

DEREE COLLEGE SYLLABUS FOR: CIN 4055 FILM PRODUCING		3/0/3
(Updated: FALL 2025)		UK LEVEL (appropriate only for validated courses): L6 UK CREDITS: 15
PREREQUISITES:	None	
CATALOG DESCRIPTION:	Production practices relevant to the film industry. Treatments and pitching. Production and Location Management. Scheduling, Budgeting, and Distribution.	
RATIONALE:	Production skills are essential to the successful delivery of all film productions. The course develops understanding and practical familiarity with industry standards and professional practices in the field. The course is useful to all cinema studies students as it introduces them to the business side of the industry promoting a holistic understanding of the different sides of production as it is currently practiced in the industry.	
LEARNING OUTCOMES:	<p>As a result of taking this course, the student should be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate understanding of all stages and roles in the production process. 2. Design project-based proposals. 3. Make use of industry-standard software to create production budgets, schedules, call sheets and production reports. 4. Demonstrate understanding of the ethical and legal framework of film production. 	
METHOD OF TEACHING AND LEARNING:	<p>In congruence with the teaching and learning strategy of the college, the following tools are used:</p> <ul style="list-style-type: none"> • Lectures, Screenings and class discussions. • In class Exercises – Case Studies • Homework assignments. • Office hours held by the instructor to provide further assistance to students. • Use of library facilities for further study and preparation for the exams • Use of the Blackboard course management platform to further support communication, by posting lecture notes, assignment instruction, timely announcements, formative quizzes and online submission of assignments. 	
ASSESSMENT:	Summative:	

	<table border="1" data-bbox="657 205 1448 390"> <tr> <td>1st assessment: Preparatory portfolio of production documents (1.800 – 2000 words)</td><td>40%</td></tr> <tr> <td>2nd assessment: Pitch Presentation</td><td>10%</td></tr> <tr> <td>Final assessment: Production project (3000-3500 words)</td><td>50%</td></tr> </table> <p>Formative:</p> <table border="1" data-bbox="657 459 1521 569"> <tr> <td>Writing assignments</td><td>0%</td></tr> <tr> <td>In class exercises</td><td>0%</td></tr> </table> <p>The formative assessment aims to prepare students for all summative assessments</p> <p>The first (preparatory portfolio) summative assessment tests learning outcomes 3 4</p> <p>The second (Pitch Presentation) summative assessment tests learning outcome 2</p> <p>The third (production project) summative assessment tests learning outcomes 1,2,3,4</p> <p><i>The final grade for this module will be determined by averaging all summative assessment grades, based on the predetermined weights for each assessment. If students pass the comprehensive assessment that tests all Learning Outcomes for this module and the average grade for the module is 40 or higher, students are not required to resit any failed assessments.</i></p>	1 st assessment: Preparatory portfolio of production documents (1.800 – 2000 words)	40%	2 nd assessment: Pitch Presentation	10%	Final assessment: Production project (3000-3500 words)	50%	Writing assignments	0%	In class exercises	0%
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<p>INDICATIVE READING:</p>	<p>REQUIRED READING:</p> <p>Honhaner, E, H. (2010). <i>The Complete Film Production Handbook</i>. Focal Press: Waltham, MA.</p> <p>RECOMMENDED READING:</p> <p>Donaldson, M.C. 2014. <i>Clearance & Copyright: Everything You Need to Know for Film and Television</i>. Silman-James Press.</p> <p>Deke, Simon. 2010. <i>Film and Video Budgets</i> 5th Edition. Michael Wiese Productions</p> <p>Shelton, Martin. <i>Communicating Ideas with Film, Video and Multimedia</i>, Southern Illinois University Press, 2004</p> <p>Molinson, Martha. <i>Producing Videos: A complete guide</i>. Allen and Unwin. 2010</p>										
<p>INDICATIVE MATERIAL: (e.g. audiovisual, digital material, etc.)</p>	<p>REQUIRED MATERIAL:</p> <p>Web resources relevant to Film Producing, Pre Production templates, Budgets, Scheduling Forms, Script Breakdowns</p>										

COMMUNICATION REQUIREMENTS:	All assignments should use a good standard of professional English.
SOFTWARE REQUIREMENTS:	Blackboard CMS, MS Office Preproduction software
WWW RESOURCES:	<ul style="list-style-type: none"> • https://www.producersguild.org/ • https://www.dga.org/ • https://www.locationmagazines.com/ • https://gfc.gr/en/ • https://www.sagaftra.org/ • https://www.ascap.com/
INDICATIVE CONTENT:	<ol style="list-style-type: none"> 1. The Production Process and different types of producers 2. Professional communication 3. Managing the different stages of production 4. Budgeting 5. Independent/low budget filmmaking 6. Pitching and Proposals 7. Call sheets and casting 8. Locations and safety procedures 9. Production schedule 10. Film Festivals and Distribution 11. Legal obligations, contracts and licensing