
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<td>DA 2018 LE Body Awareness &amp; Movement</td>
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<tr>
<td>DA 2025 LE The Choreographies of the American Musical</td>
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<tr>
<td>DA 2151 Contemporary Dance II</td>
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<tr>
<td>DA 2256 Contemporary Choreography I</td>
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<tr>
<td>DA 3015 LE From Improvisation to Emergent Form</td>
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<td>DA 3017 Jazz Dance</td>
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<td>DA 3159 Dance History</td>
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<td>DA 3255 Contemporary Dance III</td>
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<tr>
<td>DA 3358 Contemporary Dance IV</td>
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<tr>
<td>DA 3362 Choreography as a Collaborative Practice</td>
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<tr>
<td>DA 4066 Dance and Music in Collaboration</td>
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<tr>
<td>DR 2010 Movement for the Stage</td>
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*Provided any prerequisites are met

**TOTAL:** 15

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## Graphic Design Minor

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<th>Credit Hours</th>
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<tr>
<td>CS 1070 Introduction to Information Systems or equivalent computer literacy course *</td>
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<tr>
<td>GD 2001 LE Visual Literacy</td>
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<tr>
<td>GD 2002 Research-Concept-Design</td>
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<td>ITC 2110 Digital Tools for Graphic Design and Production</td>
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<tr>
<td>GO 2203 Graphic Design I</td>
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<td>GO 3412 Graphic Design II</td>
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*May be fulfilled through appropriate academic evaluation

**TOTAL:** 18

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## Music Minor

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<td>One of the following</td>
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<tr>
<td>MU 1039 LE Experiencing Music</td>
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<tr>
<td>MU 1075 LE Music Fundamentals -How Music Works</td>
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<tr>
<td>MU 1011 Piano Lab I*</td>
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<tr>
<td>MU 2014 Theory &amp; Musicianship I*</td>
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<td>Five additional courses from one or more of the listed areas</td>
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**TOTAL:** 18

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## Music Performance

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU 1032 Musical Theatre Performance Skills</td>
<td></td>
</tr>
<tr>
<td>MU 1033 Introduction to Musical Theatre: An American Art Form</td>
<td></td>
</tr>
<tr>
<td>MU 1044 Jazz and Popular Music Ensemble</td>
<td></td>
</tr>
<tr>
<td>MU 1051 Applied Music I &amp; Music Forum</td>
<td></td>
</tr>
<tr>
<td>MU 1152 Applied Music II &amp; Music Forum</td>
<td></td>
</tr>
</tbody>
</table>

---

## Art History Minor

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT 1000 LE History of Art I</td>
<td>3</td>
</tr>
<tr>
<td>AT 1001 LE History of Art II</td>
<td>3</td>
</tr>
<tr>
<td>Three other courses in Art History at any level</td>
<td>9</td>
</tr>
</tbody>
</table>

**TOTAL:** 15

---

## Dance and Movement Studies Minor

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA 2050 Contemporary Dance I</td>
<td>3</td>
</tr>
<tr>
<td>DA 3000 Classical Ballet</td>
<td>3</td>
</tr>
<tr>
<td>Any three of the following courses*</td>
<td>9</td>
</tr>
<tr>
<td>DA 2018 LE Body Awareness &amp; Movement</td>
<td></td>
</tr>
<tr>
<td>DA 2025 LE The Choreographies of the American Musical</td>
<td></td>
</tr>
<tr>
<td>DA 2151 Contemporary Dance II</td>
<td></td>
</tr>
<tr>
<td>DA 2256 Contemporary Choreography I</td>
<td></td>
</tr>
<tr>
<td>DA 3015 LE From Improvisation to Emergent Form</td>
<td></td>
</tr>
<tr>
<td>DA 3017 Jazz Dance</td>
<td></td>
</tr>
<tr>
<td>DA 3159 Dance History</td>
<td></td>
</tr>
<tr>
<td>DA 3255 Contemporary Dance III</td>
<td></td>
</tr>
<tr>
<td>DA 3358 Contemporary Dance IV</td>
<td></td>
</tr>
<tr>
<td>DA 3362 Choreography as a Collaborative Practice</td>
<td></td>
</tr>
<tr>
<td>DA 4066 Dance and Music in Collaboration</td>
<td></td>
</tr>
<tr>
<td>DR 2010 Movement for the Stage</td>
<td></td>
</tr>
</tbody>
</table>

*Provided any prerequisites are met

**TOTAL:** 15
Music and Musical Theatre Minor

Required*:
The following two courses ................................................. 6
DR 2012  The Actor’s Process
MU 3061  Music Theatre Workshop I

One of the following courses ........................................... 3
DA 2050  Contemporary Dance I
DA 3017  Jazz Dance
DA 3000  Classical Ballet

One of the following courses ........................................... 3
MU 1032  Musical Theatre Performance Skills
MU 4167  Music Theatre Workshop II

Two additional courses from one or more of the listed areas ................................................. 6
DA 2025  LE The Choreographies of the American Musical
DA 4066  Music and Dance in Collaboration
DR 2015  Voice and Speech I
DR 3140  Acting the Scene
DR 3228  The Directing Process
DR 4241  Advanced Acting
MU 1033  Introduction to Musical Theatre: An American Art Form
MU 1051  Applied Music I & Music Forum (Or higher level of Applied Music - Audition required)

TOTAL: 18

* Subject to fulfilment or waiving of prerequisites

*May be fulfilled by waiver examination
### Theatre Arts Minor

<table>
<thead>
<tr>
<th>Required*</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DR 2032  Introduction to Theatre Production</td>
<td>3</td>
</tr>
<tr>
<td>DR 2220  The Theatrical Event</td>
<td>3</td>
</tr>
</tbody>
</table>

Any four of the following courses

<table>
<thead>
<tr>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
</tr>
</tbody>
</table>

### Visual Arts Minor

<table>
<thead>
<tr>
<th>Required</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>One of the following Art History courses:</td>
<td>3</td>
</tr>
<tr>
<td>AT 1000  History of Art I</td>
<td></td>
</tr>
<tr>
<td>AT 1001  History of Art II</td>
<td></td>
</tr>
<tr>
<td>AT 2013  Modern Art</td>
<td></td>
</tr>
<tr>
<td>AT 3018  Art After Modernism</td>
<td></td>
</tr>
</tbody>
</table>

Five Visual Arts (AR) courses, one of which should be at 3000-level

| Total | 15 |

*Subject to fulfillment or waiving of prerequisites. The Visual Arts advisor reviews portfolios.

Indicative areas of emphasis with recommended course options:

#### 2D - Painting and Drawing

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR 3044 Drawing II</td>
<td></td>
</tr>
<tr>
<td>Four Visual Arts (AR) courses from the following:</td>
<td></td>
</tr>
<tr>
<td>AR 2017  Digital Image</td>
<td></td>
</tr>
<tr>
<td>AR 2003  Drawing I</td>
<td></td>
</tr>
<tr>
<td>AR 2005  Color I</td>
<td></td>
</tr>
<tr>
<td>AR 2023  Figure Drawing I</td>
<td></td>
</tr>
<tr>
<td>AR 3016  Color II</td>
<td></td>
</tr>
<tr>
<td>AR 3024  Figure Drawing II</td>
<td></td>
</tr>
<tr>
<td>AR 3025  Painting</td>
<td></td>
</tr>
<tr>
<td>AR 4130  Contemporary Painting</td>
<td></td>
</tr>
<tr>
<td>AR 4233  Contemporary Drawing</td>
<td></td>
</tr>
<tr>
<td>AR 4002  Art Techniques and Media</td>
<td></td>
</tr>
<tr>
<td>AR 4040  Issues in Contemporary Art</td>
<td></td>
</tr>
</tbody>
</table>

| Total | 18 |

#### 3D - Sculpture and Installations

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR 3108  Fundamentals of 3D Sculpture II</td>
<td></td>
</tr>
<tr>
<td>Four Visual Arts (AR) courses from the following:</td>
<td></td>
</tr>
<tr>
<td>AR 2017  Digital Image</td>
<td></td>
</tr>
<tr>
<td>AR 2003  Drawing I</td>
<td></td>
</tr>
<tr>
<td>AR 2005  Color I</td>
<td></td>
</tr>
<tr>
<td>AR 2023  Figure Drawing I</td>
<td></td>
</tr>
<tr>
<td>AR 2007  Sculpture I</td>
<td></td>
</tr>
<tr>
<td>AR 3104  Drawing II</td>
<td></td>
</tr>
<tr>
<td>AR 3016  Color II</td>
<td></td>
</tr>
<tr>
<td>AR 3024  Figure Drawing II</td>
<td></td>
</tr>
<tr>
<td>AR 4233  Contemporary Drawing</td>
<td></td>
</tr>
</tbody>
</table>

*Subject to fulfillment or waiving of prerequisites. Upon approval by the academic advisor of the department.
The School of Liberal Arts and Sciences

Anthropology Minor
Archaeology Minor
Biology Minor
Cinema Studies Minor
Classics Minor
Communication Minor
Crime, Law and Justice Minor
Cybersecurity
English Minor
Environmental Studies Minor
European and Global Affairs Minor
Gaming Technologies Minor
History Minor
Information Technology Minor
International Relations and European Affairs Minor
Modern European Literature Minor
Modern Greek Language and Culture Minor
Modern Greek Studies: From Local to Global Minor
Modern Languages Minor
Philosophy Minor
Psychology Minor
Sociology Minor
User Experience

AR 4226 Sculpture III
AR 4002 Art Techniques and Media
AR 4040 Issues in Contemporary Art

4D – Time Based Media, Performance and Installations
AR 3019 Video Art
Four Visual Arts (AR) courses from the following:
AR 2017 Digital Image
AR 2003 Drawing I
AR 2009 Time Based Media I
AR 2023 Figure Drawing I
AR 3104 Drawing II
AR 3024 Figure Drawing II
AR 3110 FUNDLS 4D Time Based Media II
AR 4233 Contemporary Drawing
AR 4002 Art Techniques and Media
AR 4040 Issues in Contemporary Art
### Anthropology Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN 1000 LE Introduction to Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>AN 1003 LE Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>Four additional courses in anthropology</td>
<td>12</td>
</tr>
</tbody>
</table>

**TOTAL: 18**

### Biology Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI 1000 LE Introduction to Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BI 1101 Introduction to Biology II</td>
<td>4</td>
</tr>
<tr>
<td>Any three courses in Biology one of which with lab, or one Chemistry course in place of a biology course, chosen from:</td>
<td>10</td>
</tr>
<tr>
<td>BI 1002 Introduction to Molecular Biology</td>
<td></td>
</tr>
<tr>
<td>BI 1007 Environmental Ecology</td>
<td></td>
</tr>
<tr>
<td>BI 3215 Environmental Health</td>
<td></td>
</tr>
<tr>
<td>BI 3204 Human Genetics</td>
<td></td>
</tr>
<tr>
<td>BI 3232 Cellular and Molecular Neurobiology</td>
<td></td>
</tr>
<tr>
<td>OH 1002 LE Principles of Chemistry</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL: 18**

### Archaeology Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH 1000 LE Introduction to Archaeology</td>
<td>3</td>
</tr>
<tr>
<td>Two additional courses in Archaeology</td>
<td>6</td>
</tr>
<tr>
<td>One course in art history (ancient, medieval or Byzantine)</td>
<td>3</td>
</tr>
<tr>
<td>One course in ancient history</td>
<td>3</td>
</tr>
<tr>
<td>One of the following</td>
<td>3</td>
</tr>
<tr>
<td>AN 1000 LE Introduction to Anthropology</td>
<td></td>
</tr>
<tr>
<td>AN 1003 LE Cultural Anthropology</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL: 18**
Classics Minor

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CL 2010 LE Greek and Roman Epic Literature in Translation</td>
<td>3</td>
</tr>
<tr>
<td>CL 3001 Classical Roman Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>CL 3022 From Myth to Lived Experience: The Power of Story-Telling</td>
<td>3</td>
</tr>
<tr>
<td>CL 3224 Ancient Greek Drama in Translation</td>
<td>3</td>
</tr>
<tr>
<td>CL 3227 Ancient Greek and Roman Comedy in Translation</td>
<td>3</td>
</tr>
</tbody>
</table>

Three courses on the Ancient Greek or Roman world in the following areas:
Classics (any additional CL courses), archaeology*, art history**, history***, philosophy**** ........................................ 9

* Archaeology courses chosen from: AH 1000, AH 3021, AH 3029
** Art History courses chosen from: AT 2005, AT 2006
*** History courses chosen from: HY 1000, HY 2008, HY 3009, HY 2034, HY 2015, HY 3021, HY 2029, HY 3045, HY 4074
**** Philosophy courses chosen from: PH 1000, PH 3010, PH 2020, PH 4121

TOTAL: 18

---

Cinema Studies Minor

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CN 2127 Introduction to Film and TV Studies</td>
<td>3</td>
</tr>
<tr>
<td>CN 2005 Introduction to Digital Video</td>
<td>3</td>
</tr>
</tbody>
</table>

Four of the following courses * ............................................................ 12

AR 2017 Digital Image
AR 3019 Video Art
CIN 2010 Film Adaptation
CIN 2015 Film History
CIN 2227 Modern Greek Cinema
CIN 3090 Selected Topics in Cinema Studies
CIN 3120 Cinematography
CIN 3125 Digital Compositing and Editing
CIN 3130 Directing Fundamentals
CIN 3140 Production Design
CIN 3235 Film Theory
CIN 4045 Acting and the Screen
CIN 4050 World Cinema: Power and Identity
CIN 4135 Film Producing
CIN 3160 Digital Storytelling
CIN 3425 Film Analysis
CIN 4239 Making the Short Documentary
CIN 4337 Screenwriting
CIN 4465 American Cinema
CIN 4545 Making the Short Film
DR 4030 Costume Design
MU 2030 Film Music
MU 3164 Sound Design
PH 2016 Philosophy and Cinema
SO 3012 Contemporary Cinema and Society

TOTAL: 18

* Subject to fulfillment or waiving of prerequisites
## Communication Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required</strong>:</td>
<td></td>
</tr>
<tr>
<td>CN 2001 LE Foundation of Contemporary Media</td>
<td>3</td>
</tr>
<tr>
<td>CN 2202 Writing for the Media</td>
<td>3</td>
</tr>
<tr>
<td><strong>Four of the following courses</strong>:</td>
<td></td>
</tr>
<tr>
<td>CN 2005 Introduction to Digital Video</td>
<td></td>
</tr>
<tr>
<td>CN 2103 Introduction to Public Relations</td>
<td></td>
</tr>
<tr>
<td>CN 2127 Introduction to Film and Television Studies</td>
<td></td>
</tr>
<tr>
<td>CN 2110 Introduction to Advertising</td>
<td></td>
</tr>
<tr>
<td>CN 3160 Digital Storytelling</td>
<td></td>
</tr>
<tr>
<td>CN 3311 Fundamentals of Journalism</td>
<td></td>
</tr>
<tr>
<td>CN 3316 Broadcast Journalism and Public Relations</td>
<td></td>
</tr>
<tr>
<td>CN 3323 Public Relations and Special Events Planning</td>
<td></td>
</tr>
<tr>
<td>CN 3409 Advertising Copywriting and Evaluation</td>
<td></td>
</tr>
<tr>
<td>CN 3412 Media Ethics</td>
<td></td>
</tr>
<tr>
<td>CN 3428 Public Relations Techniques</td>
<td></td>
</tr>
<tr>
<td>CN 3434 Advertising Strategy and Client Services</td>
<td></td>
</tr>
<tr>
<td>CN 3642 Digital Campaigns</td>
<td></td>
</tr>
<tr>
<td>CN 4207 Multimedia Journalism and Public Relations</td>
<td></td>
</tr>
<tr>
<td>CN 4239 Making the Short Documentary</td>
<td></td>
</tr>
<tr>
<td>CN 4338 Leadership Communication</td>
<td></td>
</tr>
<tr>
<td>CN 4404 News Culture</td>
<td></td>
</tr>
<tr>
<td>CN 4413 Brand Building in Advertising</td>
<td></td>
</tr>
<tr>
<td>CN 4426 Public Relations in Non-Profit Organizations</td>
<td></td>
</tr>
<tr>
<td>CN 4433 Investigative Journalism</td>
<td></td>
</tr>
<tr>
<td>CN 4436 Global Public Relations</td>
<td></td>
</tr>
<tr>
<td>CN 4465 American Cinema</td>
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</tr>
<tr>
<td>CN 4470 Corporate Communication</td>
<td></td>
</tr>
<tr>
<td>CN 4667 Crisis Communication</td>
<td></td>
</tr>
<tr>
<td>CN 4668 Media Industries: Production, Content, and Audience</td>
<td></td>
</tr>
<tr>
<td>CN 4800 Creativity in Advertising Campaigns</td>
<td></td>
</tr>
</tbody>
</table>

* Subject to fulfillment or waiving of prerequisites

**TOTAL:** 18

## Cybersecurity Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required</strong>:</td>
<td></td>
</tr>
<tr>
<td>Any six (6) of the courses below:</td>
<td></td>
</tr>
<tr>
<td>ITC 2024 Computer Networks and Cybersecurity Fundamentals</td>
<td></td>
</tr>
<tr>
<td>ITC 2193 Operating System Concepts</td>
<td></td>
</tr>
<tr>
<td>ITC 2101 Principles of Wireless, IoT, and Mobile Networks</td>
<td></td>
</tr>
<tr>
<td>ITC 3036 Privacy, Policy, Law and Technology</td>
<td></td>
</tr>
<tr>
<td>ITC 3121 Computer Networks Modeling and Analysis</td>
<td></td>
</tr>
<tr>
<td>ITC 3319 Network Administration</td>
<td></td>
</tr>
<tr>
<td>ITC 3431 Cryptography and Network Security</td>
<td></td>
</tr>
<tr>
<td>ITC 3632 Security of Wireless, IoT, and Mobile Networks</td>
<td></td>
</tr>
<tr>
<td>ITC 4448 Ethical Hacking and Penetration Testing</td>
<td></td>
</tr>
<tr>
<td>ITC 4213 Internet Programming</td>
<td></td>
</tr>
<tr>
<td>ITC 4447 Secure Software Development</td>
<td></td>
</tr>
<tr>
<td>ITC 4446 Intrusion Detection and Incident Response</td>
<td></td>
</tr>
<tr>
<td>ITC 4344 Digital Forensics</td>
<td></td>
</tr>
<tr>
<td>CS 4250 Information Systems Security and Control</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites
## English Minor

**Credit Hours**

**Required:**

- Six (6) 2000-level or above EN courses ...................................................... 18

**TOTAL:** 18

## Environmental Studies Minor

**Credit Hours**

**Required:**

- ES 1010  LE Environmental Science: Energy Resources and Pollution ......................... 4

- One of the following: ......................................................................................... 4
  - ES 1000  LE Environmental Science: Ecosystems and Biodiversity
  - BI 1007  Environmental Ecology

- Three additional Environmental Studies (ES) courses above 2000-level, provided the student meets the prerequisites .................................................. 9

**TOTAL:** 17

## European and Global Affairs Minor

**Credit Hours**

**Required:**

- PO 1015  Introduction to Political Science and Global Affairs ...................................... 3
- IB 3008  Business in the European Union ................................................................. 3
- IR 2010  Introduction to International Relations .......................................................... 3
- IR 3017  Global Markets and Politics ........................................................................... 3

- Two of the following courses ...................................................................................... 6
  - PO 3031  International Relations
  - SO 3015  Sociology of Globalization
  - SO 3035  Migration and The Global Age
  - HY 3026  Middle East: A Crossroads
  - HY 4072  America in World Affairs
  - HY 4053  Contemporary History: From World War II to Vietnam and the Fall of Communism
  - IB 4118  EU Economic Integration
  - IR 4250  Asia in World Affairs *
  - PO 4025  Terrorism and Political Violence

**TOTAL:** 18

* Subject to fulfillment or waiver of prerequisites.
Information Technology Minor

Credit Hours

Required:
- Any six (6) ITC courses* ................................................................. 18
*Subject to fulfillment or waiving of prerequisites

Core IT
- ITC 1070 Information Technology Fundamentals
- ITC 2024 Computer Networks and Cybersecurity Fundamentals
- ITC 2039 Concepts in Multimedia and Web Design
- ITC 2088 Introduction to Programming
- ITC 2186 Computer System Architecture
- ITC 2193 Operating System Concepts
- ITC 3051 User Experience and Interaction Design
- ITC 3036 Privacy, Policy, Law, and Technology
- ITC 3160 Fundamentals of RDBMS
- ITC 4056 Enabling Technologies
- ITC 4140 Methods in ICT Project Research and Management
- ITC 4056 Enabling Technologies

Software Development
- ITC 2088 Introduction to Programming or equivalent
- ITC 2197 Object Oriented Programming Techniques
- ITC 3051 User Experience and Interaction Design
- ITC 3125 Mobile Applications Development
- ITC 3160 Fundamentals of RDBMS
- ITC 3213 Algorithms and Complexity
- ITC 3287 Advanced OO and Functional Programming
- ITC 4214 Internet Programming
- ITC 4350 Immersive Computing
- ITC 4447 Secure Software Development
- ITC 4568 High Performance Computing

Artificial Intelligence
- ITC 2088 Introduction to Programming or equivalent
- ITC 3160 Fundamentals of RDBMS
- ITC 3006 Mathematics for Computing
- ITC 3213 Algorithms and Complexity
- ITC 3261 Voice User Interfaces
- ITC 3338 Edge Computing
- ITC 3233 Data Mining and Big Data
- ITC 4380 Artificial Intelligence Principles
- ITC 4056 Enabling Technologies
- ITC 4441 Web Science and Social Platform Analytics
- ITC 4568 Machine Learning

TOTAL: 18

Gaming Technologies Minor

Credit Hours

Required:
- ITC 2053 Introduction to Game Programming or equivalent ................... 3
- ITC 3237 Game Development ............................................................ 3
- ITC 4035 Game Design .................................................................... 3
- ITC 4445 Games Portfolio ............................................................... 3
- Two of the following courses .............................................................. 6
  - AR 2001 LE Visual Literacy
  - ITC 2039 Concepts in Multimedia and Web Design
  - ITC 3165 3D Modelling and Animation
  - ITC 3051 User Experience and Interaction Design or
  - ITC 4030 Human Computer Interaction
  - ITC 3125 Mobile Applications Development
  - ITC 3163 Time Based Multimedia
  - ITC 4350 Immersive Computing

TOTAL: 18

*Subject to fulfillment or waiving of prerequisites

History Minor

Credit Hours

Required:
- HY 1000 LE Survey of Western Civilization I .......................................... 3
- HY 1001 LE Survey of Western Civilization II ......................................... 3
- HY 4391 Historiography ..................................................................... 3
- Three additional courses to be selected as follows .................................... 9
  - One course from any of the HY 2000 level courses
  - Two courses from any of the HY 3000 level courses

TOTAL: 18
### Modern Greek Language and Culture Minor

This minor is open to non-native speakers only

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three of the following courses *</td>
<td>9</td>
</tr>
<tr>
<td>GR 1000 Modern Greek I (Level A1 of the CEFR)</td>
<td></td>
</tr>
<tr>
<td>GR 1101 Modern Greek II (Level A1+ of the CEFR)</td>
<td></td>
</tr>
<tr>
<td>GR 2202 Modern Greek III (Level A2 of the CEFR)</td>
<td></td>
</tr>
<tr>
<td>GR 2303 Modern Greek IV (Level A2+ of the CEFR)</td>
<td></td>
</tr>
<tr>
<td>GR 2205 Greece Today (Level A2+ of the CEFR)</td>
<td></td>
</tr>
<tr>
<td>Any three of the following courses *</td>
<td>9</td>
</tr>
<tr>
<td>CIN 2227 Modern Greek Cinema</td>
<td></td>
</tr>
<tr>
<td>GL 2224 Currents in Modern Greek Literature</td>
<td></td>
</tr>
<tr>
<td>GR 3017 International Relations</td>
<td>3</td>
</tr>
<tr>
<td>IR 2010 Introduction to International Relations</td>
<td>3</td>
</tr>
<tr>
<td>IR 3017 Global Markets and Politics</td>
<td></td>
</tr>
<tr>
<td>IR 3120 Research Methods in International Relations</td>
<td></td>
</tr>
<tr>
<td>IR 3225 Foreign Policy</td>
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</tr>
<tr>
<td>IR 4070 Internship in International Relations</td>
<td></td>
</tr>
<tr>
<td>IR 4140 Greece and the World</td>
<td></td>
</tr>
<tr>
<td>IR 4130 Media and International Relations</td>
<td></td>
</tr>
<tr>
<td>IR 4145 Senior Thesis in International Relations</td>
<td></td>
</tr>
<tr>
<td>IR 4250 Asia and World Affairs</td>
<td></td>
</tr>
<tr>
<td>IR 4255 Geopolitics</td>
<td></td>
</tr>
<tr>
<td>IR 4365 European Foreign, Security and Defense Policies</td>
<td></td>
</tr>
<tr>
<td>PO 4025 Terrorism and Political Violence</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL:</strong> 18</td>
<td></td>
</tr>
</tbody>
</table>

* Subject to fulfillment or waiving of prerequisites

### International Relations and European Affairs Minor

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>IR 2010 Introduction to International Relations</td>
<td>3</td>
</tr>
<tr>
<td>PO 3031 International Relations</td>
<td>3</td>
</tr>
<tr>
<td>Four of the following courses *</td>
<td>12</td>
</tr>
<tr>
<td>IR 2015 Modern European History and Politics</td>
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<tr>
<td>IR 3017 Global Markets and Politics</td>
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<tr>
<td>IR 3120 Research Methods in International Relations</td>
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<tr>
<td>IR 3225 Foreign Policy</td>
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<tr>
<td>IR 4070 Internship in International Relations</td>
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<tr>
<td>IR 4140 Greece and the World</td>
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<tr>
<td>IR 4130 Media and International Relations</td>
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<tr>
<td>IR 4145 Senior Thesis in International Relations</td>
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<tr>
<td>IR 4250 Asia and World Affairs</td>
<td></td>
</tr>
<tr>
<td>IR 4255 Geopolitics</td>
<td></td>
</tr>
<tr>
<td>IR 4365 European Foreign, Security and Defense Policies</td>
<td></td>
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<tr>
<td>PO 4025 Terrorism and Political Violence</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL:</strong> 18</td>
<td></td>
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</tbody>
</table>

* Subject to fulfillment or waiving of prerequisites

### Modern European Literature Minor

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Four courses in German literature and Modern Greek Literature</td>
<td>12</td>
</tr>
<tr>
<td>with at least one course in each area</td>
<td></td>
</tr>
<tr>
<td>Two courses in English literature of the nineteenth and twentieth centuries</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL:</strong> 18</td>
<td></td>
</tr>
</tbody>
</table>

* Subject to fulfillment or waiving of prerequisites

Students with previous knowledge in the language of their choice will have to contact the respective instructor and take a placement exam.
Modern Greek Studies: From Local to Global Minor

**Credit Hours**

**Required**: Any six of the following courses:  
- CIN 2227 Modern Greek Cinema  
- GL 2224 Currents in Modern Greek Literature  
- GL 2221 Modern Greek Poetry  
- HY 3060 Greece: The Birth of a Modern Nation  
- AN 2010 Greek Folklore and Ethnography  
- AN 2011 Anthropology in Greece Today  
- EN 1081 EC Cavafy in Digital Spaces  
- CL 3022 From Myth to Lived Experience: The Power of Story-telling  
- AH 2122 Topography and Monuments of Ancient Athens  
- SO 4318 Modern Greek Society  
- MU 4031 Studies in Modern Greek Music  

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites

Modern Languages Minor

**Credit Hours**

**Required**: Six (6) courses in two modern languages:  

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites

Philosophy Minor

**Credit Hours**

**Required**:  
- PH 1000 LE Introduction to Philosophy ................................................................. 3  
- Five additional courses in Philosophy from the following, three of which at 3000-level and/or 4000-level:  
  - PH 1001 Critical Thinking  
  - PH 2003 Philosophy of Technology in the Information Era or  
  - PH 2029 Philosophy of Human Nature  
  - PH 2014 LE Aesthetics  
  - PH 2016 Philosophy and Cinema  
  - PH 2020 Greek Philosophy  
  - PH 3034 Science and Its Methods: A Philosophical Exploration  
  - PH 3010 LE Ethics or  
  - PH 3005 LE Business Ethics  
  - PH 3022 Social and Political Philosophy  
  - PH 3023 American Philosophy  
  - PH 3026 Existentialism  
  - PH 3027 The Rise of Modern Philosophy  
  - PH 3009 Evolution and Revolution  
  - PH 3036 LE Privacy, Policy, Law and Technology  
  - PH 3037 The Master-Slave Dialectic: From the Ancient Times to the Present  
  - PH 3118 Theory of Knowledge  
  - PH 4040 Language, Truth and Logic  
  - PH 4028 Kant and Hegel  
  - PH 4031 Phenomenology: Husserl and Heidegger  
  - PH 4032 Postmodern Philosophy: Foucault and Derrida  
  - PH 4121 Plato and Aristotle  
  - PH 4135 Philosophy of History  
  - PH 4141 Philosophy of Mind  
  - PH 4143 Advanced Topics in Philosophy

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites
### Psychology Minor

**Required:**
- PS 1000  Psychology as Natural Science .................................................. 3
- PS 1001  Psychology as Social Science .................................................... 3
- Any 2000, 3000 and 4000-level Psychology courses* .............................. 12

**Credit Hours:**

**TOTAL:** 18

*3000-level and 4000-level courses are subject to waiving of prerequisites.

### Sociology Minor

**Required:**
- SO 1000  LE Introduction to Sociology .................................................. 3
- SO 1001  LE Sociology of Modern Life .................................................. 3
- Two of the following SO 2000-level courses: ........................................... 6
  - SO 2004  Social Inequality
  - SO 2020  Family and Gender Roles
  - SO 2030  Social Problems
- Any two SO 3000-level or 4000-level courses* ........................................ 6

**Credit Hours:**

**TOTAL:** 18

*3000-level and 4000-level courses are subject to fulfillment of prerequisites

### User Experience Minor

**Required:**
- ITC 2088  Introduction to Programming or equivalent ................................. 3
- ITC 3051  User Experience and Interaction Design ..................................... 3
- ITC 3261  Voice User Interfaces .......................................................... 3
- Three of the following courses, one of which at the 4000-level .................. 9
  - AR 2001  LE Visual Literacy
  - MG 2010  Business Fundamentals or
  - MG 2003  Management Principles
  - ITC 2039  Concepts in Multimedia and Web Design
  - ITC 3163  Time Based Multimedia
  - ITC 4030  Human Computer Interaction
  - ITC 4035  Game Design
  - ITC 4056  Enabling Technologies
  - ITC 4140  Methods in ICT Project Research and Management
  - ITC 4162  Digital Transformation
  - ITC 4350  Immersive Computing

**Indicative areas of emphases with recommended course options**

**User Experience Design:**
- AR 2001  LE Visual Literacy
- ITC 2039  Concepts in Multimedia and Web Design
- ITC 3163  Time Based Multimedia
- ITC 4035  Game Design
- ITC 4056  Enabling Technologies
- ITC 4140  Methods in ICT Project Research and Management
- ITC 4162  Digital Transformation

**Business UX and Automation:**
- BU 2010  LE Business Fundamentals or
- MG 2003  Management Principles
- ITC 2039  Concepts in Multimedia and Web Design
- ITC 4030  Human Computer Interaction
- ITC 4056  Enabling Technologies
- ITC 4140  Methods in ICT Project Research and Management
- ITC 4162  Digital Transformation

**Credit Hours:**

**TOTAL:** 18

*Subject to fulfillment or waiving of prerequisites
The School of Business and Economics

- Accounting and Financial Management Minor
- Business Minor
- Business Analytics Minor
- Economics Minor
- Electronic Business Minor
- Entrepreneurship Management Minor
- Finance Minor
- Financial Markets Trading Minor
- Healthcare Management Minor
- Human Resource Management Minor
- International Business Minor
- International Financial Reporting and Auditing Minor
- International Tourism and Hospitality Management Minor
- Leadership and Management Minor
- Logistics and Supply Chain Management Minor
- Management Information Systems Minor
- Marketing Minor
- Operations Management Minor
- Project Management Minor
- Shipping Management Minor
- Sports Coaching Minor
- Sports Management Minor
- Sports Marketing Minor
- Sustainable Economics and Finance Minor
### Accounting and Financial Management Minor*

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<tr>
<th>Credit Hours</th>
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<tr>
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<tr>
<td>AF 2007  Financial Accounting ........................................................... 3</td>
</tr>
<tr>
<td>AF 3116  Management Accounting ........................................................... 3</td>
</tr>
<tr>
<td>FN 3105  Financial Management ................................................................. 3</td>
</tr>
<tr>
<td>Any three courses from the following ........................................................ 9</td>
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<tr>
<td>AF 3104  Financial Reporting I ................................................................. 3</td>
</tr>
<tr>
<td>AF 3437  Accounting Information Systems .................................................. 3</td>
</tr>
<tr>
<td>AF 4045  Corporate Governance ..................................................................... 3</td>
</tr>
<tr>
<td>AF 4096  Mergers &amp; Acquisitions .................................................................. 3</td>
</tr>
<tr>
<td>AF 4242  Cost and Control Management ......................................................... 3</td>
</tr>
<tr>
<td>AF 4323  Financial Statements Analysis &amp; Equity Valuation ........................... 3</td>
</tr>
<tr>
<td>FN 3046  Investment Analysis and Management I ........................................... 3</td>
</tr>
<tr>
<td>FN 4007  Sustainable Finance and Investing .................................................. 3</td>
</tr>
<tr>
<td>FN 4535  Financial Modeling ......................................................................... 3</td>
</tr>
<tr>
<td>MG 3033  New Ventures Creation .................................................................... 3</td>
</tr>
<tr>
<td>MG 4173  Entrepreneurial Finance .................................................................. 3</td>
</tr>
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</table>

TOTAL: 18

* Subject to fulfillment or waiving of prerequisites

### Business Minor*

This minor is open to non-business majors only

<table>
<thead>
<tr>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Required:</td>
</tr>
<tr>
<td>AF 2007  Financial Accounting ................................................................. 3</td>
</tr>
<tr>
<td>CS 3051  Business Driven Technology or</td>
</tr>
<tr>
<td>CS 2179  Business Information Systems .................................................... 3</td>
</tr>
<tr>
<td>IB 2006  LE International Business ................................................................ 3</td>
</tr>
<tr>
<td>MG 2003  LE Management Principles .................................................................. 3</td>
</tr>
<tr>
<td>MK 2030  Introduction to Marketing ............................................................. 3</td>
</tr>
<tr>
<td>One additional course from the following list ............................................... 3</td>
</tr>
<tr>
<td>EC 1000  Principles of Microeconomics ......................................................... 3</td>
</tr>
<tr>
<td>FN 3105  Financial Management ..................................................................... 3</td>
</tr>
<tr>
<td>LM 2020  Introduction to Logistics and Supply Chain Management ................... 3</td>
</tr>
<tr>
<td>MG 2014  Introduction to Human Resource Management ................................... 3</td>
</tr>
<tr>
<td>MG 2062  Principles of Operations Management ............................................... 3</td>
</tr>
<tr>
<td>MG 3034  Managing People and Organizations ................................................ 3</td>
</tr>
<tr>
<td>PH 3005  Business Ethics .............................................................................. 3</td>
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</table>

TOTAL: 18

* Subject to fulfillment or waiving of prerequisites
### Business Analytics Minor*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology* or</td>
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</tr>
<tr>
<td>CS 1070</td>
<td>Introduction to Information Systems* or</td>
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<tr>
<td>ITC 1070</td>
<td>Information Technology Fundamentals*</td>
<td>3</td>
</tr>
<tr>
<td>CS 2179</td>
<td>Business Information Systems</td>
<td></td>
</tr>
<tr>
<td>MA 2021</td>
<td>Applied Statistics</td>
<td>3</td>
</tr>
<tr>
<td>CS 3395</td>
<td>Exploratory Data Analysis for Business</td>
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</tr>
<tr>
<td>CS 4267</td>
<td>Applied Business Analytics</td>
<td>3</td>
</tr>
<tr>
<td>CS 4292</td>
<td>Visualization and Reporting</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites

### Economics Minor*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>EC 1000</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>EC 1101</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>EC 3270</td>
<td>Managerial Economics</td>
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<tr>
<td>EC 3271</td>
<td>Macroeconomic Theory and Policy</td>
<td>3</td>
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</tbody>
</table>

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites

### Electronic Business Minor*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 1070</td>
<td>Introduction to Information Systems or</td>
<td>3</td>
</tr>
<tr>
<td>ITC 1070</td>
<td>Information Technology Fundamentals</td>
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</tr>
<tr>
<td>CS 2179</td>
<td>Business Information Systems</td>
<td></td>
</tr>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology</td>
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</tr>
<tr>
<td>HT 2116</td>
<td>Hospitality Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>CS 2133</td>
<td>Business Website Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CS 3140</td>
<td>Electronic Commerce</td>
<td>3</td>
</tr>
<tr>
<td>MK 2030</td>
<td>Introduction to Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MK 4104</td>
<td>Digital &amp; Social Media Marketing</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL: 18**

* May be fulfilled through appropriate academic evaluation

### Entrepreneurship Management Minor*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AF 2007</td>
<td>Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BU 2010</td>
<td>LE Business Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>MG 2062</td>
<td>Introduction to Entrepreneurship Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 3019</td>
<td>Corporate Entrepreneurship and Innovation</td>
<td>3</td>
</tr>
<tr>
<td>MG 3033</td>
<td>New Venture Creation</td>
<td>3</td>
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<tr>
<td>IB 4235</td>
<td>Export Strategy and Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4023</td>
<td>Business Negotiation</td>
<td>3</td>
</tr>
<tr>
<td>MG 4091</td>
<td>Managing SMEs</td>
<td>3</td>
</tr>
<tr>
<td>MG 4129</td>
<td>The Decision-Making process: A Qualitative Approach</td>
<td>3</td>
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<tr>
<td>MG 4156</td>
<td>Enterprise Growth</td>
<td>3</td>
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<tr>
<td>MG 4057</td>
<td>Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4173</td>
<td>Entrepreneurial Finance</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL: 18**

*Subject to fulfillment or waiving of prerequisites
### Healthcare Management Minor

**Required:**
- BU 2010 LE Business Fundamentals ..................................................... 3
- HM 1001 Introduction to Healthcare Management ........................................ 3
- HM 3115 Healthcare Marketing .................................................................... 3
- HM 3110 Delivery of Healthcare Quality Services ........................................ 3
- HM 4040 Healthcare Operations Management ............................................. 3
- HM 4041 Healthcare Policy and Governance ............................................... 3
- Any two courses from the following ........................................................... 6

**Total:** 18

*Subject to fulfilment or waiving of prerequisites*

### Human Resource Management Minor*

**Required:**
- MG 2014 Introduction to HRM ................................................................. 3
- MG 3034 Managing People and Organizations ............................................ 3
- MG 4131 Strategic Human Resource Management ...................................... 3
- Three additional courses selected from the following ................................ 9

**Total:** 18

*Subject to fulfilment or waiving of prerequisites*

### Financial Markets Trading Minor

**Required:**
- FN 3046 Investment Analysis and Management I ......................................... 3
- EC/FN 4129 Investment Analysis and Management II .................................... 3
- EC/FN 4044 Fundamentals of Trading .......................................................... 3
- Any three of the following courses ............................................................ 9

**Total:** 18

*Subject to fulfilment or waiving of prerequisites*
### International Tourism and Hospitality Management Minor

**Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>HT 1001 Introduction to the Tourism and Hospitality Industry</td>
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</tr>
<tr>
<td>HT 3115 Marketing in Tourism and Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HT 3113 Tourism Planning and Development</td>
<td>3</td>
</tr>
<tr>
<td>HT 3139 Management of Hospitality and F&amp;B Operations</td>
<td>3</td>
</tr>
<tr>
<td>Two of the following courses:</td>
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</tr>
<tr>
<td>HT 3037 Travel and Transport</td>
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</tr>
<tr>
<td>HT 3038 Destination Management and Marketing</td>
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<tr>
<td>SO 3009 Tourism and Leisure in Modern Society</td>
<td></td>
</tr>
<tr>
<td>HT 4021 Sustainable Management in Tourism and Hospitality</td>
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</tr>
<tr>
<td>HT 4045 Visitor Attractions Management</td>
<td></td>
</tr>
<tr>
<td>HT 4032 Events Management for the Hospitality Industry</td>
<td></td>
</tr>
<tr>
<td>HT 4234 Public Relations and Crisis Management in Tourism and Hospitality</td>
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</table>

**TOTAL:** 18

### Leadership and Management Minor

**Credit Hours**

<table>
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<tr>
<th>Course</th>
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<tr>
<td>MG 2003 Management Principles</td>
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<tr>
<td>MG 4121 Leadership</td>
<td>3</td>
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<tr>
<td>PH 3005 Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>Three additional courses selected from the following</td>
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<tr>
<td>IB 4168 Cross-Cultural Management</td>
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</tr>
<tr>
<td>MG 3019 Corporate Entrepreneurship and Innovation</td>
<td></td>
</tr>
<tr>
<td>MG 3034 Managing People and Organizations</td>
<td></td>
</tr>
<tr>
<td>MG 4023 Business Negotiation</td>
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<tr>
<td>MG 4028 Corporate Social Responsibility</td>
<td></td>
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<tr>
<td>MG 4097 Project Management</td>
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<tr>
<td>MG 4122 Managing Organizational Change</td>
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<tr>
<td>MG 4129 The Decision Making Process: A Qualitative Approach</td>
<td></td>
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<tr>
<td>MG 4131 Strategic Human Resource Management</td>
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<tr>
<td>MG 4145 Total Quality Management</td>
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<tr>
<td>MK 4070 Personal Branding for Professionals</td>
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**TOTAL:** 18

### International Business Minor*

**Credit Hours**

<table>
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<th>Course</th>
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<tbody>
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<td>IB 2006 International Business</td>
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<tr>
<td>IB 3008 Business in the European Union</td>
<td>3</td>
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<tr>
<td>IB 3121 Global Business Management</td>
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<td>9</td>
</tr>
<tr>
<td>IB 4031 Business in Emerging Markets</td>
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<tr>
<td>IB 4118 EU Economic Integration</td>
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<tr>
<td>IB 4168 Cross-Cultural Management</td>
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<tr>
<td>IB 4199 Contemporary Issues in International Business</td>
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<tr>
<td>IB 4232 Foreign Direct Investment and Multinational Enterprises</td>
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<tr>
<td>IB 4235 Export Strategy and Management</td>
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<td>IB 4238 International Business Law</td>
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<tr>
<td>IB 4267 Innovation &amp; Technology Management in IB</td>
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</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites

### International Financial Reporting and Auditing Minor*

**Credit Hours**

<table>
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<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>AF 2007 Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>AF 3104 Financial Reporting I</td>
<td>3</td>
</tr>
<tr>
<td>AF 4207 Financial Reporting II</td>
<td>3</td>
</tr>
<tr>
<td>AF 4218 Auditing</td>
<td>3</td>
</tr>
<tr>
<td>Two courses selected from the following</td>
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</tr>
<tr>
<td>AF 3437 Accounting Information Systems</td>
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</tr>
<tr>
<td>AF 4045 Corporate Governance and Accountability</td>
<td></td>
</tr>
<tr>
<td>AF 4096 Mergers and Acquisitions</td>
<td></td>
</tr>
<tr>
<td>AF 4141 Business Taxation</td>
<td></td>
</tr>
<tr>
<td>AF 4244 Forensic Accounting</td>
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</tr>
<tr>
<td>AF 4323 Financial Statements Analysis and Equity Valuation</td>
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</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites
Logistics and Supply Chain Management Minor*

<table>
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<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>LM 2020 Introduction to Logistics</td>
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<tr>
<td>LM 3025 Logistics Systems</td>
<td>3</td>
</tr>
<tr>
<td>LM 4262 Supply Chain Management</td>
<td>3</td>
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<tr>
<td>LM 3030 Transport and Intermodal</td>
<td>3</td>
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<tr>
<td>Systems</td>
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<tr>
<td>LM 4477 Contemporary Issues</td>
<td>3</td>
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<td>&amp; Supply Chain 4.0</td>
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<tr>
<td>MG 4057 Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4129 Decision Making:</td>
<td>3</td>
</tr>
<tr>
<td>A Qualitative Approach</td>
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</tr>
</tbody>
</table>

**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites

Management Information Systems Minor*

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 1070 Introduction to Information</td>
<td>3</td>
</tr>
<tr>
<td>Systems</td>
<td></td>
</tr>
<tr>
<td>or ITC 1070 Information Technology</td>
<td>3</td>
</tr>
<tr>
<td>Fundamentals</td>
<td></td>
</tr>
<tr>
<td>CS 2179 Business Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>or CS 3051 Business Driven Technology</td>
<td>3</td>
</tr>
<tr>
<td>HT 2116 Hospitality Information</td>
<td>3</td>
</tr>
<tr>
<td>Systems</td>
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<tr>
<td>Four additional courses in</td>
<td>12</td>
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<tr>
<td>Management Information Systems</td>
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</table>

**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites

Marketing Minor*

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MK 2030 Introduction to Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MK 3159 Consumer Behavior</td>
<td>3</td>
</tr>
<tr>
<td>Four courses in Marketing from</td>
<td>12</td>
</tr>
<tr>
<td>the following indicative areas of</td>
<td></td>
</tr>
<tr>
<td>emphasis with recommended course</td>
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</tr>
<tr>
<td>options:</td>
<td></td>
</tr>
<tr>
<td>Marketing Management</td>
<td></td>
</tr>
<tr>
<td>MK 3131 Marketing Management</td>
<td></td>
</tr>
<tr>
<td>MK 3134 Brand Management</td>
<td></td>
</tr>
<tr>
<td>MK 3155 Business to Business</td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4143 Food Choices &amp; Lifestyle</td>
<td></td>
</tr>
<tr>
<td>MK 4146 Luxury Branding &amp; Fashion</td>
<td></td>
</tr>
<tr>
<td>MK 4148 Retail Business Strategy</td>
<td></td>
</tr>
<tr>
<td>MK 4153 Sales Management</td>
<td></td>
</tr>
<tr>
<td>MK 4156 Retail &amp; Supply Chain</td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td></td>
</tr>
<tr>
<td>MK 4157 International Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4162 Marketing of Services</td>
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</tr>
<tr>
<td>MK 4247 Applied Marketing Management</td>
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<td>&amp; Metrics</td>
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**Marketing Communication**

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<tbody>
<tr>
<td>MK 3134 Brand Management</td>
<td></td>
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<tr>
<td>MK 3135 Marketing Communications</td>
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<tr>
<td>MK 4104 Digital &amp; Social Media</td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4146 Luxury Branding &amp; Fashion</td>
<td></td>
</tr>
<tr>
<td>MK 4242 Marketing Creativity</td>
<td></td>
</tr>
<tr>
<td>&amp; Innovation</td>
<td></td>
</tr>
<tr>
<td>MK 4245 Promotions Events &amp; Experiences</td>
<td></td>
</tr>
<tr>
<td>MK 4249 Advertising in Digital &amp;</td>
<td></td>
</tr>
<tr>
<td>Mass Media</td>
<td></td>
</tr>
<tr>
<td>MK 4468 Integrated Marketing</td>
<td></td>
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<tr>
<td>Communications Campaigns</td>
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**Digital Marketing**

<table>
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<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MK 3135 Marketing Communications</td>
<td></td>
</tr>
<tr>
<td>MK 4070 Personal Branding for</td>
<td></td>
</tr>
<tr>
<td>Professionals</td>
<td></td>
</tr>
<tr>
<td>MK 4104 Digital &amp; Social Media</td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4156 Retail &amp; Supply Chain</td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td></td>
</tr>
<tr>
<td>MK 4249 Advertising in Digital &amp;</td>
<td></td>
</tr>
<tr>
<td>Mass Media</td>
<td></td>
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<tr>
<td>MG 4188 Digital Marketing for</td>
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<tr>
<td>Entrepreneurship</td>
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**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites

* Subject to fulfilment or waiving of prerequisites
## Operations Management Minor*

**Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>MG 2063</td>
<td>Principles of Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 3272</td>
<td>Service Operations</td>
<td>3</td>
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<tr>
<td>MG 4548</td>
<td>Operations Strategy</td>
<td>3</td>
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Three additional courses selected from the following: ........................................... 9

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>BU 2010</td>
<td>Business Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology</td>
<td>3</td>
</tr>
<tr>
<td>MG 4057</td>
<td>Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4129</td>
<td>Decision Making: A Qualitative Approach</td>
<td>3</td>
</tr>
<tr>
<td>MG 4145</td>
<td>Total Quality Management</td>
<td>3</td>
</tr>
<tr>
<td>LM 4242</td>
<td>Supply Chain Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4246</td>
<td>Management Science</td>
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</tbody>
</table>

**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites

## Shipping Management Minor*

**Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MG 2010</td>
<td>Introduction to Shipping</td>
<td>3</td>
</tr>
<tr>
<td>MG 2061</td>
<td>Ship Operations and Technical Management</td>
<td>3</td>
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One course selected from the following: ........................................... 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EC 3277</td>
<td>Maritime Economics</td>
<td>3</td>
</tr>
<tr>
<td>LM 3030</td>
<td>Transportation and Intermodal Systems</td>
<td>3</td>
</tr>
<tr>
<td>MG 3058</td>
<td>International Shipping Policy</td>
<td>3</td>
</tr>
<tr>
<td>MG 3159</td>
<td>Port Management</td>
<td>3</td>
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</table>

Three additional courses selected from the following: ........................................... 9

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BU 2010</td>
<td>Business Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology</td>
<td>3</td>
</tr>
<tr>
<td>MG 4129</td>
<td>Decision Making: A Qualitative Approach</td>
<td>3</td>
</tr>
<tr>
<td>MG 4145</td>
<td>Total Quality Management</td>
<td>3</td>
</tr>
<tr>
<td>LM 2020</td>
<td>Introduction to Logistics &amp; Supply Chain Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4112</td>
<td>Carriage of Goods by Sea</td>
<td>3</td>
</tr>
<tr>
<td>MG 4169</td>
<td>Chartering and Shipbroking</td>
<td>3</td>
</tr>
<tr>
<td>MG 4292</td>
<td>Shipping Law and Marine Insurance</td>
<td>3</td>
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<tr>
<td>MG 4316</td>
<td>Maritime Financial Management</td>
<td>3</td>
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<tr>
<td>IB 4168</td>
<td>Cross Cultural Management</td>
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<tr>
<td>MG 4071</td>
<td>Cruise Shipping</td>
<td>3</td>
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<td>MG 4087</td>
<td>Short Sea Shipping</td>
<td>3</td>
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<tr>
<td>MG 4176</td>
<td>Maritime Accounting and Reporting</td>
<td>3</td>
</tr>
<tr>
<td>MG 4270</td>
<td>Maritime Human Resource Management</td>
<td>3</td>
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</tbody>
</table>

**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites

## Project Management Minor*

**Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BU 2010</td>
<td>Business Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CS 3051</td>
<td>Business Driven Technology</td>
<td>3</td>
</tr>
<tr>
<td>MG 4057</td>
<td>Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MG 4167</td>
<td>Applied Project Management</td>
<td>3</td>
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Two additional courses selected from the following: ........................................... 6

<table>
<thead>
<tr>
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<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AF 3116</td>
<td>Management Accounting</td>
<td>3</td>
</tr>
<tr>
<td>CS 4267</td>
<td>Applied Business Analytics</td>
<td>3</td>
</tr>
<tr>
<td>FN 3105</td>
<td>Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>ITC 4140</td>
<td>Methods in ICT Project Research and Management</td>
<td>3</td>
</tr>
<tr>
<td>LM 3045</td>
<td>Procurement</td>
<td>3</td>
</tr>
<tr>
<td>MG 3034</td>
<td>Managing People and Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MG 4023</td>
<td>Business Negotiation</td>
<td>3</td>
</tr>
<tr>
<td>MG 4121</td>
<td>Leadership</td>
<td>3</td>
</tr>
<tr>
<td>MG 4129</td>
<td>Decision-Making: A Qualitative Approach</td>
<td>3</td>
</tr>
<tr>
<td>MG 4145</td>
<td>Total Quality Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL: 18**

* Subject to fulfilment or waiving of prerequisites
### Sports Coaching Minor*

<table>
<thead>
<tr>
<th>Required</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SM 2015  Introduction to Sports Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SM 2025  Pedagogical Foundations of Coaching</td>
<td>3</td>
</tr>
<tr>
<td>SM 3030  Strength and Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>SM 4020  Coaching in Sports</td>
<td>3</td>
</tr>
<tr>
<td>SM 4141  Advances in Sports Performance</td>
<td>3</td>
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</table>

One additional course from the following: 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>SM 3004  Social Issues in Sports</td>
<td></td>
</tr>
<tr>
<td>SM 3005  Sports Operations and Facilities Management</td>
<td></td>
</tr>
<tr>
<td>SM 3003  Olympic Games and Mega Sports Events</td>
<td></td>
</tr>
<tr>
<td>SM 2001  Introduction to Sport Management</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites

### Sports Management Minor*

<table>
<thead>
<tr>
<th>Required</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>SM 2001  Introduction to Sport Management</td>
<td>3</td>
</tr>
<tr>
<td>SM 3005  Sports Operations and Facilities Management</td>
<td>3</td>
</tr>
<tr>
<td>SM 3102  Sports Marketing</td>
<td>3</td>
</tr>
<tr>
<td>SM 4040  Advances in Sports Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Two additional courses selected from the following: 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SM 2015  Introduction to Sport Psychology</td>
<td></td>
</tr>
<tr>
<td>SM 2025  Pedagogical Foundations of Coaching</td>
<td></td>
</tr>
<tr>
<td>SM 3003  Olympic Games and Sports Mega Events</td>
<td></td>
</tr>
<tr>
<td>SM 3004  Social Issues in Sports</td>
<td></td>
</tr>
<tr>
<td>SM 4020  Coaching in Sports</td>
<td></td>
</tr>
<tr>
<td>SM 4107  Sport Governance, Policy and Legal Issues</td>
<td></td>
</tr>
<tr>
<td>HT 4032  Event Management for the Hospitality Industry</td>
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</tbody>
</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites

### Sports Marketing Minor*

<table>
<thead>
<tr>
<th>Required</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>MK 2030  Introduction to Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MK 3159  Consumer Behavior</td>
<td>3</td>
</tr>
<tr>
<td>SM 3102  Sports Marketing</td>
<td>3</td>
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<tr>
<td>SM 4208  Sports Promotion and Social Media</td>
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</tr>
</tbody>
</table>

Two additional courses in Marketing selected from the following: 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>MK 3131  Marketing Management</td>
<td></td>
</tr>
<tr>
<td>MK 3135  Marketing Communications</td>
<td></td>
</tr>
<tr>
<td>MK 3155  Business Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 3134  Brand Management</td>
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</tr>
<tr>
<td>MK 4070  Personal Branding for Professionals</td>
<td></td>
</tr>
<tr>
<td>MK 4104  Digital &amp; Social Media Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4157  International Marketing</td>
<td></td>
</tr>
<tr>
<td>MK 4162  Marketing of Services</td>
<td></td>
</tr>
<tr>
<td>MK 4153  Sales Management</td>
<td></td>
</tr>
<tr>
<td>MK 4245  Promotions Events &amp; Experiences</td>
<td></td>
</tr>
<tr>
<td>HT 3115  Marketing in Tourism and Hospitality</td>
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</tbody>
</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites

### Sustainable Economics and Finance Minor

<table>
<thead>
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<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EC 1000  Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>EC 3134  Environmental and Resource Economics</td>
<td>3</td>
</tr>
<tr>
<td>EC 4020  Economic Development and Sustainability</td>
<td>3</td>
</tr>
<tr>
<td>EC 4004  Social Economy and Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EC 4007  Sustainable Finance and Investing</td>
<td>3</td>
</tr>
<tr>
<td>AF 4045  Corporate Governance and Accountability</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL:** 18

* Subject to fulfillment or waiving of prerequisites
Interdisciplinary Minors

- Business Across Cultures
- Environmental Management Minor
- Management and Modern Languages
- Tourism and Sustainability
### Management and Modern Languages Minor

**Credit Hours**

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>MG 2003 LE Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>MG 3034 LE Managing People and Organizations</td>
<td>3</td>
</tr>
<tr>
<td>One of the following courses</td>
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</tr>
<tr>
<td>MG 4023 Business Negotiation</td>
<td></td>
</tr>
<tr>
<td>MG 4028 Corporate Social Responsibility</td>
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<tr>
<td>MG 4097 Project Management</td>
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<tr>
<td>MG 4120 International Human Resource Management</td>
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<tr>
<td>MG 4121 Leadership</td>
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<tr>
<td>MG 4131 Strategic Human Resource Management</td>
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</tr>
<tr>
<td>Three additional courses selected from one of the following modern languages: French, German, Italian, Modern Greek, Spanish (Levels offered: A1, A2, B1)</td>
<td>9</td>
</tr>
</tbody>
</table>

**Total: 18**

All language courses are open to non-native speakers only. Students with previous knowledge in the language of their choice will have to contact the respective instructor and take a placement exam.

*Subject to fulfillment or waiving of prerequisites.*

### Tourism and Sustainability Minor

**Credit Hours**

<table>
<thead>
<tr>
<th>Required:</th>
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<tbody>
<tr>
<td>ES 1000 LE Environmental Science: Ecosystems and Biodiversity</td>
<td>4</td>
</tr>
<tr>
<td>ES 1010 LE Environmental Science: Energy Sources and Pollution</td>
<td>4</td>
</tr>
<tr>
<td>ES 3220 Principles of Environmental Management</td>
<td>3</td>
</tr>
<tr>
<td>HT 1001 Introduction to the tourism and hospitality industry</td>
<td>3</td>
</tr>
<tr>
<td>HT 4021 Sustainable Management in Tourism and Hospitality</td>
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</table>

**Total: 17**

### Business Across Cultures Minor

**Credit Hours**

<table>
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<tbody>
<tr>
<td>IB 2006 International Business</td>
<td>3</td>
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<tr>
<td>IB 3121 Global Business Management</td>
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<tr>
<td>One of the following courses</td>
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<tr>
<td>AN 3020 Intercultural Communication</td>
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</tr>
<tr>
<td>IB 4168 Cross-Cultural Management *</td>
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</tr>
<tr>
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<td>9</td>
</tr>
</tbody>
</table>

**Total: 18**

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### Environmental Management Minor

**Credit Hours**

<table>
<thead>
<tr>
<th>Required:</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ES 1000 LE Environmental Science: Ecosystems and Biodiversity</td>
<td>3</td>
</tr>
<tr>
<td>ES 1005 LE Contemporary Environmental Issues</td>
<td>3</td>
</tr>
<tr>
<td>ES 3220 Principles of Environmental Management *</td>
<td>3</td>
</tr>
<tr>
<td>MG 2003 LE Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>MG 4028 Corporate Social Responsibility</td>
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<td>LM 2020 Introduction to Logistics and Supply Chain Management</td>
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<tr>
<td>LM 3025 Logistics Systems</td>
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</tr>
<tr>
<td>MG 2062 Principles of Operations Management</td>
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<tr>
<td>MG 4145 Total Quality Management</td>
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</tbody>
</table>

**Total: 18**

*Subject to fulfillment or waiving of prerequisites.*
The Frances Rich School of Fine and Performing Arts

Course Descriptions

Visual Arts (AR)
Art History (AT)
Dance (DA)
Graphic Design (GD)
Theatre Arts (DR)
Music (MU)
AR 2023  FIGURE DRAWING - LEVEL 4
Posture, movement and characteristics of the human body in space, through the process of drawing in a variety of media and techniques. The students practice quick sketching and longer observation drawings from a model and other sources.
UK CREDITS: 15
US CR: 3/1/3

AR 3019  VIDEO ART - LEVEL 5
UK CREDITS: 15
US CR: 3/1/3

AR 3025  PAINTING - LEVEL 5
Introduction to fundamental concepts of painting, both abstract and representational. Compositions on the function of color, textures, value, saturation, scale, proportion, space, light and volume. The reality of the painting as opposed to the physical and virtual realities is examined.
UK CREDITS: 15
US CR: 3/1/3

AR 3035  ART RESEARCH – LEVEL 5
Deep dive into a current topic or methodology in contemporary art practice. The topics of the seminar will be chosen to reflect changing research and supplement the existing visual arts program. Students produce creative projects that reflect changing social, ecological and technological contexts.
UK CREDITS: 15
US CR: 3/1/3

AR 3104  DRAWING II - LEVEL 5
Exploration of traditional and contemporary concepts of drawing and visual structures. Rhythm and dynamics, perspective, large scale and mixed media, as well as computer-generated images, are methods of working.
Prerequisites: AR 2003
UK CREDITS: 15
US CR: 3/1/3

AR 3106  COLOR II - LEVEL 5
An exploration of color in all its dimensions and manifestations. From color perception and color manipulation in a wide range of applications, to the philosophical and cultural meaning of Color. Color as a vehicle to explore the nature of perception and cultural codification.
Prerequisites: AR 2005
UK CREDITS: 15
US CR: 3/1/3

VISUAL ARTS (AR)

AR 2001  LE VISUAL LITERACY - LEVEL 4
(same as GD 2001)
An investigation of a variety of visual structures as they appear in contemporary cultures through art, design and media. Visual rhetoric and visual meanings are examined through critical texts and creative practice.
UK CREDITS: 15
US CR: 3/0/3

AR 2003  DRAWING I - LEVEL 4
Traditional and contemporary concepts of drawing and visual structures. Free hand drawing and sketching, geometric and organic form, contour, shading, scales, analogies, principles of perspective, as well as computer-aided and computer generated projects. Use of all drawing tools to produce images with varieties of media.
UK CREDITS: 15
US CR: 3/1/3

AR 2005  COLOR I - LEVEL 4
Introduction to the theory of color and its applications. Color, shape, form, and their relationships. Media and tools used to explore the functions of color in physical and digital environments. The surrounding world, either natural or simulated, used as a reference and inspiration for the completion of projects. Critical examinations of the use of color in the different cultures and in media.
UK CREDITS: 15
US CR: 3/1/3

AR 2007  SCULPTURE I  - LEVEL 4
UK CREDITS: 15
US CR: 3/1/3

AR 2009  TIME BASED MEDIA I - LEVEL 4
New forms and concepts of art that use time as an artistic medium. Time-based practices in experimental performance, happenings, sound, video and text. Experiential and performative aspect of time-based work. Time-based, ecological and social aspects of materials and methodologies used in art. Development of 4-dimensional art projects.
UK CREDITS: 15
US CR: 3/1/3

AR 2017  LE DIGITAL IMAGE - LEVEL 4
Basic photography techniques and thorough knowledge of Photoshop. Investigation of issues relating to digital image: truth, memory, production and consumption of images. Basic history of photography, the image as document and art. Exploration of current online displays and strategies: appropriation, reproduction and copyright.
UK CREDITS: 15
US CR: 3/1/3
AR 3108  SCULPTURE II - LEVEL 5
In-depth investigation of sculptural concepts and contemporary solutions to 3-dimensional space. Role and function of sculpture in a changing global society. Projects that consider dynamic physical systems, such as kinetic, social, and environmental sculpture.
Prerequisites: AR 2007
UK CREDITS: 15
US CR: 3/1/3

AR 3110  TIME BASED MEDIA II - LEVEL 5
Examination of art that uses time as an artistic medium. Time-based practices including happenings, chance and process-based work, installations and interdisciplinary collaboration. Development of 4-dimensional art projects. New art practices within social contexts are explored.
Prerequisites: AR 2009
UK CREDITS: 15
US CR: 3/1/3

AR 4002  MEDIUM AND DISPLAY - LEVEL 6
An exploration of the references inherent in the Medium used for the creation of an artwork and how the method of its Display can define its meaning.
UK CREDITS: 15
US CR: 3/1/3

AR 4040  ISSUES IN CONTEMPORARY ART - LEVEL 6
Art examined for its relation to social and personal relevance. Interaction between different forms of art and their functions in society. Relational art, public practice and site-specific art work. Contemporary art explored through the works of renowned artists and major exhibitions. Current trends of curating and installing art shows.
UK CREDITS: 15
US CR: 3/1/3

AR 4045  INTRODUCTION TO ARTS ENTREPRENEURSHIP- LEVEL 6
(same as AT 4045)
Introduction to the different business models according to specific business interests in art history and the visual arts. Exposure to the wide range of current art and art related practices. Identification of areas that are potentially profitable and investigation of related jobs and tasks.
UK CREDITS: 15
US CR: 3/1/3

AR 4130  CONTEMPORARY PAINTING - LEVEL 6
Experimentation on techniques and strategies of contemporary painting. Physical, and virtual spaces are examined through their transposition on painted imagery.
Prerequisite: AR 3025
UK CREDITS: 15
US CR: 3/1/3

AR 4226  SCULPTURE III - LEVEL 6
Prerequisites: AR 2007 AR 3108
UK CREDITS: 15
US CR: 3/1/3

AR 4233  CONTEMPORARY DRAWING- LEVEL 6
Drawing as a process of experimentation in the physical and virtual worlds. Contemporary aesthetic issues and practices are explored.
Prerequisite: AR 2003 AR 3104
UK CREDITS: 15
US CR: 3/1/3

AR 4934  SENIOR PROJECT I - LEVEL 6
Emphasis on individual artistic choices, either formal or contextual. Emphasis on reading material and on the advancement of technology. A variety of art practices as well as installations are explored.
Prerequisites: AR 2003 AR 2005 AR 2007 AR 2009
AR 3025 AR 3104 AR 3106 AR 3108
AR 3110 AR 3019 AR 3035
UK CREDITS: 15
US CR: 3/1/3

AR 4941  SENIOR PROJECT II - LEVEL 6
Capstone course of the visual arts majors. Students put into practice their personal skills and work towards the completion of an exhibition accompanied by a dissertation and an artist’s statement.
Prerequisites: AR 2003 AR 2005 AR 2007 AR 2009
AR 3025 AR 3104 AR 3106 AR 3108
AR 3110 AR 3019 AR 3035
UK CREDITS: 15
US CR: 3/1/3

ART HISTORY (AT)

AT 1000  LE HISTORY OF ART I
A survey of Western art from the Palaeolithic through the Medieval periods. US CR: 3/0/3

AT 1001  LE HISTORY OF ART II
A survey of Western art from the Renaissance to the present, through a series of key artworks. US CR: 3/0/3
AT 1025  HISTORY OF ARCHITECTURE
Examination of Western architecture from the Early Modern Period to the Present, through a series of key monuments and their context.
US CR: 3/0/3

AT 2005  ART OF ANCIENT GREECE - LEVEL 4
The art of ancient Greece from the Geometric period through the coming of Rome. Diverse types of artistic production, including religious and secular architecture, sculpture, pottery, grave artefacts. Greek Art in its historical and social context.
UK CREDITS: 15
US CR: 3/0/3

AT 2006  STYLE AND IDEOLOGY IN ROMAN ART AND ARCHITECTURE - LEVEL 4
The art of the Republic and the Empire to the time of Constantine the Great. The art of Etruria briefly considered.
UK CREDITS: 15
US CR: 3/0/3

AT 2009  THE ITALIAN RENAISSANCE - LEVEL 4
Renaissance Art in Italy from the Trecento through the Cinquecento.
UK CREDITS: 15
US CR: 3/0/3

AT 2013  MODERN ART - LEVEL 4
Artistic practices and key works of modern art relating to the period from the 1900s to the early 1960s.
UK CREDITS: 15
US CR: 3/0/3

AT 2124  WRITING ABOUT ART - LEVEL 4
Introduction to the academic writing specific to the discipline of art history.
Prerequisites: AT 1001
UK CREDITS: 15
US CR: 3/0/3

AT 3007  BYZANTINE ART AND ARCHITECTURE - LEVEL 5
Art and Architecture from the fourth century to the end of the Byzantine Empire.
UK CREDITS: 15
US CR: 3/0/3

AT 3008  SACRED AND SECULAR IN WESTERN MEDIEVAL ART AND ARCHITECTURE - LEVEL 5
The art and architecture of the medieval period in western Europe. From early medieval to Gothic.
UK CREDITS: 15
US CR: 3/0/3

AT 3012  PLURALISM IN NINETEENTH CENTURY ART - LEVEL 5
Art in Nineteenth Century Europe. Particular attention given to the socio-political context of art production and issues of gender.
UK CREDITS: 15
US CR: 3/0/3

AT 3016  AFRICAN ART AND PERFORMATIVITY - LEVEL 5
Art production of selected cultures from various geographical regions of Africa.
UK CREDITS: 15
US CR: 3/0/3

AT 3017  MODERN GREEK ART
Modern Greek art from the formation of the Greek state in the nineteenth century to the present. Focus on the historical/political/social events that determined the developments of art in conjunction with the creation of modern Greek identity.
US CR: 3/0/3

AT 3018  ART AFTER MODERNISM - LEVEL 5
Examination of the visual arts produced since the 1950s. Case studies of artistic practices and related art theories.
UK CREDITS: 15
US CR: 3/0/3

AT 3019  ISLAMIC ART AND ARCHITECTURE - LEVEL 5
The art and architecture of the Islamic world, beginning in the seventh century with the early Arab Caliphtes.
UK CREDITS: 15
US CR: 3/0/3

AT 3036  CRITICAL APPROACHES TO ART HISTORY - LEVEL 5
Formalism, iconography, the social history of art, semiotics, psychoanalytic approaches, issues of gender, sexuality and race, postcolonialism.
UK CREDITS: 15
US CR: 3/0/3

AT 3043  FROM VAN EYCK TO REMBRANDT - LEVEL 5
Examination of painting in the Low Countries and Germany in the period extending from c. 1400 to 1675, with emphasis on the 17th Century.
UK CREDITS: 15
US CR: 3/0/3

AT 4030  SELECTED TOPICS - LEVEL 6
In-depth investigation of a topic in art history related to an historical or critical/methodological aspect of the discipline. The topic of the seminar is chosen in advance and it supplements those existing in the program.
UK CREDITS: 15
US CR: 3/0/3

AT 4033  FEMINISM AND ART HISTORY - LEVEL 6
Feminist critiques of art and the discipline of art history, as well as feminist art.
UK CREDITS: 15
US CR: 3/0/3

AT 4034  TOPICS IN MEDIEVAL ART - LEVEL 6
In-depth critical analysis of a topic in the study of medieval art. The topic is chosen in advance.
UK CREDITS: 15
US CR: 3/0/3
DANCE (DA)

DA 2018 LE BODY AWARENESS AND MOVEMENT - LEVEL 4
Practical anatomy and physiology of the moving body. Health & safety of the moving body, awareness of an individual’s body schema, movement range and kinaesthetic sense as a foundation to understand the expressive potential of kinetic form. Ethics of working 'physically' with others.
UK CREDITS: 15
US CR: 3/0/3

DA 2019 LE ANCIENT GREEK THEMES IN MODERN AND CONTEMPORARY DANCE
Ancient Greek themes in 20th and 21st century theatre-dance through the works and practice of modern and contemporary choreographers.
US CR: 3/0/3

DA 2025 LE THE CHOREOGRAPHIES OF THE AMERICAN MUSICAL
The historical evolution, structure, content and aesthetics of the American musical. Its dramaturgical role within the musical form. Opportunity to learn and perform choreographies from landmark works of American Musical Theatre.
US CR: 2/2/3

DR 2033 LE ATHENS THEATRE FESTIVALS “THEN AND NOW”
The course explores the framework and the conditions within which Greek theatre evolved and continues to evolve in an ever-changing world by examining and comparing the Athens Theatre Festivals of the Classical and contemporary societies.
US CR: 3/0/3

DA 2050 CONTEMPORARY DANCE I
Fundamental principles of Release-based contemporary dance technique; developmental process of exercises and movement sequences; organic movement.
UK CREDITS: 15
US CR: 0/6/3

DA 2151 CONTEMPORARY DANCE II - LEVEL 4
Emphasis on principles of dance technique at intermediate level, application of dynamic alignment, suppleness and flexibility, dynamics and flow of energy as well as endurance and balance. Longer movement studies are learned as 'variations' in class.
Prerequisites: DA 2050 or by permission of instructor
UK CREDITS: 15
US CR: 0/4/3

DA 2256 CONTEMPORARY CHOREOGRAPHY I - LEVEL 4
Introduction to current approaches to generate and manipulate movement material and the experience of moving as a starting point for choreography. Exploration of solo forms. Variety of stimulus and sources to generate ideas for dance including visual, textual and aural stimuli. Current practitioners are studied as case studies.
Prerequisites: DA 2050 DA 2018
UK CREDITS: 15
US CR: 3/0/3

AT 4037 TOPICS IN RENAISSANCE ART - LEVEL 6
In-depth investigation of a topic related to the art of the Renaissance in Italy from the Trecento through the Cinquecento.
UK CREDITS: 15
US CR: 3/0/3

AT 4038 TOPICS IN MODERN ART - LEVEL 6
In-depth investigation of a topic related to modern art.
UK CREDITS: 15
US CR: 3/0/3

AT 4039 HISTORY AND THEORY OF CURATING - LEVEL 6
Thematic investigation of the theoretical discourses and historical aspects related to contemporary curatorial theory and practice.
UK CREDITS: 15
US CR: 3/0/3

AT 4041 ART AND PSYCHOANALYSIS - LEVEL 6
Investigation of the critical approach to art and psychoanalysis. Art historical writings informed by psychoanalytic theory and related key psychoanalytic notions.
UK CREDITS: 15
US CR: 3/0/3

AT 4042 ART AND POST-STRUCTURALISM - LEVEL 6
Investigation of selected aspects of post-structuralist theories and specific contemporary artistic practices.
UK CREDITS: 15
US CR: 3/0/3

AT 4045 INTRODUCTION TO ARTS ENTREPRENEURSHIP- LEVEL 6
(same as AR 4045)
Introduction to the different business models according to specific business interests in art history and the visual arts. Exposure to the wide range of current art and art related practices. Identification of areas that are potentially profitable and investigation of related jobs and tasks.
UK CREDITS: 15
US CR: 3/1/3

AT 4048 ART AND POSTCOLONIALISM – LEVEL 6
Examination of transcultural exchanges through specific cases of artists and artistic practices from the perspective of postcolonial theory.
UK CREDITS: 15
US CR: 3/0/3

AT 4047 ART OBJECTS AND THEIR HISTORIES – LEVEL 6
Examination of art history through objects from selected periods, cultures, geographies, as well as a wide range of artistic practices ranging from the visual arts and crafts to contemporary media.
UK CREDITS: 15
US CR: 3/0/3

AT 4037 TOPICS IN RENAISSANCE ART - LEVEL 6
In-depth investigation of a topic related to the art of the Renaissance in Italy from the Trecento through the Cinquecento.
UK CREDITS: 15
US CR: 3/0/3

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In-depth investigation of a topic related to modern art.
UK CREDITS: 15
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UK CREDITS: 15
US CR: 3/1/3

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UK CREDITS: 15
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Examination of art history through objects from selected periods, cultures, geographies, as well as a wide range of artistic practices ranging from the visual arts and crafts to contemporary media.
UK CREDITS: 15
US CR: 3/0/3
DA 3000  CLASSICAL BALLET - LEVEL 5
UK CREDITS: 15
US CR: 0/6/3

DA 3015  LE FROM IMPROVISATION TO EMERGENT FORM - LEVEL 5
Improvisation from an interdisciplinary perspective. Introduction to improvisation as a tool for collaborative cross-arts practice. Approaches to improvisation with reference to key practitioners (eg Cage, Fluxus, Klein, Judson Church, Gibson word-pieces). Students work toward the creation of short performance scores and presentations. Improvisation in non-Theatre contexts.
UK CREDITS: 15
US CR: 3/0/3

DA 3017  JAZZ DANCE - LEVEL 5
Jazz Dance technique. Students work on developing a sound technique, a good sense of line and posture and understanding of rhythm and musicality through engaging with another style of dance.
UK CREDITS: 15
US CR: 0/6/3

DA 3159  DANCE HISTORY - LEVEL 5
Dance history from the early 20th century to today. Key personalities, companies, currents and trends are examined in their particular aesthetic, artistic, ideological and socio-political contexts. Critical perspectives on history including new ideas on the nature of historiography that move away from the concept of a 'universal history' to an idea of history that includes overlapping, contradictions, ruptures and omissions.
Prerequisites: WP1010
UK CREDITS: 15
US CR: 0/6/3

DA 3255  CONTEMPORARY DANCE III - LEVEL 5
Advanced aspects of contemporary dance technique. Attention to the performance of elaborate movement combinations that require mastery in the control of level changes, the use of gravity, weight transfer, change of speed, balance / instability, the fall / recovery.
Prerequisites: DA 2050 DA 2151 or by permission of instructor
UK CREDITS: 15
US CR: 0/6/3

DA 3358  CONTEMPORARY DANCE IV - LEVEL 5
Focus on Release-based technique. The level is intermediate/advanced. Emphasis on fluidity of movement form. Engagement with changes of weight and motion through planes. Relation between movement led by joints/skeleton and muscle/tissue.
Prerequisites: DA 2050 DA2151 DA3255 or by permission of instructor
UK CREDITS: 15
US CR: 0/6/3
GD 3131  DESIGN APPROACHES - LEVEL 5
Design thinking and Design Research as approaches to solving complex design problems, in a human-centric, creative and methodical manner.
Prerequisites: GD 2002
UK CREDITS: 15
US CR: 3/1/3

GD 3232  ILLUSTRATION - LEVEL 5
Illustration as a professional practice and its application in Graphic Design - editorial and advertising - projects.
Prerequisites: AR 2003 AR 2005
UK CREDITS: 15
US CR: 3/1/3

GD 3313  TYPOGRAPHY I - LEVEL 5
Typography and its principles. The course focuses on the application of Typography as an expressive medium within contemporary Graphic Design practice.
Prerequisites: GD 2003 CS 1070 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 3333  DIGITAL DESIGN I - LEVEL 5
Exploring the processes of digital design, employing appropriate graphic design methodologies in web and app design, identifying and applying UX/UI principles; creating applicable and realistic graphic design solutions; understanding the role of the graphic designer in a network of specialists.
Prerequisites: CS 1070 GD 2203 GD 3313 GD 3412 GD 4622 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 3412  GRAPHIC DESIGN II - LEVEL 5
An investigation on Graphic Design thinking and techniques, and an analysis of the role of Graphic Design within the communication process.
Prerequisites: GD 2203 CS 1070 GD 2002 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 4321  CONTEMPORARY DESIGN ISSUES - LEVEL 6
An examination of contemporary design issues and how they apply to the work of the designer.
Prerequisites: AR 2001 AT 1001 GD 3111
UK CREDITS: 15
US CR: 3/0/3

GD 4622  TYPOGRAPHY II - LEVEL 6
Further exploration of typography and its role in the communication process. Exploration of typographic solutions in different contexts. Experimental and custom made typography.
Prerequisites: CS 1070 GD 2002 GD 2203 GD 3313 GD 3412 ITC 2110
UK CREDITS: 15
US CR: 3/0/3

GD 4646  DIGITAL DESIGN II - LEVEL 6
Diverse approaches and tools for the creation of digital visual content that can be utilized onto printed, digital or AR/VR applications; motion graphics and 3D content; applied skills for emerging visual communication technologies.
Prerequisites: CS 1070 GD 2002 GD 2203 GD 3333 GD 3412 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 4747  BRANDING ECOSYSTEMS - LEVEL 6
The methodology behind the creation of a successful brand and its application to all aspects of the visual identity, including packaging.
Prerequisites: CS 1070 GD 2002 GD 2203 GD 3313 GD 3412 GD 4622 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 4823  GRAPHIC DESIGN III - LEVEL 6
An advanced Graphic Design course with an integrated approach to print, digital, and environmental design; focus on collaboration and team-building skills.
Prerequisites: CS 1070 GD 2002 GD 2203 GD 3131 GD 3313 GD 3412 GD 4622 ITC 2110
UK CREDITS: 15
US CR: 3/1/3

GD 4940  SENIOR PROJECT - LEVEL 6
Capstone course for the Graphic Design majors where students will have the opportunity to integrate the skills gained throughout the program for the realization of a design project.
Prerequisites: WP 1010 WP 1111 WP 1212 CS 1070 ITC 2110 GD 2003 GD 2110 GD 2203 GD 3412 GD 4622 CN 4413 GD 3111 AT 1001 AR 2001 GD 4321
UK CREDITS: 15
US CR: 3/1/3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Course Description</th>
<th>Prerequisites</th>
<th>UK Credits</th>
<th>US Credits</th>
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</thead>
<tbody>
<tr>
<td>DR 2003</td>
<td>LE THE MAKING OF THEATRE</td>
<td>The main elements of Theatre and how they come together to create a performance. Key practitioners and their</td>
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<td>work. Theatre as a reflection of diverse socio-historical contexts. Key terms to discuss theatrical productions.</td>
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<td>DR 2010</td>
<td>MOVEMENT FOR THE STAGE - LEVEL 4</td>
<td>An understanding of movement and its main elements in relation to performance and space, as well as its effect</td>
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<td>on establishing and supporting a work’s dramaturgy.</td>
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<td>DR 2012</td>
<td>INTRODUCTION TO THE CRAFT OF ACTING - LEVEL 4</td>
<td>The study of Stanislavski’s technique- a fundamental acting method form a theoretical as well as a practical</td>
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<td>viewpoint.</td>
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<td>DR 2015</td>
<td>VOICE AND SPEECH I - LEVEL 4</td>
<td>The voice as a principal means of communication in performance as well as in everyday life. A skill - based,</td>
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<td>integrated approach to speech training. A deeper and individualized understanding of the body’s function in voice</td>
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<td>production.</td>
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<td>DR 2022</td>
<td>LE THEATRE, GAMES, CREATIVITY</td>
<td>Techniques and practices of creative drama. Exploration of how Theatre games, play and improvisation can be</td>
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<td>applied to non-performance purposes including self-expression, social engagement, community bonding and</td>
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<td>conflict resolution.</td>
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<td>DR 2032</td>
<td>INTRODUCTION TO THEATRE PRODUCTION - LEVEL 4</td>
<td>An introduction to the collaborative process of creating a theatrical production, by examining the role of</td>
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<td>producer, playwright, director, actor, designer and stage manager.</td>
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<td>DR 2111</td>
<td>THE SPACE OF PERFORMANCE - LEVEL 4</td>
<td>Elements of theatre and performance space and design in a historical, cultural, political, social and</td>
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<td>technological context, through theory and workshops. Introduction to design and practical skills required of</td>
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<td>the contemporary scenographer.</td>
<td>WP 1010</td>
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<td>Prerequisites: WP 1010</td>
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<td>US CREDITS: 3/0/3</td>
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DR 3142 IMPROVISATION FOR ACTING - LEVEL 5
Exploring psychophysical behavior on stage by training the senses, the body and the mind to engage with the enhanced reality of the imaginary.
Prerequisites: DR 2012
UK CREDITS: 15
US CR: 3/0/3

DR 3201 MOVEMENT FOR THE PERFORMER - LEVEL 5
Study of the use of the fundamental components of movement in performance.
Prerequisites: DR 2010 DR 2012
UK CREDITS: 15
US CR: 3/0/3

DR 3243 PORTFOLIO DESIGN - LEVEL 5
Portfolio design with an integrated approach to print, digital, and video. An organized collection of relevant documents and artifacts that showcases talents, most relevant skills, and charts the student’s growth.
Prerequisites: WP 1010 CS 1070
UK CREDITS: 15
US CR: 3/0/3

DR 3246 PERFORMANCE AS A POLITICAL AND SOCIAL ACT - LEVEL 5
Performance Art and its social and political connotation. Recent histories of civil disobedience, political protest strategies, and media theatre are examined.
Prerequisites: WP 1010 WP 1111 DR 2336
UK CREDITS: 15
US CR: 3/0/3

DR 3327 THE SCENOGRAPHIC SPACE OF PERFORMANCE - LEVEL 5
The course examines the history, practice and key developments of 20th and 21st century scenography, while charting and identifying key scenographic theories and approaches. Development of skills required of the scenographer, including 3D modelling and portfolio.
Prerequisites: DR 2111 WP 1010 WP 1111
UK CREDITS: 15
US CR: 3/0/3

DR 3328 THE DIRECTING PROCESS - LEVEL 5
Introduction to theatre Directing. Main principles and responsibilities. Students direct short scenes within a theatrical space.
Prerequisites: WP 1010 WP 1111 WP 1212
UK CREDITS: 15
US CR: 3/0/3

DR 3339 DRAMATURGY - LEVEL 5
The course examines the meaning, structure and articulation of dramatic action, character and performance through various readings, discussions, examples and viewings. The most important theatrical theories, articulated through the ages, are examined. Survey of the social-cultural milieu of each period in relation to the playwrights’ era, the audience and the aesthetic form.
Prerequisites: WP 1010 WP 1111 WP 1212
UK CREDITS: 15
US CR: 3/0/3

DR 3344 RE-READING ANCIENT TRAGEDY AND THE AMERICAN DRAMA - LEVEL 5
Examination and analysis of contemporary American playwrights who have used themes from ancient Greek tragedies. Study of fundamental questions on adaptation, appropriation and discovery of the strong links that bind American drama to ancient Greece.
Prerequisites: WP 1010 WP 1111 WP 1212
UK CREDITS: 15
US CR: 3/0/3

DR 3962 COLLABORATIVE PERFORMANCE PRACTICE - LEVEL 5
Exploration of various theatre and performance practices, with a particular focus on collaborative performance making.
Prerequisites: WP 1010 WP 1111 WP 1212
UK CREDITS: 15
US CR: 3/0/3

DR 4148 MUSICALITY IN PERFORMANCE - LEVEL 6
Musicality as an essential tool for today’s performer. An interdisciplinary approach built on the study of basic musical concepts and forms in the working process of both devised and text-based performance making.
Prerequisites: DR 2015
UK CREDITS: 15
US CR: 3/0/3

DR 4241 ADVANCED ACTING - LEVEL 6
Further development of the actor’s craft in approaching a character and rehearsing effectively.
Prerequisites: DR 2012 DR 3140
UK CREDITS: 15
US CR: 3/0/3

DR 4330 COSTUME DESIGN - LEVEL 6
The evolution of costume in a historical and cultural context. Students acquire basic skills in designing costumes for a given production in workshop sessions.
Prerequisites: WP 1010 WP 1111 WP 1212
UK CREDITS: 15
US CR: 3/0/3
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<th>Course Code</th>
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<tr>
<td>DR 4349</td>
<td><strong>PERFORMING OBJECTS, MATERIALITY, IMAGINATION AND PERFORMANCE - LEVEL 6</strong>&lt;br&gt;The practice of working with the materiality of performing objects. Study of different approaches that place emphasis upon the physical interaction of the performer with objects where these categories morph into one another.</td>
<td>WP 1010  WP 1111  WP 1212  DR 3101</td>
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<td>DR 4351</td>
<td><strong>PHYSICAL PLAY AND DEVISING - LEVEL 6</strong>&lt;br&gt;Study of different approaches that place emphasis upon the physical playing of the performer within the context of devised performance.</td>
<td>WP 1010  WP 1111  WP 1212  DR 3101</td>
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<td>DR 4352</td>
<td><strong>THE HUMAN FACE IN THE ARTS - LEVEL 6</strong>&lt;br&gt;History, practice and key developments of the concept of the human face in theatre, performance and the visual arts in a historical, cultural, political and social context, through theory and workshops.</td>
<td>WP 1010  WP 1111  WP 1212</td>
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<td>DR 4423</td>
<td><strong>CRITICAL PRACTICES AND CONTEMPORARY PERFORMANCE - LEVEL 6</strong>&lt;br&gt;The course examines contemporary performance practices, key practitioners’ theories of performance, drawing on a variety of approaches to illuminate the complex meanings generated by and through performance practice in societal contexts.</td>
<td>WP 1010  WP 1111  WP 1212</td>
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<td>DR 4429</td>
<td><strong>ADVANCED DIRECTING - LEVEL 6</strong>&lt;br&gt;Advanced study of theatre directing. Students apply staging techniques and directing theories in order to materialize either a theatrical text or a concept.</td>
<td>WP 1010  WP 1111  WP 1212  DR 3228</td>
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<td>DR 4454</td>
<td><strong>CREATIVE PRODUCING - LEVEL 6</strong>&lt;br&gt;The skills needed to become a successful creative producer in the contemporary performing arts industry combining marketable trends with artistic vision.</td>
<td>WP 1010  WP 1111  WP 1212</td>
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MUSIC (MU)

MU 1000 LE LISTENING TO MUSIC
This course aims to develop student’s musical knowledge and listening skills through the examination of musical genres and diverse examples of musical practice in varied social, cultural, and historical contexts. Students will learn about the ethical qualities attributed to music over time and what music might mean in varied contexts and through extra-musical association.
MU 1000 ON is not available to students on US Federal Financial Aid
US CR: 3/0/3

MU 1003 HISTORY OF JAZZ & BLUES MUSIC
History of the jazz and blues music idioms in 20th century American music. Examine works and learn about the contributions of selected artists to the development of jazz music.
US CR: 3/0/3

MU 1007 HISTORY OF POP AND ROCK MUSIC
A history of pop and rock music idioms in American popular music from 1950 to the present.
US CR: 3/0/3

MU 1011 PIANO LAB I
Introduction to the keyboard and the fundamentals of reading music at the piano. Students develop elementary keyboard techniques through group instruction and individual practice. Does not satisfy the humanities requirement.
US CR: 3/0/3

MU 1033 INTRODUCTION TO MUSICAL THEATRE. AN AMERICAN ART FORM
A survey and analysis of the history and development of musical theater focusing on the most significant American musicals, their creators and performing artists.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

MU 1039 LE EXPERIENCING MUSIC
Students will learn about and gain practical experience of the music of diverse cultures through collaborative group music making activities. They will develop musical understanding and fundamental skills in reading and music notation and performing as a member of a group. Students will attend cultural events and plan and engage in activities that serve the community.
US CR: 3/0/3

MU 1051 APPLIED MUSIC I - MUSIC FORUM PERFORMANCE LAB
Individual instrumental/vocal lessons. Instruction in technical development, musicianship, performance etiquette, repertoire selection, musical interpretation and stylistic considerations. Students attend a weekly Music Forum Performance Lab and perform on a regular basis. Previous instrumental training required. (See ABRSM Grade 5 as a reference for minimum entry level repertoire and achievement!) Does not satisfy the humanities requirement.
Prerequisites: Audition: contact Music Department Head
US CR: 1/2/3

MU 1075 LE MUSIC FUNDAMENTALS: HOW MUSIC WORKS
This course acquaints students with how music works through a practical study of the fundamentals of music theory at the keyboard. Students will learn to read music notation and play basic musical ideas at the keyboard. Through the examination of the materials of music, students will also learn about the natural properties of sound, the music of diverse cultures and the ethical qualities attributed to music over time. No previous knowledge of music is required. This course is taught in a piano lab.
US CR: 3/0/3

MU 1152 APPLIED MUSIC II - MUSIC FORUM PERFORMANCE LAB
Prerequisites: MU 1051
US CR: 1/2/3

MU 2014 THEORY AND MUSICIANSHIP I - LEVEL 4
Introduction to the fundamental concepts of music theory and its relationship to musical practice. The focus will be on the study of rhythmic, melodic and basic harmonic structures in Western classical and popular music, and the ability to recognize them aurally and through the study of written scores. Students will develop foundational musical competencies in listening, creatively manipulating the building blocks of music and composing rudimental musical ideas.
Prerequisites: Placement examination and by permission.
Students should have previous knowledge of music notation.
UK CREDITS: 15
US CR: 3/1.5/3

MU 2030 FILM MUSIC - LEVEL 4
Students will study the evolution of film music as a major art form of the twentieth- and twenty-first century and examine the stylistic, structural, aesthetic and technical issues of film scoring in relation to various historical periods, socio-economic contexts and technological developments. Selected film scores from the silent era and the golden age of Hollywood to the present time will be studied, aiming to enhance critical understanding and appreciation of the art of film music and its relationship to film image.
UK CREDITS: 15
US CR: 3/0/3

MU 2032 MUSICAL THEATRE PERFORMANCE SKILLS – LEVEL 4
This course introduces and develops interdisciplinary musical theater performance skills. Students individually and within a group develop and integrate practical skills in music and singing, movement and dance, as well as acting and characterization. Students experience how song, dance and dramatic interpretation merge and evolve to create a musical theatre performance.
UK CREDITS: 15
US CREDITS: 3/0/3
MU 2035  CULTURAL PERSPECTIVES ON AMERICAN MUSIC – LEVEL 4
Introduction to the study of the complex relationships between and its cultural, social and political contexts, exploring a wide range of musical repertoire encompassing western traditions of popular music, art music, jazz and non-western musics.
UK CREDITS: 15
US CR: 3/0/3

MU 2038  MUSIC AROUND THE WORLD – LEVEL 4
This course focuses on the study of traditional and folk musical practices from selected cultures around the world. Students will undertake an interdisciplinary exploration of music both as sound, as cultural expression and as means of organizing human activity. Issues of identity, gender, representation, meaning and globalization will be explored and will be framed within a geographical and topological organization.
UK CREDITS: 15
US CREDITS: 3/0/3

MU 2044  JAZZ AND POPULAR MUSIC ENSEMBLE I – LEVEL 4
This course aims to develop group performance skills though the exploration of jazz and/or popular musical styles. Students develop practical musical skills, rhythmic and harmonic concepts, fundamental improvisation techniques, and collaborative performance experience as members of a band.
This course meets twice a week for one instructional class and one independent group rehearsal and is offered over two consecutive assessment periods.
Prerequisites: Previous instrumental or vocal experience
UK CREDITS: 15
US CREDITS: 3/0/3

MU 2049  RECORDING STUDIO TECHNIQUES - LEVEL 4
A comprehensive introduction to the tools and techniques found in a modern recording studio. Extensive practical work based around making well-managed high quality recordings using a range of studio tools (microphones, mixers etc.) will be complemented by an exploration of the underlying theoretical issues in acoustics and sound engineering, and the manner in which these tools and techniques can be extended to live sound engineering.
UK CREDITS: 15
US CR: 3/0/3

MU 2053  APPLIED MUSIC III AND MUSIC FORUM PERFORMANCE LAB - LEVEL 4
The course offers individual instrumental or vocal instruction, developing musical understanding, creativity and a range of technical and interpretive skills. In addition to weekly lessons, students gain valuable performance and presentation experience at the Music Forum Performance Lab.
Prerequisites: By permission via audition: contact the Music Department Head
UK CREDITS: 15
US CR: 1/2/3

MU 2076  MUSIC PERFORMANCE WORKSHOP I – LEVEL 4
This course aims to establish fundamental collaborative performance skills through the exploration of a range of musical styles including original compositions and arrangements. Students develop rehearsal and performance techniques combined with critical skills of musical sensitivity, listening awareness, and communication in collaborative work.
This course is offered over two consecutive assessment periods.
Prerequisites: Previous music performance experience [By permission]
UK CREDITS: 15
US CREDITS: 3/0/3

MU 2078  MUSIC PERFORMANCE WORKSHOP II – LEVEL 4
This course aims to establish fundamental collaborative performance skills through the exploration of a range of musical styles including original compositions and arrangements. Students develop rehearsal and performance techniques combined with critical skills of musical sensitivity, listening awareness, and communication in collaborative work.
This course is offered over two consecutive assessment periods.
Prerequisites: Previous music performance experience [By permission]
UK CREDITS: 15
US CREDITS: 3/0/3

MU 2112  MUSICIANSHIP AT THE KEYBOARD – LEVEL 4
Students are introduced to fundamental piano techniques and practices, and develop a broad range of musicianship skills at the keyboard. Students develop skills in music dictation, solfege and sight-reading and ability to build and play major and minor scales, triads and seventh chords, lead-sheet symbols, exercises on rhythm, intervals, chord progressions and cadences.
This course is offered over two consecutive assessment periods.
Prerequisites: MU 1075 or by permission (placement test)
UK CREDITS: 15
US CREDITS: 3/0/3

MU 2125  HISTORY OF WESTERN MUSIC I - ANTIQUITY THROUGH THE BAROQUE - LEVEL 4
The course is a survey of Western music from Antiquity, Middle Ages, and Renaissance through the Baroque period. Students will examine sources and representative works, illustrating the development of notation, forms, style, instrumental and vocal genres within historical, social, and cultural contexts.
Prerequisites: WP 1010
UK CREDITS: 15
US CR: 3/0/3

MU 2134  HISTORY OF WESTERN MUSIC II - 1750 THROUGH THE TWENTIETH CENTURY - LEVEL 4
This course is a survey of Western music from the Pre-Classical, Classical, Romantic periods through the Twentieth Century. Students will examine representative works that illustrate the development of instrumental and vocal forms, and styles within historical, social, and cultural contexts.
Prerequisites: WP 1010
UK CREDITS: 15
US CR: 3/0/3

MU 2154  APPLIED MUSIC IV AND MUSIC FORUM PERFORMANCE LAB - LEVEL 4
The course offers individual instrumental/vocal instruction, developing musical understanding, creativity and a range of technical and interpretive skills. In addition to weekly lessons, students gain valuable performance and presentation experience at the Music Forum Performance Lab.
Prerequisites: MU 2053
UK CREDITS: 15
US CR: 1/2/3
MU 2159  THEORY AND MUSICIANSHIP II - LEVEL 4
In this course students will further engage in the study of music theory and its relationship to musical practice. The main focus will be on tonal harmonic structures in Western classical and popular music, including diatonic progressions, seventh chords, non-chord tones, principles of melodic composition, species counterpoint, and an introduction to orchestration. Students will further develop foundational musical competencies in listening, score reading, harmonization, analysis, elementary composition and scoring for instrumental and vocal ensembles.
Prerequisites: MU 2014 or placement examination
UK CREDITS: 15
US CR: 3/1.5/3

MU 2177  MUSIC TECHNOLOGY I – FUNDAMENTALS – LEVEL 4
An introduction to the key technical systems supporting music making via technology: MIDI, digital audio, sound synthesis and sampling. The focus will be on understanding the technical principles in operation in each area, relating these to the language and practice of music, and then building practical familiarity and experience with a range of different example tools.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CREDITS: 3/0/3

MU 3061  MUSIC THEATRE WORKSHOP I - LEVEL 5
The course offers students training in singing, acting, movement and performance techniques, drawing from various musical genres and acting methods. Students work individually and in groups to improve their experience of vocal, physical, musical and dramatic performance supported by the understanding of music theater concepts and contexts.
Prerequisites: By permission
UK CREDITS: 15
US CR: 3/1.5/3

MU 3063  STUDIO PRODUCTION TECHNIQUES - LEVEL 5
An introduction to music production, arranging and composition using computer-based studio, synthesizers, samplers and outboard equipment. Topics covered include programming, sequencing, audio processing using equalizers, dynamic processors and effects, stereo and surround mixing techniques, and use of software-based virtual instruments.
UK CREDITS: 15
US CR: 3/0/3

MU 3141  FILMSCORE AND SOUNDTRACK – LEVEL 5
Students will engage in the study of the aesthetic and technical practices of film music and sound through theoretical and practical approaches. The focus will be on the interaction between soundtrack and image track, on the level of form, rhythm, style and emotion, as well as on the creative processes of film scoring. The study of selected film scores illustrating the multiple techniques and functions of film scoring will be combined with original practical work in the environment of a lab.
Prerequisites: MU 2014 or equivalent
UK CREDITS: 15
US CR: 3/0/3

MU 3162  MUSIC PERFORMANCE WORKSHOP II – LEVEL 5
This workshop is focused on the development of collaborative performance skills through the exploration of a range of musical styles including original compositions and arrangements. Students further develop the relationship and performance techniques as well as critical skills of musical sensitivity and responsiveness, listening awareness, and communication in collaborative work.
This course is offered over two consecutive assessment periods
Prerequisites: MU 2076 or by permission
UK CREDITS: 15
US CR: 3/0/3

MU 3164  SOUND DESIGN – LEVEL 5
(same as CN 3164)
An exploration of sound design as applied to film and television (foley sound), computer games, theatre and installations in cultural spaces (museums and galleries). The course engages with the theoretical background for work in the field before combining this with extensive practical work that allows students to establish key skills and creative practical experience.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/0/3

MU 3178  JAZZ AND POPULAR MUSIC ENSEMBLE II – LEVEL 5
This course aims to develop group performance skills though the exploration of jazz and popular musical styles. Students develop practical musical skills, improvisation techniques, and collaborative performance approaches.
This course is offered over two consecutive assessment periods.
Prerequisites: MU 2014
UK CREDITS: 15
US CREDITS: 3/0/3

MU 3215  THEORY AND MUSICIANSHIP III - LEVEL 5
Students will engage in the study of advanced music theory and will investigate its relationship to musical practice in contemporary settings. The focus will be on linear and harmonic practices in tonal Western music including modulations, modal interchange, extended and altered chords, chord substitutions, chord-scale relationships, counterpoint, thematic manipulation techniques, contemporary rhythmic theory and practice, as well as orchestration and introductory arranging. Students will develop musical competencies in listening, harmonic analysis, score reading, writing lead-sheets, rhythmic training, and keyboard skills.
Prerequisites: MU 2014 MU 2159
UK CREDITS: 15
US CR: 3/1.5/3

MU 3219  MUSIC TECHNOLOGY II – CREATIVITY & INNOVATION – LEVEL 5
The course explores new and innovative approaches to music technology that have been developed to meet evolving creative musical needs and changing technical developments. Students will make use of musical programming environments to practically investigate musical creativity and how this relates to underlying technical systems.
Prerequisites: CS 1070 or ITC 1070 MU 2177
UK CREDITS: 15
US CR: 3/0/3
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<tr>
<td>MU 3255</td>
<td>APPLIED MUSIC V AND MUSIC FORUM PERFORMANCE LAB - LEVEL 5</td>
<td>The course offers further individual instrumental or vocal instruction, developing musical understanding, creativity and a range of technical and interpretive skills. In addition to weekly lessons, students gain valuable performance and presentation experience at the Music Forum Performance Lab. Prerequisites: MU 2053  MU 2154</td>
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<td>MU 3324</td>
<td>RESEARCHING AND WRITING ABOUT MUSIC - LEVEL 5</td>
<td>An introduction to the research skills and resources used to support academic work in music and the key concepts and approaches used in current musicology, closely integrated with an exploration of the many ways in which music can be discussed and written about. Prerequisites: WP 1010  WP 1111  WP 1212</td>
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<td>MU 3329</td>
<td>THEORY AND MUSICIANSHIP IV - LEVEL 5</td>
<td>Students will explore a range of key music theory issues that emerged in the light of the new musical ideas of the twentieth century. The course will focus on the theoretical understanding of key movements in twentieth century music, combined with the practical development of musicianship skills. Prerequisites: MU 2014  MU 2159  MU 3215</td>
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<td>MU 3356</td>
<td>APPLIED MUSIC VI AND MUSIC FORUM PERFORMANCE LAB - LEVEL 5</td>
<td>The course offers further individual instrumental or vocal instruction, developing musical understanding, creativity and a range of technical and interpretive skills. In addition to weekly lessons, students gain valuable performance and presentation experience at the Music Forum Performance Lab. Prerequisites: MU 2053  MU 2154  MU 3225</td>
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<td>MU 3436</td>
<td>MUSICIAN IN CONTEXT - LEVEL 5</td>
<td>This course examines the life, music and legacy of creative musicians in the context of their times. Approaches and issues around the creative process of writing historical biography will be discussed and the scholarly discourses that have informed the creation, dissemination and reception of the creative musicians and their works will be examined. Prerequisites: WP 1010  WP 1111  WP 1212  MU 2014  or (the ability to read music)</td>
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<td>MU 3437</td>
<td>ISSUES IN PERFORMANCE - LEVEL 5</td>
<td>Students will explore topics, ideas and issues related to the performance of music, drawing from a variety of periods, places, and sources. Students will engage in critical listening, score reading, examining, analysing, and evaluating a range of musical sources in order to develop a critical understanding of musical performance today. Prerequisites: WP 1010  WP 1111  WP 1212  MU 2014  or (the ability to read music)</td>
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<td>MU 4043</td>
<td>EXPERIMENTAL SOUND ART - LEVEL 6</td>
<td>In this course students will explore the key ideas and artistic practices found within the field of experimental sound art. They will establish an understanding of the evolution of sound art and its context within the wider arts, while at the same time gaining a technical foundation in working artistically with sound. Considerable attention will be given to practical activities, where students will engage with the creation of sound art works in order to develop their practical skills and their ability to realize personal creative concepts in the domain of sound. Prerequisites: WP 1010  WP 1111  WP 1212  MU 2014  or (the ability to read music)</td>
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<td>MU 4046</td>
<td>MUSIC IN THE COMMUNITY - LEVEL 6</td>
<td>Students will learn about the transformative power of music when shared in the community. They will deepen their understanding of the conceptual ideas of community music and of the ideology that support its practice. Students will develop the practical, creative and entrepreneurial skills needed in planning and facilitating community music projects in a range of settings. Prerequisites: WP 1010  WP 1111  WP 1212  MU 2014  or (the ability to read music)</td>
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<td>MU 4108</td>
<td>MUSIC PERFORMANCE WORKSHOP III - LEVEL 6</td>
<td>This workshop is focused on furthering the development of collaborative performance skills as well as creative and critical skills involved in rehearsing and preparing for a successful performance. Students perform, collaborate and critically listen to each other as they participate in various performance projects, cultivating artistic and critical skills of listening awareness, perception, responsiveness, reasoning, judgement and communication. Any musical style or repertoire can be brought to the workshop, including original compositions and arrangements. This course is offered over two consecutive assessment periods. Prerequisites: MU 2076  or  MU 3162  or by permission</td>
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<td>MU 4131</td>
<td>STUDIES IN MODERN GREEK MUSIC - LEVEL 6</td>
<td>Students will study the evolution of Greek music in the twentieth century, with focus on major musical movements, cultures and trends in historical and social context. Students will critically examine associations with the stylistic foundations of the Greek musical tradition, representative works of leading Greek composers and musical forms, styles, performance practices and instrumentation through listening and score reading. Students will further engage with special topics in modern Greek music through individual research work and creative activities. Prerequisites: MU 2014  or equivalent</td>
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MU 4167 MUSIC THEATRE WORKSHOP II - LEVEL 6
The course enables students to extend and integrate singing, acting, movement and performance techniques drawing from a wide range of musical genres and acting methods. Students work individually and in groups to conceive, design, plan and present an original music theater project, implementing established and experimental music theater concepts, thus preparing for entry in the profession.
Prerequisites: MU 3061 or by permission
UK CREDITS: 15
US CR: 3/1.5/3

MU 4265 JAZZ AND POPULAR MUSIC ENSEMBLE III – LEVEL 6
The class will focus on the development of advanced music improvisation and ensemble performance skills. Students will learn how to improvise coherently in various music styles and will be encouraged to cultivate creativity and the development of a personal voice though intensive independent work. Students will develop collaborative performance approaches and apply practical musical skills essential to working in groups.
This course is offered over two consecutive assessment periods.
Prerequisites: MU 2014 MU 2159
MU 3215
UK CREDITS: 15
US CR: 3/0/3

MU 4368 SELECTED TOPICS IN ART SONG AND OPERA – LEVEL 6
In-depth investigation of a selected topic in vocal genres. The topic of the seminar will be chosen by the instructor and will bring to focus selected musical issues
Prerequisites: MU 2014 MU 2159
MU 3215
UK CREDITS: 15
US CR: 3/0/3

MU 4440 MODERNISM - LEVEL 6
In this course students will develop an understanding of the stylistic diversity that emerged in the revolutionary time of musical Modernism in relation to the traditional continuum and to other forms of artistic expression. The plurality of musical and aesthetic construction will be captured through selected works and scores and will be discussed in relation to independent texts, literature and visual arts of the time.
Prerequisites: WP 1010 WP 1111
WP 1212 MU 3324
UK CREDITS: 15
US CR: 3/0/3

MU 4457 APPLIED MUSIC VII AND MUSIC FORUM PERFORMANCE LAB - LEVEL 6
The course offers advanced individual instrumental or vocal instruction, further developing musical understanding, creativity and a range of technical and interpretive skills. In addition to weekly lessons, students gain valuable performance and presentation experience at the Music Forum Performance Lab.
Prerequisites: MU 2053 MU 2154
MU 3255 MU 3356
UK CREDITS: 15
US CR: 1.2/3
MU 4848  MUSIC CAPSTONE - LEVEL 6
Students undertake an extended piece of independent project work that engages with a musical issue of their own choosing, ranging across the whole scope of music studies from musicology through to creative composition. This project will act as a showcase for their studies on the music program. The course is designed around structured tutorial support that aims to further develop in students the skills of planning, implementation, evaluation and critical reflection as applied to a project in progress.
This course is offered over two consecutive assessment periods.  
Prerequisites: WP 1010  WP 1111  WP 1212  MU 2014  MU 2159  MU 3215  MU 3324  MU 3329  
UK CREDITS: 15  
US CR: 3/0/3  

The School of Liberal Arts and Sciences  
Course Descriptions  

Anthropology (AN)  
Archaeology (AH)  
Astronomy (AS)  
Biology (BI)  
Biomedical Sciences (BMS)  
Chemistry (CH)  
Cinema Studies (CIN)  
Classical Literature (CL)  
Communication (CN)  
English (EN)  
Environmental Studies (ES)  
French (FR)  
German (GE)  
Geology (GG)  
Greek (GR)  
Greek Literature (GL)  
Human Communication (HC)  

History (HY)  
Information Technology (ITC)  
International Relations and European Affairs (IR)  
Italian (IT)  
Justice Studies (JS)  
European Literature (LI)  
Mathematics (MA)  
Oceanography (OC)  
Philosophy (PH)  
Physical Education (PE)  
Physical Sciences (SC)  
Physics (PY)  
Political Science (PO)  
Psychology (PS)  
Sociology (SO)  
Spanish (SN)  
Writing Program (WP)
**AN 2215 RELIGION IN THE MEDITERRANEAN WORLD**
An overview of three major religions: Judaism, Christianity and Islam. The influence of these religions on Mediterranean cultures, especially Greece. Religion considered as having a major impact on cultural heritage and civilization in the Mediterranean world. Site and museum visits also included.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

**AN 3020 INTERCULTURAL COMMUNICATION - LEVEL 5**
The nature of face-to-face interaction between persons from different cultures. The dynamics of intercultural communication behaviors among cultures and various subcultures. Practice in effective intercultural communication behaviors and in-depth exploration of several different cultures.
UK CREDITS: 15
US CR: 3/0/3

**ARCHAEOLOGY (AH)**

**AH 1000 LE INTRODUCTION TO ARCHAEOLOGY**
An introduction to the basics of the practice, methods and theory of world archaeology. Particular emphasis is given to examples drawn from the broader Mediterranean world.
US CR: 3/0/3

**AH 1002 THE ARCHAEOLOGY OF DAILY LIFE**
US CR: 3/0/3

**AH 2027 ASPECTS OF GREEK ART IN ATHENS**
An introductory exploration of aspects of Greek art, broadly defined chronologically, through "hands on experience," utilizing the collections available in museums, in galleries and on sites in Athens.
Students who have taken AT 2005 Art and Architecture of Ancient Greece cannot take AH 2027 (previously AT 2027) for credit when it addresses Ancient Greek Art. Similarly, students who have taken AT 2017 (Modern Greek Art) cannot take AH 2027 for credit when the content relates to Modern Greek Art.
Required museum visits - Additional fees apply.
US CR: 3/0/3
BI 1017  HUMAN BIOLOGY: BODY ANATOMY AND CURRENT ISSUES - LEVEL 4
An issues-based course designed for non-science majors that takes a fresh approach to the field of biology. Emphasis is put on basic biological processes, structure and function of organs and organ systems as well as diseases and infections of the human body.
UK CREDITS: 20
US CR: 3/2/4

BI 1101  INTRODUCTION TO BIOLOGY II - LEVEL 4
Prerequisites: BI 1000
UK CREDITS: 20
US CR: 3/2/4

BI 3204  HUMAN GENETICS - LEVEL 5
A survey of human genetics for the science and non-science majors. Focuses on fundamental concepts about genome organization, function and variation as well as the study of genetic diseases and technologies.
Prerequisites: BI 1000 BI 1101
US CR: 3/0/3

BI 3215  ENVIRONMENTAL HEALTH - LEVEL 5
This course examines health issues, the scientific understanding of their causes and possible future approaches to control major environmental health problems in industrialized and developing countries.
Prerequisites: BI 1000 OR BI 1006
BI 1101 OR BI 1007
UK CREDITS: 15
US CR: 3/0/3

BI 3232  CELLULAR AND MOLECULAR NEUROBIOLOGY - LEVEL 5
A course on cellular and molecular neurobiology. The course will cover the neural tissue and senses from molecules to the mind, describing basic neuronal processes, sensory receptor systems, and motor systems, development and the biology of higher cognitive function.
Prerequisites: BI 1000 BI 1101
US CR: 3/0/3

BI 3235  CELL AND MOLECULAR BIOLOGY - LEVEL 5
An integrated exploration of the fundamentals of cell and molecular biology as a science, the nature of life, biological chemistry, cell biology, metabolism and genetics.
Prerequisites: BI 1000 BI 1101
UK CREDITS: 20
US CR: 3/2/4

BI 3240  HUMAN ANATOMY AND PHYSIOLOGY - LEVEL 5
An integrated exploration of the fundamentals of human anatomy including tissues, organs and systems with an emphasis on their pathophysiology.
Prerequisites: BI 1000 BI 1101
UK CREDITS: 20
US CR: 3/2/4
BIOMEDICAL SCIENCES (BMS)

BMS 3220 MICROBIOLOGY AND INFECTIOUS DISEASES - LEVEL 5
An analysis of essential microbiology and infectious disease. The course introduces the major classes of microorganisms and through their biological adaptations relates them to human activity. Their beneficial and harmful roles on humans is discussed through case studies, disease profiles and epidemiological analysis.
Prerequisites: BI 1000 BI 1101
UK CREDITS: 15
US CR: 3/0/3

BMS 3425 HUMAN NUTRITION - LEVEL 5
An integrated overview of the physiological requirements and functions of major nutrients for humans, the connection between nutrition and disease, the role of nutrients in growth and health through the life cycle and in physical activity, dietary requirements, as well as issues of food safety, food security and contemporary challenges of nutrition and the food system.
Prerequisites: BI 1000 BI 1101
CH 1002 CH 2115
UK CREDITS: 15
US CR: 3/0/3

BMS 4055 INTERNSHIP IN BIOMEDICAL AND HEALTH SCIENCES - LEVEL 6
Work-based learning in the field of Biomedical and Health Sciences, such as in a pharmaceutical industry or a clinical setting. Students gain hands-on experience and receive training as they learn to apply knowledge and skills gained in the program in a real life work environment.
Prerequisites: The student must have completed a minimum of 40 credits from the core courses of the Biomedical Sciences program before being able to take this course. All work placements are subject to the formal approval by the Department Head / Programme Coordinator / Internship Administrator (as appropriate).
UK CREDITS: 15
US CR: 3/0/3

BMS 4330 HEALTH INFORMATION SYSTEMS & TECHNOLOGY - LEVEL 6
The course provides an overview of Health Information Technology, Health Informatics and Biomedical Informatics. The student is introduced to the concepts of the discipline, models, and systems including the major areas of the evolving discipline. The course focuses on the application of health information technology for healthcare delivery, education and research as well as the multidisciplinary nature of informatics.
Prerequisites: MA 1008 MA 2021
MA 2130
UK CREDITS: 15
US CR: 3/0/3

BMS 4410 ALLERGY AND IMMUNITY - LEVEL 6
The course provides a detailed review of allergy and immunology and an integrated exploration of molecular, cellular, physiologic and pathologic aspects of the immune system. The pathophysiology of the immune system as it contributes to diseases, autoimmunity is explored together with various treatment strategies for allergic and immune disorders.
Prerequisites: BI 1000 BI 1101
BI 3235 BI 3240
UK CREDITS: 15
US CR: 3/0/3

BMS 4415 ENVIRONMENTAL BURDEN IN NEURODEVELOPMENT - LEVEL 6
The course focuses on fundamental principles of organogenesis in the nervous system and integrates information from a variety of model systems, relating them to human nervous system development trajectory, including disorders of development. It offers expanded coverage of topics such as neuronal determination, axonal navigation and targeting, neuron survival and death, synapse formation and developmental plasticity. Environmental exposures, epigenetics, gene expression, cell migration and stem cells, sleep and learning/memory, socioeconomic status and development of prefrontal cortex function are considered.
Prerequisites: BI 1000 BI 1101
BI 3235 BI 3240
UK CREDITS: 15
US CR: 3/0/3

BMS 4435 PHARMACOLOGY IN HEALTH AND DISEASE - LEVEL 6
An integrated exploration of pharmacology in health and disease. Focuses on, principles of pharmacology, including receptor mechanisms, drug distribution and metabolism, and pharmacokinetics in addition to drug discovery, safety and efficacy. The existing and experimental treatment strategies in pharmacology both in health and disease are discussed. Specific cases, research and bioethics questions are explored in a critical and analytical approach.
Prerequisites: MA 1008 MA 2021
MA 2130
UK CREDITS: 15
US CR: 3/0/3

BMS 4440 TOPICS IN PATHOPHYSIOLOGY - LEVEL 6
An integrated exploration of human pathophysiology. Focuses on molecular, cellular, physiologic and pathologic processes contributing to diseases. Specific cases, research and bioethics questions are explored in a critical and analytical approach including the existing and experimental treatment strategies.
Prerequisites: BI 1000 BI 1101
BI 3235 BI 3240
UK CREDITS: 15
US CR: 3/0/3
CHEMISTRY (CH)

CH 1002 LE PRINCIPLES OF CHEMISTRY - LEVEL 4
An introduction to chemical science and the chemistry of everyday life. The course presents fundamental principles of chemistry such as atomic theory, chemical bonding, chemical reactions, states of matter, nuclear chemistry as well as basic concepts of inorganic and organic chemistry. Focus is given to chemical applications and their relevance to the natural environment.
UK CREDITS: 20
US CR: 3/2/4

CH 1005 LE AN INTRODUCTION TO THE ORGANIC WORLD
An introduction to modern organic and biological structures. An issues based approach that studies biological, environmental, nutritional and material science-related topics via a chemical perspective with an emphasis on the chemistry of livings things.
US CR: 3/0/3

CH 2115 GENERAL CHEMISTRY - LEVEL 4
General Chemistry builds upon essential chemical concepts and their applications. It is a systematic study of chemical change and equilibria. Topics include advanced atomic structure and hybridization, thermochemistry and thermodynamics, ionic equilibria, electrochemistry and kinetics.

CINEMA STUDIES (CIN)

CIN 2010 FILM ADAPTATION - LEVEL 4
Introduction to theories and concepts of film adaptation. Review of techniques and tools relevant to the particular nature of the medium from a writer’s perspective. Case studies and creative work.
UK CREDITS: 15
US CR: 3/0/3
CIN 2015  FILM HISTORY - LEVEL 4
Examination of key phases of film history. Analysis of film's historical development in interaction with socio-economic context. Survey of major cinematic traditions from the silent to the sound era and from post-war and contemporary auteurs to Hollywood blockbuster culture. Analysis of aesthetic, critical and technological innovations in line with institutions, culture and social change. Women directors and cinema’s historiography.
Prerequisite: CIN 2005
UK CREDITS: 15
US CR: 3/0/3

CIN 2227  LE MODERN GREEK CINEMA - LEVEL 4
Introduction to Modern Greek cinema through an analysis of the theoretical, historical and aesthetic elements that have shaped its identity.
Prerequisites: WP 1010  WP 1111
UK CREDITS: 15
US CR: 3/0/3

CIN 3090  SEMINAR IN SELECTED TOPICS IN CINEMA STUDIES
In-depth analysis of one contemporary topic in cinema studies or filmmaking practice. Systematic and critical study of the key ideas and relevant literature or practical applications.
Prerequisite: Students should have completed 36 credits
US CR: 3/0/3

CIN 3120  CINEMATOGRAPHY - LEVEL 5
The aesthetics, techniques, and technology of cinematography in its current practice.
Prerequisite: CN 2005
UK CREDITS: 15
US CR: 3/0/3

CIN 3125  DIGITAL COMPOSITING AND EDITING - LEVEL 5
Principles of layer-based compositing and non-linear editing for the completion of video work.
Prerequisite: CN 2005
UK CREDITS: 15
US CR: 3/0/3

CIN 3130  DIRECTING FUNDAMENTALS - LEVEL 5
This course explores both the leadership and collaborative skills necessary to directors. Script/concept breakdown, pre-visualization, camera blocking, basic scene coverage and rehearsal techniques for specific performance needs. Students direct and edit both a fiction and non-fiction scenario to experiment with the communicative potential of each and to develop the student’s own creative voice.
Prerequisite: CN 2005
UK CREDITS: 15
US CR: 3/0/3

CIN 3140  PRODUCTION DESIGN - LEVEL 5
The course explores the fundamentals of production design—from text and script interpretation, art direction, researching locations, to collaborations with the director, cinematographer and creative teams.
### CLASSICAL LITERATURE (CL)

#### CL 1002  ANCIENT GREEK I
An introductory course for students who wish to study elementary ancient Greek. The course covers the essentials of vocabulary, grammar and syntax through oral and written exercises so that students can begin to translate ancient Greek into English. Practice in reading, writing and translating from ancient Greek into English, with excerpts from Greek literature.

US CR: 3/0/3

#### CL 1004 LE MYTH IN THE ANCIENT GREEK AND ROMAN WORLD
This course introduces students to the rich world of Greek and Roman mythology by examining and assessing their appearance in literature and material culture. The contribution of these mythologies to the construction of identity and ideologies of the Greeks and Romans will be considered.

US CR: 3/0/3

#### CL 1103  ANCIENT GREEK LANGUAGE II
The second part of an introductory course for students who wish to study elementary ancient Greek. The course reviews and reinforces vocabulary, grammar and syntax through oral and written exercises so that students can translate ancient Greek into English at a more advanced level than CL1002. Practice in reading, writing and translating from ancient Greek into English, with excerpts from Greek literature.

Prerequisites: CL 1002

US CR: 3/0/3

#### CL 1115  LATIN II
A second semester introductory course for students who wish to study elementary Latin. The course reviews and reinforces vocabulary, grammar and syntax through oral and written exercises so that students can translate Latin into English. Practice in reading, writing and translating from Latin into English, with excerpts from Latin literature.

Prerequisites: The equivalent of first semester Latin

US CR: 3/0/3

#### CL 2010  LE ANCIENT GREEK AND ROMAN EPIC POETRY - LEVEL 4
Engagement with three major epics in their entirety, in English translation: the Iliad, the Odyssey, and Vergil’s Aeneid. Examination of epics as a window into the perspectives of their earliest audiences or readerships, and also with a view to their powerful and ongoing influence on Western thought and literature. Attention given to current scholarly debates surrounding the epics.

UK CREDITS: 15

US CR: 3/0/3

#### CL 2220  READING LATIN
The course strengthens and builds upon the skills learned in a first year Latin sequence by focusing on reading a continuous text by a key author writing in Latin and placing that work in its cultural and literary context. Authors that may be chosen include Virgil, Cicero and Livy amongst others. The course begins with a grammar review.

The course may be repeated for credit as long as a different author is chosen.

Prerequisites: A first year Latin sequence or its equivalent

US CR: 3/0/3

### COMMUNICATION (CN)

#### CN 2001  LE FOUNDATIONS OF CONTEMPORARY MEDIA - LEVEL 4
Overview of the mass media industry. History of the mass media and their impact on society and the individual. Development of communication technology. Role of mass media in shaping public opinion.

UK CREDITS: 15

US CR: 3/0/3
CN 2005  INTRODUCTION TO DIGITAL VIDEO - LEVEL 4
Introduction to the principles of shooting and editing moving images. Hands-on-course that equips students with
video-making and visual storytelling skills.
UK CREDITS: 15
US CR: 3/0/3

CN 2044  LE SOCIAL MEDIA IN AN INTERCONNECTED SOCIETY
See MK 2044.

CN 2103  INTRODUCTION TO PUBLIC RELATIONS - LEVEL 4
Introduction to public relations through the exploration of the evolution of key concepts, theories and practices
relevant to the field. Understanding public relations strategies and practices.
Prerequisites: WP 1010
UK CREDITS: 15
US CR: 3/0/3

CN 2110  INTRODUCTION TO ADVERTISING - LEVEL 4
Introduction to advertising and its key concepts, principles and theories, including the variety of ways in which
advertising is interpreted from a historical, ethical, sociological, psychological, cultural, economic, media-centered
and professional perspective
Prerequisites: WP 1010
UK CREDITS: 15
US CR: 3/0/3

CN 2127  INTRODUCTION TO FILM AND TELEVISION STUDIES - LEVEL 4
Introduction to film and television as areas of study within the world of media and communication. Theoretical and
historical examination of the industries their and cultural and wider social significance.
Prerequisites: WP 1010
UK CREDITS: 15
US CR: 3/0/3

CN 2202  WRITING FOR THE MEDIA - LEVEL 4
Understanding media user needs and interest levels as a determining factor in how media messages are crafted.
Examination and application of basic media writing techniques.
Prerequisites: WP 1010 WP 1111
UK CREDITS: 15
US CR: 3/0/3

CN 3015  DESIGNING FOR THE WEB - LEVEL 5
See ITC 3015.

CN 3140  DIGITAL STORYTELLING - LEVEL 5.
Prerequisites: CN 2005
UK CREDITS: 15
US CR: 3/0/3
The School of Liberal Arts and Sciences

CN 3412  MEDIA ETHICS - LEVEL 5
Philoosophical and practical approaches to understand ethical dilemmas in the media. Analysis of the competing professional, private, employment and social frameworks established in the course. Comparison of ethical standards and practices in different areas in the field of communication.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2001
UK CREDITS: 15
US CR: 3/0/3

CN 3421  COMMUNICATION THEORIES - LEVEL 5
The basic theoretical paradigms of mass communication. Examination of the history and development of models in communication research and the context in which theories emerged. Exploration of approaches used to understand the influence of mass communication.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2001
UK CREDITS: 15
US CR: 3/0/3

CN 3425  FILM ANALYSIS - LEVEL 5
Analysis through an examination of filmic elements such as form, narrative, sound, mise-en-scene and cinematography. Survey of different aesthetic styles and genres in the history of cinema.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2127
UK CREDITS: 15
US CR: 3/0/3

CN 3428  PUBLIC RELATIONS TECHNIQUES - LEVEL 5
Public Relations communication techniques used to reach organizational goals through various channels. Shaping messages for specific target audiences. Analysis of on-the-job situations.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2002  CN 2103
UK CREDITS: 15
US CR: 3/0/3

CN 3434  ADVERTISING STRATEGY AND CLIENT SERVICES - LEVEL 5
Understanding and creating advertising strategies across media, for different brands and different purposes. Managing agency teams. Liaising with clients. Knowing and applying advertising ethics and self-regulations principles and guidelines.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2110
UK CREDITS: 15
US CR: 3/0/3

CN 3642  DIGITAL CAMPAIGNS - LEVEL 5
The role of online media in shaping interpersonal and organizational communication. Examination of such areas as networking, online communities, sharing and collaborative practices, user-generated content, crowd sourcing, gamification, and social entrepreneurship. Planning and execution of digital campaigns.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2202  CN 2110  CN 3434
UK CREDITS: 15
US CR: 3/0/3

CN 4207  MULTIMEDIA JOURNALISM AND PUBLIC RELATIONS - LEVEL 6
Prerequisites:  CN 2005  CN 3160
UK CREDITS: 15
US CR: 3/0/3

CN 4239  MAKING THE SHORT DOCUMENTARY - LEVEL 6
Researching, focusing, planning, shooting, writing, and editing the short documentary, or industrial or public relations, film. Ethical issues and principles. History of the different documentary types.
Prerequisites:  CN 2005  CN 3160
UK CREDITS: 15
US CR: 3/0/3

CN 4337  SCREENWRITING - LEVEL 6
Methods of film screenwriting. Examination of the principles of cinematic stories, structure, character and dialogue. Film screenings and script analysis.
Prerequisites:  WP 1010  WP 1111  CN 2127
UK CREDITS: 15
US CR: 3/0/3

CN 4338  LEADERSHIP COMMUNICATION - LEVEL 6
Communication styles of business and political leaders. The role of communication in effective leadership, with a focus on techniques used to develop successful public and corporate leadership communication strategies.
Prerequisites:  WP 1010  WP 1111  WP 1212
UK CREDITS: 15
US CR: 3/0/3

CN 4404  NEWS CULTURE - LEVEL 6
Critical analysis of the complex processes of news journalism through the examination of how news is collected, processed, communicated and perceived.
Prerequisites:  WP 1010  WP 1111  WP 1212  CN 2001
UK CREDITS: 15
US CR: 3/0/3
CN 4413  BRAND BUILDING IN ADVERTISING - LEVEL 6
The importance and impact of brands on a personal and social level. Introduction to fundamental branding principles, such as brand identity, associations and positioning. Brand creation and development through development of associations and appropriate use of communication, in congruence with modern technological and social trends. Developing brand building strategies and integrated communication plans.
Prerequisites: WP 1010 WP 1111 WP 1212 CN 2110
UK CREDITS: 15
US CR: 3/0/3

CN 4426  PUBLIC RELATIONS IN NON-PROFIT ORGANIZATIONS - LEVEL 6
Understanding the challenges non-profits face in health, culture, education and human services. Budgeting and fundraising issues. Communicating with target audiences. Analysis of non-profit clients' social and political objectives.
Prerequisites: WP 1010 WP 1111 CN 2202 CN 2103
UK CREDITS: 15
US CR: 3/0/3

CN 4433  INVESTIGATIVE JOURNALISM - LEVEL 6
Writing investigative news and feature pieces that require original ideas, interviewing and other types of thorough research, and sophisticated application of content and presentation skills acquired in the previous writing courses.
Prerequisites: WP 1010 WP 1111 CN 2202 CN 3311
UK CREDITS: 15
US CR: 3/0/3

CN 4436  GLOBAL PUBLIC RELATIONS - LEVEL 6
Public relations in the global marketplace. Global versus national communication strategies. The role of international public relations companies and their local affiliate offices. Achieving public relations success in numerous settings.
Prerequisites: WP 1010 WP 1111 CN 2202 CN 2103
UK CREDITS: 15
US CR: 3/0/3

CN 4445  AMERICAN CINEMA - LEVEL 6
Examination of key works of American cinematic art. In-depth study and analysis of the most significant styles, directors, and genres in the history of American cinema within their specific socio-cultural context.
Prerequisites: WP 1010 WP 1111 WP 1212 CN 2127
UK CREDITS: 15
US CR: 3/0/3

CN 4470  CORPORATE COMMUNICATION - LEVEL 6
The strategic role of communication in shaping relations with stakeholders and creating meaning for businesses and the societies within which they operate.
<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Prerequisites</th>
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<tbody>
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<td>EN 1078</td>
<td>LE BEYOND FEAR: REPRESENTATIONS OF TERROR IN WESTERN CULTURE</td>
<td>This course explores literary and artistic representations of terror, as a concept, phenomenon and theme, with a special emphasis on contemporary constructions of horror, fear, and shock.</td>
<td>WP 1010, WP 1111, WP 1212, CN 2001, CN 2408, CN 3421, CN 4632</td>
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<td>EN 1082</td>
<td>LE THE AILING BODY: DISEASE IN LITERATURE AND CULTURE</td>
<td>This course examines the ways in which the ailing body has been constructed, perceived and represented in literature and culture from the 19th-century to the present.</td>
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<td>EN 2079</td>
<td>CITIZEN ON THE STAGE</td>
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<td>EN 2103</td>
<td>MORPHOLOGY - LEVEL 4</td>
<td>An overview of the internal structure of word-forms. This course is useful for anyone who wishes to gain an insight into the nature of word formation.</td>
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<td>EN 2113</td>
<td>UNDERSTANDING ENGLISH GRAMMAR - LEVEL 4</td>
<td>The course provides a study of concepts and categories of English grammar through the investigation of sentence structure.</td>
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<td>CN 4668</td>
<td>MEDIA INDUSTRIES: PRODUCTION, CONTENT, AND AUDIENCES - LEVEL 6</td>
<td>Examination of key issues in the communication industries. Media production, assessment of media content and audience analysis.</td>
<td>WP 1010, WP 1111, PN 2001, PN 3521, PN 4632, PN 4666</td>
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<tr>
<td>EN 4740</td>
<td>COMMUNICATION THESIS - LEVEL 6</td>
<td>Students work directly with a faculty supervisor to develop and complete a capstone project or thesis.</td>
<td>WP 1010, WP 1111, PN 2001, PN 3521, PN 4632, PN 4666</td>
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<td>EN 4800</td>
<td>CREATIVITY IN ADVERTISING CAMPAIGNS - LEVEL 6</td>
<td>The role and the importance of creativity in full-scale communication campaigns comprising a variety of media executions. The theoretical background and techniques used to achieve high-level advertising creativity. Designing creative strategies and executions for full-scale campaigns across media.</td>
<td>WP 1010, WP 1111, PN 2001, PN 3521, PN 4632, PN 4666</td>
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<td>An overview of the internal structure of word-forms. This course is useful for anyone who wishes to gain an insight into the nature of word formation.</td>
<td>WP 1010</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>EN 5683</td>
<td>UNDERSTANDING ENGLISH GRAMMAR - LEVEL 4</td>
<td>The course provides a study of concepts and categories of English grammar through the investigation of sentence structure.</td>
<td>WP 1010</td>
<td>15</td>
<td>3/0/3</td>
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The School of Liberal Arts and Sciences
EN 2220  EXPLORING TRADITIONS IN ENGLISH LITERATURE I - LEVEL 4
Development of textual and contextual understanding of traditions in English literature through the study of representative authors and texts selected from the fourteenth to the eighteenth centuries (that is, from Chaucer to Jonathan Swift).
Prerequisites:  WP 1010  WP 1111
UK CREDITS:  15
US CR:  3/0/3

EN 2222  THE MAKING OF AMERICA: AMERICAN LITERATURE TO 1865 - LEVEL 4
The course offers exposure to a range of texts from the Colonial to the Romantic era, with emphasis on how these texts contributed to conceptions of “America”.
Prerequisites:  WP 1010  WP 1111
UK CREDITS:  15
US CR:  3/0/3

EN 2244  PERSPECTIVES ON DRAMA
A theme-based approach to drama, with emphasis on the ways in which cultural and theoretical contexts shape literary techniques and performance traditions.
Prerequisites:  WP 1010  WP 1111
US CR:  3/0/3

EN 2263  UNDERSTANDING LITERATURE – LEVEL 4
Selection of texts from literature in English representing the genres of short fiction, poetry, and drama. Focus on literary elements and variations in form among genres. Emphasis on analysis and interpretation of literary texts.
Prerequisites:  WP 1010
Corequisite:  WP 1111
UK CREDITS:  15
US CR:  3/0/3

EN 2271  CREATIVE WRITING - LEVEL 4
Techniques and concepts relevant to the production of creative work in various genres. Development of aesthetic and technical skills related to the chosen genres. Development of portfolio of closely edited creative work.
Prerequisites:  WP 1010  WP 1111
UK CREDITS:  15
US CR:  3/0/3

EN 2340  INTRODUCTION TO FICTION
Detailed study of the short story and its evolution. Works by European, English and American writers.
Prerequisites:  WP 1010  WP 1111
WP 1212
US CR:  3/0/3

EN 2348  INTRODUCTION TO POETRY
Close analysis of a wide range of English and American poets and poems from all periods with a concentration on various aesthetic and thematic aspects of the genre.
EN 3357  REALISM IN 19TH AND 20TH CENTURY THEATRE - LEVEL 5
Study of major texts representative of dramatic realism from the last decades of the nineteenth century to the mid-twentieth century. Emphasis on dramatic innovation and on the development of modern drama.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3358  TRENDS IN CONTEMPORARY THEATRE - LEVEL 5
Study of major contemporary playwrights from around the globe with emphasis on their innovative dramatic techniques and perspectives. Plays are analyzed to probe the literary, aesthetic, and performative issues raised on the contemporary stage.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3362  PERSPECTIVES ON LANGUAGE - LEVEL 5
Critical exploration of a topic related to the field of Applied/Theoretical Linguistics. Issues explored may relate to contemporary debates and trends related to language learning, language acquisition, pedagogy, historical linguistics, intercultural pragmatics, translation, or systems of language.
Prerequisites: WP 1010  WP 1111
EN 2216
UK CREDITS: 15
US CR: 3/0/3

EN 3365  SEMANTICS AND PRAGMATICS - LEVEL 5
A study of word, sentence and utterance (contextualized) meaning. The course introduces significant notions and theories for the field of semantics and pragmatics and examines the semantics/pragmatics interface. It enhances understanding of how human communication takes place.
Prerequisites: WP 1010  WP 1111
EN 2216
UK CREDITS: 15
US CR: 3/0/3

EN 3366  TRADITIONS IN THE BRITISH NOVEL - LEVEL 5
Study of the development of British fiction through nineteenth and twentieth century novels representative of different traditions in narrative modes.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3367  THE AMERICAN EXPERIENCE IN FICTION - LEVEL 5
The course focuses on the ways in which representative American novels dramatize the American experience. Emphasis is placed on the historical contexts of the literary works, as well as on the social and material conditions that affect the production of narrative as cultural myth.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3368  TRENDS IN CONTEMPORARY THEATRE - LEVEL 5
Study of major contemporary playwrights from around the globe with emphasis on their innovative dramatic techniques and perspectives. Plays are analyzed to probe the literary, aesthetic, and performative issues raised on the contemporary stage.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3370  VOICES IN CONTEMPORARY AMERICAN LITERATURE - LEVEL 5
A study of contemporary American poetry, fiction, and drama with emphasis on the ways in which pluralism in American literature contests the official American narratives and reveals the complex interrelations of race, gender, ethnicity, and nationhood.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3373  INTRODUCTION TO RESEARCH IN LINGUISTICS - LEVEL 5
Through exploring an overarching theme in a field of linguistics, students gain an understanding of how knowledge is constructed in the discipline. Focus is on understanding the research process, disciplinary research methods and practices, further development of skills of accessing, analysis and interpretation of linguistics texts and development of discipline-specific academic writing skills.
Prerequisites: WP 1010  WP 1111
EN 2216
Students are strongly encouraged to register for the course as soon as they complete L4 courses.
UK CREDITS: 15
US CR: 3/0/3

EN 3374  CONTEMPORARY AMERICAN LITERATURE IN CONTEXT - LEVEL 5
Exploration of a variety of texts representative of contemporary American literature. Exploration of current themes and motifs in the American literary landscape from the mid-20th century to the present. Various genres, discursive approaches, and contexts examined.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3

EN 3375  WORLD LITERATURES IN ENGLISH - LEVEL 5
A study of twentieth and twenty-first century literatures in English from around the world (e.g., Canada, Australia, New Zealand, South, West, and East Africa, South and Southeast Asia, and the Caribbean). Focus on themes such as identity, exile, hybridity, migration, and "nation", examination of literary forms in postcolonial contexts.
Prerequisites: WP 1010  WP 1111
WP 1212
UK CREDITS: 15
US CR: 3/0/3
EN 3405 INTRODUCTION TO LITERARY STUDIES - LEVEL 5
Introduction to the practical and theoretical foundations of English as a discipline, including research methods and practices, textual analysis in literature, writing a literary analysis, and critical theory.
Prerequisites: WP 1010 WP 1111 WP 1212 EN 2263
UK CREDITS: 15
US CR: 3/0/3

EN 3426 THE ENGLISH RENAISSANCE - LEVEL 5
Representative Renaissance English prose, poetry and drama examined within the cultural contexts of Tudor, Jacobean, and Caroline England.
Prerequisites: WP 1010 WP 1111 WP 1212 EN 2220
UK CREDITS: 15
US CR: 3/0/3

EN 4428 ENGLISH ROMANTICISM - LEVEL 6
Study of English Romantic poetry and prose with emphasis on the aesthetic and philosophical foundations of English Romantic poetry.
Prerequisites: WP 1010 WP 1111 WP 1212 EN 3321
UK CREDITS: 15
US CR: 3/0/3

EN 4429 THE VICTORIAN WORLD - LEVEL 6
Critical study of representative poetry, prose, and fiction of the Victorian age focusing on the interrelation between the texts and the cultural context of nineteenth-century Britain.
Prerequisites: WP 1010 WP 1111 WP 1212 EN 3321
UK CREDITS: 15
US CR: 3/0/3

EN 4430 BRITISH MODERNISM - LEVEL 6
Critical study of major British authors (and major Irish and European authors writing in English) of the period 1910-1930 focusing on the interrelation between the texts and the cultural context of the literary movement of Modernism.
Prerequisites: WP 1010 WP 1111 WP 1212 EN 3321
UK CREDITS: 15
US CR: 3/0/3

EN 4437 FUNDAMENTALS OF LANGUAGE TEACHING & PRACTICUM - LEVEL 6
This course is useful for anyone who may be considering teaching languages to second language/foreign language learners. The course gives students an understanding of principles of language teaching underlying the teaching of a foreign language, with reference to English. Students will also observe these principles in practice and teach at least one (1) 40-50-minute English language class.
EN 4459  PSYCHOLINGUISTICS - LEVEL 6
Comprehensive analysis of the mental processes involved in language acquisition and language use; examination of language in relation to thought, culture and the brain. This course is useful for anyone who may be considering teaching languages to second language/foreign language learners and/or following graduate studies in speech therapy.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 2216
(Although not required, it is recommended that students have also completed PS 1000 LE Psychology as a Natural Science)
UK CREDITS: 15
US CR: 3/0/3

EN 4468  AMERICAN ROMANTICISM - LEVEL 6
In-depth study of a broad range of literary texts reflecting variations of Romantic attitudes and styles in Ante-bellum America.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 2222
UK CREDITS: 15
US CR: 3/0/3

EN 4472  AMERICAN MODERNISM - LEVEL 6
A study of modernist American literature in its various thematic and stylistic permutations, with emphasis on the interconnection between the aesthetics and the politics of Modernism.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 3323
UK CREDITS: 15
US CR: 3/0/3

EN 4477  TRENDS IN CONTEMPORARY BRITISH LITERATURE - LEVEL 6
Detailed study of representative trends in British literature which seek to reconceptualize Britishness, nationhood and belonging in the last fifty years (post-1960s to the present). Emphasis on the trends evident in cultural representations of contemporary Britishness. Traditional views of nation and Englishness in representations of self and other are juxtaposed to attitudes which suggest a polyvalent and multicultural Britishness.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 3321
UK CREDITS: 15
US CR: 3/0/3

EN 4660  CRITICISM: THEORY AND PRACTICE - LEVEL 6
Focus on the major principles of a wide range of modern and contemporary literary and cultural theories, combined with discussion of the applications of theories to the interpretation of literary texts.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 2220  EN 3321  EN 3405
UK CREDITS: 15
US CR: 3/0/3

EN 4754  SELECTED TOPICS IN LITERATURE - LEVEL 6
Extensive critical investigation of a topic selected from literature in English, such as a major author (e.g., Virginia Woolf or Toni Morrison), a major work (e.g., Moby Dick or Ulysses), or a major literary movement or grouping (e.g., Theater of the absurd, Gothic, the Movement). The topic selected is not covered elsewhere, or is covered only partially, in the curriculum of English and American literature.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 2220  EN 3321  EN 3305  EN 4660
UK CREDITS: 15
US CR: 3/0/3

EN 4975  SELECTED TOPICS IN LINGUISTICS - LEVEL 6
In this capstone course, senior undergraduate students probe a specific area of linguistics culminating in a research project using primary and secondary research. Topics may vary every year depending on student interest and expertise of staff. Topic selected is not covered, or only partially covered in the rest of the program curriculum.
Prerequisites:  WP 1010  WP 1111  WP 1212  EN 2216  EN 3373  And four more courses in Linguistics
UK CREDITS: 15
US CR: 3/0/3

ENVIRONMENTAL STUDIES (ES)

ES 1000  LE ENVIRONMENTAL SCIENCE: ECOSYSTEMS AND BIODIVERSITY - LEVEL 4
Principles of environmental science with emphasis on sustainability, ecosystem structure and function, biodiversity, the human impact on ecosystems, soil and food production, water resources, conservation and protection of natural resources.
UK CREDITS: 20
US CR: 3/2/4

ES 1005  LE CONTEMPORARY ENVIRONMENTAL ISSUES
An introduction to contemporary environmental issues, a study of the relationship between humans and the environment, based on an analysis of case studies and with emphasis on sustainable solutions. Selected environmental topics of relevance to modern societies are discussed.
US CR: 3/0/3
ES 3241  ENVIRONMENTAL CHEMISTRY - LEVEL 5
(same as CH 3241)
A study of the chemistry of the atmosphere, water, and soil as well as the associated pollution problems. Chemical
hazards in the environment such as heavy metals and synthetic organic compounds, risk assessment, and the
chemistry and environmental implications of energy production are also discussed.
Prerequisites:  CH 1002  ES 1010
UK CREDITS:  15
US CR:  3/0/3

ES 3340  INTEGRATED METHODS IN ENVIRONMENTAL ANALYSIS I - LEVEL 5
The course aims to cover basic methods and techniques needed in environmental science. Selected natural science
methods and their basic principles and techniques are presented, with emphasis on interdisciplinary inquiry.
Hands-on experience, laboratory and field work on some of the presented methods and techniques are offered.
Prerequisites:  ES 1000  ES 1010  MA 2025
US CR:  3/2/4
UK CREDITS:  20

ES 4060  INTERNSHIP IN ENVIRONMENTAL STUDIES
Work-based learning in the field of Environmental Studies, such as in environmental consultancy, in nongovernmental
organizations, in environmental education, in environmental management bodies, in the industry, or in environment-
related posts. Students gain hands-on experience and receive training as they learn to apply knowledge and skills
gained in the program in a real life work environment.
Prerequisites:  The student must have completed a minimum of 30 credits from the core courses of the
Environmental Studies program before being able to take this course. All work placements are
subject to the formal approval by the Department Head / Programme Coordinator / Internship
Administrator [as appropriate].
US CR:  0/0/3

ES 4115  ENERGY AND ENVIRONMENT - LEVEL 6
The course provides an overview of different energy resources with an analysis of main fossil fuels, nuclear, and
renewable energy resources, energy management aspects with supply and demand technologies and practices,
and finally key energy policies and associated energy transition challenges.
Prerequisites:  ES 1010
UK CREDITS:  15
US CR:  3/0/3
ES 4224  AIR QUALITY AND GLOBAL ATMOSPHERIC CHANGES - LEVEL 6
Discussion of the structure of the atmosphere, urban air pollution, acid deposition, stratospheric ozone depletion, global climate change and their impacts. Policy issues, international legislation, energy options and solutions towards a more sustainable future are examined.
Prerequisites:  ES 1010
UK CREDITS: 15
US CR: 3/0/3

ES 4225  SUSTAINABLE CITIES - LEVEL 6
This course studies cities and how these can be sustainable. It addresses the political, social and physical dimensions of sustainable cities. It explores why and how to plan living environments that are attractive, functional, appropriately scaled and enjoyable, while reducing their environmental impacts and the energy it takes to build them and operate them.
Prerequisites:  ES 1000  ES 1010
UK CREDITS:15
US CR: 3/0/3

ES 4229  SUSTAINABLE CITIES - LEVEL 6
This course studies cities and how these can be sustainable. It addresses the political, social and physical dimensions of sustainable cities. It explores why and how to plan living environments that are attractive, functional, appropriately scaled and enjoyable, while reducing their environmental impacts and the energy it takes to build them and operate them.
Prerequisites:  ES 1000  ES 1010
UK CREDITS:15
US CR: 3/0/3

ES 4124  AIR QUALITY AND GLOBAL ATMOSPHERIC CHANGES - LEVEL 6
Discussion of the structure of the atmosphere, urban air pollution, acid deposition, stratospheric ozone depletion, global climate change and their impacts. Policy issues, international legislation, energy options and solutions towards a more sustainable future are examined.
Prerequisites:  ES 1010
UK CREDITS: 15
US CR: 3/0/3

ES 4242  EDUCATION FOR THE ENVIRONMENT AND SUSTAINABILITY - LEVEL 6
This course aims to provide students with knowledge and skills on how to teach about / for / in the environment and for sustainability in order to engage students in the learning process and mobilize them towards a sustainable society. The history of Education for Sustainable Development, pedagogy and teaching methods will be discussed.
Prerequisites:  ES 1000  ES 1010
UK CREDITS: 15
US CR: 3/0/3

ES 4244  SPECIAL TOPICS IN ENVIRONMENTAL STUDIES - LEVEL 6
The course explores specific contemporary environmental issues using an in-depth, integrated, multi/interdisciplinary approach. Topics may vary from year to year and draw from all environmental studies fields, following current research trends and priorities at global, EU and national level. Emphasis is given on presenting innovative research in the fields examined.
Prerequisites:  ES 1000  ES 1010
UK CREDITS: 15
US CR: 3/0/3

ES 4223  WATER RESOURCES: THREATS AND SUSTAINABLE MANAGEMENT - LEVEL 6
The course examines world water resources and their major threats such as the increasing demand for water, overuse and depletion of freshwater resources, changes to the hydrologic cycle and water pollution. It also discusses current legislation on water and sustainable management of water resources.
Prerequisites:  ES 1000  ES 1010
UK CREDITS: 15
US CR: 3/0/3

ES 4443  INTEGRATED METHODS IN ENVIRONMENTAL ANALYSIS II - LEVEL 6
This course aims to cover basic methods and techniques needed in environmental studies and management. It includes the presentation of selected social scientific methods and their basic principles and techniques, in order to provide a sound basis for the interdisciplinary inquiry required in environmental studies. It also offers hands-on experience on some of the presented methods via selected project and/or field work.
Prerequisites:  ES 1000  ES 1010
ES 3340  MA 2025
UK CREDITS: 15
US CR: 3/0/3
The School of Liberal Arts and Sciences

GERMAN (GE)

GE 1000  GERMAN I
Fundamental concepts of the German language and aspects of German culture. Essentials of German structure and basic vocabulary used to communicate in everyday situations. Four-skill-approach (listening, reading, speaking, writing) with emphasis on communicative competence. (CEFR-A1)
US CR: 3/0/3

GE 1101  GERMAN II
Further concepts of German language and culture. Extended sentence structure and vocabulary used to communicate in everyday situations. Four-skill approach with emphasis on communicative competence. Reading of longer texts. (CEFR-A2)
Prerequisite: GE 1000 or equivalent
US CR: 3/0/3

GE 2202  GERMAN III
Intermediate German. Further development of four language skills (speaking, reading, listening and writing) so students can use language with some independence. Emphasis on vocabulary building and reading of longer texts. Communication beyond simple everyday life towards more abstract and professional topics. (CEFR level B1)
Prerequisites: GE 1000 GE 1101 or waiver
US CR: 3/0/3

GE 2210  BUSINESS GERMAN
Communication in a German business environment. Specific vocabulary and expressions, cross-cultural training. Emphasis on oral practice. Topics: Business meetings, on the office phone, workplace descriptions, a visitor’s program. (CEFR-B1)
Prerequisites: GE 1000
US CR: 3/0/3

FRENCH (FR)

FR 1000  FRENCH I
Beginning French, pronunciation, fundamentals of grammar, development of basic vocabulary, and aspects of Francophone culture. Four skills (listening, speaking, reading and writing) are developed in order to communicate in the most familiar situations of everyday life and to understand the main points of simple conversations and texts. (CEFR-A1)
US CR: 3/0/3

FR 1101  FRENCH II
Further concepts of the French language. Four-skill approach in order to achieve a more efficient use of the language. Francophone culture and civilization are explored through written texts and audiovisual material. (CEFR-A2)
Prerequisites: FR 1000 or equivalent
US CR: 3/0/3

FR 2202  FRENCH III
Prerequisites: FR 1000 FR 1101 or equivalent
US CR: 3/0/3

FR 2210  BUSINESS FRENCH
French for business and management students and for those who may need to communicate in French in a business environment. (CEFR -B1)
Prerequisites: FR 1000 FR 1101 or equivalent
US CR: 3/0/3

GEOLOGY (GG)

GG 1000  ENVIRONMENTAL GEOLOGY - LEVEL 4
An interdisciplinary approach to studying environmental geosciences. Fundamental geologic concepts such as plate tectonics, geologic time and surficial processes are used as a basis for understanding a variety of natural processes. Elaboration on topics of physical geology, including the rock cycle and plate tectonics, occurrence and distribution of geologic hazards and resources, interactions between humans and the geologic environment, and the issues associated with the exploitation of geologic resources such as water and air pollution.
US CR: 3/2/4
UK CREDITS: 20
GR 2303 MODERN GREEK IV
The course develops student's listening, speaking, reading and writing skills in the Modern Greek language at the A2+ Level of the Common European Framework of Reference for Languages (CEFR). Students acquire the ability to understand a broad range of lower-intermediate-level narrative or expository texts, and communicate with relative fluency in a large variety of formal/informal everyday interactions in a Greek-speaking environment.
Prerequisites: GR 1000 or GR 1101 or waiver
US CR: 3/0/3

GG 3115 GEOGRAPHIC INFORMATION SYSTEMS - LEVEL 5
An introduction to the field of Geographic Information Systems (GIS), its diversified applications and exploration of basic concepts, principles, approaches and techniques of GIS. Topics include applications of geographic information system, spatial data collection, data accuracy and uncertainty, cartographic principles, data visualization, geographic analysis, legal, economic and ethical issues.
Prerequisites: CS 1070
UK CREDITS: 15
US CR: 3/0/3

GREEK LITERATURE (GL)
GL 2221 MODERN GREEK POETRY
Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

HC 2300 PROFESSIONAL COMMUNICATION
Communication in professional and organizational settings, online and offline; oral and written etiquette; structure, content, and formatting; informative and persuasive documents and presentations; verbal and non-verbal communication.
Prerequisites: WP 1010 WP 1111 WP 1212
US CR: 3/0/3

HUMAN COMMUNICATION (HC)
HC 2300 PROFESSIONAL COMMUNICATION
Communication in professional and organizational settings, online and offline; oral and written etiquette; structure, content, and formatting; informative and persuasive documents and presentations; verbal and non-verbal communication.
Prerequisites: WP 1010 WP 1111 WP 1212
US CR: 3/0/3

GREEK (GR)
GR 1000 MODERN GREEK I
The course develops student's listening, speaking, reading and writing skills in the Modern Greek language at the A1 Level of the Common European Framework of Reference for Languages (CEFR).
US CR: 3/0/3

GR 1101 MODERN GREEK II
The course develops student's listening, speaking, reading and writing skills in the Modern Greek language at the A1+ Level of the Common European Framework of Reference for Languages (CEFR). Students acquire the ability to understand main points of simple narrative or informational texts on familiar topics, and communicate in a large variety of informal everyday interactions in a Greek-speaking environment.
Prerequisites: GR 1000 or waiver
US CR: 3/0/3

GR 2202 MODERN GREEK III
The course develops student's listening, speaking, reading and writing skills in the Modern Greek language at the A2 Level of the Common European Framework of Reference for Languages (CEFR). Students acquire the ability to understand elementary-level narrative or expository texts, and communicate with ease in a large variety of formal/ informal everyday interactions in a Greek-speaking environment.
Prerequisites: GR 1000 or waiver
GR 1101 or waiver
US CR: 3/0/3

GR 2205 GREECE TODAY: GREEK LANGUAGE THROUGH CONTEMPORARY THEMES
The course develops students' awareness of Greek culture today. It focuses on contemporary life in Greece while paying attention to aspects of the past that have a relevance to Greek reality at present. Culture provides the context for developing students' language competence from level A1+ to level A2 of the Common European Reference for Languages (CEFR).
Prerequisites: GR 1000 GR 1101 or equivalent
US CR: 3/0/3
The School of Liberal Arts and Sciences
The School of Liberal Arts and Sciences
ITC 2039 LE CONCEPTS IN MULTIMEDIA AND WEB DESIGN - LEVEL 4
Multimedia types, elements, and technical components; digital image editing; animation; web site development; sustainable digital media.
UK CREDITS: 15
US CR: 3/0/3

ITC 2053 INTRODUCTION TO GAME PROGRAMMING
Game programming fundamentals; basic 3D graphics concepts; combining and utilizing multimedia content using a game engine; creating and editing scripts using appropriate programming / scripting languages and techniques.
US CR: 3/0/3

ITC 2088 INTRODUCTION TO PROGRAMMING - LEVEL 4
Problem solving; problem analysis; top-down design of algorithms; implementation; testing and debugging techniques; documentation. Structured programming language constructs: data types, variables, constants, parameters, input and output, selection, iteration, file handling, arrays, elementary sorting and searching algorithms. Modular programming.
UK CREDITS: 15
US CR: 3/1.5/3

ITC 2101 PRINCIPLES OF WIRELESS, IoT, AND MOBILE NETWORKS - LEVEL 4
Signals in the time and frequency domains. Propagation of radio frequencies. Noise, large-scale path loss, small scale fading and multipath. Modulation techniques for mobile radio. Capacity of wireless channels. Error correction principles and techniques. Multiple access techniques (TDMA, CDMA, OFDM) and interference in wireless networks. Main subsystems of mobile telephony networks. Examples of existing wireless standards including IEEE 802.11 (WiFi), 3G, 4G.
Prerequisite: ITC 2024
UK CR: 15
US CR: 3/1.5/3

ITC 2110 DIGITAL TOOLS FOR GRAPHIC DESIGN AND PRODUCTION - LEVEL 4
(exact same as GD 2110)
Examine core concepts and techniques on digital design workflow for print & digital publishing. Basic colour theory and page composition. Identify vector graphics properties and characteristics. Build complex shapes and trace bitmap images and line art. Design using layers and symbols, edit text, and draw using perspective. Develop well-crafted print publications, interactive documents, digital magazines, and e-books. Create and edit documents, learn how to use master pages and easily format text, objects, and tables using styles. Work with text frames and graphics, add and format tables, build interactive documents and EPUBs. Output work in several formats, learn how to package, print, and export the finished project.
Prerequisite: CS 1070 or ITC 1070
UK CR: 15
US CR: 3/0/3

ITC 2112 LE TURNING DATA INTO DECISIONS
Data protection legislation; ethical use of data; the contribution of data analysis to organizational sustainability; visualizing data using graphs, charts and 3D maps; using functions and analytical tools for what-if analysis; using data reporting tools; linking of worksheets and workbooks; importing and manipulating data. ITC1112 BL is not available to students on US Federal Financial Aid.
Prerequisite: CS 1070 or ITC 1070
US CR: 3/0/3

ITC 1070 INFORMATION TECHNOLOGY FUNDAMENTALS
Binary numbers and logic operations; computer hardware; operating systems; algorithmic thinking; programming languages; computer networks; the Internet; web development; data management. Replaces CS 1070 for IT majors. Students will not receive credit for both ITC 1070 and CS 1070.
UK CR: 3/1.5/3

ITC 1111 INFORMATION TECHNOLOGY FUNDAMENTALS
Binary numbers and logic operations; computer hardware; operating systems; algorithmic thinking; programming languages; computer networks; the Internet; web development; data management. Replaces CS 1070 for IT majors. Students will not receive credit for both ITC 1070 and CS 1070.
UK CR: 3/1.5/3

ITC 2024 COMPUTER NETWORKS & CYBERSECURITY FUNDAMENTALS - LEVEL 4
UK CR: 15
US CR: 3/0/3

ITC 2045 LE CONCEPTS IN MULTIMEDIA AND WEB DESIGN - LEVEL 4
Multimedia types, elements, and technical components; digital image editing; animation; web site development; sustainable digital media.
UK CREDITS: 15
US CR: 3/0/3

HY 4456 DISSERTATION I - LEVEL 6
This course serves as an introductory course in the dissertation methodology writing process. The core objective of the course is to provide guidance and motivation to the student so that a research topic is identified and the relevant research proposal is submitted.
Prerequisite: HY 3146 and completion of 3 Level 6 (4000-level) HY courses
UK CR: 10
US CR: 2/0/2

HY 4557 DISSERTATION II - LEVEL 6
Dissertation II is the culminating assessment in earning the B.A. in History at ACG. It is meant to demonstrate advanced study and inquiry into a particular facet of history in relation to the experiences of students in the program. The dissertation is a work of original scholarship designed with guidance from a dissertation supervisor.
Prerequisite: HY 4456
UK CR: 20
US CR: 4/0/4

INFORMATION TECHNOLOGY (ITC)

The School of Liberal Arts and Sciences
ITC 2186  COMPUTER SYSTEM ARCHITECTURE - LEVEL 4
Computer architecture. Digital circuits and components. Types of data representation. Computer organisations and
design. Logic design.
Prerequisites:  ITC 1070
UK CREDITS:  15
US CR:  3/0/3

ITC 2193  OPERATING SYSTEMS CONCEPTS - LEVEL 4
Operating system structures, functions and techniques. Performance; avoidance of deadlock and security issues.
Management of Operating System resources and processes.
Prerequisites:  ITC 1070
UK CREDITS:  15
US CR:  3/0/3

ITC 2197  OBJECT ORIENTED PROGRAMMING TECHNIQUES - LEVEL 4
Object-oriented concepts and problem solving techniques. GUI components, event handling, collections framework
and data structures, data persistence, performance and efficiency issues.
Prerequisites:  ITC 2088
UK CREDITS:  15
US CR:  3/1.5/3

ITC 2205  SOFTWARE ENGINEERING PRACTICES - LEVEL 4
Software engineering (SE) major methodologies; sw qualities; sw lifecycle, CI/CD, essential tools, GitHub; concepts
in project planning, code of ethics and professional practice.
Prerequisites:  ITC 2088   ITC 2197
UK CREDITS:  15
US CR:  3/1.5/3

ITC 3006  MATHEMATICS FOR COMPUTING - LEVEL 5
UK CREDITS:  15
US CR:  3/0/3

ITC 3015  DESIGNING FOR THE WEB - LEVEL 5
(Same as CN 3015)
A brief history of the web; web standards, browser standards; choosing a domain name, hosting management tools; web
publishing; web design and development tools; website architecture; using image editing software to design web layouts;
HTML, CSS, search engine optimization; social media integration; interface design standards; user interaction experience.
UK CREDITS:  15
US CR:  3/0/3

ITC 3026  LE PRIVACY, POLICY, LAW AND TECHNOLOGY - LEVEL 5
(Same as PH 3036)
An examination of policy issues and theoretical frameworks to privacy and security. Privacy threat models and
privacy protective technologies. Philosophical approaches and legal functions on information privacy. GDPR.
UK CREDITS:  15
US CR:  3/0/3
ITC 3261  VOICE USER INTERFACES - LEVEL 5
User interfaces; voice commands, conversational UI; chatbots; virtual assistants; methods, tools, and design; challenges and testing; case studies; the role of NLP; applications and services.
Prerequisites: ITC 2088 or equivalent
UK CREDITS: 15
US CR: 3/0/3

ITC 3225  MOBILE APPLICATIONS DEVELOPMENT - LEVEL 5
Programming mobile devices, user interface design, user interface building, input methods, data storage, motion sensing, memory management, exception handling.
Prerequisites: ITC 1070 or CS 1070 or ITC 2088
UK CREDITS: 15
US CR: 3/0/3

ITC 3237  GAME DEVELOPMENT - LEVEL 5
Prerequisites: ITC 2088 or ITC 2197 or ITC 2053
UK CREDITS: 15
US CR: 3/1.5/3

ITC 3264  COGNITIVE COMPUTING WITH IBM WATSON
(Natural Language Processing with IBM Watson Platform; Business Intelligence; Question answering; Unstructured Information Processing.
Prerequisites: CS 1070 or ITC 2088 or CS 2179
UK CREDITS: 15
US CR: 3/0/3
ITC 4140  METHODS IN ICT PROJECT RESEARCH AND MANAGEMENT - LEVEL 6
Integrated methods for ICT projects investigation and planning; problem identification, field review; selected investigative techniques; modelling and evaluation techniques; testing strategies; quality considerations. A comprehensive coverage of the procedure required for the development of a thorough ICT capstone project proposal. Components of this procedure include: (a) identification of the problem; (b) background research (c) objectives and impact of the project; (d) project feasibility and risk assessment; (e) analysis; (f) testing and testing strategies; (g) quality considerations; (h) progress planning & management.
Prerequisites: MA 2010 or MA 2021 or MA 2025
UK CREDITS: 15
US CR: 3/0/3

ITC 4161  TECHNOLOGY INNOVATION AND ENTREPRENEURSHIP - LEVEL 6
See CS 4161.

ITC 4162  DIGITAL TRANSFORMATION - LEVEL 6
Digital ecosystems and industry transformation; types and approaches. User interface evolution; Lean UX methodology; distribution platforms; business ecosystems; learning ecosystems; intelligent assistants; platform design; UX in IoT.
Prerequisites: ITC 3051
UK CREDITS: 15
US CR: 3/0/3

ITC 4214  INTERNET PROGRAMMING - LEVEL 6
Prerequisites: ITC 2088 ITC 3160
UK CREDITS: 15
US CR: 3/1.5/3

ITC 4344  DIGITAL FORENSICS - LEVEL 6
Computer crime and the forensic investigation process; principles and practices; digital evidence on computer systems, hardware storage, the Internet, mobile devices. Computer forensics on data analysis, operating systems forensics, assisting cryptographic techniques, event timing, forensic disk imaging, data recovery, file reconstruction. Rules of evidence and standards, principles of evidential management, the expert witness; standards and ethics.
Prerequisites: ITC 1070 ITC 2193
UK CREDITS: 15
US CR: 3/0/3

ITC 4350  IMMERSIVE COMPUTING – LEVEL 6
Virtual, augmented and mixed realities, concepts in immersion, presence, and flow; approaches, tools and techniques, immersive technologies and paradigms; perceptual, cognitive, and symbolic aspects of the experience of VR and AR; impact on the user experience.
Prerequisites: ITC 2088 ITC 2197 or ITC 2053 ITC 3051
UK CREDITS: 15
US CR: 3/0/3
ITC 4380 ARTIFICIAL INTELLIGENCE PRINCIPLES - LEVEL 6
State space search, knowledge representation, probabilistic reasoning, machine learning.
Prerequisites: ITC 2088
ITC 2197 or ITC 3234
ITC 3006
UK CREDITS: 15
US CR: 3/0/3
ITC 4426 DISTRIBUTED SYSTEMS - LEVEL 6
Distributed systems principles; communication; processes; naming; synchronization; fault tolerance; security; consistency and replication; object-based systems; document-based systems; distributed file systems; coordination-based systems; payment systems; Internet and web protocols; scalability.
Prerequisites: ITC 1070 ITC 2193
ITC 3006 ITC 2024 or ITC 3175
UK CREDITS: 15
US CR: 3/0/3
ITC 4441 WEB SCIENCE AND SOCIAL MEDIA PLATFORM ANALYTICS - LEVEL 6
Prerequisites: ITC 2088 ITC 3234 or ITC 2197
MA 2010 or MA 2021 or MA 2025
ITC 3160
UK CREDITS: 15
US CR: 3/0/3
ITC 4445 GAMES PORTFOLIO - LEVEL 6
Application of game design and development skills on small-scale games using a variety of tools; game engines; game programming; game design, planning and managing a portfolio of games.
Prerequisites: ITC 2088 ITC 2197 or ITC 2053
ITC 3006 ITC 3237
ITC 4035
UK CREDITS: 15
US CR: 3/0/3
ITC 4446 INTRUSION DETECTION & INCIDENT RESPONSE - LEVEL 6
Intrusion prevention, detection, and response; defensive and offensive techniques and tools; network traffic analysis.
Prerequisites: ITC 2024 ITC 2088 or ITC 3121
MA 2010 or MA 2021 or MA 2025
UK CREDITS: 15
US CR: 3/0/3
ITC 4447 SECURE SOFTWARE DEVELOPMENT - LEVEL 6
Best practices for developing secure software; coding techniques for data validation, session management, exception handling, data encryption; configuration techniques. Mitigating security risk from external and internal sources.
IT 2202  ITALIAN III
Four language skills (listening, speaking, reading and writing) are thoroughly developed so as to handle the main structure of the language with confidence, to use a wide range of vocabulary and appropriate communicative strategies, and to acquire a certain degree of independence when called upon to use the language in everyday social, work or academic contexts. (CEFR-B1)
Prerequisites: IT 1000 IT 1101 or equivalent
US CR: 3/0/3

IT 3352  TRAVEL INTO ITALIAN CINEMA
A tour of Italy through a selection of most famous Italian movies. Important aspects of the Italian cinema with reference to essential cultural aspects of Italy are analyzed and discussed. (CEFR-B1)
Prerequisites: IT 1000 IT 1101 IT 2202 or equivalent
US CR: 3/0/3

INTERNATIONAL RELATIONS (IR)

IR 2010  INTRODUCTION TO INTERNATIONAL RELATIONS - LEVEL 4
Introduction to the international system and its evolution from the nation-state toward global governance. Major theories and conceptual frameworks, including integration theory. The nation-state, international organizations, conflict and cooperation.
UK CREDITS: 15
US CR: 3/0/3

IR 2015  MODERN EUROPEAN HISTORY AND POLITICS - LEVEL 4
An introduction to the Political, Social and Economic History of Modern Europe (from the Treaty of Westphalia - 1648 - to contemporary times). A thematic approach emphasising the political developments and changes.
UK CREDITS: 15
US CR: 3/0/3

IR 3017  GLOBAL MARKETS AND POLITICS - LEVEL 5
An overview of recent developments in global economics and politics with special reference to emerging economic and political crises, areas of actual and potential political distress and societal disruption, and the ways the latter will potentially impact the future. The challenges to democratic and effective political leadership posed by current and potential future trends.
UK CREDITS: 15
US CR: 3/0/3
IR 3120 RESEARCH METHODS IN INTERNATIONAL RELATIONS - LEVEL 5
The role and significance of research in the domain of international relations. Formulation and clarification of research questions and problems, writing literature review, designing research, data collection and analysis, interpretation of findings, argumentation on problem resolution.
Prerequisites: IR 2010
UK CREDITS: 15
US CR: 3/0/3

IR 3225 FOREIGN POLICY - LEVEL 5
A theoretical and empirical study of foreign policy through the ages. Analysis, interpretation and evaluation of foreign policy theories and actions.
Prerequisites: IR 2010 PO 2004
UK CREDITS: 15
US CR: 3/0/3

IR 4070 INTERNSHIP IN INTERNATIONAL RELATIONS - LEVEL 6
Experiential learning in the field of international relations. Students gain on-the-job experience and receive training as they learn to apply advanced theoretical frameworks gained through the programme to real life professional situations or diplomacy.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Programme Coordinator / Internship Administrator (as appropriate) is required.
UK CREDITS: 15
US CR: 3/0/3

IR 4130 MEDIA AND INTERNATIONAL RELATIONS - LEVEL 6
The role of media in international relations. Ideas and debates relating to the ways in which media impact government, policy making, election campaigning, political movements, the rise of terrorism, and the prospects for informed political deliberation. Media and conflict, media and securitization, media and political communication.
Prerequisites: IR 2010
UK CREDITS: 15
US CR: 3/0/3

IR 4135 INTERNATIONAL LAW - LEVEL 6
Prerequisites: IR 2010
UK CREDITS: 15
US CR: 3/0/3

IR 4140 GREECE AND THE WORLD - LEVEL 6
Greece’s external relations. Policy orientation, alliances, partnerships and rivalries. Greece’s role and influence in the region and beyond.
Prerequisites: IR 2010
UK CREDITS: 15
US CR: 3/0/3

IR 4145 SENIOR THESIS IN INTERNATIONAL RELATIONS
ND EUROPEAN AFFAIRS - LEVEL 6
Research in European and international relations problems and developments. Systematic and critical study of their key concepts and arguments. Appreciation of the historical context and the impact on contemporary political reality.
Prerequisites: IR 3120
Students must have completed 90 credits
UK CREDITS: 15
US CR: 3/0/3

IR 4250 ASIA IN WORLD AFFAIRS - LEVEL 6
Current internal and external factors and issues influencing the foreign, defence and security policy of Asian states, including, but not restricted to, Chinese power consolidation and Asian regional integration efforts. The profound implications, for the international order, of the on-going shift of the global economy’s centre of gravity to Asia.
Prerequisites: PO 2004 PO 3031
UK CREDITS: 15
US CR: 3/0/3

IR 4255 GEOPOLITICS - LEVEL 6
A theoretical and empirical survey of the history and current discourse of geopolitics. A critical analysis of the role and actions of the main state and non-state actors as seen through the lenses of geopolitics in a simultaneously globalizing and regionalizing.
Prerequisites: PO 2004 PO 3031
UK CREDITS: 15
US CR: 3/0/3

IR 4365 EUROPEAN FOREIGN, SECURITY AND DEFENCE POLICIES - LEVEL 6
Current internal and external forces driving European foreign, security and defence policy designs. Key factors involved in shaping the European security environment. The European Union’s presence on the international stage as an economic, diplomatic, military and ‘soft’ power and future perspectives.
Prerequisites: IR 2010 IR 3225 PO 2004
UK CREDITS: 15
US CR: 3/0/3
JUSTICE STUDIES (JS)

JS 1001 LE INTRODUCTION TO CRIMINAL JUSTICE - LEVEL 4
Overview of the American criminal justice system. Examination of its various phases: investigation and detection of crimes by the police; prosecution of alleged offenders; adjudication of cases by courts; imprisonment of convicted offenders; re-integration. Overview of relevant Amendments to the U.S. Constitution and of landmark U.S. Supreme Court cases.
US CR: 3/0/3

JS 2010 LE LAW AND SOCIETY
Definitions, origins, development, functions, systems and perspectives of law; theories on law and justice; overview of the U.S. judicial and legislative system and the legal profession; interaction between law and society; law and [in]equality, diversity, privacy, and human rights.
US CR: 3/0/3

JS 3015 INTERNATIONAL AND TRANSNATIONAL CRIME AND JUSTICE
Overview of various types of international and transnational crimes. Analysis of their nature, characteristics, causes and consequences, and dimensions. International and regional organizations responsible for law enforcement and cross border cooperation in criminal matters. International legal instruments. Evolution of international and transnational criminal law and justice and current challenges.
US CR: 3/0/3

JS 3024 CORRUPTION AND ANTI-CORRUPTION
History, concepts and definitions of corruption cross culturally, social causes of corruption and consequences; types of corruption; national and international efforts against corruption; ethics and controversial issues; civil society involvement; cases and best practices.
US CR: 3/0/3

JS 3038 CRIMINOLOGY - LEVEL 5
See SO 3038.

EUROPEAN LITERATURE (LI)

LI 2210 LE VOICES IN EUROPEAN LITERATURE & CULTURE
Selection of texts (in English translation) representing a variety of genres and/or authors in modern and contemporary European Literature. Emphasis on the search for what can be defined as European culture, ie aspects of diversity in unity as expressed in dynamics of literature and other cultural representations.
Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

MATHMATICS (MA)

MA 1000 MATHEMATICS FOR THE LIBERAL ARTS
Designed to give liberal arts students the skills required to understand and interpret quantitative information that they encounter in the news and in their studies, and to make quantitatively-based decisions in their lives. Topics include quantitative information in everyday life, financial management, probability, and statistics.
US CR: 3/0/3

MA 1004 INTERMEDIATE ALGEBRA
US CR: 3/0/3

MA 1008 COLLEGE ALGEBRA
US CR: 3/0/3

MA 2010 STATISTICS I - LEVEL 4
Organizing and summarizing data. Probability distributions: binomial, Poisson, normal, t-distribution, chi-square. Sampling and sampling distribution of the mean. The central limit theorem. The course is not open to students who has previously completed an MA-course in statistics.
US CR: 3/1/3

MA 2021 APPLIED STATISTICS - LEVEL 4
A comprehensive introduction of statistics for business and economics. Descriptive and inferential statistics, regression analysis and analysis of variance (ANOVA).
US CR: 3/1/3

MA 2025 APPLIED STATISTICS FOR SCIENCES - LEVEL 4
A comprehensive introduction of statistics for the natural and physical sciences. Organizing and summarizing data. Descriptive and inferential statistics. Test for independence of two qualitative/categorical variables. Test of differences for related/unrelated samples using parametric or non-parametric tests. Analysis of variance (ANOVA); correlation relationships and linear regression analysis. Consider applications in the sciences using software.
US CR: 3/1/3

MA 2105 APPLIED CALCULUS - LEVEL 4
Introduction to calculus and its application to the solution of problems arising in business, economics, and related fields. Differentiation, Marginal analysis, Integration, Optimization, Partial differentiation, Lagrange multipliers.
Prerequisites: MA 1008
US CR: 3/1/3
MA 2130  CALCULUS I - LEVEL 4
An introductory course in differential and integral calculus focusing on science and engineering applications. Differentiation and integration methods are applied to solve problems involving rates of change and optimization of one or two variables functions of various forms including polynomial and transcendental functions.
Prerequisites: MA 1008
UK CREDITS: 20
US CR: 3/1.5/4

MA 2240  CALCULUS II
This course is a continuation of Calculus I and provides a further study of integral calculus techniques for univariate functions with applications of the definite integral, including numerical integration, improper integrals, infinite series, parametric equations and curves in polar coordinates.
Prerequisites: MA 1008 or MA 2105
US CR: 3/1.5/4

MA 3323  ELEMENTARY DIFFERENTIAL EQUATIONS
An introduction to methods for solving (ordinary) differential equations with constant or variable coefficients. First order differential equations including linear, exact, and separable equations. Euler’s method for approximate solutions. Solutions of higher order linear differential equations using undetermined coefficients, variation of parameters, power series, and the Laplace Transform. Solutions of systems of linear equations, eigenvalues and eigenvectors, with application to a range of modeling-based applications arising in the context of engineering and sciences.
Prerequisites: MA 1008 or MA 2130 or MA 2105
US CR: 3/0/3

MA 3345  CALCULUS III
A continuation of Calculus II. This is a study of multivariable calculus including vector-valued functions and the calculus of curves in space, differential calculus of multivariate functions, integral calculus of multivariate functions, spherical and cylindrical coordinates, line and surface integrals.
Prerequisites: MA 1008 or MA 2130 or MA 2240
US CR: 3/1.5/4

PHILOSOPHY (PH)
PH 1000  LE INTRODUCTION TO PHILOSOPHY - LEVEL 4
Overview of the most influential philosophical answers to 'big' questions about reality, knowledge and ourselves. An introduction to philosophical ways of thinking.
UK CREDITS: 15
US CR: 3/0/3

PH 1001  CRITICAL THINKING – LEVEL 4
Introduction to reasoning with an emphasis on critical thinking. Training in the application of practical decision-making in various domains, such as politics, law, management, science, media and everyday life issues.
UK CREDITS: 15
US CR: 3/0/3

PH 2003  PHILOSOPHY OF TECHNOLOGY IN THE INFORMATION ERA – LEVEL 4
An introduction to philosophical thinking about technology. Issues reviewed include, but are not limited to, minds, machines, and artificial intelligence; contemporary ethical problems in technology; virtual reality; and the online experience. The course is of interest to all students wanting to expand their thinking on, and understanding of, technology.
UK CREDITS: 15
US CR: 3/0/3

PH 2014  LE AESTHETICS - LEVEL 4
An introduction to the philosophy of art and aesthetic appreciation. Overview of theories based on key concepts such as representation, form, artistic expression and creativity, aesthetic experience. Contemporary discussion of the definition and criticism of art, traditional and new arts, artistic institutions and cultural politics.
UK CREDITS: 15
US CR: 3/0/3

PH 2016  PHILOSOPHY AND CINEMA - LEVEL 4
Introduction to philosophical perspectives about cinema and the cinematic experience. Overview of key philosophical ideas on the nature of cinema as art and entertainment, the role of emotion in our film experiences, and the ways in which films engage with philosophical ideas and arguments.
UK CREDITS: 15
US CR: 3/0/3

OCEANOGRAPHY (OC)
OC 1000  OCEANOGRAPHY: PHYSICS AND GEOLOGY OF THE OCEAN BASINS
Principles of oceanography with emphasis on geological and physical processes; history of oceanography as a modern scientific field, the formation of Earth and the solar system, ocean floor topography, continental drifting, plate tectonics, sediments, atmospheric processes, ocean currents, waves and tides.
US CR: 3/1/1/4

OC 1001  LIFE IN THE OCEANS
Principles of chemical and biological oceanography with emphasis on chemical and biological processes, the properties and origin of water and salts, major constituents, dissolved gases and nutrients, the carbon dioxide system, coastal processes, the biological productivity of the oceans, ecology, distribution and classification of marine organisms, ocean resources and ocean pollution.
US CR: 3/1/1/4
PH 2020  **GREEK PHILOSOPHY - LEVEL 4**
At the birth of philosophy, the Presocratic thinkers form our conception of nature, knowledge and man. Examination of their influence on science and philosophy. Comparative study of the views of Socrates and those of the Sophists. Thematic review of ancient Greek thought from Plato’s early dialogues, to Neoplatonism.
UK CREDITS: 15
US CR: 3/0/3

PH 2029  **PHILOSOPHY OF HUMAN NATURE – LEVEL 4**
UK CREDITS: 15
US CREDITS: 3/0/3

PH 3005  **LE BUSINESS ETHICS – LEVEL 5**
Introduction to major theories and basic moral problems in the domain of business. The use of reasoning in moral assessment of business practices. Application of moral theories to specific cases of corporate conduct ranging from the individual to society in general, in the local and the international context.
UK CREDITS: 15
US CR: 3/0/3

PH 3009  **EVOLUTION AND REVOLUTION: NIETZSCHE, FREUD, MARX, DARWIN – LEVEL 5**
The Examining the main themes of Nietzsche, Freud, Marx and Darwin, whose work played a decisive role in the formation of contemporary philosophical thought, science and art. Comparative study and critical assessment of their main ideas and influence Nietzsche’s account of the primacy of art, genealogy and theory of power, Marx’s central concept of ideology, Freud’s theory of the unconscious, Darwin’s natural selection.
UK CREDITS: 15
US CR: 3/0/3

PH 3010  **LE ETHICS - LEVEL 5**
Introduction to the basic problems and theories of moral philosophy. The use of reasoning in moral assessment of actions and persons. Emphasis on the connection between theory and practice by application of theories to issues that matter.
UK CREDITS: 15
US CR: 3/0/3

PH 3022  **SOCIAL AND POLITICAL PHILOSOPHY - LEVEL 5**
A systematic introduction to major issues in social and political thought: the origin and nature of political authority, individual freedom and the limits of state intervention, content and ground of individual rights, gender and sexuality, global justice. Emphasis on original texts in the modern Western tradition.
UK CREDITS: 15
US CR: 3/0/3

PH 3023  **AMERICAN PHILOSOPHY - LEVEL 5**
At the end of the nineteenth century the theory of Pragmatism emerges and puts American philosophy on the map. Examination of its major representatives such as Pierce, James and Dewey. Discussion of contemporary trends in American philosophy as presented in Quine and Rorty. Understanding the factors that shape the American mind and culture.
UK CREDITS: 15
US CR: 3/0/3

PH 3026  **EXISTENTIALISM - LEVEL 5**
Late nineteenth to twentieth-century movement with an emphasis on the concept of existence as presented in its major representatives such as Kierkegaard, Nietzsche, Heidegger, Sartre, De Beauvoir. Comparative study of literary and philosophical sources: Dostoyevsky, Tolstoy, Kafka, Camus and others.
UK CREDITS: 15
US CR: 3/0/3

PH 3027  **THE RISE OF MODERN PHILOSOPHY – LEVEL 5**
The earlier part of the formative period of modern Western philosophy (seventeenth and eighteenth centuries) studied through the works of Descartes, Locke, Spinoza, Leibniz, Berkeley, Hume, and others.
UK CREDITS: 15
US CR: 3/0/3

PH 3034  **SCIENCE AND ITS METHODS: A PHILOSOPHICAL EXPLORATION – LEVEL 5**
A philosophical exploration of scientific methodology through actual cases in the history of science focusing on issues like the nature of scientific theories, the relation of evidence to hypothesis, the issue of theory choice and the universality of the scientific method.
UK CREDITS: 15
US CREDITS: 3/0/3

PH 3036  **LE PRIVACY, POLICY, LAW AND TECHNOLOGY - LEVEL 5**
See ITC 3036.

PH 3037  **MASTER-SLAVE DIALECTIC: FROM ANCIENT TIMES TO THE PRESENT – LEVEL 5**
Introduction to the intersubjective nature of recognition emerging from the struggle of negotiation of identities between subjects of unequal power. Exploration of the social terms and dynamic of “asymmetrical relations” via the structural examination of the conceptual pair “master – slave” that marks various forms of dependency and independence of every individual subject from infancy until its aged years. Philosophical figures to be discussed: Thucydides, Xenophon, Aristippus, Plato, Aristotle, Hobbes, Hegel, Nietzsche, Marx, Dostoevsky, Tolstoy, Husserl, Kojève, Sartre, Foucault, Sade, Clausewitz, Kondylis.
UK CREDITS: 15
US CREDITS: 3/0/3
PH 3118  THEORY OF KNOWLEDGE - LEVEL 5
Systematic introduction to the major issues and dilemmas in the theory of knowledge. Examination of basic concepts of the theory of knowledge ("beliefs", "epistemic ideals" etc.) and exploration of themes such as skepticism, fallibilism, induction, rationalism/irrationalism, the relativism/definitism rivalry, the externalism/internalism debate, the methodological individualism - holism controversy, the status and scope of rationality, the fact/value dichotomy, theories of truth.
Prerequisites:  PH 1000 or PH 1001
UK CREDITS: 15  US CR: 3/0/3

PH 4028  KANT AND HEGEL - LEVEL 6
The later part of modern Western philosophy (eighteenth and nineteenth centuries) studied through the works of Rousseau, Kant and Hegel. Their work starts with the Enlightenment and Kant’s three major Critiques and finishes with the writings of Hegel.
UK CREDITS: 15  US CR: 3/0/3

PH 4031  PHENOMENOLOGY: HUSSERL AND HEIDEGGER - LEVEL 6
Comprehensive introduction to the main ideas of phenomenology, one of the major philosophical currents of continental thought, as expounded in the writings of Edmund Husserl and Martin Heidegger. Emphasis on their radical understanding of man’s relation to the social and natural world, their conception of intersubjectivity and their re-examination of traditional ontological and epistemological premises.
UK CREDITS: 15  US CR: 3/0/3

PH 4032  POSTMODERN PHILOSOPHY: FOUCAULT AND DERRIDA - LEVEL 6
Introduction to the philosophical thought of Michel Foucault and Jacques Derrida, two distinct philosophical voices of the second half of the 20th century’s Continental tradition. Exploration of their accounts of the constitution of the subject, their understanding of power relations, their theory of sexuality, their reading of the master-slave dialectic, their notions of subjectivation, discipline, surveillance, punishment, political resistance and their contemplation on the notions of forgiveness, mourning, gift-offering & gift-receiving, hospitality along with their main views on knowledge, truth and language.
UK CREDITS: 15  US CR: 3/0/3

PH 4040  LANGUAGE, TRUTH AND LOGIC – LEVEL 6
A course that examines issues from philosophy of language, elementary logic and philosophy of computation from both a conceptual and a historical perspective. Thorough discussion of basic concepts such as meaning, reference, truth, concepts of logic, translation and computation.
UK CREDITS: 15  US CREDITS: 3/0/3

PH 4055  INTERNSHIP IN PHILOSOPHY
Experiential learning in the field of philosophy or related disciplines. Students gain on-the-job experience and receive training as they learn to apply advanced theoretical frameworks gained through the programme to real life professional situations.
PH 4450  SENIOR THESIS IN PHILOSOPHY – LEVEL 6
In depth analysis of classical philosophical texts and/or a philosophical issue. Systematic and critical study of its key concepts and arguments. Appreciation of the historical context and the impact on contemporary philosophical thought. Special emphasis on the development of skills required for the analysis and presentation of a philosophical position.
Prerequisites: PH 1000 or PH 1001
PH 3118 Any two Level 5 courses in Philosophy
UK CREDITS: 15
US CR: 3/0/3

PHYSICAL EDUCATION (PE)
Up to three credits in Physical Education may be taken to fulfill the general electives requirement. All PE courses are graded on a P/F basis.

PE 1008  WATER FITNESS
A water exercise program aimed at improving several fitness components and help in the prevention and care of injuries. Graded on a P/F basis.
US CR: 0/2/1

PE 1010  FIRST AID AND CPR
Knowledge and skills for CPR and FIRST AID taught. Included are CPR for adults, infants, and children and first aid for wounds, shock, burns, muscle, bone and joint injuries and for sudden illness. Emphasis will be on safety education for prevention, as well as follow-up care after injuries and illness. Graded on a P/F basis.
US CR: 2/0/1

PE 1014  INTERCOLLEGIATE ATHLETICS
Participation in one of the college’s intercollegiate sports teams. Sportsmanship and teamwork both on and off the field. Graded on a P/F basis.
US CR: 0/2/1

PE 1016  TEAM SPORTS
This course is a combination of four team sporting activities; soccer, basketball, volleyball, and water-polo. It is designed to provide the novice through the elite athlete a broader outlook and appreciation of different sports. Instruction includes: game rules, techniques, strategies, nuances, and injury prevention. Emphasis on sportsmanship as a player, spectator, and fan which carries over into fair play in all aspects of life. Graded on a P/F basis.
US CR: 0/2/1

PE 1017  INDIVIDUAL SPORTS
This class is a combination of five individual sporting activities; tennis, table tennis, running, swimming, badminton. It is designed to provide the novice through the elite athlete a broader outlook and appreciation of different individual sports. Instruction includes: sport rules, techniques, strategies, nuances, and injury prevention. Emphasis on sportsmanship as a player, spectator, and fan which carries over into fair play in all aspects of life. Graded on a P/F basis.
US CR: 0/2/1

PE 1018  FITNESS ALTERNATIVES
A combination of seven fitness activities (Power Pilates, Strength Training, Walking & Jogging, Power Lifting, Water Fitness, Yoga, and Latin Dance) designed for the novice through elite athlete with instruction on proper techniques, personal assessment, program design, motivation, precautions, contraindications, and injury prevention and treatment. This is one of three classes designed to give students an opportunity to experience some of the opportunities in fitness & sports available at the college. Graded on a P/F basis.
US CR: 0/2/1

The School of Liberal Arts and Sciences
# PHYSICAL SCIENCES (SC)

**SC 1000**  
LE SCIENCE AND EVERYDAY LIFE  
An introduction to natural sciences with emphasis on fundamental scientific principles and their applications in everyday life. The course discusses Newton’s laws of motion, energy and the laws of thermodynamics, the nature of the atom and the chemical bond, nuclear science, the origins of the Universe, properties of stars and planets as well as environmental issues.  
US CR: 3/1 1½/4

**SC 1007**  
LE AN INTRODUCTION TO EARTH AND SPACE SCIENCE  
(same as ES 1007)  
An introduction to earth and planetary science, a study of earth systems and their interactions as driving forces for the earth’s evolution. The structure and composition of the earth systems, the formation of the solar system, stars and galaxies are discussed.  
US CR: 3/0/3

# PHYSICS (PY)

**PY 1000**  
LE INTRODUCTION TO PHYSICS I  
Fundamental principles, including matter in motion, energy and momentum, solids and fluids, thermal physics and heat.  
*PY 1000 BL is not available to students on US Federal Financial Aid*  
US CR: 3/1 1½/4

**PY 1005**  
LE INTRODUCTION TO MODERN PHYSICS  
Fundamental concepts and principles of modern physics are presented in a comprehensive way together with everyday life implications. Nuclear energy, Einstein’s theories, space travel, Schrödinger’s cat and black holes will reveal their secrets over a scientific journey with the laws of nature as companions.  
US CR: 3/0/3

**PY 2225**  
UNIVERSITY PHYSICS I - LEVEL 4  
An introduction to the classical laws of motion, including kinematics, forces in nature, Newton’s laws of motion, conservation of energy and momentum, fluid statics and dynamics, oscillations, waves, thermodynamics and properties of matter. Suggested for students of the life science or engineering programs.  
Prerequisites: MA 1008 MA 2130  
UK CREDITS: 20  
US CR: 3/2/4

# POLITICAL SCIENCE (PO)

**PO 1015**  
LE INTRODUCTION TO POLITICAL SCIENCE AND GLOBAL AFFAIRS  
Introduction to political science and global affairs. Theories of political science. Global Studies. Types of Regimes. Issues of Governance. Regional Political development.  
US CR: 3/0/3

**PO 2000**  
LE INTERNATIONAL ORGANIZATIONS - LEVEL 4  
Exploration of what international institutions look like, what is their history, and what is their impact. Why do institutions survive, change and others die? Drawing on theories of international institutions, the course will explore key institutions and the main debates around democracy, health, peace and security and economic/environmental relations.  
UK CREDITS: 15  
US CR: 3/0/3

**PO 2001**  
LE POLITICAL BEHAVIOR - LEVEL 4  
UK CREDITS: 15  
US CR: 3/0/3

**PO 2004**  
LE DIPLOMACY - LEVEL 4  
A critical survey of world diplomacy, from the time of Cardinal Richelieu to American exceptionalism, with emphasis on the twentieth century and contemporary diplomacy.  
UK CREDITS: 15  
US CR: 3/0/3

**PO 2008**  
BEYOND STATE & NATION - LEVEL 4  
The evolution of the International Society in the vortex of states and nations, the main theories and the international organizations (United Nations Organization, European Union, Non Governmental Organizations).  
UK CREDITS: 15  
US CR: 3/0/3
PO 3010  POLITICAL THEORY I: PLATO TO LOCKE - LEVEL 5
Major political writings, systems, and ideas from Plato to Locke and the seventeenth century, including such topics as the nature of political community, government and law, sovereignty and power.
UK CREDITS: 15
US CR: 3/0/3

PO 3011  POLITICAL THEORY II: HUME TO RAWLS - LEVEL 5
English and Continental political theory from the eighteenth to the twentieth century; the challenge of the rise of capitalism and the industrial revolution and the formation of modern liberal states.
UK CREDITS: 15
US CR: 3/0/3

PO 3031  INTERNATIONAL RELATIONS - LEVEL 5
UK CREDITS: 15
US CR: 3/0/3

PO 4025  TERRORISM AND POLITICAL VIOLENCE - LEVEL 6
An introduction to the primary ideas and problems associated with the study of terrorism and political violence. Developing a deeper understanding of the causes of various forms of violence and hatred, how they spread, and how we may combat them with social, political and economic policies.
UK CREDITS: 15
US CR: 3/0/3

PSYCHOLOGY (PS)

PS 1000  LE PSYCHOLOGY AS A NATURAL SCIENCE - LEVEL 4
Overview of the discipline of psychology as a natural science. Topics include a historical trajectory of how scientific and clinical psychology emerged; research methods used in Psychology; biological foundations of behaviour; learning and memory; consciousness; thought and language processes; motivated behaviours.
UK CREDITS: 15
US CR: 3/0/3

PS 1001  LE PSYCHOLOGY AS A SOCIAL SCIENCE - LEVEL 4
Overview of the discipline of psychology as a social science. Topics include a historical trajectory of how scientific and clinical psychology emerged; research methods used in Psychology; human development, personality types, theories of intelligence; theories of social behavior; relationship between stress and health; psychological disorders and treatment.
UK CREDITS: 15
US CR: 3/0/3

PS 2010  HISTORY AND SYSTEMS OF PSYCHOLOGY- LEVEL 4
Overview of the major developments and ideas in psychology including: the history of ideas about the mind; key historical and social events that shaped the field; when and how psychology became a science; and how psychological ideas evolved in a historical and cultural context.
UK CREDITS: 15
US CR: 3/0/3

PS 2207  INFANCY AND PRESCHOOL YEARS – LEVEL 4
Theoretical approaches and methodological issues in developmental psychology. Biocultural foundations of development, prenatal development and birth, physical, cognitive and socioemotional development in infancy and early childhood. Emphasis on the practical implications of developmental science.
Prerequisites: PS 1000  PS 1001
UK CREDITS: 15
US CR: 3/0/3

PS 2236  HUMAN LEARNING AND MEMORY - LEVEL 4
Prerequisites: PS 1000  PS 1001
UK CREDITS: 15
US CR: 3/0/3

PS 2257  PSYCHOLOGY OF DIVERSITY AND SOCIAL ISSUES – LEVEL 4
Assessment of the various forms of diversity at the individual, organizational and societal level. Overview of theories and research with an emphasis on how the presence of difference influences individuals and cross-group relationships in a variety of settings.
Prerequisites: PS 1000  PS 1001
UK CREDITS: 15
US CR: 3/0/3

PS 2260  INTRODUCTION TO STATISTICAL THINKING – LEVEL 4
(same as SO 2260)
Introduction to variables, scales of measurement, descriptive statistics, basic inferential tests and understanding the statistical output. Overview of scientific writing skills and ethical research principles.
Prerequisites: PS 1000  PS 1001  or  SO 1000  SO 1001
UK CREDITS: 10
US CR: 2/0/2

PS 2347  ANALYSIS OF QUANTITATIVE DATA – LEVEL 4
A comprehensive coverage of fundamental aspects in probability and statistics. Analysis of data with graphs, descriptive and inferential statistics. Interpretation of research findings from graphs, parametric and non-parametric tests. Statistical analysis using SPSS.
Prerequisites: PS 1000  PS 1001  PS 2260
UK CREDITS: 20
US CR: 3/2/4
PS 3532  TESTING AND ASSESSMENT - LEVEL 5
Theory, research and practice on psychological testing and assessment. Statistical analysis and in-depth presentation of the psychometric properties of tests and scales. Evaluation of achievement, intelligence, cognitive, neuropsychological and personality tests. Exposure to the most frequently used tests.
Prerequisites: PS 1000 PS 1001 PS 2236
PS 2260 PS 2347
UK CREDITS: 20
US CR: 3/1/4

PS 3608  CHILDHOOD AND ADOLESCENT DEVELOPMENT - LEVEL 5
Integrated presentation of theory and research in the development of children from the age of six through adolescence, with emphasis on biological, emotional, intellectual, social, and personal growth. Evaluation of the contribution of parents and peer relationships in children’s and adolescents’ social development.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
UK CREDITS: 15
US CR: 3/0/3

PS 3609  ADULTHOOD AND AGING – LEVEL 5
An overview of the aging process from a psychological perspective through the study of major theories of aging, changes in physical and mental health, personal transitions, and social relationships, as well as death and dying. Critical presentation of cultural influences on parenting and sexuality.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
UK CREDITS: 15
US CR: 3/0/3

PS 3612  PERSONALITY PSYCHOLOGY AND INDIVIDUAL DIFFERENCES – LEVEL 5
Introduction to key theories and concepts in the study of personality psychology including psychodynamic, humanistic, cognitive, and trait-based approaches as well as biological underpinnings of personality and applications of personality psychology in the real world. Individual differences and situational influences are examined concerning several personality characteristics.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
UK CREDITS: 15
US CR: 3/0/3

PS 3618  NONEXPERIMENTAL RESEARCH IN PSYCHOLOGY– LEVEL 5
Theoretical and experiential learning of the scientific method, design, execution, analysis, interpretation and communication of non-experimental research in Psychology. Application of qualitative and quantitative data analysis through the use of practical examples and collected data.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
UK CREDITS: 20
US CR: 3/2/4

PS 3626  SOCIAL PSYCHOLOGY, THEORIES & APPLICATIONS – LEVEL 5
Systematic analysis and applications of key theoretical constructs, principles and research in relation to social psychological causes of behavior. Application of social psychological phenomena to current and real-life issues.
Prerequisites: PS 1000 PS 1001 PS 2010
PS 2257 PS 2260 PS 2347
UK CREDITS: 15
US CR: 3/0/3

PS 3630  BIOLOGICAL PSYCHOLOGY– LEVEL 5
The physiological basis of behaviour, organization of the nervous system, cellular functioning, neurotransmission, neuroanatomy, research methods for studying brain behaviour.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347 BI 1000
UK CREDITS: 15
US CR: 3/0/3

PS 3734  EXPERIMENTAL COGNITIVE PSYCHOLOGY – LEVEL 5
Methods and concepts of experimental cognitive psychology. Principles of experimental design through a description of different types of experimental investigations. Collection, design, and analysis, of experiments in psychology. Scientific report writing.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
PS 3618
UK CREDITS: 20
US CR: 3/2/4

PS 4080  INTERNSHIP IN PSYCHOLOGY – LEVEL 6
This is a service-learning course that provides an opportunity to senior undergraduate psychology majors to develop and apply career readiness skills by undertaking a placement in a relevant collaborating setting in selected business, not-for-profit, scientific or community organisations. The course combines placement attendance, with class-based preparatory work, and evaluations. It fosters both professional and personal development through applying concepts learned in class to actual or simulated field experiences and gaining confidence and efficacy through exploration of professional opportunities.
Prerequisites: The student must have completed a minimum of 30 credits from Levels 5 and 6 modules of the Psychology program before being able to take this course. All internship placements are subject to the formal approval by the Department Head and Internship Coordinator.
UK CREDITS: 15
US CR: 3/0/3
PS 4719  HEALTH AND LIFELONG ADAPTATION – LEVEL 6
Application of psychological theory, diverse methodologies and research findings in the understanding of health, illness and healthcare management. An exploration of the role of clinical parameters and psychosocial factors implicated in the development and treatment of various illnesses. The importance of human diversity in health promotion and illness prevention.
Prerequisites: PS 1000 PS 1001 PS 2236
PS 2260 PS 2347 PS 3630
BI 1000
UK CREDITS: 15
US CR: 3/0/3

PS 4721  EDUCATIONAL PSYCHOLOGY – LEVEL 6
Application of psychological methods and principles to teaching practices and student performance in school settings. Evaluation of teaching methods and assessments. Emphasis is placed on developing skills to better understand learners, and foster improved learning and motivation, taking into consideration individual differences.
Thorough investigation of a range of barriers to students’ learning.
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
PS 3608
UK CREDITS: 15
US CR: 3/0/3

PS 4723  STRESS AND WELLBEING – LEVEL 6
The scientific study of the causes, consequences, and coping mechanisms of stress. Adjustments in interpersonal relationships, college life, and in the workplace are examined. Societal implications for mental capital and wellbeing are explored.
Prerequisites: PS 1000 PS 1001 PS 2236
PS 2260 PS 2347 PS 3630
BI 1000
UK CREDITS: 15
US CR: 3/0/3

PS 4743  CHILD AND ADOLESCENT PSYCHOPATHOLOGY – LEVEL 6
Comprehensive and critical overview of developmental psychopathology and mental disorders of infancy, childhood, and adolescence. Etiological factors contributing to psychopathology emerging in childhood and later in life, classification issues and evidence-based treatment and prevention programs
Prerequisites: PS 1000 PS 1001 PS 2207
PS 2236 PS 2260 PS 2347
PS 3608
UK CREDITS: 15
US CR: 3/0/3

PS 4744  ADDICTIVE BEHAVIOURS AND MENTAL HEALTH – LEVEL 6
Overview of the field of substance abuse/dependence as well as behavioural addictions. A mental health perspective is employed whereby addictive behaviours are seen within the frame of a wider psychological vulnerability which results in comorbidity. Prevention and treatment protocols.
PS 4763  SOCIAL COGNITION – LEVEL 6
Integration of two major fields of psychology, social and cognitive psychology. Critical analysis of theories, and methods centered on how people think about themselves and other people and make sense of their social environment.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2260 PS 2347 PS 3626
UK CREDITS: 15
US CR: 3/0/3

PS 4839  ADVANCED TOPICS IN COGNITIVE PSYCHOLOGY – LEVEL 6
In-depth overview of important topics in cognitive psychology including perception, attention, memory, language, problem-solving and reasoning. Discussion and critical evaluation of major theories and ideas in terms of the research they have inspired.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2236 PS 2260 PS 2347 PS 3626 PS 3734
UK CREDITS: 15
US CR: 3/0/3

PS 4861  FINAL YEAR PROJECT I – LEVEL 6
Development of a research proposal for the final-year project, including (a) identification of the research problem; (b) theoretical background to the research problem and critical literature review; (c) objectives of the research proposal; (d) research design; (e) significance of the research; (f) ethics.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2236 PS 2260 PS 2347 PS 3618 PS 3734
UK CREDITS: 10
US CR: 2/0/2

PS 4924  INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY – LEVEL 6
Systematic analysis of the science of people at work. Methods of personnel selection, evaluation, and training. Job satisfaction, motivation at work and productivity in changing global times. Intervening factors such as the role of personality and demographics. Insights into stress management issues.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2010 PS 2236 PS 2260 PS 2347 PS 3636 PS 3532
UK CREDITS: 15
US CR: 3/0/3

SO 1000  LE INTRODUCTION TO SOCIOLOGY - LEVEL 4
Sociology as a social science. Theoretical and methodological foundations. Discussion of various topics including social structure, culture, socialization, group relations, deviance, and various forms of inequality.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2236 PS 2260 PS 2347 PS 3618 PS 3734
UK CREDITS: 15
US CR: 3/0/3

SO 1001  LE SOCIOLOGY OF MODERN LIFE - LEVEL 4
Discussion of various social institutions, such as the economy, politics, family, religion, education and medicine, with emphasis on modern society. Presentation of social change in its different forms, both locally and globally.
Prerequisites: PS 1000 PS 1001 PS 2207 PS 2236 PS 2260 PS 2347 PS 3618 PS 3734
UK CREDITS: 15
US CR: 3/0/3
SO 2004  SOCIAL INEQUALITY - LEVEL 4
Causes and consequences of social inequality, including theoretical background, social classes, and social mobility, illustrated through various substantive cases.
UK CREDITS: 15
US CR: 3/0/3

SO 2020  FAMILY AND GENDER ROLES - LEVEL 4
Family as a social institution: functions and kinship structures. The rise of the modern family, gender roles, socialization, love, marriage, parenting. Family diversity: class, race, ethnicity. Family realities: (house) work, power, patriarchy. Family-related problems, alternative lifestyles.
UK CREDITS: 15
US CR: 3/0/3

SO 2030  SOCIAL PROBLEMS - LEVEL 4
Introduction into the sociological imagination by distinguishing between personal and social problems. An examination of contemporary social problems through various sociological perspectives. Possible solutions to problems such as the social, economic, and ideological causes and solutions of racism, sexism, homophobia, poverty, crime and violence, drug abuse, and environmental change.
UK CREDITS: 15
US CR: 3/0/3

SO 2044  LE SOCIAL MEDIA IN AN INTERCONNECTED SOCIETY
See MK 2044.

SO 2260  INTRODUCTION TO STATISTICAL THINKING – LEVEL 4
See PS 2260.

SO 2441  THE CRAFT OF SOCIOLOGY: RESEARCH PRACTICE AND WRITING – LEVEL 4
Introduction to the basic conventions of sociological research and writing; practices for the construction of sophisticated and well-structured arguments; issues of readership and communication within expert communities; methods and criteria for search and review the existing sociological literature on an assigned topic; sociological reading and writing skills.
Prerequisites: SO 1000  SO 1001  WP 1010  WP 1111
UK CREDITS: 5
US CR: 1/0/1

SO 3002  LE ENVIRONMENT AND SOCIETY - LEVEL 5
(same as ES 3002)
The study of the interactions between the physical environment, social organization and social behavior. Focus on both local and global dimensions of social behaviors and their environmental impact.
UK CREDITS: 15
US CR: 3/0/3

SO 3007  LE HEALTH AND SOCIETY - LEVEL 5
Medical Sociology and contrasting ideas about Health and Social Behavior. Epidemiological Measures and Complexity of Modern Ills. Health in relation to Age, Gender, Race, Socio-economic status, Social Stress, Health and Illness Behavior as well as Healing Options in American Society. The Sick Role, Doctor-Patient Interaction, the role of Physicians, Nurses, Midwives. The Development of Hospitals, their organization and the rising cost of Health Care Delivery. Health Care Delivery in the USA, the First world and Formerly Socialist Countries as well as in other countries.
UK CREDITS: 15
US CR: 3/0/3

SO 3009  TOURISM AND LEISURE IN MODERN SOCIETY - LEVEL 5
Tourism as activity and as a global industry analyzed from a social science perspective. The role of culture in the development of hospitality, leisure and travel in modern society. The socio-cultural impacts of tourism and the boundaries of hospitality.
UK CREDITS: 15
US CR: 3/0/3

SO 3012  CONTEMPORARY CINEMA AND SOCIETY - LEVEL 5
Analysis of major aspects of society as reflected in the contemporary cinema. Social inequality, revolution, war, racism, exclusion of the physically disabled, alienation and gender are discussed within the context of cinematic dramaturgy.
UK CREDITS: 15
US CR: 3/0/3

SO 3015  SOCIOLOGY OF GLOBALIZATION - LEVEL 5
A survey of the distinct themes and sub-areas in the sociology of globalization, including globalization studies, theories of globalization, political, economic, and cultural globalization, the new global inequalities, transnational migration, diasporas, and citizenship as well as global movements and the environment.
UK CREDITS: 15
US CR: 3/0/3

SO 3025  MEDIA AND SOCIETY IN THE 21ST CENTURY - LEVEL 5
The media in the global age. From television to the internet and the social media. Emphasis on (un)reality constructions, representation, audiences, identity issues and online communities, the public sphere, etc.
UK CREDITS: 15
US CR: 3/0/3

SO 3035  MIGRATION IN THE GLOBAL AGE - LEVEL 5
A multi-dimensional exploration of international migration in the age of globalization: causes, patterns, categories of migrants, implications for receiving and sending societies. Irregular migration, refugee movements and the state’s quest for control. Migrant identity, ethnic groups and boundaries, diasporas and transnationalism. Immigration theories and debates.
UK CREDITS: 15
US CR: 3/0/3
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>UK CREDITS:</th>
<th>US CR:</th>
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<tbody>
<tr>
<td>SO 3037</td>
<td>SOCIOLOGY OF DEVIANCE - LEVEL 5</td>
<td>The changing nature, relativity, diversity, etiology and social control of deviance.</td>
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<tr>
<td>SO 3038</td>
<td>CRIMINOLOGY - LEVEL 5</td>
<td>(same as JS 3038) Introduction to the study of crime and criminology. Nature of crime and theories of crime causation. Characteristics of crimes and characteristics of criminals. Types of crimes: violent crimes, crimes against property, hi-tech crimes, crimes against public order, white-collar and corporate crimes. Society’s reaction to crime.</td>
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<tr>
<td>SO 3046</td>
<td>THE SOCIOLOGY OF EMOTIONS - LEVEL 5</td>
<td>An introduction into the study of emotions as social constructs. Merits of the sociological approach in understanding the operation of emotions. Emotions examined in relation to class, racial and gender categories. Emotions as objects of social control and regulation, construction, and negotiation. Analysis of positive and negative emotions as the necessary link between social structure and social actor.</td>
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<tr>
<td>SO 3119</td>
<td>CONSUMER SOCIETY - LEVEL 5</td>
<td>Consumer society as an expression of material culture in the post-modern globalized world. Emphasis on collective trends (fashion), conspicuous consumption (luxury), lifestyles (identity), class and gender divisions, places of consumption (e.g., shopping malls), etc. The pathology of consumption: alienation, objectification, pseudo-individualism, and the romantic search for the “new.”</td>
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<tr>
<td>SO 3127</td>
<td>SOCIOLOGY OF ARCHITECTURE – LEVEL 5</td>
<td>Introduction to sociological responses to modern metropolitan architecture and urban planning in key texts, from classical social theory, the Chicago School and the Frankfurt Institute for Social Research, to post-modern and post-structuralist explorations of a sociology of architecture.</td>
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<tr>
<td>SO 3148</td>
<td>SELECTED TOPICS IN CONTEMPORARY SOCIOLOGY - LEVEL 5</td>
<td>Selection of topics from a variety of contemporary sociology. Detailed focus on a subject not covered, or not covered in depth in the curriculum of Sociology.</td>
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<tr>
<td>SO 3260</td>
<td>CLASSICAL SOCIOLOGICAL THEORY - LEVEL 5</td>
<td>Origin and development of sociological thought Marx, Weber, Durkheim, Simmel, Mead. Examination of intellectual currents and social processes during the formative years of the discipline.</td>
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<tr>
<td>SO 3411</td>
<td>QUANTITATIVE METHODS IN SOCIOLOGY - LEVEL 5</td>
<td>Overview of social research methods. Focus on the various research designs, ethical considerations, data collection, measurement of quantitative information.</td>
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<tr>
<td>SO 3516</td>
<td>QUALITATIVE RESEARCH METHODS IN SOCIOLOGY - LEVEL 5</td>
<td>Introduction to qualitative methods in social sciences. Designing strategies, data collection techniques, interpretation, analysis and ethical considerations in empirical research. Emphasis on ethnography, observation, in-depth interviewing, case studies, documentary analysis, etc.</td>
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<tr>
<td>SO 4050</td>
<td>WORLD CINEMA: POWER AND IDENTITY - LEVEL 6</td>
<td>(Same as CIN 4050) Critical survey of national, regional and global traditions and narrative forms through the lens of power and identity. Emphasis on power issues in relation to gender, sexuality, race and ethnic identity. Analysis and assessment of relevant theories and methods. Interpretation and its problems in world-cinema’s post-colonial expansion.</td>
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<tr>
<td>SO 4106</td>
<td>URBAN SOCIOLOGY - LEVEL 6</td>
<td>A sociological examination of the process of urbanization. Comparative analysis of city development around the world. Examination of the city as a location and as a community of people through the application of different explanatory models.</td>
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<td>Course Code</td>
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<td>Prerequisites</td>
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<td>SO 4117</td>
<td>SOCIOLOGY OF WORK – LEVEL 6</td>
<td>Work and its transformation in modern society. Paid and unpaid work, the professions, Fordism and its effects, working conditions, unemployment. Globalization and changes of work.</td>
<td>SO 1000 or SO 1001</td>
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<td>SO 4123</td>
<td>GENDER, MEDIA AND SOCIETY – LEVEL 6</td>
<td>Contemporary approaches, studies and debates on gender and mediated communications. Past and present representations of gender, sexuality and intersectionality in various media texts and outlets. Gender, power and identity in the digital era. Gender audiences and fan cultures.</td>
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<td>SO 4142</td>
<td>FILM STUDIES: CINEMA AS MEDIUM AND INSTITUTION – LEVEL 6</td>
<td>Film as a modern cultural form. Sociological analysis of the history, trends and conditions of cinema developments since its beginnings. Exercises in film interpretation. The role of film as industry and means for political and social transformation. Theories of film. Kracauer, Bazin, Metz, Tarkovsky.</td>
<td>SO 1000 or SO 1001</td>
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<td>SO 4143</td>
<td>SOCIOLOGY OF SCIENCE AND TECHNOLOGY - LEVEL 6</td>
<td>Science as a social institution. Interaction between science and technology. Scientific knowledge and social context. Relationship of science and technology to industry. Theories and case studies on science, technology and society studies.</td>
<td>SO 1000 or SO 1001</td>
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<td>SO 4213</td>
<td>COLLECTIVE ACTION AND SOCIAL MOVEMENTS – LEVEL 6</td>
<td>A critical introduction to social movements. Application of theoretical frameworks and concepts developed by sociologists and other social scientists to the analysis of the nature and dynamics of social movements. An exploration into the field through actual empirical cases of social movements in the 20th and 21st centuries.</td>
<td>Any two Sociology courses</td>
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<tr>
<td>SO 4231</td>
<td>RELIGION AND SOCIETY - LEVEL 6</td>
<td>Religion as a social phenomenon in individual and collective terms: group cohesion, institutional structures and organizational parameters, religious conflict, social inequality. Its impact on public discourse and the lives of individuals. Social change, religious adaptation in (late) modernity and the impact of globalization. Sociological theories from the classics to contemporary thinkers.</td>
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SPANISH (SN)

SN 1000  SPANISH I
Beginning Spanish. Introduction to Spanish language and aspects of Spanish and Latin American culture. Four basic language skills (listening, speaking, reading and writing) are developed in order to acquire a general ability to communicate in a number of the most familiar situations of everyday life and to understand main points of simple conversations and texts needed in a Spanish-speaking environment. (CEFR -A1)
US CR: 3/0/3

SN 1101  SPANISH II
Four language skills (listening, speaking, reading and writing) are reinforced and expanded in order to gain a more effective command of the language and to interact with greater confidence in a wider range of everyday familiar situations. Aspects of Spanish and Latin American culture. (CEFR -A2)
Prerequisite: SN 1000  or  equivalent
US CR: 3/0/3

SN 2202  SPANISH III
The four language skills (listening, speaking, reading and writing) are further developed to handle the language with a certain degree of confidence and independence using a wider range of vocabulary in every day, social, working and academic context. Issues of culture, history and daily life in Spain and Latin America. (CEFR -B1)
Prerequisite: SN 1000  and  SN 1101  or  equivalent
US CR: 3/0/3

SN 3310  SPAIN AND LATIN AMERICA TODAY
Aspects of Spanish and Latin American culture, geography, history, social evolution, literature and the arts, reading and discussion in Spanish. (CEFR -B1)
Prerequisites: SN 1000  SN 1101  SN 2202  or  equivalent
US CR: 3/0/3

WRITING PROGRAM (WP)

WP 1010  INTRODUCTION TO ACADEMIC WRITING
Introduction to reading, writing, and thinking skills central to academic discourse. Emphasis on summarizing and critically responding to non-fiction texts. Frequent informal writing exercises in addition to formal revised writing assignments.
US CR: 3/0/3

WP 1111  INTEGRATED ACADEMIC WRITING & ETHICS
Practice and expansion of academic writing skills acquired in WP 1010, including summarizing, analyzing, comparing, and synthesizing material from multiple sources. Exposure to lectures and readings on ethical issues as well as a variety of texts such as fiction, non-fiction, visual, and web-based. Frequent informal writing exercises in addition to formal revised writing assignments. Sections may vary in theme.
Prerequisites: WP 1010
US CR: 3/0/3

WP 1212  ACADEMIC WRITING AND RESEARCH
Advancement of writing skills developed in WP 1010 and WP 1111. Introduction of analytical skills central to academic research writing. Exploration of the research process and discussion of documentation styles. Exposure to disciplinary writing from various academic fields. Frequent informal writing assignments in addition to formal revised research essays of varying lengths and complexity. Sections vary in theme. This class will only be taught during semesters and Summer Term to ensure students have time to understand and practice research-writing skills.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

WP 1212 BL is not available to students on US Federal Financial Aid
The School of Business and Economics

Course Descriptions

Accounting and Finance (AF)
Business Administration (BU)
Economics (EC)
Finance (FN)
Health Care Management (HM)
International Tourism and Hospitality Management (HT)
International Business (IB)
Logistics and Supply Chain Management (LM)
Management (MG)
Management Information Systems (CS)
Marketing (MK)
Sports Management (SM)
THE US CR INDICATE CLASS HOURS PER WEEK IN A NORMAL SEMESTER, LABORATORY OR STUDIO HOURS, AND SEMESTER CREDIT HOUR. THUS 3/2/4 MEANS THREE HOURS OF CLASS, TWO LABORATORY OR STUDIO, AND FOUR CREDIT HOURS FOR THE COURSE.

ACCOUNTING AND FINANCE (AF)

AF 2007  FINANCIAL ACCOUNTING - LEVEL 4
Introduction to principles, concepts and procedures of the financial accounting cycle of services and merchandising businesses. Preparation and interpretation of financial statements as a source of financial information required in a business context.
UK CREDITS: 15
US CR: 3/1/3

AF 3104  FINANCIAL REPORTING I - LEVEL 5
Introduction to Financial Reporting. Focus on International Financial Reporting Standards (IFRS) in relation to preparation of single entity financial statements, as well as the reporting of asset and revenue elements.
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3

AF 3116  MANAGEMENT ACCOUNTING - LEVEL 5
Generation and preparation of information provided to decision-makers for optimal planning and control of an organization's routine operations and long-range organizational goals. Focus on the use of accounting information in cost accumulation, profitability analysis, planning and decision making in business organizations.
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3

AF 3131  INTERMEDIATE FINANCIAL ACCOUNTING - LEVEL 5
Application of alternative accounting measurements and their effects on corporate assets, liabilities, and stockholders' equity.
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3

AF 3240  MONEY AND BANKING - LEVEL 5
See EC 3240.

AF 3437  ACCOUNTING INFORMATION SYSTEMS - LEVEL 5
Introduction to accounting information systems as part of enterprise planning resource systems. Transaction processing, internal controls, and database systems in support of accounting information needs.
Prerequisites: AF 2007  AF 3113
CS 1070  CS 2179
UK CREDITS: 15
US CR: 3/0/3

AF 4045  CORPORATE GOVERNANCE AND ACCOUNTABILITY - LEVEL 6
The concept and role of corporate governance. Comparison of global governance systems. Distribution of power within firms, risk management, audit, global corporate governance. Sustainability and ethics as issues pertaining to good corporate governance.
UK CREDITS: 15
US CR: 3/0/3

AF 4090  INTERNSHIP IN ACCOUNTING AND FINANCIAL MANAGEMENT
Experiential learning in companies related to the industry. Students gain on-the-job experience and training as they learn to apply knowledge gained in the classroom to real life professional situations.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3

AF 4096  MERGERS AND ACQUISITIONS - LEVEL 6
Application of principles and techniques of financial accounting to issues related M&A transactions. Comprehensive review of purpose, approaches, tools and techniques to undertake M&A decisions.
UK CREDITS: 15
US CR: 3/0/3

AF 4141  BUSINESS TAXATION - LEVEL 6
This course provides a detailed analysis of UK business taxation. It provides a basic analysis of taxation on the business activities of any business organization from a sole trader to a partnership and a company and some of the latest international developments and trends on taxation.
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3

AF 4207  FINANCIAL REPORTING II - LEVEL 6
The use of International Financial Reporting Standards (IFRS) in relation to the preparation of consolidated financial statements, as well as liability, equity and expense elements.
Prerequisites: AF 2007  AF 3104
UK CREDITS: 15
US CR: 3/0/3

AF 4218  AUDITING - LEVEL 6
Examination and verification of accounting for the purpose of establishing the reliability of financial statements. Nature and application of auditing standards and procedures.
Prerequisites: AF 2007  AF 3131
AF 3104
UK CREDITS: 15
US CR: 3/0/3
AF 4242  COST AND CONTROL MANAGEMENT - LEVEL 6
The role of the management accountant in complex modern industrial organisation. Costing systems and activity-based costing; implementation issues in modern costing systems; control systems and control philosophies; performance appraisal and the balanced scorecard.
Prerequisites:  AF 2007
              AF 3116 or EC 3270
UK CREDITS: 15
US CR: 3/0/3

AF 4244  FORENSIC ACCOUNTING - LEVEL 6
Detecting and correcting fraudulent financial reporting. Use technology in optimally accomplishing forensic accounting objectives.
Prerequisites:  AF 2007  AF 3131  AF 3104
UK CREDITS: 15
US CR: 3/0/3

AF 4323  FINANCIAL STATEMENT ANALYSIS AND EQUITY VALUATION - LEVEL 6
Review and analysis of financial statements. Tools and techniques for financial valuation using cash flow information and present value analysis. Topics of ratio analysis, liquidity, capital structure, trend analysis, profitability, industry standards, changes in working capital, changes in financial position, sources and uses of funds, business valuation techniques, and analysis of earnings quality.
Prerequisites:  AF 2007  FN 2128  FN 3213
UK CREDITS: 15
US CR: 3/0/3

AF 4450  CONTEMPORARY ISSUES IN ACCOUNTING AND FINANCE - LEVEL 6
Students conduct research on issues in the field of accounting and finance. Emphasis on events and trends affecting the work that accounting and finance professionals do and practice.
Prerequisites:  AF 2007  AF 3116  FN 2128  AF 3104
UK CREDITS: 15
US CR: 3/0/3

BUSINESS ADMINISTRATION (BU)

BU 2003  BUSINESS LEGAL ISSUES - LEVEL 4
Introduction to basic concepts and principles of company law, intellectual property law, contract law, tort law and employment law, and overview of selected emerging legal issues.
UK CREDITS: 15
US CR: 3/0/3

BU 3233  BUSINESS RESEARCH METHODS - LEVEL 5
Prerequisites:  MA 2021 or MA 2010  MA 3111
UK CREDITS: 15
US CR: 3/1/3

BU 4950  BUSINESS CONSULTING
A field-based course, open to all economics and business students, designed to develop strategic problem solving skills in a corporate setting. Emphasis is placed on the complexities of organizational environments and the implications of different strategies on firm organizational structure and prospects.
Prerequisites:  90 credits. The course is open to business and economics students. Approval by the Department Head / Program Coordinator (as appropriate) and the course instructor is required.
US CR: 3/0/3

ECONOMICS (EC)

EC 1000  PRINCIPLES OF MICROECONOMICS - LEVEL 4
UK CREDITS: 15
US CR: 3/0/3

EC 1003  LE ECONOMICS OF EVERYDAY LIFE
Key economic principles and basic business operations in a free market society. Essential economics for citizens and consumers. Basic quantitative skills needed for managing one’s personal finances, and for interpreting economic developments in a way that will allow one to make informed decisions as a citizen.
US CR: 3/0/3

EC 1101  LE PRINCIPLES OF MACROECONOMICS - LEVEL 4
National income accounting, economic growth, taxation, business cycles, unemployment, inflation, deficit and debt. Aggregate expenditures and the Aggregate Supply/Aggregate Demand model. Countercyclical fiscal and monetary policy. The banking system and the money supply.
Prerequisites:  EC 1000
UK CREDITS: 15
US CR: 3/0/3
EC 2011  ECONOMIC HISTORY OF EUROPE - LEVEL 4
Economic development of Europe from the early Middle Ages to the early 20th century. Emergence of institutions attempting to solve problems associated with allocation of scarce resources. The relationship between economic events and cultural, political, social, religious and demographic trends and between economic events and economic thought.
Prerequisites: EC 1000
UK CREDITS: 15
US CR: 3/0/3

EC 2350  MATHEMATICAL TECHNIQUES IN ECONOMICS - LEVEL 4
Prerequisites: EC 1000 MA 1008 MA 2105
UK CREDITS: 15
US CR: 3/0/3

EC 3046  INVESTMENT ANALYSIS AND MANAGEMENT I - LEVEL 5
(same as FN 3046)
Investment theory and practice including risk and return, asset allocation and diversification. Analytical techniques for investment planning and selection in the environment in which investment decisions are made.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3134  ENVIRONMENTAL AND RESOURCE ECONOMICS - LEVEL 5
Prerequisites: EC 1000
UK CREDITS: 15
US CR: 3/0/3

EC 3219  INTERNATIONAL FINANCE - LEVEL 5
(same as FN 3219)
Theoretical framework, quantitative tools and practical issues that are critical in international financial management. Global financial environment and monetary system, exchange rate determination, parity conditions, foreign exchange risk, foreign exchange risk management.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3225  REAL ESTATE ECONOMICS - LEVEL 5
Real estate in the wider economy, the housing wealth effect. Supply & Demand. Real estate as investment; property valuation, the cap rate and its cycle. The development process. Real estate market equilibrium as a capital stock adjustment. Housing finance. Bid-price (bid-price) curves and land-use patterns. Real estate price bubbles. Real estate price indices.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3226  CREDIT AND LENDING - LEVEL 5
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3227  MARITIME ECONOMICS - LEVEL 5
The economics of sea transport and related markets. Shipping & ship demand & supply, economies of scale, shipping cycles, ship & shipyard productivity, shipyard subsidisation, return on shipping investment, evolution of fleet costs as more ships are activated, shipping risk & FFAs, bulk carriers vs. specialised ships, marginal cost pricing, fast vs. slow steaming.
Prerequisites: EC 1000 MA 1008
UK CREDITS: 15
US CR: 3/0/3

EC 3232  ECONOMICS OF EUROPEAN UNION - LEVEL 5
The political and institutional framework of the European Union. The Union’s agricultural, industrial, social, monetary and regional policy. Theory and practice of economic integration.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3240  MONEY AND BANKING - LEVEL 5
(same as AF 3240)
The nature and role of money. Scope and functioning of the finance system. Financial markets and interest rates. Financial institutions, bank management, and regulation. The money supply process and monetary policy.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3270  MANAGERIAL ECONOMICS - LEVEL 5
Basic microanalysis for consumer and business decision making. Production, technology and costs. Price and output determination in different market structures. Pricing with market power. Evaluation of government policies.
Prerequisites: EC 1000 EC 1101
UK CREDITS: 15
US CR: 3/0/3
EC 3271  MACROECONOMIC THEORY AND POLICY - LEVEL 5
Prerequisites: EC 1000  EC 1101
UK CREDITS: 15
US CR: 3/0/3

EC 3324  INSURANCE - LEVEL 5
Prerequisites: EC 1000  MA 1008  MA 2021
UK CREDITS: 15
US CR: 3/0/3

EC 3342  PUBLIC FINANCE - LEVEL 5
Prerequisites: EC 1000  EC 1101  EC 3270
UK CREDITS: 15
US CR: 3/0/3

EC 3362  LABOR ECONOMICS - LEVEL 5
Demand for and supply of labor. Wage determination and labor market equilibrium. Emphasis on value of life, labor mobility causes and effects, incentive pay. Efficiency wages, human capital, unemployment and the impact of minimum wage. AI and robotics in labor market institutions.
Prerequisites: EC 1000  EC 1101  EC 3270
UK CREDITS: 15
US CR: 3/0/3

EC 3474  ADVANCED MACROECONOMICS - LEVEL 5
Prerequisites: EC 1000  EC 1101  MA 1008  MA 2105
UK CREDITS: 15
US CR: 3/0/3

EC 3473  SELECTED TOPICS IN MICROECONOMIC THEORY - LEVEL 5
Prerequisites: EC 1000  EC 1101  MA 1008  MA 2105
UK CREDITS: 15
US CR: 3/0/3

EC 3536  ECONOMETRICS I - LEVEL 5
Data categories, databases, applications of descriptive and inferential statistics in economics. Model building and use in economics. Model estimation.
Prerequisites: EC 1000  EC 1101  MA 1008  MA 2105  MA 2021
UK CREDITS: 15
US CR: 3/1/3

EC 4004  SOCIAL ECONOMY AND ENTREPRENEURSHIP - LEVEL 6
(same as FN 4004)
The civil society and provision of public goods by the private sector. Types of social financial services and pertinent risk, return, and social impact.
UK CREDITS: 15
US CR: 3/0/3

EC 4007  SUSTAINABLE FINANCE AND INVESTING - LEVEL 6
(same as FN 4007)
Economic and financial aspects of sustainability. Sustainable financial products and markets. Sustainable investments, effective financial valuation and effective risk assessment.
UK CREDITS: 15
US CR: 3/0/3

EC 4009  BEHAVIOURAL ECONOMICS AND FINANCE - LEVEL 6
(same as FN 4009)
The impact of cognitive biases, bounded rationality, framing, heuristics, and emotions on decision-making processes on everyday life and on financial markets. Divergence from the Homo Economicus archetype and explanation of market “anomalies”.
UK CREDITS: 15
US CR: 3/0/3

EC 4010  HISTORY OF ECONOMIC THOUGHT - LEVEL 6
The development of economic ideas from the Commercial Revolution to the 20th century. The origins of modern economic theory. Economics in the context of history, philosophy, politics, and culture.
UK CREDITS: 15
US CR: 3/0/3
EC 4020  ECONOMIC DEVELOPMENT AND SUSTAINABILITY - LEVEL 6
Theories of economic development. Domestic problems and policies. The trade policy debate. Transnationals and the transfer of technology. Sustainable economic development and challenges.
UK CREDITS: 15
US CR: 3/0/3

EC 4021  ECONOMIC DEVELOPMENT OF MODERN GREECE - LEVEL 6
The Greek economy from 1949 to the present. Accession to the EEC and Eurozone membership. Economic performance, challenges, crises, and stabilization policies.
UK CREDITS: 15
US CR: 3/0/3

EC 4044  FUNDAMENTALS OF TRADING
(same as FN 4044)
Introduction to the art and science of trading. Trading room structure and market participants. Trading behavior and risk management. Intermarket competition, regulation and information technology innovation in trading. Computer trading simulations.
US CR: 3/1.5/3

EC 4045  FINTECH - LEVEL 6
(same as FN 4045)
Fintech and transformation of financial services. Financial innovation, cryptocurrencies and Blockchain. Fintech regulation and implications for the financial sector and the economy.
UK CREDITS: 15
US CR: 3/0/3

EC 4047  EQUITY TRADING
(same as FN 4047)
Comprehensive, in-depth foundation learning in the trading of stocks. Equity products, market structure, venues and participants. Investment and execution strategies, stock portfolio formation. Real cases and market events. Technical analysis, equity market dynamics, ethics and risk management.
US CR: 3/1.5/3

EC 4049  FOREIGN EXCHANGE TRADING
(same as FN 4049)
Real time trading in foreign exchange with closed group dealing system. Trading behavior and risk management. Inter-market competition. Use of foreign exchange forwards and cross-currency swaps. Technical analysis and impact of fundamentals upon foreign exchange trading.
US CR: 3/1.5/3

EC 4066  ECONOMIC METHODOLOGY - LEVEL 6
UK CREDITS: 15
US CR: 3/0/3
EC 4365  INTERNATIONAL MONETARY ECONOMICS - LEVEL 6
Major policy issues in international finance with emphasis on open economy macroeconomics. Topics include the balance of payments and the foreign exchange market, monetary and fiscal policy in open economies, the floating exchange rate system and exchange rate determination, international parity conditions, international financial crises.
Students cannot take both FN 3219 International Finance /EC 4365 International Monetary Economics
Prerequisites: EC 1000  EC 1001  EC 3271
UK CREDITS: 15
US CR: 3/0/3

EC 4430  FINANCIAL DERIVATIVES - LEVEL 6
(same as FN 4430)
Prerequisites: EC 3046  MA 1008  MA 2105  MA 2021
UK CREDITS: 15
US CR: 3/0/3

EC 4447  ECONOMICS OF CONFLICT AND SECURITY – LEVEL 6
Fundamentals of defense economics. The demand for military expenditures. Costs versus benefits of defense expenditure. Defense procurement theories, evidence and policies. The European defense industry, the Greek defense industry and the impact of the defense burden on the Greek economy. Arms race models, military manpower, and nonconventional conflict.
Prerequisites: EC 1000  EC 1001  EC 3270  EC 3473  MA 1008  MA 2105
UK CREDITS: 15
US CR: 3/0/3

EC 4653  ECONOMETRICS II – LEVEL 6
Econometric methods and applications in economics. Multivariate models and their methods of estimation, panel data regression, and binary/categorical dependent variables.
Prerequisites: EC 1000  EC 1001  MA 1008  MA 2105  MA 2021  EC 3536
UK CREDITS: 15
US CR: 3/1/3

EC 4900  DISSERTATION IN ECONOMICS - LEVEL 6
An independent piece of work on a theme aligned with the focus of the economics programme. Each student works directly with a faculty supervisor.
Prerequisites: EC 1000  EC 1001  MA 1008  MA 2105  MA 2021  EC 3271  EC 3473  EC 3474  EC 3536
UK CREDITS: 30
US CR: 6/0/6

FINANCE (FN)

FN 2127  FINANCIAL MARKETS AND INSTRUMENTS - LEVEL 4
The course is intended to help students understand the role financial markets and institutions play in the business environment they will face in the future. It also provides them with the opportunity to develop a series of applications of principles from finance and economics that explore the connection between financial markets and institutions and the economy.
Prerequisites: EC 1000
UK CREDITS: 15
US CR: 3/0/3

FN 2128  PRINCIPLES OF FINANCE - LEVEL 4
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3

FN 3046  INVESTMENT ANALYSIS AND MANAGEMENT I - LEVEL 5
See EC 3046.

FN 3105  FINANCIAL MANAGEMENT - LEVEL 5
The role of financial management within companies; the nature of financial decisions companies make. Implementation of investment appraisal techniques, the importance of capital structure and its implications for the company.
Prerequisites: AF 2007
UK CREDITS: 15
US CR: 3/0/3
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.

US CR: 0/0/3

FN 4129  INVESTMENT ANALYSIS AND MANAGEMENT II - LEVEL 6
See EC 4129.

FN 4150  FIXED INCOME TRADING
See EC 4150.

FN 4157  DERIVATIVES TRADING
See EC 4157.

FN 4254  TAXATION OF STRUCTURED FINANCE - LEVEL 6
This course provides an overview of the development of local and international tax law for innovative financial products. It analyses and examines cases from the basic types of tax structured finance transactions, e.g., client driven and proprietary trade structures and will focus on cross border structures and illustrate the market sensitivity to tax changes.

Prerequisites: AF 2007

UK CREDITS: 15

US CR: 3/0/3

FN 4430  FINANCIAL DERIVATIVES - LEVEL 6
See EC 4430.

FN 4451 COMMERCIAL BANK MANAGEMENT - LEVEL 6
The special role of financial institutions in the market, and how it relates to the regulatory framework under which commercial and investment banks operate.

Prerequisites: AF 2007 FN 2128 EC 3046 FN 3213

UK CREDITS: 15

US CR: 3/0/3

FN 4452  FIXED INCOME SECURITIES - LEVEL 6
See EC 4452.

FN 4004  SOCIAL ECONOMY AND ENTREPRENEURSHIP - LEVEL 6
See EC 4004.

FN 4007  SUSTAINABLE FINANCE AND INVESTING - LEVEL 6
See EC 4007.

FN 4009  BEHAVIOURAL ECONOMICS AND FINANCE - LEVEL 6
See EC 4009.

FN 4044  FINTECH - LEVEL 6
See EC 4044.

FN 4045  EQUITY TRADING
See EC 4045.

FN 4047  FOREIGN EXCHANGE TRADING
See EC 4047.

FN 4090  INTERNSHIP IN FINANCE AND FINANCIAL ANALYSIS
Experiential learning in companies related to the industry. Students gain on-the-job experience and training as they learn to apply knowledge gained in the classroom to real-life professional situations.
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**FN 4535 FINANCIAL MODELLING - LEVEL 6**
Prerequisites: AF 2007 EC 1000 FN 2128 FN 3213 MA 2021
UK CREDITS: 15
US CR: 3/0/3

**FN 4955 FINANCIAL ECONOMETRICS II - LEVEL 6**
Advanced econometric methods and applications in finance. Multivariate models, quantile regression, panel data regression and binary/categorical dependent variable methodologies will be discussed and applied.
Prerequisites: AF 2007 EC 1000 EC 3046 FN 2128 FN 3213 MA 1008 MA 2021
UK CREDITS: 15
US CR: 3/1/3

**FN 4980 DISSERTATION IN FINANCE - LEVEL 6**
An independent piece of work on a theme aligned with the focus of the finance programme. Each student works directly with a faculty supervisor.
Prerequisites: EC 1000 EC 1101 MA 1008 AF 2007 MA 2021 FN 3046 FN 3213 FN 3437
UK CREDITS: 30
US CR: 6/0/6

**INTERNATIONAL BUSINESS (IB)**

**IB 2006 LE INTERNATIONAL BUSINESS - LEVEL 4**
Essentials of international business and the international business environment, including its socio-cultural, political, legal, economic and ethical dimensions. International trade and foreign investment theories. Emerging markets. Implications for the future international business manager.
UK CREDITS: 15
US CR: 3/0/3

**IB 3008 BUSINESS IN THE EUROPEAN UNION - LEVEL 5**
European Union institutions, treaties, decision-making processes, and key policies. History of European integration, single market, enlargement, and their implications for domestic, European and global business environments.
UK CREDITS: 15
US CR: 3/0/3
IB 3121  GLOBAL BUSINESS MANAGEMENT - LEVEL 5
International business strategy, including country assessment for the identification of business opportunities, country selection and modes of entry. The organization of international business and management of international operations.
Prerequisites:  IB 2006 or MG 2003 or equivalent
UK CREDITS: 15
US CR: 3/0/3

IB 4031  BUSINESS IN EMERGING MARKETS - LEVEL 6
Identification and examination of key emerging markets. Focus on business opportunities inherent in them and their role in the world economy and world trade. Detailed insight into the operating environment of emerging markets.
UK CREDITS: 15
US CR: 3/0/3

IB 4046  INTERNATIONAL BUSINESS INTERNSHIP
Work-based experiential learning in international business and related organizations. Students gain on-the-job experience and training as they learn to apply knowledge gained throughout the program to real-life professional situations.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3

IB 4118  EU ECONOMIC INTEGRATION - LEVEL 6
Issues, processes and developments related to the functioning of the Economic and Monetary Union (EMU), also in a comparative perspective. Implications for the business sector.
PREREQUISITES: IB 3006 Business in the European Union
UK Credits: 15
US Credits: 3/0/3

IB 4168  CROSS CULTURAL MANAGEMENT - LEVEL 6
Cross-cultural management principles and the impact of national cultures on management practice. Managerial perspective of cross-cultural interaction, communication, conflict resolution, leadership and culturally diverse teams.
Prerequisites: MG 2003 or MG 3034
UK CREDITS: 15
US CR: 3/0/3

IB 4199  CONTEMPORARY ISSUES IN INTERNATIONAL BUSINESS - LEVEL 6
Current developments in the field of international business. Emerging mechanisms of collaboration among key actors involved in international business. Focus on Sustainable Development Goals (SDGs) as the global framework for international business.
Prerequisites: IB 2006
UK CREDITS: 15
US CR: 3/0/3

IB 4232  FOREIGN DIRECT INVESTMENT AND MULTINATIONAL ENTERPRISES - LEVEL 6
Theories, definitions, issues, magnitude, and the geography of Foreign Direct Investment (FDI) in developed, developing and emerging markets. Organization and structure of the contemporary MNE, strategic cross-border mergers and acquisitions, and implications of MNEs for national competitiveness.
Prerequisites: IB 2006 or MG 2003
UK CREDITS: 15
US CR: 3/0/3

IB 4235  EXPORT STRATEGY AND MANAGEMENT - LEVEL 6
Developing export strategy and managing exports in a global environment. Market evaluation and selection, development of an export plan for market entry. Problems and pitfalls in export management.
Prerequisites: IB 2006 or MG 2003
UK CREDITS: 15
US CR: 3/0/3

IB 4288  INTERNATIONAL BUSINESS LAW - LEVEL 6
Prerequisites: BU 2003
UK CREDITS: 15
US CR: 3/0/3

IB 4267  INNOVATION AND TECHNOLOGY MANAGEMENT IN INTERNATIONAL BUSINESS - LEVEL 6
Origins and sources of creativity and innovation and the role of technology as a contemporary strategic imperative for multinational corporations. Innovation strategy, the R&D process and the management of knowledge. Innovation and value creation and sustainability from innovation.
Prerequisites: IB 2006
UK CREDITS: 15
US CR: 3/0/3

IB 4545  CAPSTONE PROJECT IN INTERNATIONAL BUSINESS - LEVEL 6
Research on contemporary topics in international business, which includes a field research component.
Prerequisites: BU 3233
UK CREDITS: 15
US CR: 3/0/3
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INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT (ITHM)

HT 1001  INTRODUCTION TO THE TOURISM AND HOSPITALITY INDUSTRY - LEVEL 4
Introduction to the nature, scope, structure, functions and interrelations of key sectors within the tourism and hospitality industry, with emphasis on how distinctive features of tourism supply and demand affect management and policy decision-making.
UK CREDITS: 15
US CR: 3/0/3

HT 2011  ACCOUNTING FOR THE HOSPITALITY INDUSTRY - LEVEL 4
Basic principles, concepts and procedures of accounting for the hospitality industry. Preparation, interpretation and analysis of financial statements.
UK CREDITS: 15
US CR: 3/1/3

HT 2116  HOSPITALITY INFORMATION SYSTEMS - LEVEL 4
The application and use of information systems in the hospitality industry. Support of tourism and hospitality operations through a Property Management System (PMS) solution.
Prerequisites: CS 1070
UK CREDITS: 15
US CR: 3/1/3

HT 3037  TRAVEL AND TRANSPORT - LEVEL 5
The role of transport in tourism and its impact on the development of tourist destinations. Focus on components of the travel industry and tourism intermediaries.
UK CREDITS: 15
US CR: 3/0/3

HT 3038  DESTINATION MANAGEMENT AND MARKETING - LEVEL 5
Recent developments and complexities of destination management and marketing, the role of the various stakeholders involved, including destination management organizations and local authorities.
UK CREDITS: 15
US CR: 3/0/3

HT 3113  TOURISM PLANNING AND DEVELOPMENT - LEVEL 5
Theoretical, managerial, geographical, governance and other perspectives in relation to tourism development. The role of various stakeholders and the challenges involved in planning tourism development in different destination areas.
Prerequisites: HT 1001
UK CREDITS: 15
US CR: 3/0/3

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HT 3115  MARKETING IN TOURISM AND HOSPITALITY - LEVEL 5
A managerial approach to hospitality and tourism marketing. Examines the implications of the Tourism and Hospitality industry on the Marketing theory (7-Ps approach).
Prerequisites: HT 1001
UK CREDITS: 15
US CR: 3/0/3

HT 3139  MANAGEMENT OF HOSPITALITY AND FOOD & BEVERAGE OPERATIONS - LEVEL 5
The functions, managerial aspects and operational requirements of various departments within the hospitality sector, including in the food and beverage (F&B) division.
Prerequisites: HT 1001
UK CREDITS: 15
US CR: 3/0/3

HT 4021  SUSTAINABLE MANAGEMENT IN TOURISM AND HOSPITALITY - LEVEL 6
The application of sustainable development principles in tourism and hospitality. Industry, consumer and policy perspectives and priorities in managing tourism and hospitality in a sustainable manner.
UK CREDITS: 15
US CR: 3/0/3

HT 4032  EVENT MANAGEMENT FOR THE HOSPITALITY INDUSTRY - LEVEL 6
Overview of the events industry and of key management components including event organization, marketing and promotion, customer satisfaction and event evaluation. Emphasis on the emergence of the experience industry and the design of the event experience within the hospitality industry.
UK CREDITS: 15
US CR: 3/0/3

HT 4045  EVENT VISITOR ATTRACTIONS MANAGEMENT - LEVEL 6
The role of visitor attractions for tourist destinations. Visitor attraction types and particularities. Key theoretical perspectives on visitor attraction management. Focus on management functions and potential issues and challenges.
UK CREDITS: 15
US CR: 3/0/3

HT 4117  MANAGING SERVICE QUALITY AND HUMAN RESOURCES IN TOURISM AND HOSPITALITY - LEVEL 6
Examines the importance of service quality and quality of the visitor/guest experience in tourism and hospitality and the role of people in the delivery of the tourism and hospitality product. Explains the service delivery process and its management and discusses implications for human resource management (HRM).
Prerequisites: MG 3034
UK CREDITS: 15
US CR: 3/0/3
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HT 4135  FINANCIAL MANAGEMENT FOR THE HOSPITALITY INDUSTRY - L6
Essential financial management techniques used in the operation of a contemporary hospitality organization for profit management, performance measurement, capital investment decision-making and hotel valuation purposes.
Prerequisites: HT 2011
UK CREDITS: 15
US CR: 3/0/3

HT 4747  DISSERTATION IN TOURISM AND HOSPITALITY - LEVEL 6
Independent study dissertation-based course for graduating ITHM students. The course does not include classroom contact and is supervised by selected members of the ITHM programme team. The course extends over two terms of study, typically Fall and Spring of the last year of studies.
Prerequisites: MA 2021 HT 1001
BU 3233 HT 3113
HT 3115 HT 3139
MG 3034
UK CREDITS: 30
US CR: 6/0/6

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HT 4234  PUBLIC RELATIONS AND CRISIS MANAGEMENT IN TOURISM AND HOSPITALITY - LEVEL 6
Public Relations in tourism and hospitality, with special emphasis on the role of PR activities in crisis management. The needs of different PR audiences, PR as part of an integrated communications strategy, PR as a vital tool in managing different types of crisis events.
Prerequisites: HT 1001 HT 3115
UK CREDITS: 15
US CR: 3/0/3

LOGISTICS AND SUPPLY CHAIN MANAGEMENT (LM)

HT 4436  INFORMATION AND COMMUNICATION TECHNOLOGIES IN TOURISM - LEVEL 6
Impact and benefits for the tourism industry from the implementation of information and communication technologies. Operational and strategic issues of IT. Current industry practices, use of internet technologies and e-commerce applications in travel and tourism.
Prerequisites: CS 1070 HT 1001
HT 3115 HT 2116
UK CREDITS: 15
US CR: 3/0/3

LM 2020  INTRODUCTION TO LOGISTICS AND SUPPLY CHAIN MANAGEMENT - LEVEL 4
Overview of the logistics and supply chain industry. The logistics and supply chain context, importance of logistics and supply chain management to value offered, economic impact of logistics and supply chain industry, functions and operations, basic principles.
UK CREDITS: 15
US CR: 3/0/3

LM 3025  LOGISTICS SYSTEMS - LEVEL 5
Demand forecasting, demand management, customer service, warehouse management, green, reverse and global logistics. Material flows in supply chain management. Logistics as a set of key processes and functions essential to strategic and operational success.
UK CREDITS: 15
US CR: 3/0/3

LM 3030  TRANSPORTATION AND INTERMODAL SYSTEMS - LEVEL 5
Transportation systems and intermodal shipping networks, key principles governing transportation planning, transportation and logistics concepts.
UK CREDITS: 15
US CR: 3/0/3

LM 3045  PROCUREMENT - LEVEL 5
Procurement as a strategic activity to enable innovation, reduce cost, and mitigate impact from/on the environment. Lean or agile supply chains, outsourcing, buyers-suppliers engagement throughout the product development process, and ‘sustainability’ in the supply chain.
UK CREDITS: 15
US CR: 3/0/3

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HT 4440  ENTREPRENEURSHIP AND STRATEGY IN TOURISM AND HOSPITALITY - LEVEL 6
Examination of principles and practices of entrepreneurship, business planning and strategy. Research-based decision-making and strategic planning in the context of tourism and hospitality venture creation.
Prerequisites: HT 1001 HT 3115
HT 2011 HT 4135
UK CREDITS: 15
US CR: 3/0/3

HT 4660  INTERNSHIP IN HOSPITALITY AND TOURISM
Work-based learning through placement in hospitality or tourism. Internship placements are subject to the formal approval by the ITHM Internship Administrator and the Department Head.
Prerequisites: HT 1001 HT 2011
HT 2116 HT 3113
HT 3115 HT 3139
US CR: 0/0/3
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MG 2010  INTRODUCTION TO SHIPPING - LEVEL 4
Reasons for sea transport, the interactions with international trade, and fundamental concepts concerning the physical, economic and regulatory environment in which shipping operates.
UK CREDITS: 15
US CR: 3/0/3

MG 2014  INTRODUCTION TO HUMAN RESOURCE MANAGEMENT - LEVEL 4
Introduction to HRM, including HR methods and roles, key HRM functions, and the role of HRM in sustainability and development issues, including green HRM and sustainable employability for employees.
UK CREDITS: 15
US CR: 3/0/3

MG 2061  SHIP OPERATIONS AND TECHNICAL MANAGEMENT - LEVEL 4
The ship as the production unit of a shipping firm. Principal ship types and corresponding cargoes, ship’s equipment and machinery, ship and cargo operations, technical aspects of ship management.
UK CREDITS: 15
US CR: 3/0/3

MG 2062  INTRODUCTION TO ENTREPRENEURSHIP MANAGEMENT - LEVEL 4
The significance of entrepreneurship to an economy. Theory and practice of entrepreneurship in start-ups and in established organizations. Entrepreneurial behaviors and challenges.
UK CREDITS: 15
US CR: 3/0/3

MG 2063  PRINCIPLES OF OPERATIONS MANAGEMENT - LEVEL 4
An introduction to the field of operations management. Foundation material in understanding the management of both profit and non-profit organization’s operations. Familiarization with designing and managing operations.
UK CREDITS: 15
US CR: 3/0/3

MG 3019  CORPORATE ENTREPRENEURSHIP AND INNOVATION – LEVEL 5
Managing innovation in start-ups and in existing organizations. Skills for introducing, analyzing, and managing the offering of break-through products and services. Practical application of innovation inside corporations.
UK CREDITS: 15
US CR: 3/0/3

MG 3033  NEW VENTURES CREATION – LEVEL 5
UK CREDITS: 15
US CR: 3/0/3

MANAGEMENT (MG)

MG 2003  LE MANAGEMENT PRINCIPLES – LEVEL 4
UK Credits: 15
US CR: 3/0/3

LM 4040  INTERNSHIP IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT
Work-based experiential learning for logistics and supply chain management in organizations related to the industry. Students gain on-the-job experience and training as they learn to apply knowledge gained throughout the program to real life professional situations.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3

LM 4242  SUPPLY CHAIN MANAGEMENT - LEVEL 6
Design and management of complex supply chain systems. A systems approach to the management of the activities involved in physically moving raw materials, in-process and finished-goods inventories from point of origin to point of use or consumption. Emerging information technologies.
Prerequisites: MA 1008 MA 2021
UK CREDITS: 15
US CR: 3/0/3

LM 4477  CONTEMPORARY ISSUES AND SUPPLY CHAIN 4.0 – LEVEL 6
Contemporary issues in supply chain management in the digital era. Impact of artificial intelligence, blockchain, Internet of Things, robotics and 3D printing on supply chain.
Prerequisites: LM 2020 LM 3025
MA 2021 MG 2003
UK CREDITS: 15
US CR: 3/0/3

LM 4660  CAPSTONE PROJECT IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT - LEVEL 6
Qualitative or quantitative research into a topic related to logistics and supply chain management.
Prerequisites: BU 3233 LM 2020
LM 3025 MA 1008
MA 2021 MG 2003
Students must have at least 90 earned US credits before taking this course
UK CREDITS: 15
US CR: 3/0/3

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MG 3034 LE MANAGING PEOPLE AND ORGANIZATIONS - LEVEL 5
Major theories of organizational behavior and the emergence of strategic human resource management as a mechanism for managing people at work. Implications for managers in enacting work and people management activities.
UK CREDITS: 15
US CR: 3/0/3

MG 3058 INTERNATIONAL SHIPPING POLICY - LEVEL 5
International and European Union policies and regulatory frameworks that influence the developments in the shipping industry. Protection of human life, the marine environment, and property at sea. Responsibilities of states and private operators. Elements of risk management in shipping. The roles of international organizations and relevant conventions.
UK CREDITS: 15
US CR: 3/0/3

MG 3118 DEVELOPING HUMAN CAPITAL - LEVEL 5
The role of developing human capital in achieving corporate objectives. Through effective needs assessment, employee development plans and career management. Evaluation of the training and development effort, learning theories and e-learning.
Prerequisites: MG 2014
UK CREDITS: 15
US CR: 3/0/3

MG 3159 PORT MANAGEMENT - LEVEL 5
Port organization, functions, planning, operations, and management. Port competition and pricing. Modern port management practices with an emphasis on the position of ports in the logistics and supply chains. Port sustainability and environmental impacts.
Prerequisites: MG 2010
UK CREDITS: 15
US CR: 3/0/3

MG 3164 TALENT ACQUISITION - LEVEL 5
Models, methods, and practices of employee acquisition, including, human resource planning, job analysis, recruitment, selection and retention management, to achieve organizational effectiveness.
Prerequisites: MG 2014
UK CREDITS: 15
US CR: 3/0/3

MG 3272 SERVICE OPERATIONS -- LEVEL 5
A broad introduction to the strategic and operational management challenges essential to enhance services provided to customers. Four main core operational tasks will be explored in deeper detail. Service concept, designing the service, managing the service operations and models for service management.
Prerequisites: MG 2003 or MG 3034
MK 2030
UK CREDITS: 15
US CR: 3/0/3

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MG 4023 BUSINESS NEGOTIATION - LEVEL 6
The negotiation process, negotiation and management, and the concepts of power and influence at work and in other settings. Business agreements, corporate diplomacy, inter-state and international agreements, and the dynamics of bargaining in national and international contexts.
UK CREDITS: 15
US CR: 3/0/3

MG 4028 CORPORATE SOCIAL RESPONSIBILITY - LEVEL 6
Total systems approach to integrating factors related to the workplace, human rights, the community, the environment and the marketplace into core business strategies. Examination of the economic, environmental and social dimensions necessary for sustainable business success.
UK CREDITS: 15
US CR: 3/0/3

MG 4057 PROJECT MANAGEMENT - LEVEL 6
Project management as an interdisciplinary and cross-functional activity in an organization. Emphasis on the relationship of projects to the management of change and to the approaches and roles required to achieve successful project implementation.
UK CREDITS: 15
US CR: 3/0/3

MG 4071 CRUISE SHIPPING - LEVEL 6
UK CREDITS: 15
US CR: 3/0/3

MG 4075 INTERNSHIP IN HUMAN RESOURCE MANAGEMENT
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3

MG 4085 INTERNSHIP IN OPERATIONS MANAGEMENT
Work-based learning in operations management in a business/organization setting. On-the-job training and work experience. Application of operations management knowledge, principles and practices to a business/organization setting.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3
MG 4087  SHORT SEA SHIPPING - LEVEL 6
Characteristics of short sea shipping, and fundamental concepts regarding its internal and external environment. Ship types and major trade routes. Comparison with land-based transport, policy background, regulations affecting short sea shipping and economic factors associated with Motorways of the Sea.
UK CREDITS: 15
US CR: 3/0/3

MG 4089  INTERNSHIP IN ENTREPRENEURSHIP MANAGEMENT
Work-based learning in an entrepreneurial business/organization setting. On-the-job training and work experience. Application of entrepreneurship management knowledge, principles and practices to the entrepreneurial business and management setting.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 3/0/3

MG 4090  INTERNSHIP IN SHIPPING MANAGEMENT
Work-based learning in a business/organization in the shipping industry, or in another related area. On-the-job training and work experience. Application of shipping management knowledge, principles and practices to the actual shipping industry/business management setting.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 3/0/3

MG 4091  MANAGING SMALL AND MEDIUM ENTERPRISES - LEVEL 6
Key elements of small and medium enterprises (SMEs) and their unique character in comparison to larger organizations. The strategic position of SMEs in a national and international context. Realities and challenges of managing SMEs. The family business, its creation and evolution.
UK CREDITS: 15
US CR: 3/0/3

MG 4112  CARRIAGE OF GOODS BY SEA - LEVEL 6
The framework of carriage of goods by sea pursuant to an international sale of goods contract and the fundamental concepts concerning rights and liabilities of parties in the procedure of transportation of those goods.
Prerequisites: MG 3058
UK CREDITS: 15
US CR: 3/0/3

MG 4120  INTERNATIONAL HUMAN RESOURCE MANAGEMENT - LEVEL 6
Analysis of International Human Resource Management (IHRM) issues and practices. Focus on international recruitment, selection, training, global talent management and performance management. International assignments, forms, compensation, benefits and taxes. Labor law and industrial relations in international and EU context.
Prerequisites: MG 2003
UK CREDITS: 15
US CR: 3/0/3

MG 4121  LEADERSHIP - LEVEL 6
Major theories and research findings in leadership. Application of theories and concepts to develop critical thinking and leadership skills. The dynamics of leadership. Topics include motivating and influencing people; power, politics and negotiation, teambuilding, managing conflict, leading decision groups; transformational, strategic leadership and change.
Prerequisites: MG 2003
UK CREDITS: 15
US CR: 3/0/3

MG 4122  MANAGING ORGANIZATIONAL CHANGE - LEVEL 6
Theories, principles and practices of change. The organizational change process and overcoming resistance to change. Organizational development, intervention processes and the effective implementation of change strategies to improve organizational effectiveness including diversity driven change and inclusion strategies.
Prerequisites: MG 2003
UK CREDITS: 15
US CR: 3/0/3

MG 4129  DECISION MAKING: A QUALITATIVE APPROACH - LEVEL 6
Prerequisites: MG 2003 or MG 3034
UK CREDITS: 15
US CR: 3/0/3

MG 4131  STRATEGIC HUMAN RESOURCE MANAGEMENT - LEVEL 6
Strategic management of people to enhance the organization’s effectiveness. Human resource management theories, capturing strategic, institutional, contextual, critical, and sustainability perspectives. Students deepen their knowledge on HRM strategy and develop a related case study based on primary and secondary research.
Prerequisites: MG 2003
UK CREDITS: 15
US CR: 3/0/3

MG 4145  TOTAL QUALITY MANAGEMENT - LEVEL 6
The role of quality as a system for establishing global competitive position. The impact of tools and integration of customer, human resources and management issues. Topics include the role of management, cost of quality, methods to keep the product and process excellent, the excellence models, the ISO 9000 standards, and the philosophies and ideas of the leading thinkers in quality management.
Prerequisites: MG 2003 or MG 3034
UK CREDITS: 15
US CR: 3/0/3
MG 4151  MANAGING PERFORMANCE AND REWARDS - LEVEL 6
Compensation principles and strategy to achieve organizational effectiveness through job evaluation methods, salary surveys, creation of the wage structure, performance management, and the administration of compensation and benefits programs.
Prerequisites:  MG 2003
UK CREDITS:  15
US CR:  3/0/3

MG 4155  ENTREPRENEURSHIP THEORY - LEVEL 6
Theoretical analysis of entrepreneurship, utilizing a multidisciplinary approach to examine enterprise creation and the entrepreneur. Emphasis on economic, sociological, psychological, and political theories of entrepreneurship.
Prerequisites:  MG 3019
UK CREDITS:  15
US CR:  3/0/3

MG 4156  ENTERPRISE GROWTH - LEVEL 6
Analysis and evaluation of growth opportunities, growth strategies, and the role of innovation inside organizations. Management of growth and challenges that entrepreneurs need to face. Discussion of growth under the prism of a human-centered approach.
Prerequisites:  MG 2003
UK CREDITS:  15
US CR:  3/0/3

MG 4157  APPLIED PROJECT MANAGEMENT – LEVEL 6
Advanced theories, tools, techniques, and methodologies in project management as applied in professional practice. Emulation of a business environment, involving negotiation, decision making, and team working, preparing students to engage professionally with project management.
Prerequisites:  MG 4057
UK CREDITS:  15
US CR:  3/0/3

MG 4159  CHARTERING AND SHIPBROKING - LEVEL 6
Prerequisites:  MG 2010
UK CREDITS:  15
US CR:  3/0/3

MG 4167  APPLIED PROJECT MANAGEMENT – LEVEL 6
Advanced theories, tools, techniques, and methodologies in project management as applied in professional practice. Emulation of a business environment, involving negotiation, decision making, and team working, preparing students to engage professionally with project management.
Prerequisites:  MG 4057
UK CREDITS:  15
US CR:  3/0/3

MG 4169  CHARTERING AND SHIPBROKING - LEVEL 6
Prerequisites:  MG 2010
UK CREDITS:  15
US CR:  3/0/3

MG 4173  ENTREPRENEURIAL FINANCE - LEVEL 6
This course provides a rigorous and systematic study of theories and tools necessary for entrepreneurs to start build and harvest a successful venture. The course focuses on the understanding of financial planning specifics for new and small-scale businesses and the qualities required to obtain financing by primarily private investors.
Prerequisites:  MG 3033
UK CREDITS:  15
US CR:  3/0/3

MG 4174  CONTEMPORARY TOPICS IN HUMAN RESOURCE MANAGEMENT - LEVEL 6
Students examine a range of topics in human resource management, such as flexible working arrangements, new forms of work, digital HRM and employee wellness. They deepen their knowledge on a specific topic and develop a related group project based on primary and secondary research in a real organization and offer actionable recommendations.
Prerequisites:  MG 2003
UK CREDITS:  15
US CR:  3/0/3

MG 4176  MARITIME ACCOUNTING AND REPORTING – LEVEL 6
Prerequisites:  AF 2007
UK CREDITS:  15
US CR:  3/0/3

MG 4177  HR METRICS AND ANALYTICS - LEVEL 6
Introduction to HRM metrics and analytics. Exploration of the use of metrics and analytics within the HRM discipline. Application of evidence-based approaches to solve HRM related problems in contemporary organizations.
Prerequisites:  MG 2003
UK CREDITS:  15
US CR:  3/0/3

MG 4178  ENTERPRISE GROWTH - LEVEL 6
Analysis and evaluation of growth opportunities, growth strategies, and the role of innovation inside organizations. Management of growth and challenges that entrepreneurs need to face. Discussion of growth under the prism of a human-centered approach.
Prerequisites:  MG 2003
UK CREDITS:  15
US CR:  3/0/3

MG 4188  DIGITAL MARKETING FOR ENTREPRENEURSHIP - LEVEL 6
The role of digital marketing in entrepreneurial success; how entrepreneurs can take advantage of digital platforms (internet, social media, mobile) to advance their business to investors and customers.
Prerequisites:  MG 2030
UK CREDITS:  15
US CR:  3/0/3

MG 4246  MANAGEMENT SCIENCE – LEVEL 6
Quantitative techniques used to provide insight into business decisions. Topics include linear programming, sensitivity analysis, networks, decision analysis, waiting lines, Markov analysis and simulation.
Prerequisites:  MA 1008  MA 2021
UK CREDITS:  15
US CR:  3/0/3

MG 4247  MARITIME HUMAN RESOURCE MANAGEMENT – LEVEL 6
Managing maritime human resources for the sustainable competitive advantage of shipping companies. Characteristics of the seagoing and shore-based workforce. Special emphasis on analyzing the importance of a unified and coherent maritime human resource management system.
Prerequisites:  MG 2010
UK CREDITS:  15
US CR:  3/0/3

Deaths of Business and Economics
MG 4282  HRM CONSULTANCY PROJECT - LEVEL 6
A field-based course designed to develop proficiencies in a range of skills required for professional careers in HRM.
Prerequisites: MG 2030 MG 4131
UK CREDITS: 15
US CR: 3/0/3

MG 4292  SHIPPING LAW AND MARINE INSURANCE - LEVEL 6
Legal aspects of national and international shipping. Historical dimension of global shipping and the development of the modern Greek and Greek-owned fleet since the last quarter of the 20th century. Legal structure of shipping companies, shipping contracts, legal aspects of ship finance, national, EU and International regulatory framework of shipping, marine insurance, collisions, pilotage, towage, salvage, general average, marine pollution, limitation of liability of the ship-owner.
Prerequisites: MG 2010 MG 3058
UK CREDITS: 15
US CR: 3/0/3

MG 4316  MARITIME FINANCIAL MANAGEMENT - LEVEL 6
Overview of the maritime shipping industry. Sources of capital in the maritime shipping industry. Capital budgeting and valuation of maritime shipping assets. Traditional, contemporary and alternative debt financing for ship-owning companies. Equity and debt capital markets available to maritime shipping companies. Maritime shipping equities valuation. Sources of risk in maritime shipping companies and risk mitigation strategies.
Prerequisites: AF 2007 EC 1000 or FN 2127 or FN 3105
UK CREDITS: 15
US CR: 3/0/3

MG 4343  OPERATIONS MANAGEMENT - LEVEL 6
Key elements of operations management as they apply to the production of goods and services offered by manufacturing or service organizations. Topics include nature and context of operations management, product design and process selection design of facilities and jobs, managing the supply chain, and revising the system.
Prerequisites: MG 2003 or MG 3034 or MA 1008 or MA 2021
UK CREDITS: 15
US CR: 3/0/3

MG 4415  STRATEGIC MANAGEMENT - LEVEL 6
Prerequisites: AF 2007 EC 1000 or FN 2128 or FN 3105 or MG 2003 or MG 3034
UK CREDITS: 15
US CR: 3/0/3

MG 4548  OPERATIONS STRATEGY -LEVEL 6
The use of manufacturing, operations, and technology as Competitive weapons. Competing through superior quality and productivity. Managing a system of manufacturing plans and operations sites. Planning and executing operations strategies over time.
Prerequisites: MA 1008 MA 2021 or MG 2003 or MG 3034 or MG 3272
UK CREDITS: 15
US CR: 3/0/3

MG 4577  CAPSTONE PROJECT IN HUMAN RESOURCE MANAGEMENT - LEVEL 6
Students conduct qualitative and/or quantitative research on a topic in organizational behaviour and human resource management, such as strategic human resource management, employee engagement, talent management and employee well-being and innovativeness.
Prerequisites: BU 3233 MA 2021 or MG 2003 or MG 3034 or MG 4131
Students must have at least 90 earned US credits before taking this course.
UK CREDITS: 15
US CR: 3/0/3

MG 4579  CAPSTONE PROJECT IN OPERATIONS MANAGEMENT - LEVEL 6
Qualitative or quantitative research into a topic related to operations management.
Prerequisites: BU 3233 MA 1008 or MA 2021 or MG 2003 or MG 3034 or MG 3272
Students must have at least 90 earned US credits before taking this course.
UK CREDITS: 15
US CR: 3/0/3

MG 4580  CAPSTONE PROJECT IN SHIPPING MANAGEMENT - LEVEL 6
Qualitative or quantitative research into a topic related to shipping management. Special and unique aspects of the shipping companies operating in the global shipping industry, organizational systems of the shipping firm, strategic decisions concerning the fleet, trade, cargo, labour and other aspects of ship’s operation and management. Field research principally includes interviews with managers and/or maritime professionals in Greece.
Prerequisites: BU 3233 MA 2021 or MG 2010 or MG 3058 or MG 3159
Students must have at least 90 earned US credits before taking this course.
UK CREDITS: 15
US CR: 3/0/3

MG 4586  CAPSTONE PROJECT IN ENTREPRENEURSHIP MANAGEMENT - LEVEL 6
Research on contemporary topics in entrepreneurship management which includes a field research component.
Prerequisites: BU 3233 MA 2021 or MG 2062 or MG 3019 or MG 4155
Students must have at least 90 earned US credits before taking this course.
UK CREDITS: 15
US CR: 3/0/3
MANAGEMENT INFORMATION SYSTEMS (CS)

CS 1070  INTRODUCTION TO INFORMATION SYSTEMS - LEVEL 4
UK CREDITS: 15
US CR: 3/1/3

CS 2133  BUSINESS WEB SITE FUNDAMENTALS
A comprehensive overview of website development. The course provides a web development foundation, focusing on content and client-side components. The essential design steps for creating and publishing a business web site are taught. Application of web page creation tools and technologies.
Prerequisites: CS 1070 or ITC 1070
US CR: 3/0/3

CS 2179  BUSINESS INFORMATION SYSTEMS - LEVEL 4
Business information systems concepts, categories and trends. The strategic impact of information systems and technologies on business functions and decision-making process. Ethical and security issues. Global information systems concepts.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/1/3

CS 3051  BUSINESS DRIVEN TECHNOLOGY - LEVEL 5
Theories and practices on the role and use of information systems and technology in transforming organizations through streamlining business operations and optimizing business processes. Effective decision-making in implementing sustainable business/IS solutions.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/1/3

CS 3140  ELECTRONIC COMMERCE - LEVEL 5
Electronic commerce framework, types and business models. E-marketplaces, social networks and mobile technologies. Web storefront and content management implementation.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/0/3

CS 3144  CUSTOMER RELATIONSHIP MANAGEMENT SYSTEMS
Prerequisites: CS 1070
US CR: 3/0/3

CS 3153  BUSINESS PROBLEM SOLVING - LEVEL 5
Problem solving, analysis, and processing of business data implemented with a high-level general-purpose object-oriented programming language.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/1/3

CS 3245  DATA MANAGEMENT FOR BUSINESS LEVEL 5
Analysis of business requirements, database management systems concepts, data modelling, database design, normalization, structured query language, database integration, information analysis and reporting, online analytical processing, decision-making support, data mining, business intelligence.
Prerequisites: CS 1070
UK CREDITS: 15
US CR: 3/1/3

CS 3266  ENTERPRISE SYSTEMS - LEVEL 5
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/0/3

CS 3355  EXPLORATORY DATA ANALYSIS FOR BUSINESS
Exploratory Data Analysis, Data Science methodology, models and processes in business. Analysis, extraction, transformation and data loading methods. Data Science business cases.
Prerequisites: CS 1070
MA 2021
US CR: 3/0/3

CS 4063  MANAGEMENT INFORMATION SYSTEMS INTERNSHIP
Experiential learning for Management Information Systems majors. Students gain on-the-job experience and training as they learn to apply knowledge gained in the classroom to real life professional situations.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Program Coordinator / Internship Administrator (as appropriate) is required.
US CR: 0/0/3

The School of Business and Economics
CS 4161 TECHNOLOGY INNOVATION AND ENTREPRENEURSHIP - LEVEL 6
(same as ITC 4161)
Assessment of both process and context of technology-infused entrepreneurial activity in versatile business environments. Smart integration of digital technologies for the realization of novel ideas and the transformation of traditional business models into digital businesses.
Prerequisites: CS 1070 or ITC 1070
UK CREDITS: 15
US CR: 3/0/3

CS 4252 VISUALIZATION AND REPORTING
Data exploitation for decision making purposes: Business Intelligence, Business Analytics, Data Visualization, Reporting.
Prerequisites: CS 3051 or CS 1070 or ITC 1070
CS 2179
UK CREDITS: 15
US CR: 3/0/3

CS 4249 BUSINESS INTELLIGENCE - LEVEL 6
Prerequisites: CS 1070
CS 2179 or CS 3051
UK CREDITS: 15
US CR: 3/0/3

CS 4250 INFORMATION SYSTEMS SECURITY AND CONTROL - LEVEL 6
Prerequisites: CS 1070 or ITC 1070
CS 2179
UK CREDITS: 15
US CR: 3/0/3

CS 4267 APPLIED BUSINESS ANALYTICS - LEVEL 6
Data exploitation for decision making purposes. Data Management for Decision Support, Business Intelligence, Business Analytics, Data Mining/Machine Learning, Reporting, Forecasting.
Prerequisites: CS 3051 or CS 1070 or ITC 1070
CS 2179
UK CREDITS: 15
US CR: 3/0/3

CS 4384 ANALYSIS AND DESIGN OF INFORMATION SYSTEMS - LEVEL 6
Concepts for systems analysis and design, methodologies, techniques, and tools. Evaluation of information systems components and their alignment with business requirements. Integration of the structured systems modelling with the object oriented one.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisites</th>
<th>UK CREDITS:</th>
<th>US CR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MK 3131</td>
<td>MARKETING MANAGEMENT - LEVEL 5</td>
<td>The role of marketing in creating, communicating, and delivering a value proposition that meets the needs of the customers. Formulation and implementation of marketing strategy through commonly used marketing management tools.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
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<tr>
<td>MK 3134</td>
<td>BRAND MANAGEMENT - LEVEL 5</td>
<td>Appreciate the complexity in the development of sustainable brands and how they deliver value to an organization. It considers a broad range of techniques and theories that help build brand equity and drive brand performance.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
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<tr>
<td>MK 3135</td>
<td>MARKETING COMMUNICATIONS - LEVEL 5</td>
<td>Marketing communications and their role within the overall marketing mix. The communication process, Marketing communication strategy, Marketing Communications Mix: Advertising, Promotions, Events, Sponsorship, Personal Selling, Direct Marketing, Placements, Social Media Marketing.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 3155</td>
<td>BUSINESS TO BUSINESS MARKETING - LEVEL 5</td>
<td>Business to business marketing is concerned with the marketing of goods and services to organizations. The key distinguishing feature of business marketing is the nature of the customer, rather than the nature of the product. Challenges and opportunities that marketers confront when they assess the needs of business organizations (manufacturers, resellers, government agencies and institutions) as customers. Comparison with the consumer household market and an analysis of the marketing strategy and tactics for business markets.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 3148</td>
<td>CONSUMER BEHAVIOUR - LEVEL 5</td>
<td>Processes used by consumers to select, purchase, and use products and services, factors affecting consumer behavior, and the implications for developing marketing strategies.</td>
<td>MK 2030 or CN 2201</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4070</td>
<td>PERSONAL BRANDING FOR PROFESSIONALS</td>
<td>Major marketing theories and the emergence of branding as the mechanism for professionals to establish their personal brand. Processes and practices involved in developing and implementing a personal branding strategy using traditional and digital media.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4104</td>
<td>DIGITAL AND SOCIAL MEDIA MARKETING - LEVEL 6</td>
<td>Study of marketing on the Internet; how marketers can take advantage of the opportunities made possible by digital platforms such as websites, search (paid and organic), mobile and social media.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4143</td>
<td>FOOD CHOICES &amp; LIFESTYLE - LEVEL 6</td>
<td>An overview of individual food choice practices &amp; trends, national / global lifestyles related to food choices, the importance of psychological processes in shaping food choices, ethical, cultural, and technological aspects of food choice.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4148</td>
<td>RETAIL BUSINESS STRATEGY - LEVEL 6</td>
<td>Examines the functions and applications of various retail strategy theories in the areas of planning, organizing, staffing, and evaluating. The use of analytical techniques for diagnosing the competitive position of retail-focused strategy, for building the retail brand, and for identifying ways to create economic value for retailers.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4153</td>
<td>SALES MANAGEMENT - LEVEL 6</td>
<td>Salesforce management, the professional selling processes, the relationship between sales and marketing, account and territory management, sales strategies and customer relationship management in different contexts.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>MK 4156</td>
<td>RETAILING AND SUPPLY CHAIN MANAGEMENT - LEVEL 6</td>
<td>Major concepts of retail management. Issues of retail marketing communication, store formats and atmospheres, merchandising, store experience and engagement, customer service and after sales support concepts and techniques related to the effective design, planning, control and improvement of the retail supply chain.</td>
<td>MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
</tbody>
</table>

The School of Business and Economics
MK 4157  INTERNATIONAL MARKETING - LEVEL 6
Application of marketing principles to world markets in a variety of social, legal, technological and economic environments. Practices of international trade.
Prerequisites: MK 2030
UK CREDITS: 15
US CR: 3/0/3

MK 4162  MARKETING OF SERVICES - LEVEL 6
Topics related to the marketing of services delivered to the educational, banking, finance, entertainment, consulting, health, tourism industries and other The distinctive nature of marketing in service contexts and its impact on service marketing strategy formulation.
Prerequisites: MK 2030
UK CREDITS: 15
US CR: 3/0/3

MK 4190  INTERNSHIP IN MARKETING
Experiential learning in companies related to the industry. Students gain on-the-job experience and training as they learn to apply knowledge gained in the classroom to real life professional situations.
Prerequisites: MK 4070 At least 70 credits in the major
US CR: 0/0/3

MK 4242  MARKETING CREATIVITY AND INNOVATION - LEVEL 6
Creativity and innovation for marketing. The creative product, the creative process and the creative person. Creative concepts and creative propositions for marketing communication and branding. Innovation and new product development. Consumer creativity.
Prerequisites: MK 2030 MK 3135
UK CREDITS: 15
US CR: 3/0/3

MK 4245  PROMOTIONS, EVENTS AND EXPERIENCES - LEVEL 6
Prerequisites: MK 2030 MK 3135
UK CREDITS: 15
US CR: 3/0/3

MK 4247  APPLIED MARKETING MANAGEMENT & METRICS - LEVEL 6
Provides a practical command of the marketing planning process. Evaluation of marketing decisions through the use of appropriate metrics to measure the effectiveness of different marketing activities.
Prerequisites: MK 2030 MK 3131
UK CREDITS: 15
US CR: 3/0/3

MK 4249  ADVERTISING IN DIGITAL AND MASS MEDIA - LEVEL 6
Principles of advertising. Theories and practices. Advertising planning process. Special topics in advertising.
Prerequisites: MK 2030 MK 3135
UK CREDITS: 15
US CR: 3/0/3

MK 4358  APPLIED MARKETING RESEARCH - LEVEL 6
Marketing research as a tool for decision- making and problem-solving in marketing. The research process. Research design and methodology, design sample, data collection, analysis and interpretation of data in specific marketing applications.
Prerequisites: MK 2030 MA 2021 BU 3233
UK CREDITS: 15
US CR: 3/0/3

MK 4468  INTEGRATED MARKETING COMMUNICATION CAMPAIGNS - LEVEL 6
Marketing research as a tool for decision- making and problem-solving in marketing. The research process. Research design and methodology, design sample, data collection, analysis and interpretation of data in specific marketing applications.
Prerequisites: MK 2030 MK 3159 MK 3134 MK 3135
UK CREDITS: 15
US CR: 3/0/3

MK 4860  MARKETING STRATEGY AND TOPICS: CAPSTONE - LEVEL 6
The Capstone course aims to integrate the knowledge you have acquired throughout this Program and asks you to apply what you have learned in earlier courses in a term- long consultive project of a real marketing situation. The course is divided into different components of the Marketing Strategy: Market Analysis, Marketing Strategy, Marketing Mix implementation and Expected Results. Special emphasis is given to the conditions, both internal and external, in which a firm operates and provide a framework for making marketing decisions.
Prerequisites: MK 2030 MA 2021 BU 3233 AF 2007 FN 3105 MK 3131 MK 4247 MK 4358
UK CREDITS: 15
US CR: 3/0/3
SPORTS MANAGEMENT (SM)

SM 2001  INTRODUCTION TO SPORT MANAGEMENT - LEVEL 4
Introduction to sport management; definition and history of sport, the social and cultural dimension of sport, the sport industry including sport media and sports events, the main functions of sport management and legal and ethical issues in sport, professional, amateur and community sports.
UK CREDITS: 15
US CR: 3/0/3

SM 2015  INTRODUCTION TO SPORT PSYCHOLOGY - LEVEL 4
Introduction to the basic concepts of sport psychology theory and practice. Psychology of the athlete at the individual level, including motivation, goal-setting, peak performance, self-confidence, anxiety regulation, and at the team level, including group processes, leadership styles and effective communication.
UK CREDITS: 15
US CR: 3/0/3

SM 2025  PEDAGOGICAL FOUNDATIONS OF COACHING
Pedagogical foundations of sports coaching practice; the interconnections between how one learns, how one teaches content and socio-cultural contexts in which learning and teaching take place.
US CR: 3/0/3

SM 3003  OLYMPIC GAMES AND SPORTS MEGA EVENTS - LEVEL 5
Planning, development, and organizational aspects of sports mega events; workforce issues, venues, marketing, promotion, leadership, fundraising, ethical challenges, as well as the sociological, economic, and political significance of bids for, and the hosting of, Sports Mega Events and the Olympic Games; historical development of the Olympic Games and their evolution to modern Olympics.
UK CREDITS: 15
US CR: 3/0/3

SM 3004  SOCIAL ISSUES IN SPORTS - LEVEL 5
The wider social dimensions of sport, personal and social benefits associated with sport development and participation, challenges, and concomitant management and policy implications, of issues such as violence and social exclusion.
UK CREDITS: 15
US CR: 3/0/3

SM 3005  SPORTS OPERATIONS AND FACILITIES MANAGEMENT - LEVEL 5
Planning, development, and maintenance of sport and leisure facilities, including latest trends in international sports facilities and operations, and respective managerial aspects.
UK CREDITS: 15
US CR: 3/0/3

SM 3030  STRENGTH AND CONDITIONING
Examination of the major assessment tools of physical conditioning like muscular strength, flexibility, cardiorespiratory ability etc. and development of exercise programs relevant to the age, ability and level of performance of individuals.
US CR: 3/0/3

SM 3102  SPORTS MARKETING - LEVEL 5
Marketing concepts and processes, and their relationship to the sports industry; key marketing decision areas in product/service/brand development, pricing, distribution and promotion as they relate to sports marketing.
Prerequisites: MK 2030
UK CREDITS: 15
US CR: 3/0/3

SM 4009  INTERNSHIP IN SPORT MANAGEMENT - LEVEL 6
Work-based learning through placement in a sports related enterprise, in which the student gets the opportunity to develop professional and academically as well as set the first steps of a successful career in the industry of sports.
Prerequisites: Normally the student will have completed 70 credits before embarking on this module. Formal approval of the Department Head/Program Coordinator and the Internship Administrator is required.
UK CREDITS: 15
US CR: 3/0/3

SM 4020  COACHING IN SPORTS - LEVEL 6
Sport science theory and research on the methods of expert coaches in the five categories of coaching education and professional practice, ie a) coaching, b) behavior, c) teaching, d) physical training, e) management, and the ways these theories are implemented when constructing a coaching program.
UK CREDITS: 15
US CR: 3/0/3

SM 4107  SPORT GOVERNANCE, POLICY AND LEGAL ISSUES - LEVEL 6
Sport-specific governance principles applicable in national and international contexts. The role of public policy in establishing regulatory frameworks of relevance to the sports movement; the development of sport according to imperatives such as transparency, accountability, ethical values, public confidence, and respect for the environment.
Prerequisites: SM 3004
UK CREDITS: 15
US CR: 3/0/3

SM 4115  SPORT EVENT MANAGEMENT
Analysis of the sports events sector with emphasis on the planning, organization, management and legacy of medium- and small-scale community, local and regional sports events, and on their interrelationship with tourism and hospitality infrastructure.
Prerequisites: SM 3005
US CR: 3/0/3
### Academic Enrichment Programs

#### Course Descriptions

**English for Academic Purposes Program (EAP)**

**International Honors Program (IHP)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisites</th>
<th>UK Credits</th>
<th>US Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SM 4141</td>
<td><strong>ADVANCES IN SPORTS PERFORMANCE</strong></td>
<td>Advanced knowledge on topics of nutrition, biomechanics, sport psychology, team management and teaching methods in sports.</td>
<td>SM 4020</td>
<td></td>
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</tr>
<tr>
<td>SM 4208</td>
<td><strong>SPORTS PROMOTION AND SOCIAL MEDIA - LEVEL 6</strong></td>
<td>Theories and methods in the broad field of sport communication; sports consumer and business markets, sports sponsorship and partnership.</td>
<td>SM 3102 MK 2030</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>SM 4545</td>
<td><strong>ENTREPRENEURSHIP IN SPORTS - LEVEL 6</strong></td>
<td>The core of entrepreneurship theory and its application in the field of sport.</td>
<td>AF 2007 MK 2030 AF 3116 FN 3105</td>
<td>15</td>
<td>3/0/3</td>
</tr>
<tr>
<td>SM 4747</td>
<td><strong>DISSERTATION IN SPORTS MANAGEMENT - LEVEL 6</strong></td>
<td>This course offers graduating sports management students the opportunity to conduct an extended piece of empirical research.</td>
<td>BU 3233</td>
<td>30</td>
<td>6/0/6</td>
</tr>
<tr>
<td>SM 4810</td>
<td><strong>STRATEGIC ISSUES IN SPORTS MANAGEMENT - LEVEL 6</strong></td>
<td>Integration of key concepts and theories in business administration and sports management. Application of strategic management and planning.</td>
<td>AF 2007 MA 2021 BU 3233 FN 3105</td>
<td>15</td>
<td>3/0/3</td>
</tr>
</tbody>
</table>
ENGLISH FOR ACADEMIC PURPOSES (EAP)

EAP 1000  FUNDAMENTALS OF ACADEMIC ENGLISH
This course equips students with upper intermediate-level English language skills appropriate to a college context. Students practice the fundamentals of paragraph and essay development and acquire the reading, listening and speaking skills to prepare them for EAP 1001-level texts (C1 level on the CEFR).
This course is offered for non-graduation credit.
US CR: 12/0/9

EAP 1001  ENGLISH FOR ACADEMIC PURPOSES I
This course focuses on developing student ability to use English in a college setting. It refines students' writing and reading skills; improves their ability to understand spoken language and delivering an oral presentation in a college setting; develops their ability to express themselves at an effective operational level of proficiency.
This course is offered for non-graduation credit.
US CR: 9/0/6

EAP 1002  ENGLISH FOR ACADEMIC PURPOSES II
This course aims to develop students' English language proficiency in a college context. The main emphasis is on improving students' skills and confidence in using English for such purposes as: reading and writing college-level texts; understanding spoken language and delivering an oral presentation in a college setting; expressing oneself at a high level of proficiency.
This course is offered for non-graduation credit.
US CR: 5/2.5/6

INTERNATIONAL HONORS PROGRAM (IHP)

HFP 2202  LE DOCUMENTARY PHOTOGRAPHY
The course teaches students to develop a meaningful relationship with lived experience through documentary photography, a form of visual storytelling that chronicles historical events and/or significant scenes of life. Through readings as well as hands-on experience, students will be guided to explore the cultural, aesthetic, political, and ethical issues involved in this artistic and journalistic genre. Major emphasis is placed on experiential learning of the subject, and for this reason much of the course is taught on site. The course presupposes only basic knowledge of photography, as well as ownership of a digital camera.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HFP 2205  LE THE SOUND OF THE FUTURE: SONIC FICTION, SCIENCE FICTION AND CREATIVE CODING
An interdisciplinary exploration of sound in new media art. The course will be based on Kodwo Eshun’s concept of sonic fiction (the point where sound and science fiction intersect), in order to provide a framework for discussion of the cultural and aesthetic dimensions of new media art. In parallel, students will have a hands-on experience of creative computer coding, with the aim of implementing technology to give creative expression to their experience of selected science fiction texts. The course does not assume prior knowledge or experience of artistic creation or computer coding. Emphasis is placed on experiential learning, and for this reason class meetings take place in a computer lab.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HFP 2222  LE FLUID BODIES IN CONTEMPORARY ART
( Same as HHU 2222)
Study of representations of bodies through the lens of contemporary art; interdisciplinary approach to the topic, with specific emphasis on novel developments in visual arts and cultural studies.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HEL 2501  HONORS THESIS I
This course can be used as a general Elective.
Prerequisites: Three Honors Seminars
US CR: 1/0/1

HEL 2602  HONORS THESIS II
Independent study course in which students work directly with their Thesis Advisor to develop and complete the capstone project of their Honors education, the Honors Thesis.
This course can be used as a general Elective.
Prerequisites: WP 1010  WP 1111  HEL 2501  Three Honors Seminars
US CR: 2/0/2

HHU 2202  ELECTR(A)FYING PASSIONS: THE TRANSFORMATIONS OF THE ELECTRA MYTH FROM ANTIQUITY TO CONTEMPORARY CULTURE
( Same as HSS 2202)
An interdisciplinary course focusing on the ancient myth of Electra and its transformations from antiquity to contemporary culture, combining textual analysis of ancient and modern texts, study of contemporary performance traditions and of filmic, musical, and popular representations of the myth in 20th century culture. The course offers students the opportunity to visit selected ancient sites in and around Athens (Ancient Theatre of Dionysus, Ancient Theatre of Epidaurus, Mycenae, Ancient Theatre of Argos, Ancient Corinth). It will appeal to students of Theatre, music, classics, ancient history and cultural studies, since it examines the theme of Electra from different points of view and reaches theoretical and practical conclusions applicable to many different disciplines.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3
HHU 2203  LE IN THE MOUTH OF MADNESS: DEPICTIONS OF INSANITY IN WESTERN CULTURE
(Same as HSS 2203)
An interdisciplinary study of the representations of madness across history, with specific emphasis on film, Theatre, literature, autobiography and pop culture. The course will also examine madness in the context of philosophy, politics, critical theory and gender studies, and will explore the formation of individual, social and political identities in classical, modern and contemporary Western cultures.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2204  LE DIGITAL CITIZENSHIP: NETIZENS AND CYBER SELVES
(Same as HSS 2204)
The course considers the ethical, social and political impact of digitized information on individuals and societies by examining the Internet as the cyber agora in which the netizens of a cyber polis exchange goods and ideas.
Prerequisites: WP 1010  WP 1111

HHU 2205  "PYGMALION'S CREATIVE DREAM": TRANSFORMATIONS OF THE BODY FROM MYTH TO MODERNITY
An interdisciplinary study of changing representations of the body across a variety of periods, genres and media. It aims to explore moral, philosophical, and aesthetic issues associated with the body, as concept, as embodied experience, and as object of artistic representation. Using as a case study the myth of Pygmalion in its varied expressions in literature, philosophy, music and the visual arts, the course offers an introduction to the body and its transformations from antiquity to the present.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2206  LE MEDIATED LIVES: AVATARS, CYBORGS, AND VIRTUAL REALITIES
(Same as HSS 2206)
The course considers the ethical, social, and aesthetic implications of virtual reality and artificial life in 21st-century technology-dominated culture. It aims to promote students' awareness of the potential outcomes—epistemological, psychological, ethical, and social—of technological advances that are based on virtual simulations, augmented realities, and intelligent machines.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2207  LE CONSTRUCTIONS OF DESIRE: REPRESENTATIONS OF EROTICISM IN WESTERN CULTURE
(Same as HSS 2207)
This course will explore the construction and representation of erotic desire across Western art and thought, as well as the precarious dialogue between eroticism and cultural orthodoxies.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2208  LE POVERTY AS SPECTACLE FROM THE ODYSSEY TO THE GREEK CRISIS
(Same as HSS 2208)
This course explores the ways in which poverty is not only represented but also constructed in/through various media, ranging from ancient literary texts to social history, political theory, and contemporary film. It seeks to enquire into the preconditions and cultural assumptions that inform representations of poverty, with special emphasis on the 20th and 21st centuries.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2209  THE CITY OF ATHENS AS MYTH: LANDSCAPE, NARRATIVE, AND URBAN MEMORY
This course will offer students the opportunity to unearth the hidden myths in the city of Athens, and study the interrelationship between ancient mythic narratives and contemporary urban development. Focusing on specific myths, students will be able to study and experience first-hand the complex mythic nexus that was responsible for the construction of urban identity in ancient Athens and which still functions as a subterranean 'network' of cultural referents.
Prerequisites: WP 1010  WP 1111

HHU 2210  LE BETWEEN REALITY AND IMAGINATION: CONSTRUCTIONS OF MODERN CITYSCAPES
(Same as HSS 2210)
This Honors seminar will offer students the opportunity to study different ways of experiencing and understanding the material (social, political and historic) as well as imaginary dimensions of modern urban spaces. Emphasis upon city imaginaries aims to expose students to various discourses (sociological, aesthetic, literary, etc.) as tools for the study of modern cityscapes.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3

HHU 2211  LE PRIVATE STORIES, PUBLIC STORIES: PERSONAL NARRATIVES IN SOCIAL/HISTORICAL PERSPECTIVES
(Same as HSS 2211)
The course explores the interrelationship of private stories and public experience through study of the characteristics and function of oral story-telling. Focus is placed on the connection between story-telling, personal memory, and social/historical experience. Students are exposed to the techniques and processes of oral history, such as researching the subject, conducting interviews, handling materials ethically and responsibly, preserving personal narratives, and composing and editing research documents and projects.
Prerequisites: WP 1010  WP 1111
US CR: 3/0/3
HHU 2214  LE LAUGHING IT OFF: FORMS AND USES OF MODERN POLITICAL SATIRE  
(same as HSS 2214)  
This Honors seminar invites students to engage in a critical exploration of political satire in art, literature and film. Students will be exposed to different types of satirical expression, and will be led to consider satire as a gesture of political resistance. Students also examine satire in connection with issues such as the limits to freedom of expression, censorship, and social responsibility.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2215  LE FROM REGION TO NATION: THE BIRTH OF ETHNIC IDENTITIES IN THE BALKANS  
The course focuses on the construction of ethnic identities in the Balkan region from the Ottoman times all the way to the present. It aims to guide students to reconsider their views on nationhood, while developing a more informed understanding of the uniqueness of the Balkan societies and cultures and the ways in which the historical origins of Balkan countries have shaped inter-state relations.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2216  LE GAMING THE PAST  
This interdisciplinary course introduces students to thinking critically about reconstructing and interpreting the historical past using the experiential role-playing and debating pedagogy of Reacting to the Past. The course combines history, classics, and archaeology to examine Athens of the 5th century BC. The course includes site visits.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2218  LE FOOD IN/AS CULTURE: PERSPECTIVES ON GREEK CULINARY TRADITIONS  
(same as HSS 2218)  
An interdisciplinary study of food as key element of political, social, and cultural dimensions of Greek experience. Combining theoretical and methodological approaches in archaeology and anthropology, and focusing on the Greek context, the course guides students through an exploration of culinary practices from the prehistoric to the present days, placing emphasis on food as a sign of ethnic, gender, religious, local, trans-local and multicultural identities. Short field trips in the city center and museums unveil the long culinary history of the city of Athens, highlighting multicultural influences in the development of Greece’s distinctive cultural cuisine.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2219  LE WHAT IT MEANS TO BE GREEK: PERSPECTIVES OF GREEK IDENTITY AND NATIONHOOD  
A historical treatment of the evolving ideas of Greekness from the Greek revolution to the present. The course explores changing notions of Greek identity articulated by both Greeks and non-Greeks. Focusing on different texts, from historical documents and literary works as well as films and electronic media, the course helps students explore different perspectives on Greek identity, articulated by both Greeks and non-Greeks. As a result, students develop awareness of the contingent and shifting nature of Greekness, and reflect on the ideological significance of representations of Greekness, both within and outside Greece.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2221  LE PERFORMING MASCU LINITIES  
See HSS 2221.

HHU 2222  LE FLUID BODIES IN CONTEMPORARY ART  
See HFP 2222.

HHU 2225  LE IDENTITY AND MOBILITY IN THE AEGEAN: PERSPECTIVES FROM GREECE AND TURKEY  
The course focuses on experiences of mobility and conceptualizations of identity in the Aegean in the context of historical, social, and cultural interfaces between Greeks and Turks. Emphasis on instances of displacement and intercultural contact between Greece and Turkey from the Ottoman times all the way to the present.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2227  PROMETHEUS UNBOUND OR THE FALL OF ICARUS? MACHINES THAT CHANGED THE WORLD  
(same as HSS 2227)  
Interdisciplinary study of the political, social, and cultural impact of the machines in the modern industrial and post-industrial era.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2230  LE ANTIGONE’S DILEMMA: CITIZENSHIP AND RESISTANCE IN THE CONTEMPORARY WORLD  
This course uses Sophocles’ Antigone and its multiple readings, adaptations, and enactments, as springboard in order to explore the problematic of communal belonging and individuality, especially in its contemporary manifestations. Antigone, an emblematic figure of civil disobedience, offers us a way to reflect on the underpinnings of citizenship, resistance, and ethical responsibility. The course invites an interdisciplinary engagement with Antigone, one that brings together philosophy, literary theory, aesthetics, political theory, and gender studies. Readings and material will be drawn from the humanities and art.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3

HHU 2235  LE THE SOCIETY OF SPECTACLE: IMAGE AS POWER IN ART, POLITICS AND TECHNOLOGY  
An interdisciplinary study of how images in art and media construct political and social ideologies and shape identities in modernity.  
Prerequisites: WP 1010  WP 1111  
US CR: 3/0/3
Academic Enrichment Programs

HSE 2205  LE MATHEMATICS AND HUMAN EXPERIENCE
An interdisciplinary course that aims to expose students to the ways in which mathematical principles and laws underlie, inform, and help explain various facets of human experience. Using as starting points natural phenomena, forms of popular culture and elements of social life, the course exposes students to various mathematical concepts and their applications, in order to demonstrate the centrality of mathematical laws and the importance of mathematical consciousness.
Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

HSE 2210  LE THE WHITE RIDER: THE NATURE AND CHARACTER OF INFECTIOUS DISEASE IN SOCIETY
An interdisciplinary, thought-provoking and integrative discussion on the topic of Infectious Disease. The course focuses on the biological basis of infection and the various pathogens that cause disease, as well as its socio-political aspects and how infectious disease has been a major driving force of historic events through epidemics that have shaped the world as we know it today. Attention will be given to the development of various strategies (both pseudoscientific and scientific) for combating disease from a joint biological and ethical perspective.
Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

HSE 2215  LE HUMAN CONSCIOUSNESS: FROM BRAIN TO SUBJECTIVITY
A lively, engaging introduction to a hot area of increasing popular interest which is currently a rapidly expanding domain of scientific inquiry and is ideal for students of biology, neuroscience, psychology, philosophy as well as literature and the arts. In this interdisciplinary course students are exposed to basic human brain anatomy, functions and neuroscience principles contributing to debates regarding the nature of perception and consciousness. An integration of biophysiological, neuroscientific, evolutionary, cognitive, and philosophical perspectives is explored in connection with the phenomenon of consciousness.
Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

HSS 2202  ELECTRIAIFYING PASSIONS. THE TRANSFORMATIONS OF THE ELECTRA MYTH FROM ANTIQUITY TO CONTEMPORARY CULTURE
See HHU 2202.

HSS 2203  LE IN THE MOUTH OF MADNESS: DEPICTIONS OF INSANITY IN WESTERN CULTURE
See HHU 2203.

HSS 2204  LE DIGITAL CITIZENSHIP: NETIZENS AND CYBER SELVES
See HHU 2204.

HSS 2206  LE MEDIATED LIVES: AVATARS, CYBORGS, AND VIRTUAL REALITIES
See HHU 2206.

HSS 2207  LE CONSTRUCTIONS OF DESIRE: REPRESENTATIONS OF EROTICISM IN WESTERN CULTURE
See HHU 2207.

HSS 2208  LE POVERTY AS SPECTACLE FROM THE ODYSSEY TO THE GREEK CRISIS
See HHU 2208.

HSS 2210  LE BETWEEN REALITY AND IMAGINATION: CONSTRUCTIONS OF MODERN CITSCEPES
See HHU 2210.

HSS 2211  LE PRIVATE STORIES, PUBLIC STORIES: PERSONAL NARRATIVES IN SOCIAL/HISTORICAL PERSPECTIVES
See HHU 2211.
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<th>Prerequisites</th>
<th>US CR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSS 2212</td>
<td>THE FUTURE OF CAPITALISM</td>
<td>An inter-disciplinary approach to the historic origins of the free-market system, aka capitalism, with emphasis on the history of capitalism, past and current critiques and pressures for change, as well as cultural/ideological manifestations of the capitalist mindset.</td>
<td>WP 1010 WP 1111</td>
<td>3/0/3</td>
</tr>
<tr>
<td>HSS 2214</td>
<td>LE LAUGHING IT OFF: FORMS AND USES OF MODERN POLITICAL SATIRE</td>
<td>See HHU 2214.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HSS 2215</td>
<td>REBELS WITHOUT A CAUSE: CULTURAL EXPRESSIONS OF 20TH AND 21ST - CENTURY YOUTH SUBCULTURES</td>
<td>This Honors seminar guides students through an exploration of the social impacts and cultural expressions of radical youth subcultures in the 20th and 21st centuries. Emphasis is placed on the ways in which radical youth subcultures have expressed rejection or resistance to the mainstream, thus challenging or transforming the Western normative structure.</td>
<td>WP 1010 WP 1111</td>
<td>3/0/3</td>
</tr>
<tr>
<td>HSS 2217</td>
<td>GAME ON: GAME DESIGN AND SOCIAL INTERACTIONS</td>
<td>An interdisciplinary course that introduces students to principles of gaming which inform a broad spectrum of human behaviors and practices. By uncovering the analogies between games and social interactions and practices, the course provides a conceptual toolkit that can be applied towards navigating our increasingly gamified world.</td>
<td>WP 1010 WP 1111</td>
<td>3/0/3</td>
</tr>
<tr>
<td>HSS 2218</td>
<td>LE FOOD IN/AS CULTURE: PERSPECTIVES ON GREEK CULINARY TRADITIONS</td>
<td>See HHU 2218.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HSS 2220</td>
<td>LE STROLLING INCognito IN ATHENS: THE ART OF CITY WALKABOUTS</td>
<td>In this Honors seminar students will engage in structured walkabouts which will enable them to become active readers as well as writers of the text of the city of Athens. Emphasis upon the cityscape as a palimpsest exposes students to various discourses and urban morphologies (sociological, political, historical, aesthetic, etc.), and invites them to consider the semiotics of everyday social interactions in the city of Athens. Much of the course is taught on site.</td>
<td>WP 1010 WP 1111</td>
<td>3/0/3</td>
</tr>
<tr>
<td>HSS 2221</td>
<td>LE PERFORMING MASCULINITIES</td>
<td>(Same as HHU 2221) The course explores the construction of masculinity across different historical settings, and in the contexts of race, nationality, and sexuality. Adopting an interdisciplinary approach, the course offers students the opportunity to interrogate assumptions concerning maleness, rethink masculine identities, and develop awareness of masculinity as performance. Readings and material will be drawn from the humanities and social sciences, and popular culture.</td>
<td>WP 1010 WP 1111</td>
<td>3/0/3</td>
</tr>
</tbody>
</table>

### Academic Enrichment Programs

**HSS 2225 LE INNOVATION IN ACTION: A DESIGN-THINKING LABORATORY**

A hands-on interdisciplinary course that introduces students to a fertile synthesis of Innovation Management theory and Design Thinking, a methodology that draws upon logic, imagination, intuition, and systemic reasoning to produce innovation in various business and social contexts. Bringing theory and practice together, the course will guide students to tackle a social, business, ecological, or cultural challenge of their choice through application of innovative problem-solving based on the principles of Design Thinking.

Prerequisites: WP 1010 WP 1111
US CR: 3/0/3

**HSS 2227 PROMETHEUS UNBOUND OR THE FALL OF ICARUS? MACHINES THAT CHANGED THE WORLD**

See HHU 2227.

### Regulations for validated awards of the Open University for institutions offering Dual awards

The Regulations for validated awards of the Open University for institutions offering Dual awards document is an integral part of “The American College of Greece Undergraduate Catalog and Student Handbook” and is located at http://www.acg.edu/programs.
In this catalog, the College makes its most inclusive and comprehensive statement about itself: the nature of the institution and its future aspirations; the rules, regulations, and requirements under which it operates and which it enjoins upon students who wish to become Deree graduates; the programs it offers; and the people who constitute the College community.

The information in this catalog, including administration and faculty listings, is as current and accurate as was possible at the time of publication, the catalog is issued annually before the start of the new academic year. However, the College is a dynamic and evolving institution and changes may occur after publication that will cause some of the information as presented to be superseded. Because new catalogs cannot be printed promptly enough to reflect every change made by an active administration and faculty, the College reserves the right to alter its course offerings, academic programs, campus regulations, fee structure, and calendar whenever necessary. Every effort will be made to inform students of such alterations when they occur and no student will be asked to meet degree requirements not in effect at the time of his or her admission to a degree program.

The American College of Greece is an equal opportunity educational institution, whereby qualified individuals are not discriminated against on grounds of age, gender, race, nationality, ethnicity, faith, disability, marital status, or sexual orientation. This non-discrimination policy applies to all educational policies and programs. Deree - ACG strives to eliminate unfair bias and stereotyping in the institution.
STUDENT HANDBOOK
Open University Validated Award
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Calendar</td>
<td>5</td>
</tr>
<tr>
<td>Introduction to Academic Programmes</td>
<td></td>
</tr>
<tr>
<td>Academic Programmes - UK Awards</td>
<td>8</td>
</tr>
<tr>
<td>Frances Rich School of Fine and Performing Arts</td>
<td>11</td>
</tr>
<tr>
<td>School of Liberal Arts and Sciences</td>
<td>41</td>
</tr>
<tr>
<td>School of Business and Economics</td>
<td>123</td>
</tr>
<tr>
<td>Facilities</td>
<td>201</td>
</tr>
<tr>
<td>Student Support, Guidance and Advice</td>
<td>205</td>
</tr>
<tr>
<td>Work-based Learning (Internship) Information</td>
<td>213</td>
</tr>
<tr>
<td>Academic Rights and Academic Integrity</td>
<td>215</td>
</tr>
<tr>
<td>Student Conduct</td>
<td>221</td>
</tr>
<tr>
<td>Other Institutional Policies and Regulations</td>
<td>237</td>
</tr>
<tr>
<td>Student Participation and Evaluation</td>
<td>291</td>
</tr>
<tr>
<td>Electronic Library Resources</td>
<td>302</td>
</tr>
<tr>
<td>Appendix I – Regulatory Framework</td>
<td>315</td>
</tr>
<tr>
<td>Appendix II – The Board of Trustees – The Administration – The Faculty</td>
<td>317</td>
</tr>
<tr>
<td>Appendix III – List of Support Staff</td>
<td>347</td>
</tr>
</tbody>
</table>

Updated in July 2022
Academic Calendar

Weekly Schedule, Class Periods, Blended (BL) and Online Courses (OL)

The Academic Calendar is issued each academic year by the registrar, please visit the College website for the most updated calendar.

Instruction time (not including any breaks) for each three US credit hour course (15 UK credits) is 150 minutes per week. For each laboratory session carrying one US credit (5 UK credits), the instruction time is 75 minutes. Laboratory sessions are scheduled Monday, Wednesday, or Friday for one-and-a-half class periods, or Tuesday or Thursday for a full class period.

The College occasionally offers courses via distance learning modes, either as blended or online. Such courses are designated on the course schedule with the section notation of BL for blended or OL for online. Blended courses are defined as being 35% to 50% online and the rest in scheduled campus face-to-face classrooms. Major examinations for blended courses also take place face-to-face.

Online courses meet exclusively online, except for any summative assessments or examinations, which will take place face-to-face on campus.

Students enrolling in blended or online courses are required to enroll in an induction or introductory seminar free of charge.

* Blended Learning (BL) and Online Courses (OL) are not available to students on US Federal Financial Aid.
Schedule of Classes

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday, Wednesday, and Friday</th>
<th>Tuesday and Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:30</td>
<td>08:30 - 09:20</td>
<td>08:30 - 09:45</td>
</tr>
<tr>
<td>09:30</td>
<td>09:30 - 10:20</td>
<td>09:55 - 11:10</td>
</tr>
<tr>
<td>10:30</td>
<td>10:30 - 11:20</td>
<td>11:20 - 12:35</td>
</tr>
<tr>
<td>11:30</td>
<td>11:30 - 12:20</td>
<td>12:45 - 14:00</td>
</tr>
<tr>
<td>12:30</td>
<td>12:30 - 13:20</td>
<td></td>
</tr>
<tr>
<td>13:30</td>
<td>13:30 - 14:20</td>
<td></td>
</tr>
<tr>
<td>14:30</td>
<td>14:30 - 15:20*</td>
<td>14:10 - 15:10*</td>
</tr>
<tr>
<td>15:30</td>
<td>15:30 - 16:20</td>
<td>15:20 - 16:35</td>
</tr>
<tr>
<td>16:30</td>
<td>16:30 - 17:20</td>
<td>16:45 - 18:00</td>
</tr>
<tr>
<td>17:30</td>
<td>17:30 - 18:20</td>
<td></td>
</tr>
<tr>
<td>18:30</td>
<td>18:30 - 19:45**</td>
<td>18:30 - 19:45**</td>
</tr>
<tr>
<td>20:00</td>
<td>20:00 - 21:15**</td>
<td>20:00 - 21:15**</td>
</tr>
<tr>
<td>18:30</td>
<td>18:30 - 21:20***</td>
<td>18:30 - 21:20***</td>
</tr>
</tbody>
</table>

* Activity Hour  
** Only related courses (M W)  
*** Once per wee

In addition to the regular semesters, there are two short sessions of one month each and a term of 8 weeks. Modules are scheduled daily, Monday through Friday, during the following short sessions and Monday through Thursday, during the term.

<table>
<thead>
<tr>
<th>Time</th>
<th>Summer Session I &amp; Summer Session II</th>
<th>Summer Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:00</td>
<td>08:00-08:50 LABS only</td>
<td>09:00 - 10:10</td>
</tr>
<tr>
<td>09:00</td>
<td>09:00 - 11:00</td>
<td>10:20 - 11:30</td>
</tr>
<tr>
<td>11:10</td>
<td>11:10 - 13:10</td>
<td>11:40 - 12:50</td>
</tr>
<tr>
<td>13:20</td>
<td>13:20 - 15:20</td>
<td>13:00 - 14:10</td>
</tr>
<tr>
<td>15:30</td>
<td>15:30 - 17:30</td>
<td>14:20 - 15:30</td>
</tr>
<tr>
<td>17:40</td>
<td>17:40 - 19:40</td>
<td>15:40 - 16:50</td>
</tr>
<tr>
<td>19:50</td>
<td>19:50 - 21:50 LABS only Summer II</td>
<td>17:00 - 18:10</td>
</tr>
<tr>
<td>21:00</td>
<td>21:00 - 21:50</td>
<td>18:20 - 19:30</td>
</tr>
<tr>
<td>18:30</td>
<td>18:30 - 21:20**</td>
<td>19:50 - 21:00</td>
</tr>
</tbody>
</table>
ACADEMIC PROGRAMMES - UK AWARDS

Deree – The American College of Greece

• Frances Rich School of Fine and Performing Arts
  Bachelor of Arts (BA) with Honours, with majors in:
  Art History
  Graphic Design
  Music
  Music Performance
  Theatre Arts
  Visual Arts

• School of Liberal Arts and Sciences
  Bachelor of Arts (BA) with Honours, with majors in:
  Cinema Studies
  Communication
  English and American Literature
  English Literature with Linguistics
  History
  International Relations and European Affairs
  Philosophy
  Psychology
  Sociology

• School of Business and Economics
  Bachelor of Science (BSc) with Honours in Business Administration, with majors in:
  Accounting and Finance
  Entrepreneurship Management
  Human Resources Management
  International Business
  Operations Management

  Bachelor of Arts (BA) with Honours, with majors in:
  Economics

For each programme description:
http://www.acg.edu/majors-minors

For each module description:
http://www.acg.edu/course-descriptions
Introduction to Academic Programmes

Frances Rich School of Fine and Performing Arts

Art History
Graphic Design
Music
Music Performance
Theatre Arts
Visual Arts
<table>
<thead>
<tr>
<th>Compulsory Modules</th>
<th>UK CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT 2009 The Italian Renaissance</td>
<td>15</td>
</tr>
<tr>
<td>AT 2013 Modern Art</td>
<td>15</td>
</tr>
<tr>
<td>AT 2124 Writing About Art</td>
<td>15</td>
</tr>
<tr>
<td>PH 2014 Aesthetics</td>
<td>15</td>
</tr>
</tbody>
</table>

**Optional Modules**

**One of the following modules:**

- AT 2005 Art of Ancient Greece
- AT 2006 Style and Ideology in Roman Art and Architecture

**One of the following modules:**

- EN 2218 LE Texts and Contexts
- EN 2220 Exploring Traditions in English Literature I
- EN 2222 The Making of America
- EN 2263 Understanding Literature
- HY 2034 History of Ancient Greece
- HY 2015 History of the Roman Empire
- PH 1000 Introduction to Philosophy
- PH 2016 Philosophy and Cinema
- PH 2020 Greek Philosophy

**One of the following modules:**

- AR 2017 Digital Image
- AR 2001 Visual Literacy

**Optional modules**

**One of the following modules:**

- AN 1000 Introduction to Anthropology
- AN 1003 Cultural Anthropology
- EC 1101 Principles of Macroeconomics
- PS 1000 Psychology as a Natural Science
- PS 1001 Psychology as a Social Science
- SO 1000 Introduction to Sociology
- SO 1001 Sociology of Modern Life

**Compulsory modules:**

- AT 3012 Pluralism in Nineteenth Century Art | 15 |

**Total:** 120 UK Credits
I. Certificate of Higher Education in Art History

In accordance with the framework for higher education qualifications, upon completion of level 4 (120 credits), the holder of a Certificate of Higher Education in Art History will have acquired a broad-based knowledge of Art History from the ancient to contemporary periods; they will have been introduced to theories of aesthetics, research methods and skills specific to the discipline of Art History.

Specifically, holders of the Certificate of Higher Education in Art History will be able to demonstrate knowledge and understanding of:

- Historical and practical knowledge of artistic processes (AT 2005 Art of Ancient Greece; AT 2006 Style and Ideology in Roman Art and Architecture; AT 2009 The Italian Renaissance; AT 2013 Modern Art; AR 2017 Digital Image; AR 2001 Visual Literacy);
- the art of a period/region/culture and the relevant contexts (historical, social, cultural) in which art is produced (AT 2005 Art of Ancient Greece; AT 2006 Style and Ideology in Roman Art and Architecture; AT 2009 The Italian Renaissance; AT 2013 Modern Art);
- key concepts and tools related to aesthetics (PH 2014 Aesthetics);
- an area and related theoretical concepts/tools in the Humanities and Social Sciences, which enhances the interdisciplinary study of art history (one module each in the Humanities and Social Sciences).

In addition, they will have the following cognitive skills:

- Analysis, synthesis, and basic evaluation of information and ideas (All level 4 AT modules).

and the following practical/professional and key/transferable skills:

- Visual observation and analysis (All level 4 AT modules);
- Ability to situate artefacts within relevant historical and theoretical contexts (All level 4 AT modules);
- Collection and selection of relevant sources (AT 2124 Writing about Art);
- Communicate ideas effectively in a variety of forms (All level 4 modules);
- Ability to work with deadlines and to reflect on one’s own learning (All level 4 modules).

II. Diploma of Higher Education in Art History

Upon completion of levels 4 and 5 (240 credits), students will have developed their theoretical, critical, and research skills.

Specifically, holders of the Diploma of Higher Education in Art History will be able to demonstrate detailed knowledge and critical understanding of:

- art across a period/region/culture, and the relevant contexts (historical, theoretical) in which art is produced and interpreted, including materials and techniques, as well as scholarly debates on selected topics (AT 3007 Byzantine Art and Architecture; AT 3008 Sacred and Secular in Western Medieval Art and Architecture; AT 3043 From van Eyck to Rembrandt; AT 3012 Pluralism in Nineteenth Century Art; AT 3018 Art after Modernism; AT 3019 Islamic Art and Architecture; AT 3016 African Art and Performativity);
- key critical and theoretical tools and approaches to Art History (AT 3036 Critical Approaches to Art History);

In addition, they will have the following cognitive skills:

- Analysis, synthesis, and critical evaluation of information and ideas (All level 5 AT modules).

Furthermore, they will have the following practical/professional and transferable skills:

- Ability to interpret artefacts within relevant historical and theoretical contexts (All level 5 AT modules);
- Ability to engage in research and select relevant sources (AT 3043 From Van Eyck to Rembrandt; AT 3012 Pluralism in Nineteenth Century Art);
- Communicate ideas effectively in a variety of forms (All level 5 modules);
- Ability to work with deadlines and to reflect on one’s own learning (All level 5 modules).

II.b. BA in Art History

Upon completion of 300 credits, students will have acquired (i) in-depth knowledge and understanding of specific topics and related scholarly debates, (ii) knowledge of curatorial theory; (iii) developed critical and research skills.

Specifically, holders of the ordinary BA in Art History will be able to demonstrate detailed knowledge and critical understanding of:

- special subjects and related scholarly debates (AT 4034 Topics in Medieval Art, AT 4037 Topics in Renaissance Art, AT 4038 Topics in Modern Art);
- art objects within professional contexts beyond academia (AT 4039 History and Theory of Curating).

In addition, they will have the following cognitive skills:

- Analysis and critical evaluation of scholarly arguments;
- Ability to discriminate between alternative arguments and critical approaches (AT 4034 Topics in Medieval Art; AT 4037 Topics in Renaissance Art; AT 4038 Topics in Modern Art).

Furthermore, they will have the following practical/professional and transferable skills:

- Ability to engage in independent research: identify and select relevant sources (AT 4034 Topics in Medieval Art; AT 4037 Topics in Renaissance Art; AT 4038 Topics in Modern Art);
- Communicate ideas effectively in a variety of forms (All level 6 modules);
- Ability to work with deadlines and ability to work independently (All level 6 modules).

‡ Based on the framework for higher education qualifications, upon completion of the Diploma of Higher Education in Art History/BA in Art History, the holder will have acquired a deeper knowledge and understanding of:

- Art History and its related theoretical, critical, and practical skills throughout the periods covered by the programme.
- An understanding of the historical, social, and cultural contexts in which art is produced.
- The ability to engage in research, select relevant sources, and develop proficiency in a variety of forms of communication.
- An ability to work within deadlines and reflect on one's own learning.
- An interdisciplinary approach to the study of art history, integrating knowledge from different fields.

In conclusion, holders of the Diploma of Higher Education in Art History/BA in Art History will have acquired a broad-based knowledge of Art History from the ancient to contemporary periods, along with the ability to engage in research, select relevant sources, and develop proficiency in a variety of forms of communication. They will also have developed an understanding of the historical, social, and cultural contexts in which art is produced.
B.A. (Honours) Graphic Design

<table>
<thead>
<tr>
<th>Compulsory Modules</th>
<th>UK CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR 2003 Drawing I</td>
<td>15</td>
</tr>
<tr>
<td>AR 2005 Color I</td>
<td>15</td>
</tr>
<tr>
<td>AR 2017 LE Digital Image</td>
<td>15</td>
</tr>
<tr>
<td>CN 2110 Introduction to Advertising</td>
<td>15</td>
</tr>
<tr>
<td>GD 2001 Visual Literacy</td>
<td>15</td>
</tr>
<tr>
<td>GD 2002 Research-Concept-Design</td>
<td>15</td>
</tr>
<tr>
<td>GD 2203 Graphic Design I</td>
<td>15</td>
</tr>
<tr>
<td>ITC 2110 Digital Tools for Graphic Design and Production</td>
<td>15</td>
</tr>
</tbody>
</table>

Compulsory Modules

| AR 3104 Drawing II | 15 |
| AR 3106 Color II   | 15 |
| GD 3111 History of Graphic Design | 15 |
| GD 3131 Design Approaches | 15 |
| GD 3232 Illustration | 15 |
| GD 3313 Typography I | 15 |
| GD 3333 Digital Design I | 15 |
| GD 3412 Graphic Design II | 15 |

Compulsory Modules

| CN 4413 Brand Building In Advertising | 15 |
| GD 4221 Contemporary Design Issues  | 15 |
| GD 4622 Typography II               | 15 |
| GD 4623 Graphic Design III           | 15 |
| GD 4646 Digital Design II           | 15 |
| GD 4707 Branding Ecosystems          | 15 |
| GD 4940 Senior Project - Capstone Course | 15 |
| ITC 4030 Human Computer Interaction | 15 |

| Total | 120 | 120 | 120 |

Total: 360 UK Credits

I.  Certificate of Higher Education in Graphic Design

- In accordance with the framework for higher education qualifications the Certificate of Higher Education in Graphic Design (Cert HE) is awarded to students who have completed 120 credits at Level 4 (120 credits, 8 15-credit modules). Upon completion of Level 4 students will have a basic knowledge of mass communication and visual literacy concepts as well as visual arts and digital skills. They will also have a basic grasp of important Graphic Design concepts and practices.

- More specifically upon completion of Level 4 students will demonstrate knowledge and understanding of:
  - Basic terminology and concepts of Graphic Design and visual communication (GD 2203 Graphic Design I, GD/AR 2001 Visual Literacy, CN 2110 Introduction to advertising, GD 2002 Research-Concept-Design)
  - The professional areas where Graphic Design could be applied (GD 2203 Graphic Design I)

- In addition, they will have the following cognitive skills:
  - Demonstrate the ability to discuss Graphic Design and Visual Communication issues (GD/AR 2001 Visual Literacy, CN 2110 Introduction to advertising, GD 2203 Graphic Design I, AR 2017 Digital Image)
  - Demonstrate the ability to communicate basic ideas about Graphic Design concepts (GD/AR 2001 Visual Literacy, GD 2002 Research-Concept-Design, GD 2203 Graphic Design I)

- Furthermore, they will have the following practical/professional and transferable skills:
  - Utilize a variety of materials, mediums and techniques to create a project (AR 2005 Color I, AR 2003 Drawing I, AR 2017 LE Digital Image, ITC/GD 2110 Digital Tools for Graphic Design and Production, GD 2203 Graphic Design I)

II. Intermediate level

- The Intermediate level includes the Diploma in Higher Education in Graphic Design and the Bachelor Ordinary (non-Honours) degree in Graphic Design.

II a. Diploma of Higher Education in Graphic Design

- In accordance with the framework for higher education qualifications the Diploma of Higher Education in Graphic Design (Cert HE) is awarded to students who have completed 240 credits comprising of 120 credits at Level 4 (120 credits, 8 15-credit modules) and 120 at Level 5 (120 credits, 8 15-credit modules). Upon completion of Levels 4 and 5 students should have acquired (i) a broader understanding of the concepts and practices in Graphic Design (ii) a deeper understanding of the applications of digital technology in the field and (iii) further competencies in studio practice.

- In addition to the Learning Outcomes acquired in Level 4, upon completion of Level 5 students will be able to demonstrate a deeper knowledge and understanding of:
  - Some professional areas of Graphic Design and the terminology used in them (GD 3412 Graphic Design II, GD 3313 Typography I, GD 3111 History of Graphic Design, GD 3333 Digital Design I, GD 3232 Illustration).
Frances Rich School of Fine and Performing Arts

Frances Rich School of Fine and Performing Arts

B.A. (Honours) Music

**Compulsory Modules**

<table>
<thead>
<tr>
<th>Module Code</th>
<th>Module Title</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>*MU 2014</td>
<td>Theory and Musicianship I</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*MU 2159</td>
<td>Theory and Musicianship II</td>
<td></td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>*MU 2112</td>
<td>Musicianship at the Keyboard</td>
<td></td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>MU 2125</td>
<td>History of Western Music I- Antiquity through the Baroque</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MU 2134</td>
<td>History of Western Music II- 1750 through the 20th Century</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MU 2177</td>
<td>Music Technology I-Fundamentals</td>
<td>15</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*May be fulfilled with credit (APEL) or waived without credit through appropriate academic evaluation. Additional optional Level 4 Music courses are taken to fulfill waived credits.

Optional modules (by permission, one ensemble or workshop)

Two of the following modules: 30

- MU 2030 Film Music
- MU 2035 Cultural Perspectives on American Music
- MU 2049 Recording Studio Techniques
- MU 2038 Music around the World
- MU 2076 Music Performance Workshop I
- MU 2044 Jazz and Popular Music Ensemble I
- MU 2032 Music Theatre Performance Skills

Compulsory modules:

- MU 3215 Theory and Musicianship III 15
- MU 3329 Theory and Musicianship IV 15
- MU 3324 Researching and Writing about Music 15
- MU 3219 Music Technology II- Creativity and Innovation 15

Optional modules: (by permission, one ensemble or workshop)

Four of the following optional modules including: 60

At least one of the following modules:

- MU 3436 Musician in Context
- MU 3437 Issues in Music Performance

Additional optional modules:

- MU 3063 Studio Production Techniques

---

**II b. Bachelor of Arts Ordinary in Graphic Design**

Students will have the following cognitive skills:

- Demonstrate ability to engage in research and critically evaluate information and ideas (GD 3111 History of Graphic Design, GD 3412 Graphic Design II, GD 3313 Typography I, GD 3333 Digital Design I, GD 3131 Design Approaches).
- Formulate and defend ideas and creative concepts (GD 3412 Graphic Design II, GD 3333 Digital Design I).

Students will have the following practical/professional and transferable skills:

- Identify problems and provide solutions (GD 3412 Graphic Design II, GD 3131 Design Approaches, GD 3313 Typography I, GD 3333 Digital Design I).
- Apply new technologies for the completion of projects (GD 3333 Digital Design I, GD 3131 Design Approaches).

In addition, they will have the following cognitive skills:

- Upon completion of 300 credits (20 15-credit modules) of which a minimum of 60 should be at level 6 with the remainder comprising 120 credits at Level 4 and 120 at level 5 students will have acquired (i) more focused skills in Graphic Design (ii) further skills in critically evaluating concepts and (iii) greater competency in presenting creative projects through specialized Graphic Design modules.

In addition to the Learning Outcomes acquired in Levels 4 and 5, upon completion of 60 credits in Level 6 students will be able to demonstrate a deeper knowledge and understanding of:

- How Graphic Design graduates can be involved in specific professional areas (CN 4413 Brand Building in Advertising, GD 4622 Typography II, GD 4646 Digital Design II).

Furthermore, they will have the following cognitive skills:

- Demonstrate very good written and oral communication skills related to Graphic Design ideas and concepts (GD 4623 Graphic Design III, CN 4413 Brand Building in Advertising, GD 4767 Branding Ecosystems).

Furthermore, they will have the following practical/professional and transferable skills:

- Recommend solutions to problems (GD 4747 Branding Ecosystems, GD 4623 Graphic Design III, CN 4413 Brand Building in Advertising).
- Utilize appropriate tools to create a comprehensive body of work and portfolio (GD 4623 Graphic Design III, GD 4646 Digital Design II, GD 4622 Typography II, CN 4413 Brand Building in Advertising).
- Demonstrate high level of proficiency and professionalism when undertaking Graphic Design projects (GD 4747 Branding Ecosystems, GD 4623 Graphic Design III, GD 4646 Digital Design II, GD 4622 Typography II, CN 4413 Brand Building in Advertising).
- Develop a design concept and a coherent visual language across a variety of touch-points: print, digital, and spatial. (GD 4623 Graphic Design III, GD 4747 Branding Ecosystems).
- The historical context of Graphic Design (GD 3111 History of Graphic Design)
- The role of Graphic Design in the Communication Process (GD 3412 Graphic Design II, GD 3111 History of Graphic Design).

In addition they will have the following cognitive skills:

- Demonstrate ability to engage in research and critically evaluate information and ideas (3111 History of Graphic Design, GD 3412 Graphic Design II, GD 3313 Typography I, GD 3333 Digital Design I, GD 3131 Design Approaches).
- Formulate and defend ideas and creative concepts (GD 3412 Graphic Design II, GD 3333 Digital Design I).
Certificate of Higher Education in Music programme student learning outcomes:

Knowledge and understanding
Students successfully completing the Certificate of Higher Education in Music will have knowledge and understanding in a broad range of areas, including the ability to:
• demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
• explain how musical language works in terms of key music theory concepts.
• demonstrate knowledge and understanding of music research methods and academic conventions.
• identify the role of technology in the creation and manipulation of musical material for the composition, performance, production and/or the dissemination of music.

Cognitive skills
Students successfully completing the Certificate of Higher Education in Music will be able to:
• apply theoretical concepts to music projects such as: written work, creative and/or analytical work, or performative musical practices.
• demonstrate musical keyboard skills to communicate fundamental concepts in music theory.
• critically examine the practice and experience of music using scholarly sources with academic integrity.
• formulate musical ideas based on the use of technology in the creation and/or manipulation of music.

Practical and professional skills
Practical and professional skills relate to students’ technical control of their musical medium, whatever their musical discipline, genre or context.

Students successfully completing the Certificate of Higher Education in Music will be able to:
• demonstrate the ability to aurally recognize, notate, read and/or reproduce musical ideas.
• identify musical elements, styles, genres and traditions by ear and through the study of a written score.
• design musical projects showing individual creativity and the ability to work independently.
• utilize current (music) technology in the development of creative and theoretical projects.

Transferable key skills (Generic)
Students successfully completing the Certificate of Higher Education in Music will be able to:
• design projects, working independently to find solutions and solve problems.
• apply knowledge of current information and communication technology.
• apply understanding of professional ethics, academic integrity, codes of conduct, time management and personal responsibility.
• discuss ideas and concepts, communicating effectively in the English language.

II. Intermediate Level
The Intermediate Level Diploma of Higher Education in Music (DipHE) and the Ordinary (non-Honours) degree in Music:

II.a. Diploma of Higher Education in Music (DipHE)
In Accordance with the framework for higher education qualifications, the Diploma of Higher Education in Music (DipHE) is awarded to students who have completed 240 credits comprising 120 at Level 5 and 120 at Level 4, and have demonstrated the ability to:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU 3141</td>
<td>Film Score and Soundtrack</td>
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</tr>
<tr>
<td>MU 3166</td>
<td>Sound Design</td>
<td></td>
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<tr>
<td>MU 3162</td>
<td>Music Performance Workshop II</td>
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<tr>
<td>MU 3178</td>
<td>Jazz and Popular Music Ensemble II</td>
<td></td>
</tr>
<tr>
<td>MU 3061</td>
<td>Music Theatre Workshop I</td>
<td></td>
</tr>
<tr>
<td>MU 4043</td>
<td>Experimental Sound Art</td>
<td>15</td>
</tr>
<tr>
<td>MU 4066</td>
<td>Music in the Community</td>
<td>15</td>
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<tr>
<td>MU 4440</td>
<td>Modernism</td>
<td>15</td>
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<tr>
<td>MU 4848</td>
<td>Music Capstone</td>
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</tr>
<tr>
<td>MU 4108</td>
<td>Music Performance Workshop III</td>
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<tr>
<td>MU 4265</td>
<td>Jazz and Popular Music Ensemble III</td>
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<tr>
<td>MU 4167</td>
<td>Music Theatre Workshop II</td>
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<td>MU 4131</td>
<td>Studies in Modern Greek Music</td>
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<tr>
<td>MU 4469</td>
<td>Selected Topics in Composition</td>
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<tr>
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<td>Composing and Arranging for Small Ensembles</td>
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<tr>
<td>MU 4489</td>
<td>Selected Topics in Music Analysis</td>
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<tr>
<td>MU 4690</td>
<td>Selected Topics in Musicology</td>
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<td>120</td>
</tr>
</tbody>
</table>

Total: 360 UK Credits

Frances Rich School of Fine and Performing Arts

MUSIC EXIT AWARDS ♦

I. Certificate of Higher Education in Music
In Accordance with the framework for higher education qualifications, the Certificate of Higher Education in Music (Cert HE) is awarded to students who have completed 120 credits at Level 4 have demonstrated the ability to:

Develop a rigorous approach to the acquisition of a broad knowledge base; employ a range of specialized skills; evaluate information using it to plan and develop investigative strategies and to determine solutions to a variety of unpredictable problems, operate in a range of varied and specific contexts taking responsibility for the nature and quality of outputs.
Students successfully completing the Intermediate Level Diploma of Higher Education in Music will be able to:

- demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
- explain how musical language works in terms of key music theory concepts.
- demonstrate knowledge and understanding of music research methods and academic conventions.
- identify the role of technology in the creation and manipulation of musical material for the composition, performance, production and/or the dissemination of music.

Cognitive skills

Students successfully completing the Intermediate Level Diploma of Higher Education in Music will be able to:

- apply theoretical concepts to music projects such as: written work, creative and/or analytical work, or performative musical practices.
- demonstrate musical keyboard skills to communicate fundamental concepts in music theory.
- critically examine the practice and experience of music using scholarly sources with academic integrity.
- formulate musical ideas based on the use of technology in the creation and/or manipulation of music.

Practical and professional skills

Practical and professional skills relate to students’ technical control of their musical medium, whatever their musical discipline, genre or context.

Students successfully completing the Intermediate Level Diploma of Higher Education in Music will be able to:

- demonstrate the ability to aurally recognize, notate, read and/or reproduce musical ideas.
- identify musical elements, styles, genres and traditions by ear and through the study of a written score.
- design musical projects showing individual creativity and the ability to work independently.
- utilize current (music) technology in the development of creative and theoretical projects.

Transferable key skills (Generic)

Students successfully completing the Intermediate Level Diploma of Higher Education in Music will be able to:

- design projects, working independently to find solutions and solve problems.
- demonstrate the ability to deliver effective oral presentations.
- apply knowledge of current information and communication technology.
- demonstrate interpersonal skills as a leaders and collaborators working toward common objectives.
- apply understanding of professional ethics, academic integrity, codes of conduct, time management and personal responsibility.
- discuss ideas and concepts, communicating effectively in the English language.

II.b. BA in Music Ordinary (non-Honours) degree

In Accordance with the framework for higher education qualifications, the ordinary (non-Honours) degree in Music is awarded to students who have completed 300 credits (20 15 credit modules) of which a minimum 60 should be at Level 6 with the remainder comprising 120 credits at Level 4 and 120 at Level 5. 240 credits comprising 120 at Level 5 and 120 at Level 4, and have demonstrated the ability to:

Critically review, consolidate and extend a systematic and coherent body of knowledge utilizing specialized skills across an area of study; critically evaluate new concepts and evidence from a range of sources; transfer and apply diagnostic and creative skills and exercise significant judgment in a range of situations; accept accountability for determining and achieving personal and/or group outcomes.

Ordinary (non-Honours) degree in Music programme student learning outcomes:

Knowledge and understanding

Students successfully completing the Music programme will have extensive knowledge and understanding in a broad range of areas, including the ability to:

- demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
- explain how musical language works in terms of key music theory concepts.
- demonstrate knowledge and understanding of music research methods and academic conventions.
- identify the role of technology in the creation and manipulation of musical material for the composition, performance, production and/or the dissemination of music.

Cognitive skills

Students successfully completing the Music programme will be able to:

- apply theoretical concepts to music projects such as: written work, creative and/or analytical work, or performative musical practices.
- critically examine the practice and experience of music using scholarly sources with academic integrity.
- demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
- formulate musical ideas based on the use of technology in the creation and/or manipulation of music.

Practical and professional skills

Practical and professional skills relate to students’ technical control of their musical medium, whatever their musical discipline, genre or context.

Students successfully completing the Music programme will be able to:

- demonstrate the ability to aurally recognize, notate, read and/or reproduce musical ideas.
- identify musical elements, styles, genres and traditions by ear and through the study of a written score.
- design musical projects showing individual creativity and the ability to work independently.
- utilize current music technology in the development of creative and theoretical projects.

Personal and Transferable key skills (Generic)

Students successfully completing the Music programme will be able to demonstrate skills in the areas of self-management, communication and interaction, including the ability to:

- design projects, working independently to find solutions and solve problems.
- demonstrate the ability to deliver effective oral presentations.
The B.A. (Honours) Music Performance program at Frances Rich School of Fine and Performing Arts includes the following compulsory modules:

- **MU 2014 Theory and Musicianship I** 15
- **MU 2159 Theory and Musicianship II** 15
- **MU 2112 Musicianship at the Keyboard** 15
- **MU 2125 History of Western Music I - Antiquity through the Baroque** 15
- **MU 2134 History of Western Music II - 1750 through the 20th Century** 15
- **MU 2053 Applied Music III and Music Forum Performance Lab** 15
- **MU 2154 Applied Music IV and Music Forum Performance Lab** 15

*May be fulfilled with credit (APEL) or waived without credit through appropriate academic evaluation. Additional optional Level 4 Music courses are taken to fulfill waived credits.*

Optional modules include:

- One of the following modules: 15
  - **MU 2076 Music Performance Workshop I**
  - **MU 2044 Jazz and Popular Music Ensemble I**
  - **MU 2032 Music Theatre Performance Skills**

Additional optional modules for the fulfillment of waived credits:

- **MU 2035 Cultural Perspectives on American Music**
- **MU 2049 Recording Studio Techniques**
- **MU 2038 Music around the World**
- **MU 2177 Music Technology I - Fundamentals**

The Compulsory modules for Level 5 and 6 include:

- **MU 3215 Theory and Musicianship III** 15
- **MU 3329 Theory and Musicianship IV** 15
- **MU 3324 Researching and Writing about Music** 15
- **MU 3356 Applied Music VI and Music Forum Performance Lab** 15
- **MU 3255 Applied Music V and Music Forum Performance Lab** 15

Optional modules include:

- Three of the following modules including: 45
  - At least one of the following modules:
    - **MU 3162 Music Performance Workshop II**
    - **MU 3178 Jazz and Popular Music Ensemble II**
I. Certificate of Higher Education in Music Performance

In Accordance with the framework for higher education qualifications, the Certificate of Higher Education in Music Performance (Cert HE) is awarded to students who have completed 120 credits at Level 4 have demonstrated the ability to:

- Develop a rigorous approach to the acquisition of a broad knowledge base; employ a range of specialized skills; evaluate information using it to plan and develop investigative strategies and to determine solutions to a variety of unpredictable problems; operate in a range of varied and specific contexts taking responsibility for the nature and quality of outputs.

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<tr>
<th>Certificate of Higher Education in Music Performance programme student learning outcomes:</th>
</tr>
</thead>
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<tr>
<td>• show knowledge and understanding of stylistic and cultural traditions associated with music performance practices.</td>
</tr>
<tr>
<td>Cognitive skills</td>
</tr>
<tr>
<td>Students successfully completing the Certificate of Higher Education in Music Performance will be able to:</td>
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<tr>
<td>• apply understanding of principles and established approaches to learning in relation to one’s own musical practice and the musical practice of others.</td>
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<tr>
<td>Practical and professional skills</td>
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</table>

<table>
<thead>
<tr>
<th>MU 3061 Music Theatre Workshop I</th>
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<tbody>
<tr>
<td>At least one of the following modules:</td>
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<td>MU 3436 Musician in Context</td>
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<tr>
<td>MU 3437 Issues in Music Performance</td>
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<tr>
<td>Additional optional modules:</td>
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<tr>
<td>MU 3063 Studio Production Techniques</td>
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<tr>
<td>MU 3219 Music Technology II-Creativity &amp; Innovation</td>
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<tr>
<td>Compulsory modules:</td>
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<tr>
<td>MU 4043 Experimental Sound Art</td>
<td>15</td>
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<tr>
<td>MU 4066 Music in the Community</td>
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<tr>
<td>MU 4440 Modernism</td>
<td>15</td>
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<tr>
<td>MU 4457 Applied Music VII and Music Forum Performance Lab</td>
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<td>MU 4558 Capstone in Applied Music VIII and Music Forum Performance Lab</td>
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<td>Optional modules:</td>
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<td>Three of the following modules including:</td>
<td></td>
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<tr>
<td>At least one of the following modules:</td>
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<tr>
<td>MU 4108 Music Performance Workshop III</td>
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<tr>
<td>MU 4205 Jazz and Popular Music Ensemble III</td>
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<td>Additional optional modules:</td>
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<td>MU 4690 Selected Topics in Musicology</td>
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<td>Total</td>
<td>120 120 120</td>
</tr>
</tbody>
</table>

Total: 360 UK Credits

Frances Rich School of Fine and Performing Arts

MUSIC and MUSIC PERFORMANCE EXIT AWARDS

Frances Rich School of Fine and Performing Arts
• utilize current (music) technology in the development of creative and theoretical projects.
• demonstrate the technical and expressive skills necessary to communicate music convincingly to a listener.

Transferable key skills (Generic)
Students successfully completing the Certificate of Higher Education in Music Performance will be able to:
• design projects, working independently to find solutions and solve problems.
• apply knowledge of current information and communication technology.
• apply understanding of professional ethics, academic integrity, codes of conduct, time management and personal responsibility.
• discuss ideas and concepts, communicating effectively in the English language.

II. Intermediate Level
The Intermediate Level Diploma of Higher Education in Music Performance (DipHE) and the Ordinary (non-Honours) degree in Music:

II.a. Diploma of Higher Education in Music Performance (DipHE)
In Accordance with the framework for higher education qualifications, the Diploma of Higher Education in Music Performance (DipHE) is awarded to students who have completed 240 credits comprising 120 at Level 5 and 120 at Level 4, and have demonstrated the ability to:

Generate ideas through the analysis of concepts at an abstract level with a command of specialized skills and the formulation of responses to well defined and abstract problems; analyze and evaluate information; exercise significant judgement across a broad range of functions; accept responsibility for determining and achieving personal and/or group outcomes.

Intermediate Level Diploma of Higher Education in Music Performance programme student learning outcomes:

Knowledge and understanding
Students successfully completing the Intermediate Level Diploma of Higher Education in Music Performance will have substantial knowledge and understanding in a broad range of areas, including the ability to:

• demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
• explain how musical language works in terms of key music theory concepts.
• demonstrate knowledge and understanding of music research methods and academic conventions.
• identify the role of technology in the creation and manipulation of musical material for the composition, performance, production and/or the dissemination of music.
• show knowledge and understanding of stylistic and cultural traditions associated with music performance practices.

Cognitive skills
Students successfully completing the Intermediate Level Diploma of Higher Education in Music Performance will be able to:

• apply theoretical concepts to music projects such as: written work, creative and/or analytical work, or performative musical practices.
• demonstrate musical keyboard skills to communicate fundamental concepts in music theory.
• critically examine the practice and experience of music using scholarly sources with academic integrity.
• formulate musical ideas based on the use of technology in the creation and/or manipulation of music.
• apply understanding of principles and established approaches to learning in relation to one’s own musical practice and the musical practice of others.

Practical and professional skills
Practical and professional skills relate to students’ technical control of their musical medium, whatever their musical discipline, genre or context.

Students successfully completing the Intermediate Level Diploma of Higher Education in Music Performance will be able to:

• demonstrate the ability to aurally recognize, notate, read and/or reproduce musical ideas.
• identify musical elements, styles, genres and traditions by ear and through the study of a written score.
• design musical projects showing individual creativity and the ability to work independently.
• utilize current (music) technology in the development of creative and theoretical projects.
• demonstrate the technical and expressive skills necessary to communicate music convincingly to a listener.
• creatively adapt to a range of collaborate performance contexts.

Transferable key skills (Generic)
Students successfully completing the Intermediate Level Diploma of Higher Education in Music Performance will be able to:

• design projects, working independently to find solutions and solve problems.
• demonstrate the ability to deliver effective oral presentations.
• apply knowledge of current information and communication technology.
• demonstrate interpersonal skills as a leaders and collaborators working toward common objectives.
• apply understanding of professional ethics, academic integrity, codes of conduct, time management and personal responsibility.
• discuss ideas and concepts, communicating effectively in the English language.

II.b. BA in Music Performance Ordinary (non-Honours) degree
In Accordance with the framework for higher education qualifications, the ordinary (non-Honours) degree in Music Performance is awarded to students who have completed 300 credits (20 15 credit modules) of which a minimum 60 should be at Level 6 with the remainder comprising 120 credits at Level 4 and 120 at Level 5, 240 credits comprising 120 at Level 5 and 120 at Level 4, and have demonstrated the ability to:

Figure review, consolidate and extend a systematic and coherent body of knowledge utilizing specialized skills across an area of study; critically evaluate new concepts and evidence from a range of sources; transfer and apply diagnostic and creative skills and exercise significant judgment in a range of situations; accept accountability for determining and achieving personal and/or group outcomes.

Ordinary (non-Honours) degree in Music Performance programme student learning outcomes:

Knowledge and understanding
Students successfully completing the Music Performance programme will have extensive knowledge and understanding in a broad range of areas, including the ability to:

• demonstrate knowledge and understanding of the stylistic elements, historical and cultural contexts of Western musical repertoire.
Frances Rich School of Fine and Performing Arts

B.A. (Honours) – Theatre Arts

UK CREDITS

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<thead>
<tr>
<th>Compulsory Modules</th>
<th>level 4</th>
<th>level 5</th>
<th>level 6</th>
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<tbody>
<tr>
<td>DR 2010 Movement for the Stage</td>
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<tr>
<td>DR 2012 Introduction to the Craft of Acting</td>
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<tr>
<td>DR 2015 Voice and Speech I</td>
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<td>DR 2032 Introduction to Theatre Production</td>
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<tr>
<td>DR 2111 The Space of Performance</td>
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<tr>
<td>DR 2126 Performance in Athens</td>
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<tr>
<td>DR 2220 The Theatrical Event</td>
<td>15</td>
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<tr>
<td>DR 2336 Introduction to Performance</td>
<td>15</td>
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</tbody>
</table>

**Cognitive skills**

Students successfully completing the Music Performance programme will be able to:

- apply theoretical concepts to music projects such as: written work, creative and/or analytical work, or performative musical practices.
- critically examine the practice and experience of music using scholarly sources with academic integrity.
- formulate musical ideas based on the use of technology in the creation and/or manipulation of music.
- apply understanding of principles and established approaches to learning in relation to one’s own musical practice and the musical practice of others.

**Practical and professional skills**

Practical and professional skills relate to students’ technical control of their musical medium, whatever their musical discipline, genre or context.

Students successfully completing the Music Performance programme will be able to:

- demonstrate the ability to aurally recognize, note, read and/or reproduce musical ideas.
- identify musical elements, styles, genres and traditions by ear and through the study of a written score.
- design musical projects showing individual creativity and the ability to work independently.
- utilize current music technology in the development of creative and theoretical projects.
- demonstrate the technical and expressive skills necessary to communicate music convincingly to a listener.
- creatively adapt to a range of collaborative performance contexts.

**Personal and Transferable key skills (Generic)**

Students successfully completing the Music Performance programme will be able to demonstrate skills in the areas of self-management, communication and interaction, including the ability to:

- design projects, working independently to find solutions and solve problems.
- demonstrate the ability to deliver effective oral presentations.
- apply knowledge of current information and communication technology.
- demonstrate interpersonal skills as a leaders and collaborators working toward common objectives.
- apply understanding of professional ethics, academic integrity, codes of conduct, time management and personal responsibility.
- discuss ideas and concepts, communicating effectively in the English language.
Frances Rich
School of Fine and Performing Arts

I. Certificate of Higher Education in Theatre Arts
In accordance with the framework for higher education qualifications the Certificate of Higher Education in Theatre Arts (Cert HE) is awarded to students who have completed 120 credits at Level 1 (FHEQ Level 4) (120 credits, 8 15-credit modules).

More specifically upon completion of Level 1 (FHEQ Level 4) students will demonstrate knowledge and understanding of:
- Basic terminology and concepts of theatre (DR 2010 Movement for the Stage, DR 2012 Introduction to the Craft of Acting, DR 2032 Introduction to Theatre Production, DR 2111 The Space of Performance).
- The main components of performance and their interrelationship in creative processes (DR 2336 Introduction to Performance).
- Introduction to modes of interdisciplinary Practice (DR 2010 Movement for the Stage, DR 2111 The Space of Performance, DR 2336 Introduction to Performance).
- General historical contexts that have given rise to diverse modes of Practice (DR 2111 The Space of Performance, DR 2126 Performance in Athens, DR 2220 The Theatrical Event, DR 2336 Introduction to Performance).

In addition they will have the following cognitive skills:
- Ability to examine performance and related Practices (DR 2126 Performance in Athens).
- Apply professional conduct in their Practice (DR 2010 Movement for the Stage, DR 2012 Introduction to the Craft of Acting, DR 2032 Introduction to Theatre Production).
- Ability to identify basic ideas about the evolution of performance concepts within a socio-historical context (DR 2126 Performance in Athens, DR 2220 The Theatrical Event, DR 2336 Introduction to Performance).

II. Intermediate level
The Intermediate level includes the Diploma in Higher Education in Theatre Arts and the Bachelor Ordinary (non-Honours) degree in Theatre Arts.

II.a. Diploma of Higher Education in Theatre Arts
In accordance with the framework for higher education qualifications the Diploma of Higher Education in Theatre Arts (Dip HE) is awarded to students who have completed 240 credits comprising of 120 credits at Level 1 (FHEQ Level 4) (120 credits, 8 15-credit modules) and 120 at Level 2 (FHEQ Level 5) (120 credits, 8 15-credit modules).

Upon completion students should have acquired (i) a broader understanding of various modes of Practice within contemporary performance (performance, design and directing) (ii) a deeper understanding of the applications of technology and interdisciplinarity to the field and (iii) further competencies in studio Practice.

In addition to the Learning Outcomes acquired in Level 1 (FHEQ Level 4), upon completion of Level 2 (FHEQ Level 5) students will be able to demonstrate a deeper knowledge and understanding of:

- Various professional areas of theatre and performance practice and the terminology used therein (DR 3116 Voice and Speech II, DR 3118 Stage Lighting, DR 3140 Acting the Scene, DR 3201 Movement for the Performer, DR 3327 The Scenographic Space of Performance, DR 3328 The Directing Process, DR 3326 Performance as A Political and Social Act, DR 3339 Dramaturgy, DR 3344 Re-reading Greek Tragedy and the American Drama).
- Introduction to applied modes of Practice (DR 3201 Movement for the Performer, DR 3116 Voice and Speech II, DR 3118 Stage Lighting, DR 3140 Acting the Scene, DR 3327 The Scenographic Space of Performance, DR 3326 Performance as A Political and Social Act).
- Areas of interdisciplinary creative activity and related professional Practice (DR 3118 Stage Lighting, DR 3327 The Scenographic Space of Performance, DR 3962 Collaborative Performance Practice, DR 3142 Improvisation for Acting, DR 3243 Portfolio Design).

II.b. Bachelor of Arts Ordinary in Theatre Arts
Upon completion of 300 credits (20 15 credit modules) of which a minimum of 60 should be at Level 3 (FHEQ level 6) students will have acquired (i) more focused skills in performance Practice (ii) further skills in critically evaluating concepts and (iii) greater competency in presenting creative projects through specialized theatre performance and production modules.

In addition to the Learning Outcomes acquired in Levels 4 and 5, upon completion of 60 credits in Level 3 (FHEQ Level 4) students will be able to demonstrate a deeper knowledge and understanding of:

- A wider range of professional outcomes stemming from or related to contemporary theatre and performance practice (DR 4330 Costume Design, DR 4421 Advanced Acting, DR 4429 Advanced Directing, DR 4819 Senior Production Practicum, DR 4455 Digital Performance, DR 4570 New Spatialities: Contemporary Performance and Public /Outdoor Space, DR 4351 Physical Play and devising, DR 4349 Performing Objects.
B.A. (Honours) Visual Arts

**Compulsory Modules**

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<thead>
<tr>
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<td>AR 2023 Figure Drawing</td>
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**Compulsory modules**:

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<td>AR 4002 Art Techniques and Media</td>
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<td>AR 4060 Issues in Contemporary Art</td>
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<td>AR 4130 Contemporary Painting</td>
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<td>AR 4233 Contemporary Drawing</td>
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<td>AR 4226 Sculpture III</td>
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<td>MU 4043 Experimental Sound Art OR AR 4065 Introduction to Arts Entrepreneurship</td>
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<tr>
<td>AR 4934 Senior Project I</td>
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<tr>
<td>AR 4941 Senior Project II</td>
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</tbody>
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Total: 360 UK Credits
VI. VISUAL ARTS EXIT AWARDS

I. Certificate of Higher Education in Visual Arts

In accordance with the framework for higher education qualifications, the Certificate of Higher Education in Visual Arts is awarded to students who have completed 120 credits at Level 4 (120 credits, 8 15 –credit modules). Upon completion of Level 4 students will have the basic knowledge of visual literacy and modern art concepts. They will also have a basic grasp of studio practice in drawing, color, sculpture, digital image and time-based media.

More specifically upon completion of Level 4 students will demonstrate knowledge and understanding of:

- Evolving ways of art thinking and how this may be applied in a range of contexts (AR 2001 Visual Literacy, AR 2017 Digital Image, AT 2013 Modern Art, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)
- The technical foundations of art across a number of art disciplines (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)
- Contribute to the creation and production of group works through collaborative techniques and working methods. (AR 2003 Drawing I, AR 2007 Sculpture I, AR 2009 Time Based Media I)
- Demonstrate ability to articulate personal artistic concepts and apply them in a medium appropriate to the concept, though the use of painting, drawing, sculpture, installations, happenings, performances and audio/visual media (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)

In addition, they will develop the cognitive skills necessary to:

- Contribute to the creation and production of group works through collaborative techniques and working methods. (AR 2003 Drawing I, AR 2007 Sculpture I, AR 2009 Time Based Media I)
- Communicate effectively and persuasively in visual, oral and written forms with people from a wide range of backgrounds using their views, along with your own, in the development or enhancement of work (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)

Furthermore, they will have the following practical/professional and transferable skills:

- Pursue an artistic idea from conception, research, to final execution on the 2D, 3D, 4D fields, or through interdisciplinary methods. (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)
- Utilize appropriate materials, media, techniques, methods, technologies and tools and develop competence with them for the production of artworks and portfolios. (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)
- Utilize information technology skills such as word processing and the ability to access electronic data (AR 2001 Visual Literacy, AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)

In addition, they will have the following cognitive skills:

- Formulate a language for the critical examination of art and for the development of visual literacy (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)
- Contribute to the creation and production of group works through collaborative techniques and working methods. (AR 2003 Drawing I, AR 2007 Sculpture I, AR 2009 Time Based Media I)
- Communicate effectively and persuasively in visual, oral and written forms with people from a wide range of backgrounds using their views, along with your own, in the development or enhancement of work (AR 2017 Digital Image, AR 2003 Drawing I, AR 2005 Color I, AR 2007 Sculpture I, AR 2009 Time Based Media I, AR 2023 Figure Drawing)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Visual Arts and the BA Ordinary (non-Honours) degree in Visual Arts

II.a. Diploma of Higher Education in Visual Arts

In accordance with the framework for higher education qualifications, the Diploma of Higher Education in Visual Arts is awarded to students who have completed 240 credits comprising of 120 credits at Level 4 (120 credits, 8 15 –credit modules) and 120 credits at Level 5 (120 credits, 8 15 –credit modules). Upon completion of Levels 4 and 5 students should have acquired a deeper understanding of concepts in art after modernism, some knowledge in video art and further competencies in studio practice.

In addition to the Learning Outcomes acquired in Level 4, upon completion of Level 5 students will be able to demonstrate a deeper knowledge and understanding of:

- The technological societal, historical and cultural contexts that influence the creation of new art forms (AT 3018 Art after Modernism, AR 3104 Drawing II, AR 3106 Color II, AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- The core innovations in the art of the 20th and 21st centuries and the artists involved (AT 3018 Art after Modernism, AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- Evolving ways of art thinking and how this may be applied in a range of contexts (AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- The technical foundations of art across a number of art disciplines. (AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)

In addition, they will have the following cognitive skills:

- Formulate a language for the critical examination of art and for the development of visual literacy (AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- Articulate ideas and navigate through arguments by discussing theoretical texts and by participating in art critiques (AT 3018 Art after Modernism, AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- Contribute to the creation and production of group works through collaborative techniques and working methods. (AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
- Communicate effectively and persuasively in visual, oral and written forms with people from a wide range of backgrounds using their views, along with your own, in the development or enhancement of work (AR 3104 Drawing II, AR 3106 Color II AR 3108 Sculpture II, AR 3110 Time Based Media II, AR 3025 Painting, AR 3019 Video Art, AR 3035 Art Research)
Furthermore, they will have the following practical/professional and transferable skills:

- **Pursue an artistic idea from conception, research, to final execution on the 2D, 3D, or 4D fields, or through interdisciplinary methods (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4040 Issues in Contemporary Art, AR/AT 4045 Introduction to Arts Entrepreneurship).**
- **Demonstrate ability to articulate personal artistic concepts and apply them in a medium appropriate to the concept, though the use of painting, drawing, sculpture, installations, happenings, performances and audio/visual media (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art).**

Furthermore, they will have the following practical/professional and transferable skills:

- **Pursue an artistic idea from conception, research, to final execution on the 2D, 3D, 4D fields, or through interdisciplinary methods (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art).**
- **Demonstrate ability to articulate personal artistic concepts and apply them in a medium appropriate to the concept, though the use of painting, drawing, sculpture, installations, happenings, performances and audio/visual media (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art).**

**II.b. Bachelor of Arts Ordinary in Visual Arts**

Upon completion of 300 credits (20 15-credit modules), of which a minimum of 60 should be at Level 6 with the remainder comprising 120 credits at Level 4 and 120 at Level 5, students will have acquired more focused skills in studio art, skills in working with groups through collaborations, and skills in communicating effectively through art projects.

In addition to the Learning Outcomes acquired in Levels 4 and 5, upon completion of 60 credits in Level 6 students will be able to demonstrate a deeper knowledge and understanding of:

- The technological societal, historical and cultural contexts that influence the creation of new art forms (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art)
- The core innovations in the art of the 20th and 21st centuries and the artists involved (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art)
- Evolving ways of art thinking and how this may be applied in a range of contexts (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art)
- The technical foundations of art across a number of art disciplines (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art)

In addition, they will have the following cognitive skills:

- Formulate a language for the critical examination of art and for the development of visual literacy (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art, AR/AT 4045 Introduction to Arts Entrepreneurship).
- Articulate ideas and navigate through arguments by discussing theoretical texts and by participating in art critiques (AR 4002 Medium and Display, AR 4226 Sculpture III, AR 4130 Contemporary Painting, AR 4233 Contemporary Drawing, AR 4040 Issues in Contemporary Art, MU 4043 Experimental Sound Art).
- Contribute to the creation and production of group works through collaborative techniques and working
School of Liberal Arts and Sciences

- Biomedical Sciences
- Cinema Studies
- Communication
- Cybersecurity and Networks
- English and American Literature
- English with Linguistics
- Environmental Studies
- History
- Information Technology
- International Relations and European Affairs
- Philosophy
- Psychology
- Sociology
# Certificate of Higher Education in Biomedical Sciences

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Biomedical Sciences will have a sound knowledge of the basic concepts of Biomedical Sciences and will have learned how to take different approaches to solving problems. He or she will be able to communicate accurately and will have the qualities for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits) in BMS, students will be able to have mastered skills in the following areas:

## Knowledge and Understanding

Students should demonstrate knowledge and understanding of:

- core concepts, principles, theories, tools and practice in biology, chemistry and physics that provide an essential foundation of knowledge in the biomedical and health sciences field. (BI 1000 LE, BI 1101 LE, CH 1002, CH 2115, PY 2225).
- human physiology, as well as human genetic, metabolic and developmental processes, brain function, and the impact of environmental exposures on living functions and human health. (partially achieved at BI 1000 LE, BI 1101 LE).
- appropriate methods for acquiring, analyzing and interpreting scientific data and information, as well as of the role and limitations of science (BI 1000 LE, BI 1101 LE, CH 1002, CH 2115, PY 2225).
- basic tools in mathematics, as well as of quantitative and qualitative techniques and data processing methods including use of various ICT tools to acquire, analyze and interpret information related to biomedical and health sciences (MA 2130).

Students acquire the knowledge and skills necessary for further progression in the field—for example, into the second year of a BSc (Hons) programme in Biomedical Sciences.

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills:

## Cognitive Skills

Students will be able to:

- Explain moral and ethical issues of investigations and the need for professional codes of conduct (BI 1000 LE, BI 1101 LE).
- Use and analyze data and information concerning biomedical and health issues (partially achieved at BI 1000 LE, BI 1101 LE).

## Practical and Professional Skills

Students will be able to:

- Plan and conduct practical or practice-based tasks related to biomedical and health sciences in a safe and ethical manner and use appropriate laboratory equipment competently and safely (BI 1000 LE, BI 1101 LE, CH 1002, CH 2115, PY 2225).
- Select and apply a range of methods, including ICTs, to study and address biomedical and health problems (BI 1000 LE, BI 1101 LE, CH 1002, CH 2115, PY 2225, MA 2130).
Key/Transferable Skills
Students will be able to:

- Locate, record, process and analyze data and information from a variety of sources, using appropriate qualitative and quantitative methods, including the use of statistics, spreadsheets and programs for presenting data visually (CH 1002, CH 2115, PY 2225, MA 2130).
- Collaborate as a member of a team and demonstrate that essential skill in personal and professional development (partially achieved at BI 1000 LE, BI 1101 LE, CH 1002, CH 2115, PY 2225).

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Biomedical Sciences and the ordinary (non-Honours) degree in Biomedical Sciences

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks and argumentation in the field of Biomedical Sciences, as well as being in a position to evaluate the applicability of those theories in resolving particular problems or issues in these fields.

II.a. Diploma of Higher Education in Biomedical Sciences

Upon completion of level 4 (120 credits) and level 5 (130 credits) total 250 credits in BMS, students can be awarded a Diploma of Higher Education in Biomedical Sciences and should be able to have mastered skills in the following areas:

Non-Honours degrees are awarded to students who have demonstrated:

Knowledge and Understanding

Students should demonstrate knowledge and understanding of:

- core concepts, principles, theories, tools and practice in biology, chemistry and physics that provide an essential foundation of knowledge in the biomedical and health sciences field. (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3220 OCH, CH 3225 OCH, CH 3330 OBCH Lab).
- human physiology, as well as human genetic, metabolic and developmental processes, brain function, and the impact of environmental exposures on living functions and human health. (BI 1000, BI 1101, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID, CH 3330 OBCH, CH 3330 OBCH Lab) and one of the following modules: BI 3232, BI 3204, BI 3215, BI 3425)
- appropriate methods for acquiring, analyzing and interpreting scientific data and information, as well as of the role and limitations of science (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH Lab, BI 3240 HAP).
- basic tools in mathematics, as well as of quantitative and qualitative techniques and data processing methods including use of various ICT tools to acquire, analyze and interpret information related to biomedical and health sciences (MA 2130).

Students acquire the knowledge and skills necessary for further progression in the field-for example, into the second year of a BSc (Hons) programme in Biomedical Sciences.

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills:

Cognitive Skills

Students will be able to:

- Use and correctly apply knowledge and understanding of biomedical concepts, principles and theories to problem solving (CH 3220 OCH, CH 3330 OBCH, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3232, BI 3204, BI 3215).
- Explain moral and ethical issues of investigations and the need for professional codes of conduct (BI 1000, BI 1101, CH 3220 OCH, CH 3325 OBCH, BI 3235 CMB, BI 3240 HAP and one of the following modules: BI 3232, BI 3204, BI 3215, BI 3425).
- Use and analyze data and information concerning biomedical and health issues and critically evaluate their reliability, validity and significance (CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).
- Synthesize and integrate several lines of subject-specific evidence towards a given purpose (CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).
- Plan and conduct practical or practice-based tasks related to biomedical and health sciences in a safe and ethical manner, and use appropriate laboratory equipment competently and safely (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP).
- Select and apply a range of methods, including ICTs, to study and address biomedical and health problems (BI 1000, BI 1101, CH 1002, CH 2115, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP).
- Use writing and reporting skills related to biomedical scientific literature with appropriate referencing, as well as plan, conduct and present an independent project (CH 3225 OBCH, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).

Key/Transferable Skills

Students will be able to:

- Locate, record, process and analyze data and information from a variety of sources, using appropriate qualitative and quantitative methods, including the use of statistics, spreadsheets and programs for presenting data visually (CH 1002, CH 2115, PY 2225, MA 2130, PY 3330, CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3232, BI 3204, BI 3215, BI 3425).
- Communicate scientific information accurately and effectively in written, oral, visual and numerical formats in a style that suits the purpose and the audience, as well as produce detailed and coherent project reports (CH 1002, CH 2115, PY 2225, MA 2130, PY 3330, CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).
- Collaborate as a member of a team and demonstrate that essential skill in personal and professional development (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3325 OBCH Lab, BI 3235 CMB, BI 3240 HAP, and BI 3204).

II.b. BSc in Biomedical Sciences

Upon completion of level 4 (120 credits), level 5 (130 credits) and level 6 (60 credits) total 310 credits in BMS, students can be awarded a BSc in Biomedical Sciences and should be able to have mastered skills in the following areas:
Knowledge and Understanding
Students should demonstrate knowledge and understanding of:

- core concepts, principles, theories, tools and practice in biology, chemistry and physics that provide an essential foundation of knowledge in the biomedical and health sciences field (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH, CH 3330 OBCH Lab).
- human physiology, as well as human genetic, metabolic and developmental processes, brain function, and the impact of environmental exposures on living functions and human health (BI 1000, BI 1101, BI 3235 MB, BI 3240 HAP, BMS 3220 MID, CH 3330 OBCH, CH 3330 OBCH Lab) and one of the following modules: BI 3232, BI 3204, BI 3215, BI 3425); also BMS 4415 EBD or BMS 4410 A&I.
- appropriate methods for acquiring, analyzing and interpreting scientific data and information, as well as of the role and limitations of science (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH Lab, BI 3240 HAP, BMS 4450 R M&ICTs, BMS, BMS 4330 HIS&T).
- basic tools in mathematics, as well as of quantitative and qualitative techniques and data processing methods including use of various ICT tools to acquire, analyze and interpret information related to biomedical and health sciences (MA 2130, BMS 4330 R M&ICTs, BMS and BMS 4330 HIS&T).
- specializations within the biomedical sciences, the three (15cr) BMS 44XX modules i.e. BMS 4410 A&I, BMS 4440 TP and BMS 4435 PHD

Students acquire the knowledge and skills necessary for further progression in the field - into the final year of a BSc (Hons) programme in Biomedical Sciences. They need to take the Research Methods in Biomedical Sciences and the three required BMS 44XX level 6 i.e BMS 4410 A&I, BMS 4440 TP and BMS 4435 PHD modules.

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills.

Cognitive Skills
Students will be able to:

- Use and correctly apply knowledge and understanding of biomedical concepts, principles and theories to problem solving (CH 3220 OCH, CH 3330 OBCH, BI 3235 MB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3232, BI 3204, BI 3215, also BMS 4450 R M&ICTs and BMS 4410 A&I, BMS 4440 TP and BMS 4435 PHD).
- Explain moral and ethical issues of investigations and the need for professional codes of conduct (BI 1000, BI 1101, CH 3220 OCH, BI 3235 MB, BI 3240 HAP and one of the following courses: BI 3232, BI 3204, BI 3215, also BMS 4450 R M&ICTs, BMS, BMS 4410 A&I, BMS 4440 TP and BMS 4435 PHD).
- Use and analyze data and information concerning biomedical and health issues and critically evaluate their reliability, validity and significance (CH 3325 OBCH, CH 3330 OBCH Lab, BI 3325 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).
- Synthesize and integrate several lines of subject-specific evidence towards a given purpose (CH 3325 OBCH, CH 3330 OBCH Lab, BI 3325 CMB, BI 3240 HAP, BMS 3220 MID and one of the following modules: BI 3204, BI 3215, BI 3425).

Practical and Professional Skills
Students will be able to:

- Plan and conduct practical or practice-based tasks related to biomedical and health sciences in a safe and ethical manner, and use appropriate laboratory equipment competently and safely (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH, BI 3235 CMB, BI 3240 HAP and BMS 4545 R M&ICTs, BMS).
- Conduct basic or clinical research in a responsible, safe and ethical manner, considering risk assessment, as well as health and safety regulations. (BMS 4450 R M&ICTs, BMS and BMS 4010 I&A).
- Select and apply a range of methods, including ICTs, to study and address biomedical and health problems (BI 1000, BI 1101, CH 1002, CH 2115, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP and BMS 4545 R M&ICTs, BMS).
- Use writing and reporting skills related to biomedical scientific literature with appropriate referencing, as well as plan, conduct and present an independent project (CH 3225 OBCH, BMS 3220 MID and one of the following courses. BI 3204, BI 3215, BI 3425; also, BMS 4450 R M&ICTs, BMS, and).

Key/Transferable Skills
Students will be able to:

- Locate, record, process and analyze data and information from a variety of sources, using appropriate qualitative and quantitative methods, including the use of statistics, spreadsheets and programs for presenting data visually (CH 1002, CH 2115, PY 2225, MA 2130, PY 3330, CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following courses: BI 3204, BI 3215, BI 3425; also BMS 4450 R M&ICTs, BMS, BMS 4440 TP and BMS 4435 PHD).
- Communicate scientific information accurately and effectively in written, oral, visual and numerical formats in a style that suits the purpose and the audience, as well as produce detailed and coherent project reports (CH 1002, CH 2115, PY 2225, MA 2130, PY 3330, CH 3325 OBCH, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BMS 3220 MID and one of the following courses: BI 3204, BI 3215, BI 3425, also BMS 4450 R M&ICTs, BMS, BMS 4440 TP and BMS 4435 PHD).
- Collaborate as a member of a team and demonstrate that essential skill in personal and professional development (BI 1000, BI 1101, CH 1002, CH 2115, PY 2225, PY 3330, CH 3330 OBCH Lab, BI 3235 CMB, BI 3240 HAP, BI 3204, BMS 4545 R M&ICTs, BMS, BMS 4440 TP and BMS 4435 PHD).

Note: Modules are abbreviated as an acronym formed from the initial letters of the descriptor words.
B.A. (Honours) Cinema Studies

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<td>CN 2127 Introduction to Film and Television Studies</td>
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<td>CN 2005 Introduction to Digital Video</td>
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<td>MU 2030 Film Music</td>
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<tr>
<td>PH 2016 Philosophy and Cinema</td>
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<tr>
<td>CIN 3120 Cinematography</td>
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<tr>
<td>CIN 3130 Directing Fundamentals</td>
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<tr>
<td>CIN 3235 Film Theory</td>
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<tr>
<td>Optional Module</td>
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<td>One of the following:</td>
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<tr>
<td>CN 3425 Film Analysis</td>
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<tr>
<td>SO 3012 Contemporary Cinema and Society</td>
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<td>Four of the following:</td>
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<td>AR 3019 Video Art</td>
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<tr>
<td>CIN 3125 Digital Compositing and Editing</td>
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<tr>
<td>CIN 3140 Production Design</td>
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<td>CN 3160 Digital Storytelling</td>
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<tr>
<td>MU 3164 Sound Design</td>
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<tr>
<td>Compulsory Modules:</td>
<td></td>
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<tr>
<td>CIN/SO 4050 World Cinema: Power and Identity</td>
<td>15</td>
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<tr>
<td>CIN 4970 Cinema Studies Senior Thesis</td>
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<tr>
<td>CN 4465 American Cinema</td>
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<td>CN 4337 Screenwriting</td>
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<td>Optional Modules:</td>
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<td>Four of the following:</td>
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<tr>
<td>CN 4545 Making the Short Fiction Film</td>
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</tbody>
</table>

Total: 360 UK Credits

CINEMA STUDIES EXIT AWARDS †

1. Certificate of Higher Education in Cinema Studies
In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Cinema Studies will have sound knowledge of the basic concepts relevant to the study of cinema as a medium and institution. They will be able to communicate accurately and will have the qualities for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits) in Cinema Studies, students will be able to have mastered skills in the following areas:

Knowledge and Understanding
Students should demonstrate knowledge and understanding of:
- major theories and concepts relevant to film study and practice. ([CN 2127, CIN 2015 Film History, CIN 2227, PH 2016, CIN 2010 Film Adaptation].)
- the diversity of approaches to the study of film in both past and contemporary contexts. ([CN 2127, CIN 2015 Film History, CIN 2227, PH 2016, CIN 2010 Film Adaptation, MU2030])
- of production processes and professional practices in the film industry ([CN 2127, AR 1017, CN 2005]).
- how visual media shape and are shaped by ethical, cultural and social attitudes ([CIN 2015 Film History, CIN 2227, PH 2016, CIN2010]).

Students acquire the knowledge and skills necessary for further progression in the field—for example, into the second year of a BA (Hons) programme in Cinema Studies.

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills:

Cognitive Skills
Students will be able to:
- compare the various techniques and styles of the moving image ([AR1017, CN2005])
- discuss ethical problems and various challenges that affect film production, distribution and reception ([CIN 2015 Film History, PH 2016, AR 1017]).
- apply research tools relevant to the field ([CN 2005])
School of Liberal Arts and Sciences

• evaluate diverse forms, genres and styles, both historically and in contemporary practice (CN 2127; CIN 2015 Film History; CIN 2227; MU 2030; AR 1017)

Practical and Professional Skills

Students will be able to:

• Communicate using appropriate and relevant language and terminology to reach a wide range of different audiences (CIN 2015 Film History, CIN 2010 Film Adaptation)

• Produce work showing capability and knowledge of professional practice and production technologies (AR 1017, CN 2005)

• Produce work that shows understanding of different forms, genres, creative disciplines, cultural industries and audiences (CN 2127; CIN 2015 Film History, AR 1017; CN 2005)

• Bring creativity and originality to bear in conceiving, producing and delivering visual image projects (MU 2030, AR 1017; CN 2005)

Key/Transferable Skills

Students will be able to:

• Demonstrate understanding of cinema as a product of culture as well as knowledge of cinema’s impact on culture and society, thus showing themselves to be broadly informed citizens and professionals (CN 2127; CIN 2015 Film History, CIN 2227; PH 2016)

• Possess the oral and written communication skills to work successfully in a professional environment (CIN 2015 Film History, CIN 2010 Film Adaptation)

• Apply digital storytelling techniques in creating works for various types of distribution (AR 1017; CN 2005)

• Carry out various forms of research for essays, projects, and creative productions (CN 2127; CIN 2015 Film History, CIN 2227; CIN 2010 Film Adaptation, MU 2030; AR 1017; CN 2005)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Cinema Studies and the ordinary (non-Honours) degree in Cinema Studies

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks as well as creative work, and are in a position to evaluate the applicability of such theories in resolving particular problems or issues in the various fields of cinema studies.

II.A. Diploma of Higher Education in Cinema Studies

Upon completion of level 4 (120 credits) and level 5 (120 credits) total 240 credits in Cinema Studies, students can be awarded a Diploma of Higher Education in Cinema Studies and should be able to have mastered skills in the following areas:

Non-Honours degrees are awarded to students who have demonstrated:

Knowledge and Understanding

Students should demonstrate knowledge and understanding of:

• major theories and concepts relevant to film study and practice (CIN 3235 Film Theory, CN 3425; SO 3012)

• the diversity of approaches to the study of film in both past and contemporary contexts. (CIN 3120 Cinematography; CN 3425)

• of production processes and professional practices in the film industry (CIN 3130 Directing Fundamentals, CIN 3120 Cinematography; AR 3019; MU 3164; CIN 3140; CIN 3125 Digital Compositing and Editing; CN 3160 Digital Storytelling)

• how visual media shape and are shaped by ethical, cultural and social attitudes (CIN 3235 Film Theory, CN 3425; SO 3012, AR 3019)

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills:

Cognitive Skills

Students will be able to:

• compare the various techniques and styles of the moving image (CIN 3130 Directing Fundamentals, CIN 3120 Cinematography; CN 3425; AR 3019)

• discuss ethical problems and various challenges that affect film production, distribution and reception (CIN 3235 Film Theory; SO 3012 Contemporary Cinema and Society)

• apply research tools relevant to the field (AR 3019; MU 3164; CIN 3130; CIN 3120; CIN 3140 Digital Storytelling)

• evaluate diverse forms, genres and styles, both historically and in contemporary practice (CIN 3235 Film Theory, CIN 3130 Directing Fundamentals; CIN 3120 Cinematography; CN 3425; AR 3019; MU 3164; CIN 3140 Production Design)

Practical and Professional Skills

Students will be able to:

• Communicate using appropriate and relevant language and terminology to reach a wide range of different audiences (CIN 3235 Film Theory; CN 3160 Digital Storytelling)

• Produce work showing capability and knowledge of professional practice and production technologies (CIN 3130 Directing Fundamentals; CIN 3120 Cinematography; AR 3019 Video Art; MU 3164 Sound Design; CIN 3140 Production Design; CIN 3125 Digital Compositing and Editing, CN 3160 Digital Storytelling)

• Produce work that shows understanding of different forms, genres, creative disciplines, cultural industries and audiences (CIN 3130 Directing Fundamentals; CIN 3120 Cinematography, AR 3019; MU 3164; CIN 3140 Production Design, CIN 3125 Digital Compositing and Editing, CN 3160 Digital Storytelling)

• Bring creativity and originality to bear in conceiving, producing and delivering visual image projects (CIN 3130 Directing Fundamentals; CIN 3120 Cinematography, AR 3019; MU 3164; CIN 3140 Production Design)

• Demonstrative skills necessary in producing works of video/film, such as funding, budgeting, promotion, and distribution (CIN 3130 Directing Fundamentals; CIN 3120 Cinematography)

Key/Transferable Skills

Students will be able to:

• Demonstrate understanding of cinema as a product of culture as well as knowledge of cinema’s impact on culture and society, thus showing themselves to be broadly informed citizens and professionals (CIN 3130 Directing Fundamentals; CIN 3120 Cinematography; CN 3425; SO 3012)

• Possess the oral and written communication skills to work successfully in a professional environment (CN 3160 Digital Storytelling)

• apply digital storytelling techniques in creating works for various types of distribution (AR 3019; CIN 3125 Digital Compositing and Editing; CN 3160 Digital Storytelling)

• Carry out various forms of research for essays, projects, and creative productions (CIN 3120 Cinematography;
School of Liberal Arts and Sciences

• Identify and define complex problems and issues in a variety of real-world industry settings and apply appropriate strategies and tactics to their solution (MU 3164; CN 3140 Production Design; CN 3160 Digital Storytelling)

• Exercise initiative, personal responsibility, decision-making and effective time management in academic and professional contexts (CN 3130 Directing Fundamentals)

II.b. BA in Cinema Studies

Upon completion of level 4 (120 credits), level 5 (120 credits) and 4 courses at level 6 (60 credits) total 300 credits in Cinema Studies, students can be awarded a BA in Cinema Studies and should have mastered skills in the following areas:

Knowledge and Understanding

Students should demonstrate knowledge and understanding of:

• Demonstrate an understanding of major theories and concepts relevant to film study and practice (CN 4465 American Cinema; CN/SO 4050 World Cinema: Power and Identity; CN 4239 Making the short Documentary)

• Demonstrate an understanding of the diversity of approaches to the study of film in both past and contemporary contexts (CN 4465 American Cinema; CN/SO 4050 World Cinema: Power and Identity)

• Demonstrate knowledge of production processes and professional practices in the film industry (CN 4337; CN 4545; CN 4239; DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Critically discuss how visual media shape and are shaped by ethical, cultural and social attitudes (CIN 4970 Cinema Studies Senior Thesis; CN 4465 American Cinema; CN/SO 4050 World Cinema: Power and Identity)

Students acquire the knowledge and skills necessary for further progression in the field, into the final year of a BA (Hons) programme in Cinema Studies.

In addition, holders of the qualification will have the following cognitive, practical/professional and key/transferable skills:

Cognitive Skills

Students will be able to:

• Compare the various techniques and styles of the moving image (CN 4465 American Cinema; CN 4545; CN 4239)

• Discuss ethical problems and various challenges that affect film production, distribution and reception (CIN 4970 Cinema Studies Senior Thesis; CN 4465 American Cinema; CN/SO 4050 World Cinema: Power and Identity; CN 4545; CN 4239)

• Apply research tools relevant to the field (CIN 4970 Cinema Studies Senior Thesis; CN 4465 American Cinema; CN 4545; CIN 4155 Film Producing)

• Evaluate diverse forms, genres and styles, both historically and in contemporary practice (DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

Practical and Professional Skills

Students will be able to:

• Communicate using appropriate and relevant language and terminology to reach a wide range of different audiences (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Produce work showing capability and knowledge of professional practice and production technologies (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN 4545; CN 4239; DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Produce work that shows understanding of different forms, genres, creative disciplines, cultural industries and audiences (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN 4545; CN 4239; DR 4030; CIN 4155 Film Producing)

• Bring creativity and originality to bear in conceiving, producing and delivering visual image projects (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN 4545; CN 4239; DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Demonstrate skills necessary in producing works of video/film, such as funding, budgeting, promotion, and distribution (CN 4545; CN 4239; CIN 4155 Film Producing)

Key/Transferable Skills

Students will be able to:

• Demonstrate understanding of cinema as a product of culture as well as knowledge of cinema’s impact on culture and society, thus showing themselves to be broadly informed citizens and professionals (CIN 4970 Cinema Studies Senior Thesis; CN 4465 American Cinema; CN/SO 4050 World Cinema: Power and Identity; CN 4239)

• Possess the oral and written communication skills to work successfully in a professional environment (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN/SO 4050 World Cinema: Power and Identity; CIN 4045 Acting and the Screen, CIN 4155 Film Producing)

• Apply digital storytelling techniques in creating works for various types of distribution (CIN 4155 Film Producing)

• Carry out various forms of research for essays, projects, and creative productions (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN 4465 American Cinema; CN 4545; CN 4239; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Identify and define complex problems and issues in a variety of real-world industry settings and apply appropriate strategies and tactics to their solution (CN 4545; CN 4239; DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

• Exercise initiative, personal responsibility, decision-making and effective time management in academic and professional contexts (CIN 4970 Cinema Studies Senior Thesis; CN 4337; CN 4545; CN 4239; DR 4030; CIN 4045 Acting and the Screen; CIN 4155 Film Producing)

Note: Modules are abbreviated as an acronym formed from the initial letters of the descriptor words.

CERTIFICATE OF HIGHER EDUCATION IN CINEMA STUDIES

(120 CREDITS)

Compulsory Modules:

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<th>Code</th>
<th>Title</th>
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<td>AR 2017</td>
<td>Digital Image (Level 4)</td>
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<td>CIN 2010</td>
<td>Film Adaptation (Level 4)</td>
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<td>CIN 2015</td>
<td>Film History (Level 4)</td>
<td>15 UK Credits</td>
</tr>
<tr>
<td>CN 2127</td>
<td>Introduction to Film and TV Studies (Level 4)</td>
<td>15 UK Credits</td>
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</tbody>
</table>
DIPLOMA OF HIGHER EDUCATION IN CINEMA STUDIES
(240 CREDITS)

Compulsory Modules:
AR 2017 Digital Image (Level 4) – 15 UK Credits
CIN 2010 Film Adaptation (Level 4) – 15 UK Credits
CIN 2015 Film History (Level 4) – 15 UK Credits
CIN 2227 Modern Greek Cinema (Level 4) – 15 UK Credits
CIN 3120 Cinematography (Level 5) – 15 UK Credits
CIN 3130 Directing Fundamentals (Level 5) – 15 UK Credits
CIN 3235 Film Theory (Level 5) – 15 UK Credits
CN 2005 Introduction to Digital Video (Level 4) – 15 UK Credits
CN 2127 Introduction to Film and TV Studies (Level 4) – 15 UK Credits
CN 2015 Digital Video (Level 4) – 15 UK Credits
PH 2016 Philosophy and Cinema (Level 4) – 15 UK Credits

Optional Modules:
Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits
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Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits

BA (Ordinary) in CINEMA STUDIES (300 CREDITS)

Compulsory Modules:
AR 2017 Digital Image (Level 4) – 15 UK Credits
CIN 2010 Film Adaptation (Level 4) – 15 UK Credits
CIN 2015 Film History (Level 4) – 15 UK Credits
CIN 2227 Modern Greek Cinema (Level 4) – 15 UK Credits
CIN 3120 Cinematography (Level 5) – 15 UK Credits
CIN 3130 Directing Fundamentals (Level 5) – 15 UK Credits
CIN 3235 Film Theory (Level 5) – 15 UK Credits
CIN/SO 4050 World Cinema: Power and Identity
CN 2127 Introduction to Film and TV Studies (Level 4) – 15 UK Credits
CN 2005 Introduction to Digital Video (Level 4) – 15 UK Credits
CN 4465 American Cinema
CN 4337 Screenwriting
MU 2030 Film Music (Level 4) – 15 UK Credits
PH 2016 Philosophy and Cinema (Level 4) – 15 UK Credits

Optional Modules:
Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits
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Cinema Studies Option*** (Level 5) – 15 Credits
Cinema Studies Option*** (Level 5) – 15 Credits
B.A. (Honours) Communication

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<td>CN 2202 Writing for the Media - L4</td>
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<td>CN 2103 Introduction to Public Relations - L4</td>
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<td>CN 2127 Introduction to Film and Television Studies - L4</td>
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<td>CN 2001 Foundations of Contemporary Media - L4</td>
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<td>CN 2110 Introduction to Advertising - L4</td>
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<tr>
<td>CS 1070 Introduction to Information Systems - L4</td>
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<td>or equivalent computer literacy course</td>
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<tr>
<td>One Social Science Module - L4</td>
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<tr>
<td>CN 3408 Issues in Context - L5</td>
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<td>CN 3412 Media Ethics - L5 or PH 3010 Ethics - L5</td>
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<td>CN 3421 Communication Theories - L5</td>
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<td>CN 4532 Communication Research Methods - L6</td>
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<td>CN 4740 Communication Thesis - L6</td>
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Three (3) Level 5 and three (3) Level 6 modules from one of the four areas below: 45 45

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<td>CN 3160 Digital Storytelling - L5</td>
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<td>CN 3434 Advertising Strategy and Client Services - L5</td>
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<td>CN 3409 Advertising Copywriting and Evaluation - L5</td>
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<td>CN 3642 Digital Campaigns - L5</td>
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<td>CN 4413 Brand Building in Advertising - L6</td>
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<td>CN 4566 Audience Behavior in Advertising - L6</td>
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<td>CN 4800 Creativity in Advertising Campaigns - L6</td>
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<td>CN 4545 Making the Short Fiction Film - L6</td>
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<td>CN 4207 Multimedia Journalism and Public Relations - L6</td>
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<td>CN 4239 Making the Short Documentary - L6</td>
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<td>CN 4337 Screenwriting - L6</td>
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Two (2) additional Level 5 Modules from any of the four areas above, and three (3) additional Level 6 Modules from any of the four areas above or from the list below: 30 45

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<thead>
<tr>
<th>Public Relations</th>
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<tbody>
<tr>
<td>CN 3160 Digital Storytelling - L5</td>
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<td>CN 3323 PR and Special Events Planning - L5</td>
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<td>CN 3316 Broadcast Journalism and Public Relations - L5</td>
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<td>CN 4533 Investigative Journalism - L6</td>
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<tr>
<th>School of Liberal Arts and Sciences</th>
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<td>CN 4465 American Cinema - L6</td>
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Journalism

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<td>CN 3311 Fundamentals of Journalism - L5</td>
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<td>CN 3316 Broadcast Journalism and Public Relations - L5</td>
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<tr>
<th>School of Liberal Arts and Sciences</th>
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<tbody>
<tr>
<td>CN 4465 American Cinema - L6</td>
<td></td>
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<tr>
<td>CN 4545 Making the Short Fiction Film - L6</td>
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</tr>
</tbody>
</table>

School of Liberal Arts and Sciences
COMMUNICATION EXIT AWARDS

I. Certificate of Higher Education in Communication

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Communication will have a sound knowledge of the basic concepts of Communication and learned how to take different approaches to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility. Certificates of Higher Education in Communication are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with Communication, and an ability to evaluate and interpret these within the context of Communication;
- an ability to present, evaluate, and interpret qualitative and quantitative data, to develop lines of argument and make sound judgements in accordance with basic theories and concepts of Communication.

Typically, holders of the qualification will be able to:

a) evaluate the appropriateness of different approaches to solving problems related to Communication;

b) communicate the results of their study/work accurately and reliably, and with structured and coherent arguments;

c) undertake further training and develop new skills within a structured and managed environment; and will have:

d) qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits, or eight 15-credit modules), students will be able to:

- recognize and be familiar with key communication concepts that are present in both everyday and professional decision making;
- apply basic communication techniques, thus aligning theory to practice.

Specifically, holders of the Certificate of Higher Education in Communication will be able to demonstrate knowledge and understanding of:

- Core media and communication concepts and principles (CN 2001, CN 2202, CN 2103, CN 2127, CN 2110)
- Basic communication tools (CN 2202, CN 2005, CS 1070)
- The role of the communication industry in society (CN 2001, CN 2110, 2227, 2203)
- A measure of knowledge in a social science (one level 4 module in a social science).

In addition, they will have the following practical/professional and key/transferable skills:

- They will be able to write news articles, press releases and feature stories (CN 2202)
- They will be able to use computer application packages relevant to the field (CS 1070)
- They will be able to produce multimedia projects (CN 2005).

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Communication and the ordinary (non-Honours) degree in Communication.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a sound understanding of the principles of communication in the media industries and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. They will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

Non-Honours degrees are awarded to students who have demonstrated:

- An ability to apply theories in analyzing and synthesizing issues related to communication practices (CN 3408, CN 3421, CN 3412/PH 3101)
- An ability to analyze and synthesize issues as a step in the process of solving problems and achieving communication goals (the five optional Level 5 modules in Communication) and the following practical/professional and key/transferable skills:
- An ability to produce work using language and other applied techniques appropriate to different types of media and media audiences (the following modules, which are among the optional Level 5 modules in Communication: CN 3311, CN 3323, CN 3409, CN 3316, CN 3434, CN 3428, CN 3642, CN 3160).
II.b. BA in Communication

Upon completion of Levels 4 and 5 (240 credits, or eight 15-credit modules at each Level), and completion of four Level 6 modules (15 credits each), students will be able to: i) recognize and demonstrate familiarity with key communication concepts that are relevant to professional decision making; ii) demonstrate detailed knowledge of major concepts and theories used to explain the dynamics of the communication industries and the relationships between the individual, the media, and society; iii) apply appropriate communication styles and structures in solving problems and achieving goals in the areas of advertising, film and television, journalism, and public relations; iv) use ethical standards to judge communication practices; v) apply communication research methods and write a literature review; and vi) produce applied communication projects that demonstrate an ability to conceive, plan and execute with minimal guidance complicated communication tasks that require a synthesis of knowledge and skills. Specifically, holders of the ordinary BA in Communication will be able to demonstrate detailed knowledge and critical understanding of:

- Core media and communication concepts and principles (CN 2001, CN 2202, CN 2103, CN 2127, CN 2110)
- Basic communication tools (CN 2202, CN 2005, CS 1070)
- The role of the communication industry in society (CN 2001, CN 3408, CN 4404)
- A measure of knowledge in a social science (one Level 4 module in a social science)
- Major theories used to analyze the dynamics and impact of communication (CN 3421, CN 3408)
- The techniques and practices commonly used in the different fields of communication (CN 3412/PH 3010, the five optional Level 5 Communication modules and the three optional Level 6 modules)
- The research methods often used by communication researchers (CN 4532)

and

- A measure of knowledge in a social science (one Level 4 module in a social science).

In addition, they will have the following cognitive skills:

- An ability to apply theories and research methods in analyzing and synthesizing issues related to communication practices (CN 3408, CN 3521, CN 3412/PH 3010 and the four Level 6 modules)
- An ability to analyze and synthesize issues as a step in the process of solving problems and achieving communication goals (the five optional Level 5 modules in Communication, and four Level 6 modules)

and the following practical/professional and key/transferable skills:

- An ability to produce work using language and other applied techniques appropriate to different types of media and media audiences (the optional Level 5 modules in Communication: CN 3311, CN 3323, CN 3409, CN 3316, CN 3434, CN 3428, CN 3642, CN 3160)
- An ability to produce work using language and other applied techniques with minimal guidance (three optional Level 6 modules).
BA (Ordinary) in COMMUNICATION (300 CREDITS)

Compulsory Modules:
- CS 1070 Introduction to Information Systems (Level 4) – 15 UK Credits
- CN 2001 Foundations of Contemporary Media (Level 4) – 15 UK Credits
- CN 2202 Writing for the Media (Level 4) – 15 UK Credits
- CN 2103 Introduction to Public Relations (Level 4) – 15 UK Credits
- CN 2005 Introduction to Digital Video (Level 4) – 15 UK Credits
- CN 2127 Introduction to Film and Television Studies (Level 4) – 15 UK Credits
- CN 2110 Introduction to Advertising (Level 4) – 15 UK Credits
- CN 3421 Communication Theories (Level 5) – 15 UK Credits
- CN 3412 Media Ethics (or PH 2010 Ethics) (Level 5) – 15 UK Credits
- CN 3400 Issues in Context (Level 5) – 15 UK Credits
- CN 4032 Communication Research Methods (Level 6) – 15 UK Credits

Optional Modules:
- Social Science Option** (Level 4) – 15 Credits
- Communication Option*** (Level 5) – 15 Credits
- Communication Option*** (Level 5) – 15 Credits
- Communication Option*** (Level 5) – 15 Credits
- Communication Option*** (Level 5) – 15 Credits
- Communication Option*** (Level 5) – 15 Credits
- Communication Option*** (Level 6) – 15 Credits
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B.Sc. (Honours) in Cybersecurity and Networks

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<thead>
<tr>
<th>Compulsory Modules</th>
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</tr>
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<td>ITC 4949 Cybersecurity and Networks Capstone Project</td>
<td>15</td>
</tr>
</tbody>
</table>

Total: 120 120 120

Total: 360 UK Credits
I. Certificate of Higher Education in Cybersecurity and Networks

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Cybersecurity and Networks will have sound knowledge of the basic concepts of Cybersecurity and Networks, and will have learned how to take different approaches to solving problems. The student will be able to communicate accurately and will have the qualities for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits), students will have acquired the knowledge and understanding necessary for further progression in the field - for example, into the second year of a BSc (Hons) programme in Cybersecurity and Networks, and will be eligible for the Certificate of Higher Education in Cybersecurity and Networks. In specific, students will be able to:

- demonstrate knowledge and understanding of current cybersecurity and networking technologies (ITC 2024, ITC 2101)
- demonstrate knowledge and understanding of the ethical, legal, and policy issues related to cybersecurity approaches and professional practice (ITC 2024, ITC 2101, CS 2179)
- demonstrate knowledge of networking and cybersecurity industry standards (ITC 2024, ITC 2101)
- demonstrate knowledge of theory and tools relevant to ethical hacking, penetration testing, and digital forensics methodologies (ITC 2024, ITC 2088, ITC 2197, ITC 2186, ITC 2193)
- demonstrate knowledge of emergent networking and cybersecurity technologies (ITC 2024, ITC 2101)

Moreover, holders of the qualification will have developed the following skills:

Cognitive skills

- discuss social, ethical, and legal issues related to the impact of information technology in the context of cybersecurity (ITC 2024, CS 2179)
- apply appropriate design and problem-solving techniques within the cybersecurity domain (ITC 2024, ITC 2101)

Practical and professional skills

- communicate using appropriate and relevant language and terminology to reach a wide range of different audiences on networking and cyber security subjects (ITC 2024, ITC 2101)
- use design, production, and programming tools relevant to cybersecurity in associated areas (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193)
- structure and write reports on various aspects of networking and cybersecurity domains (ITC 2024, ITC 2101)

Key/transferable skills

- be able to demonstrate personal and time management skills appropriate to professional conduct (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, CS 2179)
- possess the oral and written communication skills to work successfully in a professional environment (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, CS 2179, PS 1001)
- demonstrate ability to work effectively as part of a group (ITC 2101, ITC 2197)
- demonstrate ability to learn independently and reflect on one’s own learning needs and achievements (ITC 2101, ITC 2197)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Cybersecurity and Networks, and the ordinary (non-Honours) degree in Cybersecurity and Networks.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks and argumentation in the fields of Cybersecurity and Networks, and will be in a position to evaluate the applicability of relevant theories in resolving particular problems or issues in these fields.

Non-Honours degrees are awarded to students who have demonstrated:

- Ability to understand and evaluate international relations theories and arguments.
- Ability to apply underlying concepts and evaluate their significance for problem solving in Cybersecurity and Networks.
- Ability to exhibit self-directed research activity.

Typically, holders of the qualification will be able to:

- Articulate cybersecurity issues or problems and elaborate solutions on them.
- Construct and effectively arguments in various audiences or contexts.
- Analyze and synthesize major theoretical and conceptual frameworks in the Cybersecurity and Networks studies.

And will have:

- Qualities and transferable skills necessary for employment in terms of communication and decision-making

II a. Diploma of Higher Education in Cybersecurity and Networks

Upon completion of levels 4 and 5 (total of 240 credits), students will have acquired the knowledge and understanding necessary for further progression in the field - for example, into the final year of a BSc (Hons) programme in Cybersecurity and Networks, and will be eligible for the Certificate of Higher Education in Cybersecurity and Networks. In specific, students will be able to:

- demonstrate knowledge and understanding of current cybersecurity and networking technologies (ITC 2024, ITC 2101, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- demonstrate knowledge and understanding of the ethical, legal, and policy issues related to cybersecurity approaches and professional practice (ITC 2024, ITC 2101, CS 2179, PH 3005 or PH 3010, ITC/PH 3036, ITC 3632)
- demonstrate knowledge of networking and cybersecurity industry standards (ITC 2024, ITC 2101, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- demonstrate knowledge of theory and tools relevant to ethical hacking, penetration testing, and digital forensics methodologies (ITC 2024, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 3431, ITC 3632, ITC 3160, ITC 3006)
- demonstrate knowledge of emergent networking and cybersecurity technologies (ITC 2024, ITC 2101, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
Moreover, holders of the qualification will have developed the following skills:

### Cognitive skills
- Discuss social, ethical, and legal issues related to the impact of information technology in the context of cybersecurity (ITC 2024, CS 2179, PH 3005 or PH 3010, ITC/PH 3036, ITC 3431, ITC 3632)
- Apply appropriate design and problem-solving techniques within the cybersecurity domain (ITC 2024, ITC 2101, ITC/PH 3036, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Critically assess the cybersecurity resilience of an organization and design cybersecurity policy based on current standards (ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Theory and tools relevant to ethical hacking, penetration testing, and digital forensics methodologies (ITC 2024, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 3431, ITC 3632, ITC 3160, ITC 3006, ITC 4446, ITC 4447, ITC 4648, ITC 4214)
- Emergent networking and cybersecurity technologies (ITC 2024, ITC 2101, ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 4344, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4426, ITC 4949)

In addition, holders of the qualification will have developed the following skills:

### Cognitive skills
- Discuss social, ethical, and legal issues related to the impact of information technology in the context of cybersecurity (ITC 2024, CS 2179, PH 3005 or PH 3010, ITC/PH 3036, ITC 3431, ITC 3632, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4949)
- Apply appropriate design and problem-solving techniques within the cybersecurity domain (ITC 2024, ITC 2101, ITC/PH 3036, ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 4446, ITC 4447, ITC 4648, ITC 4214, ITC 4449, ITC 4949)
- Critically assess the cybersecurity resilience of an organization and design cybersecurity policy based on current standards (ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 4344, ITC 4446, ITC 4447, ITC 4648, ITC 4949)
- Conduct field research and in-depth investigation related to the development of a networking and cybersecurity solution (ITC 4344, ITC 4648, ITC 4140, ITC 4949)

### Practical and professional skills
- Communicate using appropriate and relevant language and terminology to reach a wide range of different audiences on networking and cybersecurity subjects (ITC 2024, ITC 2101, ITC/PH 3036, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Use design, production, and programming tools relevant to cybersecurity in associated areas (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 3006, ITC 3160)
- Structure and write reports on various aspects of networking and cybersecurity domains (ITC 2024, ITC 2101, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Communicate using appropriate and relevant language and terminology to reach a wide range of different audiences on networking and cybersecurity subjects (ITC 2024, ITC 2101, ITC/PH 3036, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Discuss social, ethical, and legal issues related to the impact of information technology in the context of cybersecurity (ITC 2024, CS 2179, PH 3005 or PH 3010, ITC/PH 3036, ITC 3431, ITC 3632, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4949)

### Key/transferable skills
- Be able to demonstrate personal and time management skills appropriate to professional conduct (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, CS 2179, ITC/PH 3036, ITC 3006, ITC 3160, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Possess the oral and written communication skills to work successfully in a professional environment (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, PS 1001, PH 3005 or PH 3010, ITC/PH 3036, ITC 3121, ITC 3160, ITC 3319, ITC 3431, ITC 3632)
- Demonstrate ability to work effectively as part of a group (ITC 2101, ITC 2197, ITC 3121, ITC 3160, ITC 3319, ITC 3431, ITC 3632)
- Demonstrate ability to learn independently and reflect on one’s own learning needs and achievements (ITC 2101, ITC 3121, PH 3005 or PH 3010, ITC/PH 3036, ITC 3160, ITC 3319, ITC 3431, ITC 3632)
- Demonstrate problem-solving skills and reflect on the process of development of a product in the networking and cybersecurity industry (PH 3005 or PH 3010, ITC/PH 3036, ITC 3006, ITC 3160, ITC 3121, ITC 3319, ITC 3431, ITC 3632)
- Demonstrate ability to learn independently and reflect on one’s own learning needs and achievements (ITC 2101, ITC 3121, PH 3005 or PH 3010, ITC/PH 3036, ITC 3160, ITC 3319, ITC 3431, ITC 3632, all level 6 modules)
- Demonstrate ability to work effectively as part of a group (ITC 2101, ITC 2197, ITC 3121, ITC 3160, ITC 3319, ITC 3431, ITC 3632, ITC 4214, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4949)
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- Possess the oral and written communication skills to work successfully in a professional environment (ITC 2024, ITC 2101, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 3006, ITC 3160, ITC 4214, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4949)
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• demonstrate problem-solving skills and reflect on the process of development of a product in the networking and cybersecurity industry (PH 3005 or PH 3010, ITC/PH 3036, ITC 3006, ITC 3160, ITC 3121, ITC 3319, ITC 3431, ITC 3632, ITC 4447, ITC 4648, ITC 4140, ITC 4949)

Certificate of Higher Education in Cybersecurity and Networks

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<td>ITC 2197 Object Oriented Programming Techniques</td>
<td>15</td>
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Diploma of Higher Education in Cybersecurity and Networks

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<tr>
<td>and four (4) of the modules below</td>
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<td>ITC 4214 Internet Programming</td>
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<td>ITC 4344 Digital Forensics</td>
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BSc (ordinary) in Cybersecurity and Networks

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<tr>
<td>ITC 3632 Security of Wireless, IoT, and Mobile Networks</td>
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<tr>
<td>Total</td>
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</table>
## BA (Honors) English and American Literature

### School of Liberal Arts and Sciences

<table>
<thead>
<tr>
<th>UK CREDITS</th>
<th>EN 4453 Shakespeare: The Great Tragedies</th>
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<tr>
<td></td>
<td>EN 4460 Criticism: Theory &amp; Practice</td>
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<tr>
<td></td>
<td>EN 4754 Selected Topics in Literature</td>
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<td><strong>Optional Modules</strong></td>
<td>Two of the following modules:</td>
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<td></td>
<td>EN 4445 Writing Gender and Sexuality</td>
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<td></td>
<td>EN 4452 Shakespeare Plays</td>
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<td></td>
<td>EN 4468 American Romanticism</td>
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<td></td>
<td>EN 4477 Trends in Contemporary British Literature</td>
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<td><strong>Total</strong></td>
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Total: 360 UK Credits

### ENGLISH AND AMERICAN LITERATURE EXIT AWARDS

#### I. Certificate of Higher Education (CertHE) in English and American Literature

Students that exit the programme upon completion of Level 4 (having obtained 120 L4 credits) will be eligible for the award of a Certificate of Higher Education (CertHE) in English and American Literature.

Note: Students must complete the required L4 courses: EN 2113, EN 2216, EN 2220, EN 2222, EN 2263.

Students will have a broad knowledge of: 1) the character and conventions of principal literary genres; 2) the ties of literature and language; 3) various functions of language including social and cultural.

Upon completion of eight Level 4 modules (120 credits or eight 15-credit modules), students will be able to:

- demonstrate basic knowledge and understanding of a number of authors and texts, both English and American (EN 2220, EN 2222, EN 2263, EN 2218)
- interpret texts through close reading (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
- demonstrate basic knowledge of the various functions of language (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
- understand the significance of actions/behaviours within cultural contexts (EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)

In addition, students will have the following cognitive skills:

- Read and analyse a variety of texts (EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
- Think logically and make reasonable judgments based on and supported by evidence (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)

Furthermore, they will have the following professional and key/transferable skills:

- Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
• Work effectively independently or in groups (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
• Utilize information technology skills and the ability to access electronic data (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)
• Plan and write essays that make use of bibliographic skills appropriate to the discipline (EN 2216, EN 2220, EN 2222, EN 2263, EN 2218, EN 2271)

II.a Diploma of Higher Education (DipHE) in English and American Literature

Students that exit the programme upon completion of Level 4 and Level 5 (having obtained 120 credits at each level) will be eligible for the award of a Diploma of Higher Education (DipHE) in English and American Literature. For both Level 4 and Level 5, students must complete the required courses.

Students will have adequate knowledge to:
1) generate ideas through the analysis of concepts at an abstract level;
2) analyse and evaluate texts as well as make use of literary resources in the discipline.

Upon completion of Level 4 and 5 modules (120 credits at each level), students will be able to:
• demonstrate knowledge and understanding of a number of authors and texts from different periods of literary history, both English and American (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• interpret through close reading a variety of texts, literary and theoretical (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• demonstrate adequate knowledge of the various concepts and principles which govern language, literature and scholarship (EN 3321, EN 3323, EN 3405, EN 3395, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• employ research methods relevant to the discipline to retrieve information (EN 3405)
• demonstrate adequate knowledge and understanding of the theoretical and cultural contexts within which texts are produced and interpreted (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)

In addition, students will have the following cognitive skills:
• Read and analyse a variety of texts, including secondary sources (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• Provide interpretations of texts that are theoretically informed (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• Synthesize knowledge and ideas from a variety of sources and evaluate them critically (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• Think logically and make reasonable judgments based on and supported by evidence (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)

Furthermore, they will have the following professional and key/transferable skills:
• Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3376, EN 3426)
• Work effectively independently or in groups (EN 3321, EN 3323, EN 3405, EN 3397, EN 3398, EN 3366, EN 3367, EN 3370, EN 3374, EN 3426)

II.b Bachelor’s – BA(Ord) – in English and American Literature

Students that exit the programme upon completion of Levels 4 and 5 (having obtained 120 credits at each level) and have obtained a minimum of 60 credits at Level 6 will be eligible for the award of an ordinary Bachelor’s – BA(Ord) – in English and American Literature. The two L6 courses required are EN 4460 Criticism: Theory and Practice and EN 4754 Selected Topics in Literature; plus, any two of the following five modules: EN 4428 English Romanticism; EN 4429 Victorian World; EN 4438 British Modernism; EN 4453 Shakespeare: The Great Tragedies; EN 4472 American Modernism.

Students will be able to critically:
1) evaluate concepts and evidence from a range of sources;
2) demonstrate knowledge across an area of study that contributes to a better understanding and appreciation of the cultural contexts in which literary works come into being.

Specifically, students will be able to:
• demonstrate good knowledge and understanding of a substantial number of authors and texts from different periods of literary history, both English and American, as well as theoretical and cultural contexts within which texts are produced and interpreted (EN 4460, EN 4475, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4448)
• employ research methods relevant to the discipline (EN 4475, EN 4460, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
• evaluate and use in a scholarly manner primary and secondary sources in research projects (EN 4460, EN 4475, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
• demonstrate good knowledge and understanding of key theoretical perspectives as applied onto literary analysis (EN 4460, EN 4475, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)

In addition, students will have the following cognitive skills:
• Read and analyse a variety of texts, including secondary sources and theoretical writing (EN 4754, EN 4460, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
• Provide interpretations of texts that are theoretically informed (EN 4754, EN 4460, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
• Synthesize knowledge and ideas from a variety of sources and evaluate them critically (EN 4754, EN 4460, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
• Think logically and make reasonable judgments to be tested by evidence (EN 4754, EN 4460, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4466)
Furthermore, they will have the following professional and key/transferable skills:

- Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 4754, EN 4660, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
- Work effectively independently or in groups (EN 4754, EN 4660, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
- Utilize information technology skills and the ability to access electronic data (EN 4754, EN 4660, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
- Collect and evaluate a variety of research sources (EN 4754, EN 4660, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
- Plan and write essays and research projects that make use of critical reading and bibliographic skills appropriate to the discipline (EN 4754, EN 4660, EN 4428, EN 4429, EN 4430, EN 4472, EN 4453, EN 4445, EN 4477, EN 4452, EN 4468)
EN 4430 British Modernism OR EN 4472 American Modernism 15
EN 4433 Shakespeare: The Great Tragedies 15
EN 4466 Criticism: Theory & Practice 15
EN 4475 Selected Topics in Linguistics 15
Two of the following modules: 30
EN 4437 Fundamentals of Language Teaching and Practicum
EN 4439 Discourse Analysis
EN 4459 Psycholinguistics

Total 120 120 120

Total: 360 UK Credits

ENGLISH LITERATURE WITH LINGUISTICS EXIT AWARDS

I. Certificate of Higher Education (CertHE) in English Literature with Linguistics

Students that exit the programme upon completion at Level 4 (having obtained 120 L4 credits) will be eligible for the award of a Certificate of Higher Education (CertHE) in English Literature with Linguistics.

Note: Students must complete the required L4 courses, EN 2113, EN 2216, EN 2220, EN 2222, EN 2263.

Students will have: 1) the ability to employ a range of skills to evaluate information and develop strategies to determine solutions to a variety of problems; 2) the basic knowledge of various functions of language including social and cultural; 3) a broad knowledge of the ties of literature and language.

Upon completion of eight Level 4 modules (120 credits or eight 15-credit modules), students will be able to demonstrate:
- basic knowledge of the underlying concepts and principles associated with the study of language (EN 2113, EN 2216, EN 2203, EN 2102)
- basic knowledge and understanding of a number of authors and texts, both English and American (EN 2220, EN 2222, EN 2263)
- basic knowledge of the various functions of language (EN 2113, EN 2216, EN 2220, EN 2222, EN 2263)
- an ability to evaluate the appropriateness of different approaches to solving problems related to the study of language (EN 2216, EN 2113, EN 2103, EN 2102)

In addition, students will have the following cognitive skills:
- Read and analyse a variety of texts (EN 2216, EN 2220, EN 2222, EN 2263)
- Provide interpretations of texts and/or analysis of linguistic data that are theoretically informed (EN 2113, EN 2216, EN 2202, EN 2103)
- Think logically and make reasonable judgments/hypotheses to be tested by evidence (EN 2102, EN 2103, EN 2113, EN 2216, EN 2220, EN 2222, EN 2263)
- Understand the significance of actions/behaviours within cultural contexts (EN 2216, EN 2220, EN 2222, EN 2263)

Furthermore, they will have the following professional and key/transferable skills:
- Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 2102, EN 2103, EN 2216, EN 2220, EN 2222, EN 2263)
- Work effectively independently or in groups (EN 2113, EN 2102, EN 2103, EN 2216, EN 2220, EN 2222, EN 2263)
- Utilize information technology skills and the ability to access electronic data (EN 2102, EN 2103, EN 2113, EN 2216, EN 2220, EN 2222, EN 2263)
- Plan and write essays that make use of bibliographic skills appropriate to the discipline (EN 2216, EN 2220, EN 2222, EN 2263)

II. Diploma of Higher Education (DipHE) in English Literature with Linguistics

Students that exit the programme upon completion of Level 4 and Level 5 (having obtained 120 credits at each level) will be eligible for the award of a Diploma of Higher Education (DipHE) in English Literature with Linguistics.

For both Level 4 and Level 5, students must complete the required modules.

Students will have adequate knowledge to 1) generate ideas through the analysis of concepts at an abstract level, 2) analyse and evaluate information as well as make use of literary resources in the discipline, 3) exercise significant judgment across a broad range of functions of language.

Upon completion of Level 4 and 5 modules (120 credits at each level), students will:
- have adequate knowledge of linguistic theory and how to take different approaches to solving problems (EN 3373, EN 3304, EN 3306, EN 3365, EN 3362, EN 3317)
- demonstrate adequate knowledge of the various concepts and principles which govern language, literature and scholarship (EN 3321, EN 3323, EN 3405, EN 3304, EN 3373, EN 3304, EN 3365, EN 3317)
- be able to undertake some analysis of data (EN 3304, EN 3365, EN 3373, EN 3362)
- employ research methods relevant to the discipline to retrieve information (EN 3405, EN 3373)

In addition, students will have the following cognitive skills:
- Read and analyse a variety of texts, including secondary sources (EN 3321, EN 3323, EN 3405, EN 3373, EN 3304, EN 3365, EN 3317, EN 3362, EN 3405)
- Provide interpretations of texts and/or analysis of linguistic data that are theoretically informed (EN 3304, EN 3306, EN 3317, EN 3365, EN 3362, EN 3373, EN 3321, EN 3323, EN 3405)
- Synthesize knowledge and ideas from a variety of sources and evaluate them critically (EN 3321, EN 3323, EN 3304, EN 3317, EN 3362, EN 3373, EN 3365, EN 3405)
- Think logically and make reasonable judgments/hypotheses to be tested by evidence (EN 3321, EN 3323, EN 3304, EN 3306, EN 3317, EN 3362, EN 3373, EN 3365, EN 3405)

Furthermore, they will have the following professional and key/transferable skills:
- Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 3321, EN 3323, EN 3304, EN 3306, EN 3317, EN 3362, EN 3365, EN 3373)
- Work effectively independently or in groups (EN 3321, EN 3323, EN 3304, EN 3306, EN 3317, EN 3362, EN 3365, EN 3373)
- Utilize information technology skills and the ability to access electronic data (EN 3321, EN 3323, EN 3304, EN
II.b. BA Ordinary BA(Ord) in English Literature with Linguistics

Students that exit the programme upon completion of Levels 4 and 5 (having obtained 120 credits at each level) and have obtained a minimum of 60 credits at Level 6 will be eligible for the award of an ordinary Bachelor’s – BA(Ord) – in English Literature with Linguistics. The two L6 courses required are EN 4660 Criticism: Theory and Practice and EN 4975 Selected Topics in Linguistics; plus, any 2 of the following 3 optional modules: EN 4437 Fundamentals of Language Teaching and Practicum; EN 4439 Discourse Analysis; EN 4459 Psycholinguistics.

Students will be able to critically: 1) evaluate concepts and evidence from a range of sources, 2) demonstrate knowledge across an area of study that contributes to a better understanding of an area of linguistics.

Specifically, students will be able to:
• employ research methods relevant to the discipline (EN 4660, EN 4975, EN 4439, EN 4459)
• evaluate and use in a scholarly manner primary and secondary sources in research projects (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• demonstrate good ability to carry out analysis of data (EN 4975, EN 4439, EN 4459)
• demonstrate good knowledge and understanding of key theoretical perspectives as applied onto analysis (EN 4660, EN 4975, EN 4439, EN 4459)

In addition, students will have the following cognitive skills:
• Read and analyse a variety of texts, including secondary sources and theoretical writing (EN 4660, EN 4975, EN 4439, EN 4459)
• Provide interpretations of texts and/or analysis of linguistic data that are theoretically informed (EN 4660, EN 4975, EN 4439, EN 4459)
• Synthesize knowledge and ideas from a variety of sources and evaluate them critically (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• Think logically and make reasonable judgments/hypotheses to be tested by evidence (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)

Furthermore, they will have the following professional and key/transferable skills:
• Communicate effectively and persuasively orally and in a variety of written forms using appropriate style & register (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• Work effectively independently or in groups (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• Utilize information technology skills and the ability to access electronic data (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• Collect and evaluate a variety of research sources (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
• Plan and write essays and research projects that make use of critical reading and bibliographic skills appropriate to the discipline (EN 4660, EN 4975, EN 4437, EN 4439, EN 4459)
## ENVIRONMENTAL STUDIES EXIT AWARDS

### I. Certificate of Higher Education in Environmental Studies

In accordance with the Framework for Higher Education Qualifications (FHEQ), the holder of a Certificate of Higher Education in Environmental Studies will have a sound knowledge of the basic concepts of Environmental Studies and will have learned how to take different approaches for solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

In accordance with FHEQ, Certificates of Higher Education in Environmental Studies are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with Environmental Studies, and an ability to evaluate and interpret these within the context of that area of study;
- an ability to present, evaluate, and interpret qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of their subject(s) of study.

Typically, holders of the qualification will be able to:

- evaluate the appropriateness of different approaches to solving problems related to Environmental Studies;
- communicate the results of their study/work accurately and reliably, and with structured and coherent arguments;
- undertake further training and develop new skills within a structured and managed environment;
- and will have:


### Optional Modules:

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<tr>
<th>Module</th>
<th>Credits</th>
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<td>ES 4115 Energy and Environment</td>
<td>75</td>
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<td>ES 4124 Air Quality and Global Atmospheric Changes</td>
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<td>ES 4125 Sustainable Food Production: Soil and Environment</td>
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<td>ES 4126 Conservation of Wildlife and Mediterranean Ecosystems</td>
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<td>ES 4135 Sustainable Use of Resources and Waste Management</td>
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<td>ES 4223 Water Resources: Threats and Sustainable Management</td>
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<td>ES 4229 Sustainable Cities</td>
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<td>ES 4242 Education for the Environment and Sustainability</td>
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<td>ES 4328 Environmental Governance in the European Union</td>
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<td>ES 4327 Environmental Management Systems</td>
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<td>ES 4328 Environmental Governance in the European Union</td>
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<td>ES 4244 Special Topics in Environmental Studies</td>
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</table>

**Total:** 365 UK Credits

### II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Environmental Studies and the ordinary (non-Honours) degree in Environmental Studies.

In accordance with the Framework for Higher Education Qualifications (FHEQ), holders of qualifications at this level will have developed a sound understanding of the principles in Environmental Studies and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. They will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

In accordance with FHEQ, non-Honours degrees are awarded to students who have demonstrated:

- knowledge and critical understanding of the well-established principles of Environmental Studies, and of the way in which those principles have developed;
- ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in an employment context;
- knowledge of the main methods of enquiry in their subject(s), and ability to evaluate critically the appropriateness of different approaches to solving problems in the field of study;
- an understanding of the limits of their knowledge, and how this influences analyses and interpretations based on that knowledge.

Typically, holders of the qualification will be able to:

- use a range of established techniques to initiate and undertake critical analysis of information, and to propose solutions to problems arising from that analysis.
• effectively communicate information, arguments, and analysis, in a variety of forms, to specialist and non-specialist audiences, and deploy key techniques of the discipline effectively.
• undertake further training, develop existing skills, and acquire new competences that will enable them to assume significant responsibility within organisations, and will have:
• qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making.

II.a. Diploma of Higher Education in Environmental Studies

Holders of the Diploma of Higher Education in Environmental Studies of ACG–Deree (245 credits or seven 20 credit- and seven 15 credit-modules) will be able to demonstrate detailed knowledge and critical understanding of:
• core concepts, principles and tools in natural sciences, of the structure and functioning of natural systems and of their role in supporting life and human activities (all L4 modules and L5 modules ES/CH 3241 Environmental Chemistry, ES 3222 Climate Change)
• the role of social sciences in analysing and addressing environmental problems and of the social, economic, political, health and ecological implications of human interactions with the environment (ES 1000, ES 1010, SO/ES 3002, ES 3216, ES 3220, ES 3139, BI 3215)
• human responses to environmental problems such as the development of environmental policy and law and environmental management, as well as of the importance of temporal and spatial scales in considering the environmental impact of human decisions in different environmental studies fields (ES 3216, ES 3220, ES 3139, BI 3215, ES/CH 3241, ES 3232)
• the concepts and dimensions of sustainability and sustainable development and of some of their applications in addressing environmental issues in an integrated manner (ES 1000, ES 1010, SO/ES 3002, ES 3216, ES 3220, ES 3139, ES 3232)
• basic tools in mathematics and statistics, as well as of quantitative techniques and data processing methods including GIS techniques (ES 3340 Integrated Methods in Environmental Analysis I, GG 3115)

In addition, they will have the following cognitive skills:
• ability to recognize the moral and ethical issues of investigations, appreciate the need for professional codes of conduct and undertake a reasoned moral assessment of actions/persons/business practices (SO/ES 3002, ES 3232 Integrated Methods in Environmental Analysis I, ES 3220)
• ability to collect and analyse data and information on environmental issues using a range of techniques appropriate to the subject (all L4 and L5 modules to some extent)
• ability to critically evaluate the reliability and significance of data and information collected and the evidence provided to support conclusions (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES 3232, ES/CH 3241, BI 3215)
• ability to categorize ideas, data and information, reformat and transform them towards a given purpose and propose solutions (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3340, ES 3232, BI 3215)

the following practical/professional skills:
• ability to describe and record materials in the field and laboratory and to interpret practical results in a logical manner (all L4 modules, as they have a lab component, ES 3340 Integrated Methods in Environmental Analysis I)
• ability to use appropriate laboratory and field equipment competently and safely (all L4 modules, as they have a lab component, ES 3340 Integrated Methods in Environmental Analysis I)

and the following key/transferable skills:
• ability to manage, select and process information from a variety of sources to support findings and hypotheses and develop a critical approach to academic literature and other sources of information (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3430, ES 3232, BI 3215)
• ability to communicate effectively to a variety of audiences in written, graphical and verbal forms, engage in debate in a professional manner and produce detailed and coherent project reports (all L4 and L5 modules)
• ability to interact effectively within a team/learning group, giving and receiving information and ideas and modifying responses when appropriate (all L4 modules, ES 3220)
• ability to acquire, process, interpret and present data using appropriate qualitative and quantitative techniques including use of information technology and the internet, mathematics, statistics and GIS (all L4 and L5 modules to some extent)

II.b. BSc in Environmental Studies

Holders of the ordinary BSc in Environmental Studies of ACG–Deree (305 credits or seven 20 credit- and eleven 15 credit-modules) will be able to demonstrate detailed knowledge and critical understanding of:
• core concepts, principles and tools in natural sciences, of the structure and functioning of natural systems and of their role in supporting life and human activities (all L4 modules and ES/CH 3241 Environmental Chemistry, ES 3232 Climate Change)
• the role of social sciences in analysing and addressing environmental problems and of the social, economic, political, health and ecological implications of human interactions with the environment (ES 1000, ES 1010, SO/ES 3002, ES 3216, ES 3220, ES 3139, BI 3215, ES/CH 3241)
• human responses to environmental problems such as the development of environmental policy and law and environmental management, as well as of the importance of temporal and spatial scales in considering the environmental impact of human decisions in different environmental studies fields (ES 3216, ES 3220, ES 3139, BI 3215, ES/CH 3241, ES 3232)
• the concepts and dimensions of sustainability and sustainable development and of some of their applications in addressing environmental issues in an integrated manner (ES 1000, ES 1010, SO/ES 3002, ES 3216, ES 3220, ES 3139, ES 3232, most L6 optional modules)
• basic tools in mathematics and statistics, as well as of quantitative techniques and data processing methods including GIS techniques (ES 3340 Integrated Methods in Environmental Analysis I, GG 3115, ES 4443 Integrated Methods in Environmental Analysis II)
• Topics in more specialized fields of environmental studies (such as management and conservation of natural resources, policy and environmental management of corporations) (all L6 optional modules)

In addition, they will have the following cognitive skills:
• ability to recognize the moral and ethical issues of investigations, appreciate the need for professional codes of conduct and undertake a reasoned moral assessment of actions/persons/business practices (SO/ES 3002, ES 3340 Integrated Methods in Environmental Analysis I, ES 3443 Integrated Methods in Environmental Analysis II, ES 3220)
The ability to collect and analyse data and information on environmental issues using a range of techniques appropriate to the subject (all L4 and L5 modules to some extent).

The ability to critically evaluate the reliability and significance of data and information collected and the evidence provided to support conclusions (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3340, ES 3232, BI 3215, all L6 modules).

The ability to categorize ideas, data and information, reformat and transform them towards a given purpose and propose solutions (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3340, ES 3232, BI 3215, all L6 modules).

The ability to identify key elements of environmental problems and apply appropriate knowledge and skills to their solution (all L6 modules).

The following practical/professional skills:

- The ability to describe and record materials in the field and laboratory and to interpret practical results in a logical manner (all L4 modules, as they have a lab component; ES 3340 Integrated Methods in Environmental Analysis I).
- The ability to use appropriate laboratory and field equipment competently and safely (all L4 modules, as they have a lab component; ES 3340 Integrated Methods in Environmental Analysis I).
- The ability to select and apply a limited range of methods, including spatial techniques, to study and solve environmental problems (ES 3340 Integrated Methods in Environmental Analysis I, ES 4443 Integrated Methods in Environmental Analysis II, GG 3115).
- The ability to plan, conduct and present an independent project effectively and appropriately with reliance on guidance, to relate investigations to prior work and to reference appropriately (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3340, ES 3232, BI 3215, all L6 modules).

And the following key/transferable skills:

- The ability to manage, select and process information from a variety of sources to support findings and hypotheses and develop a critical approach to academic literature and other sources of information (all L5 modules with a research project: SO/ES 3002, GG 3115, ES 3216, ES 3220, ES 3139, ES/CH 3241, ES 3340, ES 3232, BI 3215, all L6 modules).
- The ability to communicate effectively to a variety of audiences in written, graphical and verbal forms, engage in debate in a professional manner and produce detailed and coherent project reports (all modules to some extent).
- The ability to interact effectively within a team/learning group, giving and receiving information and ideas and modifying responses when appropriate (all L4 modules, ES 3220, ES 4229).
- The ability to acquire, process, interpret and present data using appropriate qualitative and quantitative techniques including use of information technology and the internet, mathematics, statistics and GIS (all modules to some extent).
- The ability for independent study (ES 4443 Integrated Methods in Environmental Analysis II).
HY 4053 A global history of the Cold War 15
HY 4061 Greece in the 20th century 15
HY 4055 Advanced Topics in History 15
HY 4456 Dissertation I 15
HY 4557 Dissertation II 15

Optional modules:
One (1) of the following modules: 15
HY 4049 Late Antique Cultures
HY 4054 Thucydides and War strategies

One (1) of the following modules: 15
IR 4295 Geopolitics
IR 4290 Asia in World Affairs
IR 4110 Greece and the World
PO 4025 Terrorism and Political Violence
PH 4135 Philosophy of History
PH 4121 Plato and Aristotle

Total 120 120 120
Total, 360 UK Credits

I. Certificate of Higher Education

Upon completion of level 4 (120 credits or 8 15-credit modules), students will have 1) a basic grasp of the concepts and principles of History, 2) a series of basic transferable interpersonal, research and writing skills that are applicable to the professional world, 3) the knowledge and skills necessary for further progression in the field—for example, into the second year of a BA (Hons) programme in History such as that at Deree, The American College of Greece.

Specifically, Certificates of Higher Education in History are awarded to students who have demonstrated knowledge and understanding of:
- the skills and tools that a historian uses to study and discuss about past events, issues, figures (HY 2038)
- significant past events in key periods and geographic areas (HY 2034, HY2015, HY 2023, HY 2039, IR 2015)
- the idea of continuities/discontinuities between past and present (HY 2034, HY 2015, HY 2023, HY 2039).
- a measure of knowledge in an array of humanities and social sciences (IR 2015 and one level-4 module each in the social sciences and humanities).

In addition, they will have the following cognitive skills:
- a basic understanding of the variety of approaches to interpreting the past (HY 2038)
- a basic exposure to the difficulty in reconstructing the past (HY2038, HY 2034, HY 2015, HY 2023, HY 2039)
- an ability to appreciate continuity and change over extended time periods (HY 2034, HY 2015, HY 2023, HY 2039).

Furthermore, they will have the following practical/professional and key/transferable skills:
- communication skills both in oral and in written forms (HY2038, HY 2034, HY 2015, HY 2023, HY 2039)
- ability to frame, develop and sustain reasoned arguments clearly and comprehensively (HY2038, HY 2034, HY 2015, HY 2023, HY 2039, IR 2015)
- ability to conduct basic research and present the findings in the form of short essays, short papers, reports, and presentations (HY2038, HY 2034, HY 2015, HY 2023, HY 2039)
- organization skills by the ability to gather, select, organize, and synthesize a body of information in a timely manner (HY2038, HY 2034, HY 2015, HY 2023, HY 2039)
- digital literacy skills for bibliographic and archival research as well as for the presentation of findings both in oral and in written forms (HY2038, HY 2034, HY 2015, HY 2023, HY 2039)

I.a. Diploma of Higher Education in History

Designed to follow upon the Certificate of Higher Education in History, the Diploma of Higher Education in History, broadens and deepens students’ engagement in the field of History through courses that enlist both synchronic and diachronic pathways of study. Upon completion of levels 4 and 5 (240 credits of 16 15-credit modules), students will have 1) a solid grasp of the concepts and principles of history, 2) a series of transferable interpersonal research and writing skills that are applicable to the professional world, 3) the knowledge and skills necessary for further progression in the field—for example, for The BA (Ord.) and (Hons) of Higher Education in History such as those offered by DEREE, the American College of Greece.

Specifically, in addition to the characteristics and associated modules listed under the Certificate above, holders of the Diploma of Higher Education in History will be able to demonstrate detailed knowledge and critical understanding of:
- the development of History as a discipline and the variety of approaches and methodologies to constructing and interpreting the past as well as a knowledge of concepts and theories derived from humanities and social sciences (HY 3146, PH 3022)
- a significant body of historical knowledge and awareness of the diversity of human experiences in different periods, societies, and cultures (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3046, HY 3060, HY 3033)
- the ethical dimensions of historical study, writing and research and the interdisciplinary nature of Historical studies (HY 3146, PH 3022, HY 3147, HY 3033, HY 3021, HY 3026)

In addition, they will have the following cognitive skills:
- appreciation of the complexity of reconstructing, understanding, and interpreting the past and the often problematic and varied nature of historical contexts and evidence (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3046, HY 3060, HY 3033)
- critical, reflective, and argumentative skills when approaching historical questions and problems, including complex ones to which there is no single solution, through discussion, debate, and written analysis (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3046, HY 3060, HY 3033)
- ability to adopt and apply comparative perspectives when investigating different countries, societies, or cultures (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3046, HY 3060, HY 3033)
And the following practical/professional and key/transferable skills:

- critical, analytical, and interpretative skills both in oral and written form, and ability to frame, develop and sustain arguments clearly and comprehensively (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3040, HY 3060, HY 3033)

- effective communicative skills, such as clarity, fluency, and concision to engage in debate in academic contexts (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3040, HY 3060, HY 3033)

- team-working skills in preparing and contributing to seminar discussions and group presentations in cooperation with other students (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3040, HY 3060, HY 3033)

- reflexivity by the ability to gather, select, organize, and synthesize a substantial and diverse body of information to produce longer papers (HY 3147, HY 3005, HY 3021, HY 3026, HY 3044, HY 3040, HY 3060, HY 3033)

II.b. BA (Ordinary) in History

Upon completion of 300 credits (20 15-credit modules), students will have 1) a solid grasp of the concepts and principles of History; 2) acquired skills in historical research, critical thinking, and the written presentation of data and oral expression that are transferable to the professional world; 3) developed abilities to recognize the continuity and/or discontinuity of past experiences with contemporary ones; 4) the knowledge and skills necessary for further progression in the field—for example, for the final modules of a BA (Hons) programme in History such as that at DEREE, The American College of Greece.

In addition to the knowledge and skills and the associated modules listed above under Certificate and Diploma, holders of the BA (Ordinary) in History will be able to demonstrate deepened factual knowledge and critical understanding and engagement with:

- regional of focused histories (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053)

- an array of humanities and social sciences (selection of L6 choices from politics and international relations or philosophy modules)

In addition, they will have the following cognitive skills:

- interrogate and reflect critically and contextually upon contemporary texts and a variety of primary sources (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053)

- obtain intellectual independence by formulating focused questions about the past and by providing answers to them using valid and relevant evidence and arguments (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053)

and the following practical/professional and key/transferable skills:

- effective communicative skills, such as clarity, fluency, and concision to engage in debate both in academic and public contexts (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053, HY 4048)

- ability to conduct independent research and produce complex and sophisticated historical arguments both in oral and written forms, including extended pieces of historical writing (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053, HY 4048)

- effective interpersonal skills as well as advanced independence of thought and critical judgement (HY 4061, HY 4055, HY 4054, HY 4049, HY 4053, HY 4048)

- knowledge and application of digital humanities tools to communicate historical awareness in academic and public contexts (HY 4048)
School of Liberal Arts and Sciences

**Optional modules:**
- ITC 3154 Cognitive Computing
- ITC 3261 Voice User Interfaces
- ITC 3287 Advanced OO and Functional Programming
- ITC 3338 Edge Computing

**User Experience**

**Compulsory modules:**
- ITC 3163 Time Based Multimedia
- ITC 3261 Voice User Interfaces

**Optional modules:**
- ITC 3125 Mobile Applications Development
- ITC 3165 3D Modelling and Animation
- ITC 3237 Game Development

**Games**

**Compulsory modules:**
- ITC 3165 3D Modelling and Animation
- ITC 3237 Game Development

**Optional modules:**
- ITC 3125 Mobile Applications Development
- ITC 3154 Cognitive Computing
- ITC 3163 Time Based Multimedia
- MU 3164 Sound Design

**Compulsory modules:**
- ITC 4056 Enabling Technologies
- ITC 4140 Methods in ICT Project Research & Management
- ITC 4214 Internet Programming
- ITC 4380 Artificial Intelligence Principles
- ITC 4979 ICT Capstone Project
- One (1) additional Level 6 module

**Optional modules:**
- Two of the following Level 6 modules from one of the sets below: 30

**Software Development**
- ITC 4350 Immersive Computing

**Intelligent Systems and Automation**
- ITC 4162 Digital Transformation
- ITC 4441 Web Science and Social Media Platform Analytics
- ITC 4568 Machine Learning
- ITC 4558 High Performance Computing

**User Experience**
- ITC 4030 Human Computer Interaction
- ITC 4035 Game Design
- ITC 4162 Digital Transformation
- ITC 4350 Immersive Computing

**Games**
- ITC 4035 Game Design
- ITC 4350 Immersive Computing
- ITC 4445 Games Portfolio
- ITC 4558 High Performance Computing

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<th>Optional modules</th>
<th>Compulsory modules</th>
<th>Total: 360 UK Credits</th>
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Total: 360 UK Credits
I. Certificate of Higher Education in Information Technology

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Information Technology will have sound knowledge of the basic concepts of Information Technology and will have learned how to take different approaches to solving problems. The student will be able to communicate accurately and will have the qualities for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits), students will have acquired the knowledge and understanding necessary for further progression in the field - for example, into the second year of a BSc (Hons) programme in Information Technology and will be eligible for the Certificate of Higher Education in Information Technology. In specific, students will be able to:

- demonstrate knowledge and understanding of the underlying technology, design methods and programming languages required to practice in ICT domains (ITC 2024, ITC 2186, ITC 2193, ITC 2088, ITC 2197, ITC 2205)
- demonstrate knowledge and understanding of the ethical, legal, and policy issues related to ICT approaches and professional practice (ITC 2024, ITC 2039, ITC 2205)
- demonstrate knowledge of user experience principles and practices (ITC 2039, ITC 2205)
- demonstrate knowledge of theory and tools relevant to data and big data manipulation (ITC 2197, ITC 2205)
- demonstrate knowledge of emergent and enabling technologies (ITC 2024)

Moreover, holders of the qualification will have developed the following skills:

Cognitive skills
- discuss social, ethical, and legal issues related to the impact of information technology (ITC 2039, ITC 2205)
- apply appropriate design and problem-solving techniques to software, database, user experience, game or intelligent system implementations (ITC 2088, ITC 2197, ITC 2205)

Practical and professional skills
- communicate using appropriate and relevant language and terminology to reach a wide range of different audiences on ICT subjects (ITC 2024, ITC 2039, ITC 2088, ITC 2186, ITC 2193, ITC 2197, ITC 2205)
- use design, production, and programming tools relevant to user experience, games, and automation in associated areas (ITC 2088, ITC 2039, ITC 2197, ITC 2205)
- structure and write reports on various aspects of ICT domains (ITC 2024, ITC 2197 ITC 2205)

Key/transferable skills
- be able to demonstrate personal and time management skills appropriate to professional conduct (ITC 2024, ITC 2039, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 2205)
- possess the oral and written communication skills to work successfully in a professional environment (ITC 2024, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 2197, ITC 2205, PS 1000 or PS 1001)
- demonstrate ability to work effectively as part of a group (ITC 2205)
- demonstrate ability to learn independently and reflect on one’s own learning needs and achievements (ITC 2197, ITC 2205)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Information Technology, and the ordinary (non-Honours) degree in Information Technology.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks and argumentation in the fields of Information Technology and will be in a position to evaluate the applicability of relevant theories in resolving particular problems or issues in these fields.

Non-Honours degrees are awarded to students who have demonstrated:

- Ability to understand and evaluate information technology theories and arguments.
- Ability to apply underlying concepts and evaluate their significance for problem solving in Information Technology.
- Ability to exhibit self-directed research activity.

Typically, holders of the qualification will be able to:

- Articulate IT issues or problems and elaborate solutions on them.
- Construct and effectively arguments in various audiences or contexts.
- Analyze and synthesize major theoretical and conceptual frameworks in the Information Technology studies.

And will have:

- Qualities and transferable skills necessary for employment in terms of communication and decision-making

II a. Diploma of Higher Education in Information Technology

Upon completion of levels 4 and 5 (total of 240 credits), students will have acquired the knowledge and understanding necessary for further progression in the field - for example, into the final year of a BSc (Hons) programme in Information Technology and will be eligible for the Certificate of Higher Education in Information Technology. In specific, students will be able to:

- demonstrate knowledge and understanding of the underlying technology, design methods and programming languages required to practice in ICT domains (ITC 2024, ITC 2186, ITC 2193, ITC 2088, ITC 2197, ITC 2205, ITC 3051, ITC 3260, ITC 3125, ITC 3163, ITC 3165, ITC 3287, ITC 3237, ITC 3261, ITC 3338, ITC 3431)
- demonstrate knowledge and understanding of the ethical, legal, and policy issues related to ICT approaches and professional practice (ITC 2024, ITC 2039, ITC 2205, ITC 3051, ITC 3338, ITC 3261, ITC 3125, ITC 3154, ITC 3160, PH 3005, PH 3010)
School of Liberal Arts and Sciences
		 • demonstrate knowledge of user experience principles and practices (ITC 2039, ITC 2205, ITC 3059, ITC 3163,
ITC 3237, ITC 3338, ITC 3261, ITC 3125)

School of Liberal Arts and Sciences
		 • demonstrate problem-solving skills and reflect on the process of development of a product in the ICT
industry (ITC 3233, ITC 3213, ITC 3431, ITC 3160, ITC 3237, ITC 3287, ITC 3261, ITC 3338, ITC 3125)

		 • demonstrate knowledge of theory and tools relevant to data and big data manipulation (ITC 2197, ITC 2205,
ITC 3160, ITC 3233, ITC 3338, ITC 3006)
		 • demonstrate knowledge of emergent and enabling technologies (ITC 2024, ITC 3125, ITC 3338)

II b.BSc (Ordinary) in Information Technology
Upon completion of 300 credits (20 15-credit modules), students will be eligible for the BSc in Information
Technology. Students will demonstrate competent knowledge and critical understanding of:

Moreover, holders of the qualification will have developed the following skills:

		 • demonstrate knowledge and understanding of the underlying technology, design methods and
programming languages required to practice in ICT domains (ITC 2024, ITC 2186, ITC 2193, ITC 2088, ITC

Cognitive skills

2197, ITC 2205, ITC 3160, ITC 3051, ITC 3287, ITC 3125, ITC 3163, ITC 3165, ITC 3287, ITC 3237, ITC 3261, ITC

		 • discuss social, ethical, and legal issues related to the impact of information technology (ITC2039, ITC 2205,

3338, ITC 3431, ITC 4056, ITC 4162, ITC 4350, ITC 4558, ITC 4568, ITC 4030, ITC 4035, ITC 4140, ITC 4214, ITC

PH 3005, PH 3010, ITC 3051)
		 • apply appropriate design and problem-solving techniques to software, database, user experience, game or

4344, ITC 4380, ITC 4441, ITC 4426, ITC 4447, ITC 4445, ITC 4648, ITC 4979)
		 • demonstrate knowledge and understanding of the ethical, legal, and policy issues related to ICT approaches

intelligent system implementations (ITC 2088, ITC 2197, ITC 2205, ITC 3051, ITC 3233, ITC 3287, ITC 3237, ITC

and professional practice (ITC 2024, ITC 2039, ITC 2205, ITC 3051, ITC 3338, ITC 3261, ITC 3125, ITC 3154, ITC

3338, ITC 3261, ITC 3125, ITC 3160, ITC 3154, ITC 3213, ITC 3431)

3160, PH 3005, PH 3010, ITC 4162, ITC 4350, ITC 4558, ITC 4568, ITC 4030, ITC 4035, ITC 4140, ITC 4380, ITC

		 • assess the applicability of ICT infrastructures for a given set of requirements (ITC 3051, ITC 3165, ITC 3163,
ITC 3338, ITC 3261, ITC 3125)
		 • Conduct field research and in-depth investigation related to the requirements for the design or
development of ICT product components and solutions (ITC 3154, ITC 3338, ITC 3431)

4344, ITC 4426, ITC 4445, ITC 4441, ITC 4447, ITC 4648, ITC 4979)
		 • demonstrate knowledge of user experience principles and practices (ITC 2039, ITC 2205, ITC 3059, ITC 3163,
ITC 3237, ITC 3338, ITC 3261, ITC 3125, ITC 4056, ITC 4162, ITC 4350, ITC 4030, ITC 4140, ITC 4214, ITC 4979, ITC
4035, ITC 4445)
		 • demonstrate knowledge of theory and tools relevant to data and big data manipulation (ITC 2197, ITC 2205,

Practical and professional skills

ITC 3160, ITC 3233, ITC 3338, ITC 3006, ITC 4056, ITC 4162, ITC 4558, ITC 4568, ITC 4979, ITC 4140, ITC 4214, ITC

		 • communicate using appropriate and relevant language and terminology to reach a wide range of different

4380, ITC 4441, ITC 4447, ITC 4344)

audiences on ICT subjects (ITC 2024, ITC 2039, ITC 2088, ITC 2186, ITC 2193, ITC 2197, ITC 2205, ITC 3059, ITC
3165, ITC 3163, ITC 3125, ITC 3233, ITC 3287, ITC 3237, ITC 3338, ITC 3261, ITC 3006, ITC 3160, ITC 3213, ITC

		 • demonstrate knowledge of emergent and enabling technologies (ITC 2024, ITC 3125, ITC 3338, ITC 4056, ITC
4162, ITC4350, ITC 4558, ITC 4440, ITC 4979, ITC 4446, ITC 4648, ITC 4140)

3154, ITC 3431, MG 3034, MU 3164, PH 3005, PH 3010)
		 • use design, production, and programming tools relevant to user experience, games, and automation in

In addition, holders of the qualification will have developed the following skills:

associated areas (ITC 2088, ITC 2039, ITC 2197, ITC 2205, ITC 3059, ITC 3165, ITC 3163, ITC 3125, ITC 3237, ITC
3261, ITC 3160, ITC 3233, ITC 3154, MU 3164)
		 • structure and write reports on various aspects of ICT domains (ITC 2024, ITC 2197 ITC 2205, ITC 3051, ITC
3261, ITC 3338, ITC 3154, ITC 3125, ITC 3160, ITC 3287, ITC 3431)
		 • structure and write in-depth technical reports detailing the concept, design, testing and deployment of
complete ICT solutions and enabling technologies (ITC 3154)
		 • model software-oriented products related to user experience, games, intelligent systems, or industry and
business applications (ITC 3154, ITC 3237, ITC 3125, ITC 3160, ITC 3338)

Cognitive skills
		 • discuss social, ethical, and legal issues related to the impact of information technology (ITC 2039, ITC 2205,
PH 3005, PH 3010, ITC 3051, ITC 4035, ITC 4344, ITC 4446, ITC 4447, ITC 4648, ITC 4140, ITC 4162, ITC 4350, ITC
4979)
		 • apply appropriate design and problem-solving techniques to software, database, user experience, game
or intelligent system implementations (ITC 2088, ITC 2197, ITC 2205, ITC 3051, ITC 3233, ITC 3287, ITC 3237,
ITC 3338, ITC 3261, ITC 3125, ITC 3160, ITC 3154, ITC 3213, ITC 3431, ITC 4162, ITC 4350, ITC 4558, ITC 4568, ITC
4979, ITC 4030, ITC 4035, ITC 4140, ITC 4214, ITC 4441, ITC 4447, ITC 4648)

Key/transferable skills
		 • be able to demonstrate personal and time management skills appropriate to professional conduct (ITC
2024, ITC 2039, ITC 2088, ITC 2186, ITC 2193, ITC 2197, ITC 2205, ITC 3051, ITC 3165, ITC 3163, ITC 3125, ITC
3237, ITC 3261, ITC 3338, ITC 3006, ITC 3160, ITC 3213, ITC 3233, ITC 3154, ITC 3287, ITC 3431, MG 3034, MU
3164, PH 3005, PH 3010)
		 • possess the oral and written communication skills to work successfully in a professional environment (ITC

		 • assess the applicability of ICT infrastructures for a given set of requirements (ITC 3051, ITC 3165, ITC 3163,
ITC 3338, ITC 3261, ITC 3125, ITC 4056, ITC 4162, ITC 4350, ITC 4558, ITC 4979, ITC 4030, ITC 4035, ITC 4140, ITC
4214, ITC 4380, ITC 4441, ITC 4344, ITC 4447, ITC 4648)
		 • conduct field research and in-depth investigation related to the requirements for the design or the
development of ICT (ITC 3154, ITC 3338, ITC 3431, ITC 4056, ITC 4162, ITC 4350, ITC 4558, ITC 4344, ITC 4426,
ITC 4140, ITC 4979)

2024, ITC 2088, ITC 2197, ITC 2186, ITC 2193, ITC 2197, ITC 2205, PS 1000, PS 1001, ITC 3059, ITC 3165, ITC
3163, ITC 3125, ITC 3237, ITC 3261, ITC 3338, ITC 3006, ITC 3160, ITC 3213, ITC 3233, ITC 3154, ITC 3287, ITC

Practical and professional skills

3431, MG 3034, MU 3164, PH 3005, PH 3010)

		 • communicate using appropriate and relevant language and terminology to reach a wide range of different

		 • demonstrate ability to work effectively as part of a group (ITC 2205, ITC 3051, ITC 3233, ITC 3154, ITC 3431)

audiences on ICT subjects (ITC 2024, ITC 2039, ITC 2088, ITC 2186, ITC 2193, ITC 2197, ITC 2205, ITC 3059, ITC

		 • demonstrate ability to learn independently and reflect on one’s own learning needs and achievements (ITC

3165, ITC 3163, ITC 3125, ITC 3233, ITC 3287, ITC 3237, ITC 3338, ITC 3261, ITC 3006, ITC 3160, ITC 3213, ITC

2197, ITC 2205, ITC 3051, ITC 3125, ITC 3233, ITC 3154, ITC 3261, ITC 3338, ITC 3287)
94

3154, ITC 3431, MG 3034, MU 3164, PH 3005, PH 3010, ITC 4056, ITC 4162, ITC 4350, ITC 4558, ITC 4568, ITC
95


CERTIFICATE OF HIGHER EDUCATION IN INFORMATION TECHNOLOGY (120 CREDITS)

**Compulsory Modules:**
- PS 1001 LE Psychology as a Social Science
- PS 1000 LE Psychology as a Natural Science
- ITC 2024 Computer Networks & Cybersecurity Fundamentals
- ITC 2088 Introduction to Programming
- ITC 2039 Concepts in Multimedia and Web Design
- ITC 2186 Computer System Architecture
- ITC 2193 Operating Systems Concepts
- ITC 2197 Object Oriented Programming Techniques
- ITC 2205 Software Engineering Practices

**Key/transferable skills**
- be able to demonstrate personal and time management skills appropriate to professional conduct
- possess the oral and written communication skills to work successfully in a professional environment
- demonstrate ability to work effectively as part of a group
- demonstrate ability to learn independently and reflect on one’s own learning needs and achievements
- demonstrate problem-solving skills and reflect on the process of development of a product in the ICT industry

**DIPLOMA OF HIGHER EDUCATION IN INFORMATION TECHNOLOGY - (240 CREDITS)**

**Compulsory Modules:**
- PS 1001 LE PSYCHOLOGY AS A SOCIAL SCIENCE or
- PS 1000 LE PSYCHOLOGY AS A NATURAL SCIENCE
- ITC 2024 COMPUTER NETWORKS & CYBERSECURITY FUNDAMENTALS
- ITC 2088 INTRODUCTION TO PROGRAMMING
- ITC 2039 CONCEPTS IN MULTIMEDIA AND WEB DESIGN
- ITC 2186 COMPUTER SYSTEM ARCHITECTURE
- ITC 2193 OPERATING SYSTEMS CONCEPTS
- ITC 2197 OBJECT ORIENTED PROGRAMMING TECHNIQUES
- ITC 2205 SOFTWARE ENGINEERING PRACTICES
- ITC 3287 ADVANCED OO AND FUNCTIONAL PROGRAMMING

**School of Liberal Arts and Sciences**

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### BSc. (Ordinary) in Information Technology (300 Credits)

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<td>ITC 2088</td>
<td>Introduction to Programming</td>
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<td>ITC 2039</td>
<td>Concepts in Multimedia and Web Design</td>
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<td>Object Oriented Programming Techniques</td>
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**Body:**

- **Compulsory Modules:**
  - PS 1001 LE Psychology as a Social Science
  - PS 1000 LE Psychology as a Natural Science
  - MA 2205 Applied Calculus
  - MA 2010 Statistics I
  - ITC 2088 Introduction to Programming
  - ITC 2186 Computer Systems Architecture
  - ITC 2193 Operating Systems Concepts
  - ITC 2197 Object Oriented Programming Techniques
  - ITC 2205 Software Engineering Practices
  - PH 3010 LE Ethics or PH3005 LE Business Ethics
  - ITC 3066 Mathematics for Computing
  - ITC 3160 Fundamentals of RDBMS
  - ITC 3051 User Experience and Interaction Design

- **Options (30 credits from the following modules):**
  - ITC 3225 Mobile Applications Development
  - ITC 3413 Algorithms and Complexity
  - ITC 3128 Digital Imaging
  - ITC 3129 3D Modeling Methodologies
  - ITC 3120 Digital Video and Audio Technologies
  - ITC 3319 Network Administration
  - ITC 3121 Computer Networks, Modeling and Analysis

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### School of Liberal Arts and Sciences

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<td>Data Mining and Big Data</td>
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<td>Cryptography and Network Security</td>
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<td>ITC 3165</td>
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**Body:**

- **Compulsory Modules:**
  - PS 1001 LE Psychology as a Social Science
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  - MA 2205 Applied Calculus
  - MA 2010 Statistics I
  - ITC 2088 Introduction to Programming
  - ITC 2186 Computer Systems Architecture
  - ITC 2193 Operating Systems Concepts
  - ITC 2276 “C” Language Programming
  - EN 3942 Professional Communication
  - PH 3005 Business Ethics
  - ITC 3006 Mathematics for Computing

- **Options:**
  - ITC 3233 Data Mining and Big Data
  - ITC 3431 Cryptography and Network Security
  - ITC 3154 Cognitive Computing
  - ITC 3261 Voice User Interfaces
  - ITC 3163 Time Based Multimedia
  - ITC 3165 3D Modelling and Animation

**Body:**

- **Four (4) of the modules below:**
  - ITC 4056 Enabling Technologies
  - ITC 4380 Artificial Intelligence Principles
  - ITC 4140 Methods in ICT Project Research & Management
  - ITC 4979 ICT Capstone Project
  - ITC 4350 Immersive Computing
  - ITC 4558 High Performance Computing
  - ITC 4447 Secure Software Development
  - ITC 4448 Ethical Hacking and Penetration Testing
  - ITC 4441 Web Science and Social Media Platform Analytics
  - ITC 4558 Machine Learning
  - ITC 4142 Digital Transformation
  - ITC 4030 Human Computer Interaction
  - ITC 4035 Game Design
  - ITC 4445 Games Portfolio
  - ITC 4445 Games Portfolio

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### School of Liberal Arts and Sciences

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**Body:**

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  - ITC 2197 Object Oriented Programming Techniques
  - ITC 2205 Software Engineering Practices
  - PH 3010 LE Ethics or PH3005 LE Business Ethics
  - ITC 3066 Mathematics for Computing
  - ITC 3160 Fundamentals of RDBMS
  - ITC 3051 User Experience and Interaction Design

- **Four (4) of the modules below:**
  - ITC 3287 Advanced OO and Functional Programming
  - ITC 3213 Algorithms and Complexity
  - ITC 3125 Mobile Applications Development
  - ITC 3237 Game Development
  - ITC 3338 Edge Computing

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  - MA 2010 Statistics I
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  - ITC 2193 Operating Systems Concepts
  - ITC 2197 Object Oriented Programming Techniques
  - ITC 2205 Software Engineering Practices
  - PH 3010 LE Ethics or PH3005 LE Business Ethics
  - ITC 3066 Mathematics for Computing
  - ITC 3160 Fundamentals of RDBMS
  - ITC 3051 User Experience and Interaction Design

- **Four (4) of the modules below:**
  - ITC 3287 Advanced OO and Functional Programming
  - ITC 3213 Algorithms and Complexity
  - ITC 3125 Mobile Applications Development
  - ITC 3237 Game Development
  - ITC 3338 Edge Computing
B.A. (Honours) International Relations and European Affairs

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<td>IB 2006 International Business</td>
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<td>IR 2015 Modern European History and Politics</td>
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<td>PO 2001 Political Behavior</td>
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<td>IR 3220 Research Methods in International Relations</td>
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<td>PH 3010 Ethics</td>
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<td>PH 3022 Social and Political Philosophy</td>
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<td><strong>Optional Modules</strong></td>
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<tr>
<td>AN 3020 Intercultural Communications</td>
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<td>EC 3232 The European Union</td>
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<td>HY 3026 Middle East: A Crossroads</td>
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<td>IB 3199 Contemporary Issues in International Business</td>
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<td>IR 3017 Global Markets and Politics</td>
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<td>HY 4072 America in World Affairs</td>
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</table>
• Ability to exemplify multicultural and multilingual awareness and competence (IB 2006)
• Ability to locate, extract and analyze data from library and other resources including the acknowledgement and referencing of sources (IR 2010, EC 1000, EC 1101, IR 2015, IB 2006)
• Ability to use Information Technology effectively to retrieve, process, analyze and communicate information with guidance (All modules)
• Ability to reflect self-critically, independently and as lifelong learners. (All modules)

II. Intermediate level
The intermediate level includes the Diploma of Higher Education in International Relations and European Affairs and the ordinary (non-Honours) degree in International Relations and European Affairs

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks and argumentation in the field of International Relations and European Affairs, as well as being in a position to evaluate the applicability of those theories in resolving particular problems or issues in these fields.

Non-Honours degrees are awarded to students who have demonstrated:
• Ability to understand and evaluate international relations theories and arguments.
• Ability to apply underlying concepts and evaluate their significance for problem solving in International Relations and European Affairs.
• Ability to exhibit self-directed research activity.

Typically, holders of the qualification will be able to:
• Articulate international relations issues or problems and elaborate solutions on them.
• Construct and effectively arguments in various audiences or contexts.
• Analyze and synthesize major theoretical and conceptual frameworks in the International Relations and European Studies.

and will have:
• Qualities and transferable skills necessary for employment in terms of communication and decision-making

II.a. Diploma of Higher Education in International Relations and European Affairs

Upon completion of levels 4 and 5 (240 credits of 16 15-credit modules), students will be able to:
• Demonstrate a competent understanding and critical evaluation of central theories and arguments in International Relations and European Affairs.
• Apply moral theories as tools of decision-making in any field of human activity.
• Develop a series of transferable interpersonal research and writing skills that are applicable to the professional world.
• Acquire the knowledge and skills necessary for progression in the field-for example for the BA Ordinary or BA (Hons) of Higher Education in International Relations and European Affairs.

Specifically, holders of the Diploma of Higher Education in International Relations and European Affairs will have demonstrated knowledge and critical understanding of:

• The origins, evolution and contemporary dynamics of the European and international system, including the nature of cooperation and conflict and the challenges facing the international system today. (IR 2010, IR 2015, HY 2028)
• The multi-disciplinary nature of international relations by establishing connections with the disciplines that have shaped and continue to influence international relations: politics, economics, sociology, literature and history (EC 1000, EC 1101, HY 2028, IR 2010, IR 2015, IB 2006, PO 2004, PO 3031, HY 3026, AN 3020, IB 3017, IR 4130, IR 4135, SO 4213)
• The implications for the world political, economic and security order in the context of current developments in European economic and political integration. (IR 2010, IR 2015, PO 2001, EC 3232, IR 4365, IB 4118, IB 4140)
• Central theories or issues and relevant arguments in the fields of moral, social, and political philosophy. (PH 3010, PH 3022)
• Central theories in International Relations and European Affairs, as well as the ability to evaluate them. (IR 2010, PO 2004, PO 3031, IR 3225, IR 4255, IR 4365, IR 4145, IB 4140, HY 4072).
• The historical evolution of issues, problems and phenomena in International Relations and European Affairs (IR 2015, HY 2028, HY 3026, EC 3232, HY 4072, IR 4250, IR 4145)

In addition, holders of the qualification will have the following cognitive skills, practical/professional and key-transferable skills:
• Use moral theories and arguments as tools of decision-making in any field of human activity. (PH 3010)
• Apply research methods to investigate an issue or problem in International Relations and European Affairs. (IR 3120)
• Develop argumentation skills and be able to defend and substantiate one’s inferences and conclusions using various theoretical approaches (PH 3010, PH 3022, SO 3015, SO 3035, MG 4023)
• Prepare papers, reports or proposals on the basis of research results. (All modules with research paper)
• Use library effectively (All modules with research paper)

II.b. BA Ordinary in International Relations and European Affairs

Upon completion of 300 credits (20 15-credit modules), students will be able to: (i) recognize and be familiar with key theories, concepts and techniques from the areas of politics, economics, history and socio-cultural that apply to International Relations and European Affairs, (ii) demonstrate advanced knowledge and understanding of key theories and concepts in the field of International Relations and European Affairs, (iii) demonstrate awareness of moral theories and issues and be able to apply them as tools for ethical decision-making in International Relations, (iv) demonstrate basic knowledge and understanding and be able to apply research methods as well as conduct research in the International Relations and European Affairs, (v) apply their detailed knowledge to evaluate and resolve complex problems in International Relations and European Affairs with minimum guidance.

Specifically, holders of the BA (Ordinary) in International Relations will be able to demonstrate competent knowledge and critical understanding of:
• In depth analysis of theories in International Relations and European Affairs, as well as the ability to synthesize different theoretical perspectives on them. (IR 3225, PO 3031, SO 4213, PO 4025, HY 4072, IB 4118, IR 4250, IB 4140, IR 4140, IR 4145)
• The historical evolution of the field of International Relations and European Affairs to this day. (IR 2010, HY 2028, HY 3026, EC 3232, HY 4072, IR 4250, IR 4140)
• Central theories or issues and relevant arguments in the fields of moral, social, and political philosophy that have impact on International Relations and European Affairs. (PH 3010, PH 3022)
• The economic, socio-cultural, legal, political and business environments within which International Relations and European Affairs operate and their impact on international issues, phenomena and organizations. (EC 1101, IB 2006, IB 3008, EC 3232, AN 3020, PO 3031, IR 3017, SO 3015, SO 3035, IR 4130, IR 4135, PO 4025, SO 4213, IR 4250, IR 4365, IB 4118, IB 4140, IR 4145)
• How to compare and contrast major theoretical and conceptual frameworks in International Relations and European affairs. (IR 3225, EC 3232, IR 4255 Geopolitics, IR 4365, IR 4250, HY 4072, IB 4140, IR 4145)

In addition, holders of the qualification will have the following cognitive skills, practical/professional and key-transferable skills:
• Analyze and synthesize ideas and evaluate their applicability. (IR 3225, PH 3022, EC 3232, IR 3017, IR 4255, IR 4365, HY 4072, IB 4118, IR 4250, SO 4213, IB 4140, IR 4145)
• Use moral theories and arguments as tools of decision-making in any field of human activity. (PH 3010)
• Apply research methods to investigate an issue or problem in International Relations and European Affairs. (IR 3120, IR 4145)
• Defend and substantiate one’s inferences and conclusions using various theoretical approaches (PH 3010, PH 3022, SO 3015, SO 3035, MG 4023)
• Construct sound arguments from a body of evidence, including primary and secondary sources. (PO 3031, PH 3022, IR 4255, IR 4365, IR 4145)
• Reflect on knowledge and theory and become an independent life-long learner. (IR 3225, IB 3008, PO 3031, IR 4255, IR 4365, PO 4025, HY 4072, IB 4118, SO 4213, IB 4140, IR 4250, IR 4140, IR 4145)
• Use interpersonal skills, ie oral and written communication skills in English to work effectively in a professional manner. (All modules)
• Apply advanced research skills. (All modules in Level 6)
• Use libraries effectively. (All modules with research paper)
## B.A. (Honours) – Philosophy

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<td>EC 1101 PRINCIPLES OF MACROECONOMICS</td>
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<tr>
<td>HY 2028 THE BIRTH OF MODERN EUROPE</td>
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<td>IB 2006 INTERNATIONAL BUSINESS</td>
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<td>IR 2010 INTRODUCTION TO INTERNATIONAL RELATIONS</td>
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<tr>
<td>IR 2015 MODERN EUROPEAN HISTORY AND POLITICS</td>
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<td>PO 2001 POLITICAL BEHAVIOUR</td>
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<td>PO 2004 DIPLOMACY</td>
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<tr>
<td>IR 3120 RESEARCH METHODS IN INTERNATIONAL RELATIONS</td>
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<td>IB 3008 BUSINESS IN THE EUROPEAN UNION</td>
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<td>IR 4295 GEOPOLITICS</td>
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<td>IR 4365 EUROPEAN FOREIGN, SECURITY AND DEFENCE POLICIES</td>
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<td>IR 4130 MEDIA AND INTERNATIONAL RELATIONS</td>
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<td>IR 4135 INTERNATIONAL LAW</td>
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<td>IB 4118 EU ECONOMIC AND FUNDING POLICIES</td>
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<td>IR 4140 GREECE AND THE WORLD</td>
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<td>SO 4213 COLLECTIVE BEHAVIOUR AND SOCIAL MOVEMENTS</td>
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<td>IB 4140 TOPICS IN EU BUSINESS</td>
<td>LEVEL 6</td>
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**Total: 120 UK Credits**
II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Philosophy and the ordinary (non-Honours) degree in Philosophy.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a deeper understanding of conceptual and theoretical frameworks and argumentation in the field of Philosophy, as well as being in a position to evaluate the applicability of those theories in resolving particular problems or issues in these fields.

Non-Honours degrees are awarded to students who have demonstrated:

- Ability to understand and evaluate philosophical theories and arguments in any branch of philosophy.
- Ability to interpret particular philosophical texts, apply underlying concepts, and evaluate their significance for problem solving.
- Ability to exhibit self-directed research activity.

Typically, holders of the qualification will be able to:

- Articulate philosophical ideas or problems and elaborate solutions on them.
- Construct sound arguments in any field of reasoning.
- Analyze and synthesize major theoretical and conceptual frameworks in any branch of philosophy.

And will have:

- Qualities and transferable skills necessary for employment in terms of communication and decision-making.

II. a. Diploma of Higher Education in Philosophy

Upon completion of levels 4 and 5 (240 credits of 16 15-credit modules), students will be able to:

(a) Demonstrate a competent understanding and critical evaluation of central theories and arguments in specific fields of philosophy.
(b) Use moral theories and arguments as tools of decision-making and evaluate their impact on the domain of moral action.
(c) Develop a series of transferable interpersonal research and writing skills that are applicable to the professional world.
(d) Acquire the knowledge and skills necessary for progression in the field-for example, for the BA Ordinary or BA (Hons) of Higher Education in Philosophy.

Specifically, holders of the Diploma of Higher Education in Philosophy will have demonstrated knowledge and critical understanding of:

- Basic philosophical terms, arguments and theories. (PH 1000)
- Central theories or issues and relevant arguments in the fields of moral, social, and political philosophy. (PH 3005, PH 3010, PH 3022)
- Central theories in the fields of logic, metaphysics, and epistemology, as well as the ability to use and criticize the specialized philosophical terminology. (PH 3009, PH 3026, PH 3027, PH 3118, PH 4040)
- The ideas and arguments of major philosophers in the history of the subject on the basis of their own writings. (PH 3023, PH 3026, PH 3027, PH 30XX).

In addition, holders of the qualification will have the following cognitive skills:

- Use moral theories and arguments as tools of decision-making and evaluate their impact on the domain of moral action. (PH 3005, PH 3010)
- Apply the methodological skills of abstraction, induction and deduction. (PH 1001, PH 3118)
- Formulate and analyze complex and controversial problems, as well as apply appropriate solutions. (PH 3003, PH 3029, PH 3022, PH 3026, PH 3036)

Furthermore, they will have the following practical/professional and key-transferable skills:

- Prepare papers, reports or proposals on the basis of research results. (All modules with papers)
- Develop argumentation and debating skills. (PH 1001, PH 3005, PH 3010)
- Use library effectively (All modules with research paper)
II. b. BA in Philosophy

Upon completion of 300 credits (20 15-credit modules), students will be able to: (a) Demonstrate an understanding of terms and arguments corresponding to major philosophical schools or positions and how they evolved in the process of history. (b) Demonstrate a competent understanding of central theories in the fields of logic, metaphysics, aesthetics, epistemology, philosophy of science, and philosophy of mind, as well as the ability to use and criticize specialized philosophical terminology. (c) Interpret philosophical texts and critically evaluate their arguments as an independent scholar. (d) Demonstrate an understanding and evaluate the multi-dimensional aspect of philosophy as related to contemporary issues (or as related to technology, global citizenship and the environment).

Specifically, holders of the ordinary BA in Philosophy will be able to demonstrate competent knowledge and critical understanding of:

- In depth analysis of philosophical terms, arguments and theories. (PH 3027, PH 3118, PH 4121, PH 4141)
- Competent understanding of the development of philosophical thought from antiquity to this day. (PH 2020, PH 3027, PH 3034, PH 4031, PH 4032, PH 4121)
- Interpret philosophical texts, which are primary sources. (PH 4031, PH 4032, PH 4121)

In addition, holders of the qualification will have the following cognitive skills:

- Analyze philosophical theories and problems in depth as well as synthesize different theoretical perspectives on them. (PH 3022, PH 3026, PH 3027, PH 3118, PH 4121, PH 4135, PH 4143)
- Manage and process a complex body of information. (PH 3118, PH 4121)
- Construct rationally persuasive arguments for or against specific claims in a wide variety of fields, as well as identify invalid reasoning (PH 4040)
- Apply advanced research skills (PH 4031, PH 4032, PH 4121, PH 4141)

In addition, holders of the qualification will have the following practical/professional and key-transferable skills:

- Demonstrate basic knowledge in an array of different disciplines in humanities and social sciences, thus becoming broadly informed citizens and professionals (CN 2001, PO 1015, AN 2025, SO 1001, PH 2003, PH 3036, PH 4143)
- Reflect on knowledge and theory and become an independent life-long learner. (All modules in Level 5 and Level 6)
- Use interpersonal skills, i.e. oral and written communication skills in English to work effectively in a professional manner. (All modules)
- Apply advanced research skills. (All modules in Level 6)
- Perform a critical evaluation of the body of knowledge acquired through the programme, by means of their own analysis (All modules)
- Use libraries effectively. (All modules with research paper)

### B.A. (Honours) Psychology

<table>
<thead>
<tr>
<th>UK CREDITS</th>
<th>Compulsory Modules</th>
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<tbody>
<tr>
<td>level 4</td>
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<tr>
<td>PS 1000 Psychology as a Natural Science</td>
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<tr>
<td>PS 1001 Psychology as a Social Science</td>
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<tr>
<td>PS 2010 History &amp; Systems of Psychology</td>
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<tr>
<td>PS 2207 Infancy and Preschool Years</td>
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<td>PS 2236 Human Learning &amp; Memory</td>
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<td>PS 2257 Psychology of Diversity and Social Issues</td>
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<td>PS 2260 Introduction to Statistical Thinking</td>
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<tr>
<td>PS 2347 Analysis of Quantitative Data</td>
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#### Compulsory modules:

- PS 3532 Testing & Assessment | 20
- PS 3612 Personality Psychology and Individual Differences | 15
- PS 3618 Non-Experimental Research in Psychology | 20
- PS 3626 Social Psychology: Theories and Applications | 15
- PS 3630 Biological Psychology | 15
- PS 3734 Experimental Cognitive Psychology | 20

#### Optional modules:

- One of the following modules: 15
  - PS 3608 Childhood & Adolescent Development
  - PS 3609 Adulthood and Aging

#### Compulsory modules:

- PS 4751 Adult Psychopathology | 15
- PS 4839 Advanced Topics in Cognitive Psychology | 15
- PS 4861 Final Year Project I | 10
- PS 4935 Final Year Project II | 20

#### Optional modules:

- Four of the following modules: 60
  - PS 4719 Health Psychology and Lifelong Adaptation
  - PS 4721 Educational Psychology
I. Certificate of Higher Education in Psychology

In accordance with the framework for higher education qualifications, upon completion of level 4 (120 credits), the holder of a Certificate of Higher Education in Psychology will be able to: i) demonstrate familiarity with major concepts, theoretical perspectives, empirical findings and historical trends, ii) identify and explain basic concepts, theory and research represented in developmental and cognitive psychology, iii) identify variations in behavior related to sociocultural differences, iv) understand the role of biological systems in psychological experience, v) demonstrate an ability to carry out quantitative analysis of data, summarize the results and specify the limitations of such analyses, vi) demonstrate basic understanding and familiarity of different research techniques, vii) develop an understanding of the ethical standards in psychological science and practice. viii) recognize psychology’s role in the development of scientific inquiry.

Specifically, holders of the Certificate of Higher Education in Psychology will be able to demonstrate knowledge and understanding of:

- Core domains and historical perspectives in psychology (PS 1000, PS 1001, PS 2010)
- Variability and diversity of psychological functioning (PS 2257)
- The role of biological systems in psychological experience (PS 1000, PS 2207)
- Basic tools in statistics (PS 2260, PS 2347)
- Developmental and cognitive processes (PS 1000, PS 1001, PS 2207, PS 2236)
- The nature and principles of qualitative inquiry (PS 2010, PS 2257).

In addition, they will have the following cognitive skills:

- Reason scientifically and describe the relationship between theory and evidence (PS 2257, PS 2207, PS 2236)
- Reason statistically (PS 2260, PS 2347).

and the following practical/professional and key/transferable skills:

- Understand numerical, statistical, and other forms of data (PS 2260, PS 2347)
- Describe relevant ethical principles (PS 2260, PS 2207, PS 2257)
- Understand psychology in scientific context (PS 2010, PS 2257).

II. Diploma of Higher Education in Psychology

Upon completion of levels 4 and 5 (240 credits), students will be able to: i) demonstrate familiarity with major concepts, theoretical perspectives, empirical findings and historical trends, ii) demonstrate detailed knowledge of the major findings and debates in developmental and cognitive processes, as well as personality, biopsychology, and individual and social differences, iii) identify variations in behavior related to sociocultural differences, iv) recognize psychology’s role in the development of scientific inquiry by identifying the connection of psychology with other disciplines, v) critically evaluate a range of research paradigms, research methods and measurement techniques, including psychometrics and qualitative methods, vi) reason scientifically and criticizing the relationship between theory and evidence, vii) develop an understanding of the ethical standards in psychological science and practice, viii) employing small scale research under supervision using a broad range of techniques through practical activities.

Specifically, holders of the Diploma of Higher Education in Psychology will be able to demonstrate detailed knowledge and critical understanding of:

- Core domains and historical perspectives in psychology (PS 1000, PS 1001, PS 2010, PS 3612, PS 3626)
- Variability and diversity of psychological functioning (PS 2257, PS 3612)
In addition, they will have the following cognitive skills:
- Select and apply general research strategies to address appropriate kinds of research questions (PS 3618, PS 3734, PS 3532).
- Reason scientifically and criticize the relationship between theory and evidence (PS 2257, PS 2207, PS 2236, PS 3008, PS 3609, PS 3612, PS 3626, PS 3630, PS 3632, PS 3734).
- Reason statistically and detect meaningful patterns of behavior and experience (PS 2347, PS 2260, PS 3618, PS 3532, PS 3734).

and the following key/transferable skills:
- Assessing numerical, statistical, or other forms of data (PS 2347, PS 3618, PS 3532, PS 3734).
- Explaining conceptual ideas and research findings (PS 3618, PS 3532, PS 3734).
- Describe and apply relevant ethical principles (PS 2260, PS 2207, PS 2257, PS 3608, PS 3609, PS 3618, PS 3626, PS 3734).

II.b. BA in Psychology

Upon completion of 300 credits, students will be able to i) demonstrate familiarity with major concepts, theoretical perspectives, empirical findings and historical trends, ii) demonstrate detailed knowledge of the major findings and debates in developmental, cognitive processes, personality, biopsychology, individual and social differences, and psychopathology, iii) identify variations in behavior related to sociocultural differences, iv) recognize psychology’s role in the development of scientific inquiry by identifying the connection of psychology with other disciplines, v) critically evaluate a range of research paradigms, research methods and measurement techniques, including psychometrics and qualitative methods, vi) reason scientifically and criticizing the relationship between theory and evidence, vii) employing small scale research under supervision using a broad range of techniques through practical activities, viii) develop an understanding of the ethical standards in psychological science and practice, ix) reflect and be critical of own work and progress, evaluate strengths and weaknesses and be able to undertake self-directed study to meet desired objectives, x) gain conceptual understanding and detailed knowledge of theory and research in specialized areas of psychology.

Specifically, holders of the ordinary BA in Psychology will be able to demonstrate detailed knowledge and critical understanding of:
- Core domains and historical perspectives in psychology (PS 1000, PS 1001, PS 2010, PS 3612, PS 3626).
- Psychology in scientific context (PS 2010, PS 2257).
- Advanced tools in statistics (PS 2260, PS 2347, PS 3618, PS 3532, PS 3734).
- Variability and diversity of psychological functioning (PS 2257, PS 3612, PS 3626).
- Cognitive processes (PS 1000, PS 2236, PS 4839).

In addition, they will have the following cognitive skills:
- Select and apply general research strategies to address appropriate kinds of research questions (PS 3618, PS 3734, PS 3532).
- Reason scientifically and criticize the relationship between theory and evidence (PS 2257, PS 2207, PS 2236, PS 3008, PS 3609, PS 3612, PS 3630, PS 3626, PS 3734).
- Reason statistically and detect meaningful patterns of behavior and experience (PS 2347, PS 3618, PS 3532, PS 3734).

and the following key/transferable skills:
- Assessing numerical, statistical, or other forms of data (PS 2347, PS 3618, PS 3532, PS 3734).
- Explaining conceptual ideas and research (PS 3618, PS 3532, PS 3734).
- Describe and apply evaluate policies and procedures related to ethical principles in psychology research and practice (PS 2260, PS 2207, PS 2257, PS 3608, PS 3609, PS 3626, PS 4839, PS 4751).

School of Liberal Arts and Sciences
### B.Sc. (Honours) Sociology

<table>
<thead>
<tr>
<th>Compulsory Modules</th>
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<tr>
<td><strong>Level 4</strong></td>
<td><strong>Level 5</strong></td>
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<tr>
<td>SO 1000 Introduction to Sociology</td>
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<tr>
<td>SO 1001 Sociology of Modern Life</td>
<td>15</td>
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<td>SO 2004 Social Inequality</td>
<td>15</td>
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<td>SO 2020 Family and Gender Roles</td>
<td>15</td>
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<td>SO 2030 Social Problems</td>
<td>15</td>
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<tr>
<td>SO 2260 Introduction to Statistical Thinking</td>
<td>10</td>
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<tr>
<td>SO 2441 The Craft of Sociology: Research Practice and Writing</td>
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</tbody>
</table>

**Optional modules:**
- Two (2) of the following modules: 30
  - AN 1000 Introduction to Anthropology
  - AN 1003 Cultural Anthropology
  - AN 2025 Studying Everyday Life: Ethnographic Perspectives and Cross-Cultural Explorations
  - CIN 2227 Modern Greek Cinema
  - JS 1001 Introduction to Criminal Justice
  - JS 2010 Law and Society
  - PO 1015 Introduction to Political Science and Global Affairs
  - PO 2000 Political Organization
  - PO 2001 Political Behaviour
  - PS 1000 Psychology as a Natural Science
  - PS 1001 Psychology as a Social Science

**Compulsory modules:**
- SO 3015 Sociology of Globalization | 15 |
- SO 3035 Migration in the Global Age | 15 |
- SO 3260 Classical Sociological Theory | 15 |
- SO 3411 Quantitative Methods in Sociology | 15 |
- SO 3516 Qualitative Research Methods in Sociology | 15 |

**Optional modules:**
- Three of the following modules: 45
  - SO 3002 Environment and Society
  - SO 3007 Health and Society
  - SO 3009 Tourism and Leisure In Modern Society

Total: 360 UK Credits
I. Certificate of Higher Education in Sociology

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Sociology will have a sound knowledge of the basic concepts of Sociology and will have learned how to identify, through different theoretical approaches, sociological issues across a range of social contexts and social problems. The holder will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

The Appendix details the exact requirements for the award of one of the above exit qualifications based on QAA’s generic specifications of each Level’s requirements, as well as the relevant Subject Benchmark Statements corresponding to Sociology.

Certificates of Higher Education in Sociology are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with Sociology, and an ability to evaluate and interpret these within the context of Sociology.
- an ability to present and evaluate qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of Sociology.

Typically, holders of the qualification will be able to:

- evaluate the appropriateness of different theoretical approaches to discern social problems and issues related to Sociology.
- communicate the results of their study/work accurately and reliably, and with structured and coherent arguments;
- undertake further training and develop new skills within a structured and managed environment. and will have:
- qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits), students will be able to i) recognize and be familiar with key sociological concepts that are present in both everyday as well as in macro-level; ii) understand how foundational concepts in sociology apply to key sociological fields like social inequality, family and gender and social problems. The holder will be able to communicate accurately and will have the qualities needed for employment in contexts and situations requiring the exercise of personal responsibility.

Specifically, holders of the Certificate of Higher Education in Sociology will be able to demonstrate knowledge and understanding of:

- Demonstrate knowledge of
  - core theoretical models of sociology
  - principal social institutions and processes initiated by modernity (SO 1000, SO 1001)
  - Understand key areas of sociology like social inequality, gender and social problems and how they apply to other sociology specialisms. (SO 2004, SO 2020, SO 2030)
  - Understand globalization and its relation to social change, power, identity and difference, across national, regional and local contexts (SO 1000, SO 1001)
  - Become aware of the diversity of theoretical approaches in sociology (from its classical foundations to contemporary paradigms), their claims for explanatory adequacy and how rival sociological theories compare and complement each other (SO1000)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Sociology and the ordinary (non-Honours) degree in Sociology.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a sound understanding of the principles in Sociology and will have learned to apply those principles more widely. Through this, they will have learned how to identify, via different theoretical approaches, sociological issues across a range of social contexts and social problems. They will have the qualities necessary for employment in contexts and situations requiring the exercise of personal responsibility and decision-making.

Non-Honours degrees are awarded to students who have demonstrated:

- knowledge and critical understanding of the foundational principles of Sociology and of the way in which those principles have developed historically
- ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in across the local, the national, the regional and the global context
- knowledge of the main methods of enquiry in Sociology and ability to evaluate critically the appropriateness of different approaches to interpret issues and problems in Sociology
- an understanding of the limits of their knowledge, and how this influences analyses and interpretations based on that knowledge.

Cognitive Skills

- Apply theoretical tools pertinent to the action-structure dualism in sociological theory (SO 1000, SO 1001).
- Utilize quantitative and skills in sociological research, and recognize the ethical implications of research practice (SO 2641)

Practical and Professional Skills

- Use sampling techniques to obtain data in order to conduct surveys (PS/SO 2260)

Key/Transferable Skills

- Recognize and apply key sociological concepts and sophisticated theoretical reasoning across a range of social issues and problems, being also able to recognize the potentially contested perception and application of sociological knowledge, for researchers and publics alike. (SO 1000, SO 1001, SO 2004, SO 2020, SO 2030)
- Develop information-retrieval and processing skills in relation to different types of sources or data (bibliographical, primary or secondary) (SO2441)
- Use mathematical, statistical skills in order to:
  - measure and interpret social data
  - interpret graphs and charts
  - use distribution functions and hypothesis testing
  - conduct independent research (PS/SP 2260)
- Demonstrate a measure of knowledge in an array of different social sciences, exploring inter-disciplinary linkages, thus becoming better informed citizens and professionals, capable also of recognizing forms of abuse and prejudice. (L4 Social Science Options)

- Conduct, plan and manage an independent research project in Sociology.
II.a. Diploma of Higher Education in Sociology

Upon completion of levels 4 and 5 (240 credit), students will be able to i) recognize and be familiar with key sociological concepts that are present in both everyday as well as in professional decision making; ii) apply basic mathematical and qualitative techniques to sociological topics, thus aligning theory to practice; iii) demonstrate detailed knowledge of theoretical paradigms, models, and tools of micro- and macro-sociology; iv) apply the methodological tools associated with sociology’s classical founders; v) analyze and evaluate major debates in the context of globalization and social change.

Specifically, holders of the Diploma of Higher Education in Sociology will be able to demonstrate detailed knowledge and critical understanding of:

- Demonstrate knowledge of
  - core theoretical models of sociology
  - principal social institutions and processes initiated by modernity (SO 1000, SO 1001, SO 3260)
- Understand key areas of sociology like social inequality, gender and social problems and how they apply to other sociology specialisms. (SO2004, SO2020, SO2030)
- Understand globalization and its relation to social change, power, identity and difference, across national, regional and local contexts (SO1000, SO1001, SO3015, SO3035)
- Become aware of the diversity of theoretical approaches in sociology (from its classical foundations to contemporary paradigms), their claims for explanatory adequacy and how rival sociological theories compare and complement each other (SO1000, SO3260)
- Understand and make use of the range of qualitative and quantitative research strategies in sociological methodology and identify the ethical aspects of social research. (SO3411, SO3516)
- Become aware of the social foundations of sociological knowledge and of the status of sociology as a social science discipline. Enhance reflexive knowledge on the construction of sociological categories and research methods. (SO3411, SO3516)

Cognitive Skills

- Apply theoretical tools pertinent to the action-structure dualism in sociological theory (SO 1000, SO 1001, SO 3260)
- Utilize quantitative skills in sociological research, and recognize the ethical implications of research practice (SO 3411)
- Utilize qualitative skills in sociological research, and recognize the ethical implications of research practice (SO 2441, SO 3516)
- Analyze and synthesize, with minimum guidance, issues relating to a variety of fields in sociology and thus become able to reflexively question taken for granted assumptions and bodies of knowledge (L5 Sociology Options)

Typically, holders of the qualification will be able to:

- use a range of established techniques to initiate and undertake critical analysis of sociological information, and to apply these tools to concrete situations and contexts
- effectively communicate information, arguments, and analysis, in a variety of forms, to specialist and non-specialist audiences, and deploy key techniques of the discipline effectively
- undertake further training, develop existing skills, and acquire new competences that will enable them to assume significant responsibility within organisations
- and will have:
  - qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making.

II.b. Bachelor’s – BA (Ord) in Sociology

Students that exit the programme upon completion of Levels 4 and 5 (having obtained 120 credits at each level) have obtained a minimum of 60 credits at Level 6 will be eligible for the award of an ordinary Bachelor’s – BA(Ord) in Sociology. Typically, students will have obtained at least 60 credits at Level 6 by completing 4 of the compulsory modules, excluding SO 4790 Senior Year Thesis in Sociology.

Practical and Professional Skills

- Use sampling techniques to obtain data in order to conduct surveys (PS/SO 2260, SO 3411)
- Prepare reports, including tables and charts, on research results (SO 3411, SO 3516, SO 3035, SO 3095)
- Use various qualitative techniques to conduct research according to context and situation (SO 3516, SO 4231)
- Write theory and empirical oriented papers suitable for graduate work conveying concepts and methods to lay audiences with clarity and scholarly use of sophisticated sociological terminology, appropriate bibliographical support and evidence (SO 3326, SO 3411, SO 3516, SO 4213, SO 4231)

Key/Transferable Skills

- Recognize and apply key sociological concepts and sophisticated theoretical reasoning across a range of social issues and problems, being also able to recognize the potentially contested perception and application of sociological knowledge, for researchers and publics alike. (SO1000, SO1001, SO2004, SO2020, SO2030, SO2360, SO3015, SO3035, SO 3516)
- Develop information-retrieval and processing skills in relation to different types of sources or data (bibliographical, primary or secondary) (SO2441, SO3260, SO3015,3035, SO3516, SO3411, L5 Sociology Options)
- Use mathematical, statistical skills in order to:
  - measure and interpret social data
  - interpret graphs and charts
  - use distribution functions and hypothesis testing
  - conduct independent research (PS/SP2260, SO3411, SO3516)
- Demonstrate a measure of knowledge in an array of different social sciences, exploring inter-disciplinary linkages, thus becoming better informed citizens and professionals, capable also of recognizing forms of abuse and prejudice. (L4 Social Science Options, L5 Social Science Options)

Typically, holders of the qualification will be able to:

- Become aware of the social foundations of sociological knowledge and of the status of sociology as a social science discipline. Enhance reflexive knowledge on the construction of sociological categories and research methods. (SO3411, SO3516)
School of Business and Economics

Business Administration:
  Accounting and Finance
  Entrepreneurship Management
  Human Resource Management
  International Business
  Operations Management

Economics

Finance

International Tourism and Hospitality Management (ITHM)

Logistics and Supply Chain Management

Management Information Systems

Marketing

Shipping Management

Sports Management
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<tr>
<td>BU 2003</td>
<td>Business Legal Issues</td>
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<td>CS 2179</td>
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<td>EC 1101</td>
<td>Principles of Macroeconomics</td>
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<td>Principles of Finance</td>
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<td>MA 2021</td>
<td>Applied Statistics</td>
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<td>MA 2105</td>
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<td>MG 2003</td>
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<td>Management Accounting</td>
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<td>MG 3034</td>
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### Optional modules:

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<td>EC 3225</td>
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<td>EC 3226</td>
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<td>AF 3240</td>
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<td>Financial Statement Analysis and Equity Valuation</td>
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<td>MG 4415</td>
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### Optional modules:

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<td>AF 4096</td>
<td>Mergers and Acquisitions</td>
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<td>MK 4070</td>
<td>Personal Branding of the Professional Self</td>
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Total: 360 UK Credits
c) Undertake further training and develop new skills within a structured and managed environment; and will have:
d) Qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

In summary, upon completion of level 4 (120 credits or 8 modules), students will be able to i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply basic statistical techniques to business.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:
- Core economic concepts and principles (EC1101)
- Basic tools in statistics (MA2110)
- The legal environment for business (BU2003)
- Financial appraisal techniques on investing decisions, including the core concept of time value of money (FN2128)
- Management theories, concepts, principles and practices (MG2003)
- The use of quantitative skills to manipulate data, functions and phenomena (MA2105)
- Accounting transactions and financial statements (AF2007)

II. Diploma of Higher Education in Business Administration (240 CREDITS)

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices of management, finance and accounting, iv) apply their knowledge of business functions and business ethics to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields, such as:
- Core economic concepts and principles (EC1101, EC3225, EC3226, EC3240, EC3324)
- The legal environment for business (BU2003)
- Business functional and cross-functional information systems (CS2179, CS4267)

Additionally, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:
- Quantitative and qualitative methods and tools used to conduct research in business (MA2021, MA2105, BU2323, FN3437)
- Management theories, concepts, principles and practices (MG2003, MG3033, MG3034, MG4415)
- Financial and managerial accounting, accounting for taxable income, auditing, governance and internal control (AF2007, FN2128, AF3116, AF3131, AF3104, FN3213, AF4242, AF4141, AF4323, AF4045, AF4096, AF4207, AF4218, FN4254, FN4535)
- Moral theories and ethical issues which have an impact on business decision making (PH2005)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:
- They will be able to locate, extract, and analyse data from academic and non-academic resources, including acknowledging source material in the appropriate academic convention (FN2128, CS2179, MG2003, AF3116, AF3104, AF3131, BU2323, FN3213, EC3226, MG3033, AF4045, AF4096, AF4141, AF4207, AF4218, AF4242, AF4323, AF4045, AF4096, AF4218, AF4244, FN4254, FN4535, MG4176)
- They will be able to analyze, evaluate and interpret data in order to draw reasoned conclusions concerning structured, and to a more limited extent, unstructured problems from a given set of data and from data acquired by the student. (AF2007, BU2003, CS2179, EC1101, MA2105, MA2021, FN2128, AF3104, AF3116, AF3131, AF4242, FN3213, FN4254, FN4535, PH2005, AF4045, AF4096, AF4207, AF4218, AF4244, EC3225, MG2003, MG3033, MG4343, MG4415, MG4173)
- They will be able to critically evaluate arguments and evidence (AF3104, AF3116, FN3213, PH3005, AF4242, AF4323, AF4045, AF4096, AF4207, AF4218, AF4244, EC3225, FN4007, FN4254, MG3034, MG4515)
- They will be able to evaluate the connections and interrelationships that exist across different subject areas. (CS2179, MA2021, BU2002, BU2323, PH3005, EC3225, EC/FN4007, AF4218, AF4244, AF4045, MG2003, MG3034, MG3033, MG4415)
- They will be able to develop numeracy competency, including the processing and analysis of financial and other numerical data and the appreciation of statistical concepts at an appropriate level. (AF2007, MA2105, MA2021, AF3104, AF3116, AF3131, FN2128, FN3213, FN4257, AF4242, AF4096, AF4323, AF4207, AF4218, AF4244, FN4254, FN4535, MG4173)
- They will be able to make use of Information Technology and communication in order to effectively retrieve, process, analyse and communicate information (CS2179, MG3033, MG4415, AF4323, AF4045, AF4218, AF4244, AF4096, FN4254, CS4267, FN4535, MG4173)

III. BSc in Business Administration (Accounting and Finance) (300 CREDITS)

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply basic statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices of finance and accounting, management, and international business, iv) apply their detailed knowledge of business functions so as to evaluate and solve complex, unstructured problems in business administration and in international business with minimum guidance.

Holders of the BSc in Business Administration (Accounting and Finance) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields, such as:
- Core economic concepts and principles (EC1101, EC3225, EC3226, EC3240, EC3324)
- The legal environment for business (BU2003)
- Business functional and cross-functional information systems (CS2179, CS4267)

Additionally, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:
- Quantitative and qualitative methods and tools used to conduct research in business (MA2021, MA2105, BU2323, FN3437)
- Management theories, concepts, principles and practices (MG2003, MG3033, MG3034, MG4415)
- Financial and managerial accounting, accounting for taxable income, auditing, governance and internal control (AF2007, FN2128, AF3116, AF3131, AF3104, FN3213, AF4242, AF4141, AF4323, AF4045, AF4096, AF4207, AF4218, FN4254, FN4535)
- Moral theories and ethical issues which have an impact on business decision making (PH2005)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:
- They will be able to locate, extract, and analyse data from academic and non-academic resources, including acknowledging source material in the appropriate academic convention (FN2128, CS2179, MG2003, AF3116, AF3104, AF3131, BU2323, FN3213, EC3226, MG3033, AF4045, AF4096, AF4141, AF4207, AF4218, AF4242, AF4323, AF4045, AF4096, AF4218, AF4244, AF4323, FN4254, FN4535, MG4176)
- They will be able to analyze, evaluate and interpret data in order to draw reasoned conclusions concerning structured, and to a more limited extent, unstructured problems from a given set of data and from data acquired by the student. (AF2007, BU2003, CS2179, EC1101, MA2105, MA2021, FN2128, AF3104, AF3116, AF3131, AF4242, FN3213, FN4254, FN4535, PH2005, AF4045, AF4096, AF4207, AF4218, AF4244, EC3225, MG2003, MG3033, MG4343, MG4415, MG4173)
- They will be able to critically evaluate arguments and evidence (AF3104, AF3116, FN3213, PH3005, AF4242, AF4323, AF4045, AF4096, AF4207, AF4218, AF4244, EC3225, FN4007, FN4254, MG3034, MG4515)
- They will be able to evaluate the connections and interrelationships that exist across different subject areas. (CS2179, MA2021, BU2002, BU2323, PH3005, EC3225, EC/FN4007, AF4218, AF4244, AF4045, MG2003, MG3034, MG3033, MG4415)
- They will be able to develop numeracy competency, including the processing and analysis of financial and other numerical data and the appreciation of statistical concepts at an appropriate level. (AF2007, MA2105, MA2021, AF3104, AF3116, AF3131, FN2128, FN3213, FN4257, AF4242, AF4096, AF4323, AF4207, AF4218, AF4244, FN4254, FN4535, MG4173)
- They will be able to make use of Information Technology and communication in order to effectively retrieve, process, analyse and communicate information (CS2179, MG3033, MG4415, AF4323, AF4045, AF4218, AF4244, AF4096, FN4254, CS4267, FN4535, MG4173)
They will be able to understand the importance of ethical values in business and the accounting profession. (AF2007, AF3131, PH3005, EC3226, AF4242, AF4141, AF4045, AF4096, AF4207, AF4218, AF4244, FN4254, EC/FN4007, MG4176, MG4173)

They will be able to develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (MG3033, MG4415, MG4173)

They will be able to communicate information and ideas using oral and/or writing in a professional context. (AF2006, BU2003, EC1101, FN3213, MG2003, MG3034, PH3005, MG3033, AF4242, AF4141, MG4415, AF4045, AF4096, AF4207, AF4218, AF4244, EC/FN4007, MG4176, MG4343, MG4173)

They will be able to demonstrate ability to plan, organise and execute complex projects. (BU3233, FN3213, MG3034, AF4141, AF4242, AF4323, MG4415, AF4045, AF4207, AF4218, AF4244, CS4267, EC/FN4007, FN4254, FN4535, MG4176, MG4343, MG4173)

They will be able to take responsibility for own actions in an academic and professional context. (Taught through-out all levels)

They will be able to reflect on the broader scope and value of learning and become an independent lifelong learner. (Taught through-out all levels)
Certificate of Higher Education in Business Administration

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Business Administration will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Business Administration are awarded to students who have demonstrated:

i) knowledge of the underlying concepts and principles associated with management and all business administration functions, and an ability to evaluate and interpret these within internal and external business contexts;

ii) an ability to retrieve, analyze, interpret, and present qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of general business and management.

Typically, holders of the qualification will be able to:

a) apply a wide variety of business functions to solving basic business-related problems;
b) communicate the results of their study/work accurately and reliably, with coherent arguments, orally and in writing;
c) undertake further training and develop new skills within a structured and managed environment; and will have:
d) qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits or 8 modules), students will be able to:

i) recognize and be familiar with key business and management functions and the impact of the external environment on business, ii) apply basic statistical techniques to business.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- Core entrepreneurship management concepts, principles and practices system (MG 2062)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1101, EC 1000)
- Management theories, concepts, principles and practices (MG 2003)
- The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- Accounting transactions and non-complex financial statements (AF 2007)

In addition, they will have the following cognitive, professional, and key transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1101, MA 2021, MG 2003, MG 2062, MK 2030)
- Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2062, MK 2030)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2062, MG 2003)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, MK 2030)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (AF 2007, MA 2021)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2062, MK 2030)
- Communicate ideas effectively orally and/or in writing in a professional context. (MK 2030)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

II. Diploma of Higher Education in Business Administration

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to:

i) recognize and be familiar with key business and management functions and the impact of the external environment on business, ii) apply statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, human resource management, new ventures creation, corporate innovation, finance, and accounting, iv) recognize and be familiar with the use of information technology for business, v) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- Core entrepreneurship management concepts, principles and practices system (MG 2062)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
• Core economic concepts and principles (EC 1101, EC 1000)
• Management theories, concepts, principles and practices (MG 2003)
• The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
• Accounting transactions and non-complex financial statements (AF 2007)

Additionally, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:
• Methodological approaches, frameworks and tools in conducting research in a business context (BU 3233)
• Organizational behavior and management theories, concepts, principles and practices (MG 3034)
• Financial and managerial accounting; as well as financial management tools and their applications to practical problems. (AF 3116, FN 3105)
• Moral theories and ethical issues which have an impact on business decision making (PH 3005)
• Processes and principles involved in the creation and practical application of innovation in organizations (MG 3019)
• Processes and principles involved in the creation of entrepreneurial ventures (MG 3133)
• Business functional and cross-functional information systems (CS 3051)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:
• Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, CS 3051, EC 1000, EC 1101, MA 2021, MG 2003, MG 2062, MK 2030, AF 3116, BU 3233, FN 3105, MG3019, MG3033, MG 3034, PH 3005)
• Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2062, MK 2030, BU 3233, MG3019, MG3033, MG 3034, CS 3051)
• Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, MG 2062, BU 3233, MG 3034, PH 3005)
• Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, FN 3105, MG3019, MG3033, MG 3034, PH 3005, CS 3051)
• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as student’s progress through the curriculum. (AF 2007, MA 2021, MG3033, AF 3116, BU 3233, FN 3105)
• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, CS 3051, MA 2021, MG3019, MG3033, MG3034, BU 3233, MK 2030)
• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105, MG3033)
• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2062, MK 2030, AF 3116, FN 3105, MG3019, MG3033, MG 3034, PH 3005)
• Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (MG 3019, MG 3033)
• Communicate ideas effectively orally and/or in writing in a professional context. (MK 2030, MG3019, MG3033, MG 3034, BU 3233)
• Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, MG3019, MG3033)
• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
• Take responsibility for own actions in an academic and professional context. (All modules)
• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

III. BSc in Business Administration (Entrepreneurship Management)

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to:
•Recognize and be familiar with key business functions and the impact of the external environment on business, i) apply basic statistical techniques to business, ii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, entrepreneurship management, new ventures creation, corporate entrepreneurship, finance, and accounting, iv) recognize and be familiar with the use of information technology for business, v) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration, vi) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in business administration and in Entrepreneurship Management with minimum guidance.

Holders of the ordinary BSc in Business Administration (Entrepreneurship Management) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields. Holders of this BSc will demonstrate knowledge and understanding of:
• Core entrepreneurship management concepts, principles and practices system (MG 2062)
• Basic tools in statistics (MA 2021)
• The legal environment for business (BU 2003)
• Core economic concepts and principles (EC 1000, EC 1101,)
• Management theories, concepts, principles and practices (MG 2003)
• The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
• Accounting transactions and non-complex financial statements (AF 2007)

Additionally, holders of the BSc in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:
• Methodological approaches, frameworks and tools in conducting research in a business context (BU 3233)
• Organizational behavior and management theories, concepts, principles and practices (MG 3034)
• Financial and managerial accounting; as well as financial management tools and their applications to practical problems. (AF 3116, FN 3105)
• Moral theories and ethical issues which have an impact on business decision making (PH 3005)
• Processes and principles involved in the creation and practical application of innovation in organizations (MG 3019)
• Processes and principles involved in the creation of entrepreneurial ventures (MG 3133)
• Business functional and cross-functional information systems (CS 3051)

Additionally, holders of the ordinary BSc in Business Administration (Entrepreneurship Management) will be able to demonstrate in depth knowledge and critical understanding of:
• Internal aspects, functions and processes of organizations including their diverse nature, purposes, structures, governance, operations and management. (MG 4343)
• Entrepreneurship management theories, capturing strategic, institutional, contextual, critical, and sustainability perspectives (MG 4155)
• Financial planning specifics for new and small-scale businesses and the qualities required to obtain financing by primarily private investors. (MG 4173)
• Growth strategies and challenges. (IB 4322, IB 4235, MG 4156)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

• Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, CS 3051, EC 1000, EC 1101, MA 2021, MG 2003, MG 2062, MK 2030, AF 3116, BU 3233, FN 3105, MG 3019, MG 3033, MG 3034, PH 3005, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343)
• Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2062, MK 2030, BU 3233, MG 3019, MG 3033, MG 3034, CS 3051, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343)
• Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, MG 2062, BU 3233, MG 3034, PH 3005)
• Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, FN 3105, MG 3019, MG 3033, MG 3034, PH 3005, CS 3051, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343)
• Evaluate the connections and interrelationships that exist across different subject areas. (MG 4156)
• Judiciously employ qualitative and/or quantitative reasoning in supporting evidence-based decision-making (IB 4232, IB 4235, MG 4173, MG 4156, MG 4343).
• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as student’s progress through the curriculum. (AF 2007, MA 2021, MG 3033, AF 3116, BU 3233, FN 3105, MG 4173, MG 4343)
• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, CS 3051, MA 2021, MG 3019, MG 3033, MG 3034, BU 3233, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343, MK 2030)
• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105, MG 3033, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343)
• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2062, MK 2030, AF 3116, FN 3105, MG 3019, MG 3033, MG 3034, PH 3005, IB 4232, IB 4235, MG 4173, MG 4155, MG 4343)
• Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (MG 3019, MG 3033, IB 4235, MG 4173, MG 4156)
• Communicate ideas effectively orally and/or in writing in a professional context. (MG 2062, MK 2030, MG 3019, MG 3033, MG 3034, BU 3233, IB 4232, IB 4235, MG 4173, MG 4155, MG 4156, MG 4343)
• Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, MG 3019, MG 3033, IB 4232, IB 4235)
• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
• Take responsibility for own actions in an academic and professional context. (All modules)
• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

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<th>Compulsory modules:</th>
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<tbody>
<tr>
<td>AF 2007 Financial Accounting</td>
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<td>BU 2003 Business Legal Issues</td>
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<td>EC 1000 Principles of Microeconomics</td>
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<td>EC 1101 Principles of Macroeconomics</td>
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<td>MA 2021 Applied Statistics</td>
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<td>MG 2003 Management Principles</td>
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<td>MG 2014 Introduction to HRM</td>
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<td>MK 2030 Fundamentals of Marketing</td>
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<tr>
<td>AF 3116 Management Accounting</td>
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<td>BU 3233 Business Research Methods</td>
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<td>CS 3051 Business Driven Technology</td>
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<td>FN 3105 Financial Management</td>
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<td>MG 3118 Developing Human Capital</td>
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<td>PH 3005 Business Ethics</td>
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<td>MG 4131 Strategic Human Resource Management</td>
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<td>MG 4174 Contemporary Topics in HRM</td>
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<td>MG 4343 Operations Management</td>
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<td>MG 4415 Strategic Management</td>
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<td>MG 4577 Capstone Project in HRM</td>
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<td>Two of the following Level 6 modules:</td>
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<tr>
<td>MG 4028 Corporate Social Responsibility</td>
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<td>MG 4121 Leadership</td>
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<td>MG 4122 Managing Organizational Change</td>
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<td>MG 4151 Managing Performance and Rewards</td>
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<td>MG 4178 HR Metrics and Analytics</td>
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<td>MG 4282 HRM Consultancy Project</td>
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Total: 360 UK Credits
HUMAN RESOURCE MANAGEMENT EXIT AWARDS

I. Certificate of Higher Education in Business Administration

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Business Administration will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Business Administration are awarded to students who have demonstrated:

iii) knowledge of the underlying concepts and principles associated with management and business administration functions, and an ability to evaluate and interpret these within internal and external business contexts.

iv) an ability to retrieve, analyze, interpret, and present qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of general business and management.

Typically, holders of the qualification will be able to:

e) apply a wide variety of business functions to solving basic business-related problems;
f) communicate the results of their study/work accurately and reliably, with coherent arguments, orally and in writing;
g) undertake further training and develop new skills within a structured and managed environment; and will have:

h) qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits or 8 modules), students will be able to:

i) recognize and be familiar with key business functions and the impact of the external environment on business,

ii) apply basic statistical techniques to business,

iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, Human Resource Management, new business planning, finance, and accounting,

iv) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

• The principles, functions, role and impact of Human Resource Management in a high-performance business system (MG 2014)
• Basic tools in statistics (MA 2021)
• The legal environment for business (BU 2003)
• Core economic concepts and principles (EC 1000, EC 1101)
• Management theories, concepts, principles and practices (MG 2003)
• The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
• Accounting transactions and non-complex financial statements (AF 2007)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

• Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1000, EC 1101, MA 2021, MG 2003, MG 2063, MK 2030)
• Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2014, MK 2030)
• Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, MG 2014)
• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students' progress through the curriculum. (AF 2007, MA 2021)
• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, MG 2014, MK 2030)
• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (AF 2007, MA 2021)
• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2014, MK 2030)
• Communicate ideas effectively orally and/or in writing in a professional context. (MG 2014, MK 2030)
• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
• Take responsibility for own actions in an academic and professional context. (All modules)
• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

II. Diploma of Higher Education in Business Administration

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to:

i) recognize and be familiar with key business and management functions and the impact of the external environment on business,

ii) apply statistical techniques to business,

iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, Human Resource Management, new business planning, finance, and accounting,

iv) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

• The principles, functions, role and impact of Human Resource Management in a high performance business system (MG 2014)
• Basic tools in statistics (MA 2021)
• The legal environment for business (BU 2003)
• Core economic concepts and principles (EC 1000, EC 1101)
• Management theories, concepts, principles and practices (MG 2003)
• The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
• Accounting transactions and non-complex financial statements (AF 2007)

In addition, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:

• Methodological approaches, frameworks and tools in conducting research in a business context (BU 3233)
• Organizational behavior and management theories, concepts, principles and practices (MG 3034)
• Financial and managerial accounting, as well as financial management tools and their applications to practical problems. (AF 3116, FN 3105)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- The internal aspects, functions and processes of Human Resource Management including their diverse nature, purposes, structures, governance, operations and management. (MG 3118, MG 3164)
- Business functional and cross-functional information systems (CS 3051)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2014, MG 2030, BU 3233, MG 3034, MG 3118, MG 3164, CS 3051)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, MG 2014, BU 3233, MG 3034, PH 3005)
- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, FN 3105, MG 3034, MG 3118, MG 3164, PH 3005, CS 3051)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as student’s progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, MG 2014, MK 2030, BU 3233, CS 3051, MG 3034, MG 3118, MG 3164)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2014, MK 2030, AF 3116, FN 3105, MG 3118, MG 3164, MG 3034, PH 3005)
- Communicate ideas effectively orally and/or in writing in a professional context. (MG 2014, MK 2030, CS 3051, MG 3034, MG 3118, MG 3164, BU 3233)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others. (BU 3233)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

### III. BSc in Business Administration (Human Resource Management)

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to: i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply basic statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, Human Resource Management, new business planning, finance, and accounting, iv) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in business administration and in Human Resource Management with minimum guidance.

Holders of the ordinary BSc in Business Administration (Human Resource Management) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.
• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105, MG 4343)

• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, MK 2030, BU 3233, CS 3051, MG 3034, MG 3118, MG 3164, MG 4120, MG 4131, MG 4343, MG 4174)

• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105, MG 4343)

• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2014, MK 2030, AF 3116, FN 3105, MG 3034, MG 3118, MG 3164, PH 3005, MG 4120, MG 4131, MG 4343, MG 4174)

• Communicate ideas effectively orally and/or in writing in a professional context. (MG 2014, MK 2030, BU 3233, MG 3034, MG 3118, MG 3164, CS 3051, MG 4120, MG 4131, MG 4343, MG 4174)

• Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, MG 4131, MG 4120, MG 4174)

• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)

• Take responsibility for own actions in an academic and professional context. (All modules)

• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)
Typically, holders of the qualification will be able to:

i) apply a wide variety of business functions to solving basic business-related problems.

j) communicate the results of their study/work accurately and reliably, with coherent arguments, orally and in writing.

k) undertake further training and develop new skills within a structured and managed environment.

and will have:

l) qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits or 8 modules), students will be able to:

i) recognize and be familiar with key business functions and the impact of the external environment on business.

ii) apply basic statistical techniques to business.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- The evolving international business environment and key theories and concepts of international trade (IB 2006)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles and practices (MG 2003)
- The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- Accounting transactions and non-complex financial statements (AF 2007)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, MK 2030)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, IB 2006, MG 2003)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students' progress through the curriculum. (AF 2006, MK 2030)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (IB 2006, MG 2003, MK 2030)
- Communicate ideas effectively orally and/or in writing in a professional context. (IB 2006, MK 2030)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

INTERNATIONAL BUSINESS EXIT AWARDS

I. Certificate of Higher Education in Business Administration

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Business Administration will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Business Administration are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with management and business administration functions, and an ability to evaluate and interpret these within internal and external business contexts.
- an ability to retrieve, analyze, interpret, and present qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of general business and management.

School of Business and Economics
II. Diploma of Higher Education in Business Administration

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to: i) recognize and be familiar with key business and management functions and the impact of the external environment on business, ii) apply statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, human resource management, international business, finance, and accounting, iv) demonstrate knowledge and understanding of European Union institutions, practices, decision-making processes and policies and their implications for business management v) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Specifically, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- Core economic concepts and principles (EC 1000, EC 1101)
- The legal environment for business (BU 2003)
- Business functional and cross-functional information systems (CS 3051)
- Methodological approaches, frameworks and tools in conducting research in a business context (MA 2021, BU 3233)
- Knowledge and understanding of the business functions and internal processes of organizations (MG 2003, MK 2030, MG 3034)
- Financial and managerial accounting, as well as financial management tools and their applications to practical problems. (AF 2007, AF 3116, FN 3105)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- European Union institutions, decision-making processes and policies and their implications for the business sector (IB 3008)
- Concepts, practices and principles related to international business theory and practice (IB 2006, IB 3121)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2063, MK 2030, BU 3233, IB 3008, IB 3121, MG 3034)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, BU 3233, IB 3121, MG 3034, PH 3005)
- Critically analyze, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3034, PH 3005)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, CS 3051, IB 3121, MA 2021, MG 3034, BU 3233)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (IB 2006, MG 2003, MK 2030, AF 3116, FN 3105, IB 3121, MG 3034, PH 3005)
- Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (IB 3121)
- Communicate ideas effectively orally and/or in writing in a professional context. (IB 2006, MK 2030, BU 3233, CS 3051, IB 3121, MG 3034)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, IB 3121)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

III. BSc in Business Administration (International Business)

Upon completion of 300 credits (20 modules, including four Level 4 modules), students will be able to: i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply basic statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, human resource management, international business management, finance, and accounting, iv) apply their detailed knowledge of business functions so as to evaluate and solve complex, unstructured problems in business administration and in international business with minimum guidance.

Holders of the ordinary BSc in Business Administration (International Business) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Holders of the BSc in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:

- Core economic concepts and principles (EC 1000, EC 1101)
- The legal environment for business (BU 2003)
- Business functional and cross-functional information systems (CS 3051)
- Methodological approaches, frameworks and tools in conducting research in a business context (MA 2021, BU 3233)
- Knowledge and understanding of the business functions and internal processes of organizations (MG 2003, MK 2030, MG 3034, MG 4343)
- Financial and managerial accounting, as well as financial management tools and their applications to practical problems. (AF 2007, AF 3116, FN 3105)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- European Union institutions, decision-making processes and policies and their implications for the business sector (IB 3008, IB 4118)
- Concepts, practices and principles related to international business theory and practice (IB 2006, IB 3121, IB 4031, IB 4168, IB 4199)
- Specialized functions of international corporations (IB 4232, IB 4235, IB 4267)
In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, MK 2030, BU 3233, IB 3121, MG 3034, IB 4031, IB 4118, IB 4168, IB 4199, IB 4232, IB 4235, IB 4267, MG 4343)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (IB 2003, IB 2006, MG 2003, BU 3233, IB 3121, MG 3034, PH 3005, IB 4031, IB 4118, IB 4168, IB 4199)
- Critically analyze, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3034, PH 3005, IB 4031, IB 4118, IB 4168, IB 4199, IB 4232, IB 4235, IB 4267, MG 4343)
- Judiciously employ qualitative and/or quantitative reasoning in supporting evidence-based decision-making. (IB 4232, IB 4235, MG 4343)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students' progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105, MG 4343)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, CS 3051, IB 3121, MA 2021, MG 3034, BU 3233, IB 4031, IB 4118, IB 4168, IB 4199, IB 4232, IB 4235, IB 4267, MG 4343)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105, IB 4232, IB 4235, MG 4343)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (IB 2006, MG 2003, MK 2030, AF 3116, FN 3105, IB 3121, MG 3034, PH 3005, IB 4031, IB 4118, IB 4168, IB 4199, IB 4232, IB 4235, MG 4343)
- Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (IB 3121, IB 4031, IB 4232, IB 4235)
- Communicate ideas effectively orally and/or in writing in a professional context. (IB 2006, MK 2030, BU 3233, CS 3051, IB 3121, MG 3034, IB 4031, IB 4118, IB 4168, IB 4199, IB 4232, IB 4235, IB 4267, MG 4343)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, IB 3121, IB 4232, IB 4235)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

### UK CREDITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Level</th>
<th>Credits</th>
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<td>AF 2007</td>
<td>level 4</td>
<td>15</td>
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<tr>
<td>BU 2003</td>
<td>level 5</td>
<td>15</td>
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<tr>
<td>EC 1000</td>
<td>level 6</td>
<td>15</td>
</tr>
<tr>
<td>EC 1101</td>
<td>level 6</td>
<td>15</td>
</tr>
<tr>
<td>MA 2021</td>
<td>level 6</td>
<td>15</td>
</tr>
<tr>
<td>MG 2003</td>
<td>level 6</td>
<td>15</td>
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<td>MK 2030</td>
<td>level 6</td>
<td>15</td>
</tr>
<tr>
<td>MG 2063</td>
<td>level 6</td>
<td>15</td>
</tr>
</tbody>
</table>

### Compulsory modules:
- AF 2007 Financial Accounting
- BU 2003 Business Legal Issues
- EC 1000 Principles of Microeconomics
- EC 1101 Principles of Macroeconomics
- MA 2021 Applied Statistics
- MG 2003 Management Principles
- MG 2063 Principles of Operations Management
- MK 2030 Fundamentals of Marketing

### Optional modules:
- AF 3116 Management Accounting
- BU 3233 Business Research Methods
- CS 3051 Business Driven Technology
- FN 3105 Financial Management
- MG 3034 Managing People and Organizations
- MG 3247 Service Operations
- PH 3005 Business Ethics
In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Business Administration will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Business Administration are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with management and business administration functions, and an ability to evaluate and interpret these within internal and external business contexts.
- an ability to retrieve, analyze, interpret, and present qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of general business and management.

Typically, holders of the qualification will be able to:

- communicate the results of their study/work accurately and reliably, with coherent arguments, orally and in writing.
- apply a wide variety of business functions to solving basic business-related problems.
- apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students' progress through the curriculum. (AF 2007, MA 2021)
- make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, AF2063, MK2030)
- apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (AF2007, MA 2021)
- demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2063, MK 2030)
- articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1000, EC 1101, MA 2021, MG 2003, MG 2063, MK 2030)
- locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2063, MK 2030)
- assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2030)
- apply further training and develop new skills within a structured and managed environment.
- qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.
- apply basic statistical techniques to business.
- demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, human resource management, new business planning, finance, and accounting.
- apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

OPERATIONS MANAGEMENT EXIT AWARDS ‡

I. Certificate of Higher Education in Business Administration

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Business Administration will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- the principles, functions, role and impact of operations in a high-performance business system (MG 2063)
- basic tools in statistics (MA 2021)
- the legal environment for business (BU 2003)
- core economic concepts and principles (EC 1000, EC 1101)
- management theories, concepts, principles and practices (MG 2003)
- the fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- accounting transactions and non-complex financial statements (AF 2007)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1000, EC 1101, MA 2021, MG 2003, MG 2063, MK 2030)
- locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2063, MK 2030)
- assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2030)
- apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021)
- make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, AF2063, MK2030)
- apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (AF2007, MA 2021)
- demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2063, MK 2030)
- communicate ideas effectively orally and/or in writing in a professional context. (MG 2063, MK 2030)
- apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- take responsibility for own actions in an academic and professional context. (All modules)
- reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

II. Diploma of Higher Education in Business Administration

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to:

- recognize and be familiar with key business and management functions and the impact of the external environment on business.
- apply statistical techniques to business.
- demonstrate detailed knowledge of theories, models, tools, and practices in organizational behavior, human resource management, new business planning, finance, and accounting.
- apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in business administration.

<table>
<thead>
<tr>
<th>Optional modules:</th>
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<tbody>
<tr>
<td>One of the following Level 6 modules:</td>
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<tr>
<td>LM 4242 Supply Chain Management</td>
</tr>
<tr>
<td>MG 4129 Decision Making: A Qualitative Approach</td>
</tr>
<tr>
<td>MG 4167 Applied Project Management</td>
</tr>
<tr>
<td>Optional modules:</td>
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<tr>
<td>One of the following Level 6 modules:</td>
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<tr>
<td>CS 4267 Applied Business Analytics</td>
</tr>
<tr>
<td>IB 4031 Business in Emerging Markets</td>
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<tr>
<td>MG 4023 Business Negotiations</td>
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<tr>
<td>MG 4028 Corporate Social Responsibility</td>
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<tr>
<td>MG 4121 Leadership</td>
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<td>Total</td>
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</tbody>
</table>

Total: 360 UK Credits
Holders of the Diploma of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Specifically, holders of the Certificate of Higher Education in Business Administration will be able to demonstrate knowledge and understanding of:

- The principles, functions, role and impact of operations in a high-performance business system (MG 2063)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles and practices (MG 2003)
- The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- Accounting transactions and non-complex financial statements (AF 2007)

Additionally, holders of the Diploma of Higher Education in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:

- Methodological approaches, frameworks and tools in conducting research in a business context (BU 3233)
- Organizational behavior and management theories, concepts, principles and practices (MG 3034)
- Financial and managerial accounting; as well as financial management tools and their applications to practical problems. (AF 3116, FN 3105)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- The processes and principles involved in the creation and management of new business ventures in domestic or international markets. (IB 3121, MG 3033)
- The internal aspects, functions and processes of service organizations including their diverse nature, purposes, structures, governance, operations and management. (MG 3272)
- Business functional and cross-functional information systems (CS 3051)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1000, EC 1101, MA 2021, MG 2003, MG 2063, MK 2030, AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005)
- Locate, extract, evaluate and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2063, MG 2030, BU 3233, IB 3121, CS 3051, MG 3033, MG 3034, MG 3272)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, BU 3233, IB 3121, MG 3034, MG 3272, PH 3005)
- Critically analyze, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students' progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105, MG 3272)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, AF 32063, MK 2003, BU 3233, CS 3051, IB 3121, MG 3034, MG 3033, MG 3272)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105)

III. BSc in Business Administration (Operations Management)

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to:

- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2063, MK 2030, AF 3116, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005)
- Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (IB 3121, MG 3033)
- Communicate ideas effectively orally and/or in writing in a professional context. (MG 2063, MK 2030, BU 3233, IB 3121, CS 3051, MG 3033, MG 3034, MG 3272)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others. (BU 3233, IB 3121, MG 3033)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

Holders of the ordinary BSc in Business Administration (Operations Management) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Holders of this BSc will demonstrate knowledge and understanding of:

- The principles, functions, role and impact of operations in a high-performance business system (MG 2063)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1001, EC 1100)
- Management theories, concepts, principles and practices (MG 2003)
- The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- Accounting transactions and non-complex financial statements (AF 2007)

Additionally, holders of the BSc in Business Administration will be able to demonstrate detailed knowledge and critical understanding of:

- Methodological approaches, frameworks and tools in conducting research in a business context (BU 3233)
- Organizational behavior and management theories, concepts, principles and practices (MG 3034)
- Financial and managerial accounting; as well as financial management tools and their applications to practical problems. (AF 3116, FN 3105)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- The processes, and principles involved in the creation and management of new business ventures in domestic or international markets, v) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in business administration and in operations management with minimum guidance.

Holders of the ordinary BSc in Business Administration (Operations Management) will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Holders of this BSc will demonstrate knowledge and understanding of:

- The principles, functions, role and impact of operations in a high-performance business system (MG 2063)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles and practices (MG 2003)
- The fundamentals of marketing research, consumer behavior and marketing strategy (MK 2030)
- Accounting transactions and non-complex financial statements (AF 2007)
• The internal aspects, functions and processes of service organizations including their diverse nature, purposes, structures, governance, operations and management. (MG 3272)

• Business functional and cross-functional information systems (CS 3105)

Additionally, holders of the ordinary BSc in Business Administration (Operations Management) will be able to demonstrate in depth knowledge and critical understanding of:

• Selection, design and application of various interdisciplinary project management techniques in order to ensure highly effective and efficient project outcomes (MG 4057)

• Quality processes and practices (MG 4145)

• Quantitative models used to determine the optimal or satisfying solutions for a variety of managerial problems. (MG 4246)

• The nature, role and use of operations as a competitive weapon and the need to view operations as an integrated system of interdisciplinary concepts emphasizing the need for a close fit between the systems operational capabilities and its strategic priorities (MG 4548)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

• Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (AF 2007, BU 2003, EC 1000, EC 1101, MA 2021, MG 2003, MG 2063, MK 2030, AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005, MG 4057, MG 4145, MG 4246, MG 4548)

• Locate, extract and analyze data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2063, MK 2030, BU 3233, IB 3121, CS 3051, MG 3033, MG 3034, MG 3272, PH 3005, MG 4057, MG 4145, MG 4246, MG 4548)

• Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 2003, BU 3233, IB 3121, MG 3034, MG 3272, PH 3005, MG 4145)

• Critically analyze, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116, BU 3233, CS 3051, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005, MG 4057, MG 4145, MG 4246, MG 4548)

• Evaluate the connections and interrelationships that exist across different subject areas. (MG 4057, MG 4145, MG 4246, MG 4548)

• Judiciously employ qualitative and/or quantitative reasoning in supporting evidence-based decision-making. (MG 4057, MG 4246, MG 4548)

• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021, AF 3116, BU 3233, FN 3105, MG 3033, MG 3272, MG 4057, MG 4246)

• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, AF 2063, MK 2030, BU 3233, CS 3051, IB 3121, MG 3034, MG 3033, MG 3272, MG 4057, MG 4246, MG 4548)

• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, AF 2007, AF 3116, BU 3233, FN 3105, MG 4057, MG 4246, MG 4548)

• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2003, MG 2063, MK 2030, AF 3116, FN 3105, IB 3121, MG 3033, MG 3034, MG 3272, PH 3005, MG 4057, MG 4145, MG 4246, MG 4548)

• Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (IB 3121, MG 3033, MG 4548)
**B.A. (Honours) Economics**

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<tr>
<th>Optional modules: Four of the following Level 6 modules (at least one EC)</th>
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<tr>
<td>EC 4021 Economic Development of Modern Greece</td>
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<td>EC 4007 Sustainable Finance and Investing</td>
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<td>EC 4009 Behavioural Economics &amp; Finance</td>
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<td>EC 4004 Social Economy and Entrepreneurship</td>
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<td>EC 4020 Economic Development and Sustainability</td>
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<td>EC 4066 Economic Methodology</td>
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<td>EC 4345 Monetary Theory and Policy</td>
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<td>EC 4331 International Trade</td>
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<td>EC 4365 International Monetary Economics</td>
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<td>EC 4129 Investment Analysis and Management II</td>
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<td>EC 4467 Economics of Defense</td>
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<td>EC 4430 Financial Derivatives</td>
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<td>AF 4045 Corporate Governance and Accountability</td>
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<td>AF 4096 Mergers and Acquisitions</td>
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<td>FN 4535 Financial Modeling</td>
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<td>FN 4452 Fixed Income Securities</td>
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<th>Total</th>
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<td>Total: 360 UK Credits</td>
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ECONOMICS EXIT AWARDS

I. Certificate of Higher Education in Economics

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Economics will have a sound knowledge of the basic concepts of Economics and will have learned how to take different approaches to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Economics are awarded to students who have demonstrated:

i) Knowledge of the underlying concepts and principles associated with Economics, and an ability to evaluate and interpret these within the context of Economics.

ii) An ability to present, evaluate, and interpret qualitative and quantitative data, to develop lines of argument and make sound judgements in accordance with basic theories and concepts of Economics.

Typically, holders of the qualification will be able to:

a) Evaluate the appropriateness of different approaches to solving problems related to Economics;

b) Communicate the results of their study/work accurately and reliably, and with structured and coherent arguments;

c) Undertake further training and develop new skills within a structured and managed environment;

d) Qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits or 8 15-credit modules), students will be able to:

i) Recognize and be familiar with key economic concepts that are present in both everyday as well as professional decision making;

ii) Apply basic mathematical techniques to economic topics, thus aligning theory to practice.

Specifically, holders of the Certificate of Higher Education in Economics will be able to demonstrate:

- Knowledge and understanding of Economic principles and tools and their application to economic reasoning and topics (EC 1000, EC 1101)

- Knowledge and understanding of basic mathematical and statistical techniques and their application in economics (MA 2105, MA 2021, EC 2350)

- Knowledge and understanding of the importance of economic institutions in the evolution of European society (EC 2011)

- Knowledge and understanding of principles of accounting and finance (AF 2007, FN 2128)

- A measure of knowledge and understanding of the notion of sustainability as it pertains to economic and environmental issues (EC 1000, EC 1101)

In addition, they will have the following cognitive skills:

- Ability to apply economic reasoning to address everyday problems in real world situations (EC 1000, EC 1101)

- Ability to comprehend current events and evaluate specific policy proposals (EC 1000, EC 1101)

II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Economics and the ordinary (Non-Honours) degree in Economics.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a sound understanding of the principles in Economics and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. They will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

Non-Honours degrees are awarded to students who have demonstrated:

i) Knowledge and critical understanding of the well-established principles of Economics and of the way in which those principles have developed;

ii) Ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in an employment context;

iii) Knowledge of the main methods of enquiry in Economics and ability to evaluate critically the appropriateness of different approaches to solving problems in Economics;

iv) An understanding of the limits of their knowledge, and how this influences analyses and interpretations based on that knowledge.

Typically, holders of the qualification will be able to:

a) Use a range of established techniques to initiate and undertake critical analysis of information, and to propose solutions to problems arising from that analysis;

b) Effectively communicate information, arguments, and analysis, in a variety of forms, to specialist and non-specialist audiences, and deploy key techniques of the discipline effectively;

c) Undertake further training, develop existing skills, and acquire new competences that will enable them to assume significant responsibility within organisations;

and will have:

- Qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making.

II.a. Diploma of Higher Education in Economics

Upon completion of levels 4 and 5 (240 credits or 8 15-credit modules), students will be able to:

i) Recognize and be familiar with key economic concepts that are present in both everyday as well as professional decision making;

ii) Apply basic mathematical techniques to economic topics, thus aligning theory to practice;

iii) Demonstrate detailed knowledge of theories, models, and tools of micro- and macro-economics;

iv) Analyse and evaluate major policy debates;

v) Analyse and report on economic and financial data; and

vi) Communicate effectively analyses of specific economic and financial issues.
Specifically, holders of the Diploma of Higher Education in Economics will be able to demonstrate detailed knowledge and critical understanding of:

- Economic principles and tools and their application to economic reasoning and topics (EC 1000, EC 1101)
- Basic mathematical, statistical and econometric techniques and their application in economics (MA 2105, MA 2021, EC 2350, EC 3536)
- The importance of economic institutions in the evolution of European society (EC 2011)
- Principles of accounting and finance (AF 2007, FN 2128)
- The cumulative progression of economic theories (EC 3270, EC 3271, EC 3473, EC 3474)
- Major economic policy debates (EC 3473, EC 3474)
- The notion of sustainability as it pertains to economic, social, political, and environmental issues (EC 1000, EC 1101, three optional level-5 modules)

In addition, they will have the following cognitive skills:

- Ability to apply economic reasoning to explain everyday problems in real world situations (EC 1000, EC 1101, EC 3270, EC 3271, EC 3473, EC 3474)
- Ability to comprehend current events and evaluate specific policy proposals (EC 1000, EC 1101)
- Ability to analyze and synthesize issues relating to certain fields in Economics (three optional level-5 modules)
- Ability to perceive different perspectives to the analysis of economic phenomena (EC 3270, EC 3271, EC 3473, EC 3474)

Holders of the Diploma of Higher Education in Economics will also have the following practical/professional skills:

- Ability to use sampling techniques to obtain data in order to conduct research (MA 2021, EC 3536)
- Ability to use data to gain insight into a specific relationship (MA 2105, EC 2350, MA 2021, EC 3536)
- Ability to communicate effectively, in written, oral, and graphical form, analysis of specific economic and financial issues (EC 1000, EC 1101, AF 2007, FN 2128)

...and the following key/transferable skills:

- Ability to handle numerical information and communicate economic concepts in a clear and meaningful way (MA 2105, EC 2350, AF 2007, FN 2128, EC 3536)
- Ability to analyse economic and financial developments using key economic concepts and tools (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules)
- Ability to analyse and report on economic and financial data using computer applications and statistical techniques (MA 2021, EC 2350, AF 2007, FN 2128, EC 3536)
- Ability to make use of economic concepts and tools in strategic thinking and decision making (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules)

II.b. Ordinary BA in Economics

Upon completion of 300 credits (20, 15-credit, modules), students will be able to:

i) recognize and be familiar with key economic concepts that are present in both everyday as well as professional decision making; ii) apply basic mathematical and econometric techniques, thus aligning theory to practice; iii) demonstrate detailed knowledge of theories, models, and tools of micro- and macro-economics; iv) analyse and evaluate the evolution of economic thought and the major policy debates; vi) analyse and synthesize with minimum guidance issues relating to a variety of fields in Economics

Specifically, holders of the Ordinary BA in Economics will be able to demonstrate detailed knowledge and critical understanding of:

- Economic principles and tools and their application to economic reasoning and topics (EC 1000, EC 1101)
- Basic mathematical, statistical and econometric techniques and their application in economics (MA 2105, MA 2021, EC 2350, EC 3536)
- The importance of economic institutions in the evolution of European society (EC 2011)
- Principles of accounting and finance (AF 2007, FN 2128)
- The cumulative progression of economic theories (EC 3270, EC 3271, EC 3473, EC 3474)
- Major economic policy debates (EC 3473, EC 3474)
- The notion of sustainability as it pertains to economic, social, political, and environmental issues (EC 1000, EC 1101, three optional level-5 modules, three optional level-6 modules)
- The evolution of economic thought, economic systems, and economic methodology (EC 2011, EC 4010)

In addition, they will have the following cognitive skills:

- Ability to apply economic reasoning to everyday problems in real world situations (EC 1000, EC 1101)
- Ability to comprehend current events and evaluate specific policy proposals (EC 1000, EC 1101)
- Ability to analyze and synthesize issues relating to certain fields in Economics (three optional level-5 modules, three optional level-6 modules)
- Ability to perceive different perspectives to the analysis of economic phenomena (EC 3270, EC 3271, EC 3473, EC 3474)

Holders of the Ordinary BA in Economics will also have the following practical/professional skills:

- Ability to use sampling techniques to obtain data in order to conduct research (MA 2021, EC 3536)
- Ability to use data to gain insight into a specific relationship (MA 2105, EC 2350, MA 2021, EC 3536, three optional level-5 modules, three optional level-6 modules)
- Ability to communicate effectively, in written, oral, and graphical form, analysis of specific economic and financial issues (EC 1000, EC 1101, AF 2007, FN 2128, three optional level-5 modules, three optional level-6 modules)

...and the following key/transferable skills:

- Ability to handle numerical information and communicate economic concepts in a clear and meaningful way (MA 2105, EC 2350, AF 2007, FN 2128, EC 3536)
- Ability to analyse economic and financial developments using key economic concepts and tools (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules)
- Ability to analyse and report on economic and financial data using computer applications and statistical techniques (MA 2021, EC 2350, AF 2007, FN 2128, EC 3536)
- Ability to make use of economic concepts and tools in strategic thinking and decision making (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules)

...and the following key/transferable skills:

- Ability to handle numerical information and communicate economic concepts in a clear and meaningful way (MA 2105, EC 2350, AF 2007, FN 2128)
- Ability to analyse economic and financial developments using key economic concepts and tools (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules, three optional level-6 modules)
- Ability to analyse and report on economic and financial data using computer applications and statistical techniques (MA 2021, EC 2350, AF 2007, FN 2128, EC 3536)
- Ability to make use of economic concepts and tools in strategic thinking and decision making (EC 3270, EC 3271, EC 3473, EC 3474, three optional level-5 modules, three optional level-6 modules)
### B.Sc. (Honours) Finance

<table>
<thead>
<tr>
<th>Compulsory Modules:</th>
<th>level 4</th>
<th>level 5</th>
<th>level 6</th>
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<tbody>
<tr>
<td>EC 1000 Principles of Microeconomics</td>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
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<tr>
<td>BU 2003 Business Legal Issues</td>
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<td>AF 2007 Financial Accounting</td>
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<td>MA 2105 Applied Calculus</td>
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<td>FN 2127 Financial Markets and Instruments</td>
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<tr>
<td>FN 2128 Principles of Finance</td>
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<td>Compulsory Modules:</td>
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<tr>
<td>FN 3046 Investment Analysis and Management I</td>
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<td>EC 3270 Managerial Economics</td>
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<td>FN 3213 Corporate Finance</td>
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<td>FN 3437 Financial Econometrics I</td>
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<td>PH 3005 Business Ethics</td>
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<td>Optional modules:</td>
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<tr>
<td>Three of the following Level 5 modules:</td>
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<tr>
<td>AF 3104 Financial Reporting I</td>
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<td>AF 3116 Management Accounting</td>
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<td>AF 3131 Intermediate Financial Accounting</td>
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<td>EC 3134 Environmental and Resource Economics</td>
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<td>EC 3225 Real Estate Economics</td>
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<td>EC 3226 Credit and Lending</td>
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<td>EC 3232 Economics of the European Union</td>
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<td>EC 3240 Money and Banking</td>
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<td>EC 3324 Insurance</td>
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<td>EC 3342 Public Finance</td>
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<td>FN 3219 International Finance</td>
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<td>MG 3033 New Venture Creation</td>
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<td>Total: 120</td>
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**Compulsory Modules:**
- FN 4129 Investment Analysis and Management II 15
- FN 4955 Financial Econometrics II 15
- FN 4980 Dissertation in Finance 30

**Optional modules:**
- Four of the following Level 6 modules: 60
- AF 4045 Corporate Governance & Accountability
- AF 4096 Mergers and Acquisitions
- AF 4207 Financial Reporting II
- AF 4242 Cost and Control Management
- AF 4323 Financial Statements Analysis
- CS 4267 Applied Business Analytics
- FN 4007 Sustainable Finance and Investing
- FN 4009 Behavioural Economics and Finance
- FN 4430 Financial Derivatives
- FN 4045 Fintech
- FN 4451 Commercial Bank Management
- FN 4452 Fixed Income Securities
- FN 4535 Financial Modeling
- MG 4173 Entrepreneurial Finance

**Total: 360 UK Credits**
• ability to apply underlying concepts and principles outside in unstructured settings (delivered and assessed through EC/FN 3046, EC/AF 3240, EC 3270, FN 3213, MG 3033, PH 3005)
• knowledge of the main methods of enquiry in finance and ability to evaluate critically the appropriateness of different approaches to solving problems (EC/FN 3046, FN 3213, FN 3437, MA 2021, PH 3005)

Typically, holders of the qualification will be able to:
• use a range of established techniques to initiate and undertake critical analysis of information, and to propose solutions to problems arising from that analysis (delivered and assessed through all Level 5 modules)
• effectively communicate information, arguments and analysis in a variety of forms to specialist and non-specialist audiences and deploy key techniques of the discipline effectively (delivered and assessed through all Level 5 modules)
• undertake further training, develop existing skills and acquire new competences that will enable them to assume significant responsibility within organizations (delivered and assessed through EC/FN 3046, EC/AF 3240, FN 3213, FN 3437, MG 3033, PH 3005).

And holders will have:
• the qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making (all Level 5 modules).

Bachelor’s – BSc (Ord) – in Finance

Students that exit the programme upon completion of Levels 4 and 5 (having obtained 120 credits at each level) and have obtained a minimum of 60 credits at Level 6 will be eligible for the award of an ordinary Bachelor’s – BSc (Ord) – in Finance.

Typically, holders of the qualification will be able to:
• Develop a systematic understanding of financial theory (EC 3270, FN 3437 plus two elective courses in Finance)
• An ability to use quantitative techniques in analysing financial data and constructing efficient portfolios (EC 3270, FN 3437 plus two elective courses in Finance)
• An ability to develop arguments (EC 3270, FN 3437 plus two elective courses in Finance)
• An ability to reach decisions in unstructured situations (EC 3270, FN 3437 plus two elective courses in Finance)

Diplomas of Higher Education are awarded to students who have demonstrated:
• knowledge and critical understanding of the well-established principles in financial analysis and business structure (delivered and assessed through all Level 4 and Level 5 modules)
Optional modules:

One of the following Level 6 modules:

- HT 4032 Events Management for the Hospitality Industry
- HT 4045 Visitor Attractions Management
- MG 4071 Cruise Shipping
- MK 4104 Digital & Social Media Marketing
- MG 4168 Cross-Cultural Management
- HT 4234 PR & Crisis Management in Tourism and Hospitality

Total: 120

Total: 360 UK Credits

INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT

EXIT AWARDS

The Quality Assurance Agency’s Quality Code for Higher Education in relation to the ‘Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies’ (November 2014) specifies that students who exit a Bachelor’s programme prior to completing its full requirements are eligible to receive an exit award subject to the coverage of specific learning outcomes. Depending on the extent of coverage of these learning outcomes, students may receive a Certificate of Higher Education (CertHE), Diploma of Higher Education (DipHE), or ordinary Bachelor’s degree (BSc(Ord)).

This Appendix details the exact requirements for the award of one of the above exit qualifications based on QAA’s generic specifications of each Level’s requirements, as well as the relevant Subject Benchmark Statements corresponding to International Tourism and Hospitality Management.

According to the latter, an honours graduate in tourism is able to demonstrate an understanding of the concepts and characteristics of tourism as an area of academic and applied study, including being able to:

- Analyse and evaluate the concepts and characteristics of tourism as an area of academic and applied study in relation to business, management and wider social science
- Explain and challenge theories and concepts which are used to understand tourism in domestic and international contexts
- Critique and challenge the definitions, nature and operations of tourism
- Use a range of source material in investigating tourism
- Critique and challenge the nature and characteristics of tourists and associated behaviour characteristics
- Demonstrate an awareness of the dynamic nature of tourism in contemporary societies
- Explain, assess and challenge theories of sustainability and ethics in the production and consumption of tourism
- Evaluate the intercultural dimensions of tourism
In addition, an honours graduate in hospitality is able to evaluate and apply, within the hospitality context, appropriate theories and concepts from the generic management areas of:

- operations management
- finance and management accounting
- human resources and organisational behaviour
- services marketing, digital marketing and consumer behaviour
- information systems and technology
- strategic management.

Additionally, an honours graduate in hospitality is able to analyse and evaluate the business environment and its impact on the hospitality industry, including being able to:

- display an insight into the structure of the hospitality industry and the contribution that it makes to the global economy
- analyse and reflect upon the environmental influences and sustainability issues which impact on hospitality organisations
- evaluate the factors which influence the development of organisations operating within the hospitality industry
- review and analyse the political, technological, social, and economic factors which affect the supply of and demand for hospitality.

Also, an honours graduate in hospitality is able to recognise and value the centrality of the hospitality consumer and meet and respond to their needs, including being able to:

- understand and apply the theories and concepts underpinning consumer behaviour within the hospitality context
- analyse the needs and expectations of different hospitality consumers and develop appropriate responses
- analyse the quality of the service encounter and its impact on the hospitality consumer and the service provider.

Finally, an honours graduate in hospitality is able to identify and respond appropriately to the diversity that prevails within the hospitality industry in relation to stakeholders, such as:

- hospitality consumers
- hospitality employees
- hospitality organisations
- government and external agencies.

In relation to the above framework, the following paragraphs demonstrate the coverage of these requirements at the different stages of the students’ progression in the programme by relating them to the content and assessment of modules delivered at each level of study.

I. Certificate of Higher Education (CertHE) in International Tourism and Hospitality Management

Students that exit the programme upon completion of Level 4 (having obtained 120 L4 credits) will be eligible for the award of a Certificate of Higher Education (CertHE) in International Tourism and Hospitality Management.
Holders of a Certificate of Higher Education will have a sound knowledge of the basic concepts of a subject, and will have learned how to take different approaches to solving problems. They will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility. The Certificate of Higher Education may be a first step towards obtaining higher level qualifications.

Certificates of Higher Education are awarded to students who have demonstrated:

- knowledge of the underlying concepts and principles associated with their area(s) of study, and an ability to evaluate and interpret these within the context of that area of study (HT 1001, HT 2116, HT 2011, MG 2003, BU 2003, IB 2006)
- an ability to present, evaluate and interpret qualitative and quantitative data, in order to develop lines of argument and make sound judgements in accordance with basic theories and concepts of their subject(s) of study (all Level 4 modules)

Typically, holders of the qualification will be able to:

- evaluate the appropriateness of different approaches to solving problems related to their area(s) of study and/or work (MA 2021, MG 2003, HT 2116)
- communicate the results of their study/work accurately and reliably, and with structured and coherent arguments (all Level 4 modules)
- undertake further training and develop new skills within a structured and managed environment (HT 2116, HT 2010)

And holders will have:

- the qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility (demonstrated through the fulfilment of all assessment components in Level 4 modules in a responsible and professional manner).

II. Diploma of Higher Education (DipHE) in International Tourism and Hospitality Management

Students that exit the programme upon completion of Level 4 and Level 5 (having obtained 120 credits at each level) will be eligible for the award of a Diploma of Higher Education (DipHE) in International Tourism and Hospitality Management.

Holders of qualifications at this level will have developed a sound understanding of the principles in their field of study, and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. Their studies may well have had a vocational orientation, for example HNDs, enabling them to perform effectively in their chosen field. Holders of qualifications at this level will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

These degrees are awarded to students who have demonstrated:

- knowledge and critical understanding of the well-established principles of their area(s) of study, and of the way in which those principles have developed (all Level 4 and Level 5 modules)
- ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in an employment context (SOC 3009, HT 3113, HT 3115, HT 3139, PH 3005, MG 3034)

III. Bachelor’s – BSc(Ord) – in International Tourism and Hospitality Management

Students that exit the programme upon completion of Levels 4 and 5 (having obtained 120 credits at each level) and have obtained a minimum of 60 credits at Level 6 will be eligible for the award of an ordinary Bachelor’s – BSc(Ord) – in International Tourism and Hospitality Management. Typically, students will have obtained at least 60 credits at Level 6 by completing 4 of the compulsory modules, excluding HT 4747 Dissertation in Tourism and Hospitality.

- knowledge of the main methods of enquiry in the subject(s) relevant to the named award, and ability to evaluate critically the appropriateness of different approaches to solving problems in the field of study (BU 3233)
- an understanding of the limits of their knowledge, and how this influences analyses and interpretations based on that knowledge (BU 3233)

Typically, holders of the qualification will be able to:

- use a range of established techniques to initiate and undertake critical analysis of information, and to propose solutions to problems arising from that analysis (all Level 5 modules)
- effectively communicate information, arguments and analysis in a variety of forms to specialist and non-specialist audiences and deploy key techniques of the discipline effectively (all Level 5 modules)
- undertake further training, develop existing skills and acquire new competences that will enable them to assume significant responsibility within organisations (HT 3115, HT 3139, PH 3005).

And holders will have:

- the qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making (all Level 5 modules).
I. Certificate of Higher Education in Logistics and Supply Chain Management

In accordance with the framework for higher education qualifications, holders of a Certificate of Higher Education in Logistics and Supply Chain Management will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. They will have introductory knowledge in Logistics and Supply Chain as a field of study and in Logistics and Supply Chain Management. They will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Logistics and Supply Chain Management are awarded to students who have:

- Demonstrated knowledge and understanding of the external business environment.
- Demonstrated knowledge and understanding of business functions.
- Demonstrated knowledge and understanding of logistics and supply chain management as a distinct area of economic activity.

Specifically, holders of the Certificate of Higher Education in Logistics and Supply Chain Management will be able to demonstrate knowledge and understanding of:

- Key operational concepts and principles (MG 2063)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- The evolving international business environment and key theories and concepts of international trade (IB 2006)
- Management theories, concepts, principles and practices (MG 2003)
- Accounting transactions and non-complex financial statements (AF 2007)
- Marketing theories, concepts and principles (MK 2030)
- Basic principles, functions, context, importance and impact of logistics and supply chain management (LM 2020)
In addition, holders of the Certificate of Higher Education in Logistics and Supply Chain Management will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, MG 2063, MK 2030)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, IB 2006, LM 2020, MG 2030)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students progress through the curriculum. (AF 2006, MA 2021)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021)
- Communicate ideas effectively orally and/or in writing in a professional context. (IB 2006, MG 2063, MK 2030)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

II. Diploma of Higher Education in Logistics and Supply Chain Management

Upon completion of levels 4 and 5 [240 credits or 16 modules], students will be able to i) recognize and be familiar with key theories, concepts and techniques from the generic business management area and their application to the management of supply chains, ii) apply basic statistical techniques to business, iii) be familiar with the basic concepts and principles in Logistics and Supply Chain Management, iv) demonstrate awareness of moral theories and ethical issues and evaluate their impact on business decision making, v) demonstrate knowledge of the international environment in which the logistics business operates and of the implications that this brings to business management, vi) apply their knowledge of business functions and business ethics to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Logistics and Supply Chain Management will be able to:

- Demonstrate knowledge and understanding of the external business environment.
- Demonstrate knowledge and understanding of business functions.
- Demonstrate knowledge and understanding of logistics and supply chain management as a distinct area of economic activity.
- Analyse business concepts, functions and processes and relate them to the logistics and supply chain management sector.
- Demonstrate ability to apply quantitative and qualitative research and analysis in dealing with business situations.
- Analyse ethical issues in business.
- Make use of knowledge, skills and tools in making decisions across a broad range of issues related to logistics and supply chain management.

Specifically, holders of the Diploma of Higher Education in Logistics and Supply Chain Management will be able to demonstrate knowledge and understanding of:

- Key operational concepts and principles (MG 2063)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- The evolving international business environment and key theories and concepts of international trade (IB 2006)
- Management theories, concepts, principles and practices (MG 2030)
- Accounting transactions and non-complex financial statements (AF 2007)
- Marketing theories, concepts and principles (MK 2030)
- Basic principles, functions, context, importance and impact of logistics and supply chain management (LM 2020)

Additionally, holders of the Diploma of Higher Education in Logistics and Supply Chain Management will be able to demonstrate detailed knowledge and critical understanding of:

- Organizational Behavior and Human Resource Management theories and practices (MG 3034)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- Key elements, processes and functions of logistics systems (LM 3025)
- Theories, processes and practices related to procurement (LM 3045)
- Financial management tools and applications to practical problems (FM 3015)
- The role of information systems in business decision making (CS 3051)
- Key elements of transportation systems and intermodal shipping networks (LM 3030)
- Research design, methods and tools (BU 3233)

In addition, holders of the Diploma of Higher Education in Logistics and Supply Chain Management will have the following cognitive, practical/professional and key/transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, MG 2063, MK 2030, BU 3233, CS 3051, LM 3025, LM 3030, LM 3045, MG 3034)
- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (BU 3233, CS 3051, FN 3105, LM 3025, LM 3030, LM 3045)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students progress through the curriculum. (AF 2007, MA 2021, FN 3105)
- Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, BU 3233, CS 3051, FN 3105)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, BU 3233, CS 3051, FN 3105)
- Communicate ideas effectively orally and/or in writing in a professional context. (IB 2006, MG 2063, MK 2030, BU 3233, CS 3051, LM 3025, LM 3030, LM 3045, MG 3034)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others. (BU 3233, LM 3025, LM 3030)
• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
• Take responsibility for own actions in an academic and professional context. (All modules)
• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

III. BSc in Logistics and Supply Chain Management

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to i) recognize and be familiar with key theories, concepts and techniques from the generic business management and economic areas and their application to the management of supply chains, ii) demonstrate specialized knowledge of the field of Logistics and Supply Chain Management, iii) demonstrate specialized knowledge of key management functions, processes and operations, iv) demonstrate awareness of moral theories and ethical issues and evaluate their impact on business decision making, vii) demonstrate knowledge of the international environment in which the logistics business operate and of the implications that this brings to business management, viii) demonstrate basic knowledge and understanding of quantitative and qualitative methods and tools used to conduct research in the field of Logistics and Supply Chain Management, ix) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in Logistics and Supply Chain Management with minimum guidance.

Holders of the B.Sc. in Logistics and Supply Chain Management will be able to:
• Demonstrate knowledge and understanding of the external business environment.
• Demonstrate knowledge and understanding of business functions.
• Demonstrate knowledge and understanding of logistics and supply chain management as a distinct area of economic activity.
• Analyse business concepts, functions and processes and relate them to the logistics and supply chain management sector.
• Demonstrate ability to apply quantitative and qualitative research and analysis in dealing with business situations.
• Analyse ethical issues in business.
• Make use of knowledge, skills and tools in making decisions across a broad range of issues related to logistics and supply chain management.
• Integrate and evaluate theoretical concepts and paradigms with particular reference to logistics and supply chain management.
• Evaluate information from a variety of sources in and related to the logistics and supply chain sector, assess its relevance and application to practical problems and formulate, recommend and implement solutions under diverse circumstances.
• Design and carry out research related to logistics and supply chain management.

Specifically, holders of the B.Sc. in Logistics and Supply Chain Management will be able to demonstrate knowledge and understanding of:
• Key operational concepts and principles (MG 2063)
• Basic tools in statistics (MA 2021)
• The legal environment for business (BU 2003)
• The evolving international business environment and key theories and concepts of international trade (IB 2006)
• Management theories, concepts, principles and practices (MG 2003)

In addition, holders of the B.Sc. in Logistics and Supply Chain Management will have the following cognitive, practical/professional and key/transferable skills:
• Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
• Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, MG 2063, MK 2030, BU 3233, CS 3051, LM 3025, LM 3030, LM 3045, MG 3034, LM 4242, LM 4447, MG 4057, MG 4129)
• Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (BU 3233, CS 3051, FN 3105, LM 3025, LM 3030, LM 3045, LM 4242, LM 4447, MG 4057, MG 4129)
• Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (BU 3233, CS 3051, FN 3105, LM 3025, LM 3030, LM 3045, LM 4242, LM 4447, MG 4057, MG 4129)
• Evaluate the connections and interrelationships that exist across different subject areas. (LM 4447, MG 4057, MG 4129)
• Judiciously employ qualitative and/or quantitative reasoning in supporting evidence-based decision-making. (MG 4057, MG 4129)
• Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students progress through the curriculum. (AF 2007, MA 2021, FN 3105)
• Make use of Information Technology effectively to retrieve, process, analyze and communicate information. (AF 2007, MA 2021, BU 3233, CS 3051, LM 4242, LM 4447, MG 4057)
• Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, BU 3233, CS 3051, FN 3105, MG 4057, MG 4129)
• Demonstrate ability to reflect on the key drivers of business success and the causes underlying business
School of Business and Economics

B.Sc. (Honours) Management Information Systems

<table>
<thead>
<tr>
<th>Compulsory Modules:</th>
<th>UK CREDITS</th>
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<tbody>
<tr>
<td></td>
<td>level 4</td>
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<td>level 5</td>
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<td>level 6</td>
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<td>AF 2007 Financial Accounting</td>
<td>15</td>
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<td>BU 2003 Business Legal Issues</td>
<td>15</td>
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<td>CS 2179 Business Information Systems</td>
<td>15</td>
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<tr>
<td>EC 1101 Principles of Macroeconomics</td>
<td>15</td>
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<tr>
<td>MA 2021 Applied Statistics</td>
<td>15</td>
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<td>MG 2003 Management Principles</td>
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<td>MG 2063 Principles of Operations Management</td>
<td>15</td>
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<tr>
<td>MK 2030 Introduction to Marketing</td>
<td>15</td>
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| Compulsory Modules:                        |            |
|                                           |            |
|                                           |            |
|                                           |            |
| BU 3233 Business Research Methods         | 15         |
| CS 3140 Electronic Commerce               | 15         |
| CS 3153 Business Problem Solving          | 15         |
| CS 3245 Data Management for Business      | 15         |
| CS 3246 Enterprise Systems                | 15         |
| CS 3247 Knowledge-Based Decision Making   | 15         |
| FN 3105 Financial Management or AF 3116 Management Accounting | 15 |
| PH 3005 Business Ethics                   | 15         |

| Compulsory Modules:                        |            |
|                                           |            |
|                                           |            |
|                                           |            |
| CS 4249 Business Intelligence             | 15         |
| CS 4250 Information Systems Security and Control | 15 |
| CS 4161 Technology Innovation & Entrepreneurship | 15 |
| CS 4247 Applied Business Analytics        | 15         |
| CS 4384 Analysis and Design of Information Systems | 15 |
| CS 4562 Information Systems Strategy      | 15         |
| CS 4858 Capstone Project in Management Information Systems | 15 |
| MG 4057 Project Management                | 15         |

| Total                                      | 120        |
|                                           | 120        |
|                                           | 105        |

Total: 360 UK Credits
In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Management Information Systems will have a sound knowledge of the basic concepts of Management Information Systems and will have learned how to apply different technologies to solving problems required in business functions. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of personal responsibility.

Certificates in Higher Education in Management Information Systems are awarded to students who have demonstrated:

i) knowledge of the underlying concepts and principles associated with all Management Information Systems functions, and an ability to evaluate and interpret these within internal and external business contexts;
ii) an ability to retrieve, analyse, interpret, and present qualitative and quantitative data, to develop lines of argument and make sound judgments in accordance with basic theories and concepts of Management Information Systems.

Typically, holders of the qualification will be able to:

a) apply a wide variety of Management Information Systems theories and concepts to solving basic business-related problems;
b) communicate the results of their study/work accurately and reliably, with coherent arguments, orally and in writing;
c) undertake further training and develop new skills within a structured and managed environment; and will have:
d) qualities and transferable skills necessary for employment requiring the exercise of personal responsibility.

Specifically, holders of the Certificate in Higher Education in Management Information Systems will be able to demonstrate knowledge and understanding of:

- Core economic concepts and principles
- Basic tools in statistics
- The legal environment for business
- Management theories, concepts, principles and practices
- The fundamentals of marketing research and marketing strategy
- Accounting transactions and non-complex financial statements
- Business functional and cross-functional information systems.

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, and analyse data from library and other sources including the acknowledgement and referencing of sources
- Interpret, analyse, and solve structured problems, and to a limited extent unstructured problems
- Develop and critically evaluate arguments and evidence including identifying assumptions and detecting false logic
- Analyse and evaluate ethical choices in business
- Recognize and analyse the requirements and practical constraints of different types of information systems
- Use numeric skills, including quantitative financial techniques, in solving complex problems
- Use information technology effectively to retrieve, process, analyse and communicate information with guidance

Holders of the Diploma of Higher Education in Management Information Systems will be able to demonstrate detailed knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields like economics, law and marketing.

Additionally, holders of the Diploma in Management Information Systems will be able to demonstrate detailed knowledge and critical understanding of statistical techniques and tools, management theories, concepts, principles and practices, financial accounting as well as finance theories, concepts, principles and practices and their applications to practical problems, moral theories and ethical issues which have an impact on business decision making, and information systems to support operations and processes with customers, suppliers, partners and employees.

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Relate the importance of people management within projects in terms of resource allocation, leadership, teamwork, and motivation
- Communicate ideas successfully orally and in writing, and to adapt message content to a particular audience and medium of communication in a professional context
- Develop interpersonal, teamwork and/or leadership skills and work effectively with others in small groups or teams
- Reflect intellectual and function as an independent, self-managed lifelong learner.

II. Diploma in Higher Education (DipHE) in Management Information Systems

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to: i) recognize and be familiar with key business functions and the impact of the external environment on business, ii) apply basic statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices of finance and accounting, management, and information systems, iv) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in information systems.

Holders of the Diploma of Higher Education in Management Information Systems will be able to demonstrate knowledge and understanding of specific fields like economics, law and marketing.
• Determine the risks, controls and safety measures in the use of computing technologies.
• Communicate ideas successfully orally and in writing, and to adapt message content to a particular audience
and medium of communication in a professional context
• Develop interpersonal, teamwork and/or leadership skills and work effectively with others in small groups
or teams.
• Reflect intellectual and function as an independent, self-managed lifelong learner.

III. B.Sc. (Ord) in Management Information Systems
Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to: i) recognize
and be familiar with key business functions and the impact of the external environment on business, ii) apply basic
statistical techniques to business, iii) demonstrate detailed knowledge of theories, models, tools, and practices
of finance and accounting, management, and information systems, iv) apply their detailed knowledge of business
functions to evaluating and solving complex, unstructured problems in information systems with minimum
guidance.

Holders of the ordinary BSc in Management Information Systems will be able to demonstrate knowledge and
understanding of diverse business functions and environments as well as detailed knowledge and critical
understanding of specific fields like economics, law and marketing.

Additionally, holders of the ordinary BSc in Management Information Systems will be able to demonstrate detailed
knowledge and critical understanding of:
• Statistical techniques and tools
• Logistics and management theories, concepts, principles and practices
• Financial accounting, as well as finance theories, concepts, principles and practices and their applications to
practical problems
• Moral theories and ethical issues which have an impact on business decision making
• Application of tools, technological aspects, and techniques for information systems analysis and design
• Use of information systems to support operations and processes with customers, suppliers, partners and
employees
• Selection, design, and application of several interdisciplinary project management techniques in order to
ensure highly effective and efficient project outcomes.

In addition, they will have the following cognitive, practical/professional and key/transferable skills:
• Locate, extract, and analyse data from library and other resources including the acknowledgement and
referencing of sources
• Interpret, analyse, and solve structured problems, and to a limited extent unstructured problems
• Develop and critically evaluate arguments and evidence including identifying assumptions and detecting
false logic
• Analyse and evaluate ethical choices in business
• Apply critical thinking to create, evaluate and assess a range of options in solving complex problems
• Recognize and analyse the requirements and practical constraints of different types of information systems
• Analyse the extent to which an information system meets the requirements defined for its current use and
sustainability
• Apply appropriate theory, practices and tools to address design and implementation issues of information
technology related problems
• Exhibit reasoning ability and creativity to address a given problem

• Use numeric skills, including quantitative financial techniques, in solving complex problems
• Use information technology effectively to retrieve, process, analyse and communicate information with
guidance
• Use quantitative tools in analysing and solving financial and managerial problems
• Relate the importance of people management within projects in terms of resource allocation, leadership,
teamwork, and motivation
• Specify, design and construct solutions involving programming to given problems
• Determine the risks, controls and safety measures in the use of computing technologies
• Synthesise prior acquired knowledge to analyse and design information systems for business
• Communicate ideas successfully orally and in writing, and to adapt message content to a particular audience
and medium of communication in a professional context
• Develop interpersonal, teamwork and/or leadership skills and work effectively with others in small groups
or teams.
• Reflect intellectual and function as an independent, self-managed lifelong learner.
MARKETING EXIT AWARDS

I. Certificate in Higher Education in Marketing

In accordance with the framework for higher education qualifications, the holder of a Certificate of Higher Education in Marketing will have a sound knowledge of the basic concepts of Marketing and will have learned how to take different approaches to solving problems. He or she will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

Certificates of Higher Education in Marketing are awarded to students who have demonstrated:

(i) Knowledge of the underlying concepts and principles associated with Marketing, and an ability to evaluate and interpret these within the context of Marketing;

(ii) An ability to present, evaluate, and interpret qualitative and quantitative data, to develop lines of argument and make sound judgements in accordance with basic theories and concepts of Marketing.

Typically, holders of the qualification will be able to:

(a) Evaluate the appropriateness of different approaches to solving problems related to Marketing;

(b) Communicate the results of their study/work accurately and reliably, and with structured and coherent arguments;

(c) Undertake further training and develop new skills within a structured and managed environment, and will have:

(d) Qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.

Upon completion of level 4 (120 credits or 8x15-credit modules), students will be able to:

(i) Recognize and be familiar with key marketing concepts that are present in both everyday as well as professional decision making;

(ii) Apply basic mathematical techniques to marketing topics, thus aligning theory to practice.

Specifically, holders of the Certificate of Higher Education in Marketing will be able to demonstrate:

- Knowledge and understanding of the external environment and its impact on business (EC 1101, BU 2003)
II. Intermediate level

The intermediate level includes the Diploma of Higher Education in Marketing and the ordinary (non-Honours) degree in Marketing.

In accordance with the framework for higher education qualifications, holders of qualifications at this level will have developed a sound understanding of the principles in Marketing and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. They will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

Non-Honours degrees are awarded to students who have demonstrated:

(i) Knowledge and critical understanding of the well-established principles of Marketing and of the way in which those principles have developed;

(ii) Ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in an employment context;

(iii) Knowledge of the main methods of enquiry in Marketing and ability to evaluate critically the appropriateness of different approaches to solving problems in Marketing.

(iv) An understanding of the limits of their knowledge, and how this influences analyses and interpretations based on that knowledge.

Typically, holders of the qualification will be able to:

[a] Use a range of established techniques to initiate and undertake critical analysis of information, and to propose solutions to problems arising from that analysis;

[b] Effectively communicate information, arguments, and analysis, in a variety of forms, to specialist and non-specialist audiences, and deploy key techniques of the discipline effectively;

[c] Undertake further training, develop existing skills, and acquire new competences that will enable them to assume significant responsibility within organisations; and will have:

[d] Qualities and transferable skills necessary for employment requiring the exercise of personal responsibility and decision-making.

II.a. Diploma of Higher Education in Marketing

Upon completion of levels 4 and 5 (240 credits or 16x15-credit modules), students will be able to (i) recognize and be familiar with key marketing concepts that are present in both everyday as well as professional decision making; (ii) apply basic mathematical techniques to marketing topics, thus aligning theory to practice; (iii) demonstrate detailed knowledge of theories, models, and tools of marketing; (iv) analyse and evaluate major policy debates; (v) analyse and report on marketing data; (vi) communicate effectively analysis of specific marketing issues.

Specifically, holders of the Diploma of Higher Education in Marketing will be able to demonstrate detailed knowledge and critical understanding of:

• the external environment and its impact on business (PH 3005)
• relevant business functions (FN 3105)
• methodological approaches, frameworks, and tools in conducting research in a business context (BU 3233)
• major marketing theories and concepts in the area of marketing (MK 3159, MK 3131, MK 3135, MK 3155, MK 3134)

In addition, they will have the following cognitive skills:

• Apply critical thinking to create, evaluate and assess a range of options in solving complex marketing problems (PH 3005, FN 3105, MK 3159, MK 3131, MK 3135, MK 3155, BU 3233)
• Analyze and evaluate ethical choices. Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of and framework for ethical decision-making (PH 3005, BU 3233, MK 3159, MK 3131, MK 3135, MK 3134, MK 3134)

Holders of the Diploma of Higher Education in Marketing will also have the following practical/professional skills:

• Use quantitative and qualitative methods and tools in analyzing, solving marketing problems, and communicating information (FN 3105, BU 3233, MK 3131, MK 3159, MK 3155)

...and the following key/transferable skills:

• Demonstrate effective written and oral communication skills in different business settings (BU 3233, MK 3131, MK 3135, MK 3155, MK 3134)

II.b. BSc (ordinary) in Marketing

Upon completion of 300 credits (20 modules x 15-credit each), students will be able to:

(i) recognize and be familiar with key marketing concepts that are present in both everyday as well as professional decision making; (ii) apply basic mathematical techniques, thus aligning theory to practice; (iii) demonstrate detailed knowledge of theories, models, and tools of marketing; (iv) analyse and evaluate the evolution of marketing thought and the major policy debates; (v) analyse and synthesize with minimum guidance issues relating to a variety of marketing contexts.

Specifically, holders of the BSc (ordinary) in Marketing will be able to demonstrate detailed knowledge and critical understanding of:

• major marketing theories and concepts in the area of marketing (MK 4104, MK 4247, MK 4358, MK 4468)
In addition, they will have the following cognitive skills:
- Apply critical thinking to create, evaluate and assess a range of options in solving complex marketing problems (MK 4104, MK 4247, MK 4358, MK 4468)

Holders of the BSc (ordinary) in Marketing will also have the following practical/professional skills:
- Use quantitative and qualitative methods and tools in analyzing, solving marketing problems, and communicate information (MK 4358, MK 4247, MK 4468)

...and the following key/transferable skills:
- Demonstrate effective written and oral communication skills in different business settings (MK 4104, MK 4247, MK 4358, MK 4468)
Specifically, holders of the Certificate of Higher Education in Shipping Management will be able to demonstrate knowledge and understanding of:

- Basic tools in statistics (MA 2021)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles and practices (MG 2003)
- Accounting transactions and non-complex financial statements (AF 2007)
- The fundamentals of shipping management, ship operations, ship technical management and the concepts concerning the physical, economic and regulatory environment in which shipping operates (MG 1010, MG 2061)
- Basic principles, functions, context, importance and impact of logistics and supply chain management (LM 2020)

In addition, they will have the following cognitive, practical/professional and key/transferable skills:

- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention (MG 2010, MG 2061)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making (LM 2020, MG 2003, MG 2010, MG 2061)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum (AF 2007, LM 2020, MA 2021, MG 2061)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information (AF 2007, MA 2021)
- Apply qualitative and/or quantitative methods and tools in analysing and solving financial and managerial problems (AF 2007, MA 2021)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure (MG 2010, MG 2061)
- Communicate ideas effectively orally and/or in writing in a professional context (LM 2020, MG 2010, MG 2061)
- Apply self-management skills including a capacity to plan, organize and manage time (All modules)
- Take responsibility for own actions in an academic and professional context (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner (All modules)

II. Diploma of Higher Education in Shipping Management

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to: i) recognize and be familiar with key Shipping Management functions and the impact of the external environment on business, ii) apply basic statistical techniques to Shipping Management, iii) demonstrate detailed knowledge of theories, models, tools, and practices in management, professional communication, new business planning, finance, and accounting, iv) analyse and synthesise issues related to maritime economics, transportation systems and port management, and v) apply their knowledge of business functions, business ethics, and professional communication to solving complex problems in shipping management.

Holders of the Diploma of Higher Education in Shipping Management will be able to demonstrate knowledge and understanding of diverse shipping management functions and environments as well as detailed knowledge and critical understanding of specific fields.
Holders of this Diploma will demonstrate knowledge and understanding of:

- Basic tools in statistics (MA 2021 Applied Statistics)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles, practices and the various environmental contexts in which management operates (MG 2003)
- The fundamentals of shipping management, maritime operations, ship technology and the concepts concerning the physical, economic and regulatory environment in which shipping operates (MG 1010, MG 2061)
- Accounting transactions and non-complex financial statements (AF 2007)
- Basic principles, functions, context, importance and impact of logistics and supply chain management. (LM 2020)

Additionally, holders of the Diploma of in Shipping Management will be able to demonstrate detailed knowledge and critical understanding of:

- Organizational behaviour and human resource management theories, concepts, principles and practices and the various environmental contexts (MG 3034)
- Financial management tools and their applications to practical problems (FN 3105)
- Business functional and cross-functional Information Systems to support shipping management operations and processes with customers, suppliers, partners and employees (CS 3051)
- Business research methods (BU 3233)
- Issues related to maritime economics (EC 3227)
- Theories, concepts, practices and principles related to shipping management (LM 3030, MG 3058, MG 3159)

In addition, holders of the Diploma of Higher Education in Shipping Management will have the following cognitive, practical/professional and key/transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2010, MG 2061, BU 3233, CS 3051, LM 3030, MG 3034, MG 3058, MG 3159)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (LM 2020, MG 2003, MG 2010, MG 2061, LM 3030, MG 3058, MG 3159, MG 3034)
- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (BU 3233, CS 3051, LM 3030, MG 3034)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, LM 2020, MA 2021, MG 2061, BU 3233, FN 3105)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information. (AF 2007, MA 2021, BU 3233, CS 3051)
- Apply qualitative and/or quantitative methods and tools in analysing and solving financial and managerial problems. (AF 2007, MA 2021, BU 3233, CS 3051)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2010, MG 2061, CS 3051, EC 3227, LM 3030, MG 3159)
- Communicate ideas effectively orally and/or in writing in a professional context. (LM 2020, MG 2010, MG 2061, BU 3233, CS 3051, LM 3030, MG 3034, MG 3058, MG 3159)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, LM 3030, MG 3159)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)

- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

III. BSc (Honours) in Shipping Management / 360 minimum UK credits

BSc in Shipping Management

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to: i) recognize and be familiar with key Shipping Management functions and the impact of the external environment on business, ii) apply basic statistical techniques to Shipping Management, iii) demonstrate detailed knowledge of theories, models, tools, and practices in management, professional communication, new business planning, finance, and accounting, and, accounting, iv) analyse and synthesize issues related to maritime economics, transportation systems, and port management, v) apply their knowledge of business functions, business ethics and professional communication to solving complex problems in shipping management, and vi) apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in shipping management with minimum guidance.

Holders of the ordinary BSc in Shipping Management will be able to demonstrate knowledge and understanding of diverse business functions and environments as well as detailed knowledge and critical understanding of specific fields.

Holders of the ordinary BSc in Shipping Management will demonstrate knowledge and understanding of:

- Basic tools in statistics (MA 2021 Applied Statistics)
- Core economic concepts and principles (EC 1000, EC 1101)
- Management theories, concepts, principles, practices and the various environmental contexts in which management operates (MG 2003)
- The fundamentals of shipping management, maritime operations, ship technology and the concepts concerning the physical, economic and regulatory environment in which shipping operates (MG 1010, MG 2061)
- Accounting transactions and non-complex financial statements (AF 2007)
- Basic principles, functions, context, importance and impact of logistics and supply chain management. (LM 2020)

Additionally, holders of the ordinary BSc in Shipping Management will be able to demonstrate detailed knowledge and critical understanding of:

- Financial management tools and their applications to practical problems (FN 3105)
- Organizational behaviour and human resource management theories, concepts, principles and practices and the various environmental contexts (MG 3034)
- Business functional and cross-functional Information Systems to support shipping management operations and processes with customers, suppliers, partners and employees (CS 3051)
- Business research methods (BU 3233)
- Issues related to maritime economics (EC 3227)
- Theories, concepts, practices and principles related to shipping management (LM 3030, MG 3058, MG 3159)

Finally, holders of the B.Sc. in Shipping Management will be able to demonstrate in-depth knowledge and critical understanding of:

- Legal aspects of national and international shipping, issues pertinent to the legal regime of vessels and to the activities supporting maritime navigation, and marine insurance (MG 4292)
Elements and dynamics of chartering and shipbroking practices, chartering decisions in the bulk and liner markets [MG 4169]

The organization, structure, operation and practice of the shipping finance market, and the parameters involved with shipping finance and debt/equity structure [MG 4316]

Strategic planning tools and techniques, policies and strategies to meet stakeholder interests [MG 4415]

In addition, holders of the B.Sc. in Shipping Management will have the following cognitive, practical/professional and key/transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (MG 2010, MG 2061, BU 3233, CS 3051, LM 3030, MG 3034, MG 3058, MG 3159, CS 4267, LM 4242, MG 4023, MG 4028, MG 4071, MG 4087, MG 4112, MG 4129, MG 4169, MG 4176, MG 4292, MG 4316, MG 4415, MG 4580)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (LM 2020, MG 2003, MG 2010, MG 2061, LM 3030, MG 3034, MG 3058, MG 3159, LM 4242, MG 4023, MG 4112, MG 4028, MG 4129, MG 4292, MG 4415, MG 4580)
- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (BU 3233, CS 3051, LM 3030, MG 3034, CS 4267, LM 4242, MG 4023, MG 4028, MG 4071, MG 4087, MG 4112, MG 4129, MG 4169, MG 4292, MG 4316, MG 4415, MG 4580)
- Evaluate the connections and interrelationships that exist across different subject areas. (LM 4242, MG 4415, MG 4580)
- Judiciously employ qualitative and/or quantitative reasoning in supporting evidence-based decision-making. (CS 4267, LM 4242, MG 4071, MG 4087, MG 4112, MG 4129, MG 4176, MG 4169, MG 4270, MG 4292, MG 4316, MG 4415, MG 4580)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. [AF 2007, LM 2020, MA 2021, MG 2061, BU 3233, FN 3105, CS 4267, LM 4242, MG 4316, MG 4415, MG 4580)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information. (AF 2007, MA 2021, BU 3233, CS 3051, CS 4267, LM 4242, MG 4415, MG 4580)
- Apply qualitative and/or quantitative methods and tools in analysing and solving financial and managerial problems. (AF 2007, MA 2021, BU 3233, CS 3051, CS 4267, MG 4203, MG 4129, MG 4176, MG 4316, MG 4415, MG 4580)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (MG 2010, MG 2061, CS 3051, EC 3227, LM 3030, MG 3159, CS 4267, LM 4242, MG 4028, MG 4112, MG 4129, MG 4176, MG 4270, MG 4292, MG 4316, MG 4415, MG 4580)
- Develop entrepreneurial skills, such as the ability to identify business opportunities, devise appropriate business plans, and communicate these plans effectively to gain support and generate resources. (MG 4316, MG 4415)
- Communicate ideas effectively orally and/or in writing in a professional context. (LM 2020, MG 2010, MG 2061, BU 3233, CS 3051, LM 3030, MG 3034, MG 3058, MG 3159, CS 4267, LM 4242, MG 4023, MG 4028, MG 4071, MG 4087, MG 4112, MG 4129, MG 4169, MG 4176, MG 4292, MG 4316, MG 4415, MG 4580)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, LM 3030, MG 3159, IB 4168, LM 4242, MG 4028, MG 4415)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)
1. An honours graduate in sport-related courses is able to understand and explain human responses to sport and exercise, including being able to:
   • make effective use of knowledge and understanding of the disciplines underpinning human structure and function
   • critically appraise and evaluate the effects of sport and exercise intervention on the participant
   • demonstrate the skills required to monitor and evaluate human responses to sport, exercise and/or rehabilitation
   • critically appreciate the relationship between sport and exercise activity and intervention in a variety of participant groups; this could include special populations such as older adults, disabled people, people with a chronic disease and children.

2. An honours graduate in sport-related courses is able to understand and critically appraise the study of the performance of sport and its enhancement, monitoring and analysis, including being able to:
   • monitor, analyse, diagnose and prescribe action to enhance the learning and performance of the component elements of sport, including, where appropriate, injury diagnosis and treatment, in ways underpinned by current research
   • evidence the skills required to monitor and evaluate sports performance in laboratories and/or field settings
   • display a critical appreciation of the integration of the variables involved in the delivery (teaching, instructing and coaching) of enhanced sport performance.

3. An honours graduate in sport-related courses is able to demonstrate an understanding of the health-related and disease management aspects of exercise and physical activity, including being able to:
   • display an awareness of current government policy on disease prevention and the relevance of exercise
   • demonstrate an ability to monitor health through exercise and prescribe appropriate interventions
   • display a broad range of skills, including awareness of health and safety, ethical considerations, exercise prescription, population differences and the role of education, health and sports bodies in improving the health of the nation.

4. An honours graduate in sport-related courses is able to understand the influence of the historical, social, political, economic and cultural diffusion, distribution and impact of sport, including being able to:
   • demonstrate a critical insight into the organisations and structures responsible for sport, the political ramifications arising from these and their impact on the funding and delivery of sport
   • employ social, economic and political theory to explain the development and differentiation of sport throughout society
   • demonstrate the application of the social and cultural meanings attached to sport and their impact on participation and regulation.

5. An honours graduate in sport-related courses is able to recognise, understand and critically reflect upon the policy, planning, management and delivery of sporting opportunities, including being able to:
   • understand and apply the theories, concepts and principles of practice from the generic management areas of operations, finance, human resources, economics and marketing to sports facilities and events in the voluntary, public and private sector
   • employ strategic planning and development planning skills in analysing, understanding and addressing the development needs and intentions of sport organisations and communities
   • demonstrate a critical appreciation of sport development and facilitation principles in at least one vocational context.
   • In relation to the above framework, the following paragraphs demonstrate the coverage of these requirements at the different stages of the students’ progression in the programme by relating them to the content and assessment of modules delivered at each level of study.

I. Certificate of Higher Education (CertHE) in Sports Management

In accordance with the framework for higher education qualifications, holders of a Certificate of Higher Education in Sports Management will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. They will have introductory knowledge in sports as field of study and in Sports Management. They will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

<table>
<thead>
<tr>
<th>Module</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SM 4020 Coaching in Sports</td>
<td>30</td>
</tr>
<tr>
<td>SM 4060 Advances in Sports Management</td>
<td>120</td>
</tr>
<tr>
<td>SM 4545 Sports Entrepreneurship</td>
<td>120</td>
</tr>
</tbody>
</table>

Total: 360 UK Credits

This Appendix details the exact requirements for the award of one of the above exit qualifications based on QAA’s generic specifications of each Level’s requirements, as well as the relevant Subject Benchmark Statements corresponding to Sports Management.

Specifically, an honours graduate in sport-related courses is able to critically appraise and evaluate sport in its social, health-related, environmental, managerial and/or performance contexts. The following learning outcomes reflect the five areas of focus for courses in sport described in paragraph 3.20. Depending on the nature of their individual course, honours graduates demonstrate achievement of the outcomes from at least one area.

1. An honours graduate in sport-related courses is able to understand and explain human responses to sport and exercise, including being able to:
   • make effective use of knowledge and understanding of the disciplines underpinning human structure and function
   • critically appraise and evaluate the effects of sport and exercise intervention on the participant
   • demonstrate the skills required to monitor and evaluate human responses to sport, exercise and/or rehabilitation
   • critically appreciate the relationship between sport and exercise activity and intervention in a variety of participant groups; this could include special populations such as older adults, disabled people, people with a chronic disease and children.

2. An honours graduate in sport-related courses is able to understand and critically appraise the study of the performance of sport and its enhancement, monitoring and analysis, including being able to:
   • monitor, analyse, diagnose and prescribe action to enhance the learning and performance of the component elements of sport, including, where appropriate, injury diagnosis and treatment, in ways underpinned by current research
   • evidence the skills required to monitor and evaluate sports performance in laboratories and/or field settings
   • display a critical appreciation of the integration of the variables involved in the delivery (teaching, instructing and coaching) of enhanced sport performance.

3. An honours graduate in sport-related courses is able to demonstrate an understanding of the health-related and disease management aspects of exercise and physical activity, including being able to:
   • display an awareness of current government policy on disease prevention and the relevance of exercise
   • demonstrate an ability to monitor health through exercise and prescribe appropriate interventions
   • display a broad range of skills, including awareness of health and safety, ethical considerations, exercise prescription, population differences and the role of education, health and sports bodies in improving the health of the nation.

4. An honours graduate in sport-related courses is able to understand the influence of the historical, social, political, economic and cultural diffusion, distribution and impact of sport, including being able to:
   • demonstrate a critical insight into the organisations and structures responsible for sport, the political ramifications arising from these and their impact on the funding and delivery of sport
   • employ social, economic and political theory to explain the development and differentiation of sport throughout society
   • demonstrate the application of the social and cultural meanings attached to sport and their impact on participation and regulation.

5. An honours graduate in sport-related courses is able to recognise, understand and critically reflect upon the policy, planning, management and delivery of sporting opportunities, including being able to:
   • understand and apply the theories, concepts and principles of practice from the generic management areas of operations, finance, human resources, economics and marketing to sports facilities and events in the voluntary, public and private sector
   • employ strategic planning and development planning skills in analysing, understanding and addressing the development needs and intentions of sport organisations and communities
   • demonstrate a critical appreciation of sport development and facilitation principles in at least one vocational context.
   • In relation to the above framework, the following paragraphs demonstrate the coverage of these requirements at the different stages of the students’ progression in the programme by relating them to the content and assessment of modules delivered at each level of study.

I. Certificate of Higher Education (CertHE) in Sports Management

In accordance with the framework for higher education qualifications, holders of a Certificate of Higher Education in Sports Management will have a sound knowledge of the basic concepts of General Business and Management and will have learned how to apply different business functions to solving problems. They will have introductory knowledge in sports as field of study and in Sports Management. They will be able to communicate accurately and will have the qualities needed for employment requiring the exercise of some personal responsibility.

<table>
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<td>SM 4545 Sports Entrepreneurship</td>
<td>120</td>
</tr>
</tbody>
</table>

Total: 360 UK Credits
Certificate of Higher Education in Sports Management is awarded to students who have:
- Demonstrated knowledge and understanding of the external business environment.
- Demonstrated knowledge and understanding of business functions.
- Demonstrated knowledge and understanding of sports management as a distinct area of economic activity.

Specifically, holders of the Certificate of Higher Education in Sports Management will be able to demonstrate knowledge and understanding of:
- Key operational concepts and principles (SM 2001, IB 2006)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1101)
- Accounting transactions and non-complex financial statements (AF 2007)
- Business information systems concepts, categories and trends (CS 2179)

In addition, holders of the Certificate of Higher Education in Sports Management will have the following cognitive, practical/professional and key/transferable skills:
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (IB 2006, SM 2001)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, SM 2001, SM 2015)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students progress through the curriculum. (AF 2007, MA 2021)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information. (AF 2007, MA 2021, CS 2179)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021)
- Communicate ideas effectively orally and/or in writing in a professional context. (BU 2003, SM 2001, SM 2015)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

II. Diploma of Higher Education (DipHE) in Sports Management

Upon completion of levels 4 and 5 (240 credits or 16 modules), students will be able to i) recognize and be familiar with key theories, concepts and techniques from the generic business management and economic areas and their application to the management of sports, ii) apply basic statistical techniques to business, iii) be familiar with the basic concepts and principles in Sports Management, iv) demonstrate knowledge of key management functions, processes and operations of business organisations, v) demonstrate awareness of moral theories and ethical issues and evaluate their impact on business decision making, vi) demonstrate knowledge of the international environment in which the sports business operate and of the implications that this brings to business management, vii) apply their knowledge of business functions and business ethics to solving complex problems in business administration.

Holders of the Diploma of Higher Education in Sports Management will be able to:
- Demonstrate knowledge and understanding of the external business environment.
- Demonstrate knowledge and understanding of business functions.
- Demonstrate knowledge and understanding of sports management as a distinct area of economic activity.
- Analyse business concepts, functions and processes and relate them to the sports management sector.
- Demonstrate ability to apply quantitative and qualitative research and analysis in dealing with business situations.
- Analyse ethical issues in business.
- Make use of knowledge, skills and tools in making decisions across a broad range of issues related to sports management.

Specifically, holders of the Diploma of Higher Education in Sports Management will be able to demonstrate knowledge and understanding of:
- Key operational concepts and principles (SM 2001, IB 2006)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1101)
- Accounting transactions and non-complex financial statements (AF 2007)
- Business information systems concepts, categories and trends (CS 2179)

Additionally, holders of the Diploma of Higher Education in Sports Management will be able to demonstrate detailed knowledge and critical understanding of:
- Organizational Behavior and Human Resource Management theories and practices (MG 3034)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- Managerial accounting theories, concepts, principles and practices (AF 3116)
- OR
- Valuation of shares and bonds and the implementation of investment appraisal techniques for unleveraged and leveraged firms (FN 3105)
- Research design, methods and tools (BU 3233)
- On planning, developing and managing Sports Mega Events, and a critical understanding of the challenges that arise from hosting such events (SM 3003)
- Socio-cultural impact of amateur, professional and community sport on various facets of social life (SM 3004)
- Theories and concepts of sports operations and facilities management (SM 3005)
- Marketing concepts and processes, and their relationship to the sports industry (SM 3102)

In addition, holders of the Diploma of Higher Education in Sports Management will have the following cognitive, practical/professional and key/transferable skills:
- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (All modules)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 3034, PH 3005)
School of Business and Economics

- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116 or FN 3105, BU 3233, SM 3102)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021, AF 3116 or FN 3105, BU 3233)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information. (AF 2007, MA 2021, CS 2179, BU 3233)
- Apply qualitative and/or quantitative methods and tools in analyzing and solving financial and managerial problems. (MA 2021, BU 3233)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (AF 3116 or FN 3105, PH 3005, SM 3003, SM 3005, SM 3102)
- Communicate ideas effectively orally and/or in writing in a professional context. (All modules)
- Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, SM 3102)
- Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
- Take responsibility for own actions in an academic and professional context. (All modules)
- Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

III. BSc(Ord) in Sports Management

Upon completion of 300 credits (20 modules, including four Level 6 modules), students will be able to:

- Recognize and be familiar with key theories, concepts and techniques from the specific business management and economic areas and their application to the management of supply chains, demonstrate specialized knowledge of the field of Sports Management, demonstrate specialized knowledge of key management functions, processes and operations, demonstrate awareness of moral theories and ethical issues and evaluate their impact on business decision making, demonstrate knowledge of the international environment in which the sports business operate and of the implications that this brings to business management, demonstrate basic knowledge and understanding of qualitative and quantitative methods and tools used to conduct research in the field of Sports Management, demonstrate critical awareness of and sensitivity to ethical issues in sports, along with a strong sense of personal integrity and social responsibility, apply their detailed knowledge of business functions to evaluating and solving complex, unstructured problems in Sports Management with minimum guidance.

Holders of the BSc(Ord) in Sports Management will be able to:

- Demonstrate knowledge and understanding of the external business environment.
- Demonstrate knowledge and understanding of business functions.
- Demonstrate knowledge and understanding of sports management as a distinct area of economic activity.
- Analyse business concepts, functions and processes and relate them to the sports management sector.
- Demonstrate ability to apply quantitative and qualitative research and analysis in dealing with business situations.
- Analyse ethical issues in business.
- Make use of knowledge, skills and tools in making decisions across a broad range of issues related to sports management.
- Integrate and evaluate theoretical concepts and paradigms with particular reference to sports management.
- Evaluate information from a variety of sources in and related to the sports sector, assess its relevance and application to practical problems and formulate, recommend and implement solutions under diverse circumstances.

Specifically, holders of the BSc(Ord) in Sports Management will be able to demonstrate knowledge and understanding of:

- Key operational concepts and principles (SM 3001, IB 2006)
- Basic tools in statistics (MA 2021)
- The legal environment for business (BU 2003)
- Core economic concepts and principles (EC 1101)
- Accounting transactions and non-complex financial statements (AF 2007)
- Business information systems concepts, categories and trends (CS 2179)

Additionally, holders of the BSc(Ord) in Sports Management will be able to demonstrate detailed knowledge and critical understanding of:

- Organizational Behaviour and Human Resource Management theories and practices (MG 3034)
- Moral theories and ethical issues which have an impact on business decision making (PH 3005)
- Managerial accounting theories, concepts, principles and practices (AF 3116) OR
- Valuation of shares and bonds and the implementation of investment appraisal techniques for unleveraged and leveraged firms (FN 3105)
- Research design, methods and tools (BU 3233)
- On planning, developing and managing Sports Mega Events, and a critical understanding of the challenges that arise from hosting such events (SM 3003)
- Socio-cultural impact of amateur, professional and community sport on various facets of social life (SM 3004)
- Theories and concepts of sports operations and facilities management (SM 3005)
- Marketing concepts and processes, and their relationship to the sports industry (SM 3102)

Finally, holders of the BSc(Ord) in Sports Management will have the following cognitive, practical/professional and key/transferable skills:

- Articulate and explain terms, concepts and theories in a relevant knowledge area effectively. (All modules)
- Locate, extract, evaluate and analyse data from academic and non-academic resources, and acknowledge source material in the appropriate academic convention. (All modules)
- Assess the moral and ethical dimensions of actions, persons, and business practices and develop an awareness of, and framework for, ethical decision-making. (BU 2003, MG 3034, PH 3005, SM 4107)
- Critically analyse, evaluate and apply a range of options for resolving complex issues or problems. (AF 3116 or FN 3105, BU 3233, SM 3102, SM 4810)
- Apply numeric skills in solving problems of increasing complexity and with increasing autonomy as students’ progress through the curriculum. (AF 2007, MA 2021, AF 3116 or FN 3105, BU 3233, CS 4267)
- Make use of Information Technology effectively to retrieve, process, analyse and communicate information. (AF 2007, MA 2021, CS 2179, BU 3233, CS 4267)
- Apply qualitative and/or quantitative methods and tools in analysing and solving financial and managerial problems. (MA 2021, BU 3233, CS 4267)
- Demonstrate ability to reflect on the key drivers of business success and the causes underlying business failure. (AF 3116 or FN 3105, MG 3034, PH 3005, SM 3003, SM 3005, SM 3102, SM 4810, SM 4904, SM 4545)
- Communicate ideas effectively orally and/or in writing in a professional context. (All modules)
• Demonstrate interpersonal, teamwork and/or leadership skills and the ability to work effectively with others including in cross-cultural settings. (BU 3233, SM 3102, SM 4208, SM 4810)
• Apply self-management skills including a capacity to plan, organize and manage time. (All modules)
• Take responsibility for own actions in an academic and professional context. (All modules)
• Reflect on the broader scope and value of learning and become an independent lifelong learner. (All modules)

Facilities
Facilities

Campus

The Aghia Paraskevi Campus
The American College of Greece’s main campus is located in Aghia Paraskevi, an eastern suburb of Athens. The campus contains the following buildings and facilities: The Deree main building, the Communication building, the Center for the Arts building, the Library, the Athletic Complex, the College Chapel, the Open Air Theatre, and Residence buildings. In addition, the campus houses Pierce, ACG’s high school.

The Athletic Complex
Deree - ACG has an athletic complex of international scope and standards. Its gymnasium is built on three levels and includes on the main level two cross-court basketball/volleyball areas, one game court. A modern fitness center and three dance aerobics studios are located on the lower level of the gym. The top level includes the Office of Athletics and a sports lounge area. The outdoor facilities consist of an Olympic-size heated outdoor swimming pool, 6-lane synthetic 400 meter track, soccer field surfaced with synthetic turf and environmental friendly cork infill, and four acrylic latex tennis courts. All outdoor athletic areas are lighted. The athletic complex houses a robust physical activities program which includes intercollegiate athletics, intramural sports, physical education, and wellness. The athletic complex houses a robust physical activities program which includes intercollegiate athletics, intramural sports, physical education, and fitness non-credit classes.

The Black-Box Theatre
The studio theatre is the simplest form of theater space, its interior consisting merely of four walls covered with black velour. Stage settings are spartan, with only a few scenic pieces and props highlighted by ceiling lights against the black velour surround.

The Center for the Arts
The Center for the Arts, a 1,700-square-meter three-story building, includes gallery space for exhibitions, classrooms specially designed for the teaching of painting and sculpture, rooms for music performance practice, a state-of-the-art computer lab, a Starbucks coffee shop and an atrium for outdoor displays and events.

The College Chapel
A Byzantine-style chapel, on a slope overlooking the Aghia Paraskevi campus, serves the College community on occasions such as christenings and weddings. Students may also visit the chapel for meditation and quiet reflection.

The Communication Building
The Communication Building houses a Black box theatre, appropriately designed classrooms, labs and workspaces, and faculty offices. The Black-Box Theatre is the simplest form of theatre space, its interior consisting merely of four walls covered with black velour. Stage settings are spartan, with only a few scenic pieces and props highlighted by ceiling lights against the black velour surround.

ACG Health & Wellness Center
The ACG Health & Wellness Center consists of the Pierce and Deree infirmaries offering first aid, and referral to specialists and wellness coaching in the Wellness Coordinator’s office at Deree.

The Irene Bailey Open-Air Theatre
The Irene Bailey Open-Air Theatre, designed to resemble ancient Greek theaters and with a view of the Attica basin, is used for theatrical performances by students as well as for other College community events.

Library

John S. Bailey Library, named in honor of the College’s sixth president, provides extensive print, electronic and audio-visual resources in support of the College’s academic programs. The library building features a variety of spaces, including a large open reading area, individual and group study rooms, two activity classrooms, individual study carrels, comfortable seating, a café, and an informal meeting space, offering a welcoming environment for students to research, study, and connect with peers. In addition, a digital museum showcases the history of the school as well as digital collections and projects.

Resources available to student and academic staff include over 118,700 print books, 420,000 e-books, 38,000 journals and magazines, 780 music CDs, a large collection of digital images, and two streaming video collections, and databases providing access to statistical data, reports, electronic encyclopedias, handbooks, and dictionaries. The library website (library.acg.edu) serves as the main information portal where users can access these resources, as well as an array of online tools and tutorials. A discovery service offers a powerful tool to users to search all library resources through a single search box. Most electronic resources are also available remotely.

Specialized personnel provide individual research assistance and offer training sessions on the use of the library, the library discovery system and the online resources and tools. Information literacy skills workshops are incorporated into Writing Program courses that students are required to complete. Special information literacy sessions are also organized for the needs of specific courses or disciplines.

Library resources are complemented with an extensive document delivery service through libraries around the world as well as pay-per view and document supply services from publishers and vendors.

An array of media services is also available to students and faculty. The Media Center houses the library’s audio-visual and multimedia collections and provides equipment for viewing and listening.

The Library provides 30 computer stations with access to the library resources, and the internet as well as software such as Microsoft Office and SPSS Statistics and two multi-function printers with printing, photocopy and scanning facilities. Wireless access is available in all areas of the library, allowing users to connect to the internet through their laptops, tablets, or hand-held devices.
Student support, guidance and advice
Effective academic advising provides specific aid to students in considering and completing academic programmes, but it goes beyond mere course scheduling; it includes planning, decision making, implementation, and evaluation of academic, personal, and career-related matters, and exploration. The College assigns all entering freshmen a First-Year advisor from the Office of Academic Advising. Thereafter, the advising program is faculty-based and fosters personal contact between students and faculty. Department heads, assistant department heads and area coordinators act as educational consultants.

New incoming students and continuing Deree - ACG students are required to consult every semester and during the announced advising period with an advisor at the Office of Academic Advising.

Advisors never make decisions for students. Their overriding objective is to assist students in developing the maturity required to make their own choices and to be responsible for the consequences of those choices.

The Office of the Registrar
The Office of the Registrar is principally responsible for all aspects of the registration process, including the preparation of schedule material, demographic updates, registration, scheduling, and processing of student grades. Such information is available on the College website.

Students become officially registered through the WEB. During designated dates and times, stipulated by the Registrar’s Office, students may use their College ID and pin number to log on to the WEB Registration system and register. Students without Internet access off campus may use the campus computers. Students may register late only during the late registration period as stipulated for each semester/session by the Registrar’s Office.

The Validation Office
The Validation Office (Deree-OU) is responsible for all logistics regarding validation of Deree College academic programs and modules validated by The Open University, UK. It also functions as the liaison between The Open University, the external examiners, and Deree academic departments, Academic Council, Registrar’s Office, Academic Advising, Curriculum Committee, Committee on Academic Standards and Policies (CASP), and program committees. The executive director of the Validation Office in their role as a member of the Academic Council ensures that all policies, processes, and procedures pertaining to validation are followed.

Moreover, the executive director of the Validation Office acts as the first contact person for students wishing to transfer credits from US regionally accredited colleges/universities, UK universities or from other accredited institutions of higher education in Greece and abroad, or request an evaluation of their prior learning for credit (transfer credit). At admissions level, the executive director checks the academic credentials of prospective international incoming or prospective transfer students.

Deree students must visit the Validation Office ahead of time when they plan to study for a semester/year abroad and transfer the earned credits back to Deree College.

Services for the Physically Challenged
Services, such as access to parking for the physically challenged, are available to students to assist them while on campus. Please contact the Student Success Center for further information.

The Office of Student Affairs
The Office of the Dean of Students is dedicated to promoting student development and to continually improving the quality of student life. Through programmes, services, and activities, the office attempts to assist students in active learning, to help them develop values and ethical standards, and to forge partnerships to advance the learning experience.

Financial Assistance and Planning
In order to assure the continuing quality of our academic programmes as well as access for students and their families to these programmes, the College, through the Office of Financial Assistance and Planning, is committed to supporting students who demonstrate financial need and academic promise.

The Financial Assistance Program at Deree provides several types of financial aid based on need and/or academic achievement. The fundamental philosophy of our Financial Assistance Program is that lack of funds should never prevent academically qualified students from receiving a quality education. Funding for financial assistance comes from the College’s own resources and from generous contributions by donors.

Academic Advising
All students are assigned an academic advisor responsible for assisting them in gaining the greatest benefit from their educational experience at the College. Good academic advising is a vital part of the learning process and an integral part of the basic teaching function of the College.

The Student Success Center supports students by offering comprehensive, integrated services in the areas of academic advising, OU validation, student records, registration, and payments, all in a one-stop area. The center is committed to providing students with consistent, high-quality service, both in person and through technology. It aims to create the optimum conditions for students to follow the path to academic success.

Students may visit the Student Success Center to pay a bill, request a certificate, obtain a form, arrange to bring a visitor on campus, obtain their transcript, see an academic advisor, ask about OU validation, change a course, and obtain or replace their student ID.

The SSC web page has been set up to reflect the one-stop concept of the Center and includes information from different departments. It may be accessed from “Quick Links” on the ACG homepage (www.acg.edu) and allows students to print forms or view the academic calendar, academic policies, final exams schedule, course schedule, graduation instructions, major requirements, frequently asked questions (FAQs), the e-mail directory, and financial aid and international student information. From the SSC web page students can log on to the myACG portal, where they can print their personal course schedule and their unofficial transcript. To log on, students need to go to the SSC to get their PIN, which is private, should not be shared with anyone, and will be given to students only if they have no obligations (business office, library, or academic advising).

Student Success Center (SSC)
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Services for the Physically Challenged
Services, such as access to parking for the physically challenged, are available to students to assist them while on campus. Please contact the Student Success Center for further information.
Financing a college education can be a daunting prospect, and the College is committed to helping students and their families understand the available financial aid programmes and assist in finding ways to meet college expenses.

For detailed information relating to grants, scholarships and other forms of financial assistance please consult the Financial Assistance section of the College’s website.

**Student Support, Guidance and Advice**

### Student Academic Support Services

Student Academic Services (SASS) is an academic service vital to the educational experience of Deree students. Throughout one-to-one and group workshop-style sessions, SAS learning facilitators support skills development of Deree students across all schools. Through a learner-centered, non-instructional approach, facilitators promote individual development and respond to the needs of each student.

**The Office of Career Services**

The Office of Career Services assists students and alumni of all the divisions of The American College of Greece in developing fulfilling and rewarding careers. Its goal is to ensure that their academic investment in skills and knowledge is effectively integrated into their future career path. Through individual advising sessions with the staff, special computerized programmes, and an extensive library of resource materials, students who are uncertain about a major or career direction can more sharply define their interests, skills, and personal characteristics to better plan for their future.

Career Services also helps students formulate a strategy to make the most of their studies before they graduate. Such a strategy, encompassing activities like work experience, volunteerism, and campus involvement, can strongly affect a student’s employability. Thus, the office encourages all students to begin their career planning early, during their freshmen and sophomore years and prior to declaring a major to ensure there is adequate consideration, planning, and preparation for their career path.

**Career Advising: One-to-One Appointments**

We provide individual half-hour advising sessions scheduled to talk about career path planning, building a resume, job search strategies, interview preparation, and interview techniques. We work with students by exploring the issues they have and developing strategies and an action plan appropriate to them.

**Graduate Studies Advising: One-to-One Appointments**

We provide individual half-hour advising appointments scheduled to talk about students’ plans for further graduate studies, graduate schools search, application personal statements and the application process.

**Choosing a Major**

If you are undecided about a major or are thinking of adding a second major to your degree, schedule a half-hour session to take an online internationally recognized self-report test that helps identify strengths and personality preferences, and then meet with a career advisor to discuss the results and apply them toward selecting your major.

**Skills Workshops**

Throughout the academic year we offer interview skills and job search workshops, as well as graduate studies workshops.

**Connecting with the Market**

Various activities and programmes which connect the students with the job market such as Company Visitation Day, company presentations on campus, mock-interviews, job shadowing program.

**Career Planning e-Tools**

**JobBank**

A database of a variety of part time and trainee positions offered to current Deree students who wish to enter the job market.

**Sigii3**

A software that examines key motivators and matches work-related values, interests, personality, and skills to educational and career pathways. Individuals explore a range of options based on their personal choices.

**Goinglobal**

A database containing country-specific career and employment resources to facilitate finding jobs and internships in 35 countries. Topic areas include: job search resources, work permit/visa regulations, country specific resume guidelines and examples, interview and cultural advice, employment outlook/industry trends, professional and social networking groups.

**The Deree Student Association**

The Student Association is committed to strengthening the ties between students and their alma mater, creating a heightened sense of school spirit. It strives to provide responsible leadership through fair, democratic representation of students’ needs and interests to the College administration and to promote equality and unity on campus among the student population.

**Co-Curricular Activities**

Co-curricular activities include social, cultural, recreational, and other student pursuits. Events such as exhibits, tournaments, and symposia, as well as dances, plays, and athletic activities, extend into the late afternoon and evening hours.

**Social, Cultural, and Recreational Clubs**

Clubs are formed according to student interests. The names of clubs are self-defining in both activity and scope: AFCEA Club, Art through Lenses Club, Best Buddies Club, Better Days for Strays Club, Bonsai & Urban Gardening, Book Club, Creative Writing Club, Cyber Club, Dance Club, Debate Club, Deree Advertising Club, Diversity & Inclusion Club, Entrepreneurship and Innovation Club, Fashion Club, Film Club, Gaming Club, Health & Social Awareness Club, Investment Club, LGBT+ & Awareness Club, MUN Club, Music Club, Photography Club, Poetry Club, SDG – Sustainable Development Goals Student Program, Self-Awareness & Meditation Club, Theater in the Making Club, Videography Club, Women in Technology and Science Club. Club activities are coordinated by the Office of Student Affairs. As a rule, an advisor or instructor with expertise in the area concerned offers guidance to each club. Students are free to join one or more of the clubs, depending on their interests and available time, as long as they are in good academic standing.

**Educational and Field Trips**

Educational and field trips may be planned within the context of any course or area of concentration. In accordance with Greek law, such trips are organized by instructors with the approval of the respective academic dean.

**Cultural Events**

The College sponsors a variety of cultural events throughout the academic year, including lectures, recitals, and art exhibitions. Lecturers from distinguished universities, diplomats, and scholars residing in Athens are invited to speak by student academic societies. The proximity of the College to the center of Athens provides...
many opportunities for cultural enrichment. Among these are concerts by the National Symphony Orchestra, performances by the National Opera Company, and concerts and operas at the Megaron Moussikis, the concert hall of Athens. In addition, there are dance and performance pieces that take place in the city’s remarkably large number of theatres, as well as at the internationally renowned Summer Festival of Athens. The classical ruins and superb museums in and around the city are an education in themselves.

Athletic Program
The athletic program offers a diversified approach to exercise designed to meet all the physical activity needs of the College community. Intercollegiate athletics (held at the local, national and international levels), intramural sports, physical education (credit and non-credit) and outdoor recreation offer the student a choice of programmes and provide opportunities for the development of sports participation, fitness and healthcare.

The intramural sports program offers a variety of team and individual sports competition between members of the College community. Tournaments last from one day to one semester and emphasize the fun aspect of sports.

Intercollegiate athletics teams offer opportunities to students to compete in basketball (men and women), soccer (men and women), volleyball (women), water polo (men), rugby (men), swimming (men and women), tennis (men and women), and cheerleading. Deree teams compete against other teams from athletic clubs and colleges and universities in Greece and abroad.

Group fitness classes (credit and non-credit) give students the opportunity to learn basic and intermediate skills in a variety of activities: aqua aerobics, pilates, yoga, zumba, total fitness, circuit training, ABS & legs, body sculpting, TRX.

The outdoor recreation program offers opportunities for hiking and camping, climbing outdoors, rafting, mountain biking, paintball, skiing and other alternative athletic activities. It offers students, staff and faculty opportunities to meet Greece’s majestic nature and appreciate a natural and simpler way of life.

Special events include a relay match, the International Sports Festival and participation in an international tournament.

ACG Health and Wellness Center
The ACG Health and Wellness Center provides accessible, high-quality first aid, advice, referral to specialists, wellness coaching and educational programming to meet the needs of members of the College community. It supports and encourages students, staff and faculty members to realize their optimal physical, emotional, social and intellectual goals through health promotion and disease prevention programs and services. It is the aim of these innovative services to assist members of the College community in cultivating their own healthy lifestyles that will follow them throughout the course of their college experience and beyond.

Through the Health and Wellness Center:
- Nurses are available Monday-Friday from 8:00-22:00 and are also available on skype.
- The wellness coordinator is available for individual and group consultations as well as workshops on topics such as setting exercise goals, understanding eating patterns, making healthy food choices, addressing addictive habits such as smoking and excessive cell phone use, causes of stress and healthy ways to relieve it.
- The ACG Health and Wellness Center also researches developments in the areas of health, wellness and spirituality, fitness, and nutrition, and shares this with the ACG community through the Know the Facts series of brochures, announcements through educational displays and posts on Blackboard, the ACG website, social media.
Work-Based Learning (Internship) Information
Scope - Definitions

Work-based learning (Internship) can be defined as learning which normally takes place outside the school but which is credit-bearing within a program of study. Work-based learning is achieved and demonstrated through the designation of appropriate learning outcomes, engagement with a workplace environment, and the assessment of reflective practice.

Successful completion of assessed elements of work-based learning is awarded credit.

Work-Based Learning Student Handbook

The Work-Based Learning Student Handbook summarizes the policies and guides the student through the work-based learning experience.

The Work-Based Learning Administrator (Internship Administrator)

The Work-Based Learning Administrator (Internship Administrator):

- Prepares the students who qualify for a work-based learning experience. This includes advising, checking whether the students wishing to enroll for a work-based learning opportunity have completed the necessary prerequisites, as these are described in the respective work-based learning opportunity module syllabus.
- Provides students with help and advice in securing work-based learning opportunities, including CV drafting and practice interviews. The Internship Administrator works closely with the Office of Career Services to prepare the student for the placement.
- Searches and matches internship openings to students, based on the students' interests and skills, and the requirements of the work-based learning partners.
- Informs students of the openings, their tasks, duties, responsibilities and entitlements during the work-based learning opportunity.
- Informs students of the academic program requirements, progress reports and assessment tools to be used during the work-based learning opportunity, as these are described in the respective module syllabus.
- Informs students on points of contact in case of emergency or complaints.
- Oversees work-based learning placements, making sure that the work-based agreement terms are honored.
- Monitors the assessment of the student's planning and development logs and journals and the evaluation of the students' written projects or reports by the appropriate faculty member. Debriefs students returning from work-based learning opportunities, and advises them on their future educational and professional development.
- Investigates complaints made by the partners or the students and addresses them or refers them to the Work-Based Learning Team, which comprises the chief academic officer, the academic dean of the respective school, the respective department head or area coordinator, the internship administrator, and the controller, who acts as a resource person.

Academic Rights and Academic Integrity
Academic Rights and Academic Integrity

ACADEMIC RIGHTS

Right to Pursue Knowledge and the Right to Free Expression

The student’s right to pursue knowledge and to express views responsibly is of the utmost importance in an academic institution and it is so recognized by the College.

Right of Confidentiality

No information or document referring to a student’s academic or personal life (such as the student’s address, college e-mail address, grade report card, or transcript of record) is released to anybody outside the College without the written permission of the student, subject to legal requirements. Should students, ex-students, or graduates want information from their personal files to be released to persons outside the College, such requests must be made in writing and include the student’s signature.

Right to Know and Participate

Students have a right to be informed about policies and procedures that affect their academic progress. Detailed information regarding all course offerings is available to students in course syllabi, deposited in the libraries.

Students have the right to make recommendations for changes to the existing rules through their representatives. Such recommendations, when referring to the academic area, must be submitted to the respective academic dean, who will channel the suggested changes to the proper administrative or academic body for consideration.

Right to Organize and Associate

Students may organize and assemble to pursue their common interests, subject to the guidelines established by the College’s governing bodies. Such gatherings, however, should not interfere with the physical operations of the campus, neither should they impinge on the rights of others to conduct their work, and they must not conflict with regularly scheduled programmes.

INTEGRITY

Honesty is an integral part of the learning process. Breaches of academic integrity and personal integrity undermine that process. Maintaining high ethical standards is the responsibility of both students and instructors.

Breaches of Academic Integrity

Responsibility of Students

For students, a valuable and enriching academic experience begins with personal integrity and the commitment to taking examinations, writing papers, and carrying out all other required assignments based on independent thinking and without improper or unauthorized assistance. The fair and accurate evaluation of a student’s performance is possible only if the work is truly that of the student. When a grade is assigned, instructors are, in effect, attesting that, to the best of their knowledge, the grade is a true indication of the student’s achievement. Offenses against academic integrity include not only misrepresenting one’s own work but also aiding fellow students to do the same.

Cheating

Cheating is defined as the use of or the attempted use of unauthorized or inappropriate assistance, material, or study aids in examinations or other academic work. The use of books, notes, calculators and conversation with others is forbidden in certain academic exercises and work; their use in these cases constitutes cheating. Similarly, students must not request others to conduct research for them or prepare any work for them; this includes, but is not limited to, the services of commercial term paper companies. Cheating also involves giving or receiving unauthorized help before, during, or after an examination. Examples of cheating include, but are not limited to, the use of prepared notes, “crib sheets,” or electronic aids during an examination (unless specifically approved by the instructor), attempting to observe another student’s paper or giving or receiving oral or visual information; intentionally allowing another student to view one’s own examination; copying the work of another student during an examination or other academic exercise or permitting another student to copy one’s work, and taking an examination for another student or allowing another student to take one’s examination. Taking an exam by proxy for someone else is an infraction of academic integrity on the part of both the student enrolled in the course and the proxy or substitute (see “Facilitating Academic Dishonesty”). Cheating also includes doing a take-home exam for another student.

Facilitating Academic Dishonesty

Knowingely helping or attempting to help another violate any provision of the academic integrity code is a breach of that code. Students who knowingly or negligently allow their work to be used by other students or who otherwise aid others in academic dishonesty are violating the College’s code of academic integrity. Such students are as guilty of intellectual dishonesty as the student who receives the material even though they may not themselves benefit academically from that dishonesty.

Falsification and Fabrication

Misrepresenting material or fabricating information in an assignment is a breach of academic integrity. Examples include, but are not limited to, false citations of sources, use of invented information, or falsification of data. Fabrication includes submitting false documents for the purpose of being excused from a scheduled examination or other academic assignment. Altering the answers given on an exam or changing the letter and/or numerical grade after the instructor has graded the examination and has distributed it to students for review constitutes falsification. Committing or attempting to commit forgery or alteration of College or personal documents or records, and furnishing false information to the College or its instructors are considered violations of academic integrity and must be reported to the respective academic dean for disciplinary action.

Multiple Submissions

It is a violation of academic integrity to submit the same work or substantial portions of it for academic credit more than once, or for more than one student to submit the same work, without the prior approval or authorization of the instructor. In cases in which there is a natural development of research or knowledge in a sequence of courses, use of prior work may be desirable, even required; however, the student is responsible for indicating in writing that the current work submitted for academic credit is cumulative in nature.

Plagiarism

A form of academic theft, plagiarism is the act of using another’s words, ideas, or organizational patterns without crediting or acknowledging the source. It includes any paraphrasing or summarizing of another’s work without crediting or acknowledging the source. Furthermore, this includes any paraphrasing or summarizing of another’s work without acknowledgment as well as the failure to acknowledge the quotation of paragraphs, sentences, or even phrases written or spoken by someone else. Any use of published (books, magazines, newspapers, websites, photos, textbooks, etc.) and unpublished sources (class lectures or notes, handouts, speeches, other students’ papers, or material from a research service) without acknowledgment constitutes plagiarism. Moreover, the use of charts, pictures, graphs, diagrams, data, websites or other communication or recording media without acknowledgment constitutes plagiarism. The submission of research, completed papers or projects prepared by someone
else also constitutes plagiarism, as does the unacknowledged use of research sources gathered by someone else. The resubmission of the student’s own work in a previous class or as a resit/retake may also constitute self-plagiarism. Students resitting assessments or retaking exams must clarify with the instructor what is permitted in terms of resubmission of prior work. Students are responsible for understanding the legitimate use of sources, the appropriate ways of crediting sources (both print and electronic) through documentation, and the consequences of violating this responsibility.

Unauthorized Collaboration
Students may not collaborate on course work that will be graded unless they have faculty authorization. Unauthorized collaboration means working with others without the specific permission of the instructor on assignments that will be submitted for a grade. This rule applies to in-class or take-home tests, papers, or homework assignments. Examples of unauthorized collaboration include, but are not limited to, jointly calculating homework problems, checking homework answers with other students, having another help one (re)write a paper, and sharing sources for a take-home examination. Submission for academic credit of work represented as one’s own effort but which has been developed with substantial assistance from another person is a violation of academic honesty. It is also a violation of academic honesty to provide such assistance. Unauthorized collaboration can even occur within the context of group projects when the scope or type of collaboration exceeds the parameters of what an instructor has expressly authorized. The purpose of a particular assignment and the acceptable method of completing it are determined by the instructor, not the student.

Unauthorized Possession of Academic Materials
Unauthorized possession of academic materials includes the selling or purchasing of examinations, papers, reports or other academic work, taking another student’s academic work without permission, and possessing examinations, papers, reports, or other assignments not released by the instructor. Unauthorized removal of an examination or quiz from a classroom, faculty office, or other facility also constitutes a violation of academic integrity.

Breaches of Personal Integrity
Computer Misuse
The framework of responsible, considerate, and ethical behavior expected by the College extends to the use of computers. The College expects that students use the College’s and their own personal information technology resources responsibly and comply with all applicable College policies as well as local and international laws. The College provides electronic resources and services in support of its educational, research, and service mission. Use that threatens or interferes with the mission of the College, the integrity of the network, the privacy or safety of others, or that are illegal, is prohibited and subject to penalty.

Unacceptable activities and behaviors include, but are not limited to, misrepresentation (including forgery) of the identity of the sender or source of electronic communication; alteration of the content of a message originating from another person or computer with the intent to deceive; unauthorized use or attempted use of restricted-access computer resources or accounts; electronic theft of computer programmes, data, or text belonging to another, and commercial use of the College’s electronic resources.

Computer misuse consists of, but is not limited to, creation, use, storage, or transmission of information, programmes, or any other data that can reasonably be judged to be inappropriate or offensive to other users. The College’s policy on harassment applies to electronic displays or communications. No member of the College community may display or transmit images, sounds, or messages that are threatening, abusive, or offensive.

Discrimination and Harassment
It is the College’s policy that all employees and students work in an educational environment free from harassment of any nature. Therefore, sexual, racial, or religious harassment or other forms of an abuse of a power relationship, or bullying or threatening behavior are not tolerated. Harassment is defined as verbal (including harassment by phone, mail, Internet, or e-mail) or physical conduct that shows hostility toward an individual and has the purpose or effect of creating an intimidating, hostile, or offensive educational environment, or has the purpose or effect of interfering with an individual’s academic performance.

Lying
Lying consists of, but is not limited to, communicating untruths to gain an unfair academic or employment advantage. This includes requesting classmates to sign attendance registers on your behalf or giving a false reason to a faculty member when requesting a change in an examination date or an extension on a paper or project.

Responsibility of Instructors
Instructors are similarly responsible for ensuring that the College’s rules and regulations are enforced. When academic honesty is breached, instructors are obliged to detect and then report the violation. Laxity on the part of instructors includes having tests or test items exposed where they can be seen by students, returning tests and then using the same test again, reading, correcting papers, leaving the room, or conversing or giving help to students during an examination, and ignoring attempts to cheat.

Laxity or negligence in monitoring exams, preventing plagiarism, or guarding against other violations of academic integrity may result in disciplinary action. Failure to report cases of academic dishonesty to the Committee on Standing and Conduct will be considered as evidence of negligence and may result in disciplinary action.

To initiate a charge against an instructor, a signed statement must be submitted to the academic dean or to the chief academic officer. The academic dean, after assessing the seriousness of the charge, may issue an informal warning (not part of the record) or a reprimand (to be included in the instructor’s dossier). In more serious cases, or in the case of repeated charges, the College president or the chief academic officer may appoint a committee of faculty members and administrators to hear the charges and the defence and to make recommendations.

Policy Concerning Copyright and the Use of Images for Students
Students are required to comply with copyright laws and general data protection regulations regarding use of images. Disregard for intellectual property and privacy issues constitutes infringement of ethical standards and violation of laws, involving potential legal action. “Copyright-protected works” range from literary works, to recordings, musical scores, plays, films, visual works of art, choreographic works, typographical works, photographs and more. As not everything available on the web is free to use, students must keep in mind that images are likely protected by copyright. It’s better not to use images whose copyright has not been ascertained. We encourage students to use images which are in the public domain or available through subscription resources. However, there is less rigidity involved when material protected by copyright is used for educational purposes, especially in non-profit institutions. This is referred to as ‘fair use’: students may exceptionally use relevant material for a class project, but must acknowledge the source and the creator/author if appropriate. Fair use does not apply when the project is made known to parties other than the instructor and classmates eg through social media or publications. Images in the public domain are not subject to copyright laws. Ethical issues should be...
taken into consideration when manipulating/changing an image. Furthermore, fair use is not free of any limits whatsoever, eg students cannot photocopy their entire textbook(s). Generally, one may make one copy of up to 10% of a book or one chapter.

In addition, students must secure written permission/consent from:

a) anyone who has been the subject in a photograph, video or other medium even taken/made by the student who intends to use this material in an educational or other manner

b) anyone who has participated in a performance should the student wish to publicize, record or display such recordings to others.

STUDENTS ARE REQUIRED TO FILL OUT RELEVANT RELEASE AND CONSENT FORMS AND OBTAIN SIGNATURES BY ALL PARTIES INVOLVED.

Definition of public domain

The term “public domain” refers to creative materials that are not protected by intellectual property laws such as copyright, trademark, or patent laws. The public owns these works, not an individual author or artist. Anyone can use a public domain work without obtaining permission, but no one can ever own it.

An important wrinkle to understand about public domain material is that, while each work belongs to the public, collections of public domain works may be protected by copyright. If, for example, someone has collected public domain images in a book or on a website, the collection as a whole may be protectable even though individual images are not. You are free to copy and use individual images but copying and distributing the complete collection may infringe what is known as the “collective works” copyright....
PURPOSE STATEMENT
In order to create an environment whereby students can live safely, succeed academically, and develop skills for life, leadership, and service, the College relies upon students to know and adhere to standards of behavior pertaining to personal and academic integrity, guided by the Student Honor Pledge. College policies and Greek laws. Students are expected to respect the rights and privileges of others and to exhibit both inside and outside the classroom conduct becoming of a student in both manner and attitude. To this end, the College has developed its own standards for student conduct as well as procedures for disciplinary action.

INTERPRETATION AND REVISION
Any question of interpretation or application of the Student Code of Conduct or the Residences Rules and Regulations should be referred to the dean of students or the executive directors of International Student Services and Housing & Residential Services respectively. The Office of Student Affairs reviews the Student Code of Conduct on an annual basis. Students have the right to be informed about amendments.

STUDENT RIGHTS
The choice to become a member of the Deree community implies the commitment to accept the rights and responsibilities of that membership. These stem from the understanding that the individual is responsible to the community and the community is equally responsible to the individual. As such, all student members of the Deree community have certain rights:
• The right to learn, including the right of access to ideas, the right of access to facts and opinions, the right to express ideas, and the right to discuss those ideas with others;
• The right to be treated as an individual member of the community, including the right to be free of discrimination based on age, sex, religion, ethnic or national origin, handicap, sexual orientation, and the right to be free from harassment of any type;
• The right of peaceful coexistence, including the right to be free from violence, force, threats, and abuse, and the right to move about freely;
• The right to be free of any action that unduly interferes with student rights and/or the learning environment;
• The right to move about freely;
• The right to change residence;
• The right to be free from harassment of any type;
• The right to be free from any action that unduly interferes with student rights and/or the learning environment;
• The right to express an opinion, which includes the right to state an agreement or disagreement with the opinions of others and the right to an appropriate forum for the expression of that opinion;
• The right of privacy;
• The right, in student conduct procedures, to be informed of charges of misconduct, the right to adequately prepare a response to the charges, the right to hear evidence in support of the charges, the right to present evidence against the charges, and the right to freedom against compulsory self-incrimination.

STUDENT RESPONSIBILITIES
All students of Deree - The American College of Greece (Deree - ACG) are responsible for reading and upholding the Student Conduct Code, the Student Honor Pledge, the Academic Policies and Procedures, the Exam Rules and Regulations, the IT Policies, the Residences Rules and Regulations, the Intramural Sports Handbook, the Undergraduate Catalog and Student Handbook and other College policies.

Below is a list of College policies:
• Academic Appeals
• Acceptable Use of College Technology Resources
• ACG Equality, Diversity and Inclusion Policy 2020
• ACG Harassment and Sexual Misconduct Policy
• ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy
• ACG Safeguarding Policy 2020
• Applicant Grievance Procedure
• Computer Ethics Policy
• Data Retention Policy
• E-Mail Policy
• Intramural Sports Handbook
• Mass/Broadcast E-Mail Policy
• Password Policy
• Residence Rules and Regulations
• Student Conduct Code

Once admitted at Deree - ACG, students are expected to comply with and sign the Student Honor Pledge:

Student Honor Pledge
As an entering student at Deree – The American College of Greece, I recognize that this institution offers me an opportunity for a unique transformational experience. The purpose of this experience is to help students become exemplary and reflective citizens of Greece and the world, who contribute to the improvement of people’s lives. I realize that violations of College policies, as listed in the catalog, and other misconduct could result in various penalties and even expulsion from the College.

I pledge that I will uphold the academic integrity and student conduct policies of the institution and will encourage my peers and others in the community to respect and observe such policies.

Furthermore, I pledge to only present my own work as my own and to present to Deree – The American College of Greece authorities, committees, faculty, staff and students only valid and truthful documents.

GENERAL RESPONSIBILITIES
Information
Students must keep the Office of the Registrar informed of their current address and telephone number, both local and permanent, and inform the Registrar’s office of any changes.

Official Communications
Students are expected to use English in all official communications, written and oral, with members of the College community.
Students are required to use their College e-mail account in all their correspondence with the faculty and administration.
Behavior

Students must keep the College premises in neat working order by using the facilities with due respect, by discarding all refuse in the appropriate receptacles provided, and by handling College equipment and educational materials with care. Students are expected to maintain their personal appearance and behave in a manner appropriate to an academic institution and environment.

Awareness and Compliance

Students are expected to be aware and comply with the Greek law. Students are expected to be aware of what constitutes a violation of the Student Conduct Code and behave in a manner which is consistent with College standards.

STUDENT CONDUCT CODE VIOLATIONS

Academic Misconduct*

Any act of cheating, fabrication, and plagiarism as per the Academic Policies and Procedures and the Exam Rules and Regulations sections of the Undergraduate Catalog.

Alcohol

Alcohol Possession, consumption, distribution, sale or purchase of alcoholic beverages by students on campus or at the Residence Complex, except at specific college events after permission granted by the Office of Student Affairs. In the latter occasions, reasonable use of alcohol and moderate drinking are expected.

Being intoxicated on campus and at the Residence Complex or during college activities off campus.

Assault*

Any violent action or threat of such action that is disruptive of order and a violation of personal liberty of oneself, another individual or a group. This includes but is not limited to:

- Actions of physical violence; particularly violence with physical means such as blows, weapons, etc or threat of such action;
- Any verbal or written statement that amounts to psychological violence;
- Sexual violence/harassment (see paras 4.2.15, 4.2.16);
- Racial harassment;
- Stalking and hazing.

Consumption of Food and Beverages

Consumption of food and beverages in classrooms, laboratories, studios, athletic facilities, the library or any other teaching and learning space in the College main building at any time.

Defiance of College Officials

Defiance or belligerence toward or lying to a College faculty or staff member who asks for identification or information. Students are expected to carry their Deree - ACG student identification cards at all times and must identify themselves to College officials upon request. It is understood that College officials will identify themselves and present a valid reason before making such a request.

Discrimination*

Any discrimination based on any ground such as sex, gender, race, color, ethnic or social origin, genetic features, bodily appearance, movement, language, nationality, religion or belief, political or any other opinion, membership of a national minority, property, birth, physical, mental or psychological disability, age, marital status or sexual orientation. The College strives to maximize valuable talent and potential, and eliminate unconscious bias, prejudice and stereotyping.

Disruptive Behavior*

Any behavior of a student in and out of the classroom which prevents the instructors to teach, other students to learn, or interferes with the normal operation of the College, its institutions and the Residence Complex. This includes but is not limited to:

- Disruption of or interference with the lawful administration of the functions of the College and the rights of other members of the College community;
- Disruptive behavior at locations off-campus while enrolled at Deree - ACG. This includes, but is not limited to, behaviors that disturb the peace of the residential neighborhood bordering campus.

Gambling

Betting or playing games of chance on College premises. This includes, but is not limited to selling pools on athletic events, playing card games or other games that involve wagering of money. Certain card games, such as bridge, are permitted as a regularly scheduled activity of a club, which is officially recognized by the Office of Student Affairs.

Harassment*

Harassment, threatening behavior, humiliation, coercion, bullying or abuse of a power relationship. Harassment includes but is not limited to verbal (including harassment by phone, mail, e-mail, social media) or physical conduct, on and off campus, that shows hostility and has the intent or effect of unreasonably creating an intimidating, hostile, or offensive educational, work, or living environment for an individual or a group.

Harassment may occur on the basis of race, color, sex, disability, religion, national origin, sexual orientation, gender identity or other stereotyped characteristic (see para 4.2.6).

Harassment may occur as the result of a single incident as well as repeated incidents.

Bullying is a repeated and unreasonable behavior directed towards an individual or group with the result of risk to physical/psychological health and safety. This includes but is not limited to:

- Verbal abuse or threats, insulting or offensive language;
- Deliberately excluding someone from activities;
- Spreading misinformation or rumors;
- Physical abuse or intimidation.

Illegal Substances*

The possession, sale, purchase, use, processing, production or distribution of illegal substances and paraphernalia inside College premises or at the Residence Complex.

Being intoxicated on campus and at the Residence Complex or during college activities off campus.

Interruption of College Operations

The following points are indicative of violations in this category:

- Disrespect towards College officials
  - Disrespect towards a College official acting in performance of their duties.
  - Refusing to cooperate with any College official acting in performance of their duties. This includes not presenting proper identification when requested.
  - Failure to comply with lawful directives of College officials such as College gate security guards or law enforcement officers performing their duties.
• Obstruction of the Student Conduct Code process
  This includes, but is not limited to:
  • Discouraging or attempting to discourage an individual’s proper participation in, or use of, the student conduct system.
  • Influencing or attempting to influence another person to commit an abuse of the student code of conduct system.
  • Assisting, conspiring or hiring another person to commit an abuse of the student code of conduct system.
  • Attempting to influence the impartiality of a member of a student conduct board prior to, during, and/or after a student conduct code proceeding.

• Violation of Policies
  This includes, but is not limited to:
  • Entering College premises without authorization. This includes, but is not limited to, persons violating the Visitiation Policy.
  • Violation of the IT Policies (Computer Ethics Policy, Email Policy, Acceptable Use of College Technology Resources).
  • Violation of the Residences Rules and Regulations.
  • Violation of Library Rules and Regulations.
  • Violation of Student Lounge Rules and Regulations.

• Other Incidents
  Engagement in disorderly, lewd or indecent conduct.
  • Cause or attempt to cause a fire or explosion, tampering with fire safety equipment and falsely reporting a fire, an explosion or an explosive device, and setting off false fire alarms.
  • Involvement in bomb threats.
  • Failure to evacuate any College building during an emergency alarm.
  • Operation of a vehicle or wheeled transportation on College grounds in a reckless manner. This includes, but is not limited to, motorized vehicles, skates, and bicycles without the proper regard for safety, courtesy, and caution.
  • Demonstrations or protests by individuals or groups involving the threat or use of physical force, which obstructs or prevents other members of the College community from carrying out their work or studies.

Littering
Throwing objects and cigarette butts on the ground causing an untidy and environmentally unfriendly condition.

Loitering
Loitering on PIERCE College premises or violating established College closing times is prohibited.

Misrepresentation/Dishonesty
The following points are indicative of violations in this category:
• Forging, altering, misusing, misrepresenting, failing to provide accurate and required information to or about College Officials acting in performance of their duties, on College documents, records, or identification cards. This includes false reporting of emergencies or violations of the Student Conduct Code.
• Furnishing false identification or information to the College or to College authorities with the intent to deceive or falsely identify another person. This includes using another student’s ID card.
• Communicating untruths to gain an unfair academic or employment advantage.
• Representing the College without specific prior written consent of the proper College officials.

Sexual Violence/Assault*
Sexual violence/assault includes physical sexual activity without prior clear and voluntary consent; consent should be affirmative, unambiguous, conscious, and given in advance; consent is revocable.
Sexual violence includes but is not limited to:
• Sexual activity against a person’s will through physical force, violence, threat, intimidation, manipulation, ignoring the objections of the other person, etc.
• Sexual activity where a person is incapable of giving consent, due to age, use of drugs or alcohol, intellectual or other disability, which prevents the individual from having the capacity to give consent, etc.
• Rape, sexual assault/battery/abuse, coercion, domestic violence, dating violence and stalking.

Sexual Harassment*
Sexual harassment includes but is not limited to:
• any verbal or physical conduct or offensive remarks of a sexual nature;
• unsolicited, unwelcome, and unwanted sexual advances;
• requests for sexual favors; this includes, but is not limited to, implicit or explicit suggestions that submitting to or rejecting such conduct will be a factor in academic or employment evaluations, or participation in College activities;
• visual displays of degrading sexual images;
• sexually suggestive conduct;
• non-physical actions such as digital media stalking, cyberbullying, and non-consensual recording of sexual activity.

No-Smoking Policy
According to Ministerial Decision 88202/2009 (published in the Government’s Gazette no 1286/B’/30.6.2009), smoking is prohibited in all educational institutions and employment areas. In this context, all types of smoking, including vaping are prohibited in all indoor and outdoor College areas. The no-smoking policy applies to all ACG community members (students, faculty, staff and employees), as well as parents, alumni and guests across all divisions (Pierce, Dere, Alba).

Theft
Theft or unauthorized use to the property belonging or loaned to the College, a member of the College Community or visitor, as well as possession of stolen property. This includes possessing, duplicating or using keys to any College premises or services without authorization. Dere - ACG is not responsible for any loss of an individual’s personal property.

Use of College Name and Emblem*
The College name and emblem, or any part thereof, shall not be used by any student or group of students in connection with any public performance or for any other purpose except as authorized by the Office of Integrated Marketing and Communications. Any request for the use of the College name and emblem must also have the approval of the Dean of Students.

Vandalism*
Belonging or loaned to the College, a member of the College Community or visitor committed deliberately or in disregard of the possible harm to others.
RESIDENCES RULES AND REGULATIONS

All individuals staying in the College Residence Complex are required to adhere to the Student Conduct Code, the Residences Rules and Regulations, all policies published by the Offices of Residential Services and International Student Services, and Greek law.

Deree - The American College of Greece reserves the right to amend or supplement the Residences Rules and Regulations at any time upon such notice to residents as it deems appropriate. The director of international enrollment and student services and the executive director of residential services are responsible for the publication of the Residences Rules and Regulations. Suggestions for amendments may be addressed to these offices.

Each resident agrees to observe all rules and regulations affecting their stay with the College. Residence visitors are also required to follow the College Residences Rules and Regulations.

Alcohol

Deree - ACG expects residents to refrain from possession or consumption of alcoholic beverages in all areas of the Residence Complex, including outdoor common areas.

Balconies

No individual is permitted to climb on balcony railings or to attempt to pass from one apartment balcony to another. Any such action is unsafe, and, therefore, strictly prohibited. In addition, residents are not to throw anything from the balconies or windows onto the grounds below. Violating this policy could lead to dismissal from the Residence Complex and Deree - ACG. Such incidents will be reported to the home institutions of study abroad students.

BBQ

Barbecues or any other incendiary devices are not allowed in or around the Residence Complex. Barbecue events may be held in designated barbecue areas only, and only with prior permission from the Office of Residential Services. The presence of a College staff member is required.

Building Entrance

Any person entering or leaving the Residence Complex must use the main entrance door and may not use the windows, balconies or emergency exits. Emergency exits are to be used strictly in cases of emergency as directed by Residence Complex staff.

Weapons/Explosives*

Possession or use of firearms, explosives, ammunition, fireworks, weapons including, but not limited to, catapults, knives (except sharp blades required for academic class, such as an art class, and knives used only for the consumption of food), paintball guns, pellet guns (including any ‘toy’ gun that discharges any object), or other deadly weapons or dangerous chemicals.

Deree - ACG expects that its students comply with the Greek law. In addition to imposing disciplinary sanctions, the College may refer students for prosecution for conduct prohibited in accordance with the Greek law, such as discrimination; assault; harassment; sexual violence/assault/harassment; theft; possession and/or use of weapons or explosives; possession, sale, purchase, use or distribution of illegal substances.

Check-in

Upon check-in, an Apartment Inventory Checklist that includes a bedroom and apartment inventory should be signed and submitted to resident assistants (RAs). This inventory serves as a record of the contents and the condition of the apartment and as the basis for assessing the condition of the apartment when the resident moves out.

Check-out

All residents must check out with an RA. During check-out, the RAs will inspect the apartments and record any damages. The cost of any damages to the bedroom/apartment will be charged at the time of check-out. Residents are required to return the apartment key, the RA cards and plug adapters, clean their apartments and dispose of trash properly.

Cleaning

Residents are responsible for maintaining a reasonable standard of cleanliness in their apartments and keeping the common areas, such as the Fitness area, Laundry area and Lobby area, clean and tidy. Residence Complex staff reserve the right to inspect apartments and common areas. If Residence Complex staff assess that the condition of an apartment does not meet the required reasonable standard of cleanliness, the responsible resident(s) will be expected to take all necessary steps towards cleaning and tidying up within 48 hours. If any residents fail to do so within this time-frame, the College will carry out cleaning, and the cost of this service will be covered by the resident(s).

Conduct

Study Abroad/International students are expected to comply with the Deree - ACG Student Conduct Code. The document is available online and may be obtained at the Office of Student Affairs.

Cooking

Residents are permitted to cook in their apartments using the utensils and cookware provided. All kitchens are equipped with a cooking-ventilation unit, placed above the stove. The cooking-ventilator should be used every time residents cook. For any questions about the proper use of the oven or microwave, residents are asked to contact the RAs. Barbeque grills or other cooking devices not provided by Deree - ACG are prohibited.

Damages

Residents shall compensate Deree - ACG for any damages caused to the Residence Complex or furniture/equipment in common areas and apartments for which they are held responsible. Residents are required to report damages or normal wear-and-tear occurring during residents’ stay to the RAs immediately. Tampering with, disabling, obstructing, vandalizing or interfering with the normal functioning of any portion of a security monitoring system or monitored door, including, but not limited to, door alarms, cameras, or card readers, is strictly prohibited.

Decorations

Nails, screws, double-stick tape, or duct tape on or in the walls, ceilings, furniture, or fixtures are prohibited. White poster putty is permitted for hanging posters and other decorations.

Fighting*

Any individuals engaged in a physical fight in or near any building owned or operated by Deree - ACG may be referred to a Hearing Board.
**Fire Alarms**
Smoke detectors are located throughout the building. In the event of an alarm, all residents should exit the building. Residents must have regard to the safety of themselves and other residents and observe the Fire Regulations applicable to Residences (see Emergency Evacuation Procedures that are posted on apartment doors).

In particular, residents must not tamper with any fire-fighting equipment or any other safety equipment, block sounders, prop open any fire-proof door, or disengage any door closure mechanisms. Corridors, doorways, staircases and entrances must not be obstructed in any way. This includes placing items (including bins) outside, around or beside doors.

The use of candles or any other open flame devices is not permitted within the Residence Complex premises.

**Fitness Center**
The Residence Complex is equipped with fitness areas. Equipment in the fitness areas is used at residents’ own risk. Residents are encouraged to seek instruction regarding the proper use of the equipment from the Deree - ACG Gym staff.

**Garbage**
Garbage should be placed into plastic bags and taken to the garbage bins outside the building. Blue garbage bins are for recyclables. Green garbage bins are for refuse. Garbage may not be left in common areas such as hallways. It is the responsibility of each resident to remove garbage and maintain a clean apartment.

**Illegal Substances**
The possession, sale, purchase, use, production, processing or distribution of illegal substances and paraphernalia is strictly prohibited. In addition to imposing the disciplinary sanction of expulsion from the Residence Complex, the Residence Complex staff may refer residents for prosecution.

**Noise and Music**
No college-owned furniture or equipment may be removed from the apartment.

Residents and Residence Complex visitors may use musical instruments at the lobby area. Excessive noise (e.g., speakers operated at excessive volume, playing a musical instrument during quiet hours) is prohibited and may result in sanctions. Residents are kindly asked you to use common sense on this matter.

**Non-Discrimination**
Any discrimination based on any ground such as sex, gender, race, color, ethnic or social origin, genetic features, language, nationality, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age, marital status or sexual orientation is not tolerated. The College strives to maximize valuable talent and potential, and eliminate unconscious bias, prejudice and stereotyping.

All residents have the responsibility to safeguard and the right to expect a friendly and hospitable environment free of any form of harassment, discrimination and actions or behavior that interfere with the residents’ privacy, study habits or sleep.

**Personal Property and Theft**
Residents must have respect for the property and belongings of others and not use, ‘borrow’, take or damage any items which belong to others without the owner’s permission. Deree - ACG is not responsible for any loss of an individual’s personal property. Apartment doors should be kept shut at all times. Theft, unauthorized use, destruction of, or damage to the property of others or College property is not tolerated. This includes possessing, duplicating or using keys to any College premises or services without authorization.

**Pets**
Pets are not allowed in the Residence Complex. Deree - ACG generally allows students with disabilities to bring Service and Assistance Animals to campus to perform work or tasks related to a disability or, if shown to be necessary, to afford a student with a documented disability an equal opportunity to use and enjoy the Residence Complex.

**Quiet Hours**
All residents must observe quiet hours regulations in the apartments, common areas, lounges, building entrances and back patio. Quiet hours are reserved for study and sleep.

Quiet hours are:
- 3:30 p.m. to 5:30 p.m. and 10:00 p.m. to 7:30 a.m. in the winter (October - March),
- 3:00 p.m. to 5:30 p.m. and 11:00 p.m. to 7:00 a.m. in the summer (April - September).

**Room Entry**
Deree - ACG staff reserve the right to enter residents’ rooms for maintenance repairs with prior notice, in case of emergency, or if there is sufficient reason to believe that a violation of ACG policy is occurring in the room for any other reasonable purpose. Should entrance to apartments be deemed necessary, advance notice will be given if possible.

**Unauthorized Entrance**
Entrance is prohibited to unauthorized or authorized individuals who gain access to the Residence Complex as a result of tailgating* or the use of a propped** or compromised doors. Tailgating and door propping are prohibited.

*The term “tailgating” is used to describe the situation where one or more people follow an authorized person through an access-controlled door when the authorized person opens the door legitimately. This can be done either with or without the authorized person’s knowledge and/or consent. Tailgating to gain entry to any residential facility is prohibited. The prohibition of tailgating also applies to authorized persons who have forgotten or lost their access card.

**The term “door propping” is used to describe the placement of any object in near or around the apartment door or entrance door of the building in an effort to prevent the door from closing or block door closure. Door propping is prohibited.**
Student Conduct

Visitation Policy Violation
Visitation is defined as the time period within which residents’ guests may visit the Residence Complex (8:00 a.m. to 11:00 p.m.). No visitors may enter or remain in the Residence Complex between 11:00 p.m. and 8:00 a.m. The Visitation Policy is applicable to all Residence Complex areas (apartments, common use areas or building entrances). No overnight guests are allowed.

Visitors must always be accompanied by their hosts/residents while in the Residence Complex. Residents not complying with the Visitation Policy will be held responsible for damages and Rules and Regulations violations attributed to their guests.

Violating the Residences Rules and Regulations or the Dereere - ACG Student Conduct Code will result in sanctions that may lead to removal from the Residence Complex.

Dereere - ACG expects that residents comply with the Greek law. In addition to imposing disciplinary sanctions, the College may refer residents for prosecution for conduct prohibited in accordance with the Greek law, such as discrimination, assault, harassment, sexual violence/assault/harassment, theft, possession and/or use of weapons or explosives; possession, sale, purchase, use or distribution of illegal substances.

REPORTING, NOTIFICATION, HEARING AND APPEALS PROCESS

REPORTING

Any member of the College community may file charges against a student for alleged violations of the Student Conduct Code.

Charges must be submitted as follows:

- Charges must be communicated verbally or in writing to the dean of students, who will determine the department with jurisdiction over the case. If the violation occurred at the Residence Complex, charges must also be communicated to Housing & Residential Services.

- Violations involving a study abroad/international student, regardless of whether it occurred on campus, at the Residence Complex, or off campus, charges fall under the jurisdiction of the director of international enrollment and student services; however, for violations indicated with an asterisk (*) in the SCC and RRR, the dean of students must be involved in all stages of the hearing process.

- Appeals to decisions/sanctions falling under the jurisdiction of the director of international enrollment and student services are directed to the associate dean of students and the director of international enrollment and student services, if the violation involves a study abroad/international student.

- All violations involving local students and violations indicated with an asterisk (*) in the SCC and RRR are falling under the jurisdiction of the dean of students.

- Appeals to decisions/sanctions under the jurisdiction of the dean of students are directed to the senior vice president.

- If the violation constitutes a violation of the Greek law, the dean of students shall be notified immediately.

- Charges must be communicated immediately following the incident.

- Students can use the Incident Report Form available at the Office of Student Affairs, the Office of International Student Services and at all Residence Complex help-desks, if the violation took place at the Residence Complex, immediately following the incident. If the violation took place on campus after 5 pm, students can report the incident by using the online Incident Report Form and sending an email to incident@acg.edu.

- Administrators responsible for processing reports are expected to use specified fields on the Incident Report Form to facilitate investigation.

Charges submitted by faculty for minor behavioral incidents taking place in the classroom setting

- Faculty should produce a written report, submit it to their respective dean and copy the dean of students at incident@acg.edu for future reference.

- The academic dean will direct the faculty member to discuss the behavior with the student and request that it not be repeated.

- If the student continues to behave inappropriately, the matter will be escalated to the academic dean who will also produce a written report and submit it to the dean of students at incident@acg.edu.

NOTIFICATION

The student against whom a charge for an alleged violation of the Student Conduct Code or the Residence Rules and Regulations was filed will receive notification within five (5) working days since the reporting of the incident. During that time, College administration will investigate the case. The student may be asked to visit the Office of Student Affairs or the International Student Services Office to discuss the incident and will be advised regarding next steps.

HEARING PROCESS

Alleged violations of the Student Conduct Code that, if substantiated, warrant consideration of verbal reprimand or written warning shall not be referred to a hearing body. All violations not carrying an asterisk (*), such as littering or consumption of food and beverages and alcohol in non-designated areas, are falling within this category.

The dean of students and the associate dean of students or the director of international enrollment and student services and a staff member from the office of international student services (see jurisdiction above) are investigating the case, meeting with the student and deciding on the imposition of the above sanctions.

In all other cases, incidents shall be referred to a Hearing Body.

- For first violation cases that do not warrant consideration of suspension or expulsion, the charged student is invited, within five (5) working days from the notification about the alleged violation, in a Hearing with the purpose of investigating the case. The Hearing is headed by the Dean of Students and attended by the Associate dean of students and the director of international enrollment and student services, if the violation involves a study abroad/international student. If deemed necessary, College departments responsible for functions relevant to the incident are invited by the Dean of Students to attend the Hearing.

- For second violation cases, life-threatening events, or serious allegations that warrant consideration of suspension or expulsion (eg issues involving safety and security, illegal substances, harassment, vandalism, assault, weapons), the charged student is invited to attend a Hearing Board within no more than five (5) working days after the notification of the alleged violation, with the purpose of investigating the case. The Hearing Board is headed by the dean of students and consists of the associate dean of students, the educational psychologist, and the director of international enrollment and student services, if the violation involves a study abroad/international student.

In all cases, the dean of students may assign the associate dean of students to act as their designee.

Further Procedures

The charged student is required to attend the scheduled Hearing or Hearing Board. The student may request to reschedule the Administrative Meeting/Administrative Hearing Board once, within five (5) working days of the date of notification. If the student does not engage with this process, the process will continue in absentia and sanctions will be issued accordingly.

The student has the opportunity to review and comment on the documentation of the case, to present evidence on their own behalf, and to present witnesses. The student will be asked whether or not they take responsibility for their actions.
Within five (5) working days the dean of students or the director of international enrollment and student services will make a final decision, based on the facts of the case and the outcome of the Hearing or Hearing Board, whether or not to hold the student responsible for the alleged violation, and will issue sanctions respectively (see the section, "Sanctions for Violations of the Student Conduct Code and the Residences Rules and Regulations").

APPEALS PROCESS
A student has the right to appeal issued sanctions (see the section, "Sanctions for Violations of the Student Conduct Code and the Residences Rules and Regulations"). Appeals are not re-hearings and they are granted on the basis of disagreement with the decision resulting from the Hearing or Hearing Board based on the following grounds:

- The Hearing and the Hearing Board was not conducted according to the Student Conduct Code Reporting & Hearing process.
- There was insufficient evidence to establish responsibility.
- There is new and substantial evidence that exonerates, clears the student, or puts the conduct situation into a different context.
- The student experienced bias or discrimination during the hearing process.

In order to appeal, a student needs to write a letter to the senior vice president within five (5) working days of the receipt of the sanction. The senior vice president may choose to extend the deadline for the submission of appeals in unusual circumstances.

Within ten (10) working days upon receipt, the appeal will be reviewed by the senior vice president. In some instances, students appealing a decision may be asked to an appeal’s meeting to discuss their situation, however, such meetings are not necessary for an appeal to be considered and decided upon. The appeal may result in one of the following actions:

- The appeal is granted, and the sanctions are overturned.
- The appeal is granted, and the sanctions are modified.
- The appeal is denied, and the sanctions remain in effect.
- The appeal is denied and additional sanctions are imposed.

The student will receive written notification from the senior vice president regarding the decision on the appeal.

SANCTIONS FOR VIOLATIONS OF THE STUDENT CONDUCT CODE AND THE RESIDENCES RULES AND REGULATIONS
Sanctions for violations of the Student Conduct Code are given by the Dean of Students following the above mentioned Reporting Process and by the Director of International Enrollment and Student Services in response to incidents involving study abroad/international students, with the exception of violations marked with an asterisk (*). Sanctions can be proposed by the Executive Director of Housing & Residential Services, if the violation occurred at the Residence Complex.

For the imposition of a sanction, the nature and the severity of the misconduct, the students’ conduct history and the harm and damage inflicted will be taken into consideration.

Repeated violations or single incidents comprising multiple violations will result in more severe sanctions.

Reprimand
Verbal reprimands for inappropriate behavior amounting to a violation of the Student Conduct Code or the Residences Rules and Regulations are given by the Dean of Students. Reprimands are registered in internal records.

Written Warning

Written warnings that admonish the students involved in a violation of the Student Conduct Code or the Residences Rules and Regulations are given by the Dean of Students, who may notify the student that further misconduct/violation(s) could result in additional conduct proceedings and sanctions. Warnings are registered in internal records.

Disciplinary Sanctions
All Disciplinary Sanctions are communicated to the student(s) through an Admonishment Letter.

- Reflective Work
Along with a written warning, students may be asked to complete educational activities intended to involve the student in a positive learning experience related to the student’s unacceptable behavior. Educational activities allow students to reflect upon their inappropriate behavior, to understand why their behavior was inappropriate, and to educate other students, so they do not find themselves in similar circumstances.

These may include, but are not limited to:

- A campus service project: Hours for restitution will range from 5 to 15 hours, depending on the severity of the offense and the students’ conduct history.
- A personal assessment, mediation, or counseling: A student may be required to complete a specified assessment relative to the violation committed; all assessment reports shall be submitted to the Dean of Students and will become part of the students’ conduct record.
- A reflection paper: A student may be asked to write a paper related to the implications of the student’s conduct.

- Restriction/Loss of College Privileges
The student may lose the privilege of participating in activities that include, but are not limited to, participation in athletic, musical and theatrical productions, clubs, societies and organizations and other College sponsored events for a specified or indefinite period of time and may be denied the use of facilities such as the gym, the pool and the Residence Complex.

- Removal from the Residence Complex
The student may lose the privilege of living at the Residence Complex and parents/guardians or the partner institution may be notified accordingly. This sanction is proposed by the Executive Director of Housing and Residential Services and imposed by the Dean of Students (local students) or the Director of International Enrollment and Student Services (study abroad/international students).

Student Conduct Probation
An admonishment letter for student conduct probation should be understood to mean that any further violation(s), even of a minor nature, could warrant immediate suspension or expulsion from the College. The duration of the student conduct probation, typically not less than one semester, affects the non-academic status of the student. During this time, the student cannot hold an elected or appointed office in any student organization, club or society registered with the College, represent the College in any extracurricular activity or official function, work at the College through the Work Study program, or apply for a position to the International Internship and Study Abroad Program. Any student placed on conduct probation may lose scholarships (eg academic scholarship or other merit based institutional gift aid).
No-Contact Order
A student may be prohibited from communicating in any way and medium (ie through third parties, telephone, visitation, email, social networking sites, letters, etc.) with a named individual or group.

Temporary Suspension
The student is suspended from taking classes, using the College facilities and taking part in any College event, pending conduct proceedings, for a specified period of time at the discretion of the Dean of Students where it is believed the student would constitute serious disruption or danger to the health, safety or welfare of the College, others, or oneself. Temporary suspension will remain pending until the completion of the conduct process.

Suspension
The student is suspended from taking classes and or living in the Residence Complex for a specified or indefinite period of time. The student must comply with all sanctions prior to readmission.

Note: Students suspended from the College and/or Residence Complex, regardless of the amount of time remaining in the semester, are not eligible for refunds or rebates for charges associated with housing, tuition or fees.

Expulsion
The student is permanently expelled and cannot be readmitted to the College.

Note: Students expelled from the College, regardless of the amount of time remaining in the semester, are not eligible for refunds or rebates for charges associated with housing, tuition, or fees.

Notification of Parents, Guardians, Home/Sending Institutions
The College respects and protects the confidentiality of student records. In extraordinary circumstances such as serious injury to a student, a violent crime committed by or upon a student, serious concerns or threats to a student’s physical or emotional health, and other sufficiently grave incidents, which cannot be exhaustively enumerated or described in the nature of things, the College may notify parents or guardians.

The College is committed to the student’s best interest and, in special circumstances, will discuss the matter with the student to assess whether such notification is undesirable or inappropriate. The Dean of Students or the Director of International Enrollment and Student Services in the case of incidents involving study abroad/international students may send a notification or a copy of the student’s Admonishment Letter to the address on file for parents/guardians of students. Whenever possible, a conversation in person will be held with both the student and the student’s parent or legal guardian.

Home/Sending institutions of study abroad/international students may be notified about student misconduct by the Executive Director of International Student Services or the Dean of North American Enrollment & Study Abroad.

Records
of all sanctions imposed will be retained in the Student File at the Office of the Registrars and a file will be created for students involved in incidents at the Office of Student Affairs. College officials including, but not limited to, Academic Deans, Advisors, Department Heads, Coaches may be informed of the sanctions imposed.

Failure to comply with sanctions as directed may result in additional disciplinary sanctions including suspension or expulsion from the College.
ACG Equality, Diversity and Inclusion Policy

1. Equality, Diversity and Inclusion Statement
Greek law and this Policy protect ACG Community members, in particular students, from discrimination, harassment, bullying and victimisation, and provide safeguards for the equitable treatment of persons with disabilities in a manner that appropriately ensures reasonable accommodations towards addressing the multiple disadvantages that they experience and enabling them to participate fully in College life.

The following characteristics are protected:

- sex
- disability
- gender and/or gender identity, reassignment or expression
- sexual orientation
- age
- race
- ethnicity
- color and membership of a minority
- nationality or national origin
- creed
- religion, belief or non-belief
- social origin, birth and property
- language
- political or other opinion
- pregnancy and maternity
- genetic information
- marital status
- citizenship status
- veteran or military status
- or any other characteristic which constitutes a legally prohibited basis for discrimination and is, thus, unlawful.

ACG respects diversity and is committed to inclusion. This Policy aims to guarantee that each community member is treated fairly and with respect within an educational environment free of discrimination, sexual misconduct, harassment, including sexual or gender-based harassment, sexual assault, sexual exploitation and relationship/dating violence, bullying, stalking, victimization, intimidation and retaliation against whistleblowers (see ACG Whistleblower Policy) who, in good faith, report prohibited conduct under the Policy. All prohibited conduct under the Policy is also proscribed by law and will not be tolerated.

ACG is committed to creating a responsive educational setting, where cultural diversity, inclusion and equal treatment, the dignity of and respect for all are protected. The value of diversity and promotion of equality and inclusion permeate all aspects of ACG’s academic, learning, pastoral support, facilities, services and the student engagement environment. ACG is dedicated to adding distinctive and sustainable value to the lives of students and to maintaining a campus ethos of mutual respect, care and responsible action. Equality and non-discrimination are embedded in the College’s campus ethos of mutual respect and equal opportunity employer standards reflected in ACG policy.

Other Institutional Policies and Regulations

ACG is actively documenting the demographic characteristics of students, faculty and staff. On occasion of the annual review of this Policy, documentation of demographic characteristics and revision of which protected characteristics should be documented shall be updated and performed respectively.

Latest (Fall 2019) demographic characteristics of pertinence to the scope of the ACG Equality, Diversity and Inclusion Policy are provided:

<table>
<thead>
<tr>
<th>Fall 2019 (Undergraduate)</th>
<th>Students</th>
<th>Faculty</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Headcount</td>
<td>3,439</td>
<td>260</td>
<td>220</td>
</tr>
<tr>
<td>Greek</td>
<td>2,866</td>
<td>212</td>
<td>191</td>
</tr>
<tr>
<td>International</td>
<td>573</td>
<td>48</td>
<td>29</td>
</tr>
<tr>
<td># of countries and regions</td>
<td>61</td>
<td>13</td>
<td>10</td>
</tr>
<tr>
<td>Male</td>
<td>1,623 (47.2%)</td>
<td>110 (42.3%)</td>
<td>78 (35.5%)</td>
</tr>
<tr>
<td>Female</td>
<td>1,816 (52.8%)</td>
<td>150 (57.7%)</td>
<td>142 (64.5%)</td>
</tr>
<tr>
<td>Average Age</td>
<td>21.96 y/o</td>
<td>48.17 y/o</td>
<td>44.37 y/o</td>
</tr>
<tr>
<td>Students with learning difficulties or disabilities</td>
<td>263</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

ACG strives to protect students and the ACG Community against unlawful treatment based on protected characteristics and to ensure that all ACG Community members are aware of their rights and responsibilities in relation to Equality, Diversity and Inclusion.

ACG is committed to incorporating standards set by Greek and EU law and policy and US federal laws, and complements relevant ACG Policies, Protocols and Codes of Conduct, where applicable, thereby intra-coordinating College by-laws to ensure efficient response.

ACG is committed to training and development of students and staff in relation to equality and diversity: indicative examples include the 2018-19 Cultural Diversity Trainings addressed to all faculty and staff, the College-wide Diversity and Inclusion campaign in Spring 2019, the 2019-20 Non-Discrimination policy trainings for faculty and staff (ongoing), and a series of Meaningful Engagement programs and trips led by Student Affairs and addressing students focused on equality and diversity topics and employing experiential learning methods.

ACG is committed to Equality and Diversity policy monitoring and employs to those ends the Equality Impact Assessment form and equality analysis methods to evaluate whether a policy, procedure or practice is likely to
have a discriminatory impact on persons on the basis of any of the aforementioned protected characteristics. Equality analysis is employed to assess a new policy, revise and remove existing policies, decision-making and organizational change. In performing equality analyses, led by the senior vice president and the Dean of Students and supported by key faculty, administrators and staff, the College strives to secure appropriate and sufficient evidence and documentation, internal and external information, targeted consultation. The identification of what may adversely affect protected groups, justification of decisions regarding policy, and proposed action, as well as monitoring and review are grounded in the outcomes of the equality analysis and reflected in the Equality Impact Assessment form.

This policy shall be enforced alongside the ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy, providing procedures and sanctions for dealing with discrimination, bullying, harassment and victimization.

2. Purpose
The purpose of the ACG Equality Diversity and Inclusion Policy is to:

Raise awareness about equality, diversity and inclusion within the student body and the broader ACG Community and encourage the adoption of associated principles.

Provide an environment which encourages students to disclose concerns regarding violations of this policy to academic or support staff, as prescribed by the ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy (2019).

Foster and promote consistent and unbiased treatment towards students, staff and all members of the ACG community.

Adhere to Greek and European Laws and legal requirements for protected characteristics ensuring fair treatment to all.

Create a safe, friendly, evolving learning environment and fortify the community of care within ACG, so as to protect the values, aspirations and diversity of all students.

3. Scope
This Equality, Diversity and Inclusion Policy applies to all aspects of student life and the entire cycle of student recruitment, admissions, academic learning, student support, learning support, facilities, IT, and associated communication. This Policy applies to students, prospective students, associated visitors and guests. The values enshrined in this Policy also apply to faculty and staff as members of the ACG Community (see ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy).

This Policy applies to ACG premises and off-campus locations of scheduled College programs and activities, and the virtual space within which electronic communications involving persons to whom the Policy applies take place.

ACG will encourage all external partners and stakeholders to adhere to this Policy.

4. ACG’s expectations
4.1 Students and ACG Community members should not discriminate in the course of studies, activities, or in undertaking duties, nor should they attempt to encourage peers or others to do so.

4.2 Students and ACG Community members should not harass, intimidate, victimise or isolate anyone on account of their protected characteristics, nor should they engage in sexual harassment and gender-based harassment, both forms of discriminatory harassment, sexual assault, sexual exploitation, relationship/dating violence, stalking and cyber-stalking and retaliation (see ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy).

4.3 Students and ACG Community members shall not post disrespectful, offensive images of peers, faculty or staff on social media, nor display or divulge personal information about peers via Social Media or other electronic methods or devices without prior consent.

4.4 Students should inform a person in a position of responsibility, a Responsible Employee (under 5. Procedure, below) or the Dean of Students (see ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy) if they suspect that discrimination is taking place. Students studying at ACG are expected to adhere to the above expectations at all times.

5. Procedure
Any member of the ACG Community or third party to whom the Policy applies may request information, advice and assistance in reporting an incident, accessing professional care, or filing a formal complaint.

If a student believes they have been harassed, discriminated against, bullied or victimised due to one of the protected characteristics then they should notify ACG about the incident as soon as possible. Students may report incidents involving prohibited conduct under this Policy to the Dean of Students.

For urgent concerns, the Aghia Paraskevi Campus Main Gate (+302106009800 ext. 1100), and the Downtown Campus Front Desk (+302108964531) are staffed 24/7 and will provide immediate response and referrals to on and off campus resources.

College Nurses can be reached during ACG Health & Wellness Center operating hours (+30600980 ext. 1500, 1093, 1193).

Regarding off-campus resources: 24-hour Victims of Violence hotline (197) provides assistance to victims of sexual assault and rape.

Students are encouraged to speak with an ACG employee whom they are comfortable disclosing to, who will then put them in touch with a member of Student Affairs, or directly with a member of the Student Affairs team.

Responsible employees, who are required to report incidents, incl. personally identifying details, of discrimination and all prohibited conduct under the Policy involving ACG students or any other community member or third party without delay, include:

(a) ALL faculty
(b) ALL administrators/staff in supervisory position, including supervisors of student employees [student assistants and on campus interns]
(c) ALL administrators/staff who have specific responsibility for the wellbeing of students or employees, such as campus security and senior staff members in Student Affairs and ACG Health & Wellness Center, Educational Counseling Services, Residence Life, International Student Services, and Athletics
(d) Instructors, teaching assistants, coaches, advisors, program counselors, such as the Study Abroad Program, who teach, advise, coach or mentor students
Students can disclose in confidence to Responsible Employees. Students must understand the reporting obligation of Responsible Employees to the Dean of Students before they reveal any information.

Students who have disclosed a concern will be invited to attend a meeting with Student Affairs or, directly, the Dean of Students in order to discuss and clarify their concerns. Students will be guided through the reporting options: informal hearing, where that is allowed by what law prescribes and determined by the gravity of the violation reported; formal complaint/report, and anonymous report. Accordingly, a written record will be made and stored in a confidential folder which is held electronically by the Student Affairs team.

Information disclosed during this meeting will not be shared with a third party, without prior student consent, except in the event that the matter is detrimental to the health, safety and/or general wellbeing of the student or other. This is in accordance with ACG policies on emergency response, first-aid and health and wellness, and specifically with what is prescribed by the ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy.

Investigation of reported conduct or concerns can be informal or formal, depending on the nature and severity of the alleged misconduct. The investigation will be led by the Dean of Students, or the senior vice president in the case that ACG employees are involved in the reported incident. The student will be notified within 5 weeks from the formal/informal report about the outcome of the investigation. During this period, ACG will offer the student and any ACG Community member involved in the procedure ongoing support, which may involve interim measures.

The College’s disciplinary procedure applies in the case that reported incidents raise concerns about the violation of the Student Conduct Code, the ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy, or any other College policy referred to therein. ACG is committed to an immediate and timely response to reported incidents and to the efficient activation of the procedure for addressing such concerns.

6. Responsibilities
It is the responsibility of all students at ACG to adhere to and implement the principles of the Equality, Diversity and Inclusion Policy. Violations of this Policy will be addressed by Responsible Employees and ACG promptly, sensitively and confidentially, with a view to resolving the issue.

The Dean of Students has delegated responsibility for the implementation and promotion of this Policy, and for systematically and annually reviewing it after consultation with the Office of the VP of Administration, Student Affairs, Academic Affairs, International Student Services, the ACG Health & Wellness Center, the ACG Counseling Center, the Sexual Assault Response Team, Campus Security, and following deliberation with the Student Government. The VP of Administration and the Dean of Students hold responsibility for ensuring that the Equality, Diversity and Inclusion Policy for Students is robust and fit for purpose.

ACG community members are encouraged to address feedback and concerns about this policy to the Dean of Students (incident@acg.edu) and the Office of the VP of Administration (hr@acg.edu).

7. Monitoring and Review
This policy will be reviewed annually to ensure that it continually meets the diverse needs and expectations of students and the institution as a whole. Annual review meetings are initiated by the Dean of Students. In monitoring and reviewing this Policy, the Dean of Students takes into account input afforded by the Sexual Assault Response Team, which also meets annually to develop and revise operating guidelines and review how cases/concerns were addressed by the College in the preceding academic year.

8. External Reporting
ACG reports data of pertinence to the protective scope of the ACG Equality, Diversity and Inclusion Policy to the United States Federal Department of Education (annually), and periodically to NECHE (New England Commission of Higher Education, previously NEASC) and the Open University (Annual Monitoring Report).

9. Other related documents
- ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy
- ACG Whistleblower Policy
- ACG First Aid Protocols
- ACG Security Emergency Procedures Protocol
- Health & Safety Policy
- Derree Student Code of Conduct

Harassment and Sexual Misconduct Policy

I. POLICY STATEMENT
The American College of Greece [ACG] is dedicated to adding distinctive and sustainable value to the lives of students and to maintaining a campus ethos of mutual respect, care and responsible action.

ACG is committed to preventing and responding to incidents of sexual harassment and misconduct, and to cultivating appreciation for diversity and inclusion.

ACG is committed to the protection of all higher education students registered at the College from harassment and sexual misconduct from other students, faculty, staff and visitors/third parties. ACG extends the same degree of protection to all ACG Community members and visitors/third parties (see ACG Whistleblower Policy; ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy).

ACG encourages student activism in the area of diversity and anti-sexual violence advocacy on campus and in the greater society.

ACG focuses on the principle of victim’s choice, safety and well-being, and setting the needs of the victim at the center of institutional attention and care, perceiving them to be everyone’s concern and, thus, requiring collective effort and action.

In addition to the Harassment and Sexual Misconduct Policy [ACG HSMP], the College has developed the comprehensive ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking and ACG Whistleblower policies, the ACG Safeguarding and the ACG Equality and Inclusion policies; and sets its own standards for student conduct and procedures for disciplinary sanction in the Student Conduct Code and the Residences Rules and Regulations.

ACG is committed to ensuring that the above policies are easily accessible on the ACG website and the Student Handbook and user-friendly for students, faculty, staff and third parties affected by sexual violence/misconduct.

ACG ensures that students are guided through all relevant College policy during Orientation.

Policy-making and implementation is driven by campus leadership and vetted by key campus stakeholders – the Office of the senior vice president, the Office of the Dean of Students and Student Affairs, the Office of Human
Harassment includes incidents of physical violence towards another person(s) on the basis of a protected characteristic, and hate crimes, such as those criminal offences which are perceived by the victim or any other person, to be motivated by hostility or prejudice, based on a person’s disability or perceived disability; race or perceived race; or religion or perceived religion, or sexual orientation or perceived sexual orientation or transgender identity or perceived transgender identity.

Harassment includes, but is not limited to:

- Verbal abuse and/or offensive and hostile behavior, such as insulting, teasing, mocking, degrading or ridiculing.
- Derogatory remarks concerning a person’s sex, gender and/or gender identity or expression, sexual orientation, or any other legally prohibited basis, including display of offensive symbols.
- Unwelcome physical contact, questions, advances, jokes, comments, epithets or demands.
- Physical assault or stalking.
- Electronic transmission or displays of offensive, demeaning or hostile materials.
- Unwillingness to collaborate with an ACG Community member within the scope of assigned tasks and responsibilities or College programs.

B. Sexual misconduct

Sexual misconduct relates to all unwanted conduct of a sexual nature, including, yet not limited to: sexual harassment, specifically engaging in unwanted conduct of a sexual nature or related to gender reassignment or sex, with the purpose or effect of violating one’s dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment; unwanted conduct which creates an intimidating, hostile, degrading, humiliating or offensive environment; assault; rape; physical unwanted sexual advances; intimidation; or promising resources or benefits in return for sexual favors; distributing private and personal explicit images or video footage of an individual without their consent.

Sexual harassment is a specific form of discriminatory harassment and includes physical, verbal, nonverbal, written, graphic and electronic communications, and any unwelcome conduct of sexual nature, including unwelcome sexual advances, request for sexual favors, or other unwanted verbal, nonverbal, graphic, or physical conduct of a sexual nature.

Sexual assault is a form of sexual harassment that involves non-consensual intercourse or non-consensual sexual contact.

- Non-consensual sexual intercourse is using force, threat of force or coercive conduct to engage in or attempt sexual intercourse with another individual, without affirmative consent, or where the other individual is incapacitated. Any form of penetration, however slight, with a body part or an object amounts to sexual intercourse.
- Non-consensual sexual contact is using force, threat of force or coercive conduct to have or attempt sexual contact with another individual, without affirmative consent, or where the other individual is incapacitated, touching, fondling and any other intentional contact, over or under an individual’s clothing, with private body parts for purposes of sexual gratification.

Harassment and sexual misconduct can also occur online. Activity by email, audio, video and text message communications via cell phone or social media, regardless of where and when they occur, can also constitute conduct prohibited by the Policy.
C. Conduct prohibited by law

Prohibited conduct under the Policy could also violate the laws of the local jurisdiction in which the incident occurs. Should conduct prohibited under the Policy be found to also violate the law of the local jurisdiction, internal College procedures will run parallel to or be postponed until legal proceedings conclude. The Respondent may be subject to criminal prosecution. The College is required to report incidents of prohibited conduct or alleged violations of the Policy that are deemed criminal offenses to the local police authorities.

Education, awareness-raising and prevention programs developed for the dissemination of the Policy refer to conduct prohibited by law in the applicable jurisdiction.

The Respondent may also be subject to civil liability.

Records of internal investigation and proceedings under the Policy may be subpoenaed in cases of criminal prosecution and/or civil litigation.

Where an incident involves or could involve punishable conduct as per Greek criminal law, the College and all ACG Community members and third parties to whom the Policy applies are expected to report such conduct to the police and/or Prosecutor. The College may take interim measures, such as no-contact orders or suspension, while police investigation, prosecution or court proceedings are pending.

D. Examples of prohibited conduct under the ACG HSMP:

- Physical assaults of sexual nature, such as rape, sexual battery, molestation or attempts of such physical assaults.
- Intentionally or unintentionally touching, pinching, patting, grabbing or brushing against another individual’s body, especially private body parts.
- Reacting to someone’s refusal of sexual advances with physical assault.
- Requesting sexual favors and implying or expressly threatening another individual by reference to job performance or academic standing implications of non-submission.
- Remarks, lewd or sexually suggestive comments, jokes, gestures and noises about a person’s sexuality or sexual appearance.
- Display of sexually demeaning or pornographic materials (pictures, graffiti, objects, reading materials) on ACG premises or digital locations to which persons to whom the Policy applies upload/access content.
- Sex stereotyping and hostile actions against another individual on the basis of sex, sexual orientation, and gender identity.
- Bullying or name-calling.
- Documenting (photography, video, or other visual or auditory documentation) sexual activity or nudity, and/or sharing such, where privacy is reasonably expected, without the knowledge and consent of involved parties.

III. POLICY SCOPE

This ACG HSMP applies to all registered students, all ACG premises and off-campus locations of scheduled College programs and activities in Greece and abroad (study abroad programs, conferences and tournaments etc.), the virtual space within which electronic communications involving students, faculty, staff and third parties take place; relationships involving ACG Community members. Prohibited conduct within the scope of this Policy sexual harassment and misconduct. Violations of the Policy are subject to appropriate sanction or action up to and including discharge and expulsion.

College leadership, department heads, managers and supervisors are specifically expected to serve as models of appropriate conduct for students and other employees, adhere to and enforce the Policy, and not engage in sexual harassment and misconduct. They have a duty to report prohibited conduct under the Policy that they witness/observe, learn about, or reasonably suspect has occurred. Knowing allowing prohibited conduct to continue or adopting a casual approach to the enforcement of the Policy shall result in disciplinary action and sanctions. ACG holds them to a higher standard of accountability. Recognizing that positions of authority exist also within Student Life at Deree-ACG (student leadership in Clubs/Organizations vis-à-vis student membership, Club/Organization advisors vis-à-vis students, Athletics, Coach vis-à-vis students/athletes and teams), sexual harassment and misconduct within, and among members of, the ACG student community fall within the scope of this policy.

IV. SENIOR COLLEGE LEADERSHIP COMMITMENTS AND RESPONSIBILITIES

The Dean of Students and the senior vice president are the designated officers responsible for the implementation of the ACG HSMP. The Dean of Students, when the Complainant is a student, and the senior vice president, when the Complainant is an employee or third party, are responsible for addressing, in a neutral manner, disclosed incidents of harassment and sexual misconduct.

Conversations with the above parties are not deemed confidential. The Dean of Students and the senior vice president will handle information provided by persons involved in an incident of prohibited conduct under the Policy with the utmost discretion and sensitivity, and are trained to handle sensitive information in accordance with GDPR standards and College policies and procedures. Such information will be shared exclusively on a need-to-know basis. In rare circumstances, where a community safety concern is substantiated by the information shared, the Dean of Students and the senior vice president may request that an individual take steps to initiate a formal complaint by reporting the incident.

The dean of students and the senior vice president:

- Guide students to available resources on campus and facilitate access to confidential resources.
- Decide on and help arrange interim measures to safeguard that ACG Community members continue their studies and/or work and participate in campus life.
- Mediate to facilitate informal resolution between the involved parties, if and as appropriate, with the goal of reaching a mutually acceptable resolution. The outcome of the process will be communicated to the involved parties in writing and recorded on Jenzabar.
- Provide information on this Policy and other applicable College policies and procedures.
- Provide information about filing a formal complaint using ACG’s reporting system, and options for reporting harassment and sexual misconduct, including anonymous reporting.
- Investigate reported misconduct under this Policy. Investigation and hearing processes are proscribed by the Student Conduct Code.
- Ensure equitable rights of the Complainant and the Respondent during the investigative process. Balancing the standard of preponderance of the evidence with the presumption of innocence principle and due process with respect to the respondent is critical for the fairness of the process.
- Collaborate with Sexual Assault Response Team (SART, see below) and external resources as appropriate in cases of sexual assault and rape to advise victims about preservation of physical...
VI. STUDENT RESPONSIBILITIES AND RIGHTS

Students may report incidents involving prohibited conduct under this Policy to the Dean of Students or the Office of Student Affairs.

Anonymous reporting occurs when the name or identity of the complainant or witness is not disclosed, nor that of other parties involved. No action by the College is requested. Action by the College shall depend on the nature of the information shared. The privacy of individuals reporting prohibited conduct or mentioned in reports shall be protected to the extent permitted by law and this Policy. Individuals who are survivors/victims of crime or witnesses of prohibited conduct have the right to request protection and confidentiality regarding their name or identity. Information conveyed through anonymous reporting assists the College and the police to track patterns of prohibited conduct.

For urgent concerns, the Agia Paraskevi Campus Main Gate (+302106099800 ext. 1100), and the Downtown Campus Front Desk (+302108964531) are staffed 24/7 and will provide immediate response and referrals to on and off campus resources.

College Nurses can be reached during ACG Health & Wellness Center operating hours (+306009800 ext. 1500, 1093, 1193).

Regarding off-campus resources: 24-hour Victims of Violence hotline (1197) provides assistance to victims of sexual assault and rape.

Students have the right to:

- Report incidents to the police or the Prosecutor.
- Have disclosures of prohibited conduct under this Policy treated seriously.
- Make decisions about disclosure of incidents free from pressure by ACG.
- A fair and impartial process.
- Be treated with dignity and receive available health care and counseling services from ACG.
- Describe the incident to as few ACG employees as practicable and not be required to unnecessarily repeat a description of the prohibited conduct.
- Be reasonably protected from retaliation.
- Access first-instance and at least one level of appeal as per the Derec Student Code of Conduct and this Policy.
- Proactively engage, through their student representatives, in the development, implementation and evaluation of this policy and in the support afforded by ACG to students who have experienced harassment and sexual misconduct.

VI. BEHAVIORAL EXPECTATIONS AND SANCTIONS

The definitions of prohibited conduct under this Policy provide a clear delineation of ACG’s behavioral expectations of all students, as well as faculty, staff and visitors/third parties.

Sanctions imposed where these are not followed, as per the Student Conduct Code, are given by the Dean of Students. Sanctions can be proposed by the Executive Director of Operations, responsible for the operation of College residences, if the violation occurred at the Residence Complex. For the imposition of a sanction, the nature and the severity of the misconduct, the students’ conduct history and the harm and damage inflicted will be taken into consideration. Repeated violations or single incidents comprising multiple violations will result in more severe sanctions. Sanctions include:

- Reprimand and Written Warning
  Verbal reprimands for inappropriate behavior are registered in internal records. Written Warnings that admonish the students involved in a violation of the ACG HSMP may notify the student that further misconduct/violation(s) could result in additional conduct proceedings and sanctions. Warnings are registered in internal records.

- Reflective Work
  Along with a written warning, students may be asked to complete educational activities intended to involve the student in a positive learning experience related to the student’s unacceptable behavior. Educational activities allow students to reflect upon their inappropriate behavior, to understand why their behavior was inappropriate, and to educate other students, so they do not find themselves in similar circumstances. These may include, but are not limited to:
  - a campus service project (hours for restitution will range from 5 to 15 hours, depending on the severity of the offense and the students’ conduct history);
  - a personal assessment, mediation, or counseling (a student may be required to complete a specified assessment relative to the violation committed and assessment reports shall be submitted to the Dean of Students and become part of the students’ conduct record);
  - a reflection paper (student may be asked to write a paper related to the implications of the student’s conduct);
  - a written apology.

- Restriction/loss of College Privileges
  The student may lose the privilege of participating in activities that include, but are not limited to, participation in athletic, musical and theatrical productions, clubs, societies and organizations and other College sponsored events for a specified or indefinite period of time and may be denied the use of facilities such as the gym, the pool and the Residence Complex.

- Removal from the Residence Complex
  The student may lose the privilege of living at the Residence Complex and parents/guardians or the partner institution may be notified accordingly. This sanction is proposed by the Executive Director of Operations, responsible for the operation of College residences, and imposed by the Dean of Students (local students) or the Director of International Enrollment and Student Services (study abroad/international students).

- Student Conduct Probation
  All Disciplinary Sanctions are communicated to the student(s) through an Admonishment Letter.
Admonishment Letter for student conduct probation should be understood to mean that any further violation(s), even of a minor nature, could warrant immediate suspension or expulsion from the College. The duration of the student conduct probation, typically not less than one semester, affects the non-academic status of the student. During this time, the student cannot hold an elected or appointed office in any student organization, club or society registered with the College, represent the College in any extra-curricular activity or official function, work at the College through the Work Study program, or apply for a position to the International Internship and Study Abroad Program. Any student placed on conduct probation may lose scholarships (e.g. academic scholarship or other merit based institutional gift aid).

- No-Contact Order
A student may be prohibited from communicating in any way and medium (i.e. through third parties, telephone, visitation, email, social networking sites, letters, etc.) with a named individual or group.

- Temporary Suspension
The student is suspended from taking classes, using the College facilities and taking part in any College event, pending conduct proceedings, for a specified period of time at the discretion of the Dean of Students where it is believed the student would constitute serious disruption or danger to the health, safety or welfare of the College, others, or oneself. Temporary suspension will remain pending until the completion of the conduct process.

- Suspension
The student is suspended from taking classes and or living in the Residence Complex for a specified or indefinite period of time. The student must comply with all sanctions prior to readmission. Note: Students suspended from the College and/or Residence Complex, regardless of the amount of time remaining in the semester, are not eligible for refunds or rebates for charges associated with housing, tuition or fees.

- Expulsion
The student is permanently expelled and cannot be readmitted to the College. Note: Students expelled from the College, regardless of the amount of time remaining in the semester, are not eligible for refunds or rebates for charges associated with housing, tuition, or fees. The College respects and protects the confidentiality of student records. In extraordinary circumstances such as serious injury to a student, a violent crime committed by or upon a student, serious concerns or threats to a student’s physical or emotional health, and other sufficiently grave incidents relevant to prohibited conduct under this Policy, which cannot be exhaustively enumerated or described in the nature of things, the College may notify parents or guardians.

The College is committed to the student’s best interest and, in special circumstances, will discuss the matter with the student to assess whether such notification is undesirable or inappropriate.

The Dean of Students or the Director of International Enrollment and Student Services in the case of incidents involving study abroad/international students may send a notification or a copy of the student’s Admonishment Letter to the address on file for parents/guardians of students.

Whenever possible, a conversation in person will be held with both the student and the student’s parent or legal guardian.

Home/Sending institutions of study abroad/international students may be notified about student misconduct by the Director of International Enrollment and Student Services or the Dean of North American Enrollment & Study Abroad.

Records of all sanctions imposed will be retained in the Student File at the Office of the Registrars and a file will be created for students involved in incidents at the Office of Student Affairs.

College officials including, but not limited to, Academic Deans, Advisors, Department Heads, Coaches may be informed of the sanctions imposed.

Failure to comply with sanctions as directed may result in additional disciplinary sanctions including suspension or expulsion from the College.

VII. TRAINING AND AWARENESS-RAISING
Awareness-raising, prevention, emergency response and victim support programs developed by the College for the dissemination of this Policy to the student population and the training of ACG employees provide guidelines for responding to incidents of prohibited conduct, specifically for:
- reporting all available facts and circumstances in a manner that will preserve significant evidence and aid the investigation, and
- offering valid information and guidance to victims who consent to such support regarding preservation of evidence, available care on and off campus, and reporting the incident to the local authorities (police and/or the Prosecutor).

New incoming local and international students, as well as study abroad students, are trained as part of their induction during the week of Orientation and through educational programming developed by the Office of Student Affairs and the ACG Health & Wellness Center with the support of key campus stakeholders. In collaboration with the Offices of Student Affairs and International Student Services, College administration identifies target groups within the incoming student population and ensures that trainings are tailored to meet diverse needs (e.g. emphasis on cultural awareness and interactive body space perception workshops in sessions addressing international and study abroad students).

Other dissemination activities addressing the student population, faculty, staff and visitors/third parties include, but are not limited to, campus-wide awareness-raising campaigns incl. information posters, graphics, stickers and Facebook ads, study abroad pre-departure orientation sessions, co-curricular programming, online materials available on the ACG website, newsletters. Collaboration with the Student Government and Student Clubs, Organizations and Societies to disseminate the content of this Policy and the message that harassment and sexual misconduct are not tolerated by ACG will be undertaken by the Office of Student Affairs.

The College organizes ongoing targeted trainings addressing all College employees every Fall and Spring semester, as well as an annual training/high level meeting for Senior Leadership and the annual SART (Sexual Assault Response Team) meeting (see below). The purpose of training initiatives is to prevent the occurrence of such incidents and encourage reporting and appropriate response where they do occur. Trainings include topics such as consent and receiving and handling disclosures.
Other Institutional Policies and Regulations

Orientation content and employee trainings provide information for all students, faculty and staff on how they can report, disclose or seek support and advice if they experience or witness any incident of harassment and sexual misconduct.

Indicative training and awareness-raising topics specifically for ACG Employees include: neurobiology of trauma; strategies/role-playing to respond to victims in crisis; working with survivors from marginalized and/or multicultural populations; self-care for notification personnel; collaboration between College and Prosecutor on cold cases; victim advocacy and support services; victim notification procedures; explaining forensic science in layman’s terms; intersection of the Policy with other ACG Policies and Procedures; specialized training for College Nurses.

VIII. RESPONSE TO MISCONDUCT

A. Institutional responsibility

ACG will make every reasonable and appropriate effort to preserve the privacy and protect the confidentiality of students involved in incidents falling within the scope of this Policy.

B. Responsibilities of ACG Community members

ACG Community members who are made aware of an incident of prohibited conduct involving a student are expected to report it to the Dean of Students or the Office of Student Affairs without delay.

ACG Community members are not expected to investigate, preserve evidence or determine the facts of an incident, unless they are specifically entrusted with this responsibility in this Policy.

ACG Community members involved in responding to prohibited conduct are required to maintain a high degree of confidentiality towards ensuring the fairness and the integrity of the process, and the effectiveness of response and care provided to the complainant of the alleged misconduct.

C. Responsible Employees

Responsible Employees at ACG include:

- All faculty.
- All administrators/staff in a supervisory position, including supervisors of student employees (student assistants and on campus interns).
- All administrators/staff who have specific responsibility for the wellbeing of students or employees, such as campus security and senior staff members in Student Affairs and ACG Health & Wellness Center, Educational Counseling Services, Residence Life, International Student Services, and Athletics.
- Instructors, teaching assistants, coaches, advisors, program counselors, such as the Study Abroad Program, who teach, advise, coach or mentor students.

Students can disclose in confidence to Responsible Employees.

Students must understand the reporting obligation of Responsible Employees before they reveal any information. Responsible Employees are required to report incidents, including personally identifying details, of prohibited conduct under this Policy involving ACG students or any other community member or third party without delay.

Helpful Language for Responsible Employees:

- Be supportive and patient.
- Listen and validate feelings shared by the student/colleague/third party.
- Refrain from pressing the student/colleague/third party to give details.
- Explain clearly and before the student/colleague/third party discloses details about prohibited conduct that, as a Responsible Employee, you are obliged to report.
- Provide guidance regarding reporting options and Confidential Resources as per this Policy.
- Give time and space to the student/colleague/third party to decide on course of action.
- Avoid asking “Why” and sharing own opinion about the events and the persons involved.
- Responsible Employees are expected to say: “I can help you connect with support on campus services, such as the ACG Health & Wellness Center or Campus Security, or guide you to external resources. But first, I want you to know that I am a Responsible Employee, which means that I must share with the dean of students/senior vice president any information disclosed to me about harassment and sexual misconduct. I want you to be able to make an informed choice about what you share with me. I can also connect you to the ACG Counseling Center, the College’s on-campus confidential resource.”

- “You can say: ‘Thank you for sharing...’; ‘Thank you for trusting me...’; ‘I regret this has happened to you.’ ‘What can I do to help?’

- Responsible employees should be aware that male and LGBTQI+ victims may be less likely to report an incident or want a medical exam and should be made aware they have the right to request a male/ female or LGBTQI+ health care provider when reporting or disclosing details or undergoing a medical exam.

D. On-Campus Confidential Resources

On-Campus Confidential Resources are available free-of-charge to ACG community members impacted by harassment and sexual misconduct.

Upon referring individuals to Confidential Resources, Responsible Employees are required to also contact the Dean of Students (in case of student victims) or the Office of the senior vice president (in case of employees, faculty or staff) to report the incidents brought to their attention and inform about the time, date and means of referral to Confidential Resources. Immediate reporting serves the purpose of timely follow up and ensures that persons affected by the incident are supported appropriately and effectively.

Confidential consultations about prohibited conduct are available from persons who, by law, have special professional status.

The ACG Counseling Center is the designated confidential resource for ACG students, providing confidential short-term emotional support and ongoing individual counseling, and helping students access further off-campus resources and support teams, including hotlines and psychological support/psychiatric care.

Anyone reporting prohibited conduct under this Policy is advised to ask whether confidentiality can be maintained prior to confiding in an ACG employee. Confidential Resources at ACG cannot share information without an individual’s express consent, unless there is imminent risk of serious harm to self or others; or to avert serious threat to health or safety; or as part of law enforcement activities such as investigations of criminal conduct or of victims of crime, in response to court orders, in emergencies, or as required by law, or in response to a subpoena or a lawful order from a court.
The College will take reasonable steps to notify anyone reporting prohibited conduct under this Policy about the disclosure of the information confided in an ACG employee or Confidential Resource.

Information about an incident may be released to a family member or friend who is involved in an individual’s care without consent or authorization if the individual is incapacitated or if, in the professional judgment of the ACG employee handling the incident, the release of information is considered to be in the best interests of the individual.

IX. ACCESS TO APPROPRIATE AND EFFECTIVE SUPPORT

ACG is committed to ensuring the safety and well-being of all students and to taking immediate and interim measures to those ends. Both the reporting and responding parties are guaranteed equitable access to appropriate support prior to the decision to launch a formal investigation, for the duration of any investigation, and following its outcome. Protective measures also aim at prohibiting retaliation against those who file a complaint or third-party report, or otherwise take part in the investigation and/or disciplinary process, such as bearing witness.

Interim measures for non-retaliation may include, but are not limited to, no-contact orders and changing the Respondent’s living arrangements or course schedule. Protective measures and accommodations include, but are not limited to: increased monitoring, supervision or security at locations or activities where the reported misconduct occurred; awareness-raising, training and education for ACG Community members; memorandum of understandings or cease and desist orders; memorandum communicating this Policy to the ACG Community; and conducting campus climate surveys regarding harassment and sexual misconduct.

When responding to a victim of a harassment and sexual misconduct, ACG Community members are advised to:

- Opt for a personalized approach and in-person communication towards responding immediately to emotional reactions and guiding, without delay, to support services. Phone call communication, where in-person communication is not possible, also allows for immediate response to questions, needs and for building rapport with victims. Written communication, including text messaging, should be used only as a last resort as it can be easily intercepted.
- Victims should be asked whether they want to continue contact, and their safety and confidentiality should always be respected.
- Provide written resource materials, available at the ACG Health and Wellness Center and on the ACG website, and clear guidance to victims about immediate steps, on-campus and external support services, contact information of key external medical and legal resources.

X. ACG RESOURCES AND SERVICES

ACG resources and services to students and employees who are concerned about harassment and sexual misconduct:

A. Campus Security and ACG Health & Wellness Center/College Nurses

In a case of emergency, persons to whom this Policy applies, including bystanders, must contact Campus Security (210 6009800 ext. 1100). If a person involved in an incident of sexual misconduct needs immediate care, the ACG Health & Wellness Center/College Nurses (210 6009800 ext. 1500, 1093, 1193) must be notified. The ACG First Aid Protocols, Emergency Response Protocols, and ACG Whistleblower Policy apply.

ACG first response resources:

- Are trained to inform about reporting options, provide first aid and respond to emergencies until external emergency response professionals (first aid or police, or both, depending on Complainant’s/ victim’s preference) arrive.
- Cannot collect or preserve DNA evidence.
- College Nurses receive specialized training (online), but are not allowed to perform checks that exceed the scope of care outlined in ACG’s medical protocols (ACG First Aid Protocols). College Nurses are aware of the type of evidence that may be crucial in a forensic investigation. College Nurses advise the victim to note areas of injury (bruising, bite marks, scratches) for providing this information to the police or public hospital professionals undertaking the DNA examination.
- College Nurses receive training and education for ACG community members about the scope of care outlined in ACG First Aid Protocols. College Nurses are not allowed to perform checks that exceed the scope of care outlined in ACG’s medical protocols (ACG First Aid Protocols). College Nurses are aware of the type of evidence that may be crucial in a forensic investigation. College Nurses advise the victim to note areas of injury (bruising, bite marks, scratches) for providing this information to the police or public hospital professionals undertaking the DNA examination.
- College Nurses make referrals for follow up care, and are trained to educate victims of harassment and sexual misconduct about STDs and pregnancy risks.
- When College Nurses are not on campus, the victim is referred to external emergency response professionals (the police or public hospital). Campus Security, Responsible Employees and the ACG Counseling Center may not collect, preserve or provide guidance about preservation of DNA evidence.
- Sexual assault exams are conducted by the Forensic Service of the area where the crime was reported by the victim and are free of charge. Crimes reported within the Attica region, are handled by the Athens Forensic Service, 10 Anapafseos Str., 116 36 Athens, Greece (+30 2109244900). The exam involves description of the injuries, pelvic exam, vaginal/penile/anal swabs, head and pubic hair samples, fingernail scrapings, and blood and saliva samples for DNA identification. Victims of sexual assault or rape are allowed to bring a friend or other support person during the forensic exam. Trained ACG employees handling an incident involving a study abroad/international student or student resident will offer to act as the support person during the forensic exam.

B. Sexual Assault Response Team [SART]

SART is an on-campus community-based team trained to provide immediate and confidential response in cases of a sexual assault incident. SART directs victims to campus and external resources, helps navigate and activate the reporting process and access specialized counseling and healthcare professionals. SART meets regularly and ad hoc, on occasion of reported prohibited conduct, to coordinate institutional response, support the victim, and maintain victim-centered and offender-focused approach to case review.

SART is composed of:

- The Dean of Students,
- A Human Resources representative,
- A Campus Security representative,
- ACG Health & Wellness Center representatives, incl. a College Nurse,
- An ACG Counseling Center representative,
- An ACG International Student Services representative (when victim or alleged perpetrator are study abroad/international students),
Other Institutional Policies and Regulations

• An ACG Residence Life representative, incl. an RA (when victim or alleged perpetrator are student residents) and
• The Dean of Academic Administration.

ACG’s SART meets annually to develop and revise operating guidelines and propose amendments to the Policy, where needed, in view of best practices in Sexual Assault Response. ACG’s SART meets on occasion of and in the aftermath of an incident of sexual assault to coordinate and evaluate, respectively, College response.

SART members are trained to offer emotional support to victims who have experienced sexual misconduct and others in their immediate environment.

SART members can propose on-campus interim measures to the Dean of Students or the senior vice president.

XI. ENFORCEMENT, HEARING PROCESSES, EVIDENCE STANDARD

Enforcement emphasizes proactive measures, such as awareness-raising campaigns and targeted training, interpersonal reconciliation, conflict resolution, education and learning.

Students, faculty and staff are expected to actively address complaints and concerns, including concerns about faculty conduct, as an integral part of the educational process. Where additional resources and measures are required to address complaints specifically about faculty conduct, formal and informal processes must be resorted to.

While employees are advised to respect the organizational charts of their respective departments in reporting incidents, they can access, if necessary, directly the Dean of Students or the senior vice president when an incident of prohibited conduct under this Policy involving students or employees respectively is brought to their attention.

In enforcing this Policy, however, specific deviations from usual procedures may apply:
• Mediation is rarely appropriate.
• The standard of preponderance of the evidence must be balanced with the presumption of innocence principle and due process with respect to the respondent.
• If the Complainant reports the incident to the Prosecutor or the police, the internal disciplinary process shall be postponed until police investigation or legal proceedings conclude. Interim measures such as no-contact orders can be issued in the meantime by the dean of students or the senior vice president and human resources.
• Internal investigation of a reported incident of prohibited conduct under the Policy must include trained individuals. ACG will consult internal and external experts, where necessary in the process, and involve them in the decision on appropriate sanctions.

Internal disciplinary procedures may result in the following findings:
• The complaint is unsubstantiated, meaning allegations are found to be without merit based upon facts.
• The complaint is partially substantiated.
• The complaint is fully substantiated.

In informal hearing process:
An informal hearing process is an attempt to resolve the Complainant’s concerns with process and outcome remaining confidential. If either party objects to an informal hearing, the matter is automatically referred to a formal hearing process as per the Student Code of Conduct. A summary of the informal hearing process, covered by confidentiality as appropriate, is inserted in Jenzabar.

Formal complaint and hearing process:
To file a formal complaint regarding harassment and sexual misconduct, students must provide a signed Incident Report Form to the Dean of Students, who notifies immediately the senior vice president. It is at the discretion of the College to form ad hoc Disciplinary Committees at first instance and appeal levels to address incidents involving different ACG Community member types, that is, students and faculty or staff. To protect the complainant from the pressure to withdraw the complaint, the complaint may not be withdrawn until the conclusion of the formal hearing process.

The College is committed to supporting students regardless of whether a formal report or complaint is made.

The formal hearing process can result in:
• Sanctions (as described supra),
• Accommodations for the Complainant/victim,
• Additional remedies and measures for the College community.

Possible sanctions for ACG Employees in violation of this Policy
• If the complaint is unsubstantiated, no action is taken.
• If the complaint is partially substantiated, or if minor claims are fully substantiated, sanctions may include, but are not limited to, a formal letter of apology, mentoring, counseling or continuing education, a period of probation.
• If the complaint is fully substantiated, or if major claims are partially or fully substantiated, sanctions may include, but are not limited to, a formal letter of apology, mentoring, counseling or continuing education, a period of probation, suspension or removal. For suspension or removal, the internal ACG Committee convenes in the presence of ACG’s legal advisors.

The parties will be informed about the results of the formal hearing process by simultaneous written notice, incl. description of applicable appellate procedures, grounds for appeal and the entity that will decide appeals, namely the senior vice president, shall be referred to in the written notice.

XII. CHARGES AND INVESTIGATION, NOTIFICATION, HEARING AND APPEALS PROCESSES

A. Charges and investigation
Any member of the College community may file charges against a student for alleged violations as per the Student Conduct Code.

Charges must be submitted as follows:
• The Dean of Students must be involved in all stages of the hearing process.
• Students can use the Incident Report Form available at the Office of Student Affairs, the Office of International Student Services and at all Residence Complex help-desks, if the violation took place at the Residence Complex, immediately following the incident.
• If the violation occurred at the Residence Complex, charges must also be communicated to the Executive Director of Operations.
• Charges must be communicated immediately following the incident.
• If the violation took place on campus after 5 pm, students can report the incident by using the online Incident Report Form and sending an email to incident@acg.edu.
• Administrators responsible for processing reports are expected to use specified fields on the Incident Report Form to facilitate investigation.
• Appeals to decisions/sanctions under the jurisdiction of the Dean of Students are directed to the senior vice president.

Violations are determined based on all the available facts and circumstances, including statements of the Complainant, the Respondent and any witnesses to the alleged violation, as well as information about pre- and post-incident conduct that can be associated with the incident. Enforcement of the Policy may take place parallel to law enforcement. Internal investigation of incidents involving conduct prohibited by the Policy may be conducted parallel to police investigation, prosecution or court proceedings.

B. Notification
The student against whom a formal complaint for an alleged violation was filed will receive notification within five (5) working days since the reporting of the incident. During that time, College administration will investigate the case. The student may be asked to visit the Office of Student Affairs to discuss the incident and will be advised regarding next steps.

C. Hearing Process
Incidents of harassment and sexual misconduct shall be referred to a Hearing Board as per relevant provisions in the Student Conduct Code. The student may request to reschedule the Administrative Hearing Board once, within five (5) working days from the date of notification. If the student does not engage with this process, the process will continue in absentia and sanctions will be issued accordingly. The student has the opportunity to review and comment on the documentation of the case, to present evidence on his/her own behalf, and to present witnesses. The student will be asked whether or not he/she takes responsibility for his/her actions. Within five (5) working days the Dean of Students will make a final decision, based on the facts of the case and the outcome of the Hearing Board, on whether or not to hold the student responsible for the alleged violation, and will issue sanctions respectively.

D. Appeals Process
A student has the right to appeal issued sanctions. Appeals are not re-hearings and they are granted on the basis of disagreement with the decision resulting from the Hearing Board based on the following grounds:
• The Hearing and the Hearing Board was not conducted according to the Student Conduct Code Reporting & Hearing process.
• There was insufficient evidence to establish responsibility.
• There is new and substantial evidence that exonerates, clears the student, or puts the conduct situation into a different context.
• The student experienced bias or discrimination during the hearing process.

In order to appeal, a student needs to write a letter to the senior vice president within five (5) working days of the receipt of the sanction. The senior vice president may choose to extend the deadline for the submission of appeals in unusual circumstances. Within ten (10) working days upon receipt, the appeal will be reviewed by the senior vice president. In some instances, students appealing a decision may be asked to meeting to discuss their situation; however, such meetings are not necessary for an appeal to be considered and decided upon. The appeal may result in one of the following actions:
• The appeal is granted, and the sanctions are overturned.
• The appeal is granted, and the sanctions are modified.
• The appeal is denied, and the sanctions remain in effect.
• The appeal is denied and additional sanctions are imposed.

The student will receive written notification from the senior vice president regarding the decision on the appeal.
ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy

I. STATEMENT OF POLICY

The American College of Greece is dedicated to adding distinctive and sustainable value to the lives of students and to maintaining a campus ethos of mutual respect, care and responsible action. The ACG Non-Discrimination, Anti-Harassment, Sexual Misconduct, Relationship Violence and Stalking Policy (the Policy) is grounded in the ACG Community’s respect for diversity and commitment to inclusion and guarantees that each community member is treated fairly and with respect within an educational environment free of discrimination, sexual misconduct, including sexual or gender-based harassment, sexual assault, sexual exploitation and relationship/dating violence, stalking, intimidation and retaliation against whistleblowers (see ACG Whistleblower Policy) who in good faith report prohibited conduct under the Policy. All prohibited conduct under the Policy is also proscribed by law and will not be tolerated.

The American College of Greece,

Recognizing that harassment and sexual violence correlate with various forms of discrimination and oppression, such as racism, sexism, homo- and transphobia,

Committed to an inclusive College community that respects diversity and equality, and to preventing discrimination and sexual violence, supporting survivors and the community, educating students, faculty and staff, and reforming policy, where needed, to enhance prevention and response,

Determined to advance the institution’s social impact by building much needed support networks and partnerships in Greece and internationally to allow for exchange, awareness-raising and enhancement of policy and action,

Encouraging student activism in the area of diversity and anti-sexual violence advocacy on campus and in the greater society,

Focusing on the principle of victim’s choice, safety and well-being, and setting the needs of the victim at the center of institutional attention and care, perceiving them to be everyone’s concern and, thus, requiring collective effort and action,

Hereby issues a centralized policy and guidelines for ACG students and employees, applicable, where defined, also to third parties, that:

Provides a single, easily accessible, user-friendly document for students, faculty, staff, and others affected by sexual violence/misconduct to identify institutional rules, the rights of students and employees, and expectations of the College and ACG community members, particularly faculty, administrators, staff and those in inherently unequal positions (see below) on campus,

Is driven by campus leadership and vetted by key campus stakeholders – the Office of Student Affairs, the Office of Human Resources, the ACG Counseling Center, Campus Security, Residence Complex staff, students and student groups such as the LGBTQ+ Awareness Club – and external Greek and comparative law experts and local police authorities, who evaluate and provide feedback towards greater clarity, quality and effectiveness,

Takes into account the perspective of students, particularly students who have been affected by sexual misconduct, and is made available through appropriate dissemination and training to all community members, including persons with disabilities and individuals who are not proficient in the English language.

Incorporates standards set by Greek and EU law and policy and US federal laws, and complements relevant ACG Policies, Protocols and Codes of Conduct, where applicable, thereby intra-coordinating College by-laws to ensure efficient response,

Provides the basis of the College-wide plan for implementation and dissemination of the Policy to the ACG Community and for mandatory training in the English and Greek language (see Appendix A), including bystander intervention strategies involving user-friendly materials and ongoing awareness-raising campaigns,

II. POLICY SCOPE

This Policy applies to (A) students, faculty and staff, as well as third parties; (B) ACG premises and off-campus locations of scheduled College programs and activities; and the virtual space within which electronic communications involving persons to whom the Policy applies take place; (C) relationships involving ACG Community members.

Prohibited conduct within the scope of the Policy includes (D) discrimination, harassment and sexual harassment, gender-based harassment, sexual assault, sexual exploitation, relationship/dating violence, stalking and cyber-stalking, and retaliation.

Key terms are defined (E) towards clear delineation of the Policy Scope.

Violations of the Policy are subject to appropriate sanction or action up to and including discharge and expulsion.

A. TO WHOM THIS POLICY APPLIES

The Policy applies to all ACG students, faculty and staff, regardless of sexual orientation or gender identity, as well as third parties, when the misconduct occurs on ACG Campuses, premises or at the ACG Residence Complex, and to ACG appointees and those who participate in ACG programs and activities on and off campus, including programs abroad.

Individuals to whom this policy applies are subject to appropriate disciplinary sanctions or actions in accordance with the Student Code of Conduct, the Faculty Code of Conduct, the Employee Handbook, and any other relevant ACG Policy (see Whistleblower Policy).

B. LOCATIONS, PROGRAMS AND ACTIVITIES

The Policy applies to all ACG campuses and premises, including the Residence Complex, and to off-campus locations in Greece and abroad where ACG programs, activities and excursions take place. The scope of the Policy comprises study abroad and conference/professional development destinations.

The applicability of the Policy extends also to virtual spaces within which electronic communications involving persons to whom the Policy applies take place (social media, cell phone audio/video and text message conversations, emails).

C. RELATIONSHIPS

Persons to whom the Policy applies who are in a position of authority in relation to fellow ACG Community members have a special obligation not to engage in prohibited conduct.
Other Institutional Policies and Regulations

All, including consensual sexual or romantic relationships between individuals in inherently unequal positions on campus, most importantly students, student assistants and on-campus interns, are prohibited by the Policy. Upon entering the ACG Community, employees and students are expected to inform the Office of Human Resources and the Dean of Enrollment & Students respectively about such past and current relationships with ACG Community members.

"Hostile environment" or "quid pro quo" (meaning: "this for that") sexual/gender harassment, namely the form of harassment that occurs when sexual demands or requests for sexual favors are made by a person in authority who can affect employment terms and conditions, privileges, hiring and firing, promotions and disciplinary actions and sanctions, training, performance evaluation and compensation, is prohibited by the Policy. The Policy complements, in that regard, ACG Policies and Procedures applicable to employees, specifically faculty relationships with students, and students.

Managers and supervisors are specifically expected to serve as models of appropriate conduct for other employees, adhere to and enforce the Policy, and not engage in discrimination, harassment, retaliation or sexual assault. Managers and supervisors have a duty to report prohibited conduct under the Policy that they witness/observe, learn about, or reasonably suspect has occurred. Knowingly allowing prohibited conduct to continue or adopting a casual approach to the enforcement of the Policy shall result in disciplinary action and sanctions. ACG will hold managers and supervisors to a higher standard of accountability.

Recognizing that positions of authority exist also within Student Life at Deree - ACG (student leadership in Clubs/Organizations vis-à-vis student membership, Club/Organization advisors vis-à-vis students, Athletics, Coach vis-à-vis students/athletes and teams), the scope of the Policy extends also to "hostile environment" or "quid pro quo" sexual/gender harassment within the student community.

D. PROHIBITED CONDUCT

Conduct is prohibited under the Policy regardless of the sexual orientation, gender, gender identity, or gender expression of parties involved in a dispute (complainant and respondent). Activity by email, audio, video and text message communications via cell phone or social media, regardless of where and when they occur, can also constitute conduct prohibited by the Policy.

1. Discrimination

Discrimination on the basis of sex, gender and/or gender identity or expression, sexual orientation, disability, age, race, ethnicity, color and membership of a national minority, nationality or national origin, creed, religion or belief, social origin, birth and property, language, political or other opinion, pregnancy, genetic information, marital status, citizenship status, veteran or military status, or on any other legally prohibited basis is unlawful and will not be tolerated.

Specifically, the adverse treatment of any employee based on their actual or perceived membership in a category/group of persons to whom they belong, rather than on the basis of individual merit re terms, conditions or privileges of employment (such as hiring, firing, promoting, disciplining, scheduling, training, evaluating performance, or deciding compensation) constitutes discrimination.

2. Harassment

Harassment prohibited by this Non-Discrimination policy includes unwelcome verbal or physical conduct or differential treatment of any person to whom the Policy applies on any of the prohibited basis for discrimination.

Harassment directed toward an employee because of their membership or perceived membership in any protected group is specifically prohibited by the Policy. The harasser can be the employee’s direct supervisor, supervisor in another department, colleague, or someone who is not an ACG employee, such as a parent or student.

Harassment includes, but is not limited to:

- Verbal abuse and/or offensive and hostile behavior, such as insulting, teasing, mocking, degrading or ridiculing.
- Derogatory remarks concerning a person’s sex, gender and/or gender identity or expression, sexual orientation, disability, age, race, ethnicity, color and membership of a national minority, nationality or national origin, creed, religion or belief, social origin, birth and property, language, political or other opinion, pregnancy, genetic information, marital status, citizenship status, veteran or military status, or on any other legally prohibited basis, including display of offensive symbols.
- Unwelcome physical contact, questions, advances, jokes, comments, epithets or demands.
- Physical assault or stalking (see Deree Student Code of Conduct, see Stalking, below).
- Electronic transmission or displays of offensive, demeaning or hostile materials.
- Unwillingness to collaborate with an ACG Community member within the scope of assigned tasks and responsibilities or College programs, specifically, unwillingness to train, evaluate the performance of, assist or collaborate with an employee.

Unwelcome conduct is defined as conduct not requested or invited and perceived as undesirable or offensive. Assessment of whether conduct is unwelcome shall rely on the evaluation of all circumstances, including objective and subjective factors, and be guided by the following premises:

- Absence of a "no" does not by itself mean "yes"
- Clothing, or gender, race, sexual identity and orientation cannot be grounds for inferring that conduct is welcome
- An individual may stop welcoming sexual contact at any time, and may welcome particular sexual acts but not others, regardless of whether a dating, marital, and/or sexual relationship exists between the parties.

3. Sexual harassment

Sexual harassment is

- A specific form of discriminatory harassment and includes physical, verbal, non-verbal, written, graphic and electronic communications;
- Any unwelcome conduct of sexual nature, including unwelcome sexual advances, request for sexual favors, or other unwanted verbal, nonverbal, graphic, or physical conduct of a sexual nature.

The following conditions must be present:

- An individual’s employment terms, conditions or privileges, or academic standing, evaluation of academic work (such as grades) and advancement in academic programs, or basis for participation in an ACG program, event or activity are implicitly or explicitly conditional on submission to or rejection of unwelcome conduct (quid pro quo).
- Decisions affecting the individual are implicitly or explicitly conditional on submission to or rejection of unwelcome conduct (quid pro quo).
Other Institutional Policies and Regulations

- Quid pro quo sexual harassment constitutes discrimination on the basis of sex and can occur regardless of whether the individual resists, suffers, submits to or avoids the unwelcome conduct and threatened harm.
- The purpose or effect of such conduct is unreasonable interference with an individual’s working, learning or living environment, and creates a hostile campus environment. Reasonableness is assessed both by objective (reasonable person’s view) and subjective standards (complainant’s view).
- A hostile environment ensues from sufficiently severe, persistent, or pervasive conduct that interferes with the ability of an ACG Community member, and any person to whom the Policy applies, to work, participate in or benefit from College life. The severity and the repetition of prohibited conduct are taken into account in assessing the creation of a hostile environment.

Sexual violence, including rape, sexual assault, domestic and relationship/dating violence are forms of sexual harassment.

4. Gender-based harassment
Gender-based harassment includes harassment based on gender, sexual orientation, gender identity, or gender expression. Gender-based harassment may include acts of aggression, intimidation, hostile verbal or non-verbal, graphic, physical, or other conduct, even if the acts do not involve conduct of a sexual nature, when these are sufficiently severe, persistent, or pervasive and interfere with or limit an individual’s ability to participate in the life of the ACG Community and to benefit from opportunities accessed through College programs and activities.

5. Sexual Assault
Sexual assault is a form of sexual harassment that involves non-consensual intercourse or non-consensual sexual contact.

(a) Non-consensual sexual intercourse
Non-consensual sexual intercourse is using force, threat of force or coercive conduct to engage in or attempt sexual intercourse with another individual, without affirmative consent, or where the other individual is incapacitated. Any form of penetration, however slight, with a body part or an object amounts to sexual intercourse.

(b) Non-consensual sexual contact
Non-consensual sexual contact is using force, threat of force or coercive conduct to have or attempt sexual contact with another individual, without affirmative consent, or where the other individual is incapacitated, touching, fondling and any other intentional contact, over or under an individual’s clothing, with private body parts for purposes of sexual gratification.

6. Sexual Exploitation
Sexual exploitation involves non-consensual use of another individual’s sexuality or nudity, such as voyeurism, dissemination, streaming and posting of pictures or videos of another person engaging in a sexual act, exposing private body parts, being undressed/nude or in a place and time where privacy is reasonably expected, without the individual’s affirmative consent, making another individual vulnerable to non-consensual sexual activity by use of alcohol or drugs, prostituting another person, knowingly exposing another individual to an STD, without their knowledge.

7. Relationship/dating violence
Relationship/dating violence may include acts of sexual misconduct, physical assault, sexual exploitation or stalking.
Relationship/dating violence involves violent conduct by a person who aims at exerting control over a current or former intimate partner. Such violence can occur within current or past sexual, dating, domestic or other intimate relationships.

8. Stalking and Cyber-stalking
Stalking occurs when a person follows, monitors, observes, threatens or communicates to or about a person, or interferes with another person’s property, thereby causing a reasonable person to fear physical abuse or experience substantial emotional distress and mental suffering. Stalking refers to a course of conduct including two or more acts, regardless of whether all acts in the course of conduct are unwelcome, or performed directly by the stalker or, indirectly, through other parties. Cyber-stalking occurs when electronic media, such as the internet, social networks, cell phones, text messaging, or other similar devices or forms of electronic communication are used.

9. Retaliation (see also Whistleblower Policy, para 5.4)
Retaliation is any adverse action taken against an individual acting in good faith to report prohibited conduct under this Policy and any other ACG Policy and Procedure, or to participate in any investigation or proceeding under this Policy and the policies prescribing hearing and sanctions that are applicable to ACG Community members; threats, harassment and any conduct that would intimidate or discourage a reasonable person from reporting prohibited conduct under the Policy constitutes retaliation.
Allegations of retaliation by employees or students will be evaluated and responded to respectively by the senior vice president or the Dean of Enrollment & Students.

10. Examples of Prohibited Conduct under the Policy
- Physical assaults of sexual nature, such as rape, sexual battery, molestation or attempts of such physical assaults
- Intentionally or unintentionally touching, pinching, patting, grabbing or brushing against another individual’s body, especially private body parts
- Reacting to someone’s refusal of sexual advances with physical assault
- Requesting sexual favors and implying or expressly threatening another individual by reference to job performance or academic standing implications of non-submission
- Remarks, lewd or sexually suggestive comments, jokes, gestures and noises about a person’s sexuality or sexual appearance
- Display of sexually demeaning or pornographic materials (pictures, graffiti, objects, reading materials) on ACG premises or digital locations to which persons to whom the Policy applies upload/access content
- Sex stereotyping and hostile actions against another individual on the basis of sex, sexual orientation, and gender identity
- Interference with or damage to a person’s workspace or means for performing their assigned coursework or job
- Bullying or name-calling
- Documenting (photography, video, or other visual or auditory documentation) sexual activity or nudity, and/or sharing such, where privacy is reasonably expected, without the knowledge and consent of involved parties
3. Incapacitation (incl. sexual activity following use of drugs or alcohol)

Incapacitation is the state of lacking the ability to knowingly and voluntarily choose to engage in sexual activity or to make rational judgments and/or consent to sexual activity. Incapacitation may be temporary or permanent.

An individual’s ability to give consent may be limited by mental or physical conditions, being involuntarily restrained, asleep, unconscious, or unaware that sexual activity is occurring. Being intoxicated due to use of drugs or alcohol does not serve as an excuse for committing prohibited conduct under the Policy. The standard applicable in evaluating incapacitation is that of the perspective of a reasonable person in the Respondent’s position.

Signs of incapacitation may include symptoms of excess alcohol or drug consumption such as vomiting, inability to focus, disorientation, inability to maintain balance, communicate coherently, unresponsiveness or unconsciousness.

2. Force/Coercion

Force is the use of physical violence or intimidation, or the threat of such conduct, to interfere with a person’s freedom to choose whether or not to participate in sexual activity. Coercion occurs when an individual reasonably fears immediate or future physical, emotional, or other harm as a result of explicit or implied threats or intimidation aimed at interfering with a person’s freedom to choose whether or not to participate in sexual activity.

It is expected of all persons to whom this Policy applies:

• Not to make assumptions, but rather stop and clarify verbally the willingness to continue, if ambiguity arises during sexual activity.
• To cease sexual activity immediately when consent initially given is withdrawn. Current or future consent is not implied by prior consent, and consent for specific sexual activity does not necessarily encompass any other sexual act. This applies even in the context of ongoing intimate relationships/dating.

3. Incapacitation (incl. sexual activity following use of drugs or alcohol)

Incapacitation is the state of lacking the ability to knowingly and voluntarily choose to engage in sexual activity or to make rational judgments and/or consent to sexual activity. Incapacitation may be temporary or permanent.

An individual’s ability to give consent may be limited by mental or physical conditions, being involuntarily restrained, asleep, unconscious, or unaware that sexual activity is occurring. Being intoxicated due to use of drugs or alcohol does not serve as an excuse for committing prohibited conduct under the Policy. The standard applicable in evaluating incapacitation is that of the perspective of a sober, reasonable person in the Respondent’s position.

Signs of incapacitation may include symptoms of excess alcohol or drug consumption such as vomiting, inability to focus, disorientation, inability to maintain balance, communicate coherently, unresponsiveness or unconsciousness.
the Civil Rights Act of 1964 (prohibiting discrimination on the basis of race, color, or national origin in any program or activity that receives Federal funds or other Federal financial assistance); Title IX of the Education Amendments of 1972 (protecting against discrimination in educational programs or activities which receive Federal financial assistance, and particularly, since 2011, used to address the problem of sexual assault on College campuses); Title I and Title V of the Americans with Disabilities Act of 1990 (not making reasonable accommodation to the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, where such does not impose undue hardship); The Age Discrimination in Employment Act of 1967; The Equal Pay Act of 1963; Title II of the Genetic Information Nondiscrimination Act of 2008; Section 504 of the Rehabilitation Act of 1973, as amended (prohibiting discrimination on the basis of disability in any program or activity which receives Federal financial assistance).

ACG discloses information about campus crime to local authorities as required by Greek law. ACG has adhered to the General Data Protection Regulation of the EU since May 2018.

IV. APPLICABLE PROCEDURES FOR RESPONDING TO PROHIBITED CONDUCT

Violations of the Policy by or against persons to whom it applies are determined based on all the available facts and circumstances, including statements of the Complainant, the Respondent and any witnesses to the alleged violation, as well as information about pre- and post-incident conduct that can be associated with the alleged incident.

Enforcement of the Policy may take place parallel to law enforcement. Internal investigation of incidents involving conduct prohibited by the Policy may be conducted parallel to police investigation, prosecution or court proceedings.

Awareness-raising, prevention, emergency response and victim support programs developed by the College for the training of ACG employees will provide guidelines for responding to incidents of prohibited conduct by (a) reporting all available facts and circumstances [see ACG Emergency Protocols] in a manner that will preserve significant evidence and aid the investigation, and (b) offering valid information and guidance to victims who consent to such support regarding preservation of evidence, available care on and off campus, and reporting the incident to the local authorities (police and/or Prosecutor).

Where an incident involves or could involve punishable conduct as per Greek criminal law, the College and all ACG Community members and third parties to whom the Policy applies are expected to report such conduct to the police and/or Prosecutor.

The College may take interim measures, such as a no-contact order or suspension, while police investigation, prosecution or court proceedings are pending.

V. REPORTING OPTIONS

Any member of the ACG Community or third party to whom the Policy applies may request information, advice and assistance in reporting an incident, accessing professional care, or filing a formal complaint.

A. FOR STUDENTS

Students may report incidents involving prohibited conduct under this Policy to the Dean of Enrollment & Students.

For urgent concerns, the Aghia Paraskevi Campus Main Gate (+302106009800 ext. 1100), and the Downtown Campus Front Desk (+302108964531) are staffed 24/7 and will provide immediate response and referrals to on and off campus resources.

College Nurses can be reached during ACG Health & Wellness Center operating hours (+30600980 ext. 1500, 1093, 1193).

Regarding off-campus resources. 24-hour Victims of Violence hotline (197) provides assistance to victims of sexual assault and rape.

B. FOR EMPLOYEES

ACG Employees may report incidents involving prohibited conduct under this Policy to the Office of the senior vice president.

C. FOR THIRD PARTIES

Third parties to whom the Policy applies may report incidents involving prohibited conduct under this Policy to Campus Security (Main Gate, Aghia Paraskevi Campus; Front Desk, Downtown Campus).

D. ANONYMOUS REPORTING

Anonymous reporting occurs when the Complainant does not disclose their name or identity or that of other parties involved, nor requests any action by the College. Action by the College shall depend on the nature of the information shared. The privacy of individuals reporting prohibited conduct or mentioned in reports shall be protected to the extent permitted by law and this Policy.

Individuals who are survivors/victims of crime or witnesses of prohibited conduct have the right to request protection and confidentiality regarding their name or identity. Information conveyed through anonymous reporting assists the College and the police to track patterns of prohibited conduct and crime, and may assist other similar investigations.

VI. PROTECTIVE MEASURES AND ACCOMMODATIONS, NON-RETRALIATION

ACG is committed to ensuring the safety and well-being of the Complainant and to taking immediate and interim measures to those ends.

Protective measures also aim at prohibiting retaliation against those who file a complaint or third-party report, or otherwise take part in the investigation and/or disciplinary process, such as bearing witness. Interim measures for non-retaliation may include, but are not limited to, no-contact orders and changing the Respondent’s living arrangements or course schedule.

Protective measures and accommodations include, but are not limited to: the ability to move dorms or temporarily and free of charge move from off-campus housing to the ACG Residence Complex, change of work schedules, altering of academic schedules, withdrawal from/retaking a class free of charge and without penalty, access to academic support, such as directed study or tutoring, and any other appropriate academic accommodations where such do not impose undue hardship.

In cases of anonymous reporting or if a victim’s request for confidentiality limits the ability of the College to investigate a reported incident, steps may be taken to limit the effects of alleged prohibited conduct under this Policy and prevent its recurrence without proceeding with formal action. Protective measures and accommodations in that case include, but are not limited to: increased monitoring, supervision or security at locations or activities where the reported misconduct occurred, awareness-raising, training and education for ACG Community members, memorandum communicating this Policy to the ACG Community, and conducting campus climate surveys regarding sexual misconduct.
VII. CONFIDENTIALITY AND RESPONSIBILITY TO REPORT

ACG will make every reasonable and appropriate effort to preserve the privacy and protect the confidentiality of persons to whom this Policy applies.

ACG Community members who are made aware of an incident of prohibited conduct involving any person to whom the Policy applies are expected to report the incident to the Dean of Enrollment & Students or the Office of the senior vice president without delay. ACG Community members are not expected to investigate, preserve evidence or determine the facts of an incident, unless they are specifically entrusted with this responsibility in this Policy.

ACG Community members involved in responding to prohibited conduct under the Policy are required to maintain a high degree of confidentiality towards ensuring the fairness and the integrity of the process, and the effectiveness of response and care provided to the Complainant of the alleged misconduct.

ACG will not require participants in investigation or disciplinary hearing processes to sign non-disclosure agreements.

On-Campus Confidential Resources are available free-of-charge to ACG community members impacted by sexual misconduct, harassment or form of sexual violence. Upon referring individuals to Confidential Resources, "Responsible Employees" are required to also contact the Dean of Enrollment & Students (in case of student victims) or the Office of the senior vice president (in case of employees, faculty or staff) to report the incidents brought to their attention and inform about the time, date and means of referral to Confidential Resources. Immediate reporting serves the purpose of timely follow up and ensures that persons affected by the incident are supported appropriately and effectively.

Confidential consultations about prohibited conduct are available from persons who, by law, have special professional status.

Confidential Resources at ACG are:

(a) For Students: The ACG Counseling Center, providing confidential short-term emotional support, and ongoing individual counseling, and helping students access further off-campus resources and support teams, including hotlines and psychological support/psychiatric care.

(b) For Faculty and Staff: The Heads of the ACG Counseling Center, providing professional confidential short-term emotional support to faculty/staff impacted by sexual harassment or other forms of sexual violence, and helping faculty/staff access further off-campus resources and support teams, including hotlines and psychological support/psychiatric care.

Anyone reporting prohibited conduct under this Policy is advised to ask whether confidentiality can be maintained prior to confiding in an ACG employee. Confidential Resources at ACG cannot share information without an individual’s express consent, unless there is imminent risk of serious harm to self or others; or to avert serious threat to health or safety; or as part of law enforcement activities such as investigations of criminal conduct or of victims of crime, in response to court orders, in emergencies, or as required by law, or in response to a subpoena or a lawful order from a court. The College will take reasonable steps to notify anyone reporting prohibited conduct under this Policy about the disclosure of the information confided in an ACG employee or Confidential Resource. Information about an incident may be released to a family member or friend who is involved in an individual’s care without consent or authorization if the individual is incapacitated or if, in the professional judgment of the ACG employee handling the incident, the release of information is considered to be in the best interests of the individual.

VIII. RESPONSE TO SEXUAL MISCONDUCT

ACG offers a variety of resources and services to students and employees who are concerned about sexual harassment and other forms of prohibited conduct under this Policy.

A. ACG RESOURCES AND SERVICES

1. Campus Security and ACG Health & Wellness Center/College Nurses

In a case of emergency, persons to whom this Policy applies, including bystanders, must contact Campus Security (210 6009800 ext. 1100). If a person involved in an incident of sexual misconduct needs immediate care the ACG Health & Wellness Center/College Nurses (210 6009800 ext. 1500, 1093, 1193) must be notified.

The ACG First Aid Protocols, Emergency Response Protocols, and ACG Whistleblower Policy apply.

ACG first response resources:
- Are trained to inform about reporting options and to offer guidance for preserving evidence in case of rape or sexual violence until external emergency response professionals (first aid or police, or both, depending on Complainant’s/victim’s preference) arrives.
- Cannot collect or preserve DNA evidence.
- College Nurses receive Sexual Assault Nurse Examiner training (online), but are not allowed to perform checks that exceed the scope of care outlined in ACG’s medical protocols (ACG First Aid Protocols), specifically physical examination, including a pelvic exam to collect DNA evidence. College Nurses are aware of the type of evidence that may be crucial in a forensic investigation, and make every effort to help the victim preserve evidence (outer clothing, underpants worn at the time of and after the incident), or recommend that the victim swab their own oral cavity using cotton swabs, and advise the victim to not shower or wash pubic area, cervix, vaginal or penile areas. College Nurses advise the victim to note areas of injury (bruising, bite marks, scratches) for providing this information to the police or public hospital professionals undertaking the DNA examination. An evidence-collection checklist that can aid sexual assault forensic examination is shared with the victim of alleged misconduct.
- College Nurses make referrals for follow up care, and are trained to educate victims of sexual misconduct about STDs and pregnancy risks.
- When College Nurses are not on campus, the victim is referred to external emergency response professionals (the police or public hospital). Campus Security, Responsible Employees and the ACG Counseling Center may not collect, preserve or provide guidance about preservation of DNA evidence.
- Sexual assault exams are conducted by the Forensic Service of the area where the crime was reported by the victim and are free of charge. Crimes reported within the Attica region, are handled by the Athens Forensic Service, 10 Anapafseos Str., 116 36 Athens, Greece (+30 2109244900). The exam involves description of the injuries, pelvic exam, vaginal/penile/anal swabs, head and pubic hair samples, fingerprint scrapings, and blood and saliva samples for DNA identification. Victims of sexual assault or rape are allowed to bring a friend or other support person during the forensic exam. Trained ACG employees handling an incident involving a study abroad/international student or student resident will offer to act as the support person during the forensic exam.
2. Dean of enrollment & students and senior vice president
The Dean of Enrollment & Students, when the Complainant is a student, and the senior vice president, when the Complainant is an employee or third party, are responsible for addressing, in a neutral manner, disclosed incidents of sexual and gender-based harassment and any form of prohibited conduct under the Policy in ACG’s programs and activities.
Conversations with the above parties are not deemed confidential. The Dean of Enrollment & Students and the senior vice president will handle information provided by persons involved in an incident of prohibited conduct under the Policy with the utmost discretion and sensitivity, and are trained to handle sensitive information in accordance with GDPR standards and College policies and procedures. Such information will be shared exclusively on a need-to-know basis.
In rare circumstances, where a community safety concern is substantiated by the information shared, the Dean of Enrollment & Students and the senior vice president may request that an individual take steps to initiate a formal complaint by reporting the incident (see Appendix, Forms).

The Dean of Enrollment & Students and the senior vice president:
• Guide persons to whom this Policy applies to available resources on campus and facilitate access to confidential resources.
• Decide on and help arrange interim measures to safeguard that ACG Community members continue their studies and/or work and participate in campus life.
• Mediate to facilitate informal resolution between the involved parties, as appropriate, with the goal of reaching a mutually acceptable resolution. The outcome of the process will be communicated to the involved parties in writing and recorded on Jenzabar.
• Provide information on this Policy and other applicable College policies and procedures.
• Provide information about filing a formal complaint using ACG’s reporting system, and options for reporting sexual misconduct, including anonymous reporting.
• Investigate reported misconduct under this Policy. Investigation and hearing processes are proscribed by the Student Conduct Code and the Employee Handbook respectively.
• Ensure equitable rights of the Complainant and the Respondent during the investigative process.
Balancing the standard of preponderance of the evidence with the presumption of innocence principle and due process with respect to the respondent is critical for the fairness of the process.
• Collaborate with SART (see below) and external resources as appropriate in cases of sexual assault and rape to advise victims about preservation of physical evidence, forensic exam, and HIV prophylaxis (within 72 hours after the incident) at a Greek state hospital, and offer support of a SART representative during the forensic exam. Victim consent to a specific individual acting as support person must be explicit and affirmative.
• Ensure immediate physical protection and transportation to a state hospital, if the victim requests a forensic exam and HIV prophylaxis.
• Support persons to whom the Policy applies in seeking medical care and pursuing legal action.

3. Responsible Employees
Responsible employees, who are required to report incidents, incl. personally identifying details, of discrimination and all prohibited conduct under the Policy involving ACG students or any other community member or third party without delay, include:
(a) ALL faculty
(b) ALL administrators/staff in supervisory position, including supervisors of student employees (student assistants and on campus interns)

3. Responsible Employees
Responsible employees, who are required to report incidents, incl. personally identifying details, of discrimination and all prohibited conduct under the Policy involving ACG students or any other community member or third party without delay, include:
(a) ALL faculty
(b) ALL administrators/staff in supervisory position, including supervisors of student employees (student assistants and on campus interns)

(c) ALL administrators/staff who have specific responsibility for the wellbeing of students or employees, such as campus security and senior staff members in Student Affairs and ACG Health & Wellness Center, Educational Counseling Services, Residence Life, International Student Services, and Athletics
(d) Instructors, teaching assistants, coaches, advisors, program counselors, such as the Study Abroad Program, who teach, advise, coach or mentor students
Students can disclose in confidence to Responsible Employees. Students must understand the reporting obligation of Responsible Employees before they reveal any information.

4. SART (Sexual Assault Response Team)
SART is an on-campus community-based team trained to provide immediate and confidential response in cases of a sexual assault incident. SART directs victims to campus and external resources, helps navigate and activate the reporting process and access specialized counseling and healthcare professionals.
SART meets regularly and ad hoc, on occasion of reported prohibited conduct, to coordinate institutional response; support the victim, and maintain victim-centered and offender-focused approach to case review.

SART is composed of:
(a) Dean of Enrollment & Students
(b) Human Resources representative
(c) Campus Security representative
(d) ACG Health & Wellness Center representatives, incl. a College Nurse
(e) ACG Counseling Center representative
(f) ACG International Student Services representative (when victim or alleged perpetrator are study abroad/international students)
(g) ACG Residence Life representative, incl. an RA (when victim or alleged perpetrator are student residents)
(h) Registrar | Dean, Academic Administration

ACG’s SART meets annually to develop and revise operating guidelines and propose amendments to the Policy, where needed, in view of best practices in Sexual Assault Response.
ACG’s SART meets on occasion of and in the aftermath of an incident of sexual assault to coordinate and evaluate, respectively, College response.
SART members are trained to offer emotional support to victims who have experienced sexual or gender-based harassment and others in their immediate environment. SART members can propose on-campus interim measures to the Dean of Enrollment & Students or the senior vice president.

B. GUIDELINES FOR FIRST RESPONSE TO A VICTIM OF SEXUAL MISCONDUCT
1. General Guidelines
• Opt for a personalized approach and in-person communication with victims towards responding immediately to emotional reactions and guiding them without delay to support services. Phone call communication, where in-person communication is not possible, also allows for immediate response to questions, needs and for building rapport with victims. Written communication, including text messaging, should be used only as a last resort as it can be easily intercepted. Victims should be asked whether they want to continue contact, and their safety and confidentiality should always be respected.
Other Institutional Policies and Regulations

2. Helpful Language for Responsible Employees

- Be supportive and patient
- Listen and validate feelings shared by the student/colleague/third party
- Refrain from pressing the student/colleague/third party to give details
- Explain clearly and before the student/colleague/third party discloses details about prohibited conduct
- Provide guidance regarding reporting options and Confidential Resources as per this Policy
- Give time and space to the student/colleague/third party to decide on course of action
- Avoid asking "Why" and sharing own opinion about the events and the persons involved
- Responsible Employees are expected to say: "I can help you connect with support on campus services, such as the ACG Health & Wellness Center or Campus Security, or guide you to external resources. But first, I want you to know that I am a Responsible Employee, which means that I must share with the Dean of Enrollment & Students/senior vice president any information disclosed to me about discrimination, gender-based discrimination, sexual misconduct, harassment or assault, relationship/dating violence, stalking. I want you to be able to make an informed choice about what you share with me. I can also connect you to the ACG Counseling Center, the College’s on-campus confidential resource."
- You can say: "Thank you for sharing…", "Thank you for trusting me…", "I regret this has happened to you…", "What can I do to help?"
- Responsible employees should be aware that male and LGBTQI+ victims may be less likely to report an incident or want a medical exam and should be made aware they have the right to request a male/female or LGBTQI+ health care provider when reporting or disclosing details or undergoing a medical exam.
- The complaint is unsubstantiated, meaning allegations are found to be without merit based upon facts.
- The complaint is partially substantiated
- The complaint is fully substantiated

An informal hearing process is an attempt to resolve the Complainant’s concerns with process and outcome remaining confidential. If either party objects to an informal hearing, the matter is automatically referred to a formal hearing process as per the respectively applicable internal ACG Policy and Procedures (Student Code of Conduct, Faculty Code of Conduct, ACG Employee Handbook).

In the informal hearing process involving faculty members, first the senior vice president discusses the complaint with the faculty member. Additional steps such as direct discussions with both parties, individually and collectively, may be taken as deemed necessary by the Dean of Enrollment & Students and the senior vice president to facilitate mutual understanding and effectively address and resolve the issue. A summary of the informal hearing process, covered by confidentiality as appropriate, is inserted in Jenzabar.

Filing a formal complaint against a faculty member must meet conditions of fairness and due process. The behavior/incident must constitute an alleged violation of the Faculty Code of Conduct and/or the ACG Employee Handbook in spirit or letter and must cause significant distress and/or harm to the complainant or to the integrity and reputation of ACG, or both. To file a formal complaint, students must provide a signed Incident Report Form to the Dean of Enrollment & Students, who notifies immediately the senior vice president, employees must contact directly the senior vice president.

The senior vice president determines which ACG Policy and Procedure shall apply. It is at the discretion of the College to form ad hoc Disciplinary Committees at first instance and appeal levels to address incidents involving different ACG Community member types. To protect the complainant from the pressure to withdraw the complaint, the complaint may not be withdrawn until the conclusion of the formal hearing process.

Students, faculty and staff are expected to actively address complaints and concerns, including concerns about faculty conduct, as an integral part of the educational process. Where additional resources and measures are required to address complaints specifically about faculty conduct, formal and informal grievance processes must be resorted to. While employees are advised to respect the organizational charts of their respective departments in reporting incidents, they can access, if necessary, directly the Dean of Enrollment & Students or the senior vice president when an incident of prohibited conduct under this Policy involving students or employees respectively is brought to their attention.

In enforcing this Policy, however, particularly on occasion of incidents of sexual misconduct, specific deviations from usual procedures may apply:

- Mediation is rarely appropriate.
- The standard of preponderance of the evidence must be balanced with the presumption of innocence principle and due process with respect to the respondent.
- If the Complainant reports the incident to the Prosecutor or the police, the internal disciplinary process shall be postponed until police investigation or legal proceedings conclude. Interim measures such as no-contact orders can be issued in the meantime by the Dean of Enrollment & Students or the senior vice president.
- Internal investigation of a reported incident of prohibited conduct under the Policy must include trained individuals. ACG will consult internal and external experts, where necessary in the process, and involve them in the decision on appropriate sanctions.

Internal disciplinary procedures may result in the following findings:

- The complaint is unsubstantiated, meaning allegations are found to be without merit based upon facts.
- The complaint is partially substantiated
- The complaint is fully substantiated

IX. ENFORCEMENT, HEARING PROCESS, EVIDENCE STANDARD, SANCTIONS

Enforcement of this Policy is to be guided by an emphasis on proactive measures, such as awareness-raising campaigns and targeted training, interpersonal reconciliation, conflict resolution, education and learning. Grievances, hearing process and sanctions are proscribed in the policies and procedures applicable to specific ACG Community member types (students, all employees, faculty) or third parties.
The formal hearing process can result in:

- Sanctions
- Accommodations for the Complainant/victim
- Additional remedies and measures for the College community

Additional information and updates will be provided to the College community.

X. TRAINING, PREVENTION AND AWARENESS-RAISING

ACG is committed to ongoing training, prevention and awareness-raising to disseminate the Policy to students (orientations, study abroad pre-departure orientation sessions, co-curricular programming, online materials, newsletters, on-campus campaigning incl. information posters, graphics, stickers and Facebook ads), faculty and staff.

Indicative training and awareness-raising topics for ACG Employees include: neurobiology of trauma; strategies/role plays to respond to victims in crisis; working with survivors from marginalized and/or multicultural populations; self-care for notification personnel; collaboration between College and Prosecutor on cold cases; victim advocacy and support services; victim notification procedures; explaining forensic science in layman’s terms; intersection of the Policy with other ACG Policies and Procedures, special SANE training for College Nurses.

ACG Safeguarding Policy

The American College of Greece (hereinafter referred to as “the College” or “ACG”), founded in 1875, is an independent, not for profit, nonsectarian, co-educational academic institution. Its divisions are three:

- Pierce (secondary education: Gymnasium, Lyceum, International Baccalaureate Program)
- Deree (undergraduate and graduate)
- Alba Graduate Business School

1. Policy Statement

ACG recognizes the duty to create a community of care for all ACG Community members, and to promote and safeguard the welfare of its students, faculty and staff, as well as third parties involved in College activities. ACG commits to taking appropriate measures and action to prevent the risk of suffering significant harm for any ACG Community member and to comply with the duty to protect minors under the Greek law, that is, the applicable legislation as in effect from time to time. In doing so, discrimination against individuals or groups on the basis of sex, gender and/or gender identity or expression, sexual orientation, disability, age, race, ethnicity, color and membership of a national minority, nationality or national origin, creed, religion or belief, social origin, birth and property, language, political or other opinion, pregnancy, genetic information, marital status, citizenship status, veteran or military status, or on any other legally prohibited basis is unlawful and will not be tolerated. ACG acknowledges that, particularly in multicultural communities, discrimination on any of the aforementioned bases may result in the vulnerability of individuals and groups, and is committed to assessing and taking steps to ensure the appropriate campus climate at ACG. Safeguarding concerns about the safety and wellbeing of minors or vulnerable adults who are members of the ACG Community or associated with students, faculty and staff may arise, and this Policy defines how these are to be addressed and decided upon.

2. Principles of the policy

ACG is committed to safeguarding students, faculty and staff, as well as third parties involved in College activities, to maintain a campus ethos of mutual respect, care and responsible action and to providing a safe learning environment in which all students can learn and develop.

The Policy particularly applies to current and prospective students under 18 years old, and vulnerable adults who are registered as students or prospective students as well as children/vulnerable adults who are connected to ACG directly or indirectly.

This Policy aims to ensure that all ACG Community members are equipped with information and an understanding of safeguarding, radicalization, extremism and an awareness of keeping safe; to maintain clear procedures to identify students who are at risk of harm to self or others, are suffering or likely to suffer, and to report suspected cases of abuse; to establish clear referral protocols for students, especially minors, that go missing to help identify the risk of abuse or neglect and prevent the risk of repeated occurrences; to ensure that designated College employees are appointed to promote the welfare of students; to support appropriately students who have suffered significant harm and to employees involved in safeguarding; create a culture of safer employee recruitment by adopting recruitment procedures that help deter, reject or identify people who might abuse others; establish procedures for reporting abuse against faculty or staff, and dealing with such allegations; care for students who have been abused; ensure all members of the ACG Community, in particular faculty and staff, receive safeguarding training appropriate to their roles; monitor and review this policy and safeguarding practices and activities.

The Policy applies to:

- All current and prospective students under 18 years old. The fact that a minor is living independently or is in higher education does not change their status for the purpose of this policy.
- Vulnerable adults registered as students or prospective students. Vulnerable adults are persons aged 18 or over who are, or may be, in need of services by reason of mental or other disability, age or illness, and who are, or may be, unable to take care of themselves, or unable to protect themselves against significant harm, abuse or exploitation.
- ACG Employees (faculty and staff) in the course of their duties.

The Policy does not apply to:

- Students or any ACG Community member experiencing mental health difficulties who may pose a risk of harm to themselves or others, but are not vulnerable. Provision for addressing such incidents is made in the ACG First Aid Protocols and the ACG SEPP.
Other Institutional Policies and Regulations

Abusive conduct can take many forms, such as:
- Physical abuse
- Emotional or psychological abuse
- Sexual abuse
- Neglect
- Domestic abuse
- Financial abuse
- Discriminatory abuse

3. Responsibility
The senior vice president (hr@acg.edu) and the Dean of Students (incident@acg.edu) take lead responsibility for safeguarding and the protection of minors at ACG, including online safety and act as Designated Safeguarding Officers for The American College of Greece.

It is the responsibility of the Designated Safeguarding Officers to ensure safeguarding concerns reported to them are processed and referred on, as appropriate. Designated Safeguarding Officers are not responsible for making judgments about safeguarding concerns.

Information and data received as part of reports of safeguarding concerns are handled in confidence, on a need-to-know basis and in accordance with the provisions of the applicable legislation on personal data, namely the Regulation (EU) 2016/679 of the European Parliament and of the Council ("General Data Protection Regulation") as well as the applicable Greek legislation on personal data protection, as in effect from time to time (hereinafter collectively referred to as "the Data Protection Legislation").

The consent of a subject of a safeguarding concern is sought when possible or appropriate prior to sharing information with an external agency, such as social services or the local authorities.

Students may report incidents to the Dean of Students. For urgent concerns, the Aghia Paraskevi Campus Main Gate (+30210600980 ext. 1100), and the Downtown Campus Front Desk (+302108964531) are staffed 24/7 and will provide immediate response and referrals to on and off campus resources. College Nurses can be reached during ACG Health & Wellness Center operating hours (+30600980 ext. 1500, 1093, 1193). Regarding off-campus resources: 24-hour Victims of Violence hotline (197) provides assistance to victims of sexual assault and rape.

ACG Employees may report incidents to the Office of the senior vice president.

Third parties to whom the Policy applies may report incidents to Campus Security (Main Gate, Aghia Paraskevi Campus; Front Desk, Downtown Campus).

Anonymous reporting occurs when the Complainant does not disclose their name or identity or that of other parties involved, nor requests any action by the College. Action by the College shall depend on the nature of the incident or conduct triggering concern. It occurs when the Complainant does not disclose their name or identity or that of other parties involved, nor requests any action by the College. Action by the College shall depend on the nature of the incident or conduct triggering concern.

Students can disclose in confidence to Responsible Employees. Students must understand the reporting obligation of Responsible Employees before they reveal any information.

Confidential Resources at ACG are:
(a) ALL faculty
(b) ALL administrators/staff in supervisory position, including supervisors of student employees (student assistants and on campus interns)
(c) ALL administrators/staff who have specific responsibility for the welfare of students or employees, such as campus security and senior staff members in Student Affairs and ACG Health & Wellness Center, Educational Counseling Services, Residence Life, International Student Services, and Athletics
(d) Instructors, teaching assistants, coaches, advisors, program counselors, such as the Study Abroad Program, who teach, advise, coach or mentor students

The Dean of Students and the senior vice president are the Designated Safeguarding Officers at ACG.

Designated Safeguarding Officers to whom these incidents are reported are expected to:
- Refer cases of suspected abuse or radicalization to the local authorities as required.
- Refer cases where a crime may have been committed to the police as required.
- Liaise with employees on matters of safety and safeguarding and act as a source of support, advice and expertise for the ACG Community.

‘Responsible Employees’, who are required to report incidents involving ACG students or any other community member or third party without delay, are:
(a) ALL faculty
(b) ALL administrators/staff in supervisory position, including supervisors of student employees (student assistants and on campus interns)
(c) ALL administrators/staff who have specific responsibility for the welfare of students or employees, such as campus security and senior staff members in Student Affairs and ACG Health & Wellness Center, Educational Counseling Services, Residence Life, International Student Services, and Athletics
(d) Instructors, teaching assistants, coaches, advisors, program counselors, such as the Study Abroad Program, who teach, advise, coach or mentor students

Students can disclose in confidence to Responsible Employees. Students must understand the reporting obligation of Responsible Employees before they reveal any information.

Confidential Resources at ACG are:
(a) For Students: The ACG Counseling Center, providing confidential short-term emotional support, and ongoing individual counseling, and helping students access further off-campus resources and support teams, including hotlines and psychological support/psychiatric care.
(b) For Faculty and Staff: The Heads of the ACG Counseling Center, providing professional confidential short-term emotional support to faculty/staff, and helping faculty/staff access further off-campus resources and support teams, including hotlines and psychological support/psychiatric care.

4. What to do if you have a safeguarding concern about a student, especially a minor
If ACG faculty or staff have any concerns about a student’s welfare they should follow this Safeguarding Policy and contact the Designated Safeguarding Officers immediately as well as complete an Incident Report Form, including ‘Safeguarding Alert’ in the description of the incident and providing as much detail as possible.

Early information sharing is vital for effectively addressing a safeguarding concern.

Whether the incident or conduct triggering concern is disclosed in a conversation, written assignment or posting on a forum, an ACG Community member is expected to:
- Listen calmly
- Respect the right to privacy but do not promise confidentiality
- Reassure the person that they have done the right thing to share this information
- Note down, as soon as possible, the exact words used to describe the incident that triggered the safeguarding concern
- If concerned that a minor/young person/vulnerable adult is in possible immediate danger, contact Campus Security (+302106009800 ext.1100)
5. What to do if a student, especially a minor, is in immediate danger or is at risk of harm
If a student is in immediate danger or is at risk of harm a referral should be made to the student’s declared emergencies contact person and/or the police immediately. ACG Policies prescribe the appropriate communication channels for such referrals by the Dean of Students.

6. Allegations against faculty or staff
Allegations of abuse involving a member of the faculty or staff will be taken seriously by ACG (see 3. Responsibility).

7. Record Keeping
Safeguarding concerns and decisions made, and the reasons for those decisions, should be recorded in writing. The Office of the senior vice president, the Dean of Students and the Office of Student Affairs are responsible for guiding ACG Community members through the incident reporting process and keeping records on the College’s record-keeping platform. Incidents reported to Campus Security shall be forwarded to the Office of the senior vice president. When it comes to students who are still minors at the time of admission, ACG will aim to collect more than one emergency contact numbers so as to ensure that contacting a responsible adult will be possible in case of safety/safeguarding concerns.

8. Confidentiality
Records kept will be stored confidentially in the College’s record-keeping platform (servers are within the College). The storage of personal data records by the College is a classified activity and, as such, is conducted by specifically authorized employees and executives of the College. The appropriate technical and security measures have been taken to ensure that non-authorized persons do not have access to the stored records, such as password protected computers with block entry to anyone who does not have a password.

College employees (faculty and staff) must not, under any circumstances, discuss or disclose information to any person other than those immediately involved in any safeguarding issue. All College employees are bound to absolute secrecy regarding personal data and are fully cognizant of all the stipulations of the law and all the procedures, terms and conditions pertaining to compliance with the Data Protection Legislation, including with respect to the legal storage and processing of personal data.

9. Information Sharing
Information sharing between ACG and local authorities is important when addressing safety/safeguarding concerns. Such communication, when necessary, with local authorities is undertaken solely by the senior vice president, the Controller, the Dean of Students and Campus Security. Faculty and staff are expected to be proactive in sharing information as early as possible with the responsible officers to help identify, assess and respond to risks or concerns about the safety and welfare of students or ACG Community members. Information sharing involves the release only of information vital to the safeguarding and in accordance with the provisions of the Data Protection Legislation.

10. Online Safety
Information security and online safety at ACG is integral to all aspects of its operation and extra effort is made for the protection of information from unauthorized access, disclosure, disruption, modification or destruction. Measures and policies are in place to ensure the preservation of confidentiality, integrity and availability of ACG data.

More specifically, the following measures are in place:

- Regularly undertakes risk assessments in order to create a risk register, evaluate the design and effectiveness of controls and plan for possible improvements.
- Established additional procedures and controls in order to provide a higher level of security in the ways departments and offices handle data.
- Conducts Business Impact Analysis exercises, to help ACG identify critical activities and operations of College Divisions / Departments and the requirements in relation to the availability of College IT services, resources and infrastructure in case of negative incidents.
- Continuous update of the official security policies that are part of the college information security framework.

Systems protection is provided at multiple levels using the following technical measures:

- All Servers, PC’s and Clients have Antivirus Clients that protect against the latest in (Virus, Malware, Cryptolocker software etc.). Clients have Trend Micro Antivirus installed and Servers have Cisco Antivirus installed.
- The school uses a college wide password policy that affects students, faculty, staff and contractors. All passwords must be strong and must change every 180 days.
- Access to systems is controlled and authorized by the respective data owner.
- At the central firewall level with two enterprise firewalls installed in failover mode and the required plugins for antivirus, content filtering, antimalware and application control (centrally control which Internet based applications are permitted to run).
- Protection from outside attacks to college systems is provided at different level through:
  - Cloudflare, one of the world’s largest security company. Cloudflare provides performance, reliability and advanced security services for almost all known types of attacks.
  - Fortinet, our Internet provider, through the ARBOR volumetric attack prevention system.
  - The firewall systems

Taking into account today’s continuous increase in IT threats, risks and vulnerabilities, no protection solution can be considered 100% secure and the college is continuously seeking and investing in the latest protection technologies.

The protection of critical information (although it plays an important role) is not the sole responsibility of the IT department, and is essentially an interdisciplinary team approach where a large number of non-IT related people must act in an appropriate way. Since the use of information technology is an essential requirement for all businesses today, appropriate awareness efforts have been designed in such a way to support the needs of the ACG community who are interested in learning how to protect their personal and corporate information resources. Educational institutions find themselves stuck in a maze as they attempt to modify their security posture and deploy new tools for mitigating the latest hacks. At the same time, adversaries are coming up with ways around the security defences. Hence, security defences can only protect data to a certain extent. No matter how robust a higher education institution’s cybersecurity software may be, its end users would lead the line of defence during an attack.

The protection of confidential information is vital for every organization and even more vital for academic institutions—like ACG— that shape student personalities and prepare people for the workforce. For that reason, appropriate security awareness training campaigns, complemented by online courses have been established. Their purpose is to develop competence and school culture that saves money and creates a human firewall.
Other Institutional Policies and Regulations

Other Institutional Policies and Regulations

guarding against an ever increasing threat of reputational and actual damage and data loss. The campaigns are targeted towards the following broad categories complemented by appropriate short training:

- Security essentials
- Email
- Internet and safe browsing
- Working at the online office
- Working out of the office
- Mobile threats
- Social awareness
- Guarding personal information

11. Staff Training
ACG is committed to ongoing training, prevention and awareness-raising to disseminate the Policy to students (orientations, study abroad pre-departure orientation sessions, co-curricular programming, online materials, newsletters, on-campus campaigning incl. information posters, graphics, stickers and Facebook ads), faculty and staff. Trainings to proactively address safety and safeguarding concerns take place at least twice yearly.

Indicative training and awareness-raising topics for ACG Employees include: response to radicalization and crime, response to an incident of active shooting, strategies/role plays to respond to individuals – especially minors – in crisis, working with survivors from marginalized and/or multicultural populations, self-care for notification personnel, collaboration between College and Prosecutor on cold cases, victim advocacy and support services, victim notification procedures; explaining forensic science in layman’s terms; intersection of the Policy with other ACG Policies and Procedures; special emergency response training for College Nurses.

Foreign Corrupt Practices Act Policy

College Community Members (as defined below) are required to act with honesty and integrity and comply with applicable laws at all times when transacting College business. This policy specifically prohibits College Community Members from engaging in bribery of a public official in connection with College business or other College activities, in order to obtain or retain business or otherwise secure an improper advantage. College Community Members must comply with applicable anti-bribery laws of the foreign countries with which they carry out international activities, including the provisions of the US Foreign Corrupt Practices Act (“FCPA”), as well as with applicable anti-bribery laws of their local country.

- College Community Members include:
  (a) faculty, other academic appointees, staff, and other employees of the College and its affiliates;
  (b) students;
  (c) members of the Board of Trustees;
  (d) consultants, vendors, contractors and third parties doing business with, or on behalf of, the College and its affiliates; and
  (e) volunteers associated with the College.

- Public Official is defined as any:
  (a) employee, officer or agent of a government,
  (b) political candidate of a party, or
  (c) employee of a.

Data Protection

Computer Ethics Policy
The American College of Greece is committed to free and open inquiry and discussion, fair allocation of College resources, and the provision of a working environment free of needless disruption. To advance these goals, ACG has adopted policies on computer usage that are summarized here.

- ACG computers and computer networks are to be used only by persons authorized by the College, and only for College purposes. College purposes include the educational programmes of the College, as well as its research, administrative, and outreach activities. Use of College facilities for other purposes requires prior authorization.
- No one shall use the College’s computer facilities to attempt unauthorized use, nor to interfere with others’ legitimate use, of any computer or network facility anywhere.
- No one shall connect any computer to any of the College’s networks unless it meets technical and security standards set by ACG’s Information Resources Management administration.
- All users shall share computing resources in accordance with policies set for the computers involved, giving priority to more important work and cooperating fully with the other users of the same equipment.
- No one without specific authorization shall use any College computer or network facility for non-College business.
Other Institutional Policies and Regulations

Acceptable Use of E-mail Policy

Terms and Conditions of Use

User should carefully read this document as well as “The American College of Greece Computer Ethics Policy” posted on the ACG website. By using the service, user agrees to be bound by these terms and conditions. If user does not wish to be bound by these terms, user should cease using the service and immediately terminate his or her user account (e-mail: helpdesk@acg.edu, fax: 210-60012781, or call the IRM Help Desk: 210-6009800/9 ext. 1356, 1378).

Acceptable Use – Termination

User agrees that registration to the e-mail service of the ACG community is not a right but a privilege. User agrees to comply with the ACG Computer Ethics Policy, and the Terms and Conditions of Use of e-mail, as well as with all Greek and international laws and their implementing regulations.

User may utilize acg.edu for legitimate personal and educational purposes, but shall not use its resources to conduct any business or activity, or solicit the performance of any activity, which is prohibited by or would violate any applicable law or legal obligation, or for purposes that may create civil or criminal liability, including but not limited to: (a) uses which are defamatory, deceptive, obscene, or otherwise inappropriate; (b) uses that violate or infringe upon the rights of any other person, such as unauthorized distribution of copyrighted material; (c) »spamming,« sending unsolicited bulk e-mail messages, sending unsolicited advertising or similar conduct; (d) threats to or harassment of another; (e) knowingly sending any virus, worm, cancelbot, or other harmful component. If User violates these rules or the College learns of other unlawful or harmful use of the Service by User, the College may terminate User’s account and take other action it deems appropriate, including notifying the authorities and suing for damages.

Member account, password and security

Your mailbox operates using an account designation and a password. You have to change your password the very first time you log into the system. If you feel uncomfortable with handling the change, address yourself to a computer lab assistant or call the IRM Help Desk, ask them to guide you but register your new password on your own and in full privacy.

You are responsible for maintaining the confidentiality of the password and account, and are fully responsible for the content of each message sent using your account and for all activities that occur under your password or account. You agree to (a) immediately notify acg.edu of any unauthorized use of your password or account or any other breach of security, and (b) ensure that you exit from your account at the end of each session. Acg.edu cannot guarantee the privacy or authenticity of computer files or electronic communications unless special arrangements are made.

General Practices Regarding Use and Storage

You acknowledge that acg.edu may establish general practices and limits concerning use of the Service, including without limitation the maximum number of days that email messages will be retained by the Service, the maximum number of email messages that may be sent from or received by an account on the Service, the maximum size of any email message that may be sent from or received by an account on the Service, the

No one shall give a computer password to an unauthorized person, nor obtain another person’s computer password by any unauthorized means whatsoever. No one except the system administrator in charge of a computer is authorized to issue passwords for that computer.

No one shall engage in, encourage, or conceal from authorities any »cracking,« unauthorized tampering, or other unauthorized use or deliberate disruption of computers.

No one without specific authorization shall read, alter, or delete any other person’s computer files or electronic mail, even if the operating system of the computer permits them to do so.

No one shall copy or use software or data in violation of copyright laws, license agreements, or the basic requirements of academic honesty.

No one shall create, install, or knowingly distribute a computer virus, «Trojan horse,» or other surreptitiously destructive program on any College computer or network facility, regardless of whether any demonstrable harm results.

No one without proper authorization shall modify or reconfigure the software or hardware of any College computer or network facility.

Users shall not place confidential data into computers without protecting it appropriately. The College cannot guarantee the privacy or authenticity of computer files or electronic communications unless special arrangements are made.

Users shall take full responsibility for messages that they transmit through the College’s computers and network facilities and shall obey the policies of discussion forums in which they participate. Laws and rules against fraud, harassment, obscenity, and the like apply to electronic communications no less than other media.

Those who publish World Wide Web pages or similar information resources on College computers shall take full responsibility for what they publish; shall respect the acceptable-use conditions for the computer on which the material resides; shall obey all applicable laws, and shall not publish commercial advertisements without prior authorization. References and links to commercial sites are permitted, but advertisements, and especially paid advertisements, are not. Users shall not accept payments, discounts, free merchandise or services, or any other remuneration in return for placing anything on their web pages or similar facilities.

Users shall comply with the regulations and policies of newsgroups, mailing lists, and other public forums through which they disseminate messages.

Those who administer computers and network facilities shall perform their duties fairly, in accordance with College policies, and shall refer all disciplinary matters to appropriate authorities through the VP for Information Resources Management.

Electronic mail (e-mail) is intended for communication between individuals and clearly identified groups of interested individuals, not for mass broadcasting. No one without prior authorization shall use the College’s facilities to distribute the same or substantially the same e-mail message to more than one person without prior evidence that they wish to receive it, nor to distribute chain letters (messages asking the recipient to distribute copies further). ACGr reserves the right to discard incoming mass mailings (»spam«) without notifying the sender or intended recipient. For its own protection, the College reserves the right to block all mass mailings (»spam«) without prior evidence that they wish to receive it, nor to distribute chain letters (messages asking the recipient to distribute copies further). ACGr reserves the right to discard incoming mass mailings (»spam«) without notifying the sender or intended recipient. 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284
maximum disk space that will be allotted on acg.edu servers on your behalf, and the maximum number of times (and the maximum duration for which) you may access the Service in a given period of time. You agree that acg.edu has no responsibility or liability for the deletion or failure to store any messages and other communications or other content maintained or transmitted by the Service. You acknowledge that acg.edu reserves the right to log off accounts that are inactive for an extended period of time. You further acknowledge that acg.edu reserves the right to modify these general practices and limits from time to time.

User is responsible for creating and retaining copies of all files, data and other materials as may be necessary for reconstruction of any files, information material or messages lost or mis-process by acg.edu.

Disclaimer of Warranties
You expressly understand and agree that:

Your use of the service is at your sole risk. The service is provided on an «as is» and «as available» basis. Acg.edu expressly disclaims all warranties of any kind, whether express or implied. Acg.edu makes no warranty that (i) the service will meet your requirements, (ii) the service will be uninterrupted, timely, secure, or error-free, (iii) the results that may be obtained from the use of the service will be accurate or reliable.

Any material downloaded or otherwise obtained through the use of the service is done at your own discretion and risk and that you will be solely responsible for any damage to your computer system or loss of data that results from the download of any such material.

Personal Data Protection Policy

INTRODUCTION
The American College of Greece (hereinafter referred to as “the College” or “ACG”), founded in 1875, is the oldest and largest US accredited college or university in Europe.

ACG is an independent, not for profit, nonsectarian, co-educational academic institution.

In order to fulfill its mission to offer transformative education ACG processes personal data on various data subjects (students, alumni, parents and legal guardians, staff, as well as other people associated with ACG), in accordance with this Policy.

Data protection was and remains a subject that ACG handles with extreme sensitivity and precaution and this policy outlines the College’s commitment to data privacy and protection.

We review this policy regularly and reserve the right to make changes at any time to take into account any changes in our activities, legal requirements and how we process personal data.

SCOPE
This policy lays out the main framework of principles and rules regarding how we collect, process and store personal data about employees, professors, students and other individuals who interact with the College (“Data Subjects”), the rights of Data Subjects, as well as, data security issues, in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council (“General Data Protection Regulation” or “GDPR”) as well as the applicable Greek Legislation regarding the protection of personal data, as in effect from time to time (collectively referred herein as the “Data Protection Legislation”).

WHO MUST READ AND ADHERE TO THIS POLICY
This policy applies to individuals who are connected to the College or interact with the College in any manner or capacity, and whose personal data we may hold from time to time, including the administrative personnel of the College, persons engaged by it in any way or under any capacity, its faculty members, anyone who may work for it on a contractual or casual basis, pupils and students and their parents/legal guardians, alumni, etc. It is the responsibility of all Faculty, Staff and Students to adhere to this policy.

PERSONAL DATA & DATA CONTROLLER
Personal Data:
By personal data we refer to any information that relates and can identify an individual. Personal Data includes the so-called ‘Special Categories of Personal Data’, namely data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation as well as data relating to criminal convictions and offences.

Data Controller:
The American College of Greece, an educational institution which is established in Denver, Colorado, U.S.A., and operates in Greece at Agia Paraskevi of Attica (6 Gravias Street), functions as the Data Controller of the personal data of students, parents/legal guardians, alumni, personnel and professors, maintaining records of such data both in an electronic and a hard copy format for various purposes.

HOW DOES THE COLLEGE PROCESS PERSONAL DATA
The collection, storage, and processing of personal data by the College takes place in accordance with the terms of this Policy as well as the provisions of the Data Protection Legislation.

TYPE OF PERSONAL DATA WE PROCESS PER CATEGORY OF DATA SUBJECTS
Concerning students, the College mostly processes personal data regarding their identity and their academic activities. More info can be found on ACG Student Privacy Policy.

Concerning employees (including Faculty members), the College processes personal data regarding their professional specialization, data referring to their hiring, employment history, salaries and withholdings, and any other payments, allowances or benefits provided to them, as well as personal data relevant to their health insurance and social insurance. Faculty and Staff can find more information on Blackboard (ACG Policies ⇒ General Data Protection Regulation ⇒ Notification regarding the processing of Employee’s Personal Data).

Concerning Alumni, the College processes personal data mainly regarding their identity, contact details etc. More info can be found on ACG Student Privacy Policy. Concerning parents / legal guardians, the College keeps processes personal data mainly regarding their identity, contact details etc.

DATA COLLECTION, ACCESS TO DATA & DISCLOSURE/TRANSFER OF DATA
Personal data are legally collected by the College from the individuals to whom the data refer (“Data Subjects”), or by third parties, in accordance with the Data Protection Legislation.

Access to the personal data which are collected and processed by the College is restricted mainly to authorized ACG personnel, on a need-to-know basis, and within the framework of the College’s educational activities.
Furthermore, some of the personal data may be accessible and processed, within the framework of their responsibilities, by authorized external associates of ACG for the fulfillment of defined purposes and objectives. All external processors are selected based on whether they fulfill the same austere data protection measures as ACG. Any further transfer of personal data to any third person or to a country outside the European Union, will take place only in case it is so provided for by the Data Protection Legislation.

**PURPOSE, LEGAL BASIS & DURATION OF PROCESSING**

The College processes personal data in order to serve the educational needs of the College and its students, employment procedures for purposes of compliance with its legal obligations (including towards public authorities) and the serving of its legitimate interests.

The College may process personal data based on a number of legal bases, which may include the Data Subject’s consent, fulfilling a legitimate interest, except where such interests are overridden by the interests or fundamental rights and freedoms of a Data Subject, or protecting the health or life of the Data Subjects.

ACG will keep and process the personal data for as long as it is required for the serving of the purposes of processing and in order to comply with its legal obligations and to defend itself against any legal claims. After the above time period, ACG will proceed to the definite deletion of the above personal data.

**ADHERENCE TO THE PRINCIPLES RELATING TO THE PROCESSING OF PERSONAL DATA**

Personal Data maintained by the College shall be processed in accordance with the principles set forth in the Data Protection Legislation, including, without limitation the principles of lawfulness, fairness and transparency, accuracy, data minimization, purpose and storage limitation, integrity and confidentiality.

In this context the College makes every effort through its personnel to keep the personal data stored by it in an updated form. Yet, Data Subjects must inform the College immediately of any change to their personal data, while the College also uses its reasonable endeavours to periodically update its records. Despite that, the College cannot guarantee the complete accuracy of any data stored by it.

**RIGHTS OF DATA SUBJECTS**

Subject to the exceptions, conditions and limitations provided by the Data Protection Legislation, the College secures the unhindered exercise by the data subjects of their rights under the Data Protection Legislation. Faculty and Staff can find more information on Blackboard (ACG Policies → General Data Protection Regulation → Subject Access Request Policy). The data subjects have the following rights:

- **Right to information**: This is the right of the data subject to be informed when data about him/her is being collected.
- **Right to access**: The data subjects have the right to obtain from the College confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the information provided by the Data Protection Legislation.
- **Right to rectification**: Data subjects have the right to rectification of inaccurate personal data concerning them, including completion of incomplete personal data.
- **Right to restriction of processing**: Where applicable, data subjects have the right to object to the processing of their data. They exercise this right by preparing a document that should be addressed to the Data Protection Officer, and should further include the request for a specific action (such as correction, temporary non-use, blocking of information, non-transfer or deletion, as the case may be).
- **Right to data portability**: Where processing is based on a consent or a contract and the processing is carried out by automated means, data subjects have the right to receive the personal data concerning them in a structured, commonly used and machine-readable format. They also have the right to transmit this personal data to a third party without hindrance of the College, if technically possible.

The above rights are exercised exclusively by the data subjects, or by their legally authorized proxies. For the purposes hereof, the parents of College students who are adults are considered as third persons and, as such, are not entitled to exercise the rights of those students on their behalf, unless they have been specifically authorized by the students to do so.

In the case of minors, the personal data rights are exercised by the minors’ parents, or by the person or persons who have legal custody of those minors.

In case data subject exercises one of the aforementioned rights, ACG will take any possible measure for the prompt satisfaction of the data subject’s request, according to the specific provisions and conditions of the Data Protection Legislation, and shall inform the data subject in writing regarding the satisfaction of his/her request, or the reasons that prevent the exercise or satisfaction there according to the Data Protection Legislation.

In addition, data subject may at any time withdraw his/her consent for the processing of his/her personal data, without affecting the lawfulness of processing based on consent before its withdrawal or the processing which has been based on another legal basis. We inform data subjects that in case of withdrawal of their consent, we may not be able to use their personal data and they might not be able to use College’s services (or some of them).

Furthermore, data subjects have the right to lodge a complaint with the Hellenic Data Protection Authority, in case they consider that the processing of their personal data is against the applicable Data Protection Legislation.

**DATA SECURITY**

To ensure data security ACG strives to take extra organizational and technical security measures, continuously updates its privacy policies, regularly trains its Faculty & Staff on data protection issues, supports the data subjects when they wish to exercise their rights in accordance with the Data Protection Legislation, takes all steps to ensure that its partners and vendors who process personal data are also Compliant with the Data Protection Legislation.

As far as the destruction of personal data is concerned the following procedures are followed:

The destruction of personal data kept by the College after the completion of the processing and/or the fulfillment of the purposes served in keeping it, is carried out in accordance with the Guidelines of the Hellenic Data Protection Authority (currently the Guideline number 1/2005 for the safe destruction of personal data following the period required for the fulfillment of the purpose for processing), and, where applicable, is carried out under the supervision of the designated person-representative of the data processor. Specifically, data maintained in hard-copy form and designated for destruction are selected, gathered and guarded in a specially allocated and safe place to which only authorized personnel has access. Such data are either shredded and pulped and recycled, or burnt.
A record of destruction is made when the above action takes place. The record notes the date of destruction and describes the data destroyed, the method of destruction and the full name of the employee of the data processor appointed as the responsible for the destruction. The destruction of data stored in electronic form is carried out by overwriting it with the assistance of programs designed specifically for that purpose (file erasers, file shredders, etc.). Following that, the material in which the data is stored is also destroyed, as are all back-ups of the data. The same type of record of destruction is made in this case as in the case of destruction of hard-copy data.

The processing and storage of the personal data records by the College is a classified activity and, as such, is conducted by specifically authorized employees and executives of the College.

Data stored in hard-copy form are guarded in special places. The appropriate technical measures have been taken to ensure that non-authorized persons do not have access to those places. Only authorized personnel who have been charged with maintaining and processing personal data have access to those areas.

With regard to data maintained in electronic form, the appropriate security measures have also been taken. The data are stored in specific computers which block entry to anyone who does not have a password. Only authorized employees have the password, while back-up is guarded in special, restricted-access places. College employees who are authorized to maintain and process personal data on behalf of the College are bound to absolute secrecy regarding personal data. These employees are fully cognizant of all the stipulations of the law and all the procedures, terms and conditions pertaining to compliance with the applicable law on personal data and the legal storage and processing thereof.

PERSONAL DATA BREACHES

By breach we mean every breach of security that leads to accidental or unlawful destruction, loss, alteration, unauthorized disclosure, unauthorized access to data processed, stored or transmitted.

If such a breach occurs at ACG, ACG shall take all steps required by the Data Protection Legislation, including, where applicable, reporting it to it, to the Hellenic Data Protection Authority and/or communication with the Data Subjects which may have been affected thereby.

If a member of the staff, faculty, student or a member associated with the ACG Community becomes aware of the breach they should contact immediately the Data Protection Officer. Faculty and Staff can find more information on Blackboard (ACG Policies → General Data Protection Regulation → Data Breach Policy).

DATA PROTECTION OFFICER

If you have any queries in relation to the protection of your personal data or you wish to exercise any of your legal rights, you can contact the Data Protection Officer of the American College of Greece by using the following contact details:

Address: 6 Gravias Street, Aghia Paraskevi, 15342
E-mail address: dpo@acg.edu
Tel: (+30)2106009800
Deree - ACG has several mechanisms through which students may offer input on a variety of issues affecting the governance of the College.

Student Representation on Committees

One of the primary mechanisms through which students may influence College governance is through their participation on College and Faculty standing committees. The following committees have student representation: Committee on Standing and Conduct, Library Committee, Committee on Disability and Learning Differences, Committee on Academic Standards and Policies, Curriculum Committee and Program Committees.

Library Committee
This Committee assists the College Librarian in developing the Library collection, and in formulating Library policies. The Committee has two student representatives selected by the Student Council.

Committee on Disability and Learning Differences
This Committee monitors and recommends policies and procedures in order to accommodate individuals with disabilities and learning differences. The Committee has one student representative recommended by the Educational Psychologist and approved by the Director of Student Affairs, with a minimum CI of 2.50, with at least 60 credits earned, who attends policy meetings only.

Committee on Academic Standards and Policies
This Committee studies, clarifies and proposes academic policies and procedures. The Committee has one student representative (from the junior or senior classes, with a C. I. of 3.0 at least) to attend policy making sessions, only, with full voting rights selected by the student government.

Curriculum Committee
This Committee studies, monitors and improves College curricula and academic programmes, and makes recommendations to the Faculty Assembly. The Committee has three senior students (without voting rights) (one from the School of Arts and Sciences, one from the School of Fine and Performing Arts and one from the School of Business, each with a C. I. of 3.0 or above, to be selected by the student government and to be present only during the presentation of new programmes).

Program Committees
The Presidents of student academic societies are members of the Programme Committees which among other things have responsibility for the routine monitoring of programmes, including the consideration of student feedback, performance data and external examiners’ reports.

Student Evaluation

Students are encouraged to actively provide constructive feedback on their experiences at Deree - ACG, and thereby contribute to enhancing those learning experiences for themselves and for future students at the College.

Student Module (Course) Evaluation
Near the end of each semester/session, students are given the opportunity to assess the effectiveness of each course and its instructor, by anonymously completing an online evaluation form for each course in which they are enrolled. Instructors use this information for course improvement. The results of these evaluations are processed and disseminated electronically to each Instructor, Department Head, Academic Dean, the Executive Dean, the Senior Vice President, Administration & Pierce and the President. This information is taken into consideration during the College’s formal performance appraisal for each instructor. Summarized results are published online to students. The OpenUniversity (OU) receives feedback on the student evaluation results through the OU Annual Monitoring Report (AMR).

Senior Exit Survey
Students who are graduating at the end of a session or semester are asked to provide their feedback on the academic curricula and academic support services they experienced during their course of study at Deree - ACG. The senior exit survey is administered at the departmental level, and summarized by department and by school. Deans and Department Heads share the summary information with the relevant department faculty and with Administration. The information from the surveys is used by Program Committees for curricula and academic support services improvement.

Other Forms of Student Feedback
From time to time, the College may invite students to provide their feedback on a variety of issues affecting student learning experiences and College life in general. This may take the form, for example, of student participation on ad hoc committees or student participation in opinion surveys on a particular topic eg organizing debates or panel discussions on academic integrity in collaboration with the Committee on Standing and Conduct.

Student Opportunity for Input
Deree – ACG, frequently seeks student feedback and input. Online surveys are used to gather information on any number of subjects. In addition, paper surveys are occasionally used to gather data as well.

Career Services Survey
Career Services performs an annual survey at the conclusion of the academic year for all graduating seniors on the day of Academic Regalia Gown distribution. Information is gathered regarding the use of Career Services, employment data, graduate studies, career planning, etc.

Clubs and Student Organizations
Clubs and organizations are part of the vibrant student life available at Deree. There is a wide variety of clubs ranging from those that are academic or theoretical in nature to those that are more practical, all of which contribute to community life at the College. There are also student organizations that support activities and events that originate from administration offices of the College. Overall students join a club or organization because they share a common interest and wish to develop that interest through group discussions, presentations, competitions, exhibitions and much more.

The Clubs & Student Organization Guidebook, located on blackboard under Student Life and Athletics, serves as a handbook for the governing bodies of clubs and organizations. Student learn how to form a new club, retain recognition, amend their constitutions, elect new governing bodies, manage finances, plan and promote events and much more.

All Deree students in good academic standing (C.I. 2.0 and above) are eligible to join college clubs. The Office of Student Affairs (OSA) oversees all clubs and organizations. Clubs, however, must attain and continue to receive official recognition and budget allocation by the Student Government.

Should you wish to find out more about any student club or organization come by the Office of Student Affairs, the Office of the Student Government Association, or contact its members directly through email.
STUDENT LIFE CLUBS, ORGANIZATIONS AND ACADEMIC SOCIETIES

CLUBS
STUDENT LIFE CLUBS, ORGANIZATIONS AND ACADEMIC SOCIETIES

ACG SDG (Sustainable Development Goals) Student Hub sustainableacg@acg.edu
Algorithms & Programming Club dc.apclub@acg.edu
Art Through Lenses Club dc.arthrouolphenses@acg.edu
Arts and Crafts Club dc.acclub@acg.edu
Best Buddies Club dc.bestbuddiesclub@acg.edu
Better Days for Strays Club dc.betterdays4straysclub@acg.edu
Book Club dc.bookclub@acg.edu
Broadway Club dc.broadwayclub@acg.edu
Creative Writing Club dc.creativewritingclub@acg.edu
Cyber Club dc.cyberclub@acg.edu
Dance Club dc.danceclub@acg.edu
Deree Advertising Club dc.adclub@acg.edu
Deree Debate Club dc.debateclub@acg.edu
Diversity & Inclusion Club dc.diversity@acg.edu
Entrepreneurship and Innovation Club dc.innovationclub@acg.edu
Film Club dc.filmclub@acg.edu
Gaming Club dc.gamingclub@acg.edu
Inside Autism dc.inclub@acg.edu
Investment Club dc.investmentclub@acg.edu
MUN Club dc.munclub@acg.edu
Music Club dc.musicclub@acg.edu
Photography Club dc.photoclub@acg.edu
Rainbow Alliance dc.rainbow@acg.edu
Theater in the Making Club dc.theatremakingclub@acg.edu
Videography Club dc.videographyclub@acg.edu
Women in Technology and Science - WiTS dc.witsclub@acg.edu

ORGANIZATIONS

ACG Choir acgchoir@acg.edu
ACG Sustainability Leaders sustainableacg@acg.edu
Deree Ambassadors dc.ambassadors@acg.edu
Deree Orientation Leaders dc.olorg@acg.edu
Deree Student Association dc.sagor@acg.edu
Deree Studentactivities Board dc.saborg@acg.edu
S.E.R.F. - Student Emergency Response Force dc.sergor@acg.edu
Stavros Niarchos Foundation Scholars acg.SNFscholars@acg.edu

ACADEMIC SOCIETIES

Accounting & Finance Society dc.afsoc@acg.edu
Art History Society dc.artsoc@acg.edu
Communication Society dc.comsoc@acg.edu
Economics Society dc.econsoc@acg.edu
English Society dc.engsoc@acg.edu
History Society dc.histosoc@acg.edu
International Business & European Affairs Society dc.ibiasoc@acg.edu
International Tourism & Hotel Management Society dc.itmsoc@acg.edu
Management Information Systems Society dc.missoc@acg.edu
Management Society dc.mgnsoc@acg.edu
Marketing Society dc.marktsoc@acg.edu
Music Society dc.musicsoc@acg.edu
Philosophy Society dc.philosoc@acg.edu
Psychology Society dc.psychsoc@acg.edu
Sociology Society dc.socsoc@acg.edu
Theatre Arts Society dc.theatsoc@acg.edu
Visual Arts Society dc.visualartssoc@acg.edu
Student Organizations

ACG Choir
The Music Department has launched a College Choir to provide opportunities to students, faculty and staff to share the pleasure of singing and to participate in cultural, collaborative and service activities. The Choir functions in the context of an "academic" organization, is open to students, and to faculty, staff and alumni as associate members with no audition or experience required and meets and rehearses on campus. It participates in college events, community outreach and inter-institutional events and collaborations and focuses on enjoyment of singing, aiming to help its members learn and improve along the way.

ACG Peer Alumni Network
The ACG Peers Alumni Network is a network of people who have participated and served as ACG Peers for a Heritage Greece Program session. They are proud advocates for the College from a position of leadership and service. They foster the mission and the vision of Deree, introduce new ACG Peers to the Heritage Greece Program and community, and represent the College and the ACG Peers at official events promoting the Program. The ACG Peers Alumni network seeks to connect both past American participants and ACG Peer alumni across the years of the Heritage Greece Program. The database of the Network will offer both parties the opportunity to meet and connect whilst travelling, working or studying abroad.

ACG Sustainability Leaders
The ACG Sustainability Leaders is a dedicated volunteer student organization launched in 2018 following US best practices in the context of peer-to-peer education. Its members engage with sustainability-related initiatives both on and off-campus and they promote a sustainability culture among ACG members.

Career Readiness Team
The Career Readiness Team (CRT) team of students works under the supervision and guidance of the Office of Career Services (OCS) to promote services offered by the OCS and implement pre-determined projects such as Promotion for the Job & Internship Coaching Program, the Libra Internship, the career portal app and many more.

Deree College Ambassadors
The Deree Ambassadors are undergraduate students of high academic standing who are advocates for Deree from a position of leadership and service. Ambassadors are guided by their desire to serve, commitment to improve, and attitude of selflessness. They assist in events organized by the College.

Deree Orientation Leaders
The Deree Orientation Leaders are highly motivated students whose main purpose is to assist new students in their transition to academic and social life at Deree. This organization helps plan the student orientations held before each semester. During orientation, they lead small groups, serving as mentors for new students, providing information, and having fun!

Deree Student Activities Board (Deree SAB)
The Deree Student Activities Board (Deree SAB) provides programming that complements, reflects and responds to the College community. These programmes are designed to be both fun and provide an educational experience for those involved in planning and presenting the programmes.

Deree Student Association
Through hard work and dedication, the Deree Student Association aims to empower the voice of the students and actively promote a vibrant campus community at Deree - The American College of Greece. Acting as liaison between the undergraduate student body and the administration, faculty and staff of Deree – The American College of Greece, they strive to provide responsible leadership and fair, democratic representation of the students in an official capacity while promoting equality and unity among the student body.

Stavros Niarchos Foundation Scholars
The purpose of this organization is to empower a new generation of young scholars to improve their social and professional skills and integrate better into ACG. They do this by
- creating and maintaining strong relations among the scholars
- organizing academic activities and social events
- strengthening the interaction between the ACG and the public Institutions in which the scholars are enrolled
- promoting cooperation between the College and the Foundation
- supporting SNF Orientation by informing prospective SNF students about ACG opportunities
- promoting Career opportunities, workshops and trainings related to their studies at the Greek university and Deree
- promoting SNF Study Abroad program
- organizing an annual event with important topics related to their studies and future professions

Student Emergency Response Force (S.E.R.F)
Student Emergency Response Force, better known as S.E.R.F., is Deree’s emergency response team. Organized in 1998, team members are trained to assist in emergency situations on campus (earthquakes, medical emergencies, and evacuations) and escort students from campus to the bus stop or their cars. Team members are trained in CPR (cardiopulmonary resuscitation) and first aid, self-defense, climbing/rappel, the use of scuba equipment, orienteering, wilderness survival, fire fighting, using two-way radios, self defense, and other skills. The spirit of the team is one of unity, service, and volunteerism.

Academic Societies

Accounting and Finance Society
Discusses issues and concerns on the local and international financial reality.

Art History Society
Though lectures and presentations explores the latest developments in art history.

MIS Society
The MIS Society promotes the academic and professional interests of the MIS students.

Communication Society
Assists Communication students develop their communication skills by inviting guest speakers and organizing panel discussions, field study trips, volunteer events, exhibitions, general assemblies, sponsoring the annual Communication Week, and much more.

Economics Society
Enables students to develop skills in organizing and managing events and creating a link between the College, students, and the professional community.
English Society
Serves the community of English major by organizing educational and social events such as lectures, workshops, theatre visits, and get-togethers.

Environmental Studies Society
Addresses environmental issues and raises awareness.

History Society
Attracts students interested in the study and research of past civilizations and applies this knowledge to the present.

Honors Society
Supports the co-curricular activities and community outreach work of Honors students.

International Business Society
The Society organizes events which illuminate current trends in globalization and European integration.

ITHM Society
Through a variety of events in Tourism and Hospitality, the ITHM Society aims to connect theory to the best industry practice.

Marketing Society
A self-governed, curricular society, exposing students to contemporary Marketing issues and practices. For more information you can visit the Marketing Society’s area in Blackboard, or you can send an e-mail at the Society’s address.

Management Society
Addresses Management students. It participates in the Business Week and organizes academic events, such as field trips and lectures.

Music Society
Organizes music performances and boosts the deeper understanding of the art of music through the ages.

Philosophy Society
Promotes the co-curricular life at Deree College by organizing the Philosophy Society Seminar, which gives students the opportunity to present their work.

Psychology Society
Supports research through lectures on important psychological issues.

Sociology Society
Promotes the study of current sociological issues through lectures and field trips.

Theatre Arts Society
Promotes the study of theater plays and stage productions.

Visual Arts Society
Involves students in the contemporary art scene

Shipping Society
The society organizes events that bring the shipping world closer to students.

Sports Management
The aims of the SPM Society include the support, promotion, encouragement and communication of the academic, social and professional pursuits of the SPM student body.

Sports and Activities
- **Physical Education Courses (credit & non credit)**
  The schedule of courses, issued every semester and session, includes the available credit courses. The schedule for non-credit courses is issued by the Office of Athletics each semester and session.
- **Intercollegiate Athletics**
  Deree – The American College of Greece
  Basketball (Men)
  Basketball (Women)
  Volleyball (Women)
  Soccer (Men)
  Soccer (Women)
  Water Polo (Men)
  Rugby (Men)
  Swimming (Men & Women)
  Tennis (Men & Women)
  Cheerleading (Men & Women)

- **Intramural Sports**
  Canoe Racing
  Chess
  5X5 Basketball
  3 point shoot-out
  Table Tennis
  Backgammon
  5X5 Soccer
  Tennis
  3X3 Volleyball
  Beach Volley
  Pool Tournament
  Hand soccer Tournament
  Indoor Climbing
  Superfit Competition
  Darts

For more information please contact the Office of Athletics or visit the ACG website (www.acg.edu).
Electronic Library Resources
The electronic library resources offer access to full text and abstract databases with access to over 40,000 scholarly journals, as well as digital images, streaming video, electronic encyclopedias, handbooks and dictionaries, statistical data and reports, company and industry profiles, market analyses, balance sheets and more. Following is a list of all electronic collections and databases by discipline:

**Arts & Humanities**

**Academic Search Complete (EBSCOhost)**
Citations, abstracts and full text of periodical articles covering all academic disciplines. More than 8,700 titles are available in full text of which 7,600 are peer-reviewed.

**Academic Video Online (ProQuest)**
An online streaming video collection with over 66,000 videos spanning a wide range of subject areas including anthropology, business, counseling, film, health, history, music, and more. The content included is especially selected for academic audiences.

**Art, Design & Architecture Collection (ProQuest)**
A comprehensive survey of current publications in the fields of visual and applied arts. Includes the specialist indexes ARTbibliographies Modern, Design and Applied Arts and the International Bibliography of Art, along with extensive full text.

**ARTstor**
A digital library of more than 2.5 million images in the areas of art, architecture, the humanities and social sciences. Includes a set of tools to view, present and manage images.

**Avery Index to Architectural Periodicals**
A comprehensive listing of journal articles on architecture and design, from over 700 American and international journals including not only scholarly and popular periodical literature but also publications of professional associations.

**The Chronicle of Higher Education**
The top source of news, information, and advice for people in academe. The Chronicle’s website features the complete contents of the latest issue, daily news and advice columns, thousands of current job listings, articles published since September 1989; discussion forums; blogs and career-building tools. Includes access to The Chronicle of Philanthropy.

**Communication & Mass Media Complete (EBSCOhost)**
Covers communication, mass media and other closely related fields of study. Includes full text of over 570 journal titles, as well as indexing and abstracts of more than 900 titles. In addition, it features over 5,400 author profiles, providing biographical data and bibliographic information.

**Credo Reference**
A collection of 1,100 electronic reference sources covering a variety of academic disciplines including several titles published by SAGE Publications.

**Dictionary of Literary Biography Complete Online (Gale/Cengage Learning)**
Full text access to the Dictionary of Literary Biography, providing thousands of biographical and critical essays on the lives and works of influential authors from all eras and genres. Includes all volumes from the main, documentary and yearbook series.

**Drama Online**
Full text of more than 1,900 plays and monologues from many different time periods and genres. Provides contextual and critical background on the plays, as well as extensive audiovisual material.

**Ebook Central (ProQuest)**
A collection of more than 177,000 scholarly book titles from various publishers covering all academic disciplines.

**eBook Collection (EBSCOhost)**
A collection of over 180,000 ebooks in all academic disciplines.

**Film & Television Literature Index with Full Text (EBSCOhost)**
A resource for researchers of film and television, providing the most comprehensive, balanced collection of full-text and bibliographic coverage from scholarly and popular sources. Provides access to more than 160 full-text journals, 160 full-text books, more than 65,000 images from the MPTV Image Archive and a great variety of movie reviews dating back to 1914.

**Gale Literary Sources**
Full text access to all the journals, criticism, primary sources and other content from our Gale literature databases. These databases, which are also accessible individually, include: Literature Resource Center, Literature Criticism Online, Dictionary of Literary Biography Complete Online, LitFinder & Something About the Author Online.

**JSTOR**
A high-quality interdisciplinary archive of over 2,870 leading academic journals across the humanities, social and natural sciences, as well as select monographs and other materials. The collection includes high-quality images and is interlinked by millions of citations and references.

**LegalSource (EBSCOhost)**
Contains indexing and full-text coverage of the most respected scholarly law journals on current issues, studies, thoughts and trends of the legal world. Includes law reviews, yearbooks, statutes and bar association publications.

**Literary Encyclopedia**
Over 8,720 peer-reviewed reference articles, including biographical profiles, critical analyses of works, essays on literary, political and cultural context and bibliographies of critical readings.

**Literature Criticism Online (Gale/Cengage Learning)**
Full text access to Gale’s Literary Criticism, the most extensive compilation of scholarly and popular literary commentary available. Includes all volumes from the following series: Contemporary Literary Criticism, Twentieth-Century Literary Criticism, Shakespearean Criticism, Short Story Criticism, Nineteenth-Century Literature Criticism, Drama Criticism, Poetry Criticism, Children’s Literature Review, Classical and Medieval Literature Criticism and Literature Criticism from 1400 to 1800.
Electronic Library

Literature Resource Center (Gale/Cengage Learning)
Full text articles from nearly 450 scholarly journals and literary magazines, as well as selected biographies, critical essays, overviews and other content from Gale’s literary resources.

LitFinder (Gale/Cengage Learning)
LitFinder indexes thousands of poems, stories, plays, speeches, and essays and includes full text for many titles. Also includes author biographies and other secondary material.

Medici.tv
Features over 1,800 programs (3,000 original works), including concerts and archived historical concerts, operas, ballets, documentaries, artist portraits, educational programs, and master classes. More than 100 live events are broadcast each year, in partnership with the world’s most prestigious venues, opera houses, festivals and competitions.

MLA International Bibliography (EBSCOhost)
A bibliography of journal articles, books and dissertations. It contains citations from over 13,400 journals and series and 1,000 book publishers.

Music & Performing Arts Collection (ProQuest)
Includes scholarly and trade journals, magazines, books, newspapers, and reference works, covering a wide range of disciplines including dance, ballet, popular music, radio, stagecraft, theatre, classical music, and opera.

New York Times
Full text access to the New York Times from 1981 to the present. Also includes archival access from 1851-1922.

Opposing Viewpoints in Context
Features viewpoint articles, topic overviews, full text magazine, academic journal and newspaper articles, primary source documents, statistics, images and podcasts, and links to websites for information on today’s social issues.

Oxford Art Online
Provides unified access to Oxford’s leading art reference sources including Grove Dictionary of Art, the foremost scholarly art encyclopedia. Also included are: Encyclopedia of Aesthetics (2nd edition), The Oxford Companion to Western Art (2001) and The Concise Dictionary of Art Terms.

Oxford English Dictionary
The Oxford English Dictionary provides the ultimate guide to the meaning, history and pronunciation of over half a million words, both present and past.

Oxford Handbooks Online
A collection of 880 handbooks in a variety of academic fields including psychology, business and management, political science, economics and finance, philosophy, literature, classical studies, and history all published by Oxford University Press.

Oxford Music Online
A gateway to Grove Music Online, the world’s premier online music encyclopedia, offering comprehensive coverage of music, musicians, music-making, and music scholarship. Also includes The Oxford Companion to Music (revised 2011) with more than 8,000 articles on composers, performers, conductors, instruments, notation, forms and genres, and individual works, and the Oxford Dictionary of Music 2nd edition (revised 2006).

Oxford Reference
A collection of 400 general and subject specific reference titles published by Oxford University Press, covering several topics: from art to accounting, music to marketing, and computing to communication.

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SIRS Issues Researcher
Analysis and opinions covering the pros and cons of over 360 social, scientific, health, historic, economic, and political issues selected from more than 2,000 international sources. Features, authoritative newspaper and magazine articles, graphics, charts, maps, primary sources, government documents, websites, multimedia, timelines as well as critical thinking questions

Something About the Author Online (Gale/Cengage Learning)
Full text access to all volumes of Something About the Author, the preeminent resource examining the lives and works of authors and illustrators for children and young adults.

World Cinema Collection (Films on Demand)
Contains 1,067 films of the silent era, groundbreaking international directors, masterpieces from the mid-20th century, and contemporary films from around the world.

Business

Academic Search Complete (EBSCOhost)
Citations, abstracts and full text of periodical articles covering all academic disciplines. More than 8,700 titles are available in full text of which 7,600 are peer-reviewed.

Academic Video Online (ProQuest)
An online streaming video collection with over 66,000 videos spanning a wide range of subject areas including anthropology, business, counseling, film, health, history, music, and more. The content included is especially selected for academic audiences.
ACM Digital Library
Full text of all the publications of the Association for Computing Machinery, including journal and magazine articles, conference proceedings and technical reports.

Bloomberg
Financial data (current and historical) on “individual equities, stock market indices, fixed-income securities, currencies, commodities, and futures for international and domestic markets.”

Business Source Complete (EBSCOhost)
Citations, abstracts and full text articles from all areas of business—including management, marketing, accounting, finance and economics. More than 43,400 journals, trade publications and general business magazines are available in full text, as well as thousands of case studies, industry profiles, SWOT analyses, market research reports and much more.

Clarksons Shipping Intelligence Network
Online access to over 100,000 pages of data about the shipping industry. Includes the latest information on the shipping markets, easily downloadable versions of market reports, comprehensive fleet and orderbook listings and thousands of timeseries and graphs.

Communication & Mass Media Complete (EBSCOhost)
Covers communication, mass media and other closely related fields of study. Includes full text of over 570 journal titles, as well as indexing and abstracts of more than 990 titles. In addition, it features over 5,400 author profiles, providing biographical data and bibliographic information.

Credo Reference
A collection of 1,100 electronic reference sources covering a variety of academic disciplines including several titles published by SAGE Publications.

DATA.PRISMA (ICAP)
A business information platform for the analysis of economic and commercial data of over 80,000 Greek public and private companies. Includes special tools for aggregation, analysis, profiling and reporting. All information is available in fully editable Excel format.

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Citations and abstracts of articles, chapters of books, dissertations, working papers and book reviews in all fields of economics including capital markets, economic forecasting and labor economics.

The Economist
Authoritative insight and opinion on international news, politics, business, finance, science and technology. Includes all articles from the print edition and more.

Emerald Insight
Full text journals in accounting, economics, finance, logistics, marketing, operations & quality from Emerald Publishing.

Financial Times
The online version of the leading financial newspaper provides the latest business, finance, economic and political news, commentaries, data and analysis for the global business community. Access to the Alphaville blog, as well as Lex, the Financial Times’ column on business and financial topics.

GreenFILE (EBSCOhost)
Citations and abstracts with some full text of more than 760 sources covering all aspects of human impact on the environment. Subjects covered include: global climate change, green building, pollution, sustainable agriculture, renewable energy and recycling.

Harvard Business Publishing Collection (EBSCOhost)
Includes more than 600 e-books including 600 monographs plus newly published e-books and seminal works and 150+ article compilations with foundational articles included in the HBR Classics series.

Hospitality & Tourism Complete (EBSCOhost)
Covers scholarly research and industry news relating to all areas of hospitality and tourism. Full text is available for more than 490 publications, including periodicals, company and country reports, as well as books. Subject areas covered include: hotel management and administrative practices, hospitality law, food and beverage management, leisure and business travel, and the culinary arts.

JSTOR
A high-quality interdisciplinary archive of over 2,870 leading academic journals across the humanities, social and natural sciences, as well as select monographs and other materials. The collection includes high-quality images and is interlinked by millions of citations and references.

LegalSource (EBSCOhost)
Contains indexing and full-text coverage of the most respected scholarly law journals on current issues, studies, thoughts and trends of the legal world. Includes law reviews, yearbooks, statutes and bar association publications.

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Passport (Euromonitor)
Offers integrated access to market size data for more than 300 consumer products; demographic, economic and lifestyle statistics; industry, company, country and consumer lifestyle reports; as well as comments from expert analysts. Covers more than 200 countries.

PsycARTICLES (EBSCOhost)
Contains full text articles from over 117 peer-reviewed journals published by the American Psychological Association and allied organizations. Covers general psychology and applied, clinical and theoretical research.

PsycINFO (EBSCOhost)
Citations and abstracts drawn from scholarly journal articles, chapters of books and dissertations in psychology and related disciplines. Includes information on the psychological aspects of related fields such as medicine, psychiatry and physiology. Most material included is peer-reviewed.

Regional Business News (EBSCOhost)
Full text access to regional business publications. Includes more than 223 business journals, newspapers and newswires from all metropolitan and rural areas within the United States.

Sage Premier
An electronic collection of more than 1000 peer-reviewed journals including high-impact research titles published on behalf of over 500 scholarly and professional society. Covers a wide range of academic disciplines including business, humanities; social sciences; science, technology, medicine; and more.

ScienceDirect
Citations and abstracts from over 5,700 journals. Full text access to over 1,890 scholarly journals in the social and behavioral sciences, including psychology, sociology, business and management, and more.

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Analysis and opinions covering the pros and cons of over 340 social, scientific, health, historic, economic, and political issues selected from more than 2,000 international sources. Features, authoritative newspaper and magazine articles, graphics, charts, maps, primary sources, government documents, websites, multimedia, timelines as well as critical thinking questions.

Statista
Access to over 1 million statistics gathered by market researchers, trade organizations, scientific publications, and government sources. Statista consolidates statistical data on over 80,000 topics from more than 22,500 sources. Content can be downloaded in image, PowerPoint or Excel format.

Thomson Reuters’s Datastream
The world’s largest historical financial database. Features “historical, global coverage of equities, stock markets, commodities, futures, currencies, options, bond markets, company financials, and economic data.”

TradeWinds
In-depth reporting on shipping industry news, insight and business intelligence.

Vessels Value
Provides real-time up-to-date values, data and analysis for the Maritime market.

Academic Search Complete (EBSCOhost)
Citations, abstracts and full text of periodical articles covering all academic disciplines. More than 8,700 titles are available in full text of which 7,600 are peer-reviewed.

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Citations and abstracts with some full text of more than 760 sources covering all aspects of human impact on the environment. Subjects covered include: global climate change, green building, pollution, sustainable agriculture, renewable energy and recycling.

Health & Medicine Video Collection (Films on Demand)
A comprehensive collection of documentaries covering a wide range of topics relevant to health and medicine, including human anatomy and physiology, nutrition and wellness, health care and more.

JSTOR
A high-quality interdisciplinary archive of over 2,870 leading academic journals across the humanities, social and natural sciences, as well as select monographs and other materials. The collection includes high-quality images and is interlinked by millions of citations and references.

Library, Information Science & Technology Abstracts (EBSCOhost)
Citations and abstracts with some full text of more than 830 journals, research reports and proceedings in librarianship, cataloging, bibliometrics, online information retrieval, information management and more.

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Annual Reviews
Access to the Annual Reviews’ “Social Sciences Collection”, which includes full text access of current issues (with a short backfile) of eight journals in the social sciences.

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The Chronicle of Higher Education
The top source of news, information, and advice for people in academe. The Chronicle’s website features the complete contents of the latest issue, daily news and advice columns, thousands of current job listings, articles published since September 1989, discussion forums, blogs and career-building tools. Includes access to The Chronicle of Philanthropy.

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Citations and abstracts with some full text of English-language periodical articles, chapters of books and yearbooks. Covers all aspects of education, as well as student counseling, library science and athletics.

Emerald Insight
Full-text journals in accounting, economics, finance, logistics, marketing, operations & quality from Emerald Publishing.

Film & Television Literature Index with Full Text (EBSCOhost)
A resource for researchers of film and television, providing the most comprehensive, balanced collection of full-text and bibliographic coverage from scholarly and popular sources. Provides access to more than 160 full-text journals, 160 full-text books, more than 65,000 images from the MPTV Image Archive and a great variety of movie reviews dating back to 1914.

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SociINDEX with Full Text
Citations, abstracts and full text periodical articles, monographs and conference papers on sociology, its sub-disciplines and related areas of study (such as anthropology, education and social work). Includes full text for more than 800 journals, 800 monographs and 16,000 conference papers.

Statista
Access to over 1 million statistics gathered by market researchers, trade organizations, scientific publications, and government sources. Statista consolidates statistical data on over 80,000 topics from more than 22,500 sources. Content can be downloaded in image, PowerPoint or Excel format.

World Cinema Collection (Films on Demand)
Contains 1,067 films of the silent era, groundbreaking international directors, masterpieces from the mid-20th century, and contemporary films from around the world.

Appendix I
Regulatory Framework

Regulations for validated awards of the Open University for institutions offering Dual awards

The Regulations for validated awards of the Open University for institutions offering Dual awards document is an integral part of 'The American College of Greece Undergraduate Catalog and Student Handbook' and is located at http://www.acg.edu/programs
Appendix II
The Board of Trustees
The Administration
The Faculty
The Board of Trustees

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree, City, State(s)</th>
<th>Year(s)</th>
</tr>
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<tbody>
<tr>
<td>William Antholis</td>
<td>BA, PhD, Charlottesville, Virginia (2015)</td>
<td></td>
</tr>
<tr>
<td>Alex Aldous</td>
<td>BA, MA, JD, LLM, New York, New York (2021)</td>
<td></td>
</tr>
<tr>
<td>Drake Behrakis</td>
<td>BS, MBA, Lexington, Massachusetts (2017)</td>
<td></td>
</tr>
<tr>
<td>Spiros Bouas</td>
<td>BS, San Francisco, California (2015)</td>
<td></td>
</tr>
<tr>
<td>Alma DeMetropolis</td>
<td>BS, CFA, New York, New York (2020)</td>
<td></td>
</tr>
<tr>
<td>Susan Fuhrman</td>
<td>BA, MA, PhD, Westfield, New Jersey (2018)</td>
<td></td>
</tr>
<tr>
<td>Matt Glendinning</td>
<td>BA, MEd, MA, PhD, Providence, Rhode Island (2015)</td>
<td></td>
</tr>
<tr>
<td>Dena Haritos Tsamitis</td>
<td>BS, MS, PhD, Pittsburg, Pennsylvania (2016)</td>
<td></td>
</tr>
<tr>
<td>Nikos Koumettis</td>
<td>BS, MS, Dublin, Ireland (2010, 2021)</td>
<td></td>
</tr>
<tr>
<td>Hariclia Karis</td>
<td>BA, JD, Chicago, Illinois (2019)</td>
<td></td>
</tr>
<tr>
<td>Vana Lavida</td>
<td>BA, MBA, Athens, Greece (2013)</td>
<td></td>
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<tr>
<td>Lee Ann Leahy</td>
<td>BSBA, CFA, Boston, Massachusetts (2014)</td>
<td></td>
</tr>
<tr>
<td>Jim Logothetis</td>
<td>BS, MBA, CPA, Atlanta, Georgia (2015)</td>
<td></td>
</tr>
<tr>
<td>Alexander Macridis</td>
<td>BA, JD, MBA, Athens, Greece (2014)</td>
<td></td>
</tr>
<tr>
<td>Angelo Manioudakis</td>
<td>BSc, MBA, Boston, Massachusetts (2014)</td>
<td></td>
</tr>
<tr>
<td>Dan Miller</td>
<td>MA, PhD, Providence, Rhode Island (2015)</td>
<td></td>
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<tr>
<td>Helena Mitchell</td>
<td>BS, MS, PhD, Atlanta, Georgia (2018)</td>
<td></td>
</tr>
<tr>
<td>John Pyrovolakis</td>
<td>BA, PhD, New York, New York (2013)</td>
<td></td>
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<tr>
<td>Milton J. Sipp</td>
<td>BA, MEd, Bronx, New York (2014)</td>
<td></td>
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<tr>
<td>Daniel B. Smith</td>
<td>BA, MA, PhD, Boulder, Colorado (2021)</td>
<td></td>
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<tr>
<td>Deborah Wince-Smith</td>
<td>BA, MA, Washington, DC (2017)</td>
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EX-OFFICIO

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<tr>
<th>Name</th>
<th>Degree, City, State(s)</th>
<th>Year(s)</th>
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</thead>
<tbody>
<tr>
<td>David G. Horner</td>
<td>BA, MA, MBA, PhD, President, The American College of Greece; Athens, Greece</td>
<td></td>
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</table>

CHAIRS EMERITI

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<thead>
<tr>
<th>Name</th>
<th>Degree, City, State(s)</th>
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<tbody>
<tr>
<td>Roberta B. Deree</td>
<td>LLD; Honorary Trustee; Phoenix, Arizona</td>
<td></td>
</tr>
<tr>
<td>Tom C. Korologos</td>
<td>BA, MA, LL.D.; Honorary Trustee; US Ambassador to Belgium</td>
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*Ferdinand K. Thun     | BA, LLD; Honorary Trustee; Wyomissing, Pennsylvania | *Deceased |

*Deceased
The President’s Cabinet

Presiding Officer
DAVID S. HORNER
President
B.A., Barrington College, M.A., University of Rhode Island; M.B.A., Ph.D., Stanford University.

GABRIEL ALEXOPOULOS, Controller; B.S., University of Lowell, M.S., Boston University; M.B.A., University of Massachusetts.

KOSTAS AXARLOGLOU, Executive Dean, Alba Graduate Business School; B.A. Aristotle University of Thessaloniki; M.A., Ph.D., University of Michigan.

CLAUDIA CARYDIS-BENOPoulos, Vice President of Public Affairs; B.S., The American College of Greece-Deree College; M.A., University of Manchester.

KELLY MORRA, Senior Vice President, US Operations & CFO; B.B.A., University of Massachusetts, Amherst; CPA.

ALISON TOWNLEY: Vice President, Advancement; B.A., Harvard University.

PANOS VLACHOPOULOS; Executive Dean, Deree – ACG; B.A., Aristotle University of Thessaloniki; M.A., University of Manchester, Ph.D., University of Aberdeen.

Academic Council

Chair
PANOS VLACHOPOULOS
Executive Dean, Deree – ACG; Professor of Education and Philosophy
B.A., Aristotle University of Thessaloniki; M.A., University of Manchester, Ph.D., University of Aberdeen

STavrOuLA ConSTa, Registrar and Dean of Academic Administration, BS. (Hons), Bath University; M.Phil., University of Wales-College of Cardiff

KATERINA KOTSIDIMOu, Executive Director of the Validation Office; B.A., The American College of Greece – Deree; Ed.D., University of Manchester

AREti KREpAPa, Dean of the School of Graduate and Professional Education; Professor, Marketing; B.S., The American College of Greece – Deree; M.B.A., University of Wales, Ph.D., University of Bath

HELEN MARAGou, Dean of the School of Liberal Arts and Sciences; Professor, English; Piphonia, Aristotleion University; Thessaloniki; M.A., Kent State University; Ph.D., University of North Carolina

KATERINA THOMAS, Dean of the School of Business and Economics; Professor, Economics; B.A., The American College of Greece – Deree; M.A., Ph.D., University of Manchester.

Emeriti

ELEFtheria BerniDaki-AldouS, Professor III Emerita (2016); B.A., M.A., University of Rochester; M.A., Ph.D., John Hopkins University

* TASIa ALEXOPOULou, Senior Vice President for Financial Affairs Emerita; Diploma, Pierce College; B.A., Western College for Women, Piphonia The Piraeus Graduate School of Industrial Studies.

* AVRAAm-ALBERT AROUH; Professor Emeritus (2012); B.A., The American College of Greece - Deree; Ph.D., University of Edinburgh

* HEBE ECONOMIDES; Dean Emerita, Baccalaureat (Série Philosophie), French Academy, Athens; Diploma (S.W.), Pierce College; B.S., University of Arizona; M.S., Columbia University.

* ORIETTA EXARCHOU; Dean Emerita; Diploma (S.W.), Pierce College; M.S.W., Washington University.


* THEODORe LyRAS; Provost Emeritus, Senior Vice President and Vice President for Information Resources Management, Piphonia, University of Athens; M.S., Ohio University.

* THEODORO VALAHAS; Professor Emeritus; Diploma (Commercial Studies), B.S., Pierce College; M.S., Simmons College.

* NORMA N. POWER, Vice President for Academic Affairs Emeritus; B.A., M.A., University of Dublin; Doctoral, University of Lausanne.

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* ZAROUHIIE TOKATLIAN (2002-2007); Certificate of Junior College, Pierce College; B.A., Coo College; M.A., New York University.

* EVDOkIA KARAYANNI (2007- 2009); Piphonia, University of Athens; M.A., Central Michigan University; Ph.D., University of Ioannina

*Deceased
Kimon Friar Lectureship

In 1994 the College established the Kimon Friar Lectureship in Modern Greek Arts and Letters to honor the memory of the distinguished Greek-American translator, poet, and anthologist. The lectureship brings renowned scholars to the College and fulfills the terms of Kimon Friar’s bequest to the Attica Tradition Educational Foundation of all his property in Greece, including his library and manuscripts, now deposited in the Special Collections, Rare Books and Archives division at the College library.

RODERICK BEATON (1994)
EDMUND KEELEY (1995)
PETER BIEN (1996)
STRATIS HAVIARAS (1997)
KATERINA ANGHELAKI-ROOKE (1998)
STAVROS DELIGIORGIS (1999)
GEORGE ECONOMOU (2000)
PATRICIA WILLIS (2001)
LANGDON HAMMER (2003)
GREG NAGY (2004)
KAREN VAN DYCK (2006)
DIMITRIS TZIOVAS (2007)
VASSILIS LAMBROPOULOS (2008)

MICHAEL HERZFELD (2009)
MOLLY GREENE (2010)
BARRY UNSWORTH (2011)
DAVID RICKS (2012)
MARK MAZOWER (2013)
ANN CARSON (2013)
BARRY STAURTS STRAUSS (2014)
GAIL HOLST-WARHAFT (2015)
RICHARD FORD (2017)
CAROL BECKER (2018)
DANIEL MENDELSOHN (2019)
IAN MCEWAN (2019)
ELENI SIKELIANOS (2021)

Eleftherios Venizelos Chair Holders

The Eleftherios Venizelos Chair of Modern Greek Studies has been created by the College primarily to focus research, debate and attention on the most important and interesting trends and developments in modern Greek history – a history in which Venizelos played a key role.

ANDREAS ANDRIANOPOULOS (2003-2004), M.A., University of Kent; Diploma, University of Oslo; Diploma on Leadership, Kennedy School of Government, Harvard University; Honorary Ph.D., School of Economics, University of Sofia; LL.D., The American College of Greece – Deree College.

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ACG Institute of Global Affairs

The Institute of Global Affairs (IGA) is a center of scholarship in public and international affairs, established at the American College of Greece in 2008. The Institute regularly hosts round tables, presentations, panel discussions, conferences, workshops or webinars. Through the participation of high-level academics, politicians, economists, diplomats, policy-makers and other opinion leaders, the Institute aims at enhancing the understanding of contemporary regional and international complex issues as well as promoting a sincere and open dialogue.

The Institute focuses on the study of six thematic areas: (i) European Affairs, (ii) Middle East and North Africa, (iii) East-West and Eurasian Relations, (iv) Energy Security and International Markets, (v) The Emerging New Strategic and Economic World Order, and (vi) The Rise of Populism and the challenges to Democracy. The study of these areas is policy-oriented and complemented by an identification and analysis of regional complexities and global developments. The relations between states, international organizations, intergovernmental agencies, NGOs and individual actors, are a key component of IGA’s objects of study.

The Institute is managed by a Director and operates under the Office of Public Affairs. An Academic Advisory Board, comprising Deree faculty members with relevant expertise, works closely with the VP of Public Affairs and the Institute’s Director in setting its strategy and planning its activities.

Appendix II

THE FACULTY (ACADEMIC STAFF)

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SHIPPING MANAGEMENT
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Pentheroudaki, Ioanna: Instructor, Shipping Management
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Reizis, Nickolas: Adjunct Faculty, Shipping Management
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Sigalas, Christos: Associate Professor, Management, Shipping Management
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Stavroulakis, Peter: Assistant Professor, Shipping Management, Logistics and Supply Chain Management
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Timagenis, Yiannis: Instructor, Shipping Law
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Giannakopoulos, Georgia: Adjunct Faculty, International Honors Program, Sociology

Katsas, Gregory: Associate Professor, Sociology
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Lagounitzi, Georgia: Associate Faculty, Sociology
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Ors, Ilay Romain: Associate Faculty, International Relations and European Affairs, Sociology
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Zachou, Chryssa: Associate Professor, Sociology
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SPORTS MANAGEMENT
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Siomopoulos, Symeon: Adjunct Faculty, Sports Management
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Tzoumaka, Eugenia: Assistant Professor, Marketing, Sports Management
B.A., Panteion University of Social and Political Science; M.S., Ph.D., Athens University of Economics and Business

THEATRE ARTS
Drakopoulou, Katerina : Instructor, Theatre Arts, Dance
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Koutsourelis, Marios: Instructor, Theatre Arts, Cinema Studies
B.A., City University of New York; M.A., San Francisco State University

Milolidaki, Maira: Instructor, Music, Theatre Arts
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Nikolopoulou, Katerina: Assistant Professor, Drama, Human Communication
B.A., The City University of New York, Hunter College; M.A., New York University
Simatou, Eugenia: Adjunct Faculty, Cinema Studies
B.S., M.A., The City University, London
Diploma, The Advanced Drama School of Athens Art Theatre
Tsamouris, Antonia: Instructor, Theatre Arts
B.A., Aristotle University of Thessaloniki, M.A., Royal Holloway University of London,
Ph.D., Aristotle University of Thessaloniki
Vovolis, Athanassios: Assistant Professor, Theatre Arts, Cinema Studies

VISUAL ARTS
Christofilogiannis, Dionysis: Instructor, Visual Arts
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M.F.A., Ph.D. Cluj Napoca, Romania
Halivopoulou, Effie: Associate Professor, Visual Arts
B.F.A., M.F.A., Pratt Institute
Hatziyannaki, Zoe: Instructor, International Honors Program, Visual Arts
B.A., Kent Institute of Art & Design, M.A., Ph.D., Goldsmiths College, University of London
Ioannou, Dimitris: Adjunct Faculty, Visual Arts
B.F.A., Athens School of Fine Arts; M.F.A., Pratt Institute
Kotretsos, Georgia: Associate Faculty, Visual Arts
B.F.A., Durban Institute of Technology;
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Nelson, Jennifer: Assistant Professor, Visual Arts, Cinema Studies
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APPENDIX III
List of Support Staff
In this catalog, the College makes its most inclusive and comprehensive statement about itself: the nature of the institution and its future aspirations; the rules, regulations, and requirements under which it operates and which it enjoins upon students who wish to become Deree graduates; the programmes it offers; and the people who constitute the College community.

The information in this catalog, including administration and faculty listings, is as current and accurate as was possible at the time of publication, the catalog is issued annually before the start of the new academic year. However, the College is a dynamic and evolving institution and changes may occur after publication that will cause some of the information as presented to be superseded. Because new catalogs cannot be printed promptly enough to reflect every change made by an active administration and faculty, the College reserves the right to alter its course offerings, academic programmes, campus regulations, fee structure, and calendar whenever necessary. Every effort will be made to inform students of such alterations when they occur and no student will be asked to meet degree requirements not in effect at the time of his or her admission to a degree program.

The American College of Greece is an equal opportunity educational institution, whereby qualified individuals are not discriminated against on grounds of age, gender, race, nationality, ethnicity, faith, disability, marital status, or sexual orientation. This non-discrimination policy applies to all educational policies and programmes. ACG strives to eliminate unfair bias and stereotyping in the institution.