

DEREE – THE AMERICAN COLLEGE OF GREECE

UNDERGRADUATE CATALOG *

2011-2012

***The final version of the DEREЕ undergraduate catalog will be posted on the web by the beginning of September. Please note that the final version will differ in format but not in content.**

The American College of Greece

Founded in 1875

International in origin and outlook, DERE E - ACG offers a distinctive academic ethos rooted in American higher education best practices and integrating American, Greek and European cultures. The College is committed to extending educational opportunities to qualified students of diverse backgrounds and to active, mutually supportive interaction with its alumni. DERE E faculty, dedicated to teaching, scholarship and service, cultivate a rich intellectual campus environment, serve numerous external constituencies and contribute to their professional disciplines. Through undergraduate and graduate curricula in the liberal arts and sciences, business and selected professions, as well as through its cocurricular programs, the College enables students:

- to define and pursue their educational and professional goals,
- to develop as critical and creative thinkers and socially aware individuals, and
- to prepare for lives of reflection as well as responsible civic engagement in a complex, global world.

College Mission Statement

Approved by the Board of Trustees

June 2009

DEREE - The American College of Greece is accredited by
The New England Association of Schools and Colleges, Inc.

All programs offered at DERE - The American College of Greece are validated by The Open
University, U.K.

DEREE - The American College of Greece is a member of the following academic
organizations:

AACSB International – The Association to Advance Collegiate Schools of Business

The American Association of Collegiate Registrars and Admissions Officers

The American Conference of Academic Deans

AMICAL – The American International Consortium of Academic Libraries

ALA – The American Library Association

The American National Academic Advising Association

The Association of American International Colleges and Universities

The Association of Governing Boards of Universities and Colleges

The European Council of International Schools

EALTA – European Association of Language Testing and Assessment

EFMD – The European Foundation for Management Development

EFQM – The European Foundation for Quality Management

IFLA – International Federation of Library Associations and Institutions

ILTA – International Language Testing Association

NAACO – North American Association of Commencement Officers

TESOL (USA) – Teachers of English to Speakers of other Languages

The Near East/South Asia Council of Overseas Schools

Council for Advancement and Support of Education

Council of Independent Colleges

Institute of International Education

UACES – University Association for Contemporary European Studies

DEREE – The American College of Greece is an associate member of the following academic
organization:

EUCEN – European University Continuing Education Network

DEREE – The American College of Greece is an affiliate member of:

ALTE – Association of Language Testers in Europe

UCEA – University Continuing Education Association

DEREE - The American College of Greece is authorized to administer the Michigan State
University Certificate of English Proficiency (MSU-CELP) and Certificate of English
Competency (MSU-CELC) in southern Greece.

Athens

As the home of Plato's Academy and Aristotle's Lyceum— the two greatest schools in antiquity — Athens can justifiably claim to be an incomparable setting for an institution of higher learning. The birthplace of Western culture and civilization, Athens has come to exemplify what men and women can achieve when allowed to exercise their minds and imaginations in a free and open society.

From its mythical founding by the legendary King Theseus, who united the independent towns of Attica and forged them into a single city-state, or polis, Athens became the center where the Hellenic ideals of the spirit of inquiry, critical thinking, rational discourse, and artistic expression were realized. Socrates, Plato's mentor, engaged his fellow Athenians in dialogues, recorded by his pupil, that constitutes the quintessence of philosophical questioning and reasoning. The great tragic and comic poets, Aeschylus, Sophocles, Aristophanes, and Euripides, produced their supreme works of dramatic art in this city. Thucydides opened his enduring history by proudly identifying himself as an Athenian.

The idea of *demokratia*, or rule by the people, had its origins in Athens, with the political reforms of sage lawgivers and rulers such as Solon and Cleisthenes. The Athenian ideal was later articulated with surpassing eloquence by the statesman Pericles in his inspired Funeral Oration, where he paid tribute to his city as the "school of Hellas," which, because of its noble institutions, concern for culture and education, love of discussion, sense of duty and honor, and passion for justice, was a model for the world and "worthy of admiration."

During the Athenian Enlightenment of 2,500 years ago, the city nurtured such master architects as Ictinus, Callicrates, and Mnesicles, and the immortal sculptor Phidias. They adorned the hill overlooking the city, principal sanctuary of the patron goddess, Athena, with the magnificent Parthenon and Erechtheum temples and the splendor of the Propylaea.

The Acropolis, the "high city," is Athens' monumental legacy to the West and to the world and, having withstood the vicissitudes of time and events, remains an ageless testament to human excellence and to the "glory that was Greece."

Today, Athens is the capital of a country that is a member of the European Union. Greece now belongs to a greater political and geographic entity and partakes in an expanded and hopeful vision. Athens is a culturally invigorating urban center of museums, theaters, and music halls and has become a twenty-first century computerized metropolis, with a state-of-the-art metro system and airport, all ages removed from the antique days of archons and triremes.

And yet, when peoples and nations wended their way to Greece for the Olympic Games of 2004, the past echoed, as Athens once again proclaimed, in the proud words of Pericles: "We throw open our city to the world". And when the time came for the city to be thrown open, Athens showed the world what it can see nowhere else.

TABLE OF CONTENTS

Introduction – The College	6
Tuition and Fees	8
Academic Policies	10
Admissions	18
Academic Programs	
Degrees Granted	38
General Studies Program	39
Requirements for the Business Studies Degree	40
Requirements for the Liberal Studies Degree	42
The School of Arts and Sciences	
Requirements for the Bachelor of Arts Degree	43
Requirements for the Minors in Arts	70
The School of Business Administration	
Requirements for the Bachelor of Science Degree	74
Requirements for the Minors in Business	99
Course Descriptions	
Arts and Sciences	###
Business Administration	###

1. Introduction - The College

The American College of Greece (ACG) is the oldest and largest, comprehensive, independent, American-sponsored college in Europe, currently enrolling over 4000 students in all of its educational divisions. The College's 33,000 graduates and over 40,000 alumni reside in 40 countries and are prominent in public life, business, the arts, and the professions. DERE - ACG the higher education division of The American College of Greece shares in a continuous history that spans over 135 years of noteworthy academic tradition and development.

Founded in 1875 by American Christian missionaries as a primary and secondary school for girls in Smyrna, Asia Minor, the College expanded into higher education in 1885. Social upheaval in Asia Minor forced its closure in 1922, and the College reopened in Athens in 1923 at the invitation of Eleftherios Venizelos, the internationally renowned statesman. In 1936 the School was named Orlinda Childs Pierce College in memory of the wife of a benevolent supporter.

During the 1960s, there were significant changes at the College. Pierce College was incorporated in the state of Colorado in 1961 and was authorized to grant bachelor of arts and bachelor of science degrees. In 1963 the secondary school division of Pierce College was recognized by the Greek government as the equivalent of a national public school. In 1965 the College permanently moved to a sixty-four acre site in Aghia Paraskevi, a northeastern suburb of Athens. The College's first baccalaureate degrees were awarded in 1969. The undergraduate division was renamed DERE College in 1973 in honor of a generous benefactor from Chicago, William S. Deree (born Derehanis in the village of Ambelionas in the prefecture of Messenia in the Peloponnese).

DERE – ACG has two campuses, the Aghia Paraskevi campus and the Downtown campus. The Aghia Paraskevi campus, situated on the western slopes of Mt. Hymettus, some ten kilometers from the center of Athens, offers a magnificent view of the sprawling city. Its original buildings were designed by the renowned Greek architect, Constantine Doxiades. The Downtown campus was established in 1971 to broaden the College's commitment to both business education and the professional community in Greece. With the help of a challenge grant from the United States Agency for International Development (USAID), funds were raised in both Greece and the United States from businesses, parents, alumni, trustees, and friends to build a five-story facility in Ambelokipi, near the city's business center, in 1993. Both the Aghia Paraskevi campus and the Downtown campus offer outstanding programs in the arts and sciences and business.

Although a majority of DERE –ACG students is Greek, others come from more than 40 countries. Admissions standards are competitive, without regard to gender, race, creed, color, or economic background. English is the language of instruction on both DERE-ACG campuses.

The educational system at DERE-ACG is based upon that of American institutions of higher learning. Its degrees do not correspond to those granted by Greek educational institutions and are not recognized by Greek authorities as the equivalent in all respects of Greek public university degrees. Nonetheless, DERE-ACG degrees are internationally recognized as the equivalent of corresponding degrees granted by colleges and universities accredited in the United States. As a result of provisions related to Article 16 of the Greek Constitution, which provides that all university-level education in Greece must be public (i.e. sponsored by the Greek State), DERE-ACG, as an independent institution, is recognized by the Greek government as a Center of Post-Lyceum Education.

Male students of Greek citizenship who pursue an Open University validated award at DERE-ACG are eligible for military deferment. It should be understood that since the status of private education in Greece is defined by Greek laws and regulations that may be modified at any time by the competent authorities, DERE-ACG cannot guarantee that its educational status in Greece will remain unchanged. However, while faithfully observing all relevant Greek laws and regulations, the College can confidently assert that it will always strive to provide its students with a quality education of a standard equivalent to that of the most respected colleges and universities in the United States by virtue of the College's accreditation by NEASC, the oldest accrediting body in the United States. Since 1982 DERE-ACG has enjoyed continuous NEASC accreditation.

In 2010, DERE-ACG entered into a partnership with the Open University of the U.K., the largest university in Europe, for the purpose of program validation. All twenty-eight undergraduate programs offered at DERE-ACG are validated by The Open University, UK (www.open.ac.uk/validate). Therefore, students studying at DERE-ACG have an educational experience which is continuously reviewed and assessed by accrediting and validating entities in both the United States and the United Kingdom. Through these accreditation and validation relationships, DERE-ACG students, according to the relevant requirements regarding degree completion and validation are able to undertake studies leading to the award of two degrees: a US bachelor's degree, reflecting institutional accreditation by NEASC, and a UK Honour's Bachelor's Award validated by the Open University.

Through the accreditation and validation processes, DERE-ACG helps to assure that its students continue to receive a high quality education that has been subjected to the most rigorous standards found anywhere in the world. More information on these processes is available to students both at the Admissions Office and the Student Success Center.

2. Tuition and Fees

Payment Procedures

Tuition and fees payment for semesters is payable in two installments. The first payment (deposit) has to be made at least 5 working days before the registration dates. The balance should be settled 40 days from the first day of classes.

Tuition and fees payment for sessions is paid in full at least 5 working days before the day of registration.

Tuition is charged for all courses, whether taken for credit or non-credit.

All students who take more than one course (credit or non-credit) are charged library, activity, insurance, and automation fees. Other fees include, but are not limited to, those for laboratory, late registration, change of course, and field trips.

The College reserves the right to adjust tuition and other fees as the need arises. No such changes will apply to the semester or session in progress, and every effort will be made to maintain the same fees throughout any given academic year. The College will try to announce changes well in advance of the effective dates of change.

Requests for exemption from the above procedure must be made to the Business Office at least one week before registration. Exemptions may be granted for semesters but not for sessions and not for the student's first semester at the College. Specifically, deferment of payment may be granted for up to 50 percent of the fees due for the semester. Students granted such deferments will be issued a payment-due date by the Business Office and will be required to certify by signature their agreement to abide by the terms stipulated.

Students who have an unpaid balance at the close of a semester will not be issued official records of any kind and will not be permitted to register again until the debt is paid. Students who have defaulted on such payments will be ineligible for further deferments.

Admissions Deposit

An admissions deposit is required of all students accepted for admission. The deposit is credited toward the first full semester's tuition and is ordinarily non-refundable. Failure to pay the deposit by the required date results in cancellation of admission.

Refunds

Tuition and fees are refundable to students who withdraw from courses for whatever reason on the following pro rata schedule:

Semester

During the late registration and change-of-course period: 75%
(25% of the total amount will be retained)

From the first day after the late registration period through the second week of classes: . . .
. 50%

Thereafter: no refund.

Sessions

During the late registration and change-of-course period: 75%
(25%of the total amount will be retained)

From the first day after the late registration and change-of-course period through the fourth day of classes: 50%

Thereafter:no refund.

For the refunds to apply, students should closely follow the withdrawal from courses procedure as described in the Academic Regulations section of this catalog.

The international student fee is not refundable.

Under no circumstances will other arrangements (e.g., crediting payments for application to later fees) be made for students withdrawing from the College.

Penalties

It is the responsibility of the student to see that all outstanding obligations to the College are met by the required deadlines.

Outstanding obligations to the Business Office must be cleared in order to obtain grades, transcripts, diplomas, or other official papers.

No student will be allowed to register or graduate if he or she has payments overdue to the Business Office.

3. Academic Policies

Academic Policies Governing the DEREES US Degree

All students entering DEREES- the American College of Greece (DEREES-ACG) will be required to register for both the US, NEASC accredited bachelor's degree, and the European - UK award validated by the Open University.

The following may be exempted from this rule:

- a) Students pursuing parallel studies at the Greek University/TEI, and
- b) Transfer students who have transferred 92 US credits or above applicable to their program.

Readmitted students who have interrupted their studies before 2010 will have the option of pursuing only a DEREES US degree. Students who wish to be considered for these exemptions must petition through the Student Success Center by the end of their first semester of registration.

The DEREES US program requires that students complete 128 US credits towards a bachelor's degree. The Open University validated programs require that students complete 360 UK credits toward an honors bachelor's award specified in the relevant curricula (one US credit = five UK credits.) These 360 credits correspond to a total of 24 courses which are evenly distributed in three levels 4, 5 and 6 (each comprises 8 courses.)

Full-Time and Part-Time Students

All students at both campuses are assigned either full-time or part-time status. A full-time student is one who registers for at least four courses per semester. Students who want to take more than five courses per semester must have completed a minimum of ten courses with a cumulative index (CI) of 3.00 or above. In any event, students may not register for more than six courses and no more than four of these should be toward their validated award in any given semester. In addition, students should not register for more than two courses in winter or summer sessions, of which no more than one course should be toward their validated program. Students should not register for more than 120 UK credits toward their validated award in any given academic year.

Students are strongly urged to plan their schedules with their advisors appropriately if they wish to fulfill the requirements of their major within an optimum period of time.

Student Classification

In the programs leading to the DEREES US degree, students are classified according to the number of US credits accumulated as follows:
freshman, 0-29; sophomore, 30-59; junior, 60-89; senior, 90 and above. This classification does not apply toward the Open University validated award where student classification relates to Levels 4, 5 and 6.

English Language Requirements

The College has established certain requirements in English language proficiency to ensure that students are adequately equipped linguistically to pursue college-level studies. All students must abide by the College's policy regarding placement in English courses.

All students are required to take the introductory English composition course EN1010 as soon as they qualify for it and to complete the English course sequence EN 1010, EN 1111, and EN 1212 without interruption. In case of withdrawal from one of those required courses, the course must be taken the following term. Students may qualify to take EN 1010 in the following ways:

- By achieving scores stipulated by the Admissions Office on the College's English Placement Test, the TOEFL examination, or the SAT examination.
- By submitting the Cambridge or Michigan English Proficiency Certificate, or the GCSE.
- By completing satisfactorily the College's English Language Preparation (ELP) program.
- By submitting evidence which demonstrates fluency based on graduation from an English speaking secondary school.

Students who do not qualify for EN 1010 are required to follow the English Language Program (ELP) by enrolling in EN 1000, EN 1001, or EN 1002 (all bearing non-graduation credit), depending on the student's level of English. Students enrolled in EN 1001 and EN 1002 may take up to two other courses concurrently after securing the approval of an advisor from the Academic Advising Office. They may not take EN 1000, EN 1001, or EN 1002 more than twice; students who do not satisfactorily complete their ELP course after registering for it a second time will be dismissed from the College and will be readmitted only if they qualify for direct admission into EN 1010.

Non-graduation credits for preparatory courses (EN 1000, EN 1001, EN 1002) are not transferable to DERE degree programs.

Grade Reports

At any time during the course of their studies, students active or not, may request a transcript of their progress. Each transcript is a copy of the student's complete record, and any requests for issuing partial transcripts will be denied. When the transcript is given directly to the student or, at the student's request, to another person, it is labeled 'Unofficial.' An 'Official Transcript of Record' is sent directly to schools or other authorities only at the student's request and is not issued to the student. Upon graduation students will be able to obtain separate transcripts for the DERE US degree and the Open University validated award.

General Studies Program

The General Studies Program is a DERE - ACG access program designed to provide foundational learning opportunities to entering students who show academic potential. The program offers courses, particularly in the student's freshman year (up to 30 credits), that are designed to enhance academic success skills, improve English language skills, and motivate and engage students as they transition from high school/lyceum to an American-style liberal arts education at the college level. The first 30 credits constitute a solid First-Year Experience with an emphasis on freshman seminars featuring embedded academic success skills and learning communities. Students in the General Studies program must declare a major during their first semester, selecting from Liberal Studies or Business Studies. Liberal Studies majors must develop their major by consulting with (a) an advisor from the Office of Academic Advising (OAA) and (b) the department head of the academic discipline most closely related to their planned course of study. General Studies students must also consult the OAA when changing major.

Degrees

Students admitted into the General Studies Program may pursue either a Bachelor of Arts with a major in Liberal Studies or a Bachelor of Science with a major in Business Studies.

Performance Metrics and Change of Major

The General Studies Program allows students to change their major to any other currently offered at DEREЕ – ACG depending on their academic progress as follows:

30 to 44 credits with a CI of at least 3.0

45 to 59 credits with a CI of at least 2.7

60 to 90 credits with a CI of at least 2.5

A General Studies Program student with 90 credits or more may complete a bachelor's degree by satisfactorily completing the requirements of either the Liberal Studies or Business Studies major, fulfilling the College's residency requirement [see Advanced Placement (applicable toward the DEREЕ US degree only) section] and attain a minimum cumulative index of 2.0. Students working toward a Business Studies or Liberal Studies major must register for both the US and UK awards.

Policies

All current DEREЕ - ACG policies also apply to students in the General Studies Program. Additionally, General Studies students on probation are required to visit the Office of Academic Advising for academic skills counseling and for updates on course progress.

Advising and Support Services

General Studies students majoring in Liberal Studies are required to plan their major within their first semester. They will be assisted by a counseling team consisting of an advisor from the Office of Academic Advising and the department head most closely affiliated with the student's proposed area of study.

General Studies students may be required to visit the Office of Academic Advising at least twice per semester: once for program and course selection counseling (required before any GSP student may register), and once as part of the Academic Intervention Program, which involves an academic skills review and progress report (required for GSP students on probation). Academic Resource Centers on both campuses provide free peer tutoring in selected disciplines and writing support.

General Studies students may participate in all DEREЕ - ACG co-curricular activities, including clubs, societies, student government, organizations, intercollegiate athletics and intramural sports.

Freshman Seminars

A Freshman Seminar is a small, discussion-oriented class that is designed for first-year students (students with fewer than 30 credits are classified as freshmen). The topics of these introductory classes are focused, and are usually developed by faculty around their area of research interest. Also embedded in these courses are content on academic skills designed to help entering freshmen meet the challenge of college-level work at an American institution. These courses aim to engage and motivate the student early in order to build a foundation for critical thinking and academic inquisitiveness.

Dean's List (applicable toward the DEREЕ US degree only)

Full-time students who attain high academic standing in any semester through a GPA of 3.4 or above are placed on the Dean's List for that particular semester.

Academic Probation (applicable to the DEREЕ US degree only)

A student, who has completed up to 15 courses bearing credit toward graduation and has not yet completed Level 4, must maintain a CI of at least 1.00. If a student's CI remains below 1.00 for more than two consecutive semesters and sessions, at the end of this period, the student's record will be examined by the Committee on Academic Standards and Policies (CASP). The student will be dismissed for at least one semester and session unless his/her performance has been affected by mitigating circumstances. A dismissed student may be readmitted only once in order to raise his/her CI to at least 1.00. CASP will determine when the student can be readmitted as well as the conditions for readmission.

A student, who has completed more than 15 courses bearing credit toward graduation, has not registered for an Open University Validated Award (OUva) and has attained a CI below 2.00 but above 1.00, is placed on probation and will not be able to graduate until all requirements for the DEREЕ US degree are fulfilled. If that student's CI falls below 1.00, s/he will be automatically dismissed but may apply for readmission to the DEREЕ US degree after a semester and a session have elapsed. The dismissed student may be readmitted only once in order to raise his/her CI to 2.00 or above. CASP will determine the time and the conditions for readmission to the DEREЕ US degree.

If a student is required to withdraw from an OUva but his/her CI is at least 2.00, s/he may continue toward the DEREЕ US degree provided that s/he will fulfill all the requirements of that degree. All DEREЕ students need to have attained a CI of at least 2.00 in order to be awarded a DEREЕ US degree.

Students are in good academic standing when their CI is 2.00 and above.

Permanent Records

The Admissions Office creates files for students at the point that they apply for admission to DEREЕ. In the course of the students' studies, their files are updated with documents and official records indicating students' status at any given time in their academic careers. As long as the student is enrolled at DEREЕ - ACG, the file remains in the Registrar's active records. Following graduation, these files are kept in storage for at least one year after completion of their studies. The files are kept in accordance with the provisions of the data protection legislation. Students and/or graduates are entitled to exercise the rights provided to them by article 11-14 of the Greek Law No 2472/1997.

Relocation of Student Records

DEREE –ACG students may request the relocation of their records from the Aghia Paraskevi to the Downtown campus or vice versa by contacting the Office of the Registrar at the campus to which they wish to move.

Regulations, Policies and Procedures applying to OU Validated Awards

These regulations, policies and procedures apply to all Open University validated undergraduate programs leading to the awards of the University, and to all students registered for the University's awards for the academic year 2010/11 and until further notice. These policies are largely common for both the Open University validated award and the DEREЕ US degree. Differences are pointed out in relevant sections.

The term 'the College' refers to DERE – the American College of Greece; 'the University' is used for references to the Open University. 'Course' designates a unit or module of study and 'program' is used to refer to the courses taken by a student in fulfilling the requirements of the academic award for which she or he is registered. 'Faculty' indicates academic staff, and 'staff' non academic staff. The term 're-enrollment' is used when a student takes a course having previously withdrawn from that course prior to the assessment having taken place. The term 'resit' is the re-assessment of a student after an initial failure in one or more assessment elements for a course; a retake refers to the opportunity to repeat a course (with attendance) if a student has failed a resit.

Any change to these regulations must be considered and endorsed initially by the Committee on Academic Standards and Policies (CASP) and then by the Academic Council and the DERE Faculty Assembly. Agreed changes will require the approval of the University (for regulations pertaining to validated courses and programs) and the DERE Faculty Assembly. The Faculty Assembly also approves all proposed changes that refer to the programs leading to the DERE US degree.

Any changes to the academic regulations are normally introduced at the start of an academic year. In exceptional circumstances, it may be necessary to introduce a change during the year. In these circumstances, the students affected by the proposed change will be consulted, and the Committee on Academic Standards and Policies and the Academic Council must satisfy themselves that students will not be disadvantaged by the change.

Occasionally a program may require a variation from these regulations. In such a case, the required variation concerning a validated course or program must be specifically approved by the University at the initial validation or subsequent revalidation of the program.

Credit Structure and Awards

Students receive academic credit for the achievement of the learning outcomes of a course. A credit value, specified in terms of the number of credits, is assigned to each course. In the UK system, the basic unit of credit relates to 10 hours of notional learning time. Notional learning time is defined as the reasonable measure of the time it would take a learner, adequately supported, to achieve the learning outcome of the activity; it includes instructional hours, and the time spent in assessment and independent study.

In the US system, one credit hour is roughly equivalent to one hour of instruction per week for 14 weeks (or about 700 minutes). Most courses carry three credit hours. Some courses, however, may require additional work, such as laboratory sessions, tutorials, internships, recitation sessions, or field trips. In the College's curriculum, one US credit equals five UK credits.

For the purpose of the Open University validated award, program courses are distributed into levels 4, 5 and 6. Although these levels do not apply toward the DERE US degree, these courses simultaneously fulfill DERE US degree requirements. However, all programs leading to the DERE US degrees have additional credit requirements.

The programs validated by the Open University comprise courses generating credit at Levels 4, 5 and 6. Levels are conceived progressively, with increasing demands being placed upon learners as they undertake learning at higher levels. The College has adopted generic credit level descriptors as guidance for the design, delivery and assessment of courses.

Learning accredited at each level will reflect the student's ability to:

Level 4

Develop a rigorous approach to the acquisition of a broad knowledge base; employ a range of specialised skills; evaluate information using it to plan and develop investigative strategies and to determine solutions to a variety of unpredictable problems; operate in a range of varied and specific contexts taking responsibility for the nature and quality of outputs.

Level 5

Generate ideas through the analysis of concepts at an abstract level with a command of specialised skills and the formulation of responses to well defined and abstract problems; analyse and evaluate information; exercise significant judgement across a broad range of functions; accept responsibility for determining and achieving personal and/or group outcomes.

Level 6

Critically review, consolidate and extend a systematic and coherent body of knowledge utilising specialised skills across an area of study; critically evaluate new concepts and evidence from a range of sources; transfer and apply diagnostic and creative skills and exercise significant judgment in a range of situations; accept accountability for determining and achieving personal and/or group outcomes

The Open University awards offered by the College are Honours awards. In addition, exit awards are offered: Ordinary degrees leading to the BSc Ordinary and BA Ordinary Awards, the Diploma of Higher Education (DipHE) and the Certificate of Higher Education (Cert HE).

‡ *Exit awards are not progress awards; they are awarded to students who find themselves unable to complete the requirements of an Honours award.*

The credit requirements for each of these awards are as follows:

BA/BSc (Hons)	360 credits comprising 120 at Level 6, 120 at Level 5 and 120 at Level 4.
BA/BSc	300 credits, of which a minimum 60 should be at Level 6 with the remainder comprising 120 credits at Level 4 and 120 at Level 5.
Dip HE	240 credits comprising 120 at Level 5 and 120 at Level 4.
Cert HE	120 credits at Level 4.

DEREE - The American College of Greece awards US Bachelor of Science (BS) and Bachelor of Arts (BA) degrees upon successful completion of the particular requirements of a program comprising 128 US credits.

Two DEREES US Bachelor's Degrees

Students may be awarded two DEREES US Bachelor's degrees (Bachelor of Arts and Bachelor of Science in Business Administration) by completing all requirements for both degrees from two different schools of DEREES-ACG.

Re-admitted students who already hold a Bachelor's degree from DEREES-ACG and wish to be awarded a second Bachelor's degree by a different school of DEREES -ACG may do so by completing all curriculum requirements of the second degree in effect at the time of their re-admission. Students who wish to pursue this second Bachelor's will have to register for both the DEREES US degree and the Open University validated award according to the regulations in effect.

Course Level and Number System for the DEREES US degree

All courses are one-semester courses and are assigned a four-digit number. The first digit indicates the classification of the course in relation to rigor; the second, the number of prerequisites; and the third and fourth, the Registrar's designation. Open University validated award course levels are designated where appropriate.

Courses at the 1000-level are designed primarily for freshmen; 2000-level courses are designed for sophomores but may be taken by qualified freshmen; 3000-level courses are intermediate, normally open to students who have completed 1000- or 2000-level courses in the same area; 4000-level courses are upper level, open chiefly to seniors, but also to qualified juniors. These levels do not correspond to Levels 4, 5 and 6 which are relevant only in the context of the Open University validated award.

The College may, at times, offer courses that are not included in the catalog. Such special topics courses appear in the schedule of classes with a special topic designation letter "X" added to the course rubric (e.g.,MGX). Honors Seminars are designated with the letter "H" added to the course rubric (e.g., ENH).

The numbers following the course description indicate class hours per week in a normal semester, laboratory, internship or studio hours, and semester credit hours. Thus, 3/2/4 means three hours of class, two hours of laboratory or studio, and four credit hours for the course. A schedule of classes is available through student on line registration web interface. The specific concentration requirements of the various disciplines are listed in the program of those disciplines.

Directed Study

Students must consult with their advisor regularly and receive instructions as to their schedules each semester and session. The College expects that students will follow their advisor's guidance; otherwise they will potentially risk not having fulfilled their programs' requirements by the desired date of graduation. In very exceptional cases, students may register for the course they need in order to fulfill requirements in their major under Directed Study, which is given on an individual basis upon the agreement of a supervising instructor. The student must submit a petition to the Registrar's office bearing the signatures of the instructor who will supervise the Directed Study, the advisor, and the academic dean who will closely scrutinize it with regard to the student's justification for not having taken this particular course when it was offered. The credits carried must be equal to those of the regular course, and the hours of supervised study must be equal to the regular hours of instruction. To be eligible for Directed Study, students must be in good academic standing and must have met the prerequisites for the required course.

Auditing

To audit a course is to attend classes without taking the course for credit. Upon the recommendation of the student's advisor and the approval of the instructor concerned, students may register to audit courses via the School of Continuing and Professional Studies. Auditing is permitted only for courses that are not part of the student's Open University validated program. Audited courses are subject to regular tuition fees and follow the College's calendar. Audited courses do not appear on student transcripts.

Supervised Work Experience

Specific programs may require supervised Work Experience that awards academic credit in the context of a specific course in the curriculum. The number of credits to be earned is specified by the particular program. Students must consult with their advisors in order to make relevant arrangements.

Prerequisites

Regardless of the program followed, students are not permitted to register for courses for which they have not met the prerequisites as stated in the latest College catalog, whether in the form of credits earned, credits transferred, APCEL, APEL or waivers. Should a student be enrolled on a course for which she or he has not fulfilled the prerequisite(s), his or her registration for that course will be cancelled by the Registrar's Office. The number of prerequisites for a course is indicated by the second digit of the course rubric.

Admissions

Applications for admission are accepted throughout the year. Recommended application deadlines for DERE – ACG are as follows:

Fall Semester	July 25
Winter Session	December 15
Spring Semester	January 25
Summer Session	June 1

DEREE's admissions process is selective. Each application is reviewed for its individual merits and qualities.

All applications and supporting materials are retained by the Office of Admissions; once submitted no materials will be returned to the applicant. All materials are kept on file, under conditions of security and strict confidence, as provided by the data protection legislation, and remain active for one year before they are destroyed. Applicants are entitled to the rights provided under article 11-14 of the Greek Law No 2472/1997.

Please note that if any of the documents submitted with the application are not in English or Greek, they must be accompanied by certified English or Greek translations. Be sure that your application contains both the original documents and certified translations, or legally certified copies of such documents.

There is no application fee.

For international students (i.e., students from non-EU countries) there is an international student fee due when the application is submitted.

The Admissions Process

To qualify to gain admission to the academic programs of the College, applicants must demonstrate that they possess the appropriate qualifications to enable them to be successful in the program of their choice.

The following is required for all freshmen applicants:

1. A completed application form.
2. A letter of recommendation from an academic teacher or professor.
3. An official secondary school transcript and an official copy of a secondary school diploma, both legally certified.
4. A certified copy of their identity card for Greek citizens or a valid passport for non-Greek citizens.
5. An interview with an admissions counselor.
6. Evidence of proficiency in English.

Evidence of Proficiency in English

All applicants must demonstrate proficiency in the English language either by taking the College's English Placement Test or by submitting any evidence derived from one of the following tests:

Michigan State University Certificate of English Language Proficiency (MSU-CELP)
University of Michigan Certificate of Proficiency in English (ECPE)

Cambridge Certificate of Proficiency in English (CPE)
International Baccalaureate Certificate
International Baccalaureate Diploma
IELTS: 6.5 or above
TOEFL (paper based): 550 or above
TOEFL (computer based): 213 or above
TOEFL (Internet based): 79 or above
GCE higher level English: Grade C or above

The above listed grades qualify the student for placement directly into **Introduction to Academic Writing (EN1010)**. Applicants, who do not qualify for EN1010 but who otherwise show academic promise, may be placed in the English Language Program.

Applicants presenting a TOEFL score should arrange to have the test results sent directly to the Office of Admissions by the Educational Testing Service (ETS). The College's Institution Code Number is 0925. TOEFL scores are valid for 2 years.

Registering for the Placement Test

Upon submission of their application to the Office of Admissions, students who have not demonstrated proficiency in English, will also register for the English Placement Test. The test is administered at DEREЕ's Aghia Paraskevi campus and is free of charge.

The College uses the Oxford Online Placement Test (OOPT), designed to measure test takers' ability to function communicatively at different levels of English language proficiency according to the Common European Framework of Reference (CEFR).

The results of the test determine which English course students will be required to take.

Student Visas

In accordance with Greek law, citizens of countries that are not members of the European Union or Schengen Agreement who wish to study in Greece must obtain a student visa or residence permit before enrolling at the College. Please note that you will not be able to enroll as a student at DEREЕ - ACG until you have a valid student visa or residence permit.

The Study Abroad Office can provide information and paperwork for the issuance of the student visa upon request. Applicants for admission are advised to verify the specific requirements for nationals of their country through the local Greek consular authorities. In order to remain in Greece, students who have valid student visas must then seek a residence permit. The College will provide assistance in obtaining your residence permit.

Parallel Studies

Students who are attending another accredited higher education institution during the time they are enrolled at DEREЕ - ACG must abide by the credit with exemption policy (see Appendix I - Regulatory Framework - 4.3). However, regardless of credits transferred, these students must meet the residency requirement of DEREЕ – ACG.

Admission with Credit

Subject to the requirements set out above, students may be admitted with exemption from certain elements of a program and with credit towards an Open University award and/or a DERE US degree.

The College's decision on exemption shall be governed in all cases by an evaluation of:

- the student's previous learning to determine the maximum amount of credit that s/he could be awarded at levels 4 and 5 and/or toward the DERE US degree;
- the extent to which s/he has already met the learning outcomes for the courses from which exemption is sought.

Credit with exemption may be obtained in three ways:

Credit Transfer

Students who have completed all or part of the requirements of a degree validated by a UK university may be granted credit towards a program leading to an Open University award and/or the DERE US degree. Any student wishing to be considered on this basis for credit with exemption must supply the College with evidence of the qualification(s) that she or he has obtained. This evidence will normally take the form of an award certificate and/or transcript, and details of the syllabus for the student's previous program

Accreditation of Prior Certificated Learning (APCL)

Credit may also be granted to students who have completed an assessed program offered by a higher education institution that is not validated by a UK university, such as a regionally accredited US institution. Any student wishing to be considered for APCL must supply the College with evidence of the qualification(s) that she or he has obtained. This evidence will normally take the form of an award certificate and/or transcript, and details of the syllabus that she or he had followed. In addition, the College will need to establish to its own satisfaction the standard of achievement required for the qualification obtained by the student, and the reliability of the quality assurance procedures utilised by the student's previous institution. The College reserves the right to undertake its own assessment of the student's prior learning by setting one or more waiver examinations (4.3.3, Appendix I – Regulatory Framework).

Accreditation of Prior Experiential Learning (Waiver Examinations)

Exemption (with credit) may be granted for learning that has been achieved outside the formal education and training system, or for learning that cannot be verified by the procedures set out in 4.3.1 and 4.3.2 (Appendix I – Regulatory Framework). In these cases, students are required to sit one or more waiver examinations. The mode of assessment to be adopted for a waiver examination is proposed by the faculty with responsibility for the course(s) from which exemption is being sought.

Advanced Placement (applicable toward the DERE US degree only)

Advanced placement may be attained by successfully meeting any of the following standards:

1. For subjects passed at the GCE 'A' level (except in languages) with a minimum grade of C: up to 6 US credits per subject for the equivalent DERE - ACG courses (applicable only toward the DERE US degree).
2. For subjects passed in the International Baccalaureate higher level (except in languages) with a grade of 4 or better: up to 6 US credits per subject for the equivalent DERE – ACG courses (applicable only toward the DERE US degree).

3. For certain standard external examinations taken before entering the College, up to a limit of 32 US credit hours:
 - a. For subjects passed in the US Advanced Placement Program of the US College Examination Board (except in languages) with a grade of 3 or better: up to 6 US credits per subject for the equivalent DERE E - ACG courses which are not included in the student's Open University validated program.
 - b. For the College-Level Examination Program (CLEP-Subject Examinations): up to 6 credits for the equivalent DERE E - ACG courses not included in an Open University validated program with a minimum score of 50.

Diagnostic examinations are mandatory for foreign languages and are given to all registered students. Credit is not awarded for APEL in foreign languages. Students are placed appropriately into foreign language courses according to the results of the examinations.

The relevant department head(s) or area coordinator(s) are responsible for the approval of claims for credit with exemption. Approval should not be given without prior consultation with the Advising Office. The Advising Office maintains a record of all claims that have been approved, and it is responsible for informing the Registrar and the student of the outcome of a claim.

Students can only be exempted from (or granted credit for) a maximum of 36 US (180 UK) credits for credit transfer (4.3.1, Appendix I – Regulatory Framework), APCL (4.3.2, Appendix I – Regulatory Framework) and APEL (4.3.3, Appendix I – Regulatory Framework) claims, comprising no more than 24 US (120 UK) credits, exceptionally as may be the case in the specific programs 125credits, e.g. Psychology, at Level 4 and 12 US (120 UK) credits at Level 5. Students cannot be exempted from (or granted credit for) courses at level 6. Grades are not assigned to credits awarded under the procedures described in this section. Where a student holds an award of 80 US (240 UK) credits (such as DipHE, or a Foundation Degree or a Higher National Diploma), they may gain entry to the program at the start of Level 6 provided they have fulfilled the particular requirements of the specific validated program at the College. This is a matter for the Admissions and Advising teams, rather than an APCL or APEL matter.

All students seeking a DERE E US degree only, regardless of number of credits accumulated through advanced placement, transfer, parallel studies, or semester/year abroad, must meet DERE E's residency requirement by completing at least 36 US (180 UK) credits (beyond the introductory 1000-level courses) from the area of concentration of their major(s) at DERE E - ACG. Moreover, students must complete the capstone course(s) of their major(s) at DERE E - ACG.

Transfer credits are not granted toward College wide English course requirements for courses taken at a College/University where the language of instruction is not English. Transfer credit is not given for foreign language courses in a student's native language except in literature.

Grades are not assigned to credits awarded under the procedures described in this section.

Transfer Students Admission Procedure

Applicants who have started their college studies elsewhere and now intend to become candidates for a degree at DERE E - ACG are required to submit the following.

1. A completed application form.
2. One letter of recommendation from an academic teacher/professor.

3. An official college/university transcript with catalog. Transfer students who have completed fewer than 30 credit hours must also submit their high school diploma and high school transcript.
4. Evidence of proficiency in English. Non-native speakers of English who have not completed 30 semester credits or the quarter system equivalent (three quarters) and who do not have a secondary school diploma from a school where the language of instruction is English must meet the English language admissions requirement (see "Evidence of Proficiency in English").
5. A certified copy of their identification card for Greek citizens, or of a valid passport for non-Greek citizens.
6. Candidates are also required to schedule an interview.

The cumulative index (CI) or GPA of the prospective transfer student's grades must be at least C (2.0) or above. Transfer students must contact the Advising Office.

There is no application fee.

For international students (i.e., students from non-EU countries) there is an international student fee due when the application is submitted.

Semester, Session, or Year Abroad

Students who plan to study abroad for one or two semesters and who want to transfer credits earned abroad to DERE - ACG must secure the approval of both the department head(s) and an academic advisor of the Academic Advising Office for the course(s) they intend to take abroad one semester in advance. All students who wish to take courses abroad toward their Open University validated program must submit, along with the petition, a catalog of the accredited college or university they plan to attend or details of the programs they plan to follow and, if possible, syllabi of the courses they intend to take.

Students who want to study abroad at an affiliated institution must have attended DERE - ACG for at least three consecutive semesters, have passed EN1010, EN1111, and EN1212 with a B average, have completed a minimum of 40 US credits with an overall CI of 3.0 or above, as well as have an exemplary discipline record. Such students are considered to be exchange students and continue to be matriculating at DERE - ACG while studying abroad. Those interested must contact the Study Abroad Advisor in Career Services at least a semester before they intend to begin their study abroad.

Registration

Students will register for a non-conferrable Open University award once they have achieved the prerequisites that will enable them to commence their studies at Level 4. For the purpose of initial registration this award will be BA Combined Studies. On completion of their studies at Level 4, students will transfer their registration to one of the conferrable Open University validated awards.

For an Open University award, students may remain registered with the University for a period of three years beyond the expected date of graduation. If a student wishes to complete a program of study after this date she or he must re-register and pay the appropriate fee. The maximum period of registration for an Open University validated award is ten years.

Students should consult with their advisers if they wish to defer their studies, withdraw from a course, or to transfer registration from one course or award (major) to another. Applications for deferral, withdrawal or transfer should then be lodged either with the Registrar's Office or the Student Success Centre. Applications are then considered by the Committee of Academic Standards and Policies (CASP). Its decisions will be governed by the following regulations:

Students are permitted to change a course within the first two days of teaching. Beyond this period, students may withdraw from a course within the first two weeks of teaching whilst retaining the right to re-enroll it in the said course in the future. Changes after this deadline will only be considered in exceptional circumstances. Students shall not be permitted to withdraw from a course and then subsequently re-enroll in a course after the submission or completion of the first summative assessment for the course or courses concerned.

The maximum number of retakes allowed in a program leading to an Open University award is 10. Students have the option of using some of these retakes for non validated courses. However, the total number of retakes allowed toward both the DERE US degree and the OU validated award is 10.

The decision to permit a student to transfer from one course or award to another, will be governed by the enrolment limits on the course(s) to which the student wishes to transfer, the possession by the student of the necessary prerequisites (3.2, Appendix I – Regulatory Framework), and an assessment of the student's ability to meet the requirements for the award for which she or he is registered.

Applications for deferral of studies should be supported by evidence of relevant mitigating or extenuating circumstances.

For the Open University award, the Validation Office will be responsible for notifying the University of the number and registration details of all students entering the programs that it has validated. The Validation Office will ensure that the University is also notified of any changes to a student's initial registration.

Students, who fall under the exception of not pursuing an Open University Award, have the option of declaring their major by the time they have accumulated 50 US credits.

Students in the General Studies program must declare a major during their first semester, selecting from Liberal Studies or Business Studies. Liberal Studies majors must develop their major by consulting with (a) an advisor from the Office of Academic Advising (OAA) and (b) the department head of the academic discipline most closely related to their planned course of study. General Studies students must also consult the OAA when changing major.

Students who decide to change their major toward the US degree should consult with their advisor. All credits earned will be computed in the student's average, whether or not they count toward the new major or program; the omission of any courses or grades is not permitted.

Students may register for a maximum of 120 UK credits in each academic year. Students may not register for more than four (4) courses validated in their program per semester. Students may not register for more than one (1) course validated in their program per session.

A student's maximum course load for the combined DEREЕ US degree and Open University award (or toward the DEREЕ US degree only) may not consist of more than five (5) courses (up to 17 US credits) per semester and up to two (2) courses (up to 7 US credits) per session.

Course loads for students of Junior College (the program which leads to a non validated US NEASC accredited Associate degree), are prescribed until successful completion of EN 1111. A normal semester's load is 4 courses (12 US credits.) Students who wish to register for more than 4 courses (12 US credits) must have completed a minimum of 30 US credits and have a CI of 3.00.

Non-Degree Students (applicable toward the DEREЕ US degree only)

A student's status is determined on the basis of eligibility for /or intention to pursue a degree at DEREЕ - ACG. A degree student is one who is working toward a degree; a non-degree student is one who is not working toward a US degree.

Non-degree applicants are required to submit an application form and a transcript from their current institution. If a non-degree student should subsequently decide to pursue a degree at the College, he or she must request a change of status at the Advising Office. The student will be eligible to follow the DEREЕ US degree. No more than 32 US academic credits earned in non-degree status may be applied to degree status toward the US degree unless special permission is granted by the respective academic dean. In case the student wishes to pursue in addition to a DEREЕ US degree an Open University validated award, (s)he must follow all relevant rules in effect at the time (s)he becomes a degree student. Please note that a student may change status from non-degree to degree or vice versa only once and only to the DEREЕ US degree program.

Non-degree students who become degree students must follow the degree programs in effect at the time they become degree students. Students pursuing degrees at other institutions who wish to take courses at DEREЕ - ACG and transfer the credits may enroll as non-degree students. They should submit their application form with the required tuition fee(s) to the Admissions Office. They should also submit a transcript as evidence of being in good academic standing.

Non-degree students must observe all College academic requirements, including prerequisites and course levels and must have obtained permission by the respective academic Dean.

Major Requirements

Students at DEREЕ - ACG must select one of the following types of majors:

- a) single major
- b) double major

The College also offers the opportunity for students to select a minor. The specific requirements of the various disciplines are listed in the programs of those disciplines.

a) Major

The minimum requirement for a major concentration is 12 courses (36 semester hours) in a single discipline. All students required to also pursue the validated award, must successfully fulfill the requirements of 24 courses which correspond to the UK levels 4, 5 and 6 (see also the section *Residency Requirement*).

b) Double Major (applicable only toward the DEREЕ US degree only)

Students may do a double major by completing all requirements of two majors within a school of DERE E - ACG. The minimum requirement for a double major is 12 courses (36 semester hours) in each of the two disciplines of the double major. Students must satisfy the requirements of both majors. (see also the section *Residency Requirement*)

Minor (applicable toward the DERE E US degree only)

A minor represents basic yet significant knowledge in an area and consists of a clearly defined set of courses related to a field of study different from that of the student’s major. The minimum requirement for the completion of a minor is 18 US credits of which at least 3 courses must be completed at DERE E. To earn a minor, students must maintain a cumulative average of at least 2.00 in the courses of the minor. In addition to existing minors listed in the catalog, students may choose a program of minor concentration involving two or more disciplines. Such a program must comply with the general rules of the College regarding minors. Proposals for minors must be carefully designed by students in cooperation with their advisors and relevant faculty members, before submission to the Curriculum Committee for approval.

Students who are enrolled in the “Certificate-Minor” Program must complete at DERE E, all courses in the minor they have selected and maintain a C.I. of at least 2.00 in order to be awarded a “Certificate-Minor”.

Requirements for the US DERE E Bachelor’s Degree

All programs for the US Bachelor of Arts and Bachelor of Science degrees have certain subjects in common: English, speech, ethics, information systems, and a group of requirements in general education, distributed among the humanities, the natural sciences, and the social sciences. Although they may vary from program to program, the following minimum requirements must be met. The general requirements for concentration in a program leading to a DERE E US Bachelor’s degree are as follows:

Credit Hours

General Education (distributive requirements)	47
English	9
Speech or Professional Communication	3
Ethics	3
Humanities	9
Selected from at least two of the following*: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Natural Sciences	8
Students are required to complete any two courses in natural science with laboratory selected from: biology, chemistry, environmental studies, geology, oceanography, physical science, physics	
CS 1070 Introduction to Information Systems	3
Social Sciences	12
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
Concentration	At least 30**
Electives	Up to 51***

TOTAL: 128

*Excluding all AR courses, MU 1005, MU 1011, MU 1112, and any theater arts courses except DR 2320, DR 2321.

**Beyond introductory work at the 1000 level.

***Up to three credits of Physical Education courses may be used as Electives.

All Physical Education courses are graded on a Pass/Fail basis.

Students are urged, but not required, to complete most of their distributive requirements in general education as early as possible. Doing so not only lays the broad base of general education so desirable before specialization, but also enables students to explore several fields before deciding on an area of concentration.

Assessment Procedure

Although courses may employ assessment instruments which perform only a diagnostic or formative function, credit for the completion of a course can only be obtained on the basis of one or more summative assessments. A summative assessment provides a measure of the extent to which a student has achieved the intended learning outcomes of a course.

The assessment of a student's academic performance requires a judgment of the quality of his or her work. In all cases, this assessment must be governed by criteria which are explicit and communicated to students.

The general grading criteria employed by the College are set out in the following table. Faculty are expected to develop rubrics for the assessment of students, and it is the responsibility of department heads or area coordinators to ensure that these rubrics are consistent with the program specification and other documentation approved at validation.

Grading

Grades are reported at the end of each semester. The following scale of letter grades and numerical (quality-point) equivalents is used toward the US bachelor's degree:

Grade Descriptors These descriptors are typical characteristics of the standard of work associated with each grade. The descriptors are illustrative and for guidance only.	COURSE	
	LETTER GRADE	POINT GRADE
Excellent: Outstanding; high to very high standard; a high level of critical analysis and evaluation, incisive original thinking; commendable originality; exceptionally well researched; high quality presentation; exceptional clarity of ideas; excellent coherence and logic. Trivial or very minor errors.	A A-	4 3.7
Very Good: A very good standard; a very good level of critical analysis and evaluation; significant originality; well researched; a very good	B +	3.3

standard of presentation; pleasing clarity of ideas; thoughtful and effective presentation; very good sense of coherence and logic; Minor errors only.		
Good: A good standard; a fairly good level of critical analysis and evaluation; some evidence of original thinking or originality; quite well researched; a good standard of presentation; ideas generally clear and coherent, some evidence of misunderstandings; some deficiencies in presentation.	B	3
	B-	2.7
Satisfactory: A sound standard of work; a fair level of critical analysis and evaluation; little evidence of original thinking or originality; adequately researched; a sound standard of presentation; ideas fairly clearly clear and coherent, some significant misunderstandings and errors; some weakness in style or presentation but satisfactory overall.	C+	2.3
	C	2
Marginal: Overall marginally satisfactory; some sound aspects but some of the following weaknesses are evident; inadequate critical analysis and evaluation; little evidence of originality; not well researched; standard of presentation unacceptable; ideas unclear and incoherent; some significant errors and misunderstandings.	C-	1.7
	D+	1.3
	D	1
Poor: Well below the pass standard; a poor critical analysis and evaluation; no evidence of originality; poorly researched; standard of presentation totally unacceptable; ideas confused and incoherent, some serious misunderstandings and errors. A clear fail well short of the pass standard.	F	0

Failure F - (no credit earned)

Pass P - (credit earned)

Retake R – (Course retake for Failing Grade Replacement)

Satisfactory S - (Only for pre-collegiate courses)

Unsatisfactory U - (Only for pre-collegiate courses)

Credits transferred from a UK university validated program CT (credit transferred)

Accreditation of prior certificate learning credits PC (credit transferred)

Accreditation of prior experiential learning credits PE (credit transferred)

Credits transferred for the DERE US degree only TR (credit transferred)

Mitigating Circumstances MC- (no credit earned)

Non-Credit NC - (no credit earned)

Non-Report NR - (no credit earned)

Withdrawal W - (no credit earned)

F (Failure)

The grade of F is computed in the grade-point average (GPA) and in the cumulative index (CI). A student may receive credit for a failed course only by retaking that course. Retakes are capped at 'D'.

P (Pass)

The grade of P has no quality-point equivalent and is not computed in the student's grade-point average or cumulative index. However, credits earned with the grade of P are included in the total number of credits earned and count toward the completion of the DEREЕ US degree requirements. Students may petition for a Pass/Fail option for elective courses taken outside their major, but, once the option is granted, they may not revert to a letter grade. Petitions for a Pass/Fail option should be addressed to the respective academic dean no later than the first week of the semester. No Pass/Fail option is available in accelerated sessions or toward the Open University award. Certain courses, such as most of Physical Education courses, are graded on a Pass/Fail basis only.

R (Course Retake for Failing Grade Replacement)

The Grade Replacement policy allows students to retake courses for change of failing grade. Students may repeat a course and replace an 'F' grade by using the Grade Retake policy. The maximum number of retakes for both degrees is 10 courses. Retakes are capped at grade 'D'.

S (Satisfactory)/U (Unsatisfactory)

The grades of S and U are given for foundation courses. The latter do not constitute part of validated programs.

Mitigating Circumstances (MC): see section on Mitigating Circumstances

NC (Non-Credit)

The designation NC indicates that the course was not taken for credit. This is applicable only toward non- validated programs.

NR (Non-Report)

The designation NR is automatically recorded in the event final grades are not submitted by the specified deadline. The NR is automatically removed as soon as the grade is submitted

W (Withdrawal)

A W grade indicates that a student withdrew from a course by the date specified in the College calendar. No credit is granted

All decisions on grades of validated courses remain provisional until they have been ratified at a meeting of the Board attended by the relevant external examiner(s).

Grade Point Average (GPA) and Cumulative Index (CI)

In the US system of Education, a grade point average (GPA) is determined for each student at the end of each semester. The cumulative index (CI) is the average of all the grades of all semesters of study. Both averages are computed by multiplying the number of credit hours for each course by the quality point equivalent of the letter grade. The quality points earned for each course are then added and the sum is divided by the total number of credit hours. The credits for a course in which an F is received are included in the divisor, but no quality points are earned. Course credits by transfer are excluded from compilation of the CI at DEREЕ - ACG. Grades reported as MC, NR, S, U, R, and NC are not computed in the average. When the MC or NR is removed, the new grade is then averaged in the

semester in which the course(s) was/were taken. Summer and winter session grades are averaged with the grades of the previous semester.

All assessed work submitted for credit in validated courses and programs leading to Open University awards shall be subject to a process of second marking and review by External Examiners. This policy extends to all modes of assessment and, where assessed work is not in written form, every effort should be made to apply some appropriate form of moderation. For the implementation of the College's policy on second marking and External Examiners see regulations 6.4 - **6.5.2.4** in the second part of this catalog. Students registered for the Open University award are assessed by the Board of Examiners (see regulations 6.6 - 6.6.3-.) Student progress toward the US DERE degree is not assessed by a Board of Examiners.

Assessment, Progression and Awards

Attendance Policy

All students must meet the College's attendance requirements.

All students are required to attend 80% of instructional class time. Some programs may impose a stricter attendance requirement.

Absence from a class does not exempt a student from completing the work for that class. Students who have exceeded the allowed threshold of absences will be referred by the instructor to the Registrar's Office. The Registrar will in turn inform the Committee on Standards and Policies (CASP) which, in the light of any evidence of extenuating circumstances submitted by the student, will decide whether the student must withdraw from the course (and receive an F grade).

Assessment Deadlines

Students must submit work by the deadlines set in the course outline. Work submitted after but within seven days of the deadline will receive a maximum grade of D. Students will fail the assessment if work is submitted later than seven days after the deadline.

The Assessment of Students with Special Needs

For students registered for the Open University Award: the Boards of Examiners may make special arrangements for the examination or assessment of students with disabilities or learning differences. These arrangements must be approved in advance of the first assessment to which they will apply.

All students whether or not registered for both awards, are responsible for alerting the Registrar to a special need, and for providing relevant documentary evidence. The Registrar will then pass on this information to the Committee on Disability and Learning Differences.

The Committee on Disability and Learning Difficulties will decide the action to be taken to accommodate a student with special needs having ensured that there has been full consultation with faculty in the department(s) responsible for the assessment of that student. This action must be endorsed by the Chair of the relevant Board of Examiners in the case of the validated award. Alternative methods of assessment for non validated

courses or programs are suggested by the Committee on Disability and Learning Differences in consultation with the instructor.

Action in the Event of Failure

For each course, students must obtain a minimum of Grade D in each summative assessment to achieve a pass and obtain the credit for that course (6.3, Appendix I – Regulatory Framework).

For the validated award only, three courses of action are available to Boards of Examiners in the event of a student failing one or more assessments components of a course:

Students who fail one or more assessments in a course will be offered the opportunity to be reassessed (to resit) in the element(s) that comprises the overall assessment of that course. Only one resit per each assessment element is allowed in each validated course. The maximum grade a student can obtain for the reassessed component of the course is a pass (Grade D). If the student fails the resit, s/he will not receive the credit for that course. The resit policy does not apply to non validated courses and programs.

Exceptionally, and subject to a recommendation from the Committee of Academic Standards and Policies based on evidence it has received of a student's mitigating circumstances, the Board of Examiners may grant a student a further opportunity for reassessment in a validated course. Students with mitigating/extenuating circumstances will not be subject to a capped grade of "D". The Committee on Academic Standards and Policies may grant a student further opportunity for reassessment in consultation with the instructor.

A student who has obtained a final fail grade following reassessment(s) in a course validated in his/her program or an F in a course that is not validated in his/her program (where the reassessment policy does not apply), may retake the course. The grade of such retake will be subject to a cap of a "D" grade. A student's program may not comprise more than 10 retakes in total for both the validated and DERE US Awards. Students retaking a course will be required to observe the College's attendance requirement (7.1, Appendix I – Regulatory Framework) and complete all the assessments for that course. Following the successful completion of a retake, the grade obtained by the student will replace the original fail grade. This option is not available to students who have already obtained credit and are seeking to improve their grade for a course. A student's program may not comprise more than 10 retakes. If a student withdraws from a course, prior to any assessment taking place, and if (s)he re-enrolls on the said course, the grade will not be subject to a cap. After repeating the course, the repeat grade will replace the original one. The original 'F', accompanied by the letter 'R', and the replacement grade will both appear on the student's transcript, but only the replacement grade will be counted in computing the cumulative index (CI). If students withdraw from the course they are repeating for grade replacement, the original grade 'F' assigned for the course remains. Courses transferred from other institutions, as well as courses waived may not be repeated. Students also may not use the policy retroactively after their graduation from Junior College or DERE - ACG. Successfully completed courses that are repeated over and above the ten retakes will appear as NC automatically. Graduates who are re-admitted as non-degree may only repeat courses as NC (i.e., they may only audit courses they have passed.)

Mitigating Circumstances

The following regulations distinguish between factors or circumstances which were known to the student in advance of taking an assessment and which affect his or her ability to

attend an examination or submit work by the published deadline (7.7.3, Appendix I – Regulatory Framework), and those which have not impaired the student’s ability to attend for examination or meet a deadline for the submission of work but which may have affected his or her performance (7.7.4, Appendix I – Regulatory Framework). In all cases, it is the responsibility of the student to ensure the timely disclosure of any factors or circumstances which may affect the assessment of his or her learning and responsibility for the consideration of these factors and circumstances will lie with the Committee of Academic Standards and Policies.

Students whose circumstances may affect (or may have affected) their ability to meet a program’s assessment requirements must submit a completed Mitigating Circumstances Extension Form together with verifiable documentation to the Registrar’s Office. This form can be completed electronically or in person and may, if necessary, be signed retroactively.

In the case of factors or circumstances which were known to the student in advance of taking an assessment and which affect his or her ability to attend an examination or submit work by the published deadline:

- a. the Committee of Academic Standards and Policies will consider the evidence submitted by the student;
- b. if the mitigating circumstances are accepted by the Committee it will determine the extension to be granted to the student or, in the case of examinations, the date on which the student shall be assessed; in such cases the grades will not be capped at “D”.
- c. for the validated award only, the Chair of the Board of Examiners, the Registrar and the appropriate department head/area coordinator will be informed of the Committee’s decision. For students registered only for a DEREЕ US degree, the Registrar, the instructors and the relevant department head/area coordinator will be informed of the Committee’s decision

The student will have the right to apply for a further extension, or for a rescheduling of an examination, if the mitigating circumstances persist.

In the case of factors or circumstances have not prevented a student from attending for examination or meeting a deadline for the submission of work but which may have affected his or her performance:

- a. the Committee of Academic Standards and Policies will review the evidence submitted by the student. For students registered for a validated award the Committee will make a recommendation for consideration by the appropriate Board of Examiners; for those students who are registered only for a DEREЕ US degree, the Committee will communicate directly with the instructor and the Registrar’s Office.
- b. For students registered for a validated award, the Board of Examiners is responsible for considering that action that it should take (6.6.1[e], Appendix I – Regulatory Framework) in the light of the recommendations of the Committee of Academic Standards and Policies;
- c. For students registered for an Open University validated award, the actions available to the Board of Examiners include: the deferral of an assessment to a later date; compensation for the failure in a course (7.6, Appendix I – Regulatory Framework); agreement that the student should either retake the course or be reassessed with the grade achieved being recorded in the student’s transcript and therefore contributing to the classification of the award; and, exceptionally, a decision that the student be assigned a higher grade for the course or courses on which his or her performance has

been affected. For those students who are registered for the DERE US degree only, appropriate action will be taken by the instructor upon CASP's recommendations.

Progression toward the validated award

Students must complete all Level 4 courses within the Open University validate program before they progress to Level 5.

Providing that a student has obtained the necessary prerequisites, s/he may progress to Level 6 courses having gained at least 60 credits at Level 5.

Conferment of Awards

In order to qualify for an Open University validated award the student must have satisfied both:

- The general credit requirements for the award (2.4, Appendix I – Regulatory Framework); *and*
- The learning outcomes set out in the program specification for the award for which the student is registered.

The Open University validated BA or BSc with Honours are classified awards. The class of degree awarded will be determined by the following criteria:

- Candidates must meet the credit and learning requirements set out in 7.8 (Appendix I – Regulatory Framework).
- Using the grade conversion scale in 6.3 (Appendix I – Regulatory Framework), a cumulative index is calculated by adding 30% of the Grade Point Average for all Level 5 courses to 70% of the Grade Point Average for all Level 6 courses.
- Credit obtained through the credit transfer, APCL or APEL procedures (Section 4, Appendix I – Regulatory Framework) is excluded from the calculation to determine the classification of the degree for both the Open University validated and DERE US awards. For these candidates, the grades obtained for the remaining courses are included in the calculation.
- Students who, following the above calculations, obtain a final score of between 2.0 and 2.69, will be awarded an Open University validated Ordinary Degree.

For the Open University award, where a student fails the threshold GPA, by 0.025 or less for the Open University award, for a specific award classification (s)he will be deemed to be a borderline student. The individual case of all borderline students will be discussed at the Board of Examiners meeting based upon the following criteria:

- a) the student has completed eight Open University validated courses within the last academic year
- b) the student has received a grade at or above the level of the higher class award in at least one of the capstone courses
- c) the majority of Level 5 and Level 6 must be graded at or above the proposed class of degree
- d) the student has not failed any assessments in any validated courses

At the Board of Examiners a consensus view will be taken on the final classification to be awarded to the student. The Chair of the Board of External Examiners and the External Examiner(s) must endorse the decision.

Graduation Requirements

In order to graduate, students must:

- a. Complete satisfactorily the total number of credits and all other requirements set for the degree.
- b. Fulfill the residency requirement.
- c. Attain a minimum cumulative index of 2.0.

A student's graduation with a DEREЕ US degree will be delayed if (s)he must resit one or more assessments in his/her last semester of studies.

Applying for Graduation

When students reach their last semester/session of studies at the College, they must apply for graduation to the Student Success Center at the Aghia Paraskevi campus or to the Registrar's Office at the Downtown campus. Deadlines for the submission of applications for graduation are announced in advance.

An application for graduation which fails to be submitted by the announced deadline will move to the next graduation date.

Faculty Recommendation for Graduation

Academic Deans and their designees evaluate prospective graduates' records and the registrar confirms the completion of graduation requirements. An official list of prospective graduates, as certified by the Registrar, is then presented to the faculty for approval.

The faculty recommendation to graduate students certified by the Registrar is obtained by a simple majority vote; for students not certified by the Registrar, a vote of four-fifths of the faculty is required.

Although degrees are granted only once a year, a student who has been recommended by the faculty for graduation may obtain a certificate signed by the Registrar confirming completion of graduation requirements.

Trustees' Approval and President's Conferral

The President of the College presents the faculty recommendation for graduation to the College's Board of Trustees for approval. The trustees' approval of the faculty recommendation for graduation gives the president the authority to confer the degrees.

Graduation with Distinction

The Bachelor's degree is awarded at three levels of distinction to students who have completed at DEREЕ – ACG at least 72 US credits out of the total number of credits required for graduation and who have obtained exceptionally high grades.

The CI is computed to include all courses completed at DEREЕ - ACG.

Cum Laude	3.50-3.79
Magna Cum Laude	3.80-3.89
Summa Cum Laude	3.90-4.00

Requirements for the Junior College Associate Degrees

To be granted an associate degree, Junior College students must successfully have completed all required courses as specified in the detailed description of their particular programs (see “Requirements for the Associate Degrees” in the Junior College section) and must have attained a minimum CI of 2.00. Junior College programs are not validated.

Academic Offences

An academic offence (or breach of academic integrity) includes any action or behavior likely to confer an unfair advantage, whether by advantaging the alleged offender or by disadvantaging another or others. Examples of such misconduct are plagiarism, collusion, cheating, impersonation, use of inadmissible material and disruptive behavior. Responsibility for reviewing breaches of academic integrity is held by the Committee on Standing and Conduct

Charges against a student for violating academic integrity may originate from any source: a faculty member, an administrator, a staff member, a fellow student, or from the community at large. The charges are to be submitted in writing to the chair of the Committee on Standing and Conduct. If a member of the Committee originates the charge, then that member will be excluded from the decision-making process, and any other process related to the case.

On receipt of the allegation of a breach of academic integrity, the Chair must inform the Chair of the Board of Examiners that is responsible for the assessment of the course(s) that are affected by the alleged offence. The Board should then suspend its decisions on the candidate’s grade(s) until the facts have been established (8.5, Appendix I – Regulatory Framework). This applies to validated courses/programs only.

The Committee on Standing and Conduct will either itself investigate the charge or establish from its own membership a panel to conduct the investigation. In establishing whether a breach of academic integrity has occurred, the Committee (or panel) should consider oral and/or written evidence supplied by the individual(s) making the charge and the alleged offender. The alleged offender shall have the right to appear before the Committee (or panel).

For validated courses/programs only, once the Committee on Standing and Conduct has considered the allegation and reached a conclusion on whether an offence has occurred, it should issue a report with a recommendation regarding the outcome for the student to the Chair of the relevant Board of Examiners. If it has been established that an offence has occurred, the Board will judge the significance of the misdemeanor and exercise its discretion as appropriate to the case. If it is established that a student has attempted to gain an unfair advantage, the examiners shall be given the authority to rule that the student has failed part or all of the assessments, and the authority to determine whether or not the student should be permitted to be reassessed.

Independently of the assessment decisions made by the Board of Examiners on offences pertaining to validated courses/programs, the Committee on Standing and Conduct is empowered to consider a wider range of sanctions that might be applied when a student is found guilty of a breach of academic integrity. The following list of sanctions is indicative and can be imposed by majority vote of the Committee:

Admonishment Letter (or Letter of Warning): The student is advised in writing that her/his behavior violates rules of academic and/or personal integrity and that a recurrence will

lead to more serious sanctions. The Committee will deliberate on whether the letter should or should not appear in the student's file permanently or for a lesser period of time.

First Offence File: The student's name and a description of the offense is filed in a shared electronic folder, accessible by the Vice President of Academic Affairs, the Vice President and Dean of Faculty, the academic Deans, the Dean of Students and department heads. Second offences automatically result in a hearing.

Disciplinary Probation: The student is advised in writing that his/her behavior violates rules on academic and/or personal integrity and is given a probationary period (to be decided upon by the Committee) to show by good behavior that a more stringent penalty should not be imposed. During the period of the probation, the student is required to terminate association with all extra-curricular activities and resign from any student office.

Suspension: The student's relationship with the College will be discontinued until the end of the semester or term. The student will forfeit any fees involved with the College.

Dismissal: The student's relationship with the College will be terminated indefinitely. The right to apply for re-admission shall be denied.

Before announcing judgment/sanctions, the Chair of the Committee on Standing and Conduct consults with the Chair of the Academic Council, who has the right to recommend other sanctions. If the Chair of the Academic Council is in agreement with the Committee's recommendations, the Chair of the Committee will inform the student and the plaintiff (in writing and within three days of the hearing) of the final judgment and the actions to be taken. If the Chair of the Academic Council proposes other or additional sanctions, the chair of the Committee must communicate these recommendations to the Committee within three days and re-deliberate. Majority vote once again determines final sanctions. Communications procedures as outlined above apply. A final written report to the Academic Council on a case-by-case basis, is prepared within 14 days, and includes the complaint, the Committee's judgment and sanctions.

Within three *working* days of receipt of the decision, either party (plaintiff or student) has the right to make a formal written appeal against the decision of the Committee. The appeal is addressed first to the Committee on Standing and Conduct. If the Committee does not deem any change to the decision is warranted subsequent to consideration of the appeal, the appeal may then be brought to the Academic Council, and subsequently to the President whose decision is final.

For offenses made in validated courses/programs, the student may appeal against the decision of the Board of Examiners (8.5, Appendix I – Regulatory Framework) in accordance with the regulations for academic appeals (Section 9, Appendix I – Regulatory Framework).

Academic Appeals

Students registered in a validated program, may appeal against a decision of the Board of Examiners. Students' rights of appeal are limited to two grounds:

- either that the candidate's performance in an assessment was adversely affected by illness or factors which s/he was unable, or for valid reasons unwilling, to divulge before the Board of Examiners reached its decision.
- or that that there has been a material administrative error, an assessment was not conducted in accordance with the current regulations for the program or special arrangements formally agreed, or that some other material irregularity relevant to the assessment has occurred.

Disagreement with the academic judgment of a Board of Examiners in assessing the merits of an individual element of assessment does not constitute grounds for an academic appeal. Responsibility for the submission of documentary evidence in support of the appeal rests with the student.

Appeals must be submitted in writing to the Registrar no later than 14 days following the publication of Examination Board results. All appeals including request for grade change for non validated courses/programs must be submitted in writing to the Registrar by the end of the second week of the following session/semester.

On receipt of the appeal, the Registrar informs the department head/area coordinator and Academic Council (through the Vice President of Academic Affairs) and submits to them all relevant evidence and correspondence.

The Academic Dean will undertake an initial assessment of the validity of the appeal and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the appeal. Alternatively, the student may decide to withdraw his or her appeal and/or lodge a complaint in accordance with the College's complaints procedure. For appeals concerning grade assignment in non validated courses, the department head/area coordinator may form a departmental committee to review the student assessment and propose a decision on the grade.

In the event that the student decides to proceed with the appeal, a subcommittee of the Academic Council will be convened no later than three weeks after receiving the student's decision to continue with the appeal. The membership of the subcommittee shall not include any member of faculty or the administration who has been involved in the assessment of the student or who is a member of the relevant Board of Examiners.

In cases of validated courses/programs, the subcommittee of the Academic Council will hear the appeal. The appellant may be called to appear before the subcommittee. The subcommittee may also require the Chair of the Board of Examiners to appear separately before it. The appellant and the Chair of the Board will not be present when the subcommittee considers the evidence and formulates its decision.

In cases of validated courses/programs, the subcommittee must inform the student and the Board of Examiners of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President in writing against the decision of the subcommittee. If the appellant wishes to contest the President's decision s/he has the right to lodge an appeal with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Center.

The Registrar's Office will keep records of outcomes for all appeals cases. The academic Council will receive annual summary reports regarding all appeals received by the College.

Complaints Procedure

Complaints are specific concerns about the provision of a course/module or a program of study or related academic or non-academic service. For non validated courses/programs complaints do not address the review of a decision made by an academic body. When appropriate, a complaint is first resolved through informal discussion with the party/office directly involved. If not resolved at this level, a formal complaint is submitted by the

student to the Registrar's office within 14 days from the day the outcome of this discussion is made known to the student. Upon receipt of the complaint the Registrar forwards the complaint with all relevant documentation to a panel consisting of the Vice President of Academic Affairs, the Academic Deans and the Dean of Students.

Depending on the nature of the complaint, the academic Dean or Dean of Students will undertake an initial assessment of the validity of the complaint and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the complaint.

In the event that the student decides to proceed with the complaint, a subcommittee of the Academic Council will be convened no later than three weeks after receiving the student's decision. The membership of the subcommittee shall not include any member of faculty or the administration who has been involved in the complaint or who is a member of the relevant Board of Examiners.

The subcommittee of the Academic Council will hear the complaint. The appellant may be called to appear before the subcommittee. The subcommittee may also require the relevant member of faculty and/or Administration to appear separately before it. The appellant and any member of staff against whom the complaint has been made will not be present when the subcommittee considers the evidence and formulates its decision.

The subcommittee must inform the student and the Chair of the Board of Examiners (if the complaint concerns a validated course/program) of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President against the decision of subcommittee. If the appellant wishes to contest the President's decision for validated programs/programs, s/he has the right to lodge a complaint with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Cent.

The Registrar's Office will keep records of outcomes for all complaints cases. The Academic Council will receive annual summary reports regarding all complaints received by the College.

ACADEMIC PROGRAMS

DEGREES GRANTED

Bachelor of Arts (BA), with majors in:

Art History	Music
Communication	Philosophy
Economics	Psychology
English	Sociology
History	Theater Arts
Liberal Studies	Visual Arts

Bachelor of Science (BS), with majors in:

Environmental Studies
Information Technology

Bachelor of Science (BS), in Business Administration, with majors in:

Accounting and Finance
Business Studies
Computer Information Systems
International Business and European Affairs
International Tourism and Hospitality Management
Management
Marketing

Minors in:

Accounting	History
Anthropology	Human Resource Management
Archaeology	Insurance
Art History	International Business and European Affairs
Biology	International Relations
Business	Marketing
Classical Civilization/Classics	Modern European Literature
Communication	Music
Computer Information Systems	Operations Management
Dance	Philosophy
Economics	Psychology
Electronic Business	Shipping Management
English	Sociology
Entrepreneurship	Theater Arts
Finance	Visual Arts
Foreign Languages	

GENERAL STUDIES PROGRAM

Requirements for the Business Studies Degree

Requirements for the Liberal Studies Degree

BUSINESS STUDIES

	Credit Hours
General Education	41
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Three courses in at least two humanities ¹	9
Selected from archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences ¹	6
Selected from anthropology, economics, political science, psychology or sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics ²	3
Business Core	45
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 4615 Managing Strategy and Strategic Issues	3
MK 2050 Principles of Marketing	3
Concentration	30
<i>Required:</i>	
A freshman seminar in business ³	3
One major elective selected from the following:	3
AF 2020 Mathematics of Finance	
CS 2240 Electronic Commerce	
HT 3137 Travel and Transport	

IB 3108 Business in the European Union
 MG 2333 New Ventures Creation
 MK 3159 Consumer Behavior

Two major electives selected from the following: 6

AF 3313 Corporate Finance
 AF 3223 Financial Statements Analysis
 CS 3157 Project Management
 CS 3330 Human Computer Interaction
 HT 3121 Sustainable Management in Tourism and Hospitality
 HT 3117 Managing Service Quality in Tourism and Hospitality
 IB 3120 International Human Resource Management
 IB 3218 EU Economic and Funding Policies
 MG 3131 Human Resources Management
 MG 3343 Operations Management
 MK 3358 Marketing Research
 MK 3554 Marketing Management

Six business administration electives 18

Electives **12**

TOTAL: 128

- ¹ General Studies Program (GSP) students must take freshman seminars to fulfill these requirements
² Includes one extra lab hour for GSP students
³ The freshman seminar in business is required for GSP students only; non-GSP students may substitute any business administration course for this requirement

LIBERAL STUDIES

	Credit Hours
General Education	47
<i>Required:</i>	
EN 1010 Introduction to Academic Writing.....	3
EN 1111 Academic Writing.....	3
EN 1212 Academic Writing and Research.....	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication.....	3
Two courses in natural science with laboratory.....	8
CS 1070 Introduction to Information Systems.....	3
PH 2010 Ethics or	
PH 2005 Business Ethics.....	3
Three courses from at least two areas of the Humanities*.....	9
selected from archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences*.....	12
Four courses selected from at least two of the following areas: anthropology, economics, political science, psychology or sociology	
Concentration	72
<i>Required:</i>	
Eight 1000- or 2000-level courses as appropriate for the disciplines selected	24
Eight 2000- or 3000-level courses as appropriate for the disciplines selected.....	24
Eight 3000- or 4000-level courses as appropriate for the disciplines selected.....	24
Electives	9
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/> TOTAL: 128	

**General Studies Program students must take Freshman Seminars to fulfill this requirement*

THE SCHOOL OF ARTS AND SCIENCES

Requirements
for the Bachelor
of Arts Degree
(BA)

Art History
Communication
Economics
English
 English and American Literature
 English with Linguistics

History
Liberal Studies
Music
Philosophy
Psychology
Sociology
Theater Arts
Visual Arts

Requirements
for the Bachelor
of Science Degree
(BS)

Environmental Studies
Information Technology

ART HISTORY

	Credit Hours
General Education	56
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics	3
Humanities	3
Three courses selected from at least two of the following areas: archaeology, literatureclassical literature, music, philosophy, theater arts	
HY 1000 Survey of Western Civilization I	3
HY 1001 Survey of Western Civilization II	3
PH 2014 Aesthetics	3
AT 1000 Introduction to Art History I	3
AT 1001 Introduction to Art History II	3
Social Sciences	12
Four courses in at least two of the following areas: anthropology, economics, political science, psychology, sociology	
Concentration	60
<i>Required:</i>	
One course in Visual Arts	3
AT 2224 Writing about Art	3
AT 2005 Art and Architecture of Ancient Greece	3
AT 2006 Roman Art and Architecture	3
AT 1025 History of Architecture	3
AT 2113 Modern Art	3
AT 3023 Theories of Art	3
AT 2026 Northern European Art 15th-16th c.	3
One of the following:	3
AT 2003 Art and Architecture of the Ancient Near East	
AT 2004 Art and Architecture of Ancient Egypt	
AH 2021 The Bronze Age in Greece	
AH 2023 Discourse, Display, and Design in the Ancient Greek Sanctuary	
One of the following:	3
AT 2019 Islamic Art and Architecture	

AT 2016	African Art	
One of the following:.....		3
AT 2007	Early Christian and Byzantine Art and Architecture	
AT 2008	Romanesque and Gothic Art and Architecture	
One of the following:.....		3
AT 2028	The Art of Reason	
AT 2017	Modern Greek Art	
AT 3109	The Italian Renaissance.....	3
AT 3111	Seventeenth-Century Art.....	3
AT 3112	Pluralism in Nineteenth-Century Art.....	3
AT 3118	Post-Modern Art.....	3
AT 4930	Selected Topics.....	3
AT 4936	Methodologies of Art History.....	3
Two of the following:.....		6
AT 3131	Theories of Architecture	
AT 3032	Theory and Practice of Display	
AT 3033	Feminism and Art History	
AR 4140	Issues in Contemporary Art	

Electives 12

TOTAL: 128

COMMUNICATION

	Credit Hours
General Education	53
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics or	
CN 2312 Media Ethics	3
Humanities	9
Three courses, with at least one, but no more than two courses in history	
Two courses in one foreign language	6
<i>Students must take two courses in one foreign language regardless of prior foreign language learning or knowledge.</i>	
Social Sciences	12
Four courses in at least two of the following areas: anthropology, economics, political science, psychology, sociology At least one of the courses must be a 1000-level course	
Concentration	33
<i>Required:</i>	
CN 2201 Contemporary Mass Communication	3
CN 2202 Writing for Mass Communication	3
CN 2203 Fundamentals of Public Relations	3
CN 2206 Interpersonal Communication	3
CN 2221 Communication Theories	3
CN 2405 Multimedia Lab	3
CN 3210 Communication in Advertising	3
CN 3308 Issues in Context	3
CN 3327 Introduction to Film and Television Studies	3
CN 3532 Communication Research Methods	3
CN 3940 Communication Seminar	3
Eleven additional Communication courses (any five at Level 5 and any six at Level 6).	33
CN 2311 Fundamentals of Print Journalism	3
CN 2504 News Culture	3
CN 3200 Creative Execution in Advertising	3
CN 3209 Copywriting and Creative Evaluation	3
CN 3225 Film Analysis	3

CN 3238	Leadership Communication.....	3
CN 3307	Television News Writing.....	3
CN 3316	Radio News Writing	3
CN 3322	Television Producing.....	3
CN 3334	Client Services in Advertising.....	3
CN 3337	Screenwriting.....	3
CN 3339	Making the Short Documentary.....	3
CN 3423	Public Relations and Special Events Planning.....	3
CN 3426	Public Relations in Non-Profit Organizations.....	3
CN 3428	Public Relations Techniques.....	3
CN 3535	Editing Theory and Practice.....	3
CN 3636	International Public Relations.....	3
CN 4313	Brand Building in Advertising.....	3
CN 4533	Advanced Print Journalism.....	3
CN 4545	Advanced Media Production.....	3
CN 3443	Computer Mediated Communication.....	3

Electives9

TOTAL: 128

ECONOMICS

	Credit Hours
General Education	59
<i>Required:</i>	
EN 1010 Introduction to Academic Writing.....	3
EN 1111 Academic Writing.....	3
EN 1212 Academic Writing and Research.....	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication.....	3
Two courses in natural science with laboratory.....	8
CS 1070 Introduction to Information Systems.....	3
PH 2010 Ethics or	
PH 2005 Business Ethics.....	3
Humanities.....	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences.....	6
Two courses selected from anthropology, political science, psychology or sociology	
EC 1000 Principles of Microeconomics.....	3
EC 1101 Principles of Macroeconomics.....	3
MA 1001 Finite Mathematics.....	3
MA 1105 Applied Calculus.....	3
MA 2118 Statistics for Business and Economics I.....	3
MA 2219 Statistics for Business and Economics II.....	3
Concentration	51
<i>Required:</i>	
EC 2011 Economic History of Europe.....	3
EC 2270 Managerial Economics.....	3
EC 2271 Macroeconomic Theory and Policy.....	3
EC 2573 Selected Topics in Microeconomic Theory.....	3
EC 2574 Advanced Macroeconomics.....	3
EC 3210 History of Economic Thought.....	3
EC 3350 Mathematical Techniques in Economics.....	3
EC 3636 Applied Methods in Economics.....	3
EC 4753 Econometrics.....	3
EC 4775 Seminar in Microeconomic Theory.....	3
EC 4776 Seminar in Macroeconomic Theory.....	3
Six additional courses in economics.....	18

Electives

.....**18**

TOTAL: 128

ENGLISH
ENGLISH AND AMERICAN LITERATURE

	Credit Hours
General Education	47
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics	3
Humanities	9
Three courses selected from:	
One of the following:	
HY 2070 American History I	
HY 2071 American History II	
HY 2080 Great Britain	
One of the following:	
PH 1000 Introduction to Philosophy	
PH 1001 Practical Reasoning	
PH 2003 Internet and Philosophy	
PH 2014 Aesthetics	
PH 2016 Philosophy and Cinema	
PH 2020 Greek Philosophy	
One additional course in the Humanities selected from: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	12
One of the following:	
PS 1000 Psychology as a Natural Science	
PS 1001 Psychology as a Social Science	
SO 1000 Introduction to Sociology	
SO 1001 Sociology of Modern Life	
Three additional courses in at least two areas of the Social Sciences selected from: anthropology, economics, political science, psychology or sociology	
Concentration	60
<i>Required:</i>	
EN 2216 Introduction to Language	3
EN 2213 The Structure of the English Language	3
EN 2220 English Literature: from Chaucer to Swift	3
EN 2222 The Making of America: American Literature to 1865	3

EN 2305	Introduction to English Studies	3
EN 2321	English Literature: from Romanticism to Modernism	3
EN 2323	(Re)Writing America: from Realism to Modernism	3
EN 3430	British Modernism or	
EN 3472	American Modernism	3
EN 3453	Shakespeare: The Great Tragedies	3
EN 3528	English Romanticism	3
EN 3529	Victorian World	3
EN 3660	Criticism: Theory & Practice	3
EN 4754	Selected Topics in Literature	3
One of the following courses:		3
EN 2218	Issues in Literature	
EN 2271	Creative Writing	
Four of the following courses:		12
EN 3357	Realism in Nineteenth and Twentieth-Century Theater	
EN 3358	Trends in Contemporary Theater	
EN 3366	Tradition and Innovation in the English Novel	
EN 3367	The American Experience in Fiction	
EN 3369	Contemporary British Literature	
EN 3370	Voices in Contemporary American Literature	
EN 3426	English Renaissance	
Two of the following courses		6
EN 3345	Writing Women	
EN 3452	Shakespeare Plays	
EN 3468	American Romanticism	
Electives	21

TOTAL: **128**

ENGLISH
ENGLISH LITERATURE WITH LINGUISTICS

	Credit Hours
General Education	47
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics	3
Humanities	9
Three courses selected from:	
One of the following:	
HY 2070 American History I	
HY 2071 American History II	
HY 2080 Great Britain	
One of the following:	
PH 1000 Introduction to Philosophy	
PH 1001 Practical Reasoning	
PH 2003 Internet and Philosophy	
PH 2014 Aesthetics	
PH 2016 Philosophy and Cinema	
PH 2020 Greek Philosophy	
One additional course in the Humanities selected from: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	12
One of the following:	
PS 1000 Psychology as a Natural Science	
PS 1001 Psychology as a Social Science	
SO 1000 Introduction to Sociology	
SO 1001 Sociology of Modern Life	
Three additional courses in at least two areas of the Social Sciences selected from: anthropology, economics, political science, psychology or sociology	
Concentration	60
<i>Required:</i>	
EN 2216 Introduction to Language	3
EN 2213 The Structure of the English Language	3
EN 2220 English Literature: from Chaucer to Swift	3
EN 2222 The Making of America: American Literature to 1865	3
EN 2305 Introduction to English Studies	3

EN 2321	English Literature: from Romanticism to Modernism	3
EN 2323	(Re)Writing America: from Realism to Modernism	3
EN 3430	British Modernism or	
EN 3472	American Modernism	3
EN 3453	Shakespeare: The Great Tragedies	3
EN 3528	English Romanticism	3
EN 3529	Victorian World.....	3
EN 3660	Criticism: Theory & Practice	3
EN 4975	Selected Topics in Linguistics	3
One of the following courses:		3
EN 2202	Phonetics	
EN 2203	Morphology	
Four of the following courses:		12
EN 2317	Fundamentals of Language Learning	
EN 2406	Theories of Syntax	
EN 3304	Sociolinguistics	
EN 3365	Semantics and Pragmatics	
EN3362	Perspectives on Language: An Issues Approach to Learning	
Two of the following courses:		6
EN 3539	Discourse Analysis	
EN 3559	Psycholinguistics	
EN 3637	Fundamentals of Language Teaching and Practicum	

Electives **21**

TOTAL: 128

ENVIRONMENTAL STUDIES

	Credit Hours
General Education	56
<i>Required:</i>	
EN1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication	3
ES 1000 Environmental Science: Ecosystems and Biodiversity	4
ES 1010 Environmental Science: Energy Resources and Pollution	4
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics or	
PH 2005 Business Ethics	3
Humanities	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature classical literature, music, philosophy, theater history	
Social Sciences	6
Two courses selected from the following areas: anthropology, economics, political science, psychology, sociology*	
EC 1000 Principles of Microeconomics	3
EC 1101 Principles of Macroeconomics	3
MA 1001 Finite Mathematics or MA 1105 Applied Calculus**	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
Concentration	64
<i>Required:</i>	
CH 1002 Principles of Chemistry	4
GG 1000 Environmental Geology	4
Two courses in biology***	8
BI 1000 Introduction to Biology I and	
BI 1101 Introduction to Biology II	
OR	
BI 1006 Human Biology: Concepts and Current Issues and	
BI 1007 Environmental Ecology	
OR	
BI 1000 Introduction to Biology I and	
BI 1007 Environmental Ecology	
ES 2002 Environment and Society	3
GG 2115 Introduction to Geographic Information Systems	3
ES 2115 Energy and Environment	3

ES 2216	Environmental Policy and Legislation.....	3
ES 2220	Principles of Environmental Management.....	3
ES 2134	The Economy and the Environment.....	3
BI 2215	Environmental Health.....	3
SO 2115	Sociology of Globalization.....	3
ES 3117	Environmental Justice.....	3
ES 4322	Integrated Methods in Environmental Analysis.....	3
ES 4430	Environmental Studies Capstone.....	3
	Five of the following courses.....	15
ES 3423	Water Resources: Threats and Sustainable Management	
ES 3224	Air Quality and Global Atmospheric Changes	
ES 3225	Sustainable Food Production: Soil and Environment	
ES 3226	Conservation of Wildlife and Mediterranean Ecosystems	
ES 3327	Environmental Management Systems	
ES 3328	Environmental Policies in the European Union	
ES 3329	Planning Sustainable Cities	
ES 3435	Sustainable Use of Resources and Waste Management	
HT 3121	Sustainable Management in Tourism and Hospitality	

Electives **8**

TOTAL: 128

*Strongly recommended SO 1000 or SO 1001

**Students who wish to take MA 1105 may ask for a *waiver* for MA 1001

***Students who wish to pursue a minor in biology are strongly recommended to choose BI 1000 and BI 1101

HISTORY

	Credit Hours
General Education	56
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics or	
PH 2005 Business Ethics	3
Humanities	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
One course in classical literature	3
Social Sciences	12
Selected from at least two of the following areas: anthropology, economics, political science, psychology, sociology	
EC 2011 Economic History of Europe or	
PH 3135 Philosophy of History	3
PO 3031 International Relations	3
Concentration	45
<i>Required:</i>	
HY 1000 Survey of Western Civilization I	3
HY 1001 Survey of Western Civilization II	3
HY 2035 Writing for History	3
HY 4391 Historiography	3
HY 4493 Selected Topics	3
Five of the following courses	15
HY 2034 History of Ancient Greece	
HY 2015 History of Rome	
HY 2028 The Birth of Modern Europe	
HY 2070 American History I	
HY 2071 American History II	
HY 2080 Great Britain	
HY 2005 Intellectual History of Europe	
HY 2031 Slaves and Slavery in the US	
HY 2032 Trade in the Ancient Mediterranean	
HY 2060 Greece: The Birth of a Nation	
HY 2061 Modern Greece: A Troubled History	

HY 2026 Middle East: A Crossroad

Five of the following courses.....15

HY 3010 Ancient Greek Mythology

HY 3041 Russia and the USSR

HY 3050 The Age of Enlightenment

HY 3051 Revolution and Nationalism in Europe

HY 3052 Total War in Europe

HY 3053 Contemporary History

HY 3072 America in World Affairs

HY 3074 Democracy and Imperialism

Electives**27**

TOTAL: 128

INFORMATION TECHNOLOGY

	Credit Hours
General Education	59
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
EN 2342 Professional Communication	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2005 Business Ethics	3
Humanities	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
PS 1000 Psychology as a Natural Science	3
PS 1001 Psychology as a Social Science	3
Social Sciences	6
Selected from at least two of the following areas: anthropology, economics, political science, psychology, sociology	
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
MA 2106 Mathematics for Computing	3
MA 2118 Statistics for Business and Economics I	3
Concentration	57
<i>Required:</i>	
CS 2186 Computer System Architecture	3
CS 2188 Introduction to Programming	3
CS 2234 Object Oriented Programming	3
CS 2276 C Language Programming	3
CS 2293 Operating Systems Concepts	3
CS 3157 Project Management	3
CS 3260 Fundamentals of RDBMS	3
CS 3375 Communications and Networking Essentials	3
CS 3480 Artificial Intelligence Principles	3
CS 3414 Internet Programming	3

Students majoring in Information Technology must complete the requirements of at least one of the following areas of emphasis:.....21

1. For an emphasis in Software Development, students are required to take:

- CS 3330 Human Computer Interaction
- CS 3387 Data Structures and Analysis of Algorithms
- CS 3413 Algorithms and Complexity
- CS 3416 Software Engineering
- CS 3441 Web Science
- CS 4417 Game Programming
- CS 4918 Software Development Capstone Project

2. For an emphasis in Network Technologies, students are required to take:

- CS 3419 Network Administration
- CS 3421 Telecommunications Essentials
- CS 3522 Network Security and Cryptography
- CS 3443 Virtualization Concepts and Applications
- CS 4442 Network Design
- CS 4726 Distributed Systems
- CS 4927 Networking Capstone Project

3. For an emphasis in Digital Media Technologies, students are required to take:

- CS 2128 Digital Image Processing
- CS 2229 3D Modeling Methodologies
- CS 3220 Digital Video and Audio Technologies
- CS 3330 Human Computer Interaction
- CS 3371 Interactive Multimedia Systems
- CS 4417 Game Programming
- CS 4535 Game Design
- CS 4959 Digital Media Capstone Project

Six credits in Information Technology/Computer Information Systems.....6

Electives **12**

TOTAL: 128

LIBERAL STUDIES

	Credit Hours
General Education	47
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics or	
PH 2005 Business Ethics	3
Three courses from at least two areas of the Humanities*	9
selected from archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences*	12
Four courses selected from at least two of the following areas: anthropology, economics, political science, psychology or sociology	
Concentration	72
<i>Required:</i>	
Eight 1000- or 2000-level courses as appropriate for the disciplines selected	24
Eight 2000- or 3000-level courses as appropriate for the disciplines selected	24
Eight 3000- or 4000-level courses as appropriate for the disciplines selected	24
Electives	9
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/> TOTAL: 128	

**General Studies Program students must take Freshman Seminars to fulfill this requirement*

Music

	Credit Hours
General Education	50
<i>Required:</i>	
EN 1010 Introduction to Academic Writing.....	3
EN 1111 Academic Writing.....	3
EN 1212 Academic Writing and Research.....	3
SP 2200 Presentation Skills.....	3
Two courses in natural science with laboratory.....	8
CS 1070 Introduction to Information Systems.....	3
Humanities.....	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, philosophy, theater history	
Social Sciences.....	12
Four courses in at least two of the following areas: anthropology, economics, political science, psychology, sociology	
Concentration	72
<i>Required:</i>	
PH 2010 Ethics.....	3
MU 1011 Piano Lab I.....	3
MU 1112 Piano Lab II.....	3
MU 2114 Music Theory II.....	3
MU 2225 History of Western Music I - Medieval through the Baroque.....	3
MU 2234 History of Western Music II - 1750 through the 20th Century.....	3
MU 1224 Researching and Writing about Music.....	3
MU 2215 Music Theory III.....	3
MU 3329 Music Theory IV.....	3
MU 2119 Making Music with Computers.....	3
MU 3336 Beethoven in Context.....	3
MU 3337 Issues in Performance Practice.....	3
MU 4640 Modernism.....	3
MU 4643 Music, Noise and Culture.....	3
1. For an emphasis in Music, students are required to take:	
MU 2035 Cultural Perspectives on Music.....	3
One of the following courses:.....	3
PS 1000 Psychology as a Natural Science	
SO 1000 Introduction to Sociology	
AN 2007 Ethnicity and Identity	
PH 2014 Aesthetics	
AR 1009 Fundamentals of 4D Forms -Time Based Media I	
DR 1010 Movement for Acting I	

HY 2028 The Birth of Modern Europe

Two of the following courses:..... 6

MU 2220 Sound Design and Sonic Art

MU 2241 Film Score and Soundtrack

MU 2322 The Opera

Five of the following courses:..... 15

MU 3308 Music Performance Workshop*

MU 3445 Experimental Music

MU 3531 Studies in 20th Century Greek Music

MU 3642 The Art Song: Music and Words

MU 3621 The Symphony

MU 3623 The Concerto

MU 4848 Music Capstone

2. For an emphasis in Music Performance, students are required to take:

MU 2053 Applied Music III and Music Forum 3

MU 2154 Applied Music IV and Music Forum 3

MU 3255 Applied Music V and Music Forum 3

MU 3356 Applied Music VI and Music Forum 3

MU 4457 Applied Music VII and Music Forum 3

MU 4558 Applied Music VIII Capstone and Music Forum 3

MU 3308 Music Performance Workshop 3

Three of the following courses:..... 9

MU 3445 Experimental Music

MU 3531 Studies in 20th Century Greek Music

MU 3642 The Art Song: Music and Words

MU 3621 The Symphony

MU 3623 The Concerto

Electives **6**

TOTAL: 128

*by permission

PHILOSOPHY

	Credit Hours
General Education	47
<i>Required:</i>	
EN 1010 Introduction to Academic Writing.....	3
EN 1111 Academic Writing.....	3
EN 1212 Academic Writing and Research.....	3
SP 2200 Presentation Skills.....	3
Two courses in natural science with laboratory.....	8
CS 1070 Introduction to Information Systems.....	3
PH 2010 Ethics.....	3
Humanities.....	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, music, theater history	
Social Sciences.....	12
Four courses in at least two of the following areas: anthropology, economics, political science, psychology, sociology	
Concentration	63
<i>Required:</i>	
PH 1000 Introduction to Philosophy.....	3
PH 1001 Practical Reasoning.....	3
PH 2003 Internet and Philosophy.....	3
PH 2011 Introduction to Logic.....	3
PH 2014 Aesthetics.....	3
PH 2016 Philosophy and Cinema.....	3
PH 2020 Greek Philosophy.....	3
PH 2022 Social and Political Philosophy.....	3
PH 2026 Existentialism.....	3
PH 2027 Rationalism and Empiricism.....	3
PH 2028 Kant and German Idealism.....	3
PH 2031 Phenomenology: Husserl and Heidegger.....	3
PH 2032 Postmodern Philosophy: Foucault and Derrida.....	3
PH 2118 Theory of Knowledge.....	3
PH 3121 Plato and Aristotle.....	3
PH 3141 Philosophy of Mind.....	3
PH 4350 Seminar in Selected Texts.....	3
Four additional courses in philosophy.....	12
Electives	18
TOTAL: 128	

PSYCHOLOGY

Credit Hours

General Education 50

Required:

EN 1010	Introduction to Academic Writing.....	3
EN 1111	Academic Writing.....	3
EN 1212	Academic Writing and Research.....	3
SP 2200	Presentation Skills.....	3

BI 1000	Introduction to Biology I.....	4
BI 1101	Introduction to Biology II.....	4

MA 1001	Finite Mathematics.....	3
CS 1070	Introduction to Information Systems.....	3

PH2010	Ethics.....	3
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Humanities.....	9
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Three courses selected from any two of the following areas:
archaeology, art history, history, literature, classical literature,
music, philosophy, theater history

Social Sciences.....	12
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Four courses in at least two social sciences:
anthropology, economics, political science, sociology

Concentration 70

Required:

PS 1000	Psychology as a Natural Science.....	3
PS 1001	Psychology as a Social Science.....	3
PS 2207	Developmental Psychology: The Preschool Years.....	3
PS 2210	History of Psychology.....	3
PS 2236	Human Learning and Memory.....	3
PS 2247	Analysis of Behavioral Data.....	3
PS 2257	Diversity Issues in Psychology.....	3
PS 2330	Biopsychology.....	3
PS 2418	Research Methods in Psychology.....	4
PS 3308	Developmental Psychology: Childhood and Adolescence.....	3
PS 3312	Theories of Personality.....	3
PS 3526	Social Psychology: Theories and Perspectives.....	3
PS 3532	Tests and Measurement.....	4
PS 3534	Experimental Cognitive Psychology.....	4
PS 4635	Applied Experimental Psychology.....	4
PS 4739	Cognition.....	3
PS 4751	Abnormal Psychology.....	3

One course from each of the following three groups.....9

1. PS 3758 Psychology of Consciousness
 PS 3737 Perception

2. PS 3524 Industrial Psychology
 PS 3549 Forensic Psychology
 PS 3656 School Psychology

3. PS 3719 Health Psychology
 PS 3743 Childhood and Adolescence Psychopathology
 PS 3752 Schools of Psychotherapy

Two additional courses in psychology.....6

Electives **8**

TOTAL: 128

SOCIOLOGY

	Credit Hours
General Education	50
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics	3
MA 1001 Finite Mathematics	3
Humanities	9
Three courses selected from at least two of the following areas: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	12
Four courses in at least two of the following areas: anthropology, economics, political sciences, psychology	
Concentration	66
<i>Required:</i>	
PS 2247 Analysis of Behavioral Data	3
SO 1000 Introduction to Sociology	3
SO 1001 Sociology of Modern Life	3
SO 2004 Social Inequality	3
SO 2020 Family and Gender Roles	3
SO 2030 Social Problems	3
SO 2115 Sociology of Globalization	3
SO 2235 Migration and the Global Age	3
SO 3260 Classical Sociological Theory	3
SO 3416 Qualitative Research Methods in Sociology	3
SO 3511 Quantitative Methods in Sociology	3
SO 3106 Urban Sociology	3
SO 3143 Sociology of Science and Technology	3
SO 3231 Religion and Society	3
SO 4313 Collective Behavior and Social Movements	3
SO 4461 Contemporary Sociological Theory	3
SO 4690 Senior Thesis Seminar	3
Five additional courses in sociology	15
Electives	12

TOTAL: 128

THEATER ARTS

	Credit Hours
General Education	53
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2010 Ethics	3
The following courses from the area of Humanities:	15
HY 2071 American History II or	
HY 2080 Great Britain	
PH 2014 Aesthetics	
AT 3023 Theories of Art	
EN 3358 Trends in Contemporary Theater	
CL 3224 Ancient Greek Drama in Translation or	
CL 3227 Ancient Greek and Roman Comedy in Translation	
Social Sciences	12
Four courses in at least two of the following areas: anthropology, economics, political science, psychology or sociology	
Concentration	60
<i>Required:</i>	
DR 1003 The Making of Theatre	3
DR 1010 Movement for Acting I	3
DR 1011 Stage Design I	3
DR 1015 Voice & Speech I	3
DR 1012 Acting I	3
DR 1026 Theatre in Athens	3
DR 2101 Movement for Acting II	3
DR 2116 Voice & Speech II	3
DR 2140 Acting II	3
DR 2028 Directing I	3
DR 2127 Stage Design II	3
DR 2161 Theatre Practicum I	3
DR 3020 The Theatrical Event I	3
DR 3021 The Theatrical Event II	3
DR 3262 Theatre Practicum II	3
DR 3146 Political Theatre -Social Acts	3
DR 3023 Contemporary Trends in the Performing Arts	3
DR 4619 Senior Theatre Practicum	3
Two of the following:	6

DR 3229 Directing II
DR 3241 Acting III
DR 3247 The Language of Costume

Electives **15**

TOTAL: 128

VISUAL ARTS

	Credit Hours
General Education	56
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
SP 2200 Presentation Skills or	
EN 2342 Professional Communication	3
PH 2010 Ethics	3
Two courses in natural sciences with laboratory	8
CS 1070 Introduction to Information Systems	3
PH 2016 Philosophy and Cinema	3
PH 2014 Aesthetics	3
Social Sciences	12
Selected from at least two of the following areas: anthropology, economics, political science, psychology, sociology	
AT 1000 History of Art I	3
AT 1001 History of Art II	3
AT 2113 Modern Art	3
AT 3118 Post-Modern Art	3
Concentration	60
<i>Required:</i>	
AR 1003 Fundamentals of 2D Forms - Drawing I	3
AR 1005 Fundamentals of 2D Forms - Color and Design I	3
AR 1007 Fundamentals of 3D Forms - Sculpture I	3
AR 1009 Fundamentals of 4D Forms - Time Based Media I	3
AR 1104 Fundamentals of 2D Forms -Drawing II	3
AR 1106 Fundamentals of 2D Forms - Color and Design II	3
AR 1108 Fundamentals of 3D Forms - Sculpture II	3
AR 1110 Fundamentals of 4D Forms - Time Based Media II	3
AR 1017 Digital Image	3
AR 2023 Figure Drawing I	3
AR 2025 Painting	3
AR 2019 Video Art	3
AR 2024 Figure Drawing II	3
AR 2002 Art Techniques and Media	3
AR 2226 Sculpture III	3
AR 3130 Contemporary Painting	3
AR 3133 Contemporary Drawing	3
AR 3934 Studio Projects and Installation	3
AR 4140 Issues in Contemporary Art	3
AR 4941 Senior Project and Exhibition	3
Electives	12

TOTAL: 128

MINORS IN ARTS

Anthropology Minor

Archaeology Minor

Art History Minor

Biology Minor

Classics Minor

Communication Minor

Dance Minor

Economics Minor

English Minor

Environmental Studies

Foreign Languages Minor

History Minor

Insurance Minor

International Relations Minor

Modern European Literature Minor

Music Minor

Philosophy Minor

Psychology Minor

Sociology Minor

Theater Arts Minor

Visual Arts Minor

ANTHROPOLOGY MINOR

	Credit Hours
<i>Required:</i>	
AN 1000 Introduction to Anthropology.....	3
AN 1003 Cultural Anthropology.....	3
Four other courses in anthropology.....	12
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	TOTAL: 18

ARCHAEOLOGY MINOR

	Credit Hours
<i>Required:</i>	
AH 1000 Introduction To Archaeology.....	3
Two additional courses in Archaeology*.....	6
One course in art history** (ancient or medieval).....	3
One course in history***.....	3
One of the following:.....	3
AN 1000 Introduction to Anthropology	
AN 1003 Cultural Anthropology	
AN 2002 Human Evolution and Physical Anthropology	
	<hr/>
	TOTAL: 18

* Archaeology courses chosen from: AH 1002, AH 2021, AH 2023, AH 2122

** Art History courses chosen from: AT 1000, AT 2003, AT 2004, AT 2005,
AT 2006, AT 2007, AT 2008, AT 3032

*** History courses chosen from: HY 1000, HY 2009, HY 2032, HY 2034,
HY 2015, HY 2021, HY 3010

ART HISTORY MINOR

Credit Hours

Required:

AT 1000	Introduction to Art History I.....	3
AT 1001	Introduction to Art History II.....	3
	Four other courses in Art History at any level.....	12

TOTAL: 18

BIOLOGY MINOR

Credit Hours

Required:

BI 1000	Introduction to Biology I.....	4
BI 1101	Introduction to Biology II.....	4

Any three courses in Biology one of which with lab, chosen from:10

BI 1002	Introduction to Molecular Biology
BI 1006	Human Biology: Concepts and Current Issues
BI 1007	Environmental Ecology (lab)
BI 2015	Environmental Health
BI 3204	Human Genetics
BI 3232	Cellular and Molecular Neurobiology

TOTAL: 18

CLASSICS MINOR

Credit Hours

Required:

Three courses in Classics.....9

Three courses on the Ancient Greek or Roman world in the following areas:
classics, archaeology, art history, history, philosophy.....9

TOTAL: 18

COMMUNICATION MINOR

	Credit Hours
<i>Required:</i>	
CN 2201 Contemporary Mass Communication	3
CN 2202 Writing for Mass Communication	3
CN 2221 Communication Theories	3
Four additional courses in Communication:	12
	<hr/>
	TOTAL: 21

DANCE MINOR

	Credit Hours
<i>Required:</i>	
DA 1000 Ballet I	3
DA 1030 Jazz Dance I	2
DA 1050 Contemporary Dance I	3
DA 2015 Improvisation	2
Eight (8) credits in Dance	8
	<hr/>
	TOTAL: 18

ECONOMICS MINOR

	Credit Hours
<i>Required:</i>	
EC 1000 Principles of Microeconomics	3
EC 1101 Principles of Macroeconomics	3
EC 2240 Money and Banking	3
EC 2270 Managerial Economics	3
EC 2271 Macroeconomic Theory and Policy	3
EC 3210 History of Economic Thought I	3
EC 4331 International Trade	3
	<hr/>
	TOTAL: 21

ENGLISH MINOR

	Credit Hours
<i>Required:</i>	
Six (6) 2000-level or above EN courses	18
	<hr/>
	TOTAL: 18

ENVIRONMENTAL STUDIES MINOR

Credit Hours

Required:

ES 1000	Environmental Science: Ecosystems and Biodiversity.....	4
ES 1010	Environmental Science: Energy Resources and Pollution.....	4
ES 2002	Environment and Society.....	3

One of the following:.....3

ES 2115	Energy and Environment
ES 2215	Environmental Policy and Legislation
ES 2220	Principles of Environmental Management
ES 2139	The Economy and the Environment

Two of the following:.....6

ES 3117	Environmental Justice
ES 4322	Integrated Methods in Environmental Analysis
ES 4430	Environmental Studies Capstone
ES 3423	Water Resources: Threats and Sustainable Management
ES 3224	Air Quality and Global Atmospheric Changes
ES 3225	Sustainable Food Production: Soil and Environment
ES 3226	Conservation of Wildlife and Mediterranean Ecosystems
ES 3327	Environmental Management Systems
ES 3328	Environmental Policies in the European Union
ES 3329	Planning Sustainable Cities
ES 3435	Sustainable Use of Resources and Waste Management

TOTAL: 20

FOREIGN LANGUAGES MINOR

Credit Hours

Required:

Six (6) courses in two foreign languages.....18

TOTAL: 18

HISTORY MINOR

Credit Hours

Required:

HY 1000	Survey of Western Civilization I.....	3
HY 1001	Survey of Western Civilization II.....	3
HY 4391	Historiography.....	3

Three additional courses to be selected as follows:.....9

One course from any of the HY 2000 level courses

Two courses from any of the HY 3000 level courses

TOTAL: 18

INSURANCE MINOR

Credit Hours

Required:

MA 1001	Finite Mathematics.....	3
EC 1000	Principles of Microeconomics.....	3
MA 2118	Statistics for Business and Economics I.....	3
EC 3324	Insurance.....	3
EC 3435	Insurance Issues and Reporting.....	3
EC 3638	Actuarial Science.....	3
EC 3737	Insurance Industry Dynamics.....	3

TOTAL: **21**

INTERNATIONAL RELATIONS MINOR

Credit Hours

Required:

HY 1001	Survey of Western Civilization II.....	3
PO 3131	International Relations.....	3
	Two additional courses in Political Science.....	6
	Two additional courses to be selected from:.....	6
HY 3041	Russia and the USSR	
HY 3053	Contemporary History: from World War II to Vietnam and the Fall of Communism	
HY 3051	Revolution and Nationalism in Europe	
HY 3052	Total War in Europe	
HY 3072	America in World Affairs	

TOTAL: **18**

MODERN EUROPEAN LITERATURE MINOR

Credit Hours

Required:

	Four courses in German literature and Modern Greek Literature with at least one course in each area.....	12
	Two courses in English literature of the nineteenth and twentieth centuries.....	6

TOTAL: **18**

MUSIC MINOR

Credit Hours

Required:

One course in Theory.....	3
MU 1013 Music Theory I Fundamentals	
MU 2114 Music Theory II	
MU 2215 Music Theory III	
MU 3329 Music Theory IV	
One course in Piano Lab.....	3
MU 1011 Piano Lab I or	
MU 1112 Piano Lab II	
One course in Choir.....	1
MU 1005 DEREЕ Choir	
Four additional courses in Music.....	12

TOTAL: 19

Students with previous knowledge may request a placement exam for music theory and piano lab courses.

It is recommended that minors take MU 1224 Researching and Writing about Music.

PHILOSOPHY MINOR

Credit Hours

Required:

PH 1000 Introduction to Philosophy.....	3
One of the following courses:.....	3
PH 1001 Practical Reasoning	
PH 2003 Internet and Philosophy	
PH 2014 Aesthetics	
PH 2016 Philosophy and Cinema	
PH 2020 Greek Philosophy	
Two of the following courses:.....	6
PH 2005 Business Ethics	
PH 2009 Evolution and Revolution	
PH 2010 Ethics	
PH 2011 Introduction to Logic	
PH 2022 Social and Political Philosophy	
PH 2026 Existentialism	
PH 2027 Rationalism and Empiricism	
PH 2118 Theory of Knowledge	
Two of the following courses:.....	6

PH 2028	Kant and German Idealism
PH 2031	Phenomenology: Husserl and Heidegger
PH 2032	Postmodern Philosophy: Foucault and Derrida
PH 3113	Philosophy of Language
PH 3121	Plato and Aristotle
PH 3130	Philosophy of Language
PH 3135	Philosophy of History
PH 3141	Philosophy of Mind
PH 4350	Seminar in Selected Texts

TOTAL: 18

PSYCHOLOGY MINOR

Credit Hours

Required:

PS 1000	Psychology as a Natural Science	3
PS 1001	Psychology as a Social Science	3
PS 2247	Analysis of Behavioral Data	3
Two PS 2000-level courses		6
Two PS 3000-level courses		6

TOTAL: 21

SOCIOLOGY MINOR

Credit Hours

Required:

SO 1000	Introduction to Sociology	3
SO 1001	Sociology of Modern Life	3
Five more courses in Sociology		15

TOTAL: 21

THEATER ARTS MINOR

Credit Hours

Required:

DR 1003	The Making of Theatre	3
DR 2161	Theatre Practicum I	3
Five DR courses from which three should be above 1000 level		15

TOTAL: 21

VISUAL ARTS MINOR

Credit Hours

Required:

One AT course3

Any five AR courses15

TOTAL: **18**

THE SCHOOL OF BUSINESS ADMINISTRATION

Requirements for the Bachelor of Science

Degree (BS)

Accounting and Finance

Accounting with Finance

Finance with Accounting

Business Studies

Computer Information Systems

International Business and European Affairs (IBEA)

International Tourism and Hospitality Management (ITHM)

Management

Entrepreneurship Management

Organizational Behavior and Human Resource Management

Operations Management

Shipping Management

Marketing

Marketing Management

Marketing Communications

ACCOUNTING AND FINANCE

ACCOUNTING WITH FINANCE

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, political sciences, psychology or sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3
Concentration	30
<i>Required:</i>	
AF 2020 Mathematics of Finance	3
AF 3131 Intermediate Accounting	3
AF 3204 International Financial Reporting I	3
AF 3313 Corporate Finance	3
AF 4307 International Financial Reporting II	3

Three of the following9
AF 3215 Cost Accounting
AF 3218 Auditing
AF 3223 Financial Statements Analysis
AF 3224 Internal Auditing
AF 4217 Financial Planning
AF 4296 Advanced Accounting

Two elective courses in Accounting and Finance6

Electives **6**

TOTAL: 128

ACCOUNTING AND FINANCE

FINANCE WITH ACCOUNTING

Credit Hours

General Education 44

Required:

EN 1010 Introduction to Academic Writing.....3

EN 1111 Academic Writing.....3

EN 1212 Academic Writing and Research.....3

Two courses in natural science with laboratory.....8

CS 1070 Introduction to Information Systems.....3

Humanities.....9

Selected from at least two of the following:

archaeology, art history, history, literature, classical literature,
music, philosophy, theater history

Social Sciences.....6

Selected from at least two of the following: anthropology,
political sciences, psychology or sociology

EC 1000 Principles of Microeconomics.....3

MA 1001 Finite Mathematics.....3

MA 1105 Applied Calculus.....3

Business Core 48

Required:

EN 2342 Professional Communication.....3

PH 2005 Business Ethics.....3

EC 1101 Principles of Macroeconomics.....3

MA 2118 Statistics for Business and Economics I.....3

MA 2219 Statistics for Business and Economics II.....3

AF 2006 Financial Accounting.....4

AF 3105 Principles of Finance.....3

AF 3116 Managerial Accounting for Decision Making.....3

BU 2002 Business Legal Issues.....2

CS 2179 Business Information Systems.....3

IB 2006 International Business.....3

MG 2003 Management Principles.....3

MG 2034 Organizational Behavior and Human Resource Management.....3

MG 3343 Operations Management.....3

MG 4740 Business Strategy.....3

MK 2050 Principles of Marketing.....3

Concentration 30

Required:

AF 2020 Mathematics of Finance.....3

AF2240 Money and Banking.....3

AF 3313 Corporate Finance.....3

AF4428 Topics in Corporate Finance.....3

Three of the following9

AF 3223 Financial Statements Analysis

AF 3319 International Financial Management

AF 4217 Financial Planning

AF 4629 Investment and Portfolio Management

AF 4630 Derivatives

Three elective courses in Accounting and Finance9

Electives6

TOTAL: 128

BUSINESS STUDIES

	Credit Hours
General Education	41
<i>Required:</i>	
EN 1010 Introduction to Academic Writing.....	3
EN 1111 Academic Writing.....	3
EN 1212 Academic Writing and Research.....	3
Two courses in natural science with laboratory.....	8
CS 1070 Introduction to Information Systems.....	3
Three courses in at least two areas of the humanities ¹	9
Selected from archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences ¹	6
Selected from at least two of the following: anthropology, economics, political science, psychology or sociology	
EC 1000 Principles of Microeconomics.....	3
MA 1001 Finite Mathematics ²	3
Business Core	45
<i>Required:</i>	
EN 2342 Professional Communication.....	3
PH 2005 Business Ethics.....	3
EC 1101 Principles of Macroeconomics.....	3
MA 2118 Statistics for Business and Economics I.....	3
MA 2219 Statistics for Business and Economics II.....	3
AF 2006 Financial Accounting.....	4
AF 3105 Principles of Finance.....	3
AF 3116 Managerial Accounting for Decision Making.....	3
BU 2002 Business Legal Issues.....	2
CS 2179 Business Information Systems.....	3
IB 2006 International Business.....	3
MG 2003 Management Principles.....	3
MG 2034 Organizational Behavior and Human Resource Management.....	3
MG 4615 Managing Strategy and Strategic Issues.....	3
MK 2050 Principles of Marketing.....	3
Concentration	30
<i>Required:</i>	
A freshman seminar in business ³	3
One major elective selected from the following:.....	3
AF 2020 Mathematics of Finance	

CS 2240 Electronic Commerce
 HT 3137 Travel and Transport
 IB 3108 Business in the European Union
 MG 2333 New Ventures Creation
 MK 3159 Consumer Behavior

Two major electives selected from the following: 6

AF 3313 Corporate Finance
 AF 3223 Financial Statements Analysis
 CS 3157 Project Management
 CS 3330 Human Computer Interaction
 HT 3121 Sustainable Management in Tourism and Hospitality
 HT 3117 Managing Service Quality in Tourism and Hospitality
 IB 3120 International Human Resource Management
 IB 3218 EU Economic and Funding Policies
 MG 3131 Human Resources Management
 MG 3343 Operations Management
 MK 3358 Marketing Research
 MK 3554 Marketing Management

Six business administration electives 18

Electives **12**

TOTAL: 128

- ¹ General Studies Program (GSP) students must take freshman seminars to fulfill these requirements
² Includes one extra lab hour for GSP students
³ The freshman seminar in business is required for GSP students only; non-GSP students may substitute any business administration course for this requirement

COMPUTER INFORMATION SYSTEMS

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, political sciences, psychology or sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	42
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
MG 2034 Organizational Behavior and Human Resource Management	3
CS 3157 Project Management	3
MG 3343 Operations Management	3
MK 2050 Principles of Marketing	3
One of the following:	3
AF 3105 Principles of Finance	
AF 3116 Managerial Accounting for Decision Making	
One of the following:	3
IB 2006 International Business	
MG 2003 Management Principles	

Concentration **36**

Required:

CS 2188	Introduction to Programming.....	3
CS 2240	Electronic Commerce.....	3
CS 2293	Operating Systems Concepts.....	3
CS 3260	Fundamentals of RDBMS.....	3
CS 3330	Human Computer Interaction.....	3
CS 3375	Communications and Networking Essentials.....	3
CS 3425	Web Applications Development.....	3
CS 3465	Business Intelligence & Data Warehousing.....	3
CS 4550	Information Systems Security and Control.....	3
CS 4584	Analysis and Design of Information Systems.....	3
CS 4936	Strategic Planning for Information Systems.....	3
	3 credits in Computer Information Systems / Information Technology.....	3

Electives **6**

TOTAL: 128

INTERNATIONAL BUSINESS AND EUROPEAN AFFAIRS (IBEA)

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, political sciences, psychology or sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3
Concentration	30
<i>Required:</i>	
IB 3108 Business in the European Union	3
IB 3299 Contemporary Issues in International Business	3
IB 3128 Corporate Social Responsibility	3

IB 3218	EU Economic and Funding Policies	3
IB 4338	International Business Law	3
IB 4444	International Management	3

One of the following..... 3

- IB 3269 EU Policies and IB Practices
- IB 3232 Foreign Direct Investment and Multinational Enterprises

One of the following 3

- IB 3120 International HRM
- IB 3157 International Marketing
- IB 3319 International Financial Management
- IB 3367 Innovation and Technology Management in International Business

Two additional courses from the area of IBEA..... 6

Electives 6

TOTAL: 128

INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT (ITHM)

	Credit Hours
General Education	59
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
EN 2342 Professional Communication	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Three courses from at least two areas of the humanities	9
Selected from at least two of the following: archaeology, art history, history, literature classical literature, music, philosophy, theater history	
PH 2005 Business Ethics	3
EC 1000 Principles of Microeconomics	3
SO 2009 Tourism and Leisure in Modern Society	3
Two courses in Social Sciences	6
anthropology, economics, political sciences, psychology or sociology	
Two courses in one non-native language	6
<i>Students who waive a foreign language requirement should replace it with another course in a foreign language</i>	
MA 1001 Finite Mathematics	3
MA 2118 Statistics for Business and Economics I	3
Business Core	11
<i>Required:</i>	
BU 2002 Business Legal Issues	2
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
Concentration	52
<i>Required:</i>	
HT 1001 Introduction to the Tourism and Hospitality Industry	3
HT 2010 Accounting for the Hospitality Industry	4
HT 2115 Marketing for Hospitality and Tourism	3
HT 2116 Hospitality Information Systems	3
HT 3113 Tourism Planning and Development	3
HT 3117 Managing Service Quality in Tourism and Hospitality	3

HT 3121	Sustainable Management in Tourism and Hospitality.....	3
HT 3131	Hospitality Operations.....	3
HT 3135	Financial Management for the Hospitality Industry.....	3
HT 3336	Information and Communication Technologies in Tourism.....	3
HT 4070	Internship in Hospitality and Tourism.....	6
HT 4340	Entrepreneurship in Tourism.....	3
HT 4650	Strategic Issues in Tourism and Hospitality.....	6
One of the following.....		3
HT 3033	Culinary Trends	
HT 3118	Food and Beverage Management	
HT 3137	Travel and Transport	
HT 3138	Destination Management and Marketing	
One of the following.....		3
IB 3120	International Human Resource Management	
HT 3130	Cultural Tourism	
HT 3134	Public Relations and Crisis Management in Tourism and Hospitality	
HT 4332	Event Management for the Hospitality Industry	

Electives **6**

TOTAL: 128

MANAGEMENT

ENTREPRENEURSHIP MANAGEMENT

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3

Concentration **30**

Required:

MG 2333	New Ventures Creation.....	3
MG 3108	Business in the European Union.....	3
MG 3131	Human Resource Management.....	3
MG 3145	Fundamentals of Total Quality.....	3
MG 3353	Family Business Management.....	3
MG 3356	Enterprise Growth.....	3
MG 4555	Entrepreneurship Theory.....	3

Three of the following:..... 9

- MG 3121 Leadership
- MG 3123 Business Negotiation
- MG 3247 Management of Services
- MG 3266 Public Relations

Electives **6**

TOTAL: 128

MANAGEMENT

ORGANIZATIONAL BEHAVIOR AND HUMAN RESOURCE MANAGEMENT

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3

Concentration **30**

Required:

MG 2120 Ethical Action in Business.....	3
MG 2333 New Ventures Creation.....	3
MG 3108 Business in the European Union.....	3
MG 3131 Human Resource Management.....	3
MG 3145 Fundamentals of Total Quality.....	3
MG 4235 Seminar in Organizational Behavior and Human Resource Management.....	3

Three of the following:..... 9

- MG 3117 Managing Workforce Diversity
- MG 3120 International Human Resource Management
- MG 3121 Leadership
- MG 3122 Organization Development and Change
- MG 3128 Corporate Social Responsibility
- MG 3136 Labor Relations
- MG 3251 Managing Reward Systems
- MG 3252 Employee Training and Development
- MG 3254 Recruitment and Selection

One additional MG course or cross-listed MG/IBEA course..... 3

Electives **6**

TOTAL: 128

MANAGEMENT
OPERATIONS MANAGEMENT

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3

Concentration **30**

Required:

MG 2120	Ethical Action in Business	3
MG 2333	New Ventures Creation	3
MG 3108	Business in the European Union	3
MG 3131	Human Resource Management	3
MG 3145	Fundamentals of Total Quality	3
MG 4548	Operations Strategy	3

Three of the following:..... 9

- MG 3129 The Decision Making Process: A Qualitative Approach
- MG 3157 Project Management
- MG 3242 Logistics and Supply Chain Management
- MG 3246 Introduction to Management Science

One additional MG course or cross-listed MG/IBEA course..... 3

Electives **6**

TOTAL: 128

MANAGEMENT
SHIPPING MANAGEMENT

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MG 1010 Introduction to Shipping	3
Concentration	30
<i>Required:</i>	
EC 3227 Maritime Economics	3
MG 2120 Ethical Action in Business	3
MG 2333 New Ventures Creation	3
MG 3131 Human Resource Management	3

MG 3145	Fundamentals of Total Quality	3
MG 4226	Shipping Management and Operations	3
Three of the following:		9
MG 3110	Safety and Security in Shipping	
MG 3112	Carriage of Goods by Sea	
MG 3113	Marine Insurance	
MG 3192	Shipping Law and Practice	
MG 3216	Shipping Finance	
One additional MG course or cross-listed MG/IBEA course		3

Electives **6**

TOTAL: 128

MARKETING
MARKETING MANAGEMENT

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3
Concentration	30
<i>Required:</i>	
MK 3159 Consumer Behavior	3
MK 3358 Marketing Management	3
MK 3554 Marketing Research	3
MK 4860 Marketing Topics and Strategies	3

One of the following:..... 3
MK 3152 Personal Selling
MK 3156 Retailing

Three of the following:..... 9
MK 3145 Sales Promotion Management
MK 3153 Sales Management
MK 3155 Business Marketing
MK 3157 International Marketing
MK 3162 Services Marketing

Two additional courses in marketing..... 6

Electives 6

TOTAL: 128

MARKETING
MARKETING COMMUNICATIONS

	Credit Hours
General Education	44
<i>Required:</i>	
EN 1010 Introduction to Academic Writing	3
EN 1111 Academic Writing	3
EN 1212 Academic Writing and Research	3
Two courses in natural science with laboratory	8
CS 1070 Introduction to Information Systems	3
Humanities	9
Selected from at least two of the following: archaeology, art history, history, literature, classical literature, music, philosophy, theater history	
Social Sciences	6
Selected from at least two of the following: anthropology, economics, political science, psychology, sociology	
EC 1000 Principles of Microeconomics	3
MA 1001 Finite Mathematics	3
MA 1105 Applied Calculus	3
Business Core	48
<i>Required:</i>	
EN 2342 Professional Communication	3
PH 2005 Business Ethics	3
EC 1101 Principles of Macroeconomics	3
MA 2118 Statistics for Business and Economics I	3
MA 2219 Statistics for Business and Economics II	3
AF 2006 Financial Accounting	4
AF 3105 Principles of Finance	3
AF 3116 Managerial Accounting for Decision Making	3
BU 2002 Business Legal Issues	2
CS 2179 Business Information Systems	3
IB 2006 International Business	3
MG 2003 Management Principles	3
MG 2034 Organizational Behavior and Human Resource Management	3
MG 3343 Operations Management	3
MG 4740 Business Strategy	3
MK 2050 Principles of Marketing	3
Concentration	30
<i>Required:</i>	
MK 3159 Consumer Behavior	3
MK 3358 Marketing Management	3
MK 3554 Marketing Research	3
MK 3251 Advertising	3

MK 4368	Integrated Marketing Communications	3
One of the following:		3
MK 3152	Personal Selling	
MK 3156	Retailing	
Two of the following:		6
MK 3104	Internet Marketing	
MK 3161	Direct Marketing	
MK 3365	Advertising Campaigns and Media Planning	
MK 3266	Public Relations	
Two additional courses in marketing		6
Electives		6
		TOTAL: 128

MINORS IN BUSINESS

Accounting Minor

Business Minor

Computer Information Systems Minor

Electronic Business Minor

Entrepreneurship Minor

Finance Minor

Human Resource Management Minor

International Business and European Affairs Minor (IBEA)

Marketing Minor

Operations Management Minor

Shipping Management Minor

ACCOUNTING MINOR

	Credit Hours
<i>Required:</i>	
AF 2006 Financial Accounting.....	4
AF 3116 Managerial Accounting for Decision making.....	3
AF 3131 Intermediate Accounting.....	3
AF 3204 International Financial Reporting I	3
Three additional courses selected from the following.....	9
AF 3215 Cost Accounting	
AF 3218 Auditing	
AF 3223 Financial Statements Analysis	
AF 3224 Internal Auditing	
AF 4307 International Financial Reporting II	
AF 4217 Financial Planning	
AF 4296 Advanced Accounting	
	<hr/> TOTAL: 22

BUSINESS MINOR

	Credit Hours
<i>Required:</i>	
AF 2006 Financial Accounting.....	4
AF 3105 Principles of Finance.....	3
MG 2003 Management Principles.....	3
MG 2034 Organizational Behavior and Human Resource Management.....	3
MK 2050 Principles of Marketing.....	3
EC 1000 Principles of Microeconomics.....	3
	<hr/> TOTAL: 19

This minor is open to non-business majors only

Suggested (Optional):

EC 1101 Principles of Macroeconomics.....	3
MA 2118 Statistics for Business and Economics I.....	3
MA 2219 Statistics for Business and Economics II.....	3

COMPUTER INFORMATION SYSTEMS MINOR

	Credit Hours
<i>Required:</i>	
CS 1070 Introduction to Information Systems.....	3
CS 2179 Business Information Systems.....	3
CS 2188 Introduction to Programming.....	3
Nine credits in Computer Information Systems.....	9
	<hr/> TOTAL: 18

ELECTRONIC BUSINESS MINOR

Credit Hours

Required:

The following courses:.....	11
CS 1070 Introduction to Information Systems	
CS 2133 Business Web Site Fundamentals	
CS 2179 Business Information Systems	
CS 2240 Electronic Commerce	

Option..... 9

1. E-Business Development	
CS 2188 Introduction to Programming	
CS 3260 Fundamentals of RDBMS	
CS 3425 Web Application Development	

or

2. E-Marketing	
IB 2006 International Business	
MK 2050 Principles of Marketing	
MK 3104 Internet Marketing	

TOTAL: 20

ENTREPRENEURSHIP MINOR

Credit Hours

Required:

AF 2006 Financial Accounting.....	4
MG 2034 Organizational Behavior and Human Resource Management.....	3
MG 2333 New Ventures Creation.....	3
MG 3353 Family Business Management.....	3
MG 3356 Enterprise Growth.....	3
MK 2050 Principles of Marketing.....	3

One additional course selected from the following:..... 3

MG 3123 Business Negotiation	
MG 3247 Management of Services	
MG 3266 Public Relations	

TOTAL: 22

FINANCE MINOR

Credit Hours

Required:

AF 2006 Financial Accounting.....	4
AF 2020 Mathematics of Finance.....	3
MA 2118 Statistics for Business and Economics I.....	3
AF 3105 Principles of Finance.....	3
AF 3313 Corporate Finance.....	3

Two additional courses selected from the following.....	6
AF 3223	Financial Statements Analysis
AF 3227	Financial Markets and Institutions
AF 3319	International Financial Management
AF 4217	Financial Planning
AF 4428	Topics in Corporate Finance
AF 4629	Investment and Portfolio Management
AF 4630	Introduction to Derivative Products

TOTAL: **22**

HUMAN RESOURCE MANAGEMENT MINOR

Credit Hours

Required:

MG 2034	Organizational Behavior and Human Resource Management	3
MG 3131	Human Resource Management	3
MG 3122	Organization Development and Change	3
MG 3251	Managing Reward Systems	3
MG 3252	Employee Training and Development	3
MG 3254	Recruitment and Selection	3

One additional course selected from the following.....3

MG 3117	Managing Workforce Diversity
MG 3120	International Human Resource Management
MG 3121	Leadership
MG 3136	Labor Relations

TOTAL: **21**

INTERNATIONAL BUSINESS AND EUROPEAN AFFAIRS (IBEA) MINOR

Credit Hours

Required:

EC 1101	Principles of Macroeconomics	3
IB 2006	International Business	3
IB 3108	Business in the European Union	3
IB 3218	EU Economic and Funding Policies	3
IB 3232	Foreign Direct Investment and Multinational Enterprises	3
IB 3299	Contemporary Issues in International Business	3
IB 3367	Management of Innovation and Technology in IB	3

TOTAL: **21**

This minor requires Principles of Microeconomics as a prerequisite.

IB 3269 EU Policies and IB Practices can replace any course above except IB 2106 and IB 3108.

MARKETING MINOR

Credit Hours

Required:

MK2050	Principles of Marketing.....	3
MK3159	Consumer Behavior.....	3
	Four additional courses selected from the following.....	12
MK 3104	Internet Marketing	
MK 3145	Sales Promotion Management	
MK 3152	Personal Selling	
MK 3153	Sales Management	
MK 3155	Business Marketing	
MK 3156	Retailing	
MK 3157	International Marketing	
MK 3161	Direct Marketing	
MK 3162	Marketing of Services	
MK 3251	Advertising	
MK3266	Public Relations	
MK 3358	Marketing Research	
MK 3365	Advertising Campaigns & Media Planning	
MK 3554	Marketing Management	

TOTAL: 18

OPERATIONS MANAGEMENT MINOR

Credit Hours

Required:

MA 1001	Finite Mathematics.....	3
MA 2118	Statistics for Business and Economics I.....	3
MG 2034	Organizational Behavior and Human Resource Management.....	3
MG 3343	Operations Management.....	3
MG 3145	Fundamentals of Total Quality.....	3
	Two additional courses to be selected from the following.....	6
MG 3129	The Decision Making Process: A Qualitative Approach	
MG 3157	Project Management	
MG 3242	Logistics and Supply Chain Management	
MG 3246	Introduction to Management Science	

TOTAL: 21

SHIPPING MANAGEMENT MINOR

Credit Hours

Required:

MG 1010 Introduction to Shipping.....3

Five additional 2000 or 3000 level MG courses in Shipping Management
selected from the following.....15

MG 3110 Safety and Security in Shipping

MG 3112 Carriage of Goods by Sea

MG 3113 Marine Insurance

MG 3192 Shipping Law and Practice

MG 3216 Shipping Finance*

TOTAL: **18**

* If this course is selected, the student must have taken AF 3105 Principles of Finance as one of the course prerequisites.

ARTS AND SCIENCES

COURSE DESCRIPTIONS

Anthropology (AN)

Archaeology (AH)

Visual Arts (AR)

Art History (AT)

Biology (BI)

Chemistry (CH)

Classical Literature (CL)

Communication (CN)

Dance (DA)

Theater Arts (DR)

Economics (EC)

English (EN)

Environmental Studies (ES)

French (FR)

German (GE)

Geology (GG)

German Literature in Translation (GS)

Greek (GR)

Greek Literature (GL)

History (HY)

Information Technology (CS)

Italian (IT)

Liberal Studies (LBX)

Mathematics (MA)

Music (MU)

Oceanography (OC)

Philosophy (PH)

Physical Sciences (SC)

Physics (PY)

Political Science (PO)

Psychology (PS)

Sociology (SO)

Spanish (SN)

Speech (SP)

Physical Education (PE)

Accounting and Finance (AF)

Computer Information Systems (CS)

International Tourism and Hospitality Management (HT)

International Business and European Affairs (IB)

Internship (IN)

Management (MG)

Marketing (MK)

