ONLINE ONGOING REGISTRATION for SUMMER SESSION 2012
ALL DEREE STUDENTS

STARTS ON Monday, June 18, 2012

STEPS TO BE TAKEN

1. Students must meet with an Academic Advisor: In order to obtain registration clearance, DEREE students who have completed form 0 to 50 credits must be individually advised by members of the Academic Advising Office. To schedule an appointment with an Academic Advisor, please call extensions 1431.

2. DEREE students with 51 credits or more are strongly encouraged to schedule an advising session with their respective Department Head.

3. DEREE students on Academic Probation must meet with an Academic Advisor in order to obtain registration clearance. Obtaining Academic Advising clearance is mandatory for students to have access to online registration.

4. Meet all obligations:
   a. Business office: pay outstanding balance and deposit (a week before registration), ext. 1404, 1114
   b. Clear Library Obligations

5. Visit myACG portal for the schedule of courses and all related information by clicking on the STUDENTS tab and going to the Registration page and following this path:
   Registration
   - Registration Instructions > User guide for Registration > Registration-Tutorial-for-Students.pdf

6. If you do not have a PIN number or have forgotten it, contact the Student Success Center (ssc@acg.edu)

7. Late Registration: Students, who fail to register within the specified period (June 18, 2012 - June 21, 2012), will be allowed to register only during Late registration (June 22, 2012) and they will be charged a late registration fee of 148.00 euros.

For assistance: ssc@acg.edu