

<b>DEREE COLLEGE SYLLABUS FOR:</b>		<b>US CREDITS: 3/0/3</b>
<b>IR 4070 INTERNSHIP IN INTERNATIONAL RELATIONS</b>		<b>– UK LEVEL 6</b>
<b>(Spring 2018)</b>		<b>UK CREDITS: 15</b>
<b>PREREQUISITES:</b>	Normally the student will have completed 70 credits before embarking on this module. Formal approval by the Department Head / Programme Coordinator / Internship Administrator (as appropriate) is required.	
<b>CATALOG DESCRIPTION:</b>	Experiential learning in the field of international relations. Students gain on-the-job experience and receive training as they learn to apply advanced theoretical frameworks gained through the programme to real life professional situations or diplomacy.	
<b>RATIONALE:</b>	The internship in international relations is considered an indispensable tool, in which students are placed into a work context, in an effort to demonstrate a critical appreciation of the international relations environment and what it means to work in an international organization. The internship-placement is designed to connect theory taught throughout the programme, with practice in international relations. Furthermore, it is designed to encourage reflective learning, as students evaluate their own personal competencies, as well as theories and concepts learned, through the lens of their professional experience in the field. The internship enables students to take their first professional step in an international organization.	
<b>LEARNING OUTCOMES:</b>	As a result of taking this module, the student should be able to: <ol style="list-style-type: none"> <li>1. Apply international relations concepts associated with an international organization.</li> <li>2. Connect advanced theoretical and conceptual frameworks in the field of International Relations and European Affairs to professional practice through a work-based learning internship experience.</li> <li>3. Formulate a personal development plan based on a critical self-assessment of personal and professional skills and competencies.</li> </ol>	
<b>METHOD OF TEACHING AND LEARNING:</b>	In congruence with the teaching and learning strategy of the college, the following tools are used: <ul style="list-style-type: none"> <li>- Classes consist of lectures and interactive learning (class discussions on contemporary or past events, as well as case studies assigned by the instructor).</li> <li>- Office hours: Students are encouraged to make full use of the office hours of their instructor, where they can discuss the course material.</li> <li>- Use of a Blackboard site, where instructors can post lecture notes assignment instructions, timely announcements, and additional resources.</li> <li>- Use of library facilities: Students are encouraged to make use of the library facilities for their papers.</li> <li>- The Internship in International Relations is consistent with the work-based learning (internship) policies and procedures, as they have been described in the DEREЕ Work-Based Learning (Internship) Policies and Procedures;</li> <li>- Work-based learning internship: Minimum 180 and maximum 200 working hours (within 3-4 months).</li> </ul>	

<b>ASSESSMENT:</b>	<p><b>Summative:</b></p> <table border="1" data-bbox="639 134 1382 291"> <tr> <td>1<sup>st</sup> Assessment: Reflective Paper (2,500-3,000 words)</td> <td>50%</td> </tr> <tr> <td>2<sup>nd</sup> Assessment: Personal Development Planning Report (PDP) (2,500-3,000 words)</td> <td>50%</td> </tr> </table> <p><b>Formative:</b></p> <table border="1" data-bbox="639 352 1382 447"> <tr> <td>Essay-type assignments/In-class presentations</td> <td>0%</td> </tr> <tr> <td>Presentation of Internship Experience and Reflective Paper (individual)</td> <td>0%</td> </tr> </table> <p>The formative assessments aim to prepare students for the writing of the Reflective Paper and the PDP Report.</p> <p>The 1<sup>st</sup> summative assessment tests Learning Outcomes 1 and 2. The 2<sup>nd</sup> summative assessment tests Learning Outcomes 2 and 3.</p>	1 <sup>st</sup> Assessment: Reflective Paper (2,500-3,000 words)	50%	2 <sup>nd</sup> Assessment: Personal Development Planning Report (PDP) (2,500-3,000 words)	50%	Essay-type assignments/In-class presentations	0%	Presentation of Internship Experience and Reflective Paper (individual)	0%
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<b>INDICATIVE READING:</b>	<p><b>REQUIRED READING:</b></p> <ul style="list-style-type: none"> <li>- Sweitzer, H. &amp; King, M. (2008). <i>The Successful Internship: Transformation and Empowerment in Experiential Learning</i>. Cengage.</li> </ul> <p><b>RECOMMENDED READING:</b></p> <ul style="list-style-type: none"> <li>- Neugerbauer, J. &amp; Evans-Brain, J. (2009). <i>Making the most of your placement</i>. Los Angeles: Sage.</li> <li>- Matthew, S., Taylor, R. &amp; Ellis, R. (2012). "Relationships between students' experiences of learning in an undergraduate internship program and new graduates' experiences of professional practice", <i>Higher Education</i> 64(4), 529-542.</li> <li>- Cressey, L.E., Helmer, B.J &amp; Steffensen, J.E. (2014). <i>Careers in International Affairs</i>. 9<sup>th</sup> ed., School of Foreign Service, Georgetown University Press.</li> </ul>								
<b>INDICATIVE MATERIAL:</b> (e.g. audiovisual, digital material, etc.)	<p><b>REQUIRED MATERIAL: N/A</b></p> <p><b>RECOMMENDED MATERIAL: N/A</b></p>								
<b>COMMUNICATION REQUIREMENTS:</b>	<p>Use of proper English, both oral and written.</p>								
<b>SOFTWARE REQUIREMENTS:</b>	<p>Microsoft Word, Blackboard</p>								
<b>WWW RESOURCES:</b>	<p> <a href="http://www.cnbc.com">www.cnbc.com</a>  <a href="http://www.cfr.org/career">www.cfr.org/career</a>  <a href="http://www.chathamhouse.org/jobs/interns">www.chathamhouse.org/jobs/interns</a>  <a href="http://www.bloomberg.com">www.bloomberg.com</a>  <a href="http://www.economist.com">www.economist.com</a>  <a href="http://europa.eu/institutions/index_en.htm">http://europa.eu/institutions/index_en.htm</a>  <a href="http://europa.eu/agencies/index_en.htm">http://europa.eu/agencies/index_en.htm</a> </p>								
<b>INDICATIVE CONTENT:</b>	<ol style="list-style-type: none"> <li>1. Introduction to experiential learning</li> <li>2. Career opportunities in international relations and organizations</li> </ol>								

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|  | <ol style="list-style-type: none"><li>3. Preparing for the Internship</li><li>4. Selecting the appropriate internship</li><li>5. Networking: Establishing internship relationships</li><li>6. Ending an internship and preparing the next career step</li></ol> |
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