



School of Graduate  
and Professional  
Education



## SPRING TERM 2021

### INSTRUCTIONS FOR REGISTRATION ADVANCE DEPOSIT, TUITION & FEES PAYMENT

Students who wish to register for the Spring Term 2021 should be aware of the following:

#### **ACADEMIC ADVISING**

You are advised to contact your program coordinator and make an appointment via skype or email before registration to select the right courses for you:

#### **MS in Counseling Psychology and Psychotherapy**

Dr. Eleni Vousoura  
(email: [evousoura@acg.edu](mailto:evousoura@acg.edu))

#### **MA in Applied Educational Psychology**

Dr. Mari Janikian  
(email: [mjanikian@acg.edu](mailto:mjanikian@acg.edu))

#### **MS in Organizational Psychology**

Dr. Olivia Kyriakidou  
(email: [okyriakidou@acg.edu](mailto:okyriakidou@acg.edu))

#### **MA in Strategic Communication & Public Relations Diploma in Public Relations**

Dr. Argyro Kefala  
(email: [argykefala@acg.edu](mailto:argykefala@acg.edu))

#### **MA in Digital Communications & Social Media Diploma in Digital & Social Media**

Dr. Christina Giakoumaki  
(email: [cgiakoumaki@acg.edu](mailto:cgiakoumaki@acg.edu))

#### **MS in Data Science Certificate in Computer Science**

Dr. Dimitrios Vogiatzis  
(email: [dimitrv@acg.edu](mailto:dimitrv@acg.edu))

#### **MA in Advertising Communications**

Dr. George Kyparissiadis  
(email: [gkyparissiadis@acg.edu](mailto:gkyparissiadis@acg.edu))

#### **MA in TESOL**

Dr. Jane Mandalios  
(email: [jmandalios@acg.edu](mailto:jmandalios@acg.edu))

#### **Graduate Certificate in Psychology**

Dr. Chrysanthi Nega  
(Tel. 210-600-9800/9, ext. 1460, email: [cnega@acg.edu](mailto:cnega@acg.edu))



### PREVIOUS OBLIGATIONS

Outstanding account balances from previous terms should be fully settled before registering for the next term. In addition, all library obligations (overdue books, etc.) should be cleared. Students with outstanding obligations will not be allowed to register.

### PAYMENT OF SPRING TERM ADVANCE DEPOSIT & REMAINING BALANCE:

Advance Deposit: **€270** for each course you are planning to register for is required before registration. All deposits must be submitted at least two working days before your registration date (starting March 16, 2021)

According to the number of courses each student has registered for, the remaining balance should be settled in **two equal installments:**

1<sup>st</sup> Installment: May 21, 2021

2<sup>nd</sup> Installment: June 21, 2021

**Any student not able to comply with the above payment procedure is urged to contact the Business Office at least one week prior to the first day of registration in order to establish an appropriate payment plan.**

If you have any questions or need assistance, please contact the Student Accounts Office. tel. 210- 6009800, ext. 1404, 1114, 1117.

### INSTRUCTIONS FOR TUITION AND FEES PAYMENT

1. Deposit of tuition must be paid at least two working days before the day of registration to allow for processing.
2. Students with obligations from previous semesters will not be allowed to register until they have contacted the Business office regarding the settlement of their outstanding balances. The Business Office is pleased to discuss directly with students' individual payment plans for settling their tuition and fees.
3. Payment of tuition and fees can be made by using one of the following options:

#### a. By direct bank deposit:

- EUROBANK, or
- NATIONAL BANK OF GREECE, or
- PIRAEUS BANK, or
- ALPHA BANK, IBAN:GR4201401120112002002021876

Students must make sure that their BANKING ID NUMBER, FULL NAME and ACCOUNT BENEFICIARY: The American College of Greece-Deree College/ALBA are given to the bank teller at ALPHA BANK.

#### b. By web banking:

#### **ALPHA BANK, IBAN:GR4201401120112002002021876**

Branch: Athens Tower

Address: 2 Messoghion Avenue, 115 27 Ampelokipi, Athens, Greece

BIC: CRBAGRAA

Beneficiary: The American College of Greece

Students must include their **BANKING ID NUMBER** and **FULL NAME**

(You are kindly requested to send a copy of the transaction either by fax to 2106009824 or by e-mail at [studentaccounts@acg.edu](mailto:studentaccounts@acg.edu))



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#### **EUROBANK**

through the **e-Banking** online system by selecting PAYMENTS/OTHER/The American College of Greece-Deree College/ALBA and entering their **BANKING ID NUMBER** to complete the transaction.

#### **NATIONAL BANK OF GREECE**

through the **i-Bank** online system by selecting PAYMENTS/ EDUCATION/The American College of Greece-Deree College/ALBA and entering their **BANKING ID NUMBER** to complete the transaction.

#### **PIRAEUS BANK**

through the **Winbank** online system by selecting PAYMENTS/SERVICE PROVIDERS/EDUCATION/The American College of Greece-Deree College/ALBA and entering their **BANKING ID NUMBER** to complete the transaction.

**c. By bank/personal check presented to the cashier at the Student Success Center.**

**d. By Credit or Debit card presented to the cashier at the Student Success Center.**

**e. By using online payment ([www.acg.edu/online-payment](http://www.acg.edu/online-payment)).**