GRADUATE DEGREES
CERTIFICATE IN COMPUTER SCIENCE

SPRING TERM 2020

INSTRUCTIONS FOR REGISTRATION ADVANCE DEPOSIT, TUITION & FEES PAYMENT

Students who wish to register for the Spring Term 2020 should be aware of the following:

ACADEMIC ADVISING
You are advised to contact your program coordinator and make an appointment via skype or email before registration to select the right courses for you:

MS in Counseling Psychology and Psychotherapy
Dr. Tinia Apergi
(Tel. 210-600-9800/9, ext. 1505, email: tapergi@acg.edu)

MA in Applied Educational Psychology
Dr. Mari Janikian
(Tel. 210-600-9800/9, ext. 1517, email: mjanikian@acg.edu)

MA in Strategic Communication & Public Relations
Diploma in Public Relations
Dr. Argyro Kefala
(Tel. 210-600-9800/9, ext. 1504, email: argykefala@acg.edu)

MA in Digital Communications & Social Media
Diploma in Digital & Social Media
Dr. Christina Giakoumaki
(Tel. 210-600-9800/9, ext. 1502, email: cgiakoumaki@acg.edu)

MS in Data Science
Certificate in Computer Science
Dr. Dimitrios Vogiatzis
(Tel. 210-600-9800/9, ext. 1515, email: dimitrv@acg.edu)

MA in Advertising Communications
Dr. George Kyparissiadis
(Tel. 210-600-9800/9, ext. 1417, email: gkyparissiadis@acg.edu)

MA in TESOL
Dr. Jane Mandalios
(Tel. 210-600-9800/9, ext. 1301, email: jmandalios@acg.edu)

PREVIOUS OBLIGATIONS
Outstanding account balances from previous terms should be fully settled before registering for the next term. In addition, all library obligations (overdue books, etc.) should be cleared. Students with outstanding obligations will not be allowed to register.
Payment of Fall Term Advance Deposit & Remaining Balance:

Advance Deposit: €270 for each course you are planning to register for is required before registration. All deposits must be submitted at least two working days before your registration date (starting March 30, 2020).

According to the number of courses each student has registered for, the remaining balance should be settled in two equal installments:
1st Installment: May 22, 2020
2nd Installment: June 22, 2020

Any student not able to comply with the above payment procedure is urged to contact the Business Office at least one week prior to the first day of registration in order to establish an appropriate payment plan.

If you have any questions or need assistance, please contact the Student Accounts Office. tel. 210- 6009800, ext. 1404, 1114, 1117.

Instructions for Tuition and Fees Payment:

1. Deposit of tuition must be paid at least two working days before the day of registration to allow for processing.

2. Students with obligations from previous semesters will not be allowed to register until they have contacted the Business office regarding the settlement of their outstanding balances. The Business Office is pleased to discuss directly with students’ individual payment plans for settling their tuition and fees.

3. Payment of tuition and fees can be made by using one of the following options:

   a. By direct bank deposit:
      - EUROBANK, or
      - NATIONAL BANK OF GREECE, or
      - PIRAEUS BANK, or
      - ALPHA BANK, IBAN:GR4201401120112002002021876
      Students must make sure that their BANKING ID NUMBER, FULL NAME and ACCOUNT BENEFICIARY: The American College of Greece-Deree College/ALBA are given to the bank teller at ALPHA BANK.

   b. By web banking:

      ALPHA BANK, IBAN:GR4201401120112002002021876
      Branch: Athens Tower
      Address: 2 Messoghion Avenue, 115 27 Ampelokipi, Athens, Greece
      BIC: CRBAGRAA
      Beneficiary: The American College of Greece
      Students must include their BANKING ID NUMBER and FULL NAME
      (You are kindly requested to send a copy of the transaction either by fax to 2106009824 or by e-mail at studentaccounts@acg.edu)

      EUROBANK
      through the e-Banking online system by selecting PAYMENTS/OTHER/The American College of Greece-Deree College/ALBA and entering their BANKING ID NUMBER to complete the transaction.
NATIONAL BANK OF GREECE
through the **i-Bank** online system by selecting **PAYMENTS/ EDUCATION/The American College of Greece-Deree College/ALBA** and entering their **BANKING ID NUMBER** to complete the transaction.

PIRAEUS BANK
through the **Winbank** online system by selecting **PAYMENTS/EDUCATION/The American College of Greece-Deree College/ALBA** and entering their **BANKING ID NUMBER** to complete the transaction.

c. By bank/personal check presented to the cashier at the Student Success Center.

d. By Credit or Debit card presented to the cashier at the Student Success Center.

e. By using online payment ([www.acg.edu/online-payment](http://www.acg.edu/online-payment)).