



# Office of the Registrar



## ONGOING REGISTRATION SCHEDULE for SUMMER SESSION I 2022 ALL DEREЕ STUDENTS

**STARTS ON Monday, April 04, 2022**

<http://www.campusweb.acg.edu/ics>

WHO	WHEN
Online Registration for continuing students with <b>51+ credits</b> completed by <b>FALL SEMESTER 2021</b>	<b><u>Monday, April 04, 2022</u></b> (Starting time 10:00) <b><u>Wednesday, May 18, 2022</u></b> (Ending time 17:00)
Online Registration for continuing students with <b>0-50 credits</b> completed by <b>FALL SEMESTER 2021</b>	<b><u>Wednesday, April 06, 2022</u></b> (Starting time 10:00) <b><u>Wednesday, May 18, 2022</u></b> (Ending time 17:00)
<b>NEW students: On Campus</b> Registration for new, new transfer, study abroad and international students	<b><u>Monday, April 04, 2022</u></b> (Starting time 10:00) <b><u>Wednesday, May 18, 2022</u></b> (Ending time 17:00)
<b>Readmitted students: On Campus</b>	<b><u>Monday, April 04, 2022</u></b> (Starting time 10:00) <b><u>Wednesday, May 18, 2022</u></b> (Ending time 17:00)
<b>FIRST DAY OF CLASSES</b>	<b><u>Thursday, May 19, 2022</u></b>
<b>Online Change of course(s)</b>	<b><u>Thursday, May 19, 2022</u></b> (Starting time 10:00) <b><u>Friday, May 20, 2022</u></b> (Ending time 17:00)





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## IMPORTANT INFORMATION FOR STUDENT REGISTRATION SUMMER SESSION I 2022 REGISTRATION STARTS ON Monday, April 04, 2022

### REGISTRATION STEPS

#### 1. STUDENTS WITH 0-50 CREDITS

Students who will have completed up to 50 credits by the end of Spring Semester 2022 and have not already met with an Academic Advisor, must do so as soon as possible, in order to obtain registration clearance. These students must make an appointment the Academic Advising Office (ext. 1431) as soon as possible.

#### 2. STUDENTS WITH 51 CREDITS OR MORE

Students who will have 51 credits or more by the end of Spring Semester 2022, C.I. greater than 2.00 and need Academic Advising **must see their respective Department Head; not the Academic Advising Office.**

#### 3. ALL STUDENTS ON ACADEMIC PROBATION (C.I. less than 2.00)

Students on Academic Probation must meet with an Academic Advisor and receive personal assistance regarding his/her course selection and obtain registration clearance.

#### 4. MEET BUSINESS OFFICE AND LIBRARY OBLIGATIONS

- Students must pay all outstanding balances and place a deposit. For more information and assistance please call ext. 1404, 1133, 1114 or 1109.
- Students must clear all library obligations. For more information and assistance please call ext. 1348.

#### 5. REGULAR STUDENT REGISTRATION

Visit myACG portal for the schedule of courses and all related information by clicking on the STUDENTS tab and going to the Registration page and following this path:  
Registration ⇒ Registration Instructions ⇒ User guide for Registration ⇒ Registration-Tutorial-for-Students.pdf

### ① HELPFUL HINTS & GUIDELINES FOR A SUCCESSFUL REGISTRATION

- ▶ Before students finalize their course selection, they must check the Final Exam Schedule, as posted on our web pages, in order to avoid any conflicts with their exams.
- ▶ If you do not have a PIN number or have forgotten it, contact the Student Success Center ([ssc@acg.edu](mailto:ssc@acg.edu))
- ▶ The course designation for the validated courses is as follows:  
Example: AF 2006 A 1 L4 where: AF = department  
2006 = course number  
A = section  
1 = **Aghia Paraskevi Campus**, 2 = **Downtown Campus**  
L4 = level (levels = 4, 5, 6)
- ▶ **Course Levels**
  - ✓ Level 5 courses are suitable for students who have completed at least four Level 4 courses of their major
  - ✓ Level 6 courses are suitable for students who have completed at least four Level 5 courses of their concentration
  - ✓ **Course Level (L4, L5, L6) & Pre-requisite violations are checked automatically by the online registration system.**
  - ✓ **Students will not be allowed to register at Level 6 (L6) before having completed and passed all credits at Level 4 (L4).**